



**A G E N D A**  
**GLENDALE CITY COUNCIL**  

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**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor**  
**Glendale, CA 91206**

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**JUNE 25, 2024**

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**REVISED**  
**- ITEM 3C ADDED**

**ROLL CALL**

1. **CLOSED SESSION – 1:00 PM (To Commence at 2:00 PM)**
  - a. **Conference with Real Property Negotiators: City-designated negotiators: Roubik**

TYPED 6/21/2024 9:07:44 AM

06 25 24

**Golanian and Bradley Calvert. Instructions to the negotiator(s) will concern the price and terms of payment for the acquisition of property**

**Property Location No. 1: 440 and 444 W. Cypress St., 1275, 1291-1295, and 1295A Los Angeles St., and 448 Fernando Ct.**

**Negotiating Parties: CPD Los Angeles LLC**

**Property Location No. 2: 220 and 234-236 North Glendale Avenue and 215-217, 223-225, and 231 North Everett Street**

**Negotiating Parties: Darrin Greitzer, Darrin Greitzer Trust**

- b. Conference with Real Property Negotiators: City-designated negotiator: Bradley Calvert. Negotiating Party: Erik Khojoyan. Property: 1401 N. Verdugo Road. Instructions to the negotiator(s) will concern the price and terms of payment for the lease of City-owned property**
- c. Conference with Legal Counsel – Existing Litigation: Claim of Oh, Claim No. 23-0152**
- d. Conference with Legal Counsel – Existing Litigation: Claim of Wawanesa General Insurance (Djoumourian), Claim No. 24-0125**

**2. REGULAR BUSINESS AGENDA – 6:00 PM**

**Roll Call**

- a. Flag Salute: Mayor Elen Asatryan**
- b. Invocation: Dr. Suzie Abajian, City Clerk**
- c. Report of the City Clerk, re: Posting of Agenda. The Agenda for the June 25, 2024 Regular Meeting of the Glendale City Council was Posted on June 20, 2024, on the Bulletin Board Outside City Hall.**

**3. PRESENTATIONS AND APPOINTMENTS**

- a. Agenda Preview for the Meetings of Tuesday, July 2, 2024**
- b. Proclamation Designating June 2024 as Pride Month**
- c. Proclamation Recognizing Juneteenth Independence Day**

**4. CONSENT ITEMS (Including Minutes)**

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

- a. City Clerk, re: Minutes of the Joint City Council and Housing Authority and Regular City Council Meetings of June 4, 2024**
- b. Public Works, re: Fiscal Year 2024-25 SB1 Project List for Senate Bill 1 (SB1), the Road Repair & Accountability Act of 2017**
  - 1. Resolution adopting the Fiscal Year 2024-25 SB1 Project List, the Road Repair & Accountability Act of 2017**
- c. Community Services and Parks, re: Amendment Three for FY 2024-25 Los Angeles County Aging and Disabilities baseline funding allocation of \$75,000 for the Supportive Services Program**
  - 1. Motion to accept \$75,000 in baseline funding from Los Angeles County Aging and Disabilities Department for FY 2024-25 Supportive Services Program; and authorize**

the City Manager or a designee to execute Amendment Three in the SSP232404 Subaward period July 2024 – July 2025 to accept and implement funding

- d. Community Services and Parks, re: Elderly Nutrition Program Subaward of Grant Funds from Los Angeles County Aging and Disabilities Department for FY 2024-2025 baseline funding allocation of \$470,300**
  - 1. Motion to authorize acceptance of \$470,300 in Elderly Nutrition Program (ENP) baseline funding from Los Angeles County Aging and Disabilities Department for the FY 2024-25 ENP; and authorize the City Manager or a designee to execute Subaward ENP242505 period July 2024 – June 2025 to accept and implement funding
  - 2. Resolution of Appropriation to appropriate \$29,400 in baseline funding to C1 Congregate Meals Program and \$4,900 in baseline funding to C2 Home Delivered Meals Program
- e. Community Development, re: Contract with JB & Associates, LLC. in the amount of \$122,810 to conduct and analyze Citywide Pedestrian and Bicycle Counts**
  - 1. Motion to authorize contract with JB & Associates, LLC. for \$122,810 for Citywide Pedestrian and Bicycle Counts required for Vision Zero Action Plan Development
- f. Public Works, re: Solid Waste Collection Rates Update**
  - 1. Motion to note and file this report on the Solid Waste Collection Rates Update
- g. Fire Department, re: Computer Aided Dispatch (CAD) System in the Verdugo Fire Communications Center**
  - 1. Motion authorizing the City Manager, or his designee, to enter into a Professional Services Agreement with Peraton Inc. for CommandPoint software maintenance with the total amount for FY 2024-25 not to exceed \$312,000 which has been budgeted within the Verdugo Fire Communications Fund. Beginning FY 2025-26, the Council hereby authorizes the City Manager, or his designee, to issue amendments to Peraton Inc. for the life of the software. All future year annual costs for software subscriptions, licensing, services and upgrades for the life of the product will be annually budgeted within the Verdugo Fire Communications Fund and approved by City Council as part of the annual citywide budget process
- h. Human Resources, re: Agreement between City of Glendale and Liebert Cassidy Whitmore, A Professional Corporation for employee relations matters, negotiation services, and training as required by law**
  - 1. Motion Authorizing City Manager to execute a Professional Services Agreement with Liebert Cassidy Whitmore, A Professional Corporation, for employee relations matters, required training and negotiation services. This agreement will span a one-year term and is not to exceed \$150,000

**5. CITY COUNCIL/STAFF COMMENTS**

**6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes; 5-Speaker Limit) – Per Mayor Policy, This Item Also Permits Speakers Wishing to Speak Under General Oral Communications, Subject to the Three Minute Time Limit. Discussion is Limited to Matters Not on the Agenda.**

**7. ADOPTION OF ORDINANCES**

- a. Glendale Water & Power, re: Glendale Water and Power (GWP) Electric Revenue Bonds, 2024 Second Series (Najarian, 05/21/2024)**

1. Ordinance authorizing the issuance by the City of not to exceed \$230,000,000 aggregate principal amount of the City of Glendale Electric Revenue Bonds 2024 Second Series, payable out of the Electric Works Revenue Fund, and approving certain other actions in connection therewith
2. Resolution authorizing the invitation of bids for the purchase of Electric Revenue Bonds, 2024 Second Series; approving a Notice of Intention to Sell bonds, a Preliminary Official Statement (POS), a Notice Inviting Bids and Official Bid Form; authorizing the publication of a Notice of Intention to Sell Bonds; authorizing the execution and delivery of a final Official Statement, a Tenth Supplement to the Indenture of Trust, a Continuing Disclosure Agreement, and authorizing the award of the Bonds

## 8. ACTION ITEMS

- a. **Information Technology Department, re: Resolution Dispensing with Competitive Bidding and Authorizing a City-wide Low Voltage Cabling Services Agreement Extension**
  1. Resolution dispensing with competitive bidding and authorizing to process an Amendment to the existing voice and data network cabling contract with Wilsys Communications (Contract No. 8001996) extending duration of the contract by three years until February 15, 2028, and increasing the not to exceed amount by \$749,000, for a new not to exceed amount of \$799,000
- b. **Information Technology Department, re: Standardization of Information Technology Infrastructure**
  1. Resolution dispensing with competitive bidding establishing Cisco Systems, Microsoft, and Palo Alto Networks as the City's standard Information Technology infrastructure manufacturers and authorizing the Deputy Director of Finance/Purchasing to procure related software, hardware, parts, maintenance, and services
- c. **Finance, re: FY 2024-25 Citywide Budget Adoption (Continued from June 4, 2024 Council Meeting)**
  1. Resolution Adopting the FY 2024-25 City of Glendale Budget
  2. Resolution Establishing Certain Fees, and Increasing, Decreasing, Modifying Certain Fees for Various Services Provided by the City and Adopting Changes to the Comprehensive Citywide Fee Schedule for FY 2024-25
  3. Resolution Establishing Certain Fees, and Increasing, Decreasing, Modifying Certain Existing Fees for Public Works, Community Development, and Fire Related Services, Permits, and Certificates
  4. Resolution of Appropriation for FY 2023-24 to transfer funds in the amount of \$10.0 million from the General Fund to the Capital Improvement Fund
- d. **Glendale Water and Power, re: Glendale Water and Power Annual Authority for the Purchase or Sale of Energy Commodities and Services**
  1. Resolution approving renewal of annual authorization for the City Manager or GWP General Manager, or their designee, to enter into contracts for the purchase or sale of energy commodities and services, including the transfer of initiating and clearing brokers services, not to exceed five years in duration, and dispensing with competitive bidding
- e. **City Attorney, re: Appointment of Interim Director of Finance**



1. Resolution Appointing Michele Flynn as Interim Director of Finance Pursuant to Government Code Sections 7522.56 and 21221(h) and Approving Employment Agreement

**f. Public Works, re: Levy of Annual Assessment and Preparation of the Engineer's Report for Fiscal Year 2024-25 for the North San Fernando Road Corridor Landscape Maintenance District**

1. Resolution Initiating the Fiscal Year 2024-25 Levy of Annual Assessment and Ordering the Preparation of the Engineer's Report
2. Resolution Preliminarily Approving the Engineer's Report for the Fiscal Year 2024-25 Levy and Collection of Annual Assessments
3. Resolution Declaring the City Council's Intention to Levy and Collect the Annual Assessment for Fiscal Year 2024-25

**9. HEARINGS**

**10. REPORTS - INFORMATION**

**11. WRITTEN COMMUNICATIONS**

**12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS**

- a. Councilmember Najarian's Request for Retention of an Independent Law Firm to Prepare a Legal Opinion Regarding the Validity of the Mayoral Selection Decision of April 2, 2024, Including the Reasons Provided Therefor (Carry Over from June 4, 2024 Council Meeting)
- b. Mayor Asatryan's Request to Review the Legislative History of the Glendale Municipal Code Provisions Pertaining to the Role and Duties of the Commission on the Status of Women, and Consider Amendments Thereto (Moved from May 21, 2024)

**13. ORAL COMMUNICATIONS**

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

**14. NEW BUSINESS**

**15. ADJOURNMENT**

**MINUTES**  
**JOINT MEETING: GLENDALE CITY COUNCIL AND GLENDALE HOUSING AUTHORITY**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor**  
**Glendale, CA 91206**  
**JUNE 4, 2024**

The Joint City Council and Housing Authority Meeting of the Glendale City Council convened in the Glendale City Hall, Council Chambers, in said City, at 3:04 p.m. on the above date, pursuant to a call for such meeting signed by the City Clerk of the City Council, and on file with the City Clerk, a copy of which is as follows:

May 30, 2024  
Date

A **JOINT PUBLIC MEETING** of the City Council and Housing Authority is hereby called to meet at 3:00 PM on Tuesday, June 4, 2024, in the Council Chamber, 613 E. Broadway, 2nd Floor, Glendale, CA 91206 to consider the following item(s) of business, to wit;

- 1. Community Services & Parks, re: FY 2024-2025 Proposed Annual Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Act (HOME) Programs**
  - a. Council Resolution adopting an Environmental Negative Declaration
  - b. Council Motion to approve a FY 2024-2025 CDBG, ESG, and HOME Annual Action Plan totaling \$3,710,552; authorize submission of the Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), as recommended by the CDBG Advisory Committee, Glendale Homeless Continuum of Care Board, and staff; and authorize the City Manager, or a designee, to redirect excess, cancelled, or unused program funds under \$50,000 from one project to another with CDBG Advisory Committee approval
  - c. Housing Authority Motion to approve a FY 2024-2025 CDBG, ESG, and HOME Annual Action Plan totaling \$3,710,552; and authorize submission of the Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), as recommended by the CDBG Advisory Committee, Glendale Homeless Continuum of Care Board, and staff
- 2. Community Development, re: Adoption of the FY 2024-25 Glendale Housing Authority Budget**
  - a. Council Resolution Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2024-25 Housing Authority Budget
  - b. Housing Authority Resolution Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2024-25 Housing Authority Budget and Adopting the FY 2024-25 Housing Authority Budget

Written Notice of said meeting was given, which Notice consisted of a copy of the foregoing Call, and was served on each Member of the Council not joining in the Call, and upon the in said City not less than 24 hours before the time fixed in said Call for said meeting, as follows:

Upon Robert Adjinian	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Dan Brotman	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Ardy Kassakhian	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Vartan Gharpetian	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Ara Najarian	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Laura Parazian	at 5:00 p.m.	May 30, 2024	Glendale, CA
Upon Elen Asatryan	at 5:00 p.m.	May 30, 2024	Glendale, CA









comes to council. Brotman asked staff to provide an update on the city's status with the Solar Access Act, SB-379. He asked staff to provide information on a power outage on North Central. General Manager of GWP Mark Young provided an explanation.

Councilmember Najarian asked council to adjourn in memory of Raul Portos, Sr. Najarian asked staff to agendize a report in putting together a recommendation on how to make nominations for a Citizens Advisory Committee for the Hollywood Burbank Airport. This advisory committee will provide input on noise issues in neighboring cities. He asked staff to agendize a report to appoint a councilmember and an alternate for the San Fernando Valley Council of Governments, a Joint Powers Authority because he would like to step down from being the city liaison due to scheduling and time conflicts.

Councilmember Gharpetian attended the Cars for Cops Event. He announced that the city's water fountain feature in Perkins Plaza will be turned on soon. Gharpetian asked staff to bring back the water and power utilities to every building on the Rockhaven property while waiting for construction to begin. He asked staff to address the street vending that take over the sidewalks and block curbs. Gharpetian received several phone calls and emails regarding concerns on the North Brand Demonstration Project and asked staff to bring back a report for discussion. Councilmember Gharpetian asked that the city invite clergy of different faiths to do some of the invocations in the city. He acknowledged that the City Clerk's office was short staffed and for that reason asked the City Manager's Office to assist the City Clerk's Office in coordinating these invitations.

Mayor Asatryan announced that she will travel to Armenia on a delegation trip that was organized by the State Department. Mayors of cities from across the country will participate in this delegation trip. She stated that this would be also an opportunity to coordinate efforts with Sister City Gyumri in Armenia. Asatryan attended the International Kids Festival at Verdugo Park and commended the organizers of the event and the staff of the Community Services and Parks Department. Mayor Asatryan stated that the LGBTQ community is loved, and that in celebration of Pride Month, the Glendale City Hall will be lit up in pride colors.

**6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes; 5-Speaker Limit) – Per Mayor Policy, This Item Also Permits Speakers Wishing to Speak Under General Oral Communications, Subject to the Three Minute Time Limit. Discussion is Limited to Matters Not on the Agenda.**

Mike Mohill  
Bramli Ashjian  
Ray Shelton  
Allan Durham  
Ricci Tres

**7. ADOPTION OF ORDINANCES**

**8. ACTION ITEMS**

- a. **Human Resources, re: Memorandum of Understanding (MOU) between the City of Glendale and Glendale Management Association on Behalf of Sworn Police Managers**

Staff Comment:  
Roubik Golanian, City Manager





2. Resolution 24-103 providing for the establishment of classification titles and compensation for employees covered by the Glendale Police Officers' Association MOU

Moved: Brotman Seconded: Gharpetian

Vote as Follows

Ayes: Brotman, Gharpetian, Najarian, Asatryan

Noes: None

Absent: Kassakhian

Abstain: None

**c. Police, re: Adoption of an Urban Wildlife Management Plan (UWMP)**

Staff Comment:  
Roubik Golanian, City Manager

Presenting:  
Mark Hess, Police Lt.  
Lauren Hamlett, Director of Wildlife Education and Services, Pasadena Humane Society  
Dr. Maria Pyrdek, Chief Veterinarian, Pasadena Humane

1. Motion to adopt and implement the proposed Urban Wildlife Management Plan

Moved: Najarian Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Najarian, Asatryan

Noes: None

Absent: Kassakhian

Abstain: None

**d. Administrative Services - Finance, re: Adoption of the City's FY 2024-25 Gann Appropriations Limit**

1. Resolution 24-104 Adopting FY 2024-25 Gann Appropriations Limit

Moved: Najarian Seconded: Brotman

Vote as Follows

Ayes: Brotman, Najarian, Asatryan

Noes: None

Absent: Gharpetian, Kassakhian

Abstain: None

**e. Glendale Water & Power, re: FY 2023-24 Glendale Water and Power Transfer**

Staff Comments:  
Jason Bradford, Director of Finance/CIO  
Mike Garcia, City Attorney

1. Resolution 24-105 Reducing the Percentage of Operating Revenues to be Transferred from Glendale Water and Power (Electric) to the General Reserve Fund for Fiscal Year 2023-24



- b. **Councilmember Najarian’s Request for Retention of an Independent Law Firm to Prepare a Legal Opinion Regarding the Validity of the Mayoral Selection Decision of April 2, 2024, Including the Reasons Provided Therefor (Moved from May 21, 2024 Council Meeting)**

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian

Noes: Asatryan, Brotman

Absent: Kassakhian

Abstain: None

Motion did not pass. Item will carryover to June 25, 2024 Council Meeting.

Staff Comment:

Mike Garcia, City Attorney

Public Comment:

Ramella Eraghi

- c. **Mayor Asatryan’s Request for a Report on a First Time Homebuyer Program**

A memo will be provided to council.

### 13. ORAL COMMUNICATIONS

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Roseanne Kalaba

### 14. NEW BUSINESS

- a. **Motion is authorized to resolve the lawsuit entitled Rafik Aghajani v. City of Glendale, et al., Los Angeles Superior Court Case No. 23STCV08121 in exchange for a full release of all claims in the amount of \$40,000**

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Brotman, Gharpetian, Najarian, Asatryan

Noes: None

Absent: Kassakhian

Abstain: None

- b. **Motion with respect to the Ninth Circuit Court of Appeals decision in California Restaurant Association v. City of Berkeley, 89 F 4<sup>th</sup> 1094 (9<sup>th</sup> Cir. 2024) and correspondence from the California Restaurant Association dated May 10, 2024, the City Council hereby directs staff to suspend enforcement of those portions of Ordinance No. 5999 that require all newly-constructed buildings in Glendale to be “All-Electric,” as that term is defined in the Ordinance. Specifically, the Council directs the Building Official to cease enforcement of Section 4.1(b), subsection 4.106.5 and Section 5.106.13 of the local amendments to the California Energy Code**

Moved: Najarian  
Vote as Follows

Seconded: Gharpetian

Ayes: Gharpetian, Najarian, Asatryan  
Noes: Brotman  
Absent: Kassakhian  
Abstain: None

**15. ADJOURNMENT –9:09 p.m., in memories of Bob MacKay and Raul Portos, Sr.**

Moved: Gharpetian

Seconded: Brotman

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Mayor of the City of Glendale

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City Clerk of the City of Glendale



**CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE CITY COUNCIL**

**AGENDA ITEM**

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Report: Fiscal Year 2024-25 SB1 Project List for Senate Bill 1 (SB1), the Road Repair & Accountability Act of 2017

- 1) Resolution adopting the Fiscal Year 2024-25 SB1 Project List, the Road Repair & Accountability Act of 2017

**COUNCIL ACTION**

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**Item Type:** Consent Calendar

**Approved for**         June 4, 2024         **calendar**

**EXECUTIVE SUMMARY**

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For the City of Glendale to be eligible for Fiscal Year 2024-25 SB1 program funds, and per the Streets and Highways Code Section 2034, the city must adopt the list of projects funded by SB1 via a resolution and submit the adopted list to the California Transportation Commission (CTC) on or before July 1, 2024.

The intent of this item is for the City Council to approve the Fiscal Year 2024-25 SB1 Project List as outlined in this report.

## **RECOMMENDATION**

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Approve a resolution adopting the Fiscal Year 2024-25 SB1 Project List that consists of the La Crescenta Avenue Rehabilitation Project.

## **ANALYSIS**

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The city currently receives transportation funding from the State of California typically in the form of grants, or direct allocation of the Motor Vehicle Fuel Tax (Gas Tax), through the Highway Users Tax Account (HUTA). HUTA funds are used primarily for pavement rehabilitation.

SB1 created a new funding opportunity known as the Road Maintenance and Rehabilitation Account (RMRA). The bill directs the RMRA funds to be split 50/50 between the state and cities/counties to address the backlog of maintenance on state and local roadway systems as well as the improvement of California's trade corridors, transit, and active transportation facilities.

On November 1, 2017, SB1 increased several fuel and vehicle license fees in California, including the gasoline excise tax by 12 cents per gallon and the diesel excise tax by 20 cents per gallon. A separate price-based gasoline excise tax was reset to 17.3 cents per gallon, while the state sales tax on diesel for transportation funding increased from 1.75% to 5.75%. An additional vehicle registration fee ranging from \$25 to \$175 is levied annually based on the value of the vehicle, and a \$100 transportation fee is levied on zero-emissions vehicles beginning in 2020. Furthermore, starting 2020, these taxes and fees began increasing with the California Consumer Price Index.

### Eligible Uses

Funds made available by the RMRA Program can be used to satisfy state or federal grant matching requirements, or in furthering projects that include, but are not limited to:

- Road maintenance and rehabilitation;
- Safety projects;
- Railroad grade separations;
- Active transportation purposes in conjunction with any other allowable project; and
- Traffic control devices.

In March 2021, the CTC released updated 2021 RMRA annual reporting guidelines. Per Streets and Highways Code Section 2034, cities must adopt their SB1 project lists via a separate resolution, and not through the adopted citywide budget.

The cities' "maintenance of effort" (MOE) spending, i.e., use of general funds for streets and roads, must be at or above the average level for fiscal years 2009-10, 2010-11, and 2011-12. To receive an allocation or apportionment, the city shall annually expend from its general fund for street, road, and highway purposes an amount not less than this average. The City of Glendale's average MOE for these three years is \$8,563,286, with the estimated SB1 funds to be received for the fiscal year 2024-25 being \$5,014,950.

Caltrans Audit Office will have jurisdiction to ensure cities are operating efficiently, effectively, economically, and in compliance with all applicable federal and state requirements.

Effective Dates of RMRA Revenue Mechanisms:

<b>Revenue Mechanisms</b>	<b>Effective Date</b>	<b>First Inflation Adjustment</b>
12 cent/gallon increase to the Excise Tax	November 1, 2017	July 20, 2020
20 cent/gallon increase to the Diesel Tax	November 1, 2017	July 20, 2020
4 cent/gallon increase to Diesel Sales Tax	November 1, 2017	N/A
Transportation improvement fee collected with vehicle registration fee based on the market value of vehicle. <ul style="list-style-type: none"> <li>• \$25 for vehicles less than \$5,000 in value;</li> <li>• \$50 for \$5,000-\$24,999;</li> <li>• \$100 for \$25,000-\$34,999;</li> <li>• \$150 for \$35,000-59,999; and</li> <li>• \$175 for vehicles \$60,000 or more in value.</li> </ul>	Spring 2018	July 1, 2020
\$100 Vehicle Registration Fee for all zero-emission vehicles model year 2020 and later.	July 1, 2020	January 1, 2021

The City receives their apportionments of RMRA funds monthly.

As required in the RMRA reporting guidelines, the projects listed below must also be submitted to the CTC.

In Fiscal Year 2024-25, the city will use RMRA funds for the following project:

1. La Crescenta Avenue Rehabilitation Project (ongoing project):
  - a. Project Title: La Crescenta Avenue Rehabilitation Project
  - b. Project Description: Pavement Rehabilitation and multimodal improvements on La Crescenta Avenue between North Verdugo Road and Montrose Avenue.
  - c. Location: La Crescenta Avenue between North Verdugo Road and Montrose Avenue.
  - d. Estimated Project Schedule:
    - Design completion (Construction Documents) February 2024 (Completed)
    - Advertise projects for bids February 2024 (Completed)
    - Start construction of project August 2024
    - Complete construction of project March 2025

- e. Estimated Project Useful Life: 15 years minimum and up to 20 years for the street resurfacing.

Active Transportation Elements: This project will include the removal of one travel lane in each direction, the installation of a new two-way left turn lane, installation of bump outs, realignment of intersections, upgrading ADA curb ramps, installation of high visibility crosswalks, installation of protected bike lanes, installation of new mid-block bicycle crossing and pedestrian hybrid beacons, and signing and striping improvements to improve safety for all modes of travel.

## **STAKEHOLDERS/OUTREACH**

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City of Glendale residents and businesses impacted by Public Works projects are notified and updated throughout the various stages of the project. At the beginning stages of the project, staff develops the project dedicated website and host it on the city website. Project specific webpages provide detailed project information as well as the relevant project contacts for additional information requests. The webpages are updated monthly and as necessary as the project moves through the various project phases.

Additionally, as part of our public outreach efforts, community meetings are scheduled to share and discuss project details with any interested parties. Property owners, businesses, and occupants within a minimum 500-foot radius of the project vicinity and along the project corridor are notified of these meetings. During the meetings, the participants are informed of the project details, construction schedule, future city and contractor notifications, and the impacts of the construction work on their neighborhood. Participants can ask questions and provide comments to staff. After the community meeting, staff reviews and incorporates public comments as practical in the final design.

After successful advertise and award of a project to a responsive and responsible bidder by the city, a Director's Letter is sent by the Director of Public Works to the impacted addresses notifying them of the upcoming project and timeline. Finally, two separate construction notifications are distributed by the general contractor contracted for the project to the immediate project locations impacted during the various phases of construction; one at two weeks and another three days prior to the commencement of the work. Finally, electronic changeable message boards and physical projects signs are deployed strategically throughout the project to further inform the public about construction impacts such as planned closures and expected delays, as well as detailed construction phase schedules.

## **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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Not applicable for this report

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

**ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Do not approve the resolution adopting the Fiscal Year 2024-25 SB1 Project List. Staff will identify an alternative funding source for the La Crescenta Avenue Rehabilitation Project.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

**ADMINISTRATIVE ACTION**

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**Submitted by:**

Daniel Hernandez, Interim Public Works Director

**Prepared by:**

Armen Avazian, P.E., Principal Civil Engineer

**Approved by:**

Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

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None

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Glendale must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Glendale, will receive an estimated \$5,014,950 in RMRA funding in Fiscal Year 2024-25 from SB 1; and

**WHEREAS**, this is the Eighth year in which the City of Glendale is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City of Glendale has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City of Glendale used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate streets, roads, bridges, and add active transportation infrastructure throughout the City this year and multiple similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Glendale's streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system

and over the next decade will bring our streets and roads into a “excellent” condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Glendale, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2024-25 Road Maintenance and Rehabilitation Account revenues:

**Project Title:** **La Crescenta Avenue Rehabilitation Project**

Project Location: La Crescenta Avenue Between North Verdugo Road and Montrose Avenue

Estimated Useful Project Life: 15-20 Years

Proposed Schedule for Completion: Fiscal Year 2024-25

Project Description: This project will provide major rehabilitation of La Crescenta Avenue which is in immediate need for improvement. These RMRA funds will be used towards rehabilitation of La Crescenta Avenue Between Verdugo Road and Montrose Avenue, including new multimodal corridor improvements, such as the removal of one travel lane in each direction, the installation of a new two-way left turn lane, installation of bump outs, realignment of intersections, upgrading ADA curb ramps, installation of high visibility crosswalks, installation of protected bike lanes, installation of new Mid-block bicycle crossing and pedestrian hybrid beacons, and signing and striping improvements to improve safety for all modes of travel.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor, City of Glendale

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA        )

COUNTY OF LOS ANGELES    )

CITY OF GLENDALE         )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, the same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Amendment Three for FY 2024-25 Los Angeles County Aging and Disabilities baseline funding allocation of \$75,000 for the Supportive Services Program.

1. Motion to accept \$75,000 in baseline funding from Los Angeles County Aging and Disabilities Department for FY 2024-25 Supportive Services Program; and authorize the City Manager or a designee to execute Amendment Three in the SSP232404 Subaward period July 2024 – July 2025 to accept and implement funding.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for**         June 25, 2024         **calendar**

### EXECUTIVE SUMMARY

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The Los Angeles County Aging and Disabilities Department (AD) is providing grant funds in amount of \$75,000 baseline funding for FY 2024-25 to provide senior case management services under the Community Services & Parks (CSP) Department.

Los Angeles County AD grant funding will allow the Supportive Services Program (SSP) to provide administrative staff support to seniors 60 years of age and older in the SSP. SSP provides annual assistance for up to 80 unduplicated seniors, including: initial intake, in-home assessment, care plan, information and referral services, purchase of goods/services, annual reassessments, and well-being checkups.

## **RECOMMENDATION**

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That the City Council authorize the City Manager to accept \$75,000 in baseline funding from Los Angeles County AD for the FY 2024-25 Supportive Services Program and to execute Amendment Three to the SSP232404 subaward period July 2024-June 2025 to accept and implement the funding.

## **ANALYSIS**

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CSP has been providing the Supportive Services Program (SSP), better known as senior case management, since 1992. SSP provides comprehensive, long-term services to seniors 60 years of age and older, that utilize a case manager's professional skills and competence to serve senior clients and link them to a full range of appropriate services including service coordination, care planning, purchase of goods/services, benefits enrollment, and referral services. The primary goal is to assist the elderly in maintaining their independence and living in their own homes. The SSP is operated through the Senior Services Unit, which also provides long-term services that include the Elderly Nutrition Program, Emergency Meals, and Telephone Reassurance Program.

CSP was originally awarded an SSP subaward from Los Angeles County AD through a noncompetitive process whereby the City enters into a subaward agreement for a one-year term, commencing July 1, 2023, through June 30, 2024, with three additional options to renew annually, for an anticipated total subaward term of four years. Baseline funding for the program requires a 15% cash match. Amendment Three is part of year two of the four-year subaward term and commences July 1, 2024, through June 30, 2025.

The SSP helps to pay a portion for one full-time equivalent (FTE) administrative support staff to assist with the daily operations of the program including planning, monitoring, contract compliance, invoicing, purchase of goods/service, and data tracking and direct assistance to seniors for case management services. Examples of direct assistance include payment of a utility bill, purchase of small appliances, home cleaning, clothing, respite, medical equipment/supplies, etc.

SSP assists up to 80 unduplicated seniors 60 years of age and older each fiscal year, with the following senior case management services: initial intake screening, in-home assessment, service authorization, care plan, and connecting to other services. Service areas for SSP include Glendale, La Crescenta, Montrose, and Verdugo City.

## **STAKEHOLDERS/OUTREACH**

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The SSP is part of the Senior Services Unit, which operates out of the Adult Recreation Center. Program services are advertised quarterly in the CSP Leisure Guide, CSP Newsletter, on the department website and social media, and outreach is conducted with other community agencies to ensure the public is aware of the available services.

## **FISCAL IMPACT**

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The SSP grant award of \$75,000 was included as part of the proposed FY 2024-2025 budget. No new appropriation is being requested at this time.

<b>Proposed FY 2024-25</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
<b>\$75,000</b>	<b>Various-2700-CSP-0020-P0000 CSP01171AG</b>	<b>Nutritional Meals Grant Fund</b>

The 15% required cash match was also included in the proposed FY 2024-2025 budget as part of a general fund transfer.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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The action being considered does not constitute a “project” within the meaning of the CEQA pursuant to CEQA Guidelines Section 15378(b)(4) as it creates a government funding mechanism or constitutes other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Do not approve acceptance of \$75,000 in baseline funding from Los Angeles County AD for FY 2024-2025 SSP, which will result in less direct assistance to seniors in the Supportive Services Program.

Alternative 2: The City Council may consider any alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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**Submitted by:**

Onnig Bulanikian, Director of Community Services & Parks

**Prepared by:**

Maggie Kavarian, Community Services Manager

Aylin Isayan, Community Services Supervisor

**Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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None

**MOTION**

Moved by Council Member \_\_\_\_\_,  
seconded by Council Member \_\_\_\_\_, that  
the Council of the City of Glendale hereby accepts \$75,000 in baseline funding from Los Angeles County Aging and Disabilities Department for FY 2024-2025 Supportive Services Program (SSP); and authorizes the City Manager or a designee to execute Amendment Three to the SSP232404 Subaward period July 2024 – June 2025 to accept and implement funding, as outlined in the Report to Council dated June 11, 2024.

Vote as Follows:

Ayes:

Noes:

Absent:

Abstain:





**CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE CITY COUNCIL**

**AGENDA ITEM**

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Report: Elderly Nutrition Program Subaward of Grant Funds from Los Angeles County Aging and Disabilities Department for FY 2024-2025 baseline funding allocation of \$470,300.

1. Motion to authorize acceptance of \$470,300 in Elderly Nutrition Program (ENP) baseline funding from Los Angeles County Aging and Disabilities Department for the FY 2024-25 ENP; and authorize the City Manager or a designee to execute Subaward ENP242505 period July 2024 – June 2025 to accept and implement funding.
2. Resolution of Appropriation to appropriate:
  - a. \$29,400 in baseline funding to C1 Congregate Meals Program
  - b. \$4,900 in baseline funding to C2 Home Delivered Meals Program.

**COUNCIL ACTION**

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**Item Type:** Consent Calendar

**Approved for**         June 25, 2024         **calendar**

**EXECUTIVE SUMMARY**

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The Community Services & Parks (CSP) Department is requesting the City Council’s authorization to accept a new, four-year subaward from the Los Angeles County Aging and Disabilities Department (AD) for ENP baseline grant funding. Year-one funding for FY 2024-2025 in the total amount of \$470,300 will provide ENP C1-Congregate Meals Program (C1), C2-Home Delivered Meals Program (C2), and Telephone Reassurance Program (TR) to seniors.

Funding from Subaward ENP242505 in FY 2024-2025 will allow the ENP to provide 54,576 meals for C1, 11,217 meals for C2, and 1,470 for TR.

As part of the FY 2024-2025 budget process, staff estimated the expected grant award, but since the grant award was higher than the staff estimate, staff is also requesting that the City Council appropriate the additional funds.

## **RECOMMENDATION**

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That the City Council authorize the City Manager to accept \$470,300 in baseline funding from Los Angeles County AD for FY 2024-25; to execute Subaward ENP242505 period July 2024 – June 2025 and implement the funding; and to appropriate an additional \$29,400 to the C1 Congregate Meals Program, and \$4,900 to the C2 Home Delivered Meals Program.

## **ANALYSIS**

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CSP has been providing meal service to seniors 60 years of age and older in the greater Glendale area since 1979 with grant funding administered from Los Angeles County AD through the federal Older Americans Act. The ENP provides an important opportunity for social contact and is the only meal many seniors receive in a day.

The ENP is operated through the Senior Services Unit, which provides comprehensive, long-term services that include Congregate Meal (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The goal of these services is to assist the seniors in our community to maintain their independence and live in their own homes.

The City's ENP Congregate Meals Program operates two (2) congregated meal sites serving lunch seven (7) days per week at the Adult Recreation Center and five (5) days per week at Sparr Heights Community Center. An average of 4,000 meals per month are served in the program to over 500 unduplicated seniors annually.

The ENP Home Delivered Meals Program is for homebound seniors requiring food delivery assistance for physical and/or medical reasons and is substantiated by a doctor's order before beginning program services. Program services include a weekly delivery of seven frozen meals that include bread, fruit, milk, and dessert. The Emergency Meals Program is part of the Home Delivered Meals Program and provides three (3) days' worth of shelf-stable meals to clients enrolled in the program per fiscal year. The Telephone Reassurance Program is also a part of the Home Delivered Meals Program, which ensures that seniors who are shut-in receive a weekly well-being call.

The City contracts with TRIO Community Meals, LLC, to provide congregated and home delivered meals catering services for the ENP. The contract period is from December 1, 2022, through November 30, 2026. The cost per meal rate is as follows:

- Congregate Meals           \$4.56 per meal
- Home Delivered Meals     \$4.75 per meal

The City has a purchase order with Revolution Foods to provide Emergency Meals to Home Delivered Meals Program clients for three (3) days' worth of shelf-stable meals at a unit rate of \$6.85 per meal.

CSP has been awarded an ENP grant award from Los Angeles County AD for baseline funding in FY 2024-25 through a noncompetitive process whereby the City will enter into

a subaward agreement for a one-year term, commencing July 1, 2024, through June 30, 2025, with three additional options to renew annually, for an anticipated total subaward term of four years. Baseline funding for the program requires a 15% cash match. This Subaward is year one of a four-year subaward term.

On May 20, 2024, Los Angeles County AD informed the City of baseline grant funding from Older Americans Act (OAA) in the amount of \$470,300 to be used for C1, C2, and TR Programs in FY 2024-25 from July 1, 2024 through June 30, 2025.

Baseline funding is a reimbursable grant with a 15% cash match. The LA County AD reimbursement rate for ENP funding for meal service delivery for FY 2024-25 is as follows:

<u>Meal Type</u>	<u>Funding Source</u>	<u>Reimbursement Rate Per Meal</u>
Congregate Meals	OAA Baseline	\$7.08
Home Delivered Meals	OAA Baseline	\$7.39

Baseline funding will enable the City to provide 54,576 meals for C1, 11,217 meals for C2, and 1,470 for TR through June 30, 2025.

**STAKEHOLDERS/OUTREACH**

The ENP operates as part of the Senior Services Unit, located at the Adult Recreation Center, and has an additional meal site at Sparr Heights Community Center. Program services are advertised quarterly in the CSP Leisure Guide, in the CSP newsletter, and on CSP social media and website, and outreach is conducted with other community agencies to ensure the public is aware of the available services.

**FISCAL IMPACT**

Staff estimated and budgeted \$436,000 as part of the proposed FY 2024-2025 budget. The actual award amount came in higher, at \$470,300; therefore, staff is requesting that the City Council appropriate an additional \$29,400 in C1, and \$4,900 in C2, from grant revenue. The FY 2024-25 appropriation request is outlined below:

<b>Proposed FY 2024-25</b>			
<b>Amount</b>	<b>Account String</b>		<b>Funding Source</b>
<b>\$357,000</b>	<b>Various-2700-CSP-0020-P0000 CSP01170AG</b>		<b>Nutritional Meals Grant Fund</b>
<b>\$78,000</b>	<b>Various-2700-CSP-0020-P0000 CSP01172AG</b>		<b>Nutritional Meals Grant Fund</b>
<b>\$1,000</b>	<b>Various-2700-CSP-0020-P0000 CSP01173AG</b>		<b>Nutritional Meals Grant Fund</b>
<b>Requesting Appropriation</b>			
<b>Amount</b>	<b>From (Account</b>	<b>To (Account String)</b>	<b>Funding Source</b>

	<b>String)</b>		
<b>\$29,400</b>	<b>31240-2700-CSP-0020-P0000 CSP01170AG</b>	<b>43110-2700-CSP-0020-P0000 CSP01170AG</b>	<b>Nutritional Meals Grant Fund</b>
<b>\$4,900</b>	<b>31240-2700-CSP-0020-P0000 CSP01172AG</b>	<b>43110-2700-CSP-0020-P0000 CSP01172AG</b>	<b>Nutritional Meals Grant Fund</b>

Los Angeles County AD ENP grant requires a 15% cash match contribution. The 15% cash match was included in the proposed FY 2024-2025 budget as part of a general fund transfer.

**ENVIRONMENTAL REVIEW (CEQA/NEPA)**

The action being considered does not constitute a “project” within the meaning of the CEQA pursuant to CEQA Guidelines Section 15378(b)(4) as it creates a government funding mechanism or constitutes other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**CAMPAIGN DISCLOSURE**

This item is exempt from campaign disclosure requirements.

**ALTERNATIVES TO STAFF RECOMMENDATION**

Alternative 1: Do not approve acceptance of \$470,300 and appropriation of \$34,300 in ENP baseline funding from Los Angeles County AD for the FY 2024-2025 ENP, which will result in meal service stoppage.

Alternative 2: The City Council may consider any alternative not proposed by staff.

**ADMINISTRATIVE ACTION**

**Submitted by:**

Onnig Bulanikian, Director of Community Services & Parks

**Prepared by:**

Maggie Kavarian, Community Services Manager

Aylin Isayan, Community Services Supervisor

Tereza Aleksanian, Assistant Director of Community Services & Parks

**Approved by:**

Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

None

**MOTION**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the Council authorizes the acceptance of FY 2024-2025 Older Americans Act baseline funding of \$470,300 for the provision of Elderly Nutrition Program (ENP) from County of Los Angeles Aging and Disabilities Department (AD) as set forth in the Report to Council dated June 11, 2024; and authorizes the City Manager or a designee to execute Subaward to the County of Los Angeles Aging and Disabilities Department Contract Subaward Number ENP242505 period July 2024 – June 2025 to accept and implement Los Angeles County AD funding.

Vote as follows:

Ayes:

Noes:

Absent:

Abstain:

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$34,300 is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
31240-2700-CSP-0020-P0000-CSP01170AG	Federal Grants, Nutritional Meals Grant Fund, Community Services & Parks, Projects, Congregate Meals C-1	\$29,400	
43110-2700-CSP-0020-P0000-CSP01170AG	Contractual Services, Nutritional Meals Grant Fund, Community Services & Parks, Projects, Congregate Meals C-1		\$29,400
31240-2700-CSP-0020-P0000-CSP01172AG	Federal Grants, Nutritional Meals Grant Fund, Community Services & Parks, Projects, Home Delivered Meals C-2	\$4,900	
43110-2700-CSP-0020-P0000-CSP01172AG	Contractual Services, Nutritional Meals Grant Fund, Community Services & Parks, Projects, Home Delivered Meals C-2		\$4,900

The FY 24-25 budget is set to be adopted on June 25, 2024. This resolution appropriates additional grant funds from Los Angeles County Aging and Disabilities Department for FY 2024-2025 Elderly Nutrition Program (ENP) C1 and C2.

SECTION 2: The Director of Finance / Information Technology is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Clerk



\_\_\_\_\_  
Mayor

**CITY OF GLENDALE**  
DATE 06/13/2024  
**APPROVED AS TO FINANCIAL**  
**PROVISION FOR \$ 34,300**

*[Signature]*  
\_\_\_\_\_  
Director of Finance / Information Technology

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF GLENDALE )

I, Suzie Abajian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that the same was adopted by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

---

City Clerk



**CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE CITY COUNCIL**

**AGENDA ITEM**

---

Report: Contract with JB & Associates, LLC. in the amount of \$122,810 to conduct and analyze Citywide Pedestrian and Bicycle Counts

1. Motion to authorize contract with JB & Associates, LLC. for \$122,810 for Citywide Pedestrian and Bicycle Counts required for Vision Zero Action Plan Development

**COUNCIL ACTION**

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**Item Type:** Consent Item

**Approved for** June 25, 2024 **calendar**

**EXECUTIVE SUMMARY**

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Council directed staff to begin work on developing a Vision Zero policy for the City, seeking to eliminate traffic related fatalities across all modes by 2030. Vision Zero also seeks to enhance coordination across the various disciplines associated with planning, designing, implementing, and enforcing transportation systems. The policy relies on collecting data that allows for responses that are targeted and focused, while creating synergy amongst the City's many plans and implementation strategies. Council's motion to approve this contract will move this project to the next phase of the action plan to identify and prioritize the most beneficial pedestrian and bicycle safety improvement projects, and to allocate more resources to those locations.

A citywide pedestrian and bicycle count is fundamental to developing a data-driven Vision Zero Action Plan. This work will update the last citywide bicycle and pedestrian counts, which were completed in 2019.



## **RECOMMENDATION**

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Approve the Professional Service Agreement with JB & Associates to conduct the Citywide Bicycle and Pedestrian counts and data analysis for the development of the Citywide Vision Zero Action Plan.

## **ANALYSIS**

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At the July 12, 2022 and October 18, 2022 City Council meetings, the Council provided staff direction on the creation of a Vision Zero Action Plan. Vision Zero challenges the traditional approach to traffic safety by recognizing that traffic collisions aren't random and unavoidable. With the right approach, they are predictable and preventable. The City's Vision Zero Plan will describe a data-driven and systemic approach that will make streets safer through proactive, low-cost measures, preventing fatal collisions on the road. The Vision Zero Action Plan will include detailed recommendations on how to implement strategies to create safer streets for all road users.

The City has begun developing Vision Zero policy guidelines with much of the underlying framework being derived from existing infrastructure, enforcement, and plans, such as the Citywide Pedestrian Plan, Citywide Safety Plan, and Bicycle Transportation Plan. The City has also taken steps to reduce collisions with pedestrians and cyclists by creating events for public engagement, public education, and awareness of City policies and plans.

Utilizing a comprehensive, coherent, and data-driven approach that encompasses aspects of Engineering, Education and Enforcement will serve as the primary drivers for Glendale's Vision Zero Action Plan. This will be achieved through an initial analyzing of citywide pedestrian and bicycle counts following the completion of the plan, and yearly audits to evaluate the impacts of the engineering, education, and enforcement.

A \$122,810 contract with JB & Associates to conduct bicycle and pedestrian counts and analyze the data to evaluate Citywide Bicycle Transportation Plan and Vision Zero Action Plan recommendations are necessary as these plans intimately intertwined. JB & Associates has a comprehensive knowledge of the City's goals, traffic engineering infrastructure, and established stakeholder involvement.

JB & Associates, LLC is a practice-based and service-oriented consulting firm that provides expert services in traffic engineering, transportation planning, and traffic operations both to public and private sectors. The JB & Associates team are licensed civil and traffic engineers in the State of CA, with over 80 years of combined experience in all aspects of municipal traffic engineering and transportation planning. They have extensive experience in community outreach, consensus building among homeowner associations, business community, and developers of major projects.

Staff developed the Draft Scope of Work for the Citywide pedestrian and bicycle counts and analysis (Exhibit 1).

The JB & Associates team’s background of City of Glendale’s transportation studies and plans will be instrumental in addressing pedestrian, bikes and analysis for the study. The JB & Associates team is comprised by all former city traffic engineers that have worked for local cities in Los Angeles area and are most familiar with city government’s procedures and project implementation. Key areas of experience include preparing over 40 Traffic Impact Studies and Parking Studies for large and small mixed use residential, commercial and retail projects in the cities of Glendale, Los Angeles and other cities in Los Angeles County in the last 5 years. JBA also has extensive vehicular, pedestrian and bicyclist data collections experience in using the state-of-the-art data collection technology (video detection) for various projects. Additionally, the team has extensive knowledge of City of Glendale Bicycle Master Plan, Downtown Mobility Plan, Circulation Element of the General Plan, and Glendale Citywide Pedestrian Plan. JB & Associates team will apply their knowledge and experience gained from the working in Glendale’s projects to prepare a comprehensive analysis that addresses pedestrian and bicycle challenges and opportunities in the city.

While an RFP was not released for this project because of the lower dollar amount of the contract, this item is before Council for approval because JB & Associates has another contract with the City of Glendale for the Drive Thru analysis. The two contracts together exceed the dollar amount per vendor staff is permitted to execute contracts with without prior Council approval.

**STAKEHOLDERS/OUTREACH**

The scope of work will include extensive stakeholder outreach as part of developing and analyzing the pedestrian and bicycle counts for Vision Zero Action Plan.

**FISCAL IMPACT**

The funds to conduct a Citywide Pedestrian and Bicycle Count in the amount of \$122,810, are included in the FY 2023-24 budget in the following account:

<b>Existing Appropriation</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
<b>\$122,810</b>	43110-4090-CDD-0020-P0000 PL: CDD00943AG	TDA Grant – CIP Reimbursement Fund

**ENVIRONMENTAL REVIEW (CEQA/NEPA)**

Exempt pursuant to CEQA Guidelines section 15262, for projects involving only feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded. Environmental review would be conducted as part of the Vision Zero Action Plan.

## **CAMPAIGN DISCLOSURE**

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In accordance with the City Campaign Finance Ordinance, Exhibit 2 shows the names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with 10% interest or more in the company proposed for contract in this Agenda Item Report.

## **ALTERNATIVES**

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Alternative 1: Approve a Motion approving a \$122,810 contract with JB & Associates, LLC to conduct pedestrian and bicycle counts and analyses for development of citywide Vision Zero Action Plan.

Alternative 2: Do not approve the motion to award the contract. This will result in the loss of \$122,810 in TDA grant funds and a delay in the initiation of the Vision Zero Action Plan as TDA funds must be encumbered by June 30, 2024.

Alternative 3: Consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Prepared by:**

Fred Zohrehvand, Principal Planner

Tamar Sadd, Deputy Director of Community Development, Administration

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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1. DRAFT Scope of Work: Pedestrian and Bicycle Counts and Analyses
2. Campaign Disclosure Form

**MOTION**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the City Manager, or designee, is hereby authorized to execute a contract with JB & Associates, LLC, in an amount not to exceed \$122,810 for citywide pedestrian and bicycle counts required for Vision Zero Action Plan development, as outlined in the June 25, 2024, staff report from the Director of Community Development. Said agreement shall be subject to approval as to form by the City Attorney.

Vote as follows:

Ayes:

Noes:

Absent:

Abstain:



Traffic, Transportation, and Parking  
Consultants  
833 Americana Way, Suite 505  
Glendale, CA 91210  
[Jano@JBATraffic.com](mailto:Jano@JBATraffic.com)  
JBATraffic.com  
Ph: 818-694-2880

**JB & Associates Proposal  
For the Preparation of the  
City of Glendale 2024 Citywide Pedestrian and Bicycle Count  
&  
Analysis**

*May 6, 2024*



City of Glendale  
Community Development Department  
633 East Broadway, Glendale, CA 91206

Project: City of Glendale 2024 Citywide Pedestrian and Bicycle Count and Analyses

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## 1. BACKGROUND

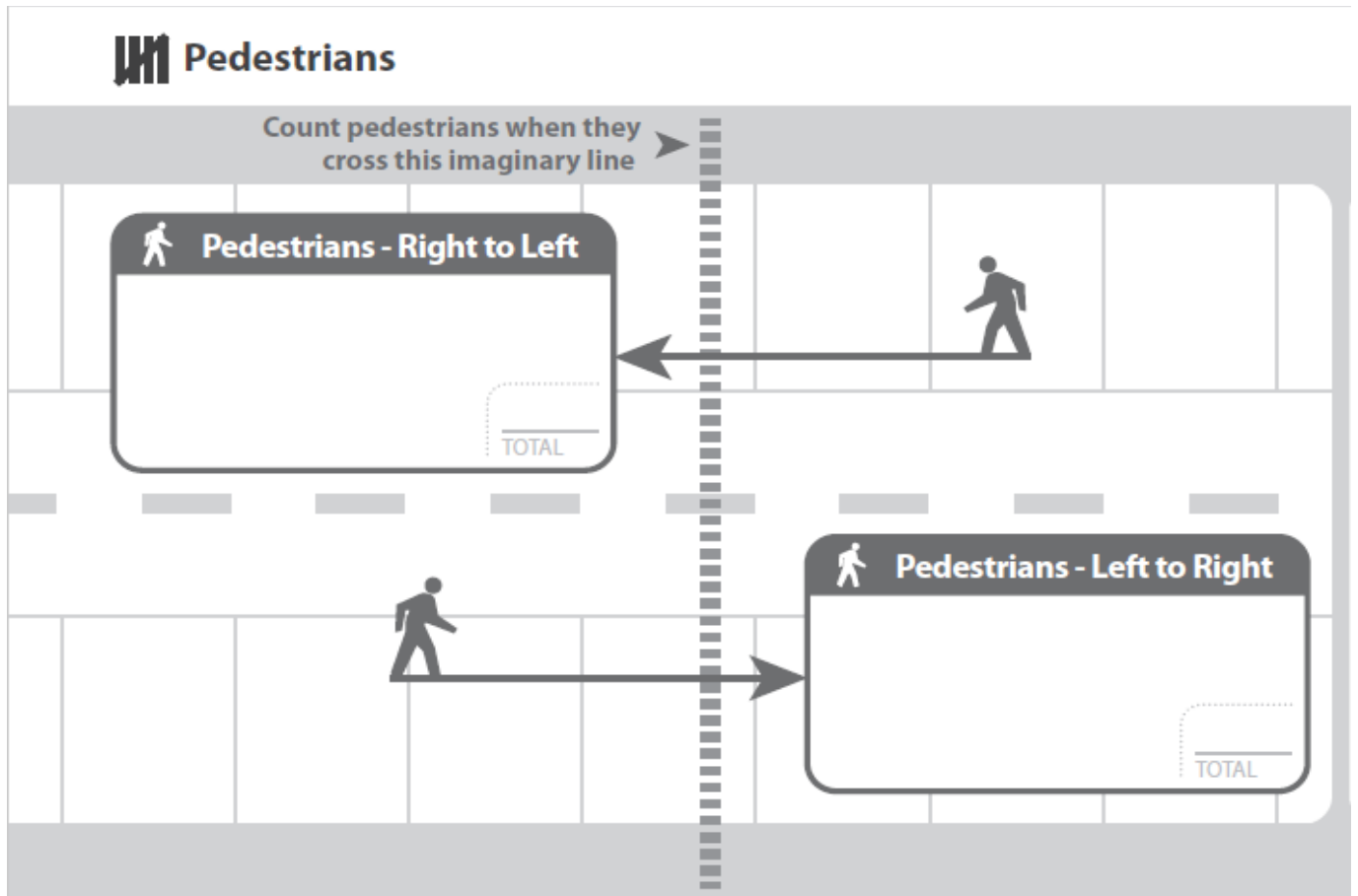
JB & Associates (JBA) are pleased to submit a Proposal for the preparation of the City of Glendale (City) 2024 Citywide Pedestrian and Bicycle Count and Analysis. The City is interested in conducting pedestrian bicycle counts consistent with the prior year counts completed in 2013, 2016, and 2019 and a report analyzing the collected data, and evaluate the trend of pedestrian and bicyclist. The City is also interested in identifying the top 10 intersections with the highest-pedestrian and bicyclist volumes.

In order to be consistent with the prior years data collections, JBA will use the methodology adopted by the City and recommended by the Los Angeles Metro, and the Southern California Association of Government (SCAG) as follow:

- Screenlines will be used to collect data, where bicyclists and pedestrians are counted as they cross a drawn or imaginary line near an intersection. Bi-directional data will be collected at each screenline location.
- Counts will take place during late April and early May to ensure data is collected while school is in session and to limit delays to the Pedestrian Plan.
- Data will be collected during three separate two-hour count periods. Each two-hour count period is divided into eight 15-minute segments for data recording purposes.
  - Weekday counts will occur during two consecutive periods on a Tuesday, Wednesday, or Thursday from 7:00-9:00 a.m. and from 5:00-7:00 p.m. to maintain consistency with 2013 count data.
  - The weekend count will occur on Saturday from 10:00 a.m. – 12:00 noon.
- Additional data about individuals biking and walking will be collected during the counts. This additional data will be counted for the two-hour segment overall rather than in 15-minute segments.
  - For bicyclists, data regarding gender, sidewalk riding, wrong-way riding, and helmet use will be collected. 42 of 724

- For pedestrians, data regarding gender, wheelchair use, skateboard/scooter/skates use, and age (i.e., child or senior) will be collected.

### Screen Line Diagram



## 2. Traffic Count Methodology and Locations

JBA will conduct the pedestrian and bicycle counts using the latest video technology in data collection. JBA recently completed trip generation data collection for the City of Glendale’s drive-through design standard project using the same type of video data collection technology.

Considering that there are 52 locations with over 100 Screenlines, that need to be counted in a very short period (approximately 4 weeks in May 2024 prior to the end of the school year) this type of data collection is the most affordable, reliable, and fastest way to collect data. .

The pedestrian and bicycle count location are listed in the attached **Figure (1) and (2)** which are identical with Glendale’s 2016 and 2019 counts. Pedestrian and bicycle counts will be recorded for approximately six hours on two consecutive Tuesday, Wednesday, or Thursdays and for approximately three hours on a Saturday. Using the same screen lines in the 2019 report data will be tabulated for comparison.

## 2. SCOPE & TASKS

Based on the review of the 2019 Pedestrian and Bicycle Count Report, JB & Associates (JBA) has prepared the following Tasks for the preparation of the 2024 Report. Based on the Tasks listed below, JBA has prepared the Fee Proposal for the data collection, data analysis, and report preparation.

<b>TABLE A- City of Glendale 2024 Pedestrian and Bicycle Count Report Preparation</b>	
<b>Task #</b>	<b>Task Description</b>
<b>1</b>	<b>Study Kickoff</b>
1.1	Meeting with City Staff to coordinate the Data collection and analysis
1.2	Finalization of all Data Collection Locations and screen lines
1.3	Review of City's prior Pedestrian and Bicycle Counts data and studies
<b>2</b>	<b>Field Observation – Conduct field observations of all Data Collections locations (Intersections and streets) for camera installations</b>
2.1	Field Check of 52 locations
2.2	Prepare Location Maps for the Data Collection vendor
2.3	Prepare Screen Line Locations
<b>3</b>	<b>Data collection - Prepare Pedestrian and Bicycle Templates for Video Data Analysis</b>
3.1	Prepare survey templates for Pedetrian Counts and screen counts
3.2	Prepare survey templates for Bicycle Counts and screen counts
<b>4</b>	<b>Video data Processing of all Pedestrian and Bicycle Counts</b>
4.1	Tabulate Pedestrian Data for 52 Locations (Weekday AM, PM and Weekend)
4.2	Tabulate Bicycle Data with classifications for 52 Locations (Weekday AM, PM and Weekend)
4.3	Tabulate Bicycle Data with classifications for 52 Locations with classification for Male/Female, wrong way)
4.4	Prepare Screen Line Counts for the Pedestrian Counts
4.5	Prepare Screen Line Counts for the Bicycle Counts
4.6	Review Pedestrian and Bicycle data Analysis
<b>5</b>	<b>Prepare Comparison Tables for the Pedestrian and Bicycle Counts for years 2013, 2015,2019 and 2024</b>
5.1	Prepare comparison of 2013,2016,2019 and 2024 Pedestrian counts with screen lines
5.2	Prepare comparison of 2013,2016,2019 and 2024 Bicycle counts with screen lines
5.3	Prepare comparison of the top 10 Pedestrian Screen lines
5.4	Prepare comparison of the top 10 Bicycle Screen lines
<b>6</b>	<b>Prepare 2024 Pedestrian and Bicycle Report</b>
6.1	Prepare Pedestrian and Bicycle Figures, maps, and exhibits
6.2	Prepare Detailed Pedestrian and Bicycle Report
6.3	Glendale Planning and Transportation Staff Report review.
6.3	Update Pedestrian and Bicycle Report based on comments from City Staff
<b>7</b>	<b>Meetings</b>
7.1	Regular progress meeting with City staff
7.2	Attend and present study to TPC, PC, DRB, Community Outreach and City Council
<b>8</b>	<b>Project Management (5 months)</b>
<b>9</b>	<b>Other tasks</b>



### 3. PROJECT SCHEDULE

The Following is a Tentative Schedule that will need to be approved by the City:

1. Tasks 1-3 will be completed in approximately 4 weeks (May 1-31,2024) contingent upon receiving a Notice to Proceed by May 8,2024.
2. Task 4 will be completed in 8 weeks from completion Task 3 June 1- July 31,2024
3. Task 5 will be completed in 4 weeks August 1-31,2024
4. Task 6 will be completed in 6 weeks September 1-October 15,2024
5. Upon completion of the Report, the city staff can schedule presentations to the Transportation Parking Commission, Planning Commission, and the City Council as needed.

### 4. PROPOSED FEE

Based on the Tasks outlined in the Scope of Services a fee estimate has been prepared as Shown in the **Fee Proposal** table below. This Fee Proposal estimate also includes the budget for meetings, travel time, and other miscellaneous/reimbursable costs.

Any deviations, changes or additions to the project scope will be subject to the City’s approval and additional fee. The City will be billed monthly based on the percentage completion of each task.

Fee Proposal	
City of Glendale 2024 Pedestrian and Bicycle Count Report Preparation	
Pedestrian and Bicycle Count Data Collection Estimate	\$ 38,700.00
Preparation of the Pedestrian and Bicycle Count Report	\$ 84,110.00
<b>Total Proposed Fee</b>	<b>\$122,810.00</b>

JB & Associates has extensive experience in data collection and analysis in all aspects of traffic engineering and transportation planning. JBA’s proposed staff also has extensive experience and knowledge of traffic engineering and planning particularly in City of Glendale.

Thank you for the opportunity to propose professional services for the City. Please contact me if you have any questions.

Sincerely,



Jano Baghdanian, P.E., T.E.

President, JB & Associates, LLC

5. JB & ASSOCIATES PROPOSED STAFF RESUMES

## Jano Baghdanian, President, JB & Associates (JBA)

**Jano Baghdanian**, President of JBA, is a professional Civil and Traffic Engineer in the state of Californian with over 37 years of experience in public and private sector preparing and managing a wide range of transportation projects in various municipalities. He has experience in all aspects of traffic engineering, transportation planning, and signal design and operations. As City of Glendale's former Traffic and Transportation Administrator managed and administered City's Traffic and Transportation Division, was responsible for the review of various Traffic Impact Studies for small and large scale residential, commercial, and mixed-use projects. Designed and constructed traffic signal and communication systems, managed signal timing and operations, and reviewed and prepared Construction Area Traffic Control Plans.

As Traffic and Transportation Administrator for the City of Glendale, he was a key member of City of Glendale's management staff in the planning and development of mitigation measures, right-of-way acquisitions, infrastructure design and construction (roadways, bridges, traffic signals, railroad crossings) for major Master Plan projects namely Disney's Creative Campus, DreamWorks, and Americana on Brand. Directed and managed the design and construction of major capital improvement projects including construction of Fairmont Avenue Bridge, the largest Public Works Project in the City of Glendale.

In the last 13 years as President of JB & Associates, provided professional traffic engineering services to cities, environmental planning consulting firms, developers and construction firms. Prepared over 100 traffic impact studies for a variety of development projects such as large scale residential mixed-use projects, fast-food restaurant and coffee shops with drive-through operations, hotels, retail and commercial projects, and athletic facilities and schools. Analyzed intersection capacities using Synchro and PTV Vistro modeling software.

Mr. Baghdanian also has extensive experience in community outreach, consensus building among homeowner associations, business community and developers of major projects.



JBA & Associates, LLC  
Traffic, Transportation, and  
Parking Consultants  
833 Americana Way, Suite 505  
Glendale, CA 91210  
Email: [Jano@JBATraffic.com](mailto:Jano@JBATraffic.com)  
Phone: 818-694-2880  
Fax: 818-888-4541  
Web: [JBATraffic.com](http://JBATraffic.com)

### KEY SKILLS

Transportation Planning:  
Preparation of Traffic Impact  
Studies for small and large mixed-  
use residential projects, parks,  
and museums.

Parking Access, queuing analysis,  
circulation studies for Restaurant,  
banquet, and shopping centers.

Traffic Signal Design  
Roadway signing/stripping design.

Preparation of Work-site Traffic  
Control Plans, Traffic Calming  
Improvements, and  
Transit Projects.

### EDUCATION

1980 Master of Science  
Transportation Engineering,  
University of Washington, Seattle,  
WA

1978 Bachelor of Science  
Civil Engineering, University of  
Washington, Seattle, WA

### REGISTRATION

Professional Engineer, CA,  
Civil - No. 43576

Professional Engineer, CA,  
Traffic - No. 1174

## Wayne C. Ko, PE, TE, PTOE, Senior Traffic Engineer, JB & Associates

**Wayne C. Ko**, Senior Traffic Engineer, JB & Associates, is a professional Civil and Traffic Engineer in the State of California with 40 years of experience in the private and public sectors managing a wide range of transportation projects. He has extensive experience in all aspect of traffic operations, transportation planning, and design of traffic control facilities.

As the former Principal Traffic Engineer of the City of Glendale, California for 27 years, he was in charge of the Traffic Engineering Division and the preparation and review of over 200 design plans and specifications for a variety of traffic engineering capital improvement projects. Those projects included installation or modification of traffic signals, traffic calming devices, bicycle and pedestrian facilities, pedestrian-activated warning devices, copper and fiber optic communication systems, closed circuit television cameras, and construction area traffic control. During his tenure with the City of Glendale, Mr. Ko managed the design and construction of the City's Advanced Traffic Operations Center and 5 at-grade railroad crossing safety enhancement projects. He was also responsible for the implementation of various Intelligent Transportation Systems projects, such as transit signal priority, fiber optic communication system master plan, and the integration of various traffic signal systems with adjacent agencies. In addition, Mr. Ko was also responsible for establishing the first operational Quiet Zone in the County of Los Angeles, located along the Metrolink Antelope Valley Line, Valley Subdivision, from Milepost 8.47 (Sonora Avenue) to 9.16 (Flower Street) in the City of Glendale, CA.

In addition, Mr. Ko also has extensive working experience in various transportation consulting firms providing design review oversight and quality control for the installations and modifications of traffic signal and signing/stripping designs.

As a Senior Traffic Engineer at JB & Associates since 2017, Mr. Ko has prepared numerous transportation impact assessment studies for large scale mixed-use residential projects, hotels, retail and commercial establishments, fast-food restaurants, and automated car-wash facilities. He also conducts various statistical analyses, prepares traffic signal and signing/stripping designs, as well as construction area traffic control plans.



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833 Americana Way, Suite 505  
Glendale, CA 91210  
Email: [WayneK@JBATraffic.com](mailto:WayneK@JBATraffic.com)  
Phone: 818-694-2880  
Fax: 818-888-4541  
Web: [JBATraffic.com](http://JBATraffic.com)

### KEY SKILLS

Preparation of Transportation Impact Assessment Studies, Transportation Planning, parking access, queuing analysis, circulation studies for Restaurant, banquet facilities, and shopping centers

Traffic Signal/Signing & Striping, Intelligent Transportation System, Pedestrian & Bicycle Facilities, Railroad Safety Improvements, Work Area Traffic Control Traffic Calming Improvements

### EDUCATION

1983 Master of Science Transportation Engineering, University of California, Berkeley

1982 Bachelor of Science Civil & Environmental Engineering, University of Wisconsin, Madison

### REGISTRATION

Professional Engineer, CA, Civil - No. 39669

Professional Engineer, CA, Traffic - No. 1490

## Arsen Mangasarian, Transportation Planner, JB & Associates

**Arsen Mangasarian**, Transportation Planner, is a former Transportation Planner with over 30 years of experience with the City of Los Angeles, Department of Transportation (DOT). He has acquired an in-depth knowledge and understanding of techniques for evaluating transportation projects and the alternatives, especially for the City of Los Angeles Vision Zero and Complete Streets strategies related to the emerging safety, equity, and quality of life strategies and the development of solutions to respond to the growing number traffic issues.

Mr. Mangasarian Extensive knowledge of California and Federal laws and regulations related to environmental restrictions and regulations, methods of research, statistical data gathering, and analysis to address the impacts of transportation systems on the communities and the environment. Extensive knowledge and experience in the solicitation of and securing transportation and transit grants from Federal, State, and Regional governmental agencies. Strong analytical and planning skills, and in-depth knowledge of strategies for developing projects to compete well for local, state, and federal grants.

He currently is a key member of the JB & Associates team working on various transportation planning, traffic operations, data analysis, and pedestrian and bicycle safety planning. In the past 4 years as part of the JBA Team, Mr. Mangasarian has worked on multiple projects involving the study and analysis of fast-food restaurants and coffee shops with drive-through operations. He has conducted numerous surveys of Chick-fil-A restaurants, Starbucks, and automated car washes and hotels and collected data and identifies traffic issues ( queuing problems, vehicular and pedestrian conflicts, on-site circulation problems, and access issues).

JBA & Associates, LLC  
Traffic, Transportation, and  
Parking Consultants  
833 Americana Way, Suite 505

JB Glendale, CA 91210

Tr Email:

Pa [Bryanh@jbatraffic.com](mailto:Bryanh@jbatraffic.com)

83 Phone: 323-250-6085

GI Web: JBATraffic.com

En

Pl

### KEY SKILLS

W Preparation of Transportation  
Impact Assessments,

KI preparation of VMT Analyses.

Pa

ci

### EDUCATION

an 2013 Bachelor of Arts

an University of California, Los

Ca Angeles

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## 6. JB & ASSOCIATES RELEVANT EXPERIENCE

Over the past 8 years, JBA has worked with various developers to prepare transportation impact assessments and access and circulation studies for land uses that have drive-through operations as a common design feature. In particular, JBA has prepared access and circulation analysis, queuing analysis for drive-through lanes, parking lot on site circulation, and driveway design. The following are a list of relevant projects that JBA has completed in various cities especially in the City of Los Angeles that has experienced a proliferation of fast-food establishments with drive-through operations. JBA also has the experience with the study and analyses of other land use types with drive-through operations such as coffee establishment and automated car washes as listed below:

### 1. **City of Glendale Standards and Guidelines for New and Replacement Drive-Through Projects (Study)**

(JBA) is currently under contract with the city of Glendale for the to develop Standards and Guidelines for New and Replacement Drive-Through Projects (Study) in the City of Glendale in cooperation with the City of Glendale Community Planning Department. This effort involved extensive video data collection of various types of fast-food restaurants throughout city of Glendale, tabulation of the trip generation of each restaurant including queuing analysis very similar to the type of data collection and analysis that will be required for the Glendale's Pedestrian and Bicycle Count report.

### 2. **Silverlake Master Plan**

JBA, as part of the of the Hargreaves-Jones Associates consultant team, provided traffic engineering services as part of the conversion of the Silverlake Reservoir to a vibrant recreation facility. JBA identified challenges and constraints for the Master Plan, evaluated existing street network, walking paths for pedestrians, bicycle lanes, access, and circulation to and from the Silverlake, and conducted pedestrian safety analysis and recommended alternatives.

- a. Conducted extensive data collection of vehicular, pedestrian and bicycle traffic.
- b. Developing a unique trip generation methodology based on the usage of various park areas (recreation facilities, play areas, picnic areas, dog parks, walking and jogging paths).
- c. Conducted parking occupancy surveys to determine parking occupancy and project future parking demand.

# Figure 1: Bicycle Count Locations and Volumes

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
767	Brand & Broadway	Brand	Wilson & Broadway	11	10	16	11	17	7	30	1
774	Brand & Broadway	Broadway	Brand & Maryland	3	13	13	1	9	1	18	2
790	Brand & Chevy Chase	Chevy Chase	Brand & Glendale	7	5	15	8	14	5	15	1
768	Brand & Chevy Chase	Brand	Acacia & Chevy Chase	14	11	11	4	5	1	19	2
773	Brand & Harvard	Brand	Harvard & Caruso	5	7	13	8	10	4	17	4
769	Brand & Harvard	Brand	Broadway & Harvard	13	14	12	4	13	6	23	3
788	Brand & Harvard	Harvard	Brand & Maryland	1	1	3	1	1	0	2	0
822	Broadway & Chevy Chase	S Chevy Chase Dr	Broadway & Carlton	6	6	16	4	4	3	9	2
811	Broadway & Chevy Chase	E Broadway	Chevy Chase & Olive	1	3	4	1	5	2	6	2
775	Broadway & Maynard	Broadway	Sinclair & Maynard	3	2	6	0	4	1	7	1
827	California & Columbus	W California Ave	Columbus & Central	2	2	4	0	0	0	1	0
805	California & Columbus	N Columbus Ave	California & Salem	4	3	2	0	2	0	3	3



Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
830	California & Orange	W California Ave	Orange & Brand	1	5	0	0	4	2	5	3
806	California & Orange	N Orange St	Lexington & California	0	3	0	0	0	1	1	0
779	Central & Americana Way	Central	Broadway & Americana Way	3	9	6	3	10	2	13	2
700	Central & Americana Way	Americana Way	Central & Brand	1	1	2	0	2	1	2	0
796	Central & Stocker	Stocker	Central & Brand	1	4	12	3	4	1	5	1
789	Central & Stocker	Central	Stocker & Dryden	2	3	2	3	3	0	4	1
808	Central & Wilson	S Central Ave	Wilson & Broadway	1	7	6	2	6	3	8	5
829	Central & Wilson	W Wilson Ave	Orange & Brand	0	1	2	0	0	0	1	1
794	Colorado & Lincoln	Colorado	Campus & Lincoln	6	4	4	3	8	4	11	1
795	Columbus & Riverdale	Columbus	Riverdale & Maple	6	5	3	3	3	1	4	0
716	Columbus & Riverdale	Riverdale	Pacific & Columbus	1	1	2	1	1	0	2	0
809	Columbus & Wilson	N Columbus Ave	Wilson & Broadway	5	2	3	0	3	0	5	1
828	Columbus & Wilson	W Wilson Ave	Central & Orange	4	1	1	0	0	0	1	0

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
761	Concord & Doran	Concord	Fairmont & Doran	5	5	5	1	3	1	5	0
770	Concord & Doran	Doran	State & Concord	0	1	0	0	0	0	0	0
714	Concord & Glenwood (HS)	Glenwood	Concord & School	5	2	9	6	2	0	2	2
713	Concord & Glenwood (HS)	Concord	Glenwood & Stocker	1	1	5	0	1	1	2	1
803	Doran & Columbus	N Columbus Ave	Doran & Doran	6	7	5	5	1	3	9	2
825	Doran & Columbus	W Doran St	Pacific & Columbus	4	8	4	0	6	2	14	0
771	Fairmont & Flower	Fairmont	Flower & Air Way	5	2	7	0	8	0	5	0
718	Flower & Sonora	Sonora Ave	Lake & Flower	25	21	52	4	9	1	13	11
772	Flower & Sonora	Flower	Sonora & Davis	8	10	11	1	4	1	10	2
818	Foothill & Dunsmore	Foothill	Dunsmore & Willalee	4	1	13	0	1	0	6	0
799	Foothill & New York	Foothill	New York & Maryland	3	1	4	1	3	2	6	2
819	Foothill & New York	New York	Thelma & Foothill	0	3	0	3	0	0	0	0
797	Foothill & Pennsylvania	Foothill Blvd.	Maryland & Pennsylvania	2	0	9	0	2	0	0	0

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
781	Glendale & Maple	Glendale	Chestnut & Maple	7	12	6	4	16	13	19	4
710	Glendale & Maple	Maple	Louise & Glendale	4	1	2	1	2	2	6	0
810	Glendale & Monterey	N Glendale Ave	Monterey & Ventura Fwy On Ramp	2	5	7	1	4	1	5	1
821	Glendale & Monterey	Monterey Rd	Glendale & Adams	4	4	4	0	3	2	4	3
782	Glendale & Wilson	Glendale	Wilson & California	4	5	9	0	8	4	16	3
745	Glendale & Wilson	E Wilson Ave	Isabel & Glendale	3	5	6	0	2	2	9	3
783	Glendale Riverwalk Bicycle Path	Glendale Narrows Riverwalk	Riverside & Golden State Fwy	7	2	15	1	3	0	3	0
791	Glenoaks & Chevy Chase	Chevy Chase	Glenoaks & Glenmore	8	8	46	10	2	1	6	0
784	Glenoaks & Chevy Chase	Glenoaks	Lynglen & Chevy Chase	1	1	26	0	1	1	2	1
786	Glenoaks & Grandview	Glenoaks	Willard & Grandview	8	10	20	2	4	2	12	2
787	Glenoaks & Grandview	Grandview	Glenwood & Glenoaks	1	0	5	0	1	0	0	0
801	Glenoaks & Justin	Glenoaks Blvd	Justin & Ruberta	10	4	18	4	14	6	11	1

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
823	Glenoaks & Justin	Justin Ave	Glenoaks & 5th	1	1	4	0	4	2	2	0
785	Glenoaks & Louise	Glenoaks	Brand & Louise	8	11	14	7	8	1	5	1
742	Glenoaks & Louise	N Louise St	Glenoaks & Monterey	5	3	9	1	6	0	6	1
802	Grandview & Flower	Flower St	Circle 7 & Grandview	6	13	15	2	6	6	6	4
824	Grandview & Flower	Grandview Ave	Grand Central & Flower	3	10	6	3	6	2	4	0
792	Honolulu & La Crescenta	Honolulu	La Crescenta & Pleasure	1	1	14	0	0	0	1	0
737	Honolulu & La Crescenta	La Crescenta Ave	Honolulu & Sycamore	1	6	4	0	1	0	4	0
734	Honolulu & Ocean View	Honolulu Ave	Wickham & Ocean View	4	3	22	3	8	6	4	1
712	Honolulu & Ocean View	Ocean View Blvd	Honolulu & Broadview	2	1	5	1	3	1	2	1
800	Honolulu & Sunset	Honolulu	Rosemont & Sunset	8	0	18	2	2	1	1	0
820	Honolulu & Sunset	Sunset Ave	Hermosa & Honolulu	1	0	3	0	0	0	1	0
720	Honolulu & Verdugo	Verdugo Blvd	Montrose & Clifton	7	5	31	4	6	0	4	1
724	Honolulu & Verdugo	N Verdugo Rd	Honolulu & Broadway	5	4	13	0	3	0	3	3

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
777	Jackson & California	California	Kenwood & Jackson	3	3	5	1	3	3	3	1
736	Kenneth & Sonora	W Kenneth Rd	Sonora & Grandview	4	0	19	1	6	2	4	6
719	Kenneth & Sonora	Sonora Ave	Glenwood & Kenneth	4	2	15	1	0	0	2	0
804	Lexington & Columbus	N Columbus Ave	Lexington & Myrtle	4	4	6	1	1	0	6	2
826	Lexington & Columbus	W Lexington St	Columbus & Central	3	1	4	1	4	3	4	2
733	Louise & Wilson	E Wilson Ave	Louis & Kenwood	4	2	6	0	5	2	5	1
743	Louise & Wilson	N Louise St	Wilson & Broadway	10	6	4	3	7	2	9	3
793	Maple & Chevy Chase	Chevy Chase	Maple & Raleigh	5	4	26	3	6	2	7	1
744	Maple & Chevy Chase	E Maple St	Adams & Chevy Chase	2	4	2	0	3	1	6	1
831	Orange & Wilson	W Wilson Ave	Orange & Brand	3	4	4	1	4	3	3	2
807	Orange & Wilson	N Orange St	Wilson & Broadway	0	2	0	0	1	1	1	0
812	Riverdale & Pacific	S Pacific Ave	Vine & Riverdale	0	6	6	0	9	1	6	1
832	Riverdale & Pacific	Riverdale Dr	San Fernando & Pacific	2	2	3	0	5	5	8	2

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
834	San Fernando & Brand	S Brand Blvd	Cerritos & San Fernando	10	6	14	3	4	0	11	0
813	San Fernando & Brand	S Brand Blvd	San Fernando & Vassar	13	11	12	2	8	3	14	1
835	San Fernando & Brand	San Fernando Rd	Brand & Glendale	6	14	3	1	10	4	7	1
815	San Fernando & Central	San Fernando Rd	Central & El Bonito	6	13	4	0	9	6	13	2
816	San Fernando & Central	S Central Ave	Laurel & San Fernando	2	1	3	0	3	2	3	0
833	San Fernando & Cerritos	San Fernando Rd	El Bonito & Cerritos	8	12	2	4	11	0	13	2
814	San Fernando & Cerritos	W Cerritos Ave	San Fernando & Gardena	6	1	0	1	0	0	4	0
741	San Fernando & Los Feliz	W Los Feliz Rd	San Fernando & Central	16	10	13	6	11	8	9	2
717	San Fernando & Los Feliz	San Fernando Rd	Los Feliz & Central	5	7	3	2	5	1	9	0
739	Verdugo & Harvard	Verdugo Road	Harvard & Orange Grove	3	3	8	1	10	7	12	2

Screen -line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weeke nd Volume	Female	Sidewalk Rider	Wrong Way	No Helmet	Child
738	Verdugo & Harvard	Harvard	Chevy Chase & Verdugo	1	0	2	2	3	0	3	1
711	Verdugo & Mountain	E Mountain St	Ethel & Verdugo	8	0	38	5	3	0	4	3
732	Verdugo & Mountain	N Verdugo Rd	Mountains & Cll Vaquero	5	6	31	2	5	1	11	1
817	Verdugo & Sherer	N Verdugo Rd	Crestmont & Sherer	0	3	12	2	0	0	0	0
778	Verdugo/Ca nada/Towne	Canada	Towne & Verdugo	8	4	40	0	2	2	1	1
722	Verdugo/Ca nada/Towne	N Verdugo Rd	Campus & Towne	1	2	5	0	1	0	1	0

## **Figure 2: Pedestrian Count Locations and Volumes**



Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
767	Brand & Broadway	Brand	Wilson & Broadway	442	1,205	877	2,524	6	26	45
774	Brand & Broadway	Broadway	Brand & Maryland	185	658	392	1,235	7	5	34
768	Brand & Chevy Chase	Brand	Acacia & Chevy Chase	119	136	145	400	0	6	18
790	Brand & Chevy Chase	Chevy Chase	Brand & Glendale	70	85	69	224	1	6	24
769	Brand & Harvard	Brand	Broadway & Harvard	292	1,413	1,325	3,030	6	20	62
773	Brand & Harvard	Brand	Harvard & Caruso	239	1,768	1,175	3,182	7	7	151
788	Brand & Harvard	Harvard	Brand & Maryland	64	484	370	918	7	4	44
822	Broadway & Chevy Chase	S Chevy Chase Dr	Broadway & Carlton	103	81	68	252	1	4	35
811	Broadway & Chevy Chase	E Broadway	Chevy Chase & Olive	162	68	62	292	0	2	108
775	Broadway & Maynard	Broadway	Sinclair & Maynard	73	46	28	147	0	1	36

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
827	California & Columbus	W California Ave	Columbus & Central	59	88	65	212	4	1	15
805	California & Columbus	N Columbus Ave	California & Salem	108	92	63	263	12	1	33
830	California & Orange	W California Ave	Orange & Brand	173	496	401	1,070	2	2	43
806	California & Orange	N Orange St	Lexington & California	51	157	185	393	0	3	9
700	Central & Americana Way	Americana Way	Central & Brand	182	2,237	2,090	4,509	9	2	170
779	Central & Americana Way	Central	Broadway & Americana Way	148	532	689	1,369	1	2	49
789	Central & Stocker	Central	Stocker & Dryden	103	214	168	485	9	5	9
796	Central & Stocker	Stocker	Central & Brand	47	105	99	251	1	4	13
808	Central & Wilson	S Central Ave	Wilson & Broadway	118	240	160	518	4	5	54
829	Central & Wilson	W Wilson Ave	Orange & Brand	9	37	97	143	1	0	5
794	Colorado & Lincoln	Colorado	Campus & Lincoln	51	58	92	201	0	6	28
716	Columbus & Riverdale	Riverdale	Pacific & Columbus	87	66	70	223	0	0	35

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
795	Columbus & Riverdale	Columbus	Riverdale & Maple	68	48	50	166	4	1	16
809	Columbus & Wilson	N Columbus Ave	Wilson & Broadway	94	115	88	297	2	0	36
828	Columbus & Wilson	W Wilson Ave	Central & Orange	68	95	61	224	5	3	38
761	Concord & Doran	Concord	Fairmont & Doran	20	14	11	45	1	0	2
770	Concord & Doran	Doran	State & Concord	21	13	9	43	1	0	0
714	Concord & Glenwood (HS)	Glenwood	Concord & School	495	67	42	604	0	4	446
713	Concord & Glenwood (HS)	Concord	Glenwood & Stocker	591	63	31	685	0	4	500
825	Doran & Columbus	W Doran St	Pacific & Columbus	145	122	148	415	2	3	36
803	Doran & Columbus	N Columbus Ave	Doran & Doran	149	128	107	384	3	0	26
771	Fairmont & Flower	Fairmont	Flower & Air Way	18	1	3	22	0	0	0
772	Flower & Sonora	Flower	Sonora & Davis	90	14	13	117	0	4	14
718	Flower & Sonora	Sonora Ave	Lake & Flower	56	15	10	81	0	4	16

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
818	Foothill & Dunsmore	Foothill	Dunsmore & Willalee	19	19	44	82	0	0	4
799	Foothill & New York	Foothill	New York & Maryland	14	30	647	691	0	0	40
819	Foothill & New York	New York	Thelma & Foothill	18	3	9	30	0	0	2
797	Foothill & Pennsylvania	Foothill Blvd.	Maryland & Pennsylvania	37	30	33	100	0	0	4
781	Glendale & Maple	Glendale	Chestnut & Maple	129	105	99	333	3	3	44
710	Glendale & Maple	Maple	Louise & Glendale	50	54	61	165	0	0	13
810	Glendale & Monterey	N Glendale Ave	Monterey & Ventura Fwy On Ramp	67	28	36	131	5	2	14
821	Glendale & Monterey	Monterey Rd	Glendale & Adams	43	10	13	66	0	2	15
745	Glendale & Wilson	E Wilson Ave	Isabel & Glendale	89	118	177	384	3	1	26
782	Glendale & Wilson	Glendale	Wilson & California	136	195	157	488	7	7	15
783	Glendale Riverwalk Bicycle Path	Glendale Narrows Riverwalk	Riverside & Golden State Fwy	32	1	39	72	0	3	11

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
791	Glenoaks & Chevy Chase	Chevy Chase	Glenoaks & Glenmore	45	47	44	136	0	2	5
784	Glenoaks & Chevy Chase	Glenoaks	Lynghen & Chevy Chase	28	11	15	54	0	1	2
786	Glenoaks & Grandview	Glenoaks	Willard & Grandview	37	48	45	130	0	2	2
787	Glenoaks & Grandview	Grandview	Glenwood & Glenoaks	13	18	26	57	0	0	4
801	Glenoaks & Justin	Glenoaks Blvd	Justin & Ruberta	140	118	162	420	0	5	42
823	Glenoaks & Justin	Justin Ave	Glenoaks & 5th	291	77	32	400	2	1	107
742	Glenoaks & Louise	N Louise St	Glenoaks & Monterey	43	48	36	127	0	0	1
785	Glenoaks & Louise	Glenoaks	Brand & Louise	57	69	35	161	2	1	2
824	Grandview & Flower	Grandview Ave	Grand Central & Flower	55	56	9	120	1	2	26
802	Grandview & Flower	Flower St	Circle 7 & Grandview	53	37	2	92	0	4	18
737	Honolulu & La Crescenta	La Crescenta Ave	Honolulu & Sycamore	31	15	12	58	0	0	3
792	Honolulu & La Crescenta	Honolulu	La Crescenta & Pleasure	64	46	0	110	0	0	34

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
734	Honolulu & Ocean View	Honolulu Ave	Wickham & Ocean View	119	400	517	1,036	3	9	91
712	Honolulu & Ocean View	Ocean View Blvd	Honolulu & Broadview	195	190	317	702	0	0	72
800	Honolulu & Sunset	Honolulu	Rosemont & Sunset	240	0	140	380	2	1	7
820	Honolulu & Sunset	Sunset Ave	Hermosa & Honolulu	36	14	49	99	0	0	21
724	Honolulu & Verdugo	N Verdugo Rd	Honolulu & Broadway	61	66	64	191	0	0	12
720	Honolulu & Verdugo	Verdugo Blvd	Montrose & Clifton	14	21	37	72	0	0	0
777	Jackson & California	California	Kenwood & Jackson	92	134	107	333	1	2	24
736	Kenneth & Sonora	W Kenneth Rd	Sonora & Grandview	93	108	255	456	1	0	68
719	Kenneth & Sonora	Sonora Ave	Glenwood & Kenneth	26	35	93	154	0	0	2
826	Lexington & Columbus	W Lexington St	Columbus & Central	81	33	52	166	1	1	15
804	Lexington & Columbus	N Columbus Ave	Lexington & Myrtle	184	62	50	296	5	0	49
743	Louise & Wilson	N Louise St	Wilson & Broadway	57	138	117	312	3	1	31

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
733	Louise & Wilson	E Wilson Ave	Louis & Kenwood	56	154	110	320	1	2	33
793	Maple & Chevy Chase	Chevy Chase	Maple & Raleigh	127	44	58	229	1	0	28
744	Maple & Chevy Chase	E Maple St	Adams & Chevy Chase	56	29	37	122	4	0	18
831	Orange & Wilson	W Wilson Ave	Orange & Brand	108	308	254	670	0	5	22
807	Orange & Wilson	N Orange St	Wilson & Broadway	101	105	67	273	2	1	15
812	Riverdale & Pacific	S Pacific Ave	Vine & Riverdale	46	128	81	255	0	0	31
832	Riverdale & Pacific	Riverdale Dr	San Fernando & Pacific	229	126	71	426	0	2	124
834	San Fernando & Brand	S Brand Blvd	Cerritos & San Fernando	67	67	81	215	0	0	12
813	San Fernando & Brand	S Brand Blvd	San Fernando & Vassar	128	139	79	346	3	3	28
835	San Fernando & Brand	San Fernando Rd	Brand & Glendale	100	83	75	258	1	4	15

Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
815	San Fernando & Central	San Fernando Rd	Central & El Bonito	109	55	42	206	4	2	21
816	San Fernando & Central	S Central Ave	Laurel & San Fernando	70	32	39	141	1	1	9
833	San Fernando & Cerritos	San Fernando Rd	El Bonito & Cerritos	70	55	31	156	3	0	23
814	San Fernando & Cerritos	W Cerritos Ave	San Fernando & Gardena	43	21	10	74	1	1	3
741	San Fernando & Los Feliz	W Los Feliz Rd	San Fernando & Central	163	216	189	568	8	1	29
717	San Fernando & Los Feliz	San Fernando Rd	Los Feliz & Central	155	174	124	453	7	2	7
739	Verdugo & Harvard	Verdugo Road	Harvard & Orange Grove	203	143	72	418	1	6	142
738	Verdugo & Harvard	Harvard	Chevy Chase & Verdugo	168	122	52	342	2	0	143
732	Verdugo & Mountain	N Verdugo Rd	Mountains & Cll Vaquero	57	33	28	118	0	3	22



Screen-line	Nearest Intersection	On Street	Between	Weekday AM Volume	Weekday PM Volume	Weekend Volume	Total Volume	Wheelchair User <sup>1</sup>	Skateboard / Scooter / Skates	Child <sup>2</sup>
711	Verdugo & Mountain	E Mountain St	Ethel & Verdugo	40	6	17	63	0	0	17
817	Verdugo & Sherer	N Verdugo Rd	Crestmont & Sherer	310	22	31	363	0	0	167
722	Verdugo/Canada/Towne	N Verdugo Rd	Campus & Towne	53	59	27	139	0	0	22
778	Verdugo/Canada/Towne	Canada	Towne & Verdugo	47	35	7	89	0	0	30

City of Glendale

**DISCLOSURE - CAMPAIGN FINANCE ORDINANCE**

The City Council adopted Ordinance No. 5744, "Campaign Finance Ordinance," which became effective on September 9, 2011, and amended it with Ordinance No. 5768, which became effective on March 15, 2012 ("the Ordinance"). The Ordinance prohibits: (1) A contractor\* (including a subcontractor\*\*)— who has a contract with the City of Glendale ("City"), Economic Development Department ("EDD"), or the Housing Authority of the City of Glendale ("HA") and that contract is subject to approval by the City Council, EDD, or HA— from making a contribution to a City Council member, EDD member, HA member, City Clerk, or City Treasurer; and (2) Council members, EDD members, and HA members from voting on matters concerning a contract with a person who has provided a campaign contribution.

The Ordinance applies to a contractor whose contract requires the City Council's, EDD's, or HA's approval. A contract with the City, EDD, or HA is known as a "City Contract." The Ordinance also applies to a subcontractor who has a subcontract through a City Contract. The Ordinance excludes a competitively bid contract awarded to the lowest responsible bidder.

To assist members of the City Council, EDD, and HA before they vote on a matter regarding a City Contract, the Ordinance requires City staff to prepare this report which discloses certain information about: the contractor receiving the City Contract, and the subcontractor(s) working under the City Contract.

A contractor must provide the information listed below when:	A subcontractor must provide the information listed below when:
<ul style="list-style-type: none"> <li>The City Contract has a <i>total anticipated</i> or <i>actual</i> value of \$50,000 or more; or contract awarded to the lowest responsible bidder.</li> </ul>	<ul style="list-style-type: none"> <li>The subcontract through a City Contract has a <i>total anticipated</i> or <i>actual</i> value of \$25,000 or more; or</li> </ul>
<ul style="list-style-type: none"> <li>A combination or series of City Contracts have a value of \$50,000 or more.</li> </ul>	<ul style="list-style-type: none"> <li>A combination or series of subcontracts, for the same or different projects, have an aggregate value of \$25,000 or</li> </ul>

- more. **Information that must be disclosed:**
- Name of the person, entity, or organization (i.e., the Contractor or Subcontractor)
    - Name of the Chief Executive Officer/President
    - Chief Operating Officer
    - Chief Financial Officer
    - Chairperson
    - All members of the Board of Directors
    - All persons who own more than 10% of the person, entity, or organization
    - Name of any campaign committee owned or controlled by the person, entity, or organization

Please complete the following disclosure form:

Contractor(s)\*:

Name		Address			
Full Name	Title	Business Address	City	State	Zip
JANO BAGHDANIAN	Chairperson President	833 AMERICANA WAY #505	Glendale	CA	91210
	Chief Executive Officer / President				
	Chief Operating Officer				
	Chief Financial Officer				
	Board of Directors				
	More than 10% interest owner				

\* "Contractor" is the person, entity, or organization that is the party, or prospective party, to the contract with the City, EDD, or HA or any member of that person's, entity's, or organization's Board of Directors, its Chairperson, Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, any person with an ownership interest of more than ten percent (10%) in that person, entity, or organization, and any campaign committee that is owned or controlled by that person, entity, or organization. Above please disclose these persons' name and business address.

**Subcontractor(s)\*\*:**

Name		Address			
Full Name	Title	Business Address	City	State	Zip
	Chairperson				
	Chief Executive Officer / President				
	Chief Operating Officer				
	Chief Financial Officer				
	Board of Directors				
	More than 10% interest owner				

\*\* "Subcontractor" is the person, entity, or organization that has entered into a contract for the performance of all or a portion of the work undertaken under an agreement with an architect, design professional, engineer, or general or prime contract, usually by a general or prime contractor. Subcontractor includes any member of that person's, entity's, or organization's Board of Directors, its Chairperson, Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, any person with an ownership interest of more than ten percent (10%) in that person, entity, or organization, and any campaign committee that is owned or controlled by that person, entity, or organization. Above please disclose these persons' name and business address.

Campaign Committee owned or controlled by: \_\_\_\_\_

Title	Business Address	City	State	Zip

**CERTIFICATION**

On behalf of the above-named  Contractor  Subcontractor:

- I acknowledge that I have a continuing obligation to update this disclosure form if I substitute— or if I select additional— architects, design professionals, contractors, or subcontractors within ten (10) days of the selection or change; and
- I hereby certify that:
  - I have identified all persons for which the Ordinance requires disclosure;
  - The information in this disclosure form (and any attachment to this form) is true, accurate, correct, and complete; and
  - I have been legally authorized to submit this disclosure form.

In total, this disclosure form (including attachments) is 2 pages.

Executed on: MAY 28, 2024, at: Glendale, California.

Signature: Jano Baghdanian Print Full Name: JANO BAGHDANIAN

Address: 833 AMERICANA WAY Suite 505, Glendale, Ca 91210

Phone Number: 818-694-2880 E-mail Address: Jano@JBATraffic.com





## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Solid Waste Collection Rates Update

1. Motion to note and file this report on the Solid Waste Collection Rates Update

### **COUNCIL ACTION**

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**Item Type:** Consent

**Approved for**         June 25, 2024         **calendar**

### **EXECUTIVE SUMMARY**

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On January 31, 2023, the City Council passed a motion to restructure the rates for the solid waste collection system. At the time the City Council requested annual updates on the implementation of the new approved rate structure.

MSW Consultants developed the original Cost of Services Analysis (COSA) that was the basis for the 5-Year refuse rate adjustment plan approved by the City Council. MSW Consultants analyzed actual revenue and expenditures for FY 2023-24 to evaluate how they measured against the COSA projections and projected the future solvency of the fund.

MSW Consultants determined that actual expenditures are approximately 11.3% below and revenue is 0.5% below projections. With imminent significant costs projected, proceeding with the next July 1, 2024, adjustment is recommended by MSW Consultant per their memorandum to the City of Glendale dated June 17, 2024, and attached as Exhibit 1.

### **RECOMMENDATION**

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That the City Council approve note and file this report on the Solid Waste Collections Rate Update.

## **ANALYSIS**

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The City Council approved 5-years of rate adjustments, with the first having been applied on July 1, 2023, at various percentages dependent upon cart size, The remaining increases are scheduled to be applied on July 1<sup>st</sup> of years 2024, 2025, 2026 and 2027 at an increase rate of 45%, 25%, 10%, 10%, for all /any cart size, respectively.

The revenue from the rate increases do not exceed the funds required to provide the residential solid waste customers with solid waste collection service, (California Constitution, Article XIID, Section 6(b)(1)), the revenue derived from the residential solid waste collection rates are not being used for any other purpose than that for which they are imposed (California Constitution, Article XIID, Section 6(b)(2)), and the rates imposed do not exceed the proportionate cost of the services attributable to that parcel. (California Constitution, Article XIID, Section 6(b)(3)).

Based on the MSW Consultant's analysis of actuals and revenue, for FY 2023-24 revenue is projected to fall 0.5% or \$80,000 lower than what was projected in the 2023 COSA. This shortfall is the result of lower than anticipated revenue from residential refuse fees from delayed posting of payments under the new rates as well as a delay in payment of the host fee reimbursement from the County of Los Angeles. This was partially offset by higher than anticipated franchise fee revenue.

MSW Consultants projected expenditures to fall 11.4% or \$3,222,000 lower than what was projected in the 2023 COSA. This shortfall means projected year-end expenditures will be approximately \$25,141,438 instead of \$28,365,098, due largely to lower than expected contractual services and salaries costs.

Contractual Services were lower than anticipated due to lower than projected disposal cost actuals for various materials such as refuse, organics, recyclables, and batteries. Industrywide, tonnage produced from new organics programs specifically, has proven lower than anticipated and additional outreach is needed to boost overall participation in these new programs. Other factors include several high-cost programs such as the franchise hauler performance review, that were delayed until FY 2024-25 and implanted programs, such as the recycling app, that ultimately cost less than projected. In addition, salary costs were lower than anticipated due to vacancies.

Despite these variances from the COSA projection, the fund balance trend remains similar to the original COSA. Additionally, an annual budget deficit for FY 2024-25 of \$7,520,000 is projected. Therefore, the consultant recommendation is for the City of Glendale to continue with the adjustment scheduled for July 1, 2024.

## **STAKEHOLDERS/OUTREACH**

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In conjunction with the original COSA and rate adjustments, extensive notification was provided to all residential refuse customers as required by state law.

## **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This item is not subject to the California Environmental Quality Act (“CEQA”) and, therefore, an environmental review is not required pursuant to Section 21080(b)(8) of the California Public Resources Code and Sections 15272(a) and 15061(b)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3 because CEQA does not apply to the establishment, modification, restructuring, or approval of rates and other charges by public agencies for purposes such as those set forth herein.

### **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

### **ALTERNATIVES TO STAFF RECOMMENDATION**

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- Alternative 1: Do not approve a motion to note and file this report and provide direction to staff regarding residential refuse rates.
- Alternative 2: The City Council may consider any other alternative not proposed by staff.

### **ADMINISTRATIVE ACTION**

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**Submitted by:**

Daniel Hernandez, Interim Director of Public Works

**Prepared by:**

Orlando Urquidez Jr., Senior Public Works Management Analyst

**Approved by:**

Roubik R. Golanian, P.E., City Manager

### **EXHIBITS/ATTACHMENTS**

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1. 2024 Memo from MSW Consultants on Glendale COSA Update
2. 2023 Glendale Cost of Services Study
3. Rate Adjustment Table

**MOTION**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the Council of the City of Glendale hereby notes and files the Solid Waste Collection Rates Update as outlined in the Report to Council dated June 25, 2024.

Vote as Follows:

Ayes:

Noes:

Absent:

Abstain:

# Memorandum

Date: June 18, 2024  
To: Shea Eccleston - City of Glendale  
From: David Davis - MSW Consultants  
Subject: 2024 Mid-year review of 2023 Solid Waste Cost of Service Study

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## Executive Summary

We compared the revenue and expense amounts for fiscal 2024 projected in the 2023 Cost of Service Analysis (COSA) with updated mid-year revenues and expenses for fiscal 2024. Based on our review, we found that revenues for fiscal 2024 are expected to be approximately \$683,000 lower than the amount projected. However, expenditures in fiscal 2024 are expected to be approximately \$3,222,000 lower than the amount projected. As a result, the shortfall in fiscal 2024 is expected to be approximately \$7,520,000 instead of \$10,824,000. The cash balance in fiscal 2024 was originally projected to be \$5,753,000. However, due to the more favorable shortfall, the cash balance is expected to be \$9,057,000.

## Findings - Revenue

Revenues in fiscal 2024 are projected to be less than projected by approximately \$80,000, or 0.5%, primarily due to:

- Residential refuse fees being lower than expected due to month of July being billed at the previous rates. The City bills in arrears.
- Franchise fees being higher than expected due to greater gross receipts from private haulers.



- Other revenues being lower than expected due to a delay in the receipt of a host fee reimbursement from the County of Los Angeles

A variance analysis of revenue for fiscal 2024 is shown below in Table 1.

**Table 1 – Variance Analysis – Revenue**

Revenue Category	FY 23-24 Originally Projected	FY 23-24 Updated	Difference	Percent Difference
Recyclables state grant	\$50,000	\$3,000	(\$47,000)	-94.0%
State grants	0	30,000	30,000	NA
Merchant fee charges	0	(1,371)	(1,371)	NA
Commercial refuse fees	0	113,522	113,522	NA
<b>Residential refuse fees</b>	<b>12,518,625</b>	<b>11,928,481</b>	<b>(590,144)</b>	<b>-4.7%</b>
Commercial bin srv multi units	0	337,125	337,125	NA
Commercial bin srv business				NA
Refuse bin drop off fees	0	30,116	30,116	NA
Sale of recyclables	0	72,000	72,000	NA
<b>AB 939 fees</b>	<b>3,800,000</b>	<b>4,665,674</b>	<b>865,674</b>	<b>22.8%</b>
Private hauler permit fees	44,000	2,776	(41,224)	-93.7%
Miscellaneous revenue	3,000	8,348	5,348	178.3%
Interest income	230,113	367,478	137,365	59.7%
Sales of property	15,000	63,818	48,818	325.5%
<b>Host Fee Reimbursement</b>	<b>880,000</b>	<b>0</b>	<b>(880,000)</b>	<b>-100.0%</b>
<b>Total</b>	<b>\$17,540,738</b>	<b>\$17,620,966</b>	<b>\$80,227</b>	<b>0.5%</b>

## Findings - Expenditures

Expenditures are projected to be less than projected by approximately \$3,222,000 or 11.4%, primarily due to:

- Salaries being approximately \$570,00 less than projected, and overtime being approximately \$689,000 greater than projected, due to vacancies.

Contract services being approximately \$3,933,000 less than projected. Contract services are projected to be less than projected due to:

- Processing costs for organic waste being approximately \$1.1 million less than projected due to lower volumes and less participation in organics recycling than expected.
- Disposal costs being approximately \$1.4 million less than projected due to lower than expected disposal volumes.
- Universal waste recycling costs being approximately \$142,000 less than projected due to lower volumes of batteries and other electronic waste.
- Legislative tracking databased and SB 1383 compliance audit costs being approximately \$133,000 less than projected due to cost being lower than estimated.
- Franchise hauler performance review costs being approximately \$75,000 less than projected that was delayed until fiscal 2025.
- Regulatory site compliance costs being approximately \$220,000 less than projected.
- Zero waste plan update costs being approximately \$150,000 less than projected due to the project being postponed until after the Scholl Canyon Landfill closes.

A variance analysis of expenditures is shown on the following pages in Table 2.



Solid Waste Consultants  
To Local Government

**Table 2 – Variance Analysis – Expenditures**

Expense Category	FY 23-24 Originally Projected	FY 23-24 Updated	Difference	Percent Difference
<b>Salaries</b>	<b>\$4,459,188</b>	<b>\$3,888,989</b>	<b>(\$570,199)</b>	<b>-12.8%</b>
Additional pay persable	8,423	9,631	1,208	14.3%
Additional pay non-pers	70,509	79,492	8,983	12.7%
<b>Overtime</b>	<b>100,000</b>	<b>788,792</b>	<b>688,792</b>	<b>688.8%</b>
Hourly wages	172,123	102,544	(69,579)	-40.4%
Vacation and compensatory time	139,580	120,735	(18,845)	-13.5%
Sick leave	31,814	28,170	(3,645)	-11.5%
OPEB Funding Exp	27,407	24,147	(3,259)	-11.9%
Other benefits	13,410	130,239	116,829	871.2%
Life insurance	6,633	6,149	(484)	-7.3%
Disability insurance	18,801	16,745	(2,056)	-10.9%
Vision insurance	11,698	10,616	(1,082)	-9.2%
Medical insurance	952,657	712,778	(239,879)	-25.2%
Dental insurance	26,605	24,783	(1,821)	-6.8%
Unemployment insurance	2,268	2,438	170	7.5%
Workers compensation insurance	510,611	454,910	(55,701)	-10.9%
Medicare	71,263	66,993	(4,271)	-6.0%
PERS retirement	1,775,030	1,629,489	(145,542)	-8.2%
PERS cost sharing	(106,447)	(96,480)	9,966	-9.4%
Salary charges in (out)	0	140	140	
Auto allowance	(592)	5,255	5,847	-988.2%
<b>Contractual services</b>	<b>10,035,298</b>	<b>6,101,915</b>	<b>(3,933,383)</b>	<b>-39.2%</b>
Advertising	0	462	462	
Janitorial services	0	3,306	3,306	
Postage	4,700	7,294	2,594	55.2%
Travel	2,000	2,000	0	0.0%
Laundry and towel service	18,500	15,962	(2,538)	-13.7%
Training	76,500	76,500	0	0.0%
Computer software	0	2,700	2,700	
Regulatory	157,200	157,200	0	0.0%
Membership and dues	6,000	8,010	2,010	33.5%

**Table 2 – Variance Analysis – Expenditures (continued)**

Expense Category		FY 23-24 Updated	Difference	Percent Difference
Office Supplies	10,000	8,199		
General supplies	330,000	59,387	(270,613)	-82.0%
Printing and graphics	6,000	33,753	27,753	462.5%
Uncollectible accounts	60,000	100,480	40,480	67.5%
Miscellaneous	3,100	15,769	12,669	408.7%
Utilities	72,180	49,871	(22,309)	-30.9%
Cost allocation charge	852,924	852,924	0	0.0%
Fleet equipment rental charge	3,604,050	3,604,049	(1)	0.0%
ITD service charge	722,614	748,650	26,036	3.6%
Building maint service charge	80,316	80,316	0	0.0%
Liability Insurance	460,293	406,381	(53,912)	-11.7%
GWP Municipal Billing	481,553	481,553	0	0.0%
Capital outlay	1,790,000	1,790,000	0	0.0%
Equipment	2,525,000	2,525,000	0	0.0%
Construction				
Asset capitalization	0	0	0	
Furniture and equipment 45150	10,000	0	(10,000)	-100.0%
Maintenance & Operation 43050	(474,490)	0	474,490	-100.0%
PERS vacant positions 42705	6,406	0	(6,406)	-100.0%
Repairs to equipment 44100	77,500	0	(77,500)	-100.0%
Small tools 45300	1,000	0	(1,000)	-100.0%
Projected Underexpenditures	(845,727)	0	845,727	-100.0%
<b>Total</b>	<b>\$28,365,098</b>	<b>\$25,141,438</b>	<b>(\$3,221,859)</b>	<b>-11.4%</b>

### Recommendation

Although the enterprise fund's expenses are significantly less than projected, many of these variances are related to expenses that have been delayed and will be incurred in the near future. Therefore, we recommend that the City continue with the 45% rate adjustment.



**SOLID WASTE COST OF SERVICE STUDY**

**APRIL 13, 2023**

**PREPARED BY**



**SOLID WASTE CONSULTANTS  
TO LOCAL GOVERNMENT**

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**Solid Waste Rate Study  
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## 1. EXECUTIVE SUMMARY

The City generates revenue to pay for its solid waste collection service costs through rates charged to its residential customers. The City separately records its revenues and expenses for its solid waste operations in the solid waste enterprise fund. The solid waste enterprise fund maintains a cash balance to fund its ongoing operations. The revenues of the solid waste enterprise fund are intended to fully cover the City's current and future solid waste operating and capital costs, and maintain its cash balance. Although the City's operating costs have increased due to inflation, and other significant factors, the City has not increased the solid waste rates it charges to its customers since 2010.

### **Significant Factors Driving Cost Increases**

#### *China Ban on Recyclables*

At the beginning of 2018, China reduced the level of acceptable contamination in the recyclable material it received, and limited the type of recyclable materials it would accept. As a result, the worldwide market value of recyclables decreased significantly, reducing the revenue that solid waste service providers (including the City) previously used to offset their operating costs. This market disruption continues to create upward pressure on the City's operating costs.

#### *Commercial Franchising*

The City recently implemented significant changes to the solid waste collection services it provides in the City. In December 2021, the City implemented a franchise system for businesses, and for large multi-family complexes with five (5) or more units. Under the franchise system, four (4) private haulers now provide exclusive collection service in four (4) separate geographic areas of the City. The City is now only responsible to collect waste and recyclables from single-family customers, and from small multi-family customers with two (2) to four (4) dwelling units.

In previous years, rates for residential collection services have not been set at a rate to fully recover costs associated with those services. Furthermore, the rates for residential and multi-family customers with 2-4 units have not changed since 2010. The reduction in the City's overall solid waste customer base brought about by franchising the business and large multi-family customer sectors has resulted in the City having fewer customers over which it is able to allocate its fixed costs. This has resulted in additional upward pressure on the cost per unit for the remaining residential customers.

## *SB 1383*

In addition to the significant change brought about by the franchising of the commercial waste sector, the City is in the midst of complying with the most sweeping changes to State solid waste regulations in the last thirty years. SB 1383 establishes statewide methane reduction targets, and is bringing about several fundamental changes to municipal solid waste management.

Under SB 1383, all local jurisdictions must arrange for the collection of organics, ensure that edible food is recovered, conduct education and outreach, purchase a certain amount of organic content products, secure access to organic processing capacity, and conduct extensive monitoring, compliance and enforcement activities. As a result, solid waste rates throughout the State are increasing significantly.

### *Closure of Scholl Canyon Landfill*

The Scholl Canyon Landfill is expected to permanently close around December 2025. After the landfill closes, the City's trucks will be required to travel farther to empty their loads, and may be required to use a disposal facility with a higher tipping fee. As a result, the City expects it will be required to purchase two additional route vehicles, and incur additional operating costs to use a more distant landfill. These expected additional operating costs will create additional upward pressure on the City's solid waste rates.

### *Industry Trends*

Additionally, there are several current trends in the solid waste industry that are creating extraordinary cost increases. These trends include shortages of refuse truck drivers, supply chain delays in the purchase of trucks, and increased costs for raw materials such as steel used to manufacture trucks and containers.

## **Required Rate Adjustments**

### *Operating Cash*

As a result of the impact of these industry trends, the China Ban, the cost of complying with SB 1383, and the divestiture of its business and large multi-family operations, the revenue and cost structure of the City's solid waste enterprise fund has changed significantly. To meet the current and future financial obligations of the solid waste enterprise fund, the City must increase the rates it charges to its single family and small multi-family residential customers. If the City does not increase current collection rates, and rates remain at their current levels, the cash balance in the enterprise fund will be completely depleted in fiscal 2024.

## *Collection Rates*

To fully fund the City's solid waste operations over the next five years, the City's collection rates must be increased *on average* by approximately 90% on July 1, 2023, followed by annual increases of 45% in July 2024, and 25% on July 2025. In July 2026 and 2027, collection rates will need to be increased by 10% each year.

In addition, the City's rates, which have not increased since 2010, do not accurately reflect the City's current cost of service. As a result, the initial rate adjustment on July 1, 2023, will restructure the rate schedule to ensure that the rates more accurately reflect the City's actual cost of service. As a result, not all customers will receive the same initial rate adjustment. For example, as shown in Table 1 on page 4, single-family residential customers with a 64-gallon container will initially receive a 146% increase. However, single-family customers with a 96-gallon container will initially receive a 76% increase. After the rates are restructured in July 2023, customer rates will be adjusted across the board by the same percent each year on July 1<sup>st</sup>. Table 1 on page 4 shows the current and proposed rates for customers with most common levels of service. The City is seeking approval of these rates for the next five years.

Although the City's rates need to be significantly increased, the same trends that are creating upward pressure on the City's rates are also impacting all other jurisdictions in California. Even after the City's rates are adjusted, they are expected to be reasonable in relation to rates for similar solid waste collection service in other jurisdictions. A comparison of the City's single-family rate to those in other jurisdictions is shown in Chart 1 on page 5.

## *Proposition 218*

The City's collection rates are subject to Article XIII D, Section 6 of the California Constitution (Proposition 218). When setting property-related user fees (such as solid waste collection rates), local jurisdictions must satisfy the following requirements:

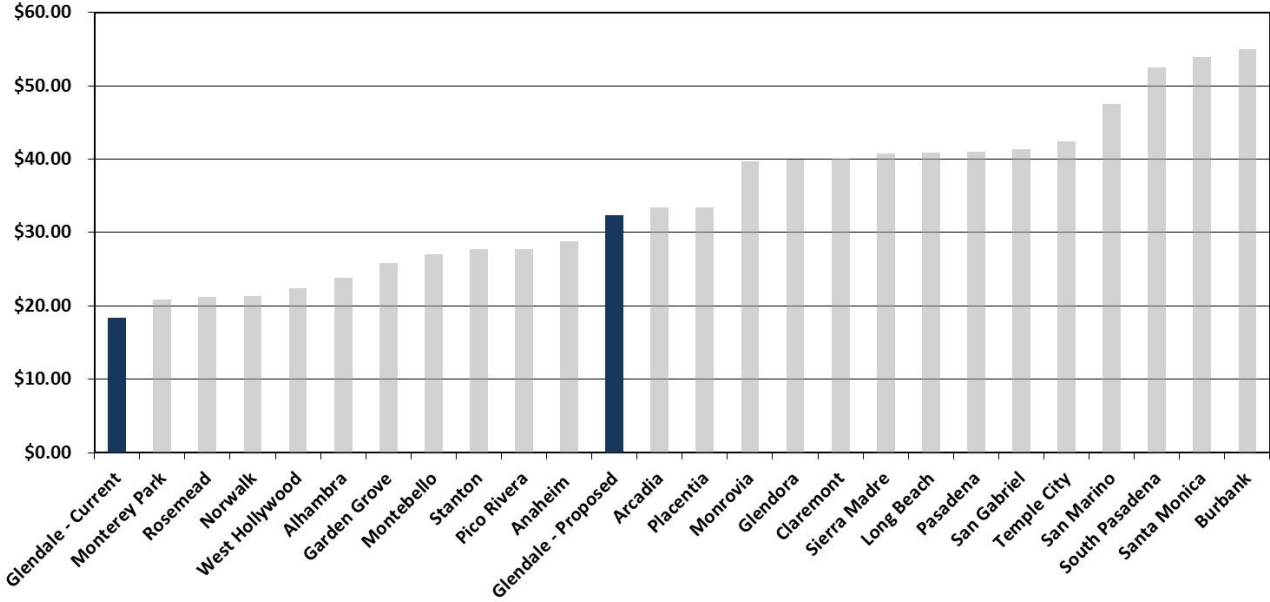
- Revenues derived from the fee or charge must not exceed the funds required to provide the property-related service;
- Revenues derived from the fee or charge must not be used for any purpose other than that for which the fee is imposed;
- The amount of a fee or charge imposed upon any parcel or person as an incident of property ownership must not exceed the proportional cost of the service attributable to the parcel.

The City is required to set a public ‘majority protest’ hearing, and provide all record owners of each identified parcel no less than 45 days prior notice of the proposed rates. Unless a majority of customers object to the proposed rates, the City Council may adopt the proposed rates at the public hearing upon a majority vote.

**Table 1 – Proposed Monthly Rates**

Description	Current Rate		Proposed Rate Effective July 1, 2023	Proposed Rate Effective July 1, 2024	Proposed Rate Effective July 1, 2025	Proposed Rate Effective July 1, 2026	Proposed Rate Effective July 1, 2027
<b>Automated Cart Service - Single Family</b>							
Monthly Rate Standard 64 gallon cart	\$11.72	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount			\$17.06	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent			146%	45%	25%	10%	10%
Monthly Rate - Standard 96 gallon cart	\$18.34	\$18.34	\$32.34	\$46.90	\$58.63	\$64.49	\$70.94
Adjustment Amount			\$14.00	\$14.56	\$11.73	\$5.86	\$6.45
Adjustment Percent			76%	45%	25%	10%	10%
<b>Automated Cart Service - Multi-family 2-4 units</b>							
Monthly Rate - Standard 64 gallon cart	\$14.82	\$14.82	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount			\$13.96	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent			94%	45%	25%	10%	10%
Monthly Rate - Standard 96 gallon cart	\$18.34	\$18.34	\$32.34	\$46.90	\$58.63	\$64.49	\$70.94
Adjustment Amount			\$14.00	\$14.56	\$11.73	\$5.86	\$6.45
Adjustment Percent			76%	45%	25%	10%	10%
Monthly Rate - Additional 64 gallon cart	\$11.72	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount			\$17.06	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent			146%	45%	25%	10%	10%
<b>Front Loading Bin Service - MFR 2-4 units</b>							
Monthly Rate - One cubic yard bin 1/week	\$33.00	\$33.00	\$87.45	\$126.80	\$158.50	\$174.35	\$191.79
Adjustment Amount			\$54.45	\$39.35	\$31.70	\$15.85	\$17.44
Adjustment Percent			165%	45%	25%	10%	10%
Monthly Rate - Two cubic yard bin 1/week	\$45.35	\$45.35	\$109.95	\$159.42	\$199.28	\$219.21	\$241.13
Adjustment Amount			\$64.60	\$49.47	\$39.86	\$19.93	\$21.92
Adjustment Percent			142%	45%	25%	10%	10%
Monthly Rate - Three cubic yard bin 1/week	\$58.15	\$58.15	\$132.44	\$192.04	\$240.05	\$264.06	\$290.47
Adjustment Amount			\$74.29	\$59.60	\$48.01	\$24.01	\$26.41
Adjustment Percent			128%	45%	25%	10%	10%
<b>Front Loading Bin Service - MFR 2-4 units - Additional Pickups</b>							
Monthly Rate - One cubic yard bin 1/week	\$22.63	\$22.63	\$87.45	\$126.80	\$158.50	\$174.35	\$191.79
Adjustment Amount			\$64.82	\$39.35	\$31.70	\$15.85	\$17.44
Adjustment Percent			286%	45%	25%	10%	10%
Monthly Rate - Two cubic yard bin 1/week	\$22.63	\$22.63	\$109.95	\$159.42	\$199.28	\$219.21	\$241.13
Adjustment Amount			\$87.32	\$49.47	\$39.86	\$19.93	\$21.92
Adjustment Percent			386%	45%	25%	10%	10%
Monthly Rate - Three cubic yard bin 1/week	\$22.63	\$22.63	\$132.44	\$192.04	\$240.05	\$264.06	\$290.47
Adjustment Amount			\$109.81	\$59.60	\$48.01	\$24.01	\$26.41
Adjustment Percent			485%	45%	25%	10%	10%

**Chart 1 – Rate Comparison – Monthly Rate for Single-family Collection Service**



## 2. APPROACH AND LIMITATIONS

### 2.1 Study Approach

This cost of service study consists of a financial plan analysis, and a rate design analysis.

- **Financial Plan Analysis** – The ‘big picture.’ This analysis considers the total amount of current and projected operating and capital expenditures, available cash, any planned debt financing, and required debt service coverage requirements. The result of this analysis is the projected revenue requirement, which is matched with the projected rate revenues from the proposed rates. This ensures that the City will generate sufficient revenues to meet its financial obligations.
- **Rate Design Analysis** – This analysis identifies the cause-and-effect relationship between the activities undertaken and resources used to provide various levels of service. Rates are designed to reflect the cost of service and proportionality requirements of Proposition 218.

### 2.2 Limitations

The financial plan analysis is subject to certain limitations. The pro-forma projections in the financial plan are based on assumptions regarding future inflation, and planned capital expenditures, etc. There will usually be differences between projected and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material. Moreover, these projections were prepared for the sole use of the City for the purpose of analyzing the City’s solid waste rates. They are not intended to be used for any other purpose.

### 3. FINANCIAL PLAN

#### 3.1 Comparison of Projected Revenues with Revenue Requirement

The financial plan for the solid waste enterprise fund compares the projected rate revenues with the projected revenue requirement (the enterprise fund’s projected operating expenses net of any use of cash balance). The enterprise fund’s projected operating results were projected over a five-year period under two scenarios. Section 3.2 below shows the projected operating results assuming that rates are *not* adjusted and remain at current levels. Section 3.3 further below shows the projected operating results assuming that rates are adjusted to generate revenue that will meet the enterprise fund’s financial obligations over a five-year period.

#### 3.2 Projected Operating Results if Rates are Not Adjusted

Table 2 below shows the operating results for the solid waste enterprise fund if rates are not adjusted. Table 2 shows that the enterprise fund is currently experiencing an annual shortfall, which is expected to grow significantly over the next five years, if rates are not adjusted.

**Table 2 – Projected Operating Results – *Without Rate Adjustments***

Description	Actual FY 2020	Actual FY 2021	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
<b>Revenues:</b>									
Rate Revenue	\$17,397	\$17,347	\$11,404	\$6,769	\$6,589	\$6,654	\$6,721	\$6,788	\$6,855
Other Revenue	<u>7,808</u>	<u>6,409</u>	<u>5,837</u>	<u>4,940</u>	<u>5,022</u>	<u>5,151</u>	<u>4,848</u>	<u>4,444</u>	<u>4,722</u>
Total	\$25,204	\$23,756	\$17,241	\$11,708	\$11,611	\$11,805	\$11,569	\$11,231	\$11,577
<b>Expenditures:</b>									
Labor	\$9,955	\$8,649	\$6,107	\$9,147	\$8,297	\$8,437	\$8,578	\$8,723	\$8,869
Vehicles	4,100	3,635	3,584	3,723	4,142	3,612	3,684	3,758	3,833
Disposal/Processing	4,729	6,577	5,138	7,168	7,168	8,724	9,231	9,416	9,604
Overhead	<u>5,547</u>	<u>6,820</u>	<u>5,268</u>	<u>3,364</u>	<u>4,442</u>	<u>4,561</u>	<u>4,640</u>	<u>4,673</u>	<u>5,004</u>
Total Operating Expenses	\$24,330	\$25,681	\$20,098	\$23,403	\$24,050	\$25,333	\$26,133	\$26,570	\$27,311
Operating Surplus/(Shortfall)	874	(1,925)	(2,857)	(11,694)	(12,439)	(13,528)	(14,564)	(15,339)	(15,734)
Capital Expenditures	(111)	0	4,735	1,220	4,315	3,165	466	4,387	3,320
Total Expenditures	\$24,219	\$25,681	\$24,832	\$24,623	\$28,365	\$28,498	\$26,600	\$30,957	\$30,631
Total Surplus/(Shortfall)	\$985	(\$1,925)	(\$7,591)	(\$12,914)	(\$16,754)	(\$16,693)	(\$15,031)	(\$19,725)	(\$19,054)

(in 000s)

Table 3 on the following page shows a breakdown by asset type of the projected capital expenditures included in the projected operating results.

**Table 3 – Projected Capital Expenditures**

Description	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
Sweepers	\$834					\$911	
Route Vehicles	1,655	830	1,790	640	434	3,476	3,198
Medium Duty Vehicles	50	40			32		123
Containers	1,546	350	2,525	2,525	0	0	0
Land Improvements	<u>650</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	\$4,735	\$1,220	\$4,315	\$3,165	\$466	\$4,387	\$3,320

(in 000s)

Table 4 below analyzes the annual change in cash resulting from the projected annual shortfalls in the enterprise fund. Table 4 shows how the beginning cash balance is reduced by the annual shortfall. Table 4 shows that without adjusting its current rates, the enterprise fund is expected to deplete its cash balance sometime in fiscal 2024.

**Table 4 – Analysis of Cash *Without* Rate Adjustments**

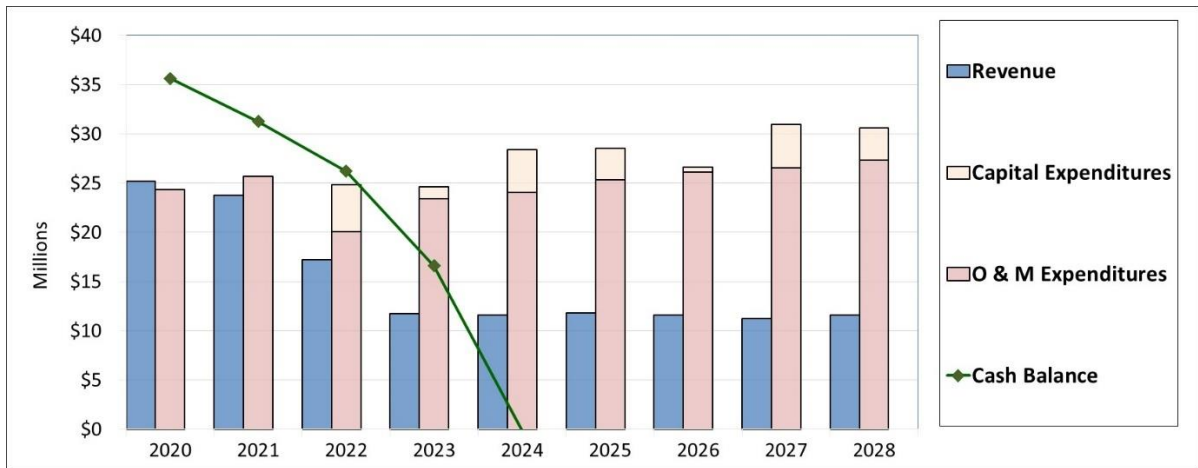
Description	Actual FY 2020	Actual FY 2021	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
<b>Cash Reserve:</b>									
Beginning Cash	\$38,763	\$35,621	\$31,258	\$26,199	\$16,577	(\$177)	(\$16,870)	(\$31,901)	(\$51,626)
Operating Surplus/(Shortfall)	874	(1,925)	(2,857)	(11,694)	(12,439)	(13,528)	(14,564)	(15,339)	(15,734)
Capital Expenditures	111	0	(4,735)	(1,220)	(4,315)	(3,165)	(466)	(4,387)	(3,320)
Other Changes to Cash	<u>(4,127)</u>	<u>(2,438)</u>	<u>2,533</u>	<u>3,293</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Cash	\$35,621	\$31,258	\$26,199	\$16,577	(\$177)	(\$16,870)	(\$31,901)	(\$51,626)	(\$70,680)

(in 000s)

Chart 2 on the following page shows how the annual operating results are projected to change the balance in the enterprise fund’s operating cash over the next five years if rates are not adjusted.



**Chart 2 – Projected Operating Results *Without* Rate Adjustments**



The red and blue bars in Chart 2 represent the relationship between operating expenses and current revenues, respectively. These show how the annual shortfall reduces the operating cash (green line) over time. Chart 2 graphically shows how, if rates are not adjusted, the cash balance in the solid waste enterprise fund will be completely depleted sometime during fiscal 2024.

### **3.3 Projected Operating Results with Proposed Rate Adjustments**

Table 5 on the following page shows the operating results for the solid waste enterprise fund if rates *are* adjusted. (Table 5 is comparable to Table 2, which shows the projected operating results without the rate adjustments). The detailed amounts for the revenue and expenditures shown in Table 5 are shown in Appendix A. Table 5 shows that, if rates are adjusted, the enterprise fund will continue to generate significant shortfalls in fiscal 2024 and fiscal 2025, however, these shortfalls will be progressively less severe as rates continue to be adjusted each year. The enterprise fund is projected to generate a modest surplus in fiscal 2026, followed by a modest shortfall in fiscal 2027. The shortfall in fiscal 2027 is mainly due to an increase in capital expenditures in that year. In fiscal 2028, the enterprise fund is projected to generate a surplus of approximately \$2.7 million.

**Table 5 – Projected Operating Results – *With* Rate Adjustments**

Description	Actual FY 2020	Actual FY 2021	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
<b>Revenues:</b>									
Rate Revenue	\$17,397	\$17,347	\$11,404	\$6,769	\$12,519	\$18,333	\$23,145	\$25,713	\$28,567
Other Revenue	<u>7,808</u>	<u>6,409</u>	<u>5,837</u>	<u>4,940</u>	<u>5,022</u>	<u>5,151</u>	<u>4,848</u>	<u>4,444</u>	<u>4,722</u>
Total	\$25,204	\$23,756	\$17,241	\$11,708	\$17,541	\$23,484	\$27,994	\$30,157	\$33,289
<b>Expenditures:</b>									
Labor	\$9,955	\$8,649	\$6,107	\$9,147	\$8,297	\$8,437	\$8,578	\$8,723	\$8,869
Vehicles	4,100	3,635	3,584	3,723	4,142	3,612	3,684	3,758	3,833
Disposal/Processing	4,729	6,577	5,138	7,168	7,168	8,724	9,231	9,416	9,604
Overhead	<u>5,547</u>	<u>6,820</u>	<u>5,268</u>	<u>3,364</u>	<u>4,442</u>	<u>4,561</u>	<u>4,640</u>	<u>4,673</u>	<u>5,004</u>
Total Operating Expenses	\$24,330	\$25,681	\$20,098	\$23,403	\$24,050	\$25,333	\$26,133	\$26,570	\$27,311
Operating Surplus/(Shortfall)	874	(1,925)	(2,857)	(11,694)	(6,509)	(1,849)	1,860	3,587	5,978
Capital Expenditures	(111)	0	4,735	1,220	4,315	3,165	466	4,387	3,320
Total Expenditures	\$24,219	\$25,681	\$24,832	\$24,623	\$28,365	\$28,498	\$26,600	\$30,957	\$30,631
Total Surplus/(Shortfall)	\$985	(\$1,925)	(\$7,591)	(\$12,914)	(\$10,824)	(\$5,014)	\$1,394	(\$800)	\$2,658

(in 000s)

Table 6 below analyzes the annual change in operating cash resulting from the projected annual shortfalls and surpluses in the enterprise fund assuming that rates are adjusted. Table 6 is comparable to the analysis of cash balances in Table 4, which shows the impact on cash balances if rates were not adjusted. Table 6 shows that, if rates *are* adjusted, the cash balance in the enterprise fund is expected to decrease significantly in fiscal years 2023, 2024 and 2025, and range between approximately \$2 million to \$4 million over the following fiscal years.

**Table 6 – Analysis of Cash *With* Proposed Rate Adjustment**

Description	Actual FY 2020	Actual FY 2021	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
<b>Cash Reserve:</b>									
Beginning Cash	\$38,763	\$35,621	\$31,258	\$26,199	\$16,577	\$5,753	\$738	\$2,132	\$1,332
Operating Surplus/(Shortfall)	874	(1,925)	(2,857)	(11,694)	(6,509)	(1,849)	1,860	3,587	5,978
Capital Expenditures	111	0	(4,735)	(1,220)	(4,315)	(3,165)	(466)	(4,387)	(3,320)
Other Changes to Cash	<u>(4,127)</u>	<u>(2,438)</u>	<u>2,533</u>	<u>3,293</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Cash	\$35,621	\$31,258	\$26,199	\$16,577	\$5,753	\$738	\$2,132	\$1,332	\$3,990

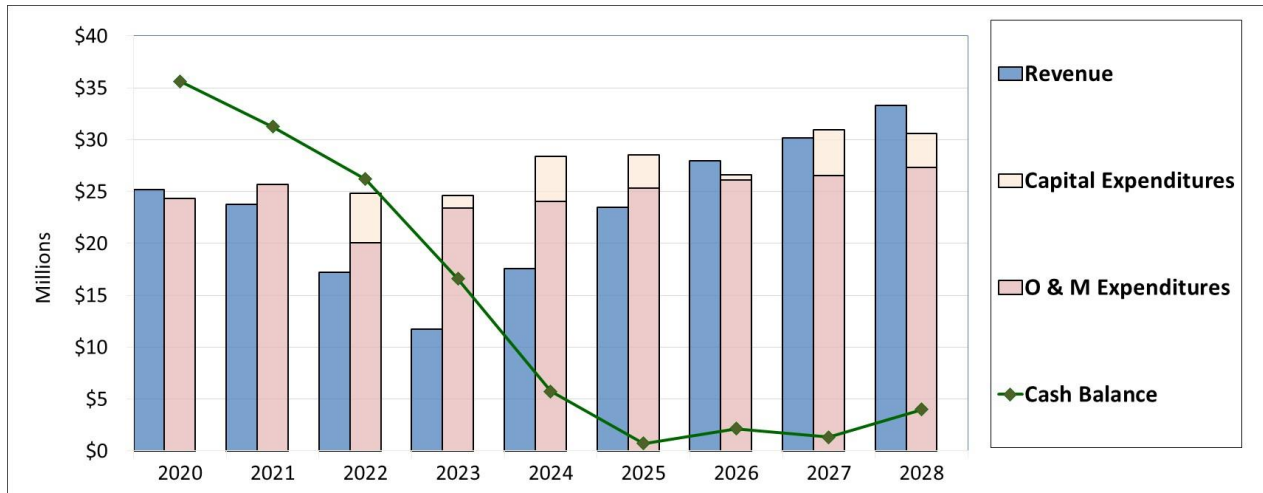
(in 000s)

### 3.4 Projected Long-term Operating Results with Proposed Rate Adjustments

Chart 3 on the following page shows how the annual operating results are projected to change the balance in the enterprise fund’s operating cash over the next five years if rates *are* adjusted.

(Chart 3 is comparable to Chart 2, which showed the projected operating results if rates are not adjusted). Chart 3 shows how, if rates are adjusted, the cash balance in the solid waste enterprise fund will decrease significantly but remain positive over the next five years. Chart 3 shows that, assuming rates are adjusted, the enterprise fund will be able to meet its current and future financial obligations.

**Chart 3 – Projected Operating Results With Rate Adjustments**



## 4. RATE DESIGN

In this analysis, cost-based collection rates were designed for each level of service to achieve the revenue requirement. Rates were designed by identifying the ‘cause-and-effect’ relationship between the activities or use of resources (cost drivers), and the resulting costs incurred. As a result, the individual customer rates reflect the cost of service and proportionality requirements of Proposition 218.

### 4.1 Revenue Requirement

The revenue requirement is the total rate revenue that the enterprise fund must generate to meet its annual financial obligations. These obligations include covering its operating and capital expenditures, and maintaining its cash balance. The revenue requirement is comprised of operating and maintenance costs, and rate-funded capital expenditures, net of any other or non-rate revenues. Non-rate revenues include items such as grants, interest income, and AB 939 Fees, etc. The revenue requirement is decreased in years when the City uses its cash balance to help fund its operations; the revenue requirement is increased in years when the City increases its cash balance. Table 7 below shows the enterprise fund’s projected revenue requirements over the next five years. The annual revenue requirements in Table 7 are derived using the total annual expenditures and other revenue in Table 5, and the annual change in cash in Table 6.

**Table 7 – Projected Revenue Requirements**

Description	Actual FY 2020	Actual FY 2021	Pre-audited Actual FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
<b>Revenue Requirement</b>									
Total Expenditures	\$24,219	\$25,681	\$24,832	\$24,623	\$28,365	\$28,498	\$26,600	\$30,957	\$30,631
Total Surplus/(Shortfall)				(\$12,914)	(\$10,824)	(\$5,014)	\$1,394	(\$800)	\$2,658
Other Revenue				(5,022)	(5,022)	(5,151)	(4,848)	(4,444)	(4,722)
Total Rate Revenue Requirement				\$6,686	\$12,519	\$18,333	\$23,145	\$25,713	\$28,567

(in 000s)

### 4.2 Rate Design Method

Cost-based collection rates were designed by identifying the cost types associated with each of these cost ‘drivers’:

- Route Operating Cost** - the time it takes to travel from stop to stop in the service area. This cost was allocated among customers based on the number of pickups. For example, a multi-family customer with three bin pickups per week is allocated three times as much of this cost as a customer with one pickup per week.

- **Disposal/Processing Tip Fee Cost** – the cost of fees per ton incurred at disposal and processing sites. This cost was allocated among customers based on the amount of container capacity serviced per week. This is because the amount of container capacity serviced per week is a reasonable measure of the relative weight of waste collected and delivered to the landfill.
- **Overhead** – Indirect costs such as buildings, utilities, general and administrative costs were allocated proportionately based on the amount of direct cost allocated to each level of service.

### 4.3 Rate Design Calculations

Table 8 below, and Table 9, Table 10, Table 11 on the following pages show the 10 steps used to calculate the proposed cost-based rates according to the rate design method.

**Table 8 – Allocated Rate Revenue Target**

Row	Column	A	B
	Description	Projected FY 2024	Percent of Total Expenditures
<b>Step 1 - Organize Total Cost into Cost Pools (Route Operating; Disposal/Processing; and Overhead)</b>			
	<b>Total Expenditures:</b>		
1	Labor	\$8,297,388	
2	Vehicles	8,456,843	
3	Subtotal - Route Operating Cost	16,754,230	59.07%
4	Disposal/Processing	7,168,400	25.27%
5	Overhead	<u>4,442,467</u>	15.66%
6	<b>Total Expenditures</b>	<b>\$28,365,098</b>	<b>100.00%</b>
<b>Step 2 - Determine Total Annual Revenue Requirement</b>			
7	Total Expenditures	\$28,365,098	
8	Deduct Other Income	(5,022,113)	
9	Total Surplus/(Shortfall)	<u>(10,824,359)</u>	
10	<b>Total Annual Rate Revenue Requirement</b>	<b>\$12,518,625</b>	
<b>Step 3 - Allocate Total Revenue Target to Cost Pools based on Percent of Total Expenditures</b>			
	<b>Allocated Revenue Requirement:</b>		
11	Route Operating Cost	\$7,394,296	59.07%
12	Disposal/Processing	3,163,695	25.27%
13	Indirect	<u>1,960,634</u>	15.66%
14	<b>Total Allocated Rate Revenue Requirement</b>	<b>\$12,518,625</b>	<b>100.00%</b>

Table 8 shows how the rate revenue requirement for the initial rates is calculated. The revenue requirement is the total amount of rate revenue needed for the enterprise fund to meet its financial obligations. For fiscal 2024, the revenue requirement is the \$12,518,625 shown on Row 10 in Table 8.

**Step 1** in Table 8 organizes the enterprise fund's total expenditures for the base year (fiscal 2024) into three pools of cost: 1) Route Operating Cost, 2) Disposal/Processing Cost, and 3) Indirect Costs.

**Step 2** in Table 8 shows the total amount of annual rate revenue that the initial rates are designed to generate. The total rate revenue requirement is equal to: 1) the enterprise fund's total expenditures; less, 2) other income (non-rate revenues such as AB 939 Fees); less, 3) the projected shortfall (which is the amount of cash reserves used to fund the revenue requirement). These amounts are shown on lines 7, 8, and 9 in Table 8. The total annual rate revenue requirement of \$12,518,625 is shown on Row 10 and on Row 14 in Table 8.

**Step 3** in Table 8 shows how the annual rate revenue target is allocated among the three cost pools based on their proportionate share of total expenditures. Table 8 also shows that Indirect Costs are 15.66% of total cost. This percentage will be used further below to assign indirect costs to the rates in Step 9 in Table 11.

Table 9 on the following page shows the operating cost statistics used to calculate the rates. **Step 4** in Table 9 shows the calculation of the total number of gallons (on which Disposal/Processing Cost is assigned to the rates), and the total number of stops (on which Route Operating Cost is assigned to the rates). An equivalent stop factor was used to increase the weight of the stops for front loading bin service to reflect the fact that front loader routes take more time per stop than automated side loader routes.

**Step 5** in Table 9 shows the calculation of the average Disposal/Processing Cost per Gallon, and the average Route Operating Cost per stop. The average Disposal/Processing Cost per Gallon is derived by dividing the Annual Disposal/Processing Cost Revenue Target (from line 12 of Table 8) by the total number of gallons per year. The average Route Operating Cost per stop is derived by dividing the Annual Route Operating Cost (from line 11 of Table 8) by the total number of stops per year.

**Table 9 –Operating Cost Statistics**

Row	Column	A	B	C	D	E	F	G
	Description	Gallons per Unit	Number of Units	Gallons per Month	Gallons per Year	Number of Stops per Month	Stop Adjustment Factor	Stops per Year
<b>Step 4 - Calculate Total Number of Annual Gallons and Stops</b>								
<b>Automated Cart Service - Single Family</b>								
1	Standard 64 gallon cart	64	5,333	1,479,019	17,748,224	23,110	1	277,316
2	Standard 96 gallon cart	96	18,691	7,775,456	93,305,472	80,994	1	971,932
<b>Automated Cart Service - Multi-family 2-4 units</b>								
3	Standard 64 gallon cart	64	8,594	2,383,403	28,600,832	37,241	1	446,888
4	Standard 96 gallon cart	96	266	110,656	1,327,872	1,153	1	13,832
5	Additional 64 gallon cart	64	194	53,803	645,632	841	1	10,088
<b>Front Loading Bin Service - MFR 2-4 units</b>								
6	One cubic yard bin 1/week	202	56	49,019	588,224	243	3	8,736
7	Two cubic yard bin 1/week	404	123	215,332	2,583,984	533	3	19,188
8	Three cubic yard bin 1/week	606	24	63,024	756,288	104	3	3,744
<b>Front Loading Bin Service - Additional Pickups</b>								
9	One cubic yard bin 1/week	202	6	5,252	63,024	26	3	936
10	Two cubic yard bin 1/week	404	6	10,504	126,048	26	3	936
11	Three cubic yard bin 1/week	606	7	18,382	220,584	30	3	1,092
12	<b>Total</b>		<b>33,300</b>	<b>12,163,849</b>	<b>145,966,184</b>	<b>144,300</b>		<b>1,754,688</b>

**Step 5 - Use Allocated Revenue Requirement to Calculate Average Disposal Cost per Gallon; Average Route Operating Cost per Stop**

**Average Disposal Cost per Gallon**

13	Annual Disposal/Processing Revenue Requirement (from Row 12 in Step 3)	\$3,163,695
14	Gallons per Year	145,966,184
15	<b>Disposal/Processing Revenue Requirement per Gallon</b>	<b>\$0.0217</b>

**Average Route Operating Cost per Stop**

16	Annual Route Operating Revenue Requirement (from Row 11 in Step 3)	\$7,394,296
17	Stops per Year	1,754,688
18	<b>Annual Route Operating Revenue Requirement per Stop</b>	<b>\$4.21</b>

Table 10 on the following page shows the calculation of the Disposal/Processing Cost, and the Route Operating Cost, for each level of service. **Step 6** in Table 10 calculates the monthly Disposal/Processing Cost per unit for each level of service by multiplying the average Disposal/Processing Cost per gallon by the gallons per month.

**Step 7** in Table 10 calculates the monthly Route Operating Cost per unit for each level of service by multiplying the average Route Operating Cost per Stop by the stops per month. **Step 8** in Table 10 calculates the direct cost per unit by combining the Disposal/Processing Cost per unit and the Route Operating Cost per unit.

**Table 10 – Direct Cost for Each Level of Service**

Row	Column	A	B	C	D	E	F	G	H	I
	Description	Gallons per Unit	Gallons per Month per Unit	Cost per Gallon	Disposal Processing Cost per Month	Equivalent Stops per Unit	Stops per Unit per Month	Cost per Stop	Route Operating Cost per Month	Total Direct Costs
		Step 6 - Calculate Disposal/Processing cost per month for each level of service				Step 7 - Calculate Route Operating Cost per Month for each level of service				Step 8 - Sum of Disposal and Route Operating Cost per month
<b>Automated Cart - Single Family</b>										
1	Standard 64 gallon cart	64	277	\$0.0217	\$6.01	1	4.33	\$4.21	\$18.26	\$24.27
2	Standard 96 gallon cart	96	416	0.0217	9.02	1	4.33	4.21	18.26	27.28
<b>Automated Cart - Multi-family 2-4 units</b>										
3	Standard 64 gallon cart	64	277	0.0217	6.01	1	4.33	4.21	18.26	24.27
4	Standard 96 gallon cart	96	416	0.0217	9.02	1	4.33	4.21	18.26	27.28
5	Additional 64 gallon cart	64	277	0.0217	6.01	1	4.33	4.21	18.26	24.27
<b>Front Loading Bin - MFR 2-4 units</b>										
6	One cubic yard bin 1/week	202	875	0.0217	18.97	3	13.00	4.21	54.78	73.75
7	Two cubic yard bin 1/week	404	1,751	0.0217	37.94	3	13.00	4.21	54.78	92.73
8	Three cubic yard bin 1/week	606	2,626	0.0217	56.92	3	13.00	4.21	54.78	111.70
<b>Front Loading Bin - Additional Pickups</b>										
9	One cubic yard bin 1/week	202	875	0.0217	18.97	3	13.00	4.21	54.78	73.75
10	Two cubic yard bin 1/week	404	1,751	0.0217	37.94	3	13.00	4.21	54.78	92.73
11	Three cubic yard bin 1/week	606	2,626	\$0.0217	\$56.92	3	13.00	\$4.21	\$54.78	\$111.70

Table 11 on the following page calculates the indirect cost per unit, and summarizes the cost per unit of all three types of cost to arrive at the cost-based rate for each level of service. **Step 9** calculates the indirect cost per unit based on indirect cost as a proportionate share of total cost from Row 13 of Table 8. Step 10, the final step, combines the cost per unit of the Disposal/Processing Cost, Route Operating Cost, and the Indirect Cost to arrive at the cost per unit for each level of service. These cost per unit amounts are found in the proposed monthly rates in Table 1, and are used to recalculate the annual rate revenue in Table 12 and Table 13.



**Table 11 – Indirect Cost and Sum of Total Cost for Each Level of Service**

A	B	C	D	E	F	G
Total Direct Costs	Indirect cost as percent of total cost	Indirect Cost per month	Disposal Processing Cost per Month	Route Operating Cost per Month	Indirect Cost per month	Total Cost of Service per month
Step 9 - Calculate Indirect cost per month for each level of service			Step 10 - Summarize Disposal/Processing, Route Operating and Indirect Cost per month			
24.27	15.66%	\$4.51	\$6.01	\$18.26	\$4.51	\$28.78
27.28	15.66%	5.07	9.02	18.26	5.07	32.34
24.27	15.66%	4.51	6.01	18.26	4.51	28.78
27.28	15.66%	5.07	9.02	18.26	5.07	32.34
24.27	15.66%	4.51	6.01	18.26	4.51	28.78
73.75	15.66%	13.70	18.97	54.78	13.70	87.45
92.73	15.66%	17.22	37.94	54.78	17.22	109.95
111.70	15.66%	20.74	56.92	54.78	20.74	132.44
73.75	15.66%	13.70	18.97	54.78	13.70	87.45
92.73	15.66%	17.22	37.94	54.78	17.22	109.95
111.70	15.66%	\$20.74	\$56.92	\$54.78	\$20.74	\$132.44

**4.4 Projected Rate Revenue based on Proposed Rate Adjustments**

Table 12 on the following page, Table 13 on page 19, and Table 14 on page 20 show how the proposed rates, when extended by the number of customers at each level of service, meet the City’s annual projected revenue requirements in Table 7. Table 12 shows the recalculation of the revenue requirement for automated cart rates, Table 13 shows the recalculation of the revenue requirement for frontload bin rates, and Table 14 summarizes the total revenue requirement from each of these tables.

Table 12, Table 13, and Table 14 show that the rates implemented on July 1, 2023 will generate approximately \$12,518,625 in annual revenue. This amount corresponds with the 2024 revenue requirement in Table 7. Table 14 shows the average increase in revenue in each year. In fiscal 2024, the proposed rates are projected to increase annual revenue an average of 90%. In each of the fiscal years after fiscal 2024, the average annual growth in revenue includes an additional 1% to reflect the volume growth in the number of customers.

**Table 12 – Summary of Automated Cart Rate Revenue**

Description	Current Rates		Proposed Rates Effective July 1, 2023	Proposed Rates Effective July 1, 2023	Proposed Rates Effective July 1, 2024	Proposed Rates Effective July 1, 2025	Proposed Rates Effective July 1, 2026
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Customer Count</b>							
<b>Automated Cart Service - Single Family</b>							
Standard 64 gallon cart	5,333	5,333	5,333	5,386	5,440	5,494	5,549
Standard 96 gallon cart	18,691	18,691	18,691	18,878	19,067	19,258	19,451
<b>Automated Cart Service - Multi-family 2-4 unts</b>							
Standard 64 gallon cart	8,594	8,594	8,594	8,680	8,767	8,855	8,944
Standard 96 gallon cart	266	266	266	268	270	272	274
Additional 64 gallon cart	194	194	194	196	198	200	202
<b>Monthly Rates</b>							
<b>Automated Cart Service - Single Family</b>							
Standard 64 gallon cart	\$11.72	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Standard 96 gallon cart	18.34	18.34	32.34	46.90	58.63	64.49	70.94
<b>Automated Cart Service - Multi-family 2-4 unts</b>							
Standard 64 gallon cart	14.82	14.82	28.78	41.73	52.16	57.38	63.12
Standard 96 gallon cart	18.34	18.34	32.34	46.90	58.63	64.49	70.94
Additional 64 gallon cart	\$11.72	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
<b>Annual Rate Revenue</b>							
<b>Automated Cart Service - Single Family</b>							
Standard 64 gallon cart	\$750,033	\$750,033	\$1,841,743	\$2,697,093	\$3,405,005	\$3,782,949	\$4,203,035
Standard 96 gallon cart	4,113,515	4,113,515	7,254,195	10,624,538	13,414,779	14,903,381	16,558,247
<b>Automated Cart Service - Multi-family 2-4 unts</b>							
Standard 64 gallon cart	1,528,357	1,528,357	2,967,924	4,346,597	5,487,441	6,097,199	6,774,543
Standard 96 gallon cart	58,541	58,541	103,238	150,830	189,961	210,495	233,251
Additional 64 gallon cart	<u>27,284</u>	<u>27,284</u>	<u>66,998</u>	<u>98,149</u>	<u>123,932</u>	<u>137,712</u>	<u>153,003</u>
<b>Total Annual Automated Cart Rate Revenue</b>	<b>\$6,477,731</b>	<b>\$6,477,731</b>	<b>\$12,234,098</b>	<b>\$17,917,208</b>	<b>\$22,621,117</b>	<b>\$25,131,736</b>	<b>\$27,922,079</b>

**Table 13 – Summary of Frontload Bin Rate Revenue**

Description	Current Rates		Proposed Rates Effective July 1, 2023	Proposed Rates Effective July 1, 2023	Proposed Rates Effective July 1, 2024	Proposed Rates Effective July 1, 2025	Proposed Rates Effective July 1, 2026
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Customer Count</b>							
<b>Front Loading Bin Service - MFR 2-4 units</b>							
One cubic yard bin 1/week	56	56	56	57	58	59	60
Two cubic yard bin 1/week	123	123	123	124	125	126	127
Three cubic yard bin 1/week	24	24	24	24	24	24	24
<b>Front Loading Bin Service - Additional Pickups</b>							
One cubic yard bin 1/week	6	6	6	6	6	6	6
Two cubic yard bin 1/week	6	6	6	6	6	6	6
Three cubic yard bin 1/week	7	7	7	7	7	7	7
Total Customers	222	222	222	224	226	228	230
<b>Monthly Rates</b>							
<b>Front Loading Bin Service - MFR 2-4 units</b>							
One cubic yard bin 1/week	\$33.00	\$33.00	\$87.45	\$126.80	\$158.50	\$174.35	\$191.79
Two cubic yard bin 1/week	45.35	45.35	109.95	159.42	199.28	219.21	241.13
Three cubic yard bin 1/week	58.15	58.15	132.44	192.04	240.05	264.06	290.47
<b>Front Loading Bin Service - Additional Pickups</b>							
One cubic yard bin 1/week	22.63	22.63	87.45	126.80	158.50	174.35	191.79
Two cubic yard bin 1/week	22.63	22.63	109.95	159.42	199.28	219.21	241.13
Three cubic yard bin 1/week	\$22.63	\$22.63	\$132.44	\$192.04	\$240.05	\$264.06	\$290.47
<b>Annual Rate Revenue</b>							
<b>Front Loading Bin Service - MFR 2-4 units</b>							
One cubic yard bin 1/week	22,176	22,176	58,767	86,731	110,316	123,440	138,089
Two cubic yard bin 1/week	66,937	66,937	162,280	237,217	298,920	331,446	367,482
Three cubic yard bin 1/week	16,747	16,747	38,143	55,308	69,134	76,049	83,655
<b>Front Loading Bin Service - Additional Pickups</b>							
One cubic yard bin 1/week	1,629	1,629	6,296	9,130	11,412	12,553	13,809
Two cubic yard bin 1/week	1,629	1,629	7,916	11,478	14,348	15,783	17,361
Three cubic yard bin 1/week	<u>\$1,901</u>	<u>\$1,901</u>	<u>\$11,125</u>	<u>\$16,131</u>	<u>\$20,164</u>	<u>\$22,181</u>	<u>\$24,399</u>
<b>Total Annual Frontload Bin Rate Revenue</b>	\$111,019	\$111,019	\$284,528	\$415,995	\$524,295	\$581,452	\$644,796

**Table 14 – Summary of Rate Revenue and Reconciliation to Revenue Requirement**

Description	Projected FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028
Annual Automated Cart Rate Revenue	\$6,477,731	\$6,477,731	\$12,234,098	\$17,917,208	\$22,621,117	\$25,131,736	\$27,922,079
Annual Frontload Bin Rate Revenue	<u>111,019</u>	<u>111,019</u>	<u>284,528</u>	<u>415,995</u>	<u>524,295</u>	<u>581,452</u>	<u>644,796</u>
<b>Total Annual Rate Revenue</b>	\$6,588,750	\$6,588,750	\$12,518,625	\$18,333,203	\$23,145,412	\$25,713,188	\$28,566,875
Average Percent Increase in Rate Revenue (includes 1% for customer growth after FY 2023)			90%	46%	26%	11%	11%
<b>Reconcile to Revenue Requirement:</b>							
Annual Rate Revenue Target			\$12,518,625	\$18,333,203	\$23,145,412	\$25,713,188	\$28,566,875

## 5. PERCENT OF CUSTOMERS AFFECTED

Table 15 below shows the current rate, and the rate proposed to become effective July 1, 2023 along with the amount of the increase and percent change. The right-hand column shows the portion of total customers that will be affected by each percent change of rate adjustment.

**Table 15 – Percent of Customers Affected**

Description	Current Rate	Proposed Rate Effective July 1, 2023	Adjustment Amount per Month	Percent Adjustment	Number of Customers Affected	Percent of Total Customers Affected
<b>Automated Cart Service - Single Family</b>						
Standard 64 gallon cart	\$11.72	\$28.78	\$17.06	146%	5,333	16.0%
Standard 96 gallon cart	\$18.34	\$32.34	\$14.00	76%	18,691	56.1%
<b>Automated Cart Service - Multi-family 2-4 units</b>						
Standard 64 gallon cart	\$14.82	\$28.78	\$13.96	94%	8,594	25.8%
Standard 96 gallon cart	\$18.34	\$32.34	\$14.00	76%	266	0.8%
Additional 64 gallon cart	\$11.72	\$28.78	\$17.06	146%	194	0.6%
<b>Front Loading Bin Service - MFR 2-4 units</b>						
One cubic yard bin 1/week	\$33.00	\$87.45	\$54.45	165%	56	0.2%
Two cubic yard bin 1/week	\$45.35	\$109.95	\$64.60	142%	123	0.4%
Three cubic yard bin 1/week	\$58.15	\$132.44	\$74.29	128%	24	0.1%
<b>Front Loading Bin Service - Additional Pickups</b>						
One cubic yard bin 1/week	\$22.63	\$87.45	\$64.82	286%	6	0.0%
Two cubic yard bin 1/week	\$22.63	\$109.95	\$87.32	386%	6	0.0%
Three cubic yard bin 1/week	\$22.63	\$132.44	\$109.81	485%	7	0.0%
Total					33,300	100.0%

## Appendix A – Revenue and Expenditure Detail

Description	Actual	Actual	Pre-audited	Projected	Projected	Projected	Projected	Projected	Projected
	FY 19-20	FY 20-21	Actual FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Rate Revenue</b>									
Residential refuse fees	\$12,986,604	\$12,989,259	\$9,437,437	\$6,588,750	\$12,518,625	\$18,333,141	\$23,145,334	\$25,713,102	\$28,566,781
Commercial bin srv multi units	3,472,044	3,500,923	1,577,316	180,000	-	-	-	-	-
Commercial bin srv business	902,808	831,148	358,048	-	-	-	-	-	-
Refuse bin drop off fees	35,430	25,273	31,278	-	-	-	-	-	-
<b>Subtotal - Rate Revenue</b>	<b>17,396,886</b>	<b>17,346,603</b>	<b>11,404,079</b>	<b>6,768,750</b>	<b>12,518,625</b>	<b>18,333,141</b>	<b>23,145,334</b>	<b>25,713,102</b>	<b>28,566,781</b>
<b>Other Revenue</b>									
Disaster relief reimb federal	-	-	-	-	-	-	-	-	-
Recyclables state grant	108,024	(50,104)	5,053	-	50,000	50,000	50,000	50,000	50,000
State grants	88,214	100,623	389,357	-	-	-	-	-	-
Collectible jobs overhead	-	-	-	-	-	-	-	-	-
Merchant fee charges	(5,805)	(10,904)	(8,396)	(5,000)	-	-	-	-	-
Commercial refuse fees	2,787,201	2,772,163	1,215,336	-	-	-	-	-	-
Bin Rental Fee	(324)	-	-	-	-	-	-	-	-
Sale of recyclables	367,379	370,024	72,461	-	-	-	-	-	-
AB 939 fees	2,836,900	2,317,607	3,080,449	3,402,831	3,800,000	3,952,000	4,110,080	4,274,483	4,445,463
Private hauler permit fees	33,144	37,152	41,304	10,000	44,000	44,880	45,778	46,693	47,627
Vehicle charges	-	-	-	-	-	-	-	-	-
Equipment usage charges	-	-	-	-	-	-	-	-	-
Rebate revenue	-	-	-	-	-	-	-	-	-
Unclaimed money and property	11	338,456	603,549	-	-	-	-	-	-
Miscellaneous revenue	51,264	578,707	6,000	362,800	3,000	3,060	3,121	3,184	3,247
Misc. revenue - Host Fees	-	-	-	800,000	880,000	1,056,000	538,560	-	-
Citywide collection revenue	-	-	-	-	-	-	-	-	-
Interest income	762,098	454,002	369,662	369,000	230,113	29,535	85,293	53,298	159,606
Interest GASB31	686,921	(514,303)	(1,595,208)	-	-	-	-	-	-
Sales of property	92,550	16,000	1,657,135	-	15,000	15,300	15,606	15,918	16,236
<b>Subtotal - Other Revenue</b>	<b>\$7,807,577</b>	<b>\$6,409,423</b>	<b>\$5,836,702</b>	<b>\$4,939,631</b>	<b>\$5,022,113</b>	<b>\$5,150,775</b>	<b>\$4,848,438</b>	<b>\$4,443,576</b>	<b>\$4,722,179</b>
<b>Total Revenue</b>	<b>\$25,204,463</b>	<b>\$23,756,026</b>	<b>\$17,240,781</b>	<b>\$11,708,381</b>	<b>\$17,540,738</b>	<b>\$23,483,916</b>	<b>\$27,993,772</b>	<b>\$30,156,678</b>	<b>\$33,288,960</b>
<b>Expenses</b>									
<b>Labor</b>									
Salaries	4,012,860	3,993,128	3,684,504	4,723,117	4,459,188	4,526,076	4,593,967	4,662,876	4,732,820
Unfilled positions									
Additional pay persable	16,357	19,621	11,142	7,362	8,423	8,549	8,678	8,808	8,940
Additional pay non-pers	88,341	85,741	78,119	78,011	70,509	71,567	72,640	73,730	74,836
Overtime	1,119,485	1,063,669	1,067,264	586,470	100,000	100,000	100,000	100,000	100,000
Hourly wages	119,480	98,538	132,152	219,062	172,123	174,705	177,325	179,985	182,685
Vacation and compensatory time	105,052	46,247	42,105	89,005	139,580	141,674	143,799	145,956	148,145
Sick leave	50,425	30,751	20,512	33,722	31,814	32,291	32,776	33,267	33,766
OPEB Funding Exp	29,267	16,456	21,166	26,482	27,407	27,818	28,235	28,659	29,089
Other benefits	38,289	40,547	36,990	14,375	13,410	13,611	13,815	14,022	14,232
Life insurance	6,400	7,575	6,313	8,090	6,633	6,766	6,901	7,039	7,180
Disability insurance	17,025	16,970	14,992	19,516	18,801	19,177	19,560	19,952	20,351
Vision insurance	14,376	14,135	11,710	13,111	11,698	11,932	12,170	12,414	12,662
Medical insurance	594,000	627,269	639,145	955,912	952,657	971,710	991,145	1,010,967	1,031,187
Dental insurance	31,465	30,682	26,388	29,368	26,605	27,137	27,679	28,233	28,798
Unemployment insurance	1,605	2,620	9,891	11,242	2,268	2,314	2,360	2,407	2,455
Workers compensation insurance	747,543	616,594	410,349	417,249	510,611	520,823	531,240	541,865	552,702
Medicare	71,946	70,123	67,392	76,422	71,263	72,689	74,142	75,625	77,138
Social security and PARS	3	18	-	-	-	-	-	-	-
PERS retirement	1,442,152	1,553,697	1,585,685	1,979,881	1,775,030	1,810,531	1,846,742	1,883,676	1,921,350
PERS cost sharing	(172,693)	(171,430)	(140,571)	(148,533)	(106,447)	(108,576)	(110,747)	(112,962)	(115,221)
PERS funding reversal	(1,251,351)	(1,372,518)	(1,731,653)	-	-	-	-	-	-
PERS GASB 68 expense	2,628,901	1,614,173	(198,168)	-	-	-	-	-	-
PERS vacant positions	238,572	239,369	305,846	-	6,406	6,535	6,665	6,799	6,934
Auto allowance	5,113	5,418	5,957	6,791	(592)	(604)	(616)	(628)	(640)
<b>Subtotal - Labor</b>	<b>\$ 9,954,613</b>	<b>\$ 8,649,393</b>	<b>\$ 6,107,230</b>	<b>\$ 9,146,655</b>	<b>\$ 8,297,387</b>	<b>\$ 8,436,725</b>	<b>\$ 8,578,476</b>	<b>\$ 8,722,690</b>	<b>\$ 8,869,409</b>

## Appendix A – Revenue and Expenditure Detail

Description	Actual	Actual	Pre-audited	Projected	Projected	Projected	Projected	Projected	Projected
	FY 19-20	FY 20-21	Actual FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Vehicles</b>									
Repairs to equipment	58,339	113,157	440	77,500	77,500	79,050	80,631	82,244	83,888
Vehicle maintenance	-	-	-	-	-	-	-	-	-
Fuel natural gas	-	-	-	-	-	-	-	-	-
Fuel gasoline	-	-	-	-	-	-	-	-	-
Fuel diesel	-	-	-	-	-	-	-	-	-
Fleet equipment rental	3,814,650	3,337,149	3,337,149	3,337,148	3,604,050	3,063,443	3,124,711	3,187,206	3,250,950
Liability Insurance	226,749	184,767	246,751	308,821	460,293	469,498	478,888	488,466	498,235
<b>Subtotal - Vehicles</b>	<b>\$ 4,099,738</b>	<b>\$ 3,635,073</b>	<b>\$ 3,584,340</b>	<b>\$ 3,723,469</b>	<b>\$ 4,141,843</b>	<b>\$ 3,611,991</b>	<b>\$ 3,684,230</b>	<b>\$ 3,757,916</b>	<b>\$ 3,833,073</b>
<b>Disposal/Processing</b>									
Disposal/Processing	4,729,014	6,576,683	5,137,696	7,168,400	7,168,400	8,723,761	9,231,239	9,415,863	9,604,180
Landfill Sinking fund	-	-	-	-	-	-	-	-	-
<b>Subtotal - Disposal/Processing</b>	<b>\$ 4,729,014</b>	<b>\$ 6,576,683</b>	<b>\$ 5,137,696</b>	<b>\$ 7,168,400</b>	<b>\$ 7,168,400</b>	<b>\$ 8,723,761</b>	<b>\$ 9,231,239</b>	<b>\$ 9,415,863</b>	<b>\$ 9,604,180</b>
<b>Overhead</b>									
Repairs to buildings and grounds	-	-	15,443	-	-	-	-	-	-
<b>Contract Services:</b>									
Billing Services	16,821	50,848	12,443	20,000	-	15,000	15,000	15,000	15,000
Landfill Maintenance	158,306	172,842	169,710	375,000	375,000	400,000	400,000	400,000	400,000
Outreach	144,233	556,062	135,797	394,491	602,000	614,000	626,000	639,000	652,000
Recycling Center Operations	55,804	33,829	17,358	185,000	385,000	185,000	205,000	215,000	230,000
Regulatory Compliance	113,690	246,481	203,620	556,548	556,548	572,500	572,500	597,500	612,500
Right-of-Way Cleaning	221,829	302,193	113,291	360,000	110,000	400,000	405,000	420,000	425,000
Temporary Labor	1,083,703	1,644,013	1,351,635	360,000	360,000	400,000	400,000	400,000	400,000
Waste Reduction Programs	80,174	137,416	230,997	405,000	405,000	325,000	350,000	375,000	545,000
Other Contract Services	151,913	48,144	32,082	38,350	73,350	75,000	77,000	79,000	81,000
<b>Subtotal - Contract Services</b>	<b>2,026,473</b>	<b>3,191,828</b>	<b>2,266,933</b>	<b>2,694,389</b>	<b>2,866,898</b>	<b>2,986,500</b>	<b>3,050,500</b>	<b>3,140,500</b>	<b>3,360,500</b>
Advertising	-	-	25,000	-	-	-	-	-	-
Janitorial Services	981	2,689	1,979	-	-	-	-	-	-
Postage	946	1,143	6,310	4,700	4,700	4,794	4,890	4,988	5,087
Travel	916	-	-	2,000	2,000	2,040	2,081	2,122	2,165
Laundry and towel service	1,493	12,240	14,308	18,500	18,500	18,870	19,247	19,632	20,025
Training	8,547	7,229	10,056	76,500	76,500	78,030	79,591	81,182	82,806
Computer software	685	4,735	3,319	-	-	-	-	-	-
Regulatory	33,356	28,061	35,421	132,200	157,200	160,344	163,551	166,822	170,158
Membership and dues	5,873	937	1,623	6,000	6,000	6,120	6,242	6,367	6,495
Periodicals and newspapers	-	445	450	-	-	-	-	-	-
Books	-	-	-	-	-	-	-	-	-
Furniture and equipment	2,101	858	12,418	10,000	10,000	10,200	10,404	10,612	10,824
Computer hardware	36,316	-	-	-	-	-	-	-	-
Office supplies	7,442	5,282	8,111	10,000	10,000	10,200	10,404	10,612	10,824
Small tools	-	869	-	1,000	1,000	1,020	1,040	1,061	1,082
General supplies	292,042	372,216	89,901	330,000	330,000	336,600	343,332	350,199	357,203
Printing and graphics	-	1,139	2,593	6,000	6,000	6,120	6,242	6,367	6,495
Uncollectable accounts	55,864	84,957	243,345	60,000	60,000	61,200	62,424	63,672	64,946
Business meetings	2,364	555	1,240	1,200	1,200	1,224	1,248	1,273	1,299
Miscellaneous	827	12,408	9,747	3,100	3,100	3,162	3,225	3,290	3,356
Discount earned and lost	-	-	-	-	-	-	-	-	-
Utilities	49,921	47,669	58,012	65,618	72,180	73,624	75,096	76,598	78,130
Rent	-	-	8,114	-	-	-	-	-	-
Cost allocation charge	789,494	803,711	829,498	896,279	852,924	724,985	739,485	754,275	769,360
ITD service charge	521,078	540,933	581,687	708,445	722,614	614,222	626,506	639,036	651,817
Building maint service charge	78,699	74,029	82,049	78,175	80,316	81,922	83,561	85,232	86,937
GWP municipal billing	481,553	481,553	481,553	481,553	481,553	491,184	501,008	511,028	521,248
Contractual cost reduction	-	(5,926)	-	-	-	-	-	-	-
Electric Vehicles and Infrastructure	-	-	-	-	-	-	-	-	-
Street sweeping offset	-	-	-	(221,317)	(474,490)	(230,258)	(234,863)	(330,612)	(244,351)
Transfer to general fund	1,150,000	1,150,000	479,167	-	-	-	-	-	-
Projected Underexpenditures	-	-	-	(2,000,000)	(845,727)	(881,216)	(915,704)	(930,915)	(962,036)
<b>Subtotal - Overhead</b>	<b>\$5,546,971</b>	<b>\$6,819,560</b>	<b>\$5,268,277</b>	<b>\$3,364,342</b>	<b>\$4,442,468</b>	<b>\$4,560,887</b>	<b>\$4,639,510</b>	<b>\$4,673,341</b>	<b>\$5,004,370</b>
<b>Total Operating Expenses</b>	<b>\$24,330,336</b>	<b>\$25,680,709</b>	<b>\$20,097,543</b>	<b>\$23,402,866</b>	<b>\$24,050,098</b>	<b>\$25,333,364</b>	<b>\$26,133,455</b>	<b>\$26,569,810</b>	<b>\$27,311,032</b>

## Appendix A – Revenue and Expenditure Detail

Description	Actual	Actual	Pre-audited	Projected	Projected	Projected	Projected	Projected	Projected
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Capital Expenditures</b>									
Asset Capitalization Adjustment	(111,169)								
<b>Subtotal - FY 2022</b>									
Street Sweeper			445,000						
Street Sweeper			388,571						
Automated Sideloader			325,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
Automated Sideloader			365,000						
2011 Ford F350 Stake Bed with Liftgate			50,000						
Asset Capitalization			(1,503,848)						
Underground Tank Removal			500,000						
Temporary CNG Station			150,000						
<b>Subtotal - FY 2022</b>			<b>4,734,723</b>						
Pickup Truck				40,000					
Mini rear loader				225,000					
Mini rear loader				225,000					
Mini Automated Sideloader				380,000					
Containers				350,000					
<b>Subtotal - FY 2023</b>				<b>1,220,000</b>					
Rearloader					235,000				
Rearloader					235,000				
Automated Sideloader					450,000				
Automated Sideloader					450,000				
Automated Sideloader					420,000				
Containers					2,525,000				
<b>Subtotal - FY 2024</b>					<b>4,315,000</b>				



## Appendix A – Revenue and Expenditure Detail

Description	Actual	Actual	Pre-audited	Projected	Projected	Projected	Projected	Projected	Projected
	FY 19-20	FY 20-21	Actual FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
Automated Sideloader						320,000			
Automated Sideloader						320,000			
Containers						2,525,000			
<b>Subtotal - FY 2025</b>						<b>3,165,000</b>			
Automated Sideloader							434,157		
Refuse-Bin Truck							32,200		
Containers							0		
<b>Subtotal - FY 2026</b>							<b>466,357</b>		
Street Sweeper								455,258	
Street Sweeper								455,258	
Rearloader								390,460	
Rearloader								398,230	
Automated Sideloader								447,182	
Automated Sideloader								447,182	
Automated Sideloader								447,182	
Automated Sideloader								448,289	
Automated Sideloader								449,396	
Automated Sideloader								448,289	
Containers								0	
<b>Subtotal - FY 2027</b>								<b>4,386,726</b>	
Automated Sideloader									468,578
Automated Sideloader									468,578
Rolloff Truck									404,349
Automated Sideloader									464,018
Automated Sideloader									464,018
Automated Sideloader									464,018
Automated Sideloader									464,018
Flatbed Trucks, Single-Axle									87,992
Compact Pickup									34,672
Containers									0
<b>Subtotal - FY 2028</b>									<b>3,320,241</b>
<b>Total Capital Expenditures</b>	<b>(111,169)</b>	<b>0</b>	<b>4,734,723</b>	<b>1,220,000</b>	<b>4,315,000</b>	<b>3,165,000</b>	<b>466,357</b>	<b>4,386,726</b>	<b>3,320,241</b>
<b>Total Expenditures</b>	<b>24,219,167</b>	<b>25,680,709</b>	<b>24,832,266</b>	<b>24,622,866</b>	<b>28,365,098</b>	<b>28,498,364</b>	<b>26,599,812</b>	<b>30,956,536</b>	<b>30,631,273</b>
<b>Total Surplus/(Shortfall)</b>	<b>985,296</b>	<b>(1,924,683)</b>	<b>(7,591,485)</b>	<b>(12,914,485)</b>	<b>(10,824,360)</b>	<b>(5,014,448)</b>	<b>1,393,960</b>	<b>(799,858)</b>	<b>2,657,687</b>

## RATE ADJUSTMENT TABLE

Description	Current Rate	Proposed Rate Effective July 1, 2023	Proposed Rate Effective July 1, 2024	Proposed Rate Effective July 1, 2025	Proposed Rate Effective July 1, 2026	Proposed Rate Effective July 1, 2027
<b>Automated Cart Service - Single Family</b>						
Monthly Rate Standard 64 gallon cart	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount		\$17.06	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent		146%	45%	25%	10%	10%
Monthly Rate - Standard 96-gallon cart	\$18.34	\$32.34	\$46.90	\$58.63	\$64.49	\$70.94
Adjustment Amount		\$14.00	\$14.56	\$11.73	\$5.86	\$6.45
Adjustment Percent		76%	45%	25%	10%	10%
<b>Automated Cart Service – Multi-family residential (MFR) 2-4 units</b>						
Monthly Rate - Standard 64-gallon cart	\$14.82	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount		\$13.96	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent		94%	45%	25%	10%	10%
Monthly Rate - Standard 96-gallon cart	\$18.34	\$32.34	\$46.90	\$58.63	\$64.49	\$70.94
Adjustment Amount		\$14.00	\$14.56	\$11.73	\$5.86	\$6.45
Adjustment Percent		76%	45%	25%	10%	10%
Monthly Rate - Additional 64-gallon cart	\$11.72	\$28.78	\$41.73	\$52.16	\$57.38	\$63.12
Adjustment Amount		\$17.06	\$12.95	\$10.43	\$5.22	\$5.74
Adjustment Percent		146%	45%	25%	10%	10%
<b>Front Loading Bin Service – MFR 2-4 units</b>						
Monthly Rate - One cubic yard bin 1/week	\$33.00	\$87.45	\$126.80	\$158.50	\$174.35	\$191.79
Adjustment Amount		\$54.45	\$39.35	\$31.70	\$15.85	\$17.44
Adjustment Percent		165%	45%	25%	10%	10%
Monthly Rate - Two cubic yard bin 1/week	\$45.35	\$109.95	\$159.42	\$199.28	\$219.21	\$241.13
Adjustment Amount		\$64.60	\$49.47	\$39.86	\$19.93	\$21.92
Adjustment Percent		142%	45%	25%	10%	10%
Monthly Rate - Three cubic yard bin 1/week	\$58.15	\$132.44	\$192.04	\$240.05	\$264.06	\$290.47
Adjustment Amount		\$74.29	\$59.60	\$48.01	\$24.01	\$26.41
Adjustment Percent		128%	45%	25%	10%	10%
<b>Front Loading Bin Service – MFR 2-4 units - Additional Pickups</b>						
Monthly Rate - One cubic yard bin 1/week	\$22.63	\$87.45	\$126.80	\$158.50	\$174.35	\$191.79
Adjustment Amount		\$64.82	\$39.35	\$31.70	\$15.85	\$17.44
Adjustment Percent		286%	45%	25%	10%	10%
Monthly Rate - Two cubic yard bin 1/week	\$22.63	\$109.95	\$159.42	\$199.28	\$219.21	\$241.13
Adjustment Amount		\$87.32	\$49.47	\$39.86	\$19.93	\$21.92
Adjustment Percent		386%	45%	25%	10%	10%
Monthly Rate - Three cubic yard bin 1/week	\$22.63	\$132.44	\$192.04	\$240.05	\$264.06	\$290.47
Adjustment Amount		\$109.81	\$59.60	\$48.01	\$24.01	\$26.41
Adjustment Percent		485%	45%	25%	10%	10%



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Peraton Inc. Professional Service Agreement for CommandPoint Software Maintenance for the Computer Aided Dispatch (CAD) System in the Verdugo Fire Communications Center.

1. Motion authorizing the City Manager, or his designee, to enter into a Professional Services Agreement with Peraton Inc. for CommandPoint software maintenance with the total amount for FY 2024-25 not to exceed \$312,000 which has been budgeted within the Verdugo Fire Communications Fund. Beginning FY 2025-26, the Council hereby authorizes the City Manager, or his designee, to issue amendments to Peraton Inc. for the life of the software. All future year annual costs for software subscriptions, licensing, services and upgrades for the life of the product will be annually budgeted within the Verdugo Fire Communications Fund and approved by City Council as part of the annual citywide budget process.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** \_\_\_\_\_ June 25, 2024 \_\_\_\_\_ **calendar**

### EXECUTIVE SUMMARY

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In June 2019, the City Council authorized the Purchasing Administrator to issue purchase orders to Northrup Grumman Systems Corporation computer aided dispatch (CAD) for the life of the software, if the funds for the continued maintenance, support updates, upgrades and licensing of the software were budgeted within the Verdugo Fire Communications Fund and approved by Council as part of the annual citywide budget process. Subsequently, in 2021, Northrup Grumman assigned its interest to Peraton and Peraton has been providing this service for the past three years. Staff seeks authorization to enter into a new contract with Peraton Inc. to continue the same services that Peraton has been offering for Verdugo Fire Communications Center's CommandPoint Software. Peraton will complete maintenance services, software support including updates, problem resolution including a customer support group, and technical support. CommandPoint CAD will be utilized for the foreseeable future. The agreement will further allow Verdugo and IS to evaluate the addition of GIS personnel to a three-person work team, to reduce the reliance on Peraton for technical support, potential reducing the necessary scope of work and associated costs in future extensions.

## **RECOMMENDATION**

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That the City Council approve a motion authorizing the City Manager to enter into a Professional Services Agreement with Peraton Inc. for CommandPoint software; and beginning FY 2025-26, to authorize the City Manager to issue amendments to the PSA. for the life of the software.

## **ANALYSIS**

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In August 2017, the City Council approved a motion authorizing the City Manager to execute an amendment to an existing professional services agreement with Northrop Grumman Systems Corporation (now Peraton) for the software design and upgrade of the thirty-year-old Computer Aided Dispatch (CAD) system. The CAD and related mapping applications are part of the most critical pieces of a public-safety dispatch center's operation. These serve as the primary method of obtaining and verifying the emergency incident location from 911 callers and subsequently processing, locating, dispatching, and managing all the Fire Department and Emergency Medical Services (EMS) resources to emergency incidents within the Verdugo Fire Communications system. In 2021, Northrup Grumman assigned its interest in this city contract to Peraton Inc.

On May 12, 2020, the new CAD system went live and proved to be a powerful upgrade for serving a population of more than one million people each day. Although the software is relatively new, it requires regular as well as unscheduled maintenance, updates, and upgrades to sustain a functional state. Peraton professional services are required to perform this software maintenance. The critical software to be maintained includes: - CommandPoint Computer Aided Dispatch - ViewPoint Map - CommandPoint Premier Address Verification System - CommandPoint Automated Vehicle Location - CommandPoint Automated Vehicle Route Recommendation - CommandPoint MIS - CommandPoint Mobility - CommandPoint Interfaces All of the these software products are required to properly verify the address, locate and recommend the closest unit for response, provide the shortest route, dispatch the unit and then push the information to the fire station and unit computers. All of these actions take place in seconds. The failure of one piece of the system will result in potentially life-threatening delays. Maintenance and support from Peraton is necessary to ensure continuity of operations for all of these critical systems. Therefore, staff recommends that the City Council authorize the City Manager, or his designee, to execute a professional services agreement for the Peraton Inc. CommandPoint software maintenance.

## **STAKEHOLDERS/OUTREACH**

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Verdugo Stakeholders will benefit as the maintenance will provide uninterrupted public safety services to the communities of over 1 million people served by the Verdugo Fire Communications Center.

## **FISCAL IMPACT**

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The Peraton Inc. professional services agreement for the first year will cost approximately \$312,000, which was included as a part of the Proposed FY 2024-25 budget. No new appropriation is being requested at this time.

11/20/24

Proposed FY 2024-25 Appropriation		
Amount	Account String	Funding Source
\$312,000	43110-5800-GFD-4005	Verdugo Communication Fund

All future year annual costs for software subscriptions, licensing, services and upgrades for the life of the product will be annually budgeted within the Verdugo Fire Communications Fund and approved by City Council as part of the annual citywide budget process.

**ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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NA

**CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

**ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Should the City Council not approve the professional service agreement, the CAD system will not have the necessary maintenance agreements in place to maintain the system.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

**ADMINISTRATIVE ACTION**

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**Submitted by:**

Greg Fish, Fire Chief

**Prepared by:**

Brian Murphy, Deputy Fire Chief

**Approved by:**

Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

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**MOTION**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the City Manager is authorized to execute a professional service agreement with Peraton, Inc., to provide maintenance, support, updates, upgrades and licensing of the computer aided dispatch, CommandPoint CAD software, in an amount not to exceed \$312,000. Beginning FY 2025-26, the Council hereby authorizes the City Manager or his designee to process contract amendments with Peraton, Inc. for the life of the software, if the funds for the continued maintenance, support, updates, upgrades and licensing of the software are budgeted within the Verdugo Fire Communications Fund and approved by City Council as part of the annual citywide budget process.

The amendment shall be subject to the review and approval as to form by the City Attorney.

Vote as follows:

Ayes:

Noes:

Absent:

Abstain:



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Agreement between City of Glendale and Liebert Cassidy Whitmore, A Professional Corporation for employee relations matters, negotiation services, and training as required by law.

1. Motion Authorizing City Manager to execute a Professional Services Agreement with Liebert Cassidy Whitmore, A Professional Corporation, for employee relations matters, required training and negotiation services. This agreement will span a one-year term and is not to exceed \$150,000.

### **COUNCIL ACTION**

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**Item Type:** Consent Calendar

**Approved for**         June 25, 2024         **calendar**

### **EXECUTIVE SUMMARY**

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Liebert Cassidy Whitmore (LCW) is a full-service labor, employment, and education law firm specializing in public sector employment law. The services provided to the City of Glendale have traditionally included advice and consultation on employment and labor relations matters; assistance with labor negotiations, including serving as Chief Negotiator; representing the City in litigation both in court and before the Public Employment Relations Board (PERB); presentation of training and professional development programs on various public sector employment matters and a variety of other professional services. While this firm has successfully provided legal services to the City for over 30 years, staff respectfully seeks approval to extend this agreement by only twelve months to allow for a comprehensive request for proposal (RFP) process.

## **RECOMMENDATION**

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That the City Council approve a motion authorizing the City Manager to execute a one-year Professional Services Agreement with the Law Firm of LCW to provide ongoing advice and representation to the Human Resources Department and other city departments on employment and labor relations matters.

## **BACKGROUND/ANALYSIS**

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LCW has provided successful employment and labor relations legal services to the City for over thirty years. In 2017, LCW was last selected to continue providing the above professional services following an extensive RFP process. Since then, the City has extended the contract with LCW, with the term of the most recent extension ending on June 30, 2024.

During the current fiscal year, the Human Resources Department utilized LCW to represent the City as Chief Negotiator in labor negotiations with the GPOA, GFFA, GMA, GMA Police, GMA Fire, GCEA and IBEW. Given their experience, an outside negotiator brought the unique perspective and insight to the collective bargaining process. Additionally, as attorneys, LCW brought insight to impasse resolution and fact finding as well. Labor negotiators also offer expert guidance on current wages, benefits, and working conditions as they apply to the labor contracts being discussed. The Chief Negotiator championed the City's interests while establishing rapport with the bargaining teams, thus maximizing negotiation effectiveness.

During the term of the proposed contract, the City plans to conduct an internal review of Federal Labor Standards Act (FLSA) compliance which requires specialized knowledge and expertise. Additionally, the City has been using LCW's on-demand harassment training platform to provide workplace harassment training in compliance with AB1825 and SB1343. LCW is at the forefront of new legislation impacting the public sector, in particular Workplace Violence Prevention (SB533) and Cannabis Drug Testing (AB2188) both of which will require policy implementation and training during the next fiscal year.

LCW continues to provide competent and reliable legal counsel on complex matters relating to unlawful discrimination claims, FLSA, Family & Medical Leave Act (FMLA) matters, Americans with Disabilities Act (ADA) matters and Public Safety Officers Procedural Bill of Rights (POBR) matters. However, given the fact that the City has not released a comprehensive RFP for these legal services in several years, staff believes there is value in engaging in the RFP process over the next twelve-month cycle.

## **FISCAL IMPACT**

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The cost of the one-year agreement between City of Glendale and Liebert Cassidy Whitmore is not to exceed \$150,000, which was included as a part of the proposed FY 2024-25 budget. No new appropriation is being requested at this time.



<b>Proposed FY 2024-25 Appropriation</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
\$150,000	43110-1010-HRD-0010-P0000	General Fund

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This item is not subject to CEQA review.

### **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

### **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Do not authorize a one-year not to exceed \$150,000 Professional Services Agreement with LCW which means human resources staff will not be able to begin its review of FLSA compliance as requested by the Civil Service Commission and finalizing language edits for collective bargaining agreements will remain incomplete for now risking further delay in fully concluding the collective bargaining process and promulgating the final MOU's.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

### **ADMINISTRATIVE ACTION**

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**Submitted by:**

Paula Adams, Chief Human Resources Officer

**Prepared by:**

Paula Adams, Chief Human Resources Officer

**Approved by:**

Roubik R. Golanian, P.E., City Manager

### **ATTACHMENTS**

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1) Motion Authorizing executing a one-year Professional Services Agreement with LCW.

**M O T I O N**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the City Manager be, and hereby is authorized to enter into a retainer agreement with Liebert Cassidy Whitmore to provide legal services in connection with advice and consultation on employment and labor relations matters, litigation both in court and Public Employment Relations Board, and other labor related matters. The City Manager or his designee is authorized to enter into said retainer in an amount not to exceed \$150,000 for a one year period.

Vote as follows:

Ayes:

Noes:

Absent:





## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Glendale Water and Power (GWP) Electric Revenue Bonds, 2024 Second Series – Adoption of Ordinance and Authorizing Issuance of Bonds, and Adoption of Resolution Authorizing the Invitation of Bids and Various Actions Relating to the Issuance of the Bonds.

- 1) Ordinance authorizing the issuance by the City of not to exceed \$230,000,000 aggregate principal amount of the City of Glendale Electric Revenue Bonds 2024 Second Series, payable out of the Electric Works Revenue Fund, and approving certain other actions in connection therewith.
- 2) Resolution authorizing the invitation of bids for the purchase of Electric Revenue Bonds, 2024 Second Series; approving a Notice of Intention to Sell bonds, a Preliminary Official Statement (POS), a Notice Inviting Bids and Official Bid Form; authorizing the publication of a Notice of Intention to Sell Bonds; authorizing the execution and delivery of a final Official Statement, a Tenth Supplement to the Indenture of Trust, a Continuing Disclosure Agreement, and authorizing the award of the Bonds.

### COUNCIL ACTION

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**Item Type:** Ordinance

**Approved for**         June 25, 2024         **calendar**

### EXECUTIVE SUMMARY

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Glendale Water and Power's (GWP) financial plan intends to issue revenue bonds in three tranches of approximately \$166 million. The first tranche of \$166.9 million was issued in February 2024, the second tranche is expected to be issued in August 2024, and the third tranche is expected to be issued in August 2025. The funds will be used primarily to support the Grayson Repowering Project, as well as provide funding as necessary for the Scholl Biogas Renewable Generation Project, City-Owned Solar Projects, and certain distribution system improvements as they relate to the City's Zero-Carbon Energy initiatives.

### RECOMMENDATION

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Approve the herein-requested actions to authorize staff to proceed with the preparation and issuance of the Electric Revenue Bonds 2024 Second Series as follows:

- a. Adoption of the Ordinance authorizing the issuance of bonds, which was introduced on May 21, 2024. 120 of 724

- b. Adoption of the resolution authorizing the invitation of bids for the purchase of Electric Revenue Bonds, 2024 Second Series; approving a Notice of Intention to sell bonds, a Preliminary Official Statement (POS), a Notice Inviting Bids and Official Bid Form; authorizing the publication of a Notice of Intention to Sell Bonds; authorizing the execution and delivery of a final Official Statement, a Tenth Supplement to the Indenture of Trust, a Continuing Disclosure Agreement, and authorizing the award of the Bonds (all of the herein referenced documents are attached to this Report as Exhibits A, B, C, D and E).

## **ANALYSIS**

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The electric utility seeks to construct the Grayson Repowering Project, the Scholl Canyon Landfill Biogas Renewable Generation Project, and to acquire and/or construct, as necessary, certain improvements to the City’s electric public utility, such as 4kV to 12kV feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements. As GWP does not have unrestricted cash reserves to fund these efforts and they cannot be funded through operations alone, GWP proposes to issue debt in the form of electric revenue bonds. GWP intends to issue approximately \$500 million of revenue bonds. The first issuance of \$166.9 million closed in February 2024, and the next issue is scheduled to close in August 2024. The third issuance is planned to close in August of 2025.

Additionally, the electric revenue bonds will provide funds to make a deposit to a debt service reserve fund, and to pay the costs of issuance of the New Money Bonds. The maximum debt service is projected to increase to approximately \$32.7 million after the second bond issuance and projected to increase to approximately \$42.9 million after the third bond issuance.

The Ordinance, which was introduced by the City Council on May 21, 2024, will authorize the second issuance of bonds to fund the projects described herein. The Resolution will authorize the Invitation of Bids for the purchase; will approve a Notice of Intention to Sell Bonds, a Preliminary Official Statement, a Notice Inviting Bids and the Official Bid Form; will authorize the publication of a Notice of Intention to Sell Bonds; will authorize the execution and delivery of a final Official Statement, a Tenth Supplement to Indenture of Trust, a Continuing Disclosure Agreement, and will authorize the award of the bonds.

## **STAKEHOLDERS/OUTREACH**

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Not applicable.

## **FISCAL IMPACT**

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The issuance of the revenue bonds is projected to increase interest cost approximately \$4.0 million in fiscal year 2025, and issuance costs are estimated to be \$500,000. Future expenses have been requested as part of the annual budget process.

## **ENVIRONMENTAL REVIEW**

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Not applicable for the action requested as the action does not involve a project for the purposes of California Environmental Quality Act.

## **CAMPAIGN DISCLOSURE**

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Not applicable.

## **ALTERNATIVES**

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Alternative 1: Choose not to authorize the actions requested and recommended in this report, in which case the second series of bonds will not be issued and several capital projects including, but not limited to, the Grayson Repower Project will need to be suspended.

Alternative 2: Consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Submitted by:**

Mark Young, General Manager – Glendale Water and Power

### **Prepared by:**

Scott K. Mellon, Assistant General Manager – Power Management

Adrine Isayan, Assistant General Manager – Finance and Risk Management

David Davis, Utility Finance Manager

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS / ATTACHMENTS**

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Exhibit A: Notice of Intention to Sell Bonds

Exhibit B: Preliminary Official Statement (POS)

Exhibit C: Notice Inviting Bids and Official Bid Form

Exhibit D: Tenth Supplement to the Indenture of Trust

Exhibit E: Continuing Disclosure Agreement

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF GLENDALE AUTHORIZING THE  
ISSUANCE BY THE CITY OF NOT TO EXCEED \$230,000,000  
AGGREGATE PRINCIPAL AMOUNT OF CITY OF GLENDALE ELECTRIC  
REVENUE BONDS, 2024 SECOND SERIES, PAYABLE OUT OF THE  
ELECTRIC WORKS REVENUE FUND, AND APPROVING CERTAIN  
OTHER ACTIONS IN CONNECTION THEREWITH.**

WHEREAS, pursuant to Article XXVI of the Charter (the "Charter") of the City of Glendale, California (the "City"), the City Council of the City (the "City Council") is authorized to provide for the issuance of revenue bonds for the purpose of providing moneys for the financing or refinancing of the acquisition or construction of additions to, or extensions or improvements of, the municipal electric system of the City (the "Electric System") by ordinance authorizing the issuance of such revenue bonds; and

WHEREAS, pursuant to Article XXVI of the Charter, the City now proposes to issue its Electric Revenue Bonds, 2024 Second Series (the "Bonds") pursuant to an Indenture of Trust, dated as of February 1, 2000 (the "Original Indenture"), by and between the City and The Bank of New York Mellon Trust Company, N.A., successor to The Bank of New York Trust Company, N.A., as trustee (the "Trustee"), as supplemented and amended, including as supplemented by an Tenth Supplement to Indenture of Trust, dated as of August 1, 2024 (the "Tenth Supplement"), by and between the City and the Trustee, to provide moneys for (i) paying all or a portion of the costs (a) to further develop and to construct the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City's existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) to acquire and construct the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and/or (c) to acquire and construct certain improvements to the City's electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City (collectively, the "Projects"), (ii) making a deposit to a debt service reserve fund, and (iii) paying the costs of issuance of the Bonds; and

WHEREAS, the Bonds shall not constitute an indebtedness of the City but shall constitute obligations which shall be payable as to both principal and interest only from the Electric Works Revenue Fund of the City, as provided in Section 20 of Article XI of the Charter; provided, however, that nothing shall preclude the payment of debt service on the Bonds from any premium or accrued interest received from the sale of the Bonds as provided in Subsection 4 of Section 4 of Article XXVI of the Charter; and

WHEREAS, this Ordinance is for the purpose of authorizing the issuance of the Bonds.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Glendale:

Section 1. Authorization to Issue Bonds; Purposes; Principal Amount.

(a) Pursuant to Article XXVI of the Charter, the City Council does hereby authorize to be issued, upon the terms and conditions as hereinafter set forth, the Bonds in the aggregate principal amount of \$230,000,000 (or such lesser amount as shall be approved by the City Manager upon consultation with the Director of Finance, the execution of the Bonds constituting conclusive evidence of the City Manager's approval of such principal amount) for the following objects and purposes: (A) developing, acquiring, constructing and installing the Projects, including any necessary and appurtenance facilities and equipment relating thereto; (B) making a deposit to a debt service reserve fund, if appropriate or necessary; and (C) paying the costs of issuance of the Bonds.

(b) This Ordinance shall constitute complete authority to issue the Bonds pursuant to the Indenture of Trust, as provided herein. The Bonds shall be issued pursuant to and in accordance with the terms and conditions set forth in this Ordinance, and more specifically in the Indenture of Trust.

Section 2. Date of Issuance; Maximum Interest Rate. The Bonds shall be issued on or about August 14, 2024 (or such other date as shall be acceptable to the City Manager upon consultation with the Director of Finance). The maximum interest rate to be payable on any maturity of Bonds shall not exceed six percent (6.0%) per annum.

Section 3. Maturity Dates. The Bonds shall mature (or be payable by sinking fund redemption) in each of the years 2025 through 2055, inclusive (or in such other years as shall be acceptable to the City Manager upon consultation with the Director of Finance). Subject to the preceding sentence, the Bonds shall mature and be payable on such dates as specifically set forth in the Tenth Supplement.

Section 4. Execution of Bonds. The Mayor and the Director of Finance are each hereby authorized and directed to execute the Bonds manually or by facsimile signature, and the City Clerk is hereby authorized to attest such signatures by manual or facsimile signature. The City Clerk is hereby authorized to affix the seal of the City to the Bonds by manual or facsimile impression thereon.

Section 5. Source of Payment. The Bonds shall not constitute an indebtedness of the City but shall constitute obligations which shall be payable as to both principal and interest only from the Electric Works Revenue Fund of the City, as provided in Section 20 of Article XI of the Charter; provided, however, that nothing shall preclude the payment of debt service on the Bonds from any premium or accrued interest received from the sale of the Bonds as provided in Subsection 4 of Section 4 of Article XXVI of the Charter.

Section 6. Official Action. All actions heretofore taken by the officers and agents of the City with respect to the issuance of the Bonds and the negotiation and execution of the agreements relating thereto are hereby approved, confirmed and ratified. The City Manager, the Director of Finance, the City Treasurer, the City Clerk



and any and all other officers of the City are hereby authorized and directed, for and in the name and on behalf of the City, to do any and all things and take any and all actions, including, without limitation, the execution and delivery of any and all certificates, requisitions, agreements, policies (including one or more municipal bond insurance policies and one or more debt service reserve account policies) and other documents, which they, or any of them, may deem necessary or advisable in connection with the issuance, sale and delivery of the Bonds.

Section 7. Provisions Necessary and Desirable. The provisions of this Ordinance are deemed necessary and desirable to facilitate the issuance, sale and delivery of the Bonds authorized by this Ordinance.

Section 8. Publication. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published once in the Glendale Independent, a newspaper of general circulation published in the City.

Section 9. Effective Date. This Ordinance shall take effect on the thirty-first (31<sup>st</sup>) day after its passage.

Passed by the Council of the City of Glendale on the 25th day of June, 2024.

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Mayor

ATTEST:

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City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF GLENDALE             )

I, Dr. Suzie Abajian, City Clerk of the City of Glendale, certify that Ordinance No. \_\_\_\_\_ was passed by the Council of the City of Glendale, California, at a regular meeting held on the 25th day of June, 2024, and that same was passed by the following vote:

Ayes:

Noes:

Absent:

Abstain:

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City Clerk

RESOLUTION NO. 24-\_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AUTHORIZING THE INVITATION OF BIDS FOR THE PURCHASE OF ELECTRIC REVENUE BONDS, 2024 SECOND SERIES OF THE CITY OF GLENDALE; APPROVING A NOTICE OF INTENTION TO SELL BONDS, A PRELIMINARY OFFICIAL STATEMENT, A NOTICE INVITING BIDS AND OFFICIAL BID FORM; AUTHORIZING THE PUBLICATION OF A NOTICE OF INTENTION TO SELL BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A FINAL OFFICIAL STATEMENT, A TENTH SUPPLEMENT TO INDENTURE OF TRUST AND A CONTINUING DISCLOSURE AGREEMENT; AND AUTHORIZING THE AWARD OF THE BONDS**

**WHEREAS**, the City Council of the City of Glendale, California (the "City Council") deems it necessary and proper that bids be invited for the purchase of the Electric Revenue Bonds, 2024 Second Series (the "Bonds") of the City of Glendale, California (the "City") and that the Bonds be sold in the manner and at the time and place or times and places hereinafter set forth;

**Section 1.** Bids for the purchase of the Bonds shall be received by the City Manager, the Assistant City Manager (including the Assistant City Manager, Management Services), the Director of Finance (including the Director of Finance and Technology) of the City or the designee of any of them (each an "Authorized Officer") at the time and place determined as provided in the Notice of Intention to Sell Bonds and the Notice Inviting Bids as hereinafter approved.

**Section 2.** Each Authorized Officer is hereby authorized and directed to publish a Notice of Intention to Sell Bonds, prior to the date of receiving proposals for the purchase of the Bonds, substantially in the form on file with the City Clerk, a copy of which has been made available to the City Council, by one insertion in the Glendale Independent, a newspaper of general circulation published in the City.

**Section 3.** Each Authorized Officer is further authorized and directed to publish a Notice of Intention to Sell Bonds by one insertion in The Bond Buyer, or another financial publication generally circulated throughout California, prior to the date of receiving proposals for the purchase of the Bonds.

**Section 4.** The City Council hereby approves the Preliminary Official Statement substantially in the form on file with the City Clerk, a copy of which has been made available to the City Council, with such changes therein as an Authorized Officer may determine necessary, to be furnished to prospective bidders for the Bonds as provided in Section 5 hereof. The City authorizes each Authorized Officer to deem the Preliminary Official Statement to be final within the meaning of U.S. Securities and Exchange Commission Rule 15c2-12, subject to completion of those items permitted by such Rule. The City Council directs the City Clerk to file the Preliminary Official Statement in the City Clerk's office and to identify it as being the Preliminary Official Statement so approved hereby. Each Authorized Officer is authorized and directed to

execute and deliver a final Official Statement in substantially the form of the Preliminary Official Statement hereby approved, with such additions thereto and changes therein as are consistent with this Resolution and recommended or approved by Bond Counsel, Disclosure Counsel or counsel to the City and approved by the Authorized Officer executing the final Official Statement, such approval to be conclusively evidenced by the execution and delivery thereof.

**Section 5.** Each Authorized Officer is authorized and directed to cause to be provided or furnished to prospective bidders, upon their request, the Preliminary Official Statement and a reasonable number of copies of the Ordinance authorizing the issuance of the Bonds, the Indenture of Trust, dated as of February 1, 2000, by and between the City and The Bank of New York Mellon Trust Company, N.A., as successor to The Bank of New York Trust Company, N.A., as trustee (the "Trustee"), as supplemented and amended, including as supplemented by a Tenth Supplement to Indenture of Trust (the "Tenth Supplement") relating to the Bonds, proposed to be executed and delivered by the City and the Trustee (collectively, the "Indenture of Trust"). Each Authorized Officer is authorized and directed to cause to be furnished to prospective bidders, upon their request, a reasonable number of copies of the Notice Inviting Bids and Official Bid Form substantially in the form on file with the City Clerk, a copy of which has been made available to the City Council. Each Authorized Officer is further authorized and directed, after any proposal for the purchase of the Bonds has been accepted by an Authorized Officer, and after the final Official Statement has been prepared, to cause to be furnished to the successful bidder or bidders, as the case may be, for use in connection with the resale of the Bonds, such number of copies of the final Official Statement as may be reasonably required.

**Section 6.** Each Authorized Officer may withdraw or modify the Notice Inviting Bids, the Official Bid Form and/or the Notice of Intention to Sell Bonds at any time by notice announced through the Parity® electronic bid submission system of Ipreo or other means determined by the Authorized Officer to be reasonably calculated to reach potential bidders for the Bonds. If an Authorized Officer should withdraw the Notice Inviting Bids and the Official Bid Form or the Notice of Intention to Sell Bonds at any time before all of the Bonds are awarded, and should at a later date determine that it is desirable to receive bids for all or a portion of the Bonds, then each Authorized Officer is hereby authorized to redistribute the Notice Inviting Bids and the Official Bid Form and republish the Notice of Intention to Sell Bonds with such modifications or revisions as are approved by the Authorized Officer.

**Section 7.** Each Authorized Officer is hereby authorized to award the purchase of the Bonds to the bidder or bidders (which bidder or bidders may bid by electronic means) that provide the highest responsible bid for the Bonds that produces the lowest true interest cost to the City as provided in the Notice Inviting Bids. Each Authorized Officer is hereby further authorized to reject any and all bids as he or she deems appropriate and to waive any irregularity or informality in any bid or bids.

**Section 8.** To prescribe the terms and conditions upon which the Bonds are to be issued, secured, executed, authenticated and held, the Tenth Supplement proposed to be executed and delivered by the City and the Trustee, in substantially the form on file with the City Clerk, a copy of which has been made available to the City Council, is

hereby approved, and the Authorized Officer is hereby authorized and directed, for and in the name and on behalf of the City, to execute, and the City Clerk is authorized to affix the official seal of the City to, and deliver the Tenth Supplement to the Trustee in substantially such form, with such changes (including, without limitation, changes relating to the issuance of a municipal bond insurance policy and/or a surety bond for the debt service reserve fund or such changes as may be requested by any rating agency providing a rating on the Bonds) as may be approved by the Authorized Officer executing the same, acting on behalf of the City, subject to advice of counsel, such execution thereof to constitute conclusive evidence of the approval of the City of all changes from the form of the Tenth Supplement presented to this meeting.

**Section 9.** The Continuing Disclosure Agreement, proposed to be executed and entered into by and between the City and the Trustee, in substantially the form on file with the City Clerk, a copy of which has been made available to the City Council, is hereby approved, and each Authorized Officer is hereby authorized and directed, for and in the name and on behalf of the City, to execute and deliver to the Trustee the Continuing Disclosure Agreement in substantially said form, with such changes as may be approved by the Authorized Officer executing the same, acting on behalf of the City, subject to advice of counsel, such execution thereof to constitute conclusive evidence of the approval of the City of all changes from the form of the Continuing Disclosure Agreement presented to this meeting.

**Section 10.** Unless obtained by the successful bidder or bidders of the Bonds, each Authorized Officer is hereby authorized to obtain municipal bond insurance for all or any portion of the Bonds, provided that the premium for such insurance does not exceed 2.0% of the payments insured. Each Authorized Officer is hereby authorized and directed to execute and deliver any commitment, guaranty, subrogation agreement or other similar agreement in connection with such insurance as shall be approved by the Authorized Officer executing the same (such approval to be conclusively evidenced by his or her execution and delivery thereof).

**Section 11.** Each Authorized Officer and the City Treasurer and any other officer of the City is hereby authorized to (i) take any and all actions which such person deems necessary or advisable in order to effect the registration or qualification (or exemption therefrom) of the Bonds for issue, offer, sale or trade under the "Blue Sky" or securities laws of any of the states of the United States of America and in connection therewith to execute, acknowledge, verify, deliver, file or cause to be published any applications, reports, and other papers and instruments which may be required under such laws, and to take any and all further actions which such person may deem necessary or advisable in order to maintain any such registration or qualification and (ii) execute and deliver any and all agreements (including, but not limited to, investment agreements or guaranteed investment agreements), a tax certificate, documents and instruments and to do and cause to be done any and all acts and things deemed necessary or advisable for carrying out the transactions contemplated by this Resolution. Such actions heretofore taken by such officers, or their designees, are hereby ratified, confirmed and approved.

**Section 12.** In accordance with California Government Code Section 5852.1, good faith estimates of the following are set forth on Exhibit A attached hereto: (a) the true interest cost of the Bonds, (b) the sum of all fees and charges paid to third parties with respect to the Bonds, (c) the amount of proceeds of the Bonds expected to be received net of the fees and charges paid to third parties and any reserves or capitalized interest paid or funded with proceeds of the Bonds, and (d) the sum total of all debt service payments on the Bonds calculated to the final maturity thereof plus the fees and charges paid to third parties not paid with the proceeds of the Bonds.

**Section 13.** This Resolution shall become effective immediately.

## EXHIBIT A

### GOOD FAITH ESTIMATES

The following information was obtained from the Municipal Advisor with respect to the Bonds approved in the Resolution, and is provided in compliance with California Government Code Section 5852.1:

1. *True Interest Cost of the Bonds.* Assuming an aggregate principal amount of \$168,765,000 of the Bonds are sold and based on market interest rates prevailing at the time of preparation of this information, a good faith estimate of the true interest cost of the Bonds, which means the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the Bonds, is 4.307437%.

2. *Finance Charge of the Bonds.* Assuming an aggregate principal amount of \$168,765,000 of the Bonds are sold and based on market interest rates prevailing at the time of preparation of this information, a good faith estimate of the finance charge of the Bonds, which means the sum of all fees and charges paid to third parties (or costs associated with the Bonds), is \$765,000.

3. *Amount of Proceeds to be Received.* Assuming an aggregate principal amount of \$168,765,000 of the Bonds are sold and based on market interest rates prevailing at the time of preparation of this information, a good faith estimate of the amount of proceeds expected to be received by the City for sale of the Bonds less the finance charge of the Bonds described in 2 above and any reserves or capitalized interest paid or funded with proceeds of the Bonds, is \$168,000,000.

4. *Total Payment Amount.* Assuming an aggregate principal amount of \$168,765,000 of the Bonds are sold and based on market interest rates prevailing at the time of preparation of this information, a good faith estimate of the total payment amount, which means the sum total of all payments the City will make to pay debt service on the Bonds plus the finance charge of the Bonds described in paragraph 2 above not paid with the proceeds of the Bonds, calculated to the final maturity of the Bonds, is \$326,034,410.42.

Attention is directed to the fact that the foregoing information constitutes good faith estimates only. The actual interest cost, finance charges, amount of proceeds and total payment amount may vary from the estimates above due to variations from these estimates in the timing of Bond sales, the amount of Bonds sold, the amortization of the Bonds sold and market interest rates at the time of each sale. The date of sale and the amount of Bonds sold will be determined by the City based on market and other factors. The actual interest rates at which the Bonds will be sold will depend on the Bond market at the time of sale. The actual amortization of the Bonds will also depend, in part, on market interest rates at the time of sale. Market interest rates are affected by economic and other factors beyond the City's control.

Adopted by the Council of the City of Glendale on this 25th day of June, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) ss  
CITY OF GLENDALE            )

I, DR. SUZIE ABAJIAN, City Clerk of the City of Glendale, California, do hereby certify that Resolution No. 24-\_\_\_\_\_ was adopted by the Council of the City of Glendale, California at a regular meeting held on the 25th day of June, 2024, and that same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk

**NOTICE OF INTENTION TO SELL**

**\$[\_\_\_\_\_]\***  
**CITY OF GLENDALE, CALIFORNIA**  
**Electric Revenue Bonds,**  
**2024 Second Series**

NOTICE IS HEREBY GIVEN that the City of Glendale, California (the “City”) intends to offer for public sale, only through electronic bidding, respectively at

**[\_\_\_\_], 2024**  
**8:00 a.m., California Time**

(or such other date and at such other time as is announced via Ipreo) through the use of the Parity® electronic bid submission system of Ipreo, at [www.newissuehome.i-deal.com](http://www.newissuehome.i-deal.com) the City of Glendale, California Electric Revenue Bonds, 2024 Second Series (the “Bonds”). No other means of delivery of bids will be accepted. The City reserves the right to postpone from time to time, or cancel, the sales, provided that notice of such change is given through Ipreo prior to such change, as described under “Postponement,” “Right of Cancellation by City,” and “Right to Modify or Amend” in the Notice Inviting Bids.

The Bonds are being issued by the City to provide moneys for (i) paying the costs (a) to further develop and to construct the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City’s existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) of acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) of acquisition and construction of certain improvements to the City’s electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City, (ii) making a deposit to the Parity Reserve Fund, and (iii) paying the costs of issuance of the Bonds.

The public sale and the right to submit a bid are subject to the terms and conditions of the Notice Inviting Bids. Electronic copies of the Notice Inviting Bids and the Preliminary Official Statement relating to the Bonds may be obtained by request to the City’s Municipal Advisor, PFM Financial Advisors LLC; Telephone (213) 415-1624; Attention: Mike Berwanger.

**CITY OF GLENDALE, CALIFORNIA**

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
\* Preliminary, subject to change.



## PRELIMINARY OFFICIAL STATEMENT DATED [\_\_\_\_], 2024

Ratings: Fitch:   
 Standard & Poor's:   
 (See "RATINGS" herein)

**New Issue–Full Book-Entry**

*In the opinion of Norton Rose Fulbright US LLP, Los Angeles, California, Bond Counsel, under existing law, interest on the 2024 Second Series Bonds is exempt from personal income taxes of the State of California and, assuming compliance with the tax covenants described herein, interest on the 2024 Second Series Bonds will be excludable from the gross income of the owners thereof for federal income tax purposes and will not be treated as an item of tax preference for purposes of the federal alternative minimum tax on individuals. See "TAX MATTERS" herein.*

**[\$[PAR AMOUNT]\***  
**CITY OF GLENDALE, CALIFORNIA**  
**ELECTRIC REVENUE BONDS, 2024 SECOND SERIES**

**Dated: Date of Delivery****Due: February 1, as shown on the inside cover**

The City of Glendale, California (the "City" or "Glendale") is issuing its Electric Revenue Bonds, 2024 Second Series (the "2024 Second Series Bonds") for the purpose of providing moneys for (i) paying the costs to further develop and to construct the Grayson Repowering Project, paying the cost of the Scholl Canyon Landfill Biogas Renewable Generation Project and constructing certain other improvements to the City's electric public utility, all as described herein, (ii) making a deposit to the Parity Reserve Fund under the Indenture of Trust (as defined below), and (iii) paying the costs of issuance of the 2024 Second Series Bonds. See "THE PROJECTS" and "PLAN OF FINANCE" herein.

The 2024 Second Series Bonds are being issued pursuant to an Indenture of Trust, dated as of February 1, 2000, by and between the City and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), as supplemented and amended, including as supplemented and amended by the Tenth Supplement to Indenture of Trust, dated as of February 1, 2024, each by and between the City and the Trustee (collectively, the "Indenture of Trust"). The 2024 Second Series Bonds are being issued in fully registered form, and, when issued, will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository of the 2024 Second Series Bonds. Beneficial ownership interests in the 2024 Second Series Bonds may be purchased in book-entry form only in denominations of \$5,000 principal amount or any integral multiple thereof. Interest on the 2024 Second Series Bonds will be payable semiannually on February 1 and August 1 of each year, commencing February 1, 2025. Payments of principal of and interest on the 2024 Second Series Bonds will be paid by the Trustee to DTC, which is obligated in turn to remit such principal and interest to its DTC Participants for subsequent disbursement to the beneficial owners of the 2024 Second Series Bonds.

The 2024 Second Series Bonds are subject to redemption prior to maturity as described herein. See "THE 2024 SECOND SERIES BONDS - Redemption" herein.

The 2024 Second Series Bonds are an obligation solely payable from the Electric Works Revenue Fund of the City and certain other funds as provided in the Indenture of Trust. The 2024 Second Series Bonds will be secured by a pledge of and lien upon Net Income of the Electric System on a parity with other obligations of the Electric System payable from Net Income of the Electric System and issued from time to time pursuant to the terms of the Indenture of Trust, including the City's Electric Revenue Bonds, 2016 Refunding Series; Electric Revenue Bonds, 2024 Series; and Electric Revenue Bonds, 2024 Refunding Series, as described herein.

**The general fund of the City is not liable for the payment of any Bond (as defined herein, including any 2024 Second Series Bond) or interest thereon, nor is the credit or taxing power of the City pledged for the payment of any Bond or interest thereon. The Owner of any Bond shall not compel the exercise of the taxing power by the City or the forfeiture of any of its property. The principal of and interest on the Bonds are not a debt of the City nor a legal or equitable pledge, charge, lien or encumbrance upon any of its property or upon any of its income, receipts or revenues, except the Net Income and certain other funds that are pledged pursuant to the Indenture of Trust to the payment of the Bonds and interest thereon.**

**This cover page contains certain information for general reference only. It is not intended to be a summary of the security or terms of this issue. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision. Capitalized terms used on this cover page not otherwise defined shall have the meanings set forth herein.**

*The 2024 Second Series Bonds are expected to be sold by competitive sale on [\_\_\_\_], 2024, pursuant to the Notice Inviting Bids dated [\_\_\_\_], 2024. The 2024 Second Series Bonds are offered when, as and if delivered to and received by the Underwriters, subject to the approving opinion of Norton Rose Fulbright US LLP, Bond Counsel and Disclosure Counsel to the City. Certain legal matters will be passed upon for the City by the City Attorney of the City of Glendale. PFM Financial Advisors LLC, Los Angeles, California, is serving as municipal advisor to the City in connection with the issuance of the 2024 Second Series Bonds. It is anticipated that the 2024 Second Series Bonds will be available for delivery through the book-entry facilities of DTC on or about February 29, 2024.*

Date: [\_\_\_\_], 2024

**MATURITY SCHEDULE**

**[\$[PAR AMOUNT]\*  
CITY OF GLENDALE, CALIFORNIA  
ELECTRIC REVENUE BONDS, 2024 SECOND SERIES**

<b><u>Maturity Date</u></b> <b><u>(February 1)</u></b>	<b><u>Principal</u></b> <b><u>Amount</u></b>	<b><u>Interest</u></b> <b><u>Rate</u></b>	<b><u>Yield</u></b>	<b><u>Price</u></b>	<b><u>CUSIP</u></b> <b><u>Number</u></b> <sup>†</sup>
---	---	--	---------------------	---------------------	--

\$ \_\_\_\_\_ % \_\_\_\_\_ % \_\_\_\_\_ %

\$ \_\_\_\_\_ % 2024 Second Series Term Bond maturing February 1, 20\_\_ Yield \_\_\_\_\_ % Price \_\_\_\_\_<sup>c</sup>  
CUSIP<sup>†</sup> \_\_\_\_\_

\$ \_\_\_\_\_ % 2024 Second Series Term Bond maturing February 1, 20\_\_ Yield \_\_\_\_\_ % Price \_\_\_\_\_<sup>c</sup>  
CUSIP<sup>†</sup> \_\_\_\_\_

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\* Preliminary, subject to change.

† CUSIP® is a registered trademark of the American Bankers Association. CUSIP data herein are provided by CUSIP Global Services, managed by FactSet Research Systems Inc. on behalf of the American Bankers Association. CUSIP numbers have been assigned by an independent company not affiliated with the City and are included solely for the convenience of the holders of the 2024 Second Series Bonds. The City is not responsible for the selection or use of these CUSIP numbers and no representation is made as to their correctness on the 2024 Second Series Bonds or as indicated above. The CUSIP number for a specific bond is subject to being changed after the issuance of the bonds as a result of various subsequent actions including, but not limited to, a refunding in whole or in part of such maturity or as a result of the procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to all or a portion of such bonds.

No dealer, broker, salesperson or other person has been authorized by the City of Glendale (the “City” or “Glendale”) to give any information or to make any representations, other than those contained herein, and if given or made, such other information or representations must not be relied upon as having been authorized by the City.

This Official Statement is not to be construed as a contract with the purchasers of the 2024 Second Series Bonds. Statements contained in this Official Statement which involve estimates, forecasts or matters of opinion, whether or not expressly described herein, are intended solely as such and are not to be construed as representations of fact. In making an investment decision, investors must rely on their own examination of the City and the terms of the offering, including the merits and risks involved.

The information set forth herein has been furnished by the City and other sources which are believed to be reliable. The information and expressions of opinions herein are subject to change without notice and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the City since the date hereof.

The Underwriters have reviewed the information in this Official Statement in accordance with, and as part of, their responsibilities to investors under the federal securities laws as applied to the facts and circumstances of this transaction, but the Underwriters do not guarantee the accuracy or completeness of such information.

Statements in this Official Statement are made as of the date hereof unless stated otherwise and neither the delivery of this Official Statement at any time, nor any sales thereunder, shall under any circumstances create an implication that the information contained herein is correct as of any time subsequent to the date hereof. Certain statements included or incorporated by reference in this Official Statement constitute “forward-looking statements.” Such statements are generally identifiable by the terminology used, such as “plan,” “project,” “expect,” “anticipate,” “intend,” “believe,” “estimate,” “budget” or other similar words. The achievement of certain results or other expectations contained in such forward-looking statements involve known and unknown risks, uncertainties and other factors that may cause actual results, performance or achievements described to be materially different from any future results, performance or achievements expressed or implied by such forward-looking statements. The City does not plan to issue any updates or revisions to those forward-looking statements if or when its expectations or events, conditions or circumstances on which such statements are based occur.

THE 2024 SECOND SERIES BONDS HAVE NOT BEEN REGISTERED WITH THE SECURITIES AND EXCHANGE COMMISSION (THE “SEC”) UNDER THE SECURITIES ACT OF 1933, AS AMENDED, IN RELIANCE UPON AN EXEMPTION CONTAINED IN SUCH ACT. THE INDENTURE HAS NOT BEEN QUALIFIED UNDER THE TRUST INDENTURE ACT OF 1939, AS AMENDED, IN RELIANCE UPON AN EXEMPTION CONTAINED IN SUCH ACT.

This Official Statement, including any supplement or amendment hereto, is intended to be deposited with the Municipal Securities Rulemaking Board through the Electronic Municipal Marketplace Access (“EMMA”) website. The City maintains a website. However, the information presented therein is not part of this Official Statement and should not be relied upon in making investment decisions with respect to the 2024 Second Series Bonds. The references to internet websites in this Official Statement are shown for reference and convenience only; unless explicitly stated to the contrary, the information contained within the websites is not incorporated herein by reference and does not constitute part of this Official Statement.

**CITY OF GLENDALE, CALIFORNIA  
CITY COUNCIL**

Elen Asatryan, Mayor  
Ara Najarian, Councilmember  
Vartan Gharpetian, Councilmember  
Ardy Kassakhian, Councilmember  
Daniel Brotman, Councilmember

**CITY OFFICIALS AND STAFF**

Roubik Golanian, City Manager  
Rafi Manoukian, City Treasurer  
Michael J. Garcia, City Attorney  
Jason Bradford, Director of Finance and Information Technology

**GLENDALE WATER AND POWER COMMISSION**

Nina Jazmadarian, President  
Joel Peterson, Member  
Alex Fay, Member  
Chris Lowery, Member  
Roland Kedikian, Member

**UTILITY STAFF**

Mark Young, General Manager of Glendale Water and Power  
Daniel Scorza, Chief Assistant General Manager, Electric  
Scott Mellon, Assistant General Manager, Power Management  
Adrine Isayan, Assistant General Manager, Finance and Risk Management

**BOND COUNSEL  
AND DISCLOSURE COUNSEL**

Norton Rose Fulbright US LLP  
Los Angeles, California

**MUNICIPAL ADVISOR**

PFM Financial Advisors LLC  
Los Angeles, California

**TRUSTEE**

The Bank of New York Mellon Trust Company, N.A.  
Los Angeles, California

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## OFFICIAL STATEMENT

Relating to

**[\$[PAR AMOUNT]]\***  
**CITY OF GLENDALE, CALIFORNIA**  
**ELECTRIC REVENUE BONDS, 2024 SECOND SERIES**

### INTRODUCTION

*This Introduction is subject in all respects to the more complete information contained elsewhere in this Official Statement, and the offering of the 2024 Second Series Bonds to potential investors is made only by means of the entire Official Statement. Capitalized terms used and not otherwise defined herein shall have the respective meanings assigned to them in the Indenture of Trust. See “APPENDIX D – SUMMARY OF CERTAIN PROVISIONS OF THE INDENTURE OF TRUST – Definitions” herein.*

#### **Purpose**

The purpose of this Official Statement, which includes the cover page, inside cover page and Appendices hereto, is to set forth certain information in connection with the issuance and sale by the City of Glendale, California (the “City” or “Glendale”) of \$[PAR AMOUNT]\* aggregate principal amount of its Electric Revenue Bonds, 2024 Second Series (the “2024 Second Series Bonds”).

The 2024 Second Series Bonds are being issued to provide moneys for (i) paying the costs (a) to further develop and to construct the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City’s existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) of acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project (the “Biogas Renewable Generation Project”), consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) of acquisition and construction of certain improvements to the City’s electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City (collectively, the “Projects”), (ii) making a deposit to the Parity Reserve Fund under the Indenture of Trust (as defined below), and (iii) paying the costs of issuance of the 2024 Second Series Bonds, as more fully described herein. See “THE PROJECTS” herein.

See “PLAN OF FINANCE” and “ESTIMATED SOURCES AND USES OF FUNDS” herein.

The 2024 Second Series Bonds will be being issued on a parity the Electric Revenue Bonds, 2016 Refunding Series (the “2016 Refunding Bonds”), the Electric Revenue Bonds, 2024 Series (the “2024 Bonds”) and the Electric Revenue Bonds, 2024 Refunding Series (the “2024 Refunding Bonds”). The 2016 Refunding Bonds, the 2024 Series Bonds, the 2024 Refunding Series and the 2024 Second Series Bonds and any bonds hereafter issued on a parity therewith are collectively referred to herein as the “Bonds.”

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\* Preliminary, subject to change.

## **Authority for Issuance**

The 2024 Second Series Bonds are authorized and issued pursuant to the Charter of the City, as amended (the “Charter”), including Article XXVI thereof, Ordinance No. [\_\_\_\_\_] adopted by the City Council of the City (the “City Council”) on [\_\_\_\_\_] , 2024, and by an Indenture of Trust, dated as of February 1, 2000, by and between the City and The Bank of New York Mellon Trust Company, N.A., as successor trustee (the “Trustee”), as supplemented and amended, including as supplemented by the Tenth Supplement to Indenture of Trust relating to the 2024 Second Series Bonds (“Tenth Supplemental Indenture”), each by and between the City and the Trustee (collectively, the “Indenture of Trust”).

## **The City**

The City is a charter city of the State of California (the “State”), comprising approximately 31 square miles, in the County of Los Angeles (the “County”) in the eastern portion of the San Fernando Valley. The City is the fourth most populous city in the County, and borders on the city limits of the City of Los Angeles directly to the south. It also shares common boundaries with the City of Pasadena (“Pasadena”) on the east and the City of Burbank (“Burbank”) on the north and northwest. The City is seven miles from downtown Los Angeles, 15 miles from Los Angeles International Airport, 30 miles from Ontario International Airport and minutes from the Burbank-Glendale-Pasadena Airport. See “APPENDIX A – THE CITY OF GLENDALE” herein.

The City owns and operates its electric public utility (the “Electric System”), which was established by the Charter. The Electric System is managed and controlled by the power division of Glendale Water and Power (the “Department” or “GWP”) and supplies electricity to virtually all of the electric customers within the City limits. For the Fiscal Year ended June 30, 2023, the customer base of the Electric System was comprised of approximately 77,188 residential customers, 13,369 commercial and industrial customers, and 21 other (governmental) customers. The service area is approximately 31 square miles, with an estimated population of approximately 191,000 as of January 1, 2023.

The Electric System’s 503.5 MW resource mix as of June 30, 2023 included 286 MW gross name plate capacity of local steam and gas turbines and long-term purchase contracts (remote generation) from a variety of sources, including hydroelectric, coal and nuclear generating units. Although these resources are, and the resources upon completion of the Projects are expected to be, sufficient to meet the City’s current daily loads, a portion of the Electric System’s energy supply is purchased on the wholesale hourly, daily and month-ahead spot markets. See “THE ELECTRIC SYSTEM” herein.

## **Security and Sources of Payment for the Bonds**

The Bonds (including the 2024 Second Series Bonds) are an obligation of the City payable solely from the Electric Works Revenue Fund of the Department and certain other funds as provided in the Indenture of Trust. The 2024 Second Series Bonds will be secured by a pledge of and lien upon Net Income of the Electric System on a parity with the 2016 Refunding Bonds, the 2024 Bonds, the 2024 Refunding Bonds and any other parity obligations of the Electric System payable from Net Income of the Electric System issued from time to time. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS” herein.

**The general fund of the City is not liable for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon, nor is the credit or taxing power of the City pledged for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon. The Owner of any Bond shall not compel the exercise of the taxing power by the City or the forfeiture of any of its property. The principal of and interest on the Bonds and any**

**premium upon the redemption of any thereof prior to maturity are not a debt of the City nor a legal or equitable pledge, charge, lien or encumbrance upon any of its property or upon any of its income, receipts or revenues, except the Net Income and certain other funds that are pledged pursuant to the Indenture of Trust to the payment of the Bonds, interest thereon and any premium upon redemption.**

### **Parity Bonds and Obligations**

There are currently outstanding \$[\_\_\_\_\_] aggregate principal amount of 2016 Refunding Bonds, \$[\_\_\_\_\_] aggregate principal amount of 2024 Bonds and \$[\_\_\_\_\_] aggregate principal amount of 2024 Refunding Bonds, all secured on a parity by Net Income under the Indenture of Trust.

The City may issue additional Bonds and Parity Obligations under the Indenture of Trust. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS – Additional Bonds” herein.

The City expects to issue additional Bonds in [\_\_\_\_], 2025 in the approximate principal amount of \$[\_\_\_\_\_] to fund additional costs of the Project.

### **Parity Reserve Fund**

The City has established the Parity Reserve Fund. The Parity Reserve Fund will be pledged to and may be used solely for payment of debt service on the Bonds and any Parity Obligations secured thereby in the event that money in the Parity Obligation Payment Fund or any comparable fund established for the payment of principal and interest on the Parity Obligations secured thereby is insufficient therefor. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS – Parity Reserve Fund” herein.

### **Rate Covenant**

The City has covenanted in the Indenture of Trust that the rates for services furnished by the Electric System will be set so as to provide Gross Revenues for each Fiscal Year at least sufficient to pay the principal of and interest on the Bonds and all Parity Obligations for such Fiscal Year and all other obligations and indebtedness payable from the Electric Works Revenue Fund for such Fiscal Year or from any fund derived therefrom, and also the Maintenance and Operating Expenses for such Fiscal Year, and shall be set so that the Net Income of the Electric System for each Fiscal Year will be at least equal to 1.10 times the amount necessary to pay principal and interest as the same become due on all Bonds and Parity Obligations for such Fiscal Year. Gross Revenues for such purposes includes amounts on deposit in certain unrestricted funds or accounts of the City. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS – General” and “– Rate Covenant” herein.

### **Continuing Disclosure**

The City will covenant for the benefit of the Owners and beneficial owners of the 2024 Second Series Bonds to provide certain financial information and operating data relating to the Electric System and to provide notices of the occurrence of certain enumerated events. See “CONTINUING DISCLOSURE” and “APPENDIX E – FORM OF CONTINUING DISCLOSURE AGREEMENT” herein.

### **Other Matters**

This Official Statement speaks only as of its date, and the information and expressions of opinions contained herein are subject to change without notice, and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the City (including the Electric System) since the date hereof. This Official

Statement, including any supplement or amendment hereto, is intended to be deposited with one or more repositories. Forward looking statements in this Official Statement are subject to risks and uncertainties, including those relating to competition and electric industry restructuring, and the economy of the City’s service area.

This Official Statement includes summaries of the terms of the 2024 Second Series Bonds, the Indenture of Trust, the Continuing Disclosure Agreement and certain contracts and other arrangements for the supply of capacity and energy. The summaries of and references to all agreements, documents, statutes, reports and other instruments referred to herein do not purport to be complete, comprehensive or definitive, and each such summary and reference is qualified in its entirety by reference to each such agreement, document, statute, report or instrument. The capitalization of any word not conventionally capitalized, or otherwise defined herein, indicates that such word is defined in a particular agreement or other document and, as used herein, has the meaning given to it in such agreement or document.

Copies of the Indenture of Trust and the Continuing Disclosure Agreement are available for inspection at the offices of the City and will be available upon request and payment of any applicable costs from the Trustee.

**PLAN OF FINANCE**

**2024 Second Series Bonds**

The 2024 Second Series Bonds are being issued to provide moneys for (i) paying the costs of the Projects, (ii) making a deposit to the Parity Reserve Fund under the Indenture of Trust, and (iii) paying the costs of issuance of the 2024 Second Series Bonds, as more fully described herein.

The Projects to be financed with the proceeds of the 2024 Second Series Bonds consist of a number of capital improvements. See “THE PROJECTS” herein.

**ESTIMATED SOURCES AND USES OF FUNDS**

The estimated sources and uses of funds in connection with the 2024 Second Series Bonds are as follows:

<b>Sources:</b>	
Principal Amount of 2024 Second Series Bonds	\$
[Net] Original Issue Premium	_____
Total Sources	\$
<b>Uses:</b>	
Deposit to Construction Fund	\$
Parity Reserve Fund Deposit	
Deposit to Parity Obligation Payment Fund	
Cost of Issuance <sup>(1)</sup>	_____
Total Uses	\$

<sup>(1)</sup> Includes Bond and Disclosure Counsel fees, Trustee fees, municipal advisor fees, rating agencies’ fees, printing costs, underwriters’ discount and other miscellaneous expenses.

## ELECTRIC SYSTEM DEBT SERVICE REQUIREMENTS

The debt service requirements of the Electric System are set forth in Appendix G. See “APPENDIX G – ELECTRIC SYSTEM DEBT SERVICE REQUIREMENTS” herein.

### THE 2024 SECOND SERIES BONDS

#### General

The 2024 Second Series Bonds will be dated their date of delivery and will bear interest from such date at the rates per annum and will mature on February 1 in the years set forth on the inside cover page of this Official Statement. Interest on the 2024 Second Series Bonds will be payable semiannually on February 1 and August 1, commencing February 1, 2025, and will be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Interest with respect to any 2024 Second Series Bond shall be payable from the Interest Payment Date next preceding the date of authentication thereof unless such date of authentication is during the period from the close of business on the fifteenth day of the month immediately preceding an Interest Payment Date (a “Record Date”) to and including the next succeeding Interest Payment Date, in which case interest with respect thereto shall be payable from such Interest Payment Date, or unless such date of authentication is prior to the Record Date for the first Interest Payment Date, in which case interest with respect thereto shall be payable from the date of delivery of such 2024 Second Series Bond; provided, however, that if at the time of authentication of any 2024 Second Series Bond, interest with respect thereto is in default, interest with respect thereto shall be payable from the Interest Payment Date to which interest has previously been paid. Payment of interest with respect to any 2024 Second Series Bond shall be made to the person appearing on the Bond Register as the Owner thereof as of the Record Date, such interest to be paid by check or draft of the Trustee, payable in lawful money of the United States of America and mailed on the Interest Payment Date to such Owner at his or her address as it appears on the Bond Register; provided, that in the case of an Owner of \$1,000,000 or more in aggregate principal amount of 2024 Second Series Bonds, upon written request of such Owner delivered to the Trustee not less than 20 days prior to any Interest Payment Date, such interest shall be paid in immediately available funds by wire transfer to an account specified by the Owner in such written request on the following Interest Payment Date.

The 2024 Second Series Bonds are being issued in fully registered form, and when issued, will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). So long as Cede & Co. is the registered owner of the 2024 Second Series Bonds, references herein to the owners or registered owners shall mean Cede & Co., and not the beneficial owners of the 2024 Second Series Bonds. See “APPENDIX C – BOOK-ENTRY SYSTEM” herein.

#### Redemption

*Optional Redemption.* The 2024 Second Series Bonds maturing on or prior to February 1, 20\_\_ are not subject to redemption prior to maturity. The 2024 Second Series Bonds maturing on and after February 1, 20\_\_ are subject to redemption prior to maturity, at the option of the City, as a whole or in part, on February 1, 20\_\_ or on any date thereafter, in any order of maturity as directed in writing by the City and by lot within a maturity, from funds derived by the City from any legal source, at a redemption price equal to 100% of the principal amount of the 2024 Second Series Bonds to be redeemed, together with accrued interest to the redemption date.

*Mandatory Sinking Fund Redemption.* The 2024 Second Series Bonds listed below are subject to mandatory sinking fund redemption prior to maturity, in part, at a redemption price of one hundred percent

(100%) of the principal amount thereof plus interest accrued to the redemption date, in the following principal amounts and on the dates set forth below:

**2024 Second Series Bonds Maturing on February 1, 20\_\_**

Mandatory Sinking Fund Payment Date (February 1)	Mandatory Sinking Fund Payment
_____	_____
	\$

\*

\_\_\_\_\_

\* Maturity.

**2024 Second Series Bonds Maturing on February 1, 20\_\_**

Mandatory Sinking Fund Payment Date (February 1)	Mandatory Sinking Fund Payment
_____	_____
	\$

\*

\_\_\_\_\_

\* Maturity.

**Redemption Procedures**

*Notice of Redemption.* Notice of redemption shall be mailed, postage prepaid, to (i) the registered Owners of the Bonds and (ii) one or more information services, in each case at least 30 days but not more than 60 days prior to the redemption date. Notice of redemption shall also be given by telecopy, certified, registered or overnight mail to certain securities depositories one day prior to the mailing of notice of redemption to the Owners and the information services. The notice of redemption shall (a) state the redemption date; (b) state the distinguishing designation of the Bonds to which such notice relates; (c) state the redemption price; (d) state the numbers and the date or dates of maturity of the Bonds to be redeemed, provided, however, that whenever any call includes all of the Outstanding Bonds subject to call, the numbers of the Bonds need not be stated; (e) state the place where the redemption will be made; and (f) give notice that further interest on such Bonds will not accrue after the designated redemption date or dates.

The actual receipt by the Owner of any Bond of notice of such redemption shall not be a condition precedent to the redemption, and failure to receive such notice shall not affect the validity of the proceedings for the redemption of such Bonds or the cessation of interest on the redemption date.

So long as the DTC book-entry system is used for the Bonds, the Trustee will give any notice of redemption required to be given to the registered Owners of the Bonds only to DTC.

*Effect of Redemption.* When notice of redemption has been given, and when the amount necessary for the redemption of the Bonds called for redemption (principal and any premium) is set aside for that purpose, the Bonds designated for redemption shall become due and payable on the redemption date, and

upon presentation and surrender of the Bonds, at the place specified in the notice of redemption, such Bonds shall be redeemed and paid at said redemption price, and no interest shall accrue on such Bonds called for redemption after the redemption date.

## SECURITY AND SOURCES OF PAYMENT FOR THE BONDS

### General

The Bonds are an obligation of the City payable solely from the Electric Works Revenue Fund of the Department and certain other funds as provided in the Indenture of Trust. The Bonds are secured by a pledge of and lien upon Net Income of the Electric System on a parity with other obligations of the Electric System payable from Net Income of the Electric System that may be issued from time to time. The Bonds are not secured by or payable from revenues of the City's water system (the "Water System").

The general fund of the City is not liable for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon, nor is the credit or taxing power of the City pledged for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon. The Owner of any Bond shall not compel the exercise of the taxing power by the City or the forfeiture of any of its property. The principal of and interest on the Bonds and any premium upon the redemption of any thereof prior to maturity are not a debt of the City nor a legal or equitable pledge, charge, lien or encumbrance upon any of its property or upon any of its income, receipts or revenues, except the Net Income and certain other funds that are pledged pursuant to the Indenture of Trust to the payment of the Bonds, interest thereon and any premium upon redemption.

Certain of the City's obligations to joint powers agencies, including obligations with respect to bonds issued by such joint powers agencies, are payable by the City from the Electric Works Revenue Fund as Maintenance and Operating Expenses, prior to the payment of the Bonds and any Parity Obligations.

"Net Income" is defined in the Indenture of Trust as Gross Revenues less Maintenance and Operating Expenses. "Gross Revenues" means all revenues, charges, income and receipts derived by the Department from the operation of the Electric System or arising from the Electric System (including all revenues, charges, income and receipts received by the Department from the services, facilities, and distribution of electric energy by the Department), including, but not limited to (i) income from investments and (ii) only for the purposes of determining compliance with the rate covenant in the Indenture of Trust, the amounts on deposit in any other unrestricted funds of the Electric System designated by the City Council by resolution (or by approval of a budget of the Electric Works Revenue Fund providing for such transfer) and available for the purpose of paying Maintenance and Operating Expenses and/or debt service on the Bonds and/or any Parity Obligations, but excepting therefrom (a) all refundable charges and deposits to secure electric service and (b) any charges collected by any person to amortize or otherwise relating to the payment of the uneconomic portion of costs associated with assets and obligations ("stranded costs") of the Electric System or of any joint powers agency in which the City participates which the City has dedicated solely to the payment of obligations other than the Bonds or any Parity Obligations then outstanding, the payments of which obligations will be applied solely to or pledged solely to or otherwise set aside solely for the reduction or retirement of outstanding obligations of the City or any joint powers agency in which the City participates relating to such "stranded costs" of the City or of any such joint powers agency to the extent such "stranded costs" are attributable to, or the responsibility of, the City.

"Maintenance and Operating Expenses" is defined in the Indenture of Trust to mean the amount required to pay the reasonable expenses of management, repair and other costs of the nature of costs which have historically and customarily been accounted for as such, necessary to operate, maintain and preserve the Electric System in good repair and working order, including but not limited to, the cost of supply and

transmission of electric energy under long-term contracts or otherwise and the expenses of conducting the power division, but excluding depreciation. “Maintenance and Operating Expenses” shall (i) include all amounts required to be paid by the City under contract with a joint powers agency for purchase of capacity, energy, transmission capability or any other commodities or services in connection with the foregoing, which contract requires payments by the City to be made under the Indenture of Trust to be treated as Maintenance and Operating Expenses and (ii) exclude during a Fiscal Year any Maintenance and Operating Expenses paid during such Fiscal Year (or expected to be paid during such Fiscal Year, for the purpose of determining compliance with the rate covenant in the Indenture of Trust) from any fund or account that is not a fund or account established pursuant to the Indenture of Trust and that is not pledged to the payment of the Bonds and Parity Obligations. “Maintenance and Operating Expenses” shall not include any payments from Gross Revenues to the City for payments-in-lieu of taxes and any transfers to the City’s general fund.

### **Rate Covenant**

So long as any of the Bonds are Outstanding, the City covenants with the Owners of the Bonds that the rates to be charged for services furnished by the Electric System shall be set so as to provide Gross Revenues for each Fiscal Year at least sufficient to pay, as the same become due, the principal of and interest on the Bonds and Parity Obligations for such Fiscal Year and all other obligations and indebtedness payable from the Electric Works Revenue Fund for such Fiscal Year (including the payment of any amounts owing to the provider of any surety bond, insurance policy or letter of credit with respect to the Bonds or any Parity Obligations, which amounts are payable from the Electric Works Revenue Fund) or from any fund derived therefrom, and also the Maintenance and Operating Expenses for such Fiscal Year, and shall be so set such that the Net Income of the Electric System for each Fiscal Year shall be at least equal to 1.10 times the amount necessary to pay principal and interest as the same become due, on all Bonds and Parity Obligations for such Fiscal Year. See “APPENDIX D – SUMMARY OF CERTAIN PROVISIONS OF THE INDENTURE OF TRUST – Definitions – Gross Revenues” and “– Covenants – Rates and Charges.”

### **Funds and Accounts; Electric Works Revenue Fund**

The Charter establishes the Electric Works Revenue Fund and permits the establishment of such funds as the City Council may deem necessary to facilitate the issuance and sale of Bonds or for the protection or security of the Owners of the Bonds.

Under the provisions of the Charter, all Gross Revenues shall be deposited in the Electric Works Revenue Fund. The Charter further provides that all disbursements (except disbursements payable from the electric works depreciation fund) provided in the Department’s budget on account of the electric works shall be paid from the Electric Works Revenue Fund.

Any Gross Revenues remaining in the Electric Works Revenue Fund at the end of a Fiscal Year, except as otherwise provided in a Supplemental Indenture of Trust, shall be held free and clear of the Indenture of Trust by the City, and the City may use and apply such remaining amount for any lawful purpose of the City, including, but not limited to, the redemption of Bonds or Parity Obligations upon the terms and conditions set forth in the Supplemental Indenture of Trust or other instrument authorizing such Bonds or Parity Obligations, the purchase of Bonds or Parity Obligations as and when and at such prices as the City may determine, and the payment of any subordinate obligations in accordance with the instruments authorizing such subordinate obligations; provided, however, that any such remaining Gross Revenues shall be transferred to the Glendale Water and Power Surplus Fund established pursuant to Section 22 of Article XI of the Charter if and to the extent required by the Charter. In addition, the City Council, as required by the Charter, transfers moneys to the City’s general fund from the Glendale Water and Power Surplus Fund each year. See “THE ELECTRIC SYSTEM – Transfers to the General Fund of the City.”



## Parity Reserve Fund

The Indenture of Trust establishes the Parity Reserve Fund to be held by the Trustee. The Parity Reserve Fund shall be maintained in an amount equal to the Reserve Fund Requirement, less any moneys on deposit in an unrestricted fund or account of the Electric System as permitted in the definition of “Reserve Fund Requirement.” “Reserve Fund Requirement” is defined in the Indenture of Trust to mean, as of any date of determination and excluding therefrom any Bonds or Parity Obligations for which no reserve fund is to be maintained or for which a separate reserve fund is to be maintained, the least of (a) ten percent (10%) of the issue price of each Series of Bonds and Parity Obligations to be secured by the Parity Reserve Fund as determined under the Internal Revenue Code of 1986, (b) the maximum Annual Debt Service for the current or any subsequent year on all Bonds and Parity Obligations to be secured by the Parity Reserve Fund, or (c) one hundred twenty-five percent (125%) of the Average Annual Debt Service on all Bonds and Parity Obligations to be secured by the Parity Reserve Fund, all as computed and determined by the City; provided, that with respect to such least amount, up to fifty percent (50%) of such least amount may be held in any unrestricted fund or account of the Electric System that is not pledged to secure the payment of the Bonds and any Parity Obligations; provided further, that such requirement (or any portion thereof) may be provided by the City delivered to the Trustee for credit to the Parity Reserve Fund, one or more policies of municipal bond insurance or surety bonds issued by a municipal bond insurer if the obligations insured by such insurer have ratings at the time of issuance of such policy or surety bond equal to “Aaa” assigned by Moody’s Investors Service and “AAA” assigned by Standard & Poor’s (and if such insurance company is rated by A.M. Best & Company, such insurance company is rated in the highest rating category by A.M. Best & Company) or by a letter of credit issued by a bank or other institution if the obligations issued by such bank or other institution have ratings at the time of issuance of such letter of credit equal to “Aa” or higher assigned by Moody’s Investors Service or “AA” or higher assigned by Standard & Poor’s.

At the time of issuance of the 2024 Second Series Bonds, the Reserve Fund Requirement will be satisfied to the maximum extent permitted in the definition of “Reserve Fund Requirement” (i.e., 50% of one hundred twenty-five percent of the Average Annual Debt Service on the Bonds (which, upon issuance of the 2024 Second Series Bonds, will consist of the 2016 Refunding Bonds, the 2024 Bonds, the 2024 Refunding Bonds and the 2024 Second Series Bonds) and any Parity Obligations (of which none will exist at the time of issuance of the 2024 Second Series Bonds)) by moneys held in an unrestricted fund or account of the Electric System that is not pledged (and for which no lien exists) to secure the payment of the Bonds and any Parity Obligations. Moneys held in such unrestricted fund or account may be used for many purposes, and are not pledged for the payment of principal of and interest on the Bonds and Parity Obligations secured by the Parity Reserve Fund. At the time of issuance of the 2024 Second Series Bonds, the Reserve Fund Requirement for the Bonds will be \$\_\_\_\_\_\* . At the time of issuance of the 2024 Second Series Bonds, approximately \$\_\_\_\_\_\* of such amount will be held in investment securities and approximately \$\_\_\_\_\_\* will be held in such unrestricted funds or accounts.

The Parity Reserve Fund is pledged to, and shall be used solely for, the purpose of paying the principal of and interest on the Bonds and Parity Obligations secured by the Parity Reserve Fund (and only those Bonds and Parity Obligations secured by the Parity Reserve Fund) in the event that money in the Parity Obligation Payment Fund or any comparable fund established for the payment of principal and interest on the Parity Obligations secured thereby is insufficient therefor, and for that purpose money shall be transferred from the Parity Reserve Fund to the Parity Obligation Payment Fund. Whenever money is transferred from the Parity Reserve Fund, an equal amount of money shall be transferred to the Parity

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\* Preliminary, subject to change.

\* Preliminary, subject to change.

Reserve Fund from the first available money in the Electric Works Revenue Fund (after the payment of Maintenance and Operating Expenses and after transfers to the Parity Obligation Payment Fund) if required to bring the balance on deposit in the Parity Reserve Fund up to the Reserve Fund Requirement.

### **Additional Bonds**

The Indenture of Trust provides that (except for bonds issued under Article XXVI of the Charter, or otherwise, to refund Bonds or Parity Obligations, payable from the Electric Works Revenue Fund, which may be issued at any time without meeting the test set forth below) no additional indebtedness of the City payable out of the Electric Works Revenue Fund on a parity with the Bonds and any Parity Obligations (collectively referred to in the Indenture of Trust as “parity indebtedness”) shall be created or incurred unless:

- (1) The Net Income during any twelve (12) consecutive calendar months out of the immediately preceding eighteen (18) calendar month period, plus, at the option of the City, any or all of the items designated as (a) and (b) below, shall have amounted to at least one hundred ten percent (110%) of the aggregate of the (i) amount of interest to accrue and (ii) payments of principal required to be made in the Fiscal Year ending thereafter in which such aggregate will be the greatest on all Bonds and such Parity Obligations to be Outstanding immediately subsequent to the incurring of such additional parity indebtedness, as certified by a Certificate of the City; or
- (2) The projected Net Income during the first complete Fiscal Year following issuance of such parity indebtedness when the improvements to the Electric System financed with the proceeds of the parity indebtedness shall be in operation, plus, at the option of the City, any or all of the items designated as (a) and (b) below, shall have amounted to at least one hundred ten percent (110%) of the aggregate of the (i) amount of interest to accrue and (ii) payments of principal required to be made in the Fiscal Year ending thereafter in which such aggregate will be the greatest on all Bonds and such Parity Obligations to be Outstanding immediately subsequent to the incurring of such additional parity indebtedness, as certified by a Certificate of the City.

The items any or all of which may be added to such Net Income for the purpose of meeting either of the requirements set forth in clauses (1) or (2) above are the following:

- (a) An allowance for any increase in Net Income (including, without limitation, a reduction in Maintenance and Operating Expenses) which may arise from any additions to or extensions or improvements of the Electric System to be made or acquired with the proceeds of such additional parity indebtedness or with the proceeds of bonds previously issued, and also for Net Income from any such additions, extensions or improvements which have been made or acquired with moneys from any source but which, during all or any part of such Fiscal Year or such twelve (12) consecutive calendar month period out of the immediately preceding eighteen (18) calendar month period, were not in service, all in an amount equal to the estimated additional average annual Net Income (or estimated average annual reduction in Maintenance and Operating Expenses) to be derived from such additions, extensions or improvements for the first thirty-six (36) month period in which each addition, extension or improvement is to be in operation, all as shown by the Certificate of the City.
- (b) An allowance for earnings arising from any increase in the charges made for the use of the Electric System which has become effective prior to the incurring of such additional parity

indebtedness but which, during all or any part of such Fiscal Year or such twelve (12) consecutive calendar month period out of the immediately preceding eighteen (18) calendar month period, was not in effect, in an amount equal to the amount by which the Net Income would have been increased if such increase in charges had been in effect during the whole of such Fiscal Year or such twelve (12) consecutive calendar month period out of the immediately preceding eighteen (18) calendar month period, as shown by the Certificate of the City.

Nothing in the Indenture of Trust limits the ability of the City to issue or incur obligations that are junior and subordinate in payment to the payment of the principal, premium, interest and reserve fund requirements for the Bonds and all Parity Obligations and which subordinate obligations are payable as to principal, premium, interest and reserve fund requirements, if any, only out of Net Income after the prior (i) payment of all amounts then due and required to be paid or set aside under the Indenture of Trust from Net Income for principal, premium, interest and reserve fund requirements for the Bonds and all Parity Obligations, as the same become due and payable and at the times and in the manner as required in the Indenture of Trust or any documents providing for the issuance or incurrence of Parity Obligations and (ii) transfer to the Rebate Fund at the times and in the manner as required in the Indenture of Trust.

The City expects to issue additional Bonds in [\_\_\_\_], 2025 in the approximate principal amount of \$[\_\_\_\_] to fund additional costs of the Project.

### **Investment of Funds**

All moneys held in the funds and accounts established pursuant to the Indenture of Trust will be deposited or invested in Investment Securities, which include, among other things, any permissible investments of funds of the City as stated in its current Investment Policy and to the extent then permitted by law.

Gross Revenues are invested under the direction of the Treasurer of the City. The Treasurer manages the investment portfolio of the City and is charged to pursue the primary objectives of preservation of principal and liquidity, while attaining a yield commensurate with the cash flow needs and the investment risk constraints of the portfolio. As a result, the investment portfolio of the City has historically been weighted heavily in obligations of the U.S. Treasury and obligations of U.S. agencies and Government-sponsored enterprises. Investments in the City portfolio are typically held to maturity to minimize market risk.

The money management function and the fund accounting functions of the City's investment portfolio are separate functions. On a monthly basis, the Treasurer renders a report of investment activity to the City Council and the City Manager.

The City's current Investment Policy provides that the City may invest in the following types of investments: U.S. Treasuries; obligations of federal agencies; bankers acceptances; commercial paper; FDIC insured (or collateralized) certificates of deposit; negotiable certificates of deposit; medium term notes; and the State of California Local Agency Investment Fund.

All investments, including the Investment Securities and those authorized by law from time to time for investments by public agencies, contain a certain degree of risk. Such risks include, but are not limited to, market risk, credit risk and reinvestment risk.

The City's Investment Policy may be changed at any time by the City Council (subject to the State law provisions relating to authorized investments). There can be no assurance, therefore, that the State law

and/or the Investment Policy will not be amended in the future to allow for investments that are currently not permitted under State law or the Investment Policy or that the objectives of the City with respect to investments or its investment holdings at any point in time will not change.

### **Limitations on Remedies; Legislative and Other Changes**

The rights of the Owners of the Bonds are subject to the limitations on legal remedies against cities and other public agencies in the State. Additionally, enforceability of the rights and remedies of the Owners of the Bonds, and the obligations incurred by the City, may become subject to various limitations. Further, the rights of Owners of the Bonds are also subject to future legislative changes, voter initiatives, referenda and charter amendments, among other things. See “CERTAIN RISK FACTORS” herein.

## **THE PROJECTS**

### **Grayson Repowering Project**

In July 2019, the Department completed its Integrated Resource Plan that identified approximately 93 MW of new (or repowered) local generation at the existing Grayson Power Plant site as the best option to meet regulatory requirements for reliability. The Department proposed to repower the existing Grayson Power Plant, excluding Unit 9, with three new Internal Combustion Engines (“ICEs”) totaling approximately 56 MW (18.6 MW per unit) and a 75MW/300 MWh battery energy storage system. The ICEs were chosen because they have among the best simple-cycle efficiency in the market, can potentially run on hydrogen or renewable natural gas should these fuels become available in the future, have minimal water consumption, start up quickly, have extremely fast ramp capability, and have no output degradation over the resource lifetime. The improvements described above comprise the Grayson Repowering Project.

Originally commissioned in the 1940s, the Grayson Power Plant is well past its useful life and needs to be repowered in order to meet the current and future energy needs of the City of Glendale. Also, the South Coast Air Quality Management District’s Rule 1135 requires GWP to commit to plan to bring the power plant units into compliance with current day emission limit requirements. The Grayson Repowering Project will enhance the existing Grayson Power Plant’s position as an important component of the Electric System, providing efficient, reliable and cost effective electricity to customers within the City by replacing older generation facilities at that site. Local generation, such as the existing Grayson Power Plant, protects customers in the community during extreme events where import of electrical power is disrupted, insufficient or unavailable.

The Final Environmental Impact Report of the Grayson Repower Project was certified on February 15, 2022. On March 1, 2022, the City Council approved the final design, demolition and construction of the project but delayed the decision on the number of ICE units until later in 2022. On August 16, 2022, the City Council approved the Limited Notice to Proceed Engineering Services for three ICE units. “THE ELECTRIC SYSTEM - Principal Existing Facilities; Resources Generally” for additional information about the history of the Grayson Power Plant and development of the Grayson Repowering Project.

The Grayson Repowering Project began in June 2023 with demolition and site improvements. Completion of the proposed project is anticipated to be in mid-2026. Based upon current estimates, the cost for the Grayson Repowering Project is expected to be approximately \$610 million including contingencies. The final cost will not be known until the construction is completed. Nearly all of the estimated capital costs for the Grayson Repowering Project are expected to be financed by Glendale through the issuance of the 2024 Second Series Bonds and additional Bonds currently expected to be issued in 2025 and thereafter.

As of June 30, 2023, five steam turbine units and two gas turbine generator combined cycle units were retired. The total book value of the seven units written off was approximately \$28 million.

### **Scholl Canyon Landfill Biogas Renewable Generation Project**

The Scholl Canyon Landfill is an existing Class II nonhazardous landfill located in the City that has been accepting waste since the 1960s. Between 1996 and 2017, the City was primarily burning the landfill gas from the Scholl Canyon Landfill in steam boilers located at the Grayson Power Plant via a 5.5-mile long underground dedicated pipeline. In 2018, based on Southern California Air Quality Management District (“SCAQMD”) directives, the City discontinued burning landfill gas in the Grayson boilers. Since then, the landfill gas has been burned in an existing flaring system onsite and operated by the Los Angeles County Sanitation District.

To ensure use of the existing landfill gas, as well as to provide a renewable energy resource, the City proposed the Biogas Renewable Generation Project to install four Jenbacher Gas Engine Generators with a related landfill gas cleanup system, on a 2.2-acre site at the Scholl Canyon Landfill. Per modeling done by the consultant on the future gas production and degradation of landfill gas after its closure, there will be sufficient gas production to run the proposed four engines until 2034, and three engines until 2042. During this time, the Biogas Renewable Generation Project will generate approximately 12MW-10.5MW (four engines) and 9MW-7.7MW (three engines) of gross renewable power. After 2042, there will be only two engines running and generating an estimated 6MW of gross power.

On November 30, 2021, the City Council certified the Final Environmental Impact Report as well as approved the Conditional Use Permit and Special Recreation Permit. On January 24, 2023, the City Council approved the issuance of Full Notice to Proceed to purchase power island major equipment, as well as authorized the City Manager to execute a contract for the engineering, design, and construction of the Biogas Renewable Generation Project. A SCAQMD permit was approved on August 29, 2023. There are no other major permits needed.

Site work for the Biogas Renewable Generation Project commenced in September 2023, with completion anticipated in June 2025. Based upon current estimates, the cost for the Biogas Renewable Generation Project is expected to be approximately \$74 million. The final cost will not be known until construction is completed.

Approximately 50% of the estimated capital costs for the Biogas Renewable Generation Project is expected to be financed through the issuance of the 2024 Second Series Bonds and additional Bonds currently expected to be issued in 2025 and thereafter.

### **Other Electric System Improvements**

2024 Second Series Bond proceeds are also expected to be fund the costs of acquisition and construction of certain other improvements to the City’s Electric System, such as 4 to 12kv feeder upgrades, solar generation facilities installed on City properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements.

## **GLENDALE WATER AND POWER**

### **General Description**

The City is a charter city of the State. The City Charter provides for the creation of major departments, including the Department which is responsible for construction, maintenance and operation

of all public utilities owned or operated by the City, including the Electric System and a Water System. The General Manager of Water and Power administers the Department under the authority of the City Manager and is charged with the operation of both the Electric System and the Water System.

The Department provides water and electricity to nearly all the residential, commercial and industrial customers within the City limits. The funds and accounts of the Electric System and the Water System are held separately, and the funds and accounts of one system are not pledged to the other system's obligations.

### **Management of the Department**

The City Council has established the Glendale Water and Power Commission (the "Commission"), which is an advisory commission with the power and duty to make recommendations to the City Council: concerning (i) the operations and facilities of Glendale Water and Power and the need for changes or additions in its plant or in its operation; (ii) ways and means of financing changes and additions to the plant or the methods of operation; and (iii) changes of administrative policy which the commission deems desirable in order that the Department may better serve the people of Glendale. In addition, the Commission serves as an appellate board with respect to cases concerning energy and water meter tampering and water backflow prevention devices. The Commission may also exercise such other powers and duties as may be prescribed by ordinance not inconsistent with the City Charter.

The Electric System is under the direct management of the General Manager of Glendale Water and Power. Senior Management of the Department includes:

***Mark Young, General Manager of Glendale Water and Power.*** Mr. Young started his career with the Department in 1989, after starting his electrical power generation career with the United States Naval Nuclear Power program in 1981. Along with a Bachelor of Science degree from the University of Phoenix in Business Management, credits in Electrical Engineering, and a power plant operations certificate from Los Angeles Trade Technical College, Mr. Young has over 41 years of experience in power generation, operations, contract implementation and administration, marketing, and power resource planning. Mr. Young has provided dedicated service to the Glendale community for the past 34 years through the positions of Power Plant Control Operator, Electrical System Dispatcher, Senior Electrical System Dispatcher, Acting Power Scheduler, Energy Marketer/Trader, Energy Trading Manager, Integrated Resources Planning Administrator/Manager, Deputy General Manager- Power Management, and Assistant General Manager – Power Management.

***Chisom Obegolu, Chief Assistant General Manager, Water Services.*** Chisom Obegolu is the Chief Assistant General Manager of Water Services. He is responsible for managing the water operational and business functions, which includes system operations, planning and water resources management. He oversees Water Engineering, Water Operation, Water Distribution, and Water Quality. Among his primary duties is to implement the water strategic plan and initiatives. Mr. Obegolu previously worked for Glendora Water where he served as the Assistant Director of Water Services. During his tenure at Glendora, he led a city-wide comprehensive water infrastructure assessment including an integrated water resources master plan and cost of service study. He also worked for The Metropolitan Water District of Southern California, where he served as the Lead Engineer on several critical capital improvement projects, and a number of infrastructure reliability initiatives. Mr. Obegolu is a registered Civil Engineer in the State of California and earned a bachelor's degree in Civil Engineering from The University of Texas at San Antonio and a master's degree in Public Administration from California State University, Northridge.

***Daniel Scorza, Chief Assistant General Manager, Electric.*** Mr. Daniel Scorza joined the Department in 2019 as the Chief Assistant General Manager – Electric Services. He oversees the Electrical

Engineering and the Electrical Transmission & Distribution Operations and Construction sections. Mr. Scorza previously worked for the Los Angeles Department of Water and Power (“LADWP”) for 36 years, and during his last 10 years there, he served LADWP as a Power Engineering Manager. He comes to the Department with a wealth of experience in areas such as utility engineering and system studies, operations, maintenance, corporate finance, corporate training, legislative matters, and engineering services contracts. Mr. Scorza has a Bachelors in Science degree in Electrical Engineering (electronics) from California State University – Los Angeles (“CSULA”), a Masters in Electrical Engineering degree (telecommunications/computer systems) from CSULA, a Masters in Electrical Engineering degree with an emphasis in Power Systems from University of Southern California (USC), and a Master’s in Business Administration from the USC. Mr. Scorza is a registered Professional Electrical Engineer in the State of California.

***Scott K. Mellon, Assistant General Manager, Power Management.*** Mr. Mellon began his engineering career in aerospace developing electrical subsystems for multiple aircraft such as reusable launch vehicles, stealth drones, and lighter-than-air platforms. Inspired by what he learned about software-based control systems and the potential for such systems in a smarter future electric grid, he joined Burbank Water and Power (BWP) in 2001. Mr. Mellon spent most of his tenure at BWP as a Principal Electrical Engineer and Project Manager in the Power Supply division, most recently managing an Advanced Distribution Management System implementation. Joining the Department in September 2022 as the Assistant General Manager – Power Management, Mr. Mellon brings significant experience working with 24-hour operations staff maintaining grid stability, implementing utility-scale energy projects, and overseeing renewable energy contract negotiations which are critical to meeting Renewable Portfolio Standards and City Council goals for carbon neutrality. Mr. Mellon has a Bachelor of Science in Electrical Engineering (BSEE) from University of California, Irvine where he earned a Specialization in Power System Design and was a team lead on a Hybrid Electric Vehicle Project competition. He is a licensed Professional Engineer in the State of California (since 2001) and holds a Leadership certificate from Woodbury University.

***Adrine Isayan, Assistant General Manager, Finance and Risk Management.*** Mrs. Isayan joined GWP management in February 2024. She was previously the Assistant Director of Finance for the City. She has 25 years of experience working for the City’s Finance Department. Throughout her career, she has worked in various capacities within the Finance Department, with the majority of her experience being in the City’s Budget, Accounts Payable, and Payroll sections. Mrs. Isayan has significant experience in the preparation of financial forecasting and reporting. She has a dual Bachelor’s degree in Information Systems and in Finance, both from California State University, Northridge.

***David Davis, Utility Finance Manager.*** Mr. Davis has over 35 years in accounting, financial reporting, management reporting and 20 years of progressively responsible, professional, broad-based electric and water utility experience. As Utility Finance Manager, he is charged with full management responsibility for financial reporting, budgeting and regulatory reporting for both Water and Electric utilities. Mr. Davis holds a Bachelor’s degree in Accounting from the University of Akron. Additionally, Mr. Davis is a Certified Public Accountant licensed in the State of California.

## **Glendale Water and Power Governance**

The City Council acts as the Board of Directors of the Department. The City Council consists of five members, who serve four year terms. Elections are held every two years, with three members up for election in one cycle and two members up for election in the next cycle. The mayor is chosen annually from among the council members to serve as mayor. The City Council’s authority consists of, but is not limited to, establishing rates, approving budgets and approving the hiring of senior management.

The current members of the City Council and their terms are:

	<u>Current Term Began</u>	<u>Current Term Expires</u>
Elen Asatryan, Mayor	July 2022	June 2026
Ardy Kassakhian, Councilmember	April 2020	June 2028
Vartan Gharpetian, Councilmember	April 2024	April 2028
Ara Najarian, Councilmember	March 2022	April 2026
Daniel Brotman, Councilmember	July 2022	June 2026

### **Employees of Glendale Water and Power**

For the Fiscal Year ended June 30, 2023, the Department budgeted for approximately 238 full-time employees for the Electric System. Most Electric System employees are represented by the Glendale City Employees Association (“GCEA”), the International Brotherhood of Electrical Workers (“IBEW”) and the Glendale Management Association (“GMA”) in all matters pertaining to wages, benefits and working conditions. The GCEA and the GMA each entered into a memorandum of understanding with the City that will expire on June 30, 2024. Glendale has recognized Local 18 of IBEW as the exclusive representative of approximately 111 of the 238 full-time Electric System employees. The contract with IBEW, which was approved in March 2020, expired on July 31, 2023. The City is currently in negotiation with IBEW on a new contract.

### **Pension Plan**

The Electric System’s permanent employees are all covered by the California Public Employees Retirement System (“CalPERS”) with respect to pension benefits. Pension costs are funded by bi-weekly contributions to CalPERS by the City. The City fully funded its annual required contributions. Measured as of June 30, 2022 (the most recent actuarial information available), the City’s actuarial value of the City’s assets in the plan at June 30, 2022 was approximately \$1.344 billion, the actuarial accrued liability was approximately \$985 million and the unfunded actuarial accrued liability was approximately \$359 million. Department employees are part of the City’s miscellaneous pension plan. CalPERS does not provide data to participating organizations in such a manner so as to facilitate separate disclosure for the Department’s share of the actuarial computed pension benefit obligation, the plan’s net assets available for benefit obligation and the plan’s net assets available for benefits. Approximately 13% of full-time City workers are employed by the Department.

### **Post-Retirement Health Benefits**

The Governmental Accounting Standards Board (“GASB”) in April 2004 issued Statement No. 43, which requires state and local governmental employers to determine, on an actuarial basis, the total liability of post-employment benefits other than pension benefits (known as other post-employment benefits or “OPEB”), including healthcare and life insurance expenses and related liabilities, and an annual required contribution to fund such liabilities. In June 2004, GASB issued Statement No. 45, which requires state and local governmental employers to fund the actuarially determined annual required contribution (“ARC”) for its OPEB or record the entire amount of the unfunded liability of its OPEB in its financial statements.

The City provides Medicare Part A reimbursements to retirees and their spouses if the retirees were hired in the City prior to April 1, 1986, and ineligible for premium-free Medicare Part A.



The City also provides a cash subsidy for medical insurance premiums to three groups of retirees: (1) retirees who retired before July 1, 2001, and the length of the subsidy was pre-determined based on the retirees' sick leave balances at the time of retirement. The subsidy is capped by the actual premium, and the unreduced city-paid amount continues to surviving spouses if the retirees die prior to the pre-determined payment period; (2) retirees who retired before June 1, 2016 with a minimum of 10 years of City service, enroll in a City sponsored medical plan and meet the annual income requirement. The eligibility and subsidy amount are evaluated on an annual basis. This is a lifetime subsidy for the eligible retirees except it will discontinue at age 65 for the retirees with enhanced pension benefits. The benefit will continue to surviving spouses, if applicable; (3) the surviving spouses and dependents of deceased retirees if the retirees retired before June 1, 2008 and enrolled in Anthem Blue Cross PPO at the time of the death, and the length of subsidy is two years.

The City also provides a cash subsidy for medical insurance premium to surviving spouses and dependents of active non-safety employees who pass away during their employment with the City. The subsidy is two years for the City Council, the Executives and the GMA employees, regardless of the medical insurance plans enrolled at the time of the death. The subsidy is two years for GCEA and IBEW employees if enrolled in Anthem Blue Cross PPO at the time of the death. The subsidy is two years for GCEA and IBEW employees if enrolled in HMO plans at the time of the death and if the employees' death is a result of injuries incurred in the performance of his/her assigned duties. At the same time, the City provides cash subsidy for dental insurance premium to surviving spouses and dependents of active safety employees who pass away during their employment with the City. The subsidy continues until the spouses turn 65 and the children turn 26 (if applicable).

The above benefits offered to retirees are no longer available to new entrants because of the restriction of the retirement dates. Benefits payments made by the City for the year ended June 30, 2023 were \$509,000. At June 30, 2022 (the most recent measurement date), 1,522 current and former employees were covered by the foregoing benefit terms.

According to a report dated August 17, 2023, and issued by the City's actuary, Foster & Foster, the unfunded OPEB liability as of June 30, 2022 (the most recent actuarial valuation date), was approximately \$12 million. Of that amount, \$1.7 million is attributable to the Electric System. The City does not have funds in an OPEB trust and does not pre-fund OPEB contributions.

## **Insurance**

The City carries property insurance through Arthur J. Gallagher Insurance Company for the Department. The property insurance policy covers "All Risk of Direct Physical Loss or Damage including Flood, excluding Earthquake." Current deductibles range from \$25,000 to \$250,000. Sub-limits apply to various specific components of this coverage.

The City is self-insured and administered for workers' compensation claims. Funding for this protection is provided through an Internal Service Fund. The City carries an excess workers' compensation insurance policy with a \$2 million self insured retention. The City is also self-insured for unemployment insurance, general auto and public liability through separate Internal Service Funds. The City carries an excess liability insurance policy with a \$5 million self insured retention and a \$25 million limit. A claims payable liability has been established in these funds based on a case-by-case basis with estimates of reported claims and an estimate for claims incurred but not reported. Management of the City believes that provisions for claims at June 30, 2023 are adequate to cover the net cost of claims incurred to that date. However, such liabilities are, by necessity, based upon estimates and there can be no assurance that the ultimate cost will not exceed such estimates.

## THE ELECTRIC SYSTEM

### History and General

Until 1937, the City purchased all of its electric energy from the Southern California Edison Company (“Edison”), successor to Pacific Light and Power Company, for distribution and sale to its customers. After the Boulder Canyon Project Act was approved by Congress in 1928, the City signed, in 1931, a contract with the United States for approximately 80,000 megawatt-hours (“MWh”) of firm energy annually to be generated at the Hoover Dam. A contract was entered into at the same time with the City of Los Angeles to transmit this energy to the City at the maximum capacity of approximately 18 MW.

Studies made in 1938 showed that this firm allotment of Hoover Dam energy would not be sufficient for the City after 1942, with the result that the City established its own steam electric generating station located within the City, the Grayson Power Plant, with the first 20 MW unit being placed in service in 1941. This unit not only supplied energy to keep up with the growth of the City but also acted as standby to the transmission line from the Hoover Dam Power Plant. Since that time additional units owned by the City (and others) have been placed in service to supply the energy requirements of the City.

The Electric System is interconnected with and in the Los Angeles Department of Water and Power Balancing Area. In 2021, the American Public Power Association recognized the Department as a DIAMOND Reliable Public Power Provider (RP3) for its service reliability, improvement programs, and safety performance.

### Principal Existing Facilities; Resources Generally

Glendale owns facilities for the distribution of electric power. These facilities include approximately 56 miles of 34/69 kV power lines, 503 miles of 4/12 kV distribution lines and 12 distribution substations.

Glendale maintains a diverse resource mix, with capacity available from natural gas, nuclear generating units, coal, large hydroelectric and a range of renewable resources, totaling 503.5 MW as of June 30, 2023. Glendale’s largest resource is the city-owned steam and gas-fired combustion turbines at the Grayson Power Plant with a gross nameplate capacity of 286 MW. The Grayson Power Plant generating station, which is located within the City and has been in service since 1941. The Grayson Power Plant steam boiler units (three, four and five) have a total gross nameplate capacity of 108 MW. The sixth and seventh units were retired in 2002 and were replaced with Unit 9 in 2003. The eighth unit consists of three natural gas fueled combined cycle combustion turbines and two heat recovery steam generators (“HRSGs”), which, in combination with Units 1 and 2 steam turbine generators, have a gross nameplate capacity of 120.48 MW. Grayson Power Plant units 8A and 8B/C went on-line in 1977. The ninth unit, a simple cycle natural gas fired combustion turbine with 50.5 MW of gross nameplate capacity, began commercial operation in 2003. The unit, more commonly referred to as Unit 9, is used to meet intermediate and peaking loads, and provides ancillary services such as operating reserve capacity and load balancing as required.

Glendale proposed a repowering of the Grayson Power Plant in 2015. The City Council authorized the Department to proceed with planning and development work that would replace all the existing generation facilities, units, and their related infrastructure (with the exception of Unit 9). The Department undertook development work and prepared and circulated an environmental impact report (“EIR”) for a proposed repowering project that would repower the existing generation facilities (with the exception of Unit 9) with a combination of combined cycle and simple cycle gas turbine generation units, with a total generating capacity of 262 MW. Based upon preliminary estimates, the cost for the proposed project was expected to be in the range of \$400 to \$500 million. In April 2018, the City Council deferred a decision

regarding the EIR for the proposed repowering project and directed the Department to solicit proposals from qualified firms for clean energy alternatives. Accordingly, in May 2018, the Department issued the Request for Proposals for Local and Regional Renewable, Low-Carbon, and Zero-Carbon Energy and Capacity Resource Options to Serve the City of Glendale (“Clean Energy RFP”) to evaluate the feasibility, reliability and cost effectiveness of implementing a portfolio of local and regional clean energy solutions in lieu of some or all of the proposed Grayson Repowering Project. The Department evaluated the proposals based on their ability to meet its energy and capacity needs with reliable, sustainable, and environmentally benign solutions. The results of the initiative were presented to the community and incorporated in the 2019 Integrated Resource Plan (“IRP”). On July 23, 2019, the City Council unanimously adopted the IRP that enables the utility to reduce its carbon footprint and provides a pathway towards a 100% clean energy future. On July 23, 2019, the City Council directed the Department to proceed with a limited notice to proceed with the development of the proposed plan, which includes a grid-scale Battery Energy Storage System (“BESS”), and Internal Combustion Engines that would replace the existing generation facilities at the Grayson Power Plant, with the exception of Unit 9. The limited notice to proceed phase of the proposed project is underway. As of December 2023, all Grayson Power Plant units, except for Unit 9, were in the process of demolition for purposes of commencing the Grayson Repowering Project.

Although Grayson Power Plant is the largest source of capacity, the majority of Glendale’s energy requirements are supplied by various long term power purchase agreements and spot purchases to minimize supply cost, improve reliability and comply with California’s mandates, including the Renewable Portfolio Standards (“RPS”) and the Cap and Trade Program. Glendale has met RPS requirements for Compliance Period 1 (2011-2013), and Compliance Period 2 (2014-16), and Compliance Period 3 (2017-20). The Department is currently on track to reach the targets for Compliance Period 4 (2021-24) as well as preparing to meet the new targets under SB 100 of 60% RPS by 2030 and 100% carbon-free by 2045. In 2003, Glendale entered into a 25- year contract (cancelable after 20 years) with PPM Energy, Inc. (now Avangrid Renewables) for the purchase of 3 MW of firm capacity from wind-powered resources. Glendale is also receiving 2.1 MW of geothermal capacity through a contract with the Southern California Public Power Authority (“SCPPA”) until 2030. Glendale has entered into contracts through SCPPA for the purchase of 20 MW of wind powered resources and 10 MW of small hydroelectric in the Northwest. The wind contract expires in 2027 and the hydroelectric contract converts to ownership by Glendale when the bonds are fully paid. In 2015, Glendale entered into a 25 year 50 MW firm energy supply with Skylar Resource, L.P., of which 50% will be renewable; this arrangement was modified to ensure 55% of the energy is renewable beginning 2020, and an additional 20% of the energy is carbon-free beginning in 2020. Skylar Resources, L.P. assigned the power purchase agreement to Townsite Solar LLC in 2021. In 2020, Glendale entered into a contract for the purchase of 3 MW from the Whitegrass No. 1 geothermal project, and 12.5 MW from Starpeak geothermal, as well as 25 MW of Solar Energy and 18.75 MW/75 MWh of Battery Energy Storage System from Eland I Solar and Storage. See also “–Power Supply” below.

Although these resources are sufficient to meet the City’s current daily loads, a portion of the Electric System’s energy supply is purchased on the wholesale hourly, daily and month-ahead spot markets.

Glendale is also currently developing other programs related to electric demand and supply. In 2019, the City Council directed the Department to negotiate with various vendors for potential contracts for distributed generation, energy efficiency, and demand response programs in the Glendale community. In 2020, the City Council authorized contract with Franklin Energy Services LLC for a 10 MW demand response program and a contract with Lime Energy Services Company (now Wildan Energy Co.) for a 36,500 kWh commercial demand response energy efficiency program. The City is currently seeking other local clean energy resources that can deliver energy, energy savings, storage and/or capacity to the City without utilizing the Department’s transmission resources.

The following table sets forth the valuation of the Electric System facilities during the five Fiscal Years shown.

**GLENDALE WATER AND POWER  
ELECTRIC SYSTEM FACILITIES  
(\$ in thousands)**

	Fiscal Year Ended June 30,				
	2023	2022	2021	2020	2019
Utility Plant	\$533,813	\$615,413	\$616,256	\$611,028	\$607,648
Less Accumulated Depreciation	(386,168)	(429,553)	(412,827)	(399,313)	(389,511)
Construction in Progress	<u>29,695</u>	<u>9,086</u>	<u>8,075</u>	<u>15,923</u>	<u>27,300</u>
Total Facilities	\$177,340	\$194,946	\$211,504	\$227,638	\$245,437

Source: Glendale Water and Power.

**Power Supply**

During the Fiscal Year ended June 30, 2023, the Electric System generated and purchased (including wholesale purchases) a total of 1,482,556 MWh. Wholesale sales and sales to others for the Fiscal Year ended June 30, 2023 were 397,991 MWh. Electric System peak demand in Fiscal Year ended June 30, 2023 was 329 MW. Over the five Fiscal Year period ended June 30, 2023, retail sales decreased from 1,048,049 MWh to 999,852 MWh, an average annual decrease of approximately 0.6%.

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The following table sets forth the total power generated and purchased and the peak demand of the Electric System during the five Fiscal Years shown.

**GLENDALE WATER AND POWER  
TOTAL POWER GENERATED AND PURCHASED AND PEAK DEMAND**

	<b>Fiscal Year Ended June 30,</b>				
	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Generated (MWh)	90,479	108,818	144,657	119,213	79,210
Purchased (MWh) <sup>(1)</sup>	<u>1,392,077</u>	<u>1,371,399</u>	<u>1,410,514</u>	<u>1,420,820</u>	<u>1,530,808</u>
Total Supply (MWh)	1,482,556	1,480,217	1,555,171	1,540,033	1,610,018
Retail Sales (MWh)	999,852	985,525	978,251	995,645	1,026,505
Wholesale Sales/Sales to Others (MWh) <sup>(1)</sup>	397,991	419,063	482,809	466,894	464,482
System Peak Demand (MW)	329	261	335	288	332

<sup>(1)</sup> Fluctuations in purchased energy and wholesale sales are a function of market conditions.  
Source: Glendale Water and Power.

The following table sets forth information concerning Glendale's power supply resources and the energy supplied by each during the Fiscal Year ended June 30, 2023.

**GLENDALE WATER AND POWER  
POWER SUPPLY RESOURCES  
(as of June 30, 2023)**

<b>Source</b>	<b>Capacity Available (MW)</b>	<b>Actual Energy (MWh)<sup>(1)</sup></b>	<b>Percent of Total Energy</b>
<b>Glendale-Owned Generating Facilities (Grayson):<sup>(2)</sup></b>			
Combustion Turbine Generators	178	28,289	1.91%
Steam Turbine Generators	108	62,190	4.20%
<b>Joint Power Agency/Remote Ownership Interests:<sup>(3)</sup></b>			
Intermountain Power Project (IPA)	39	124,969	8.43%
Palo Verde Project	10	82,613	5.57%
Magnolia (SCPPA)	47	270,334	18.23%
Tieton (SCPPA)	7	23,914	1.61%
<b>Purchased Power:<sup>(3)</sup></b>			
Hoover	20	43,215	2.92%
Avangrid Renewables – High Winds	9	22,458	1.52%
Pebble Springs Wind	20	40,528	2.73%
Skylar WSPP Renewables	50	300,434	20.26%
Star Peak	12.5	55,815	3.76%
Whitegrass No. 1	3	21,335	1.44%
Market Purchases <sup>(4)</sup>	<u>N/A</u>	<u>406,462</u>	<u>27.42%</u>
<b>Total</b>		<u>1,482,556</u>	<u>100.00%</u>

<sup>(1)</sup> During the twelve-month period ended June 30, 2023.

<sup>(2)</sup> Rated or name-plate capacities. As of June 2023, all Grayson Power Plant units, except for Unit 9, were offline for their demolition for purposes of commencing the Grayson Repowering Project.

<sup>(3)</sup> Entitlements, firm allocations and contract amounts.

<sup>(4)</sup> Market purchases are spot-market purchases, including wholesale purchases..

Source: Glendale Water and Power.

## Joint Powers Agency Resources/Remote Ownership Interests

As described below in various subsections, Glendale is a participant in many SCPPA projects. In addition, Glendale has long term contract rights to capacity and energy in the Intermountain Power Project (“IPP”) of the Intermountain Power Agency, a political subdivision of the State of Utah (“IPA”) and in the Hoover Dam power plant, pursuant to contracts with the Western Area Power Administration (“Western”). See also “Indebtedness; Joint Powers Agency Obligations” below.

Certain of these projects in which Glendale has an entitlement interest or participation with other parties are subject to the other parties involved in those projects meeting their respective payment obligations with respect to such projects. If a party defaults on its payment obligations, then the non-defaulting parties, subject to the utilization of any reserves, may be required to expend additional funds with respect to such project. If a non-defaulting party does “step-up” to the payment obligation of a defaulting party, the non-defaulting party may ultimately be entitled to a portion of the capability and/or output of the defaulting party’s share of the project.

These resources (including any sale and assignment of energy to another party, as described below under “–Indebtedness; Joint Power Agency Obligations – *Contingent Obligations for Wind Energy Projects*”) are briefly described below.

**Hoover Project Interest.** Glendale is a contractor under Hoover Power Electric Service Contracts and holds an 18 MW share of the Hoover power capacity under Schedule A (referring to the original purchasers, including Glendale, under the Boulder Canyon Project Act of 1928), and a 2 MW share of capacity under Schedule B (referring to contractors, including Glendale, who advance-funded the Hoover power turbine uprating authorized in the 1984 Hoover Power Plant Act). The Hoover Project consists principally of 17 generating units at the hydroelectric power plant of the Hoover Dam, located approximately 25 miles from Las Vegas, Nevada. Modern insulation technology made it possible to “uprate” the nameplate capacity of existing generators (the “Hoover Uprating Project”). Glendale, along with the California cities of Anaheim, Azusa, Banning, Burbank, Colton, Pasadena, Riverside and Vernon obtained an entitlement to the capacity and allocated energy annually from the Hoover Uprating Project. In 1987, to reflect its entitlement, Glendale entered into contracts with the United States Bureau of Reclamation (the “Bureau”) providing for the advancement of funds for the uprating and with Western for the purchase of power from the Hoover Uprating Project. Glendale is entitled to 20 MW or 1.0251% of the capacity and 1.5874% of the firm energy from the Hoover Project. Under normal hydrologic conditions, Glendale receives approximately 58,000 MWh of annual energy deliveries. In the Fiscal Year ended June 30, 2023, the Hoover Project provided 43,215 MWh of energy to Glendale.

The Electric Service Contracts for Hoover expired on September 30, 2017 and were replaced with new, 50-year Electric Service Contracts effective October 1, 2017. Pursuant to the Hoover Power Allocation Act of 2011, all Schedule A and Schedule B Hoover contractors, in each case including Glendale, have a right to continue to receive Hoover power for an additional term of 50 years, and five percent of Hoover’s full rated capacity of 2.074 million kilowatts and associated firm energy was assigned to new Hoover allottees under new Electric Service Contracts that became effective on October 1, 2017. Glendale’s share under the post-2017 Hoover Electric Service Contracts is 20.198 MW.

**Palo Verde Nuclear Generating Station Interest.** Through its membership in SCPPA, Glendale has a 4.40% entitlement interest (9.9 MW) in SCPPA’s 5.91% ownership interest in the Palo Verde Nuclear Generating Station (“PVNGS”), including certain associated facilities and contractual rights, a 5.56% ownership in the Arizona Nuclear Power Project (“ANPP”) High Voltage Switchyard and associated contractual rights, and a 6.55% share of the rights to use certain portions of the ANPP Valley Transmission System. Commercial operation and initial deliveries from PVNGS Units 1 and 2 commenced in 1986 and

Unit 3 commenced in 1987. Transmission for PVNGS energy is provided to the City by the Mead-Adelanto Transmission Project and the Mead-Phoenix Transmission Project (see “Existing Transmission Resources” below) and agreements with Salt River Project, LADWP and Southern California Edison Company.

Glendale has a power sales agreement with SCPPA that obligates Glendale to pay for its share of capacity and energy on a “take-or-pay” basis, including debt service on bonds (if any, currently there are none) issued by SCPPA for the project, capital costs and costs related to operation and maintenance. In the Fiscal Year ended June 30, 2023, PVNGS provided 82,613 MWh of energy to Glendale.

The co-owners of PVNGS have created external accounts for the decommissioning of PVNGS at the end of its life. Based on the most recent estimate of decommissioning costs, SCPPA has advised Glendale that its estimated share of decommissioning costs through SCPPA is fully funded. No assurance can be given, however, that the amount accumulated to date will continue to be sufficient to fully fund SCPPA’s share of decommissioning costs. SCPPA has advised Glendale that it anticipates it will receive a new estimate of decommissioning costs every three years.

***San Juan Unit 3 Interest.*** Through its membership in SCPPA, Glendale has held a 20 MW (9.8%) entitlement in SCPPA’s 41.8% interest in the San Juan Unit 3 and related common facilities of the San Juan Generating Station, a 4 unit, coal-fired electric generating station located in northwestern New Mexico, approximately 15 miles northwest of the City of Farmington, in San Juan County. As described below, Unit 3 was shut down on December 31, 2017, as part of an overall settlement of legal issues regarding emissions at the San Juan Generating Station.

In July of 2015, with authorization from the City Council, SCPPA executed a San Juan Project Restructuring Agreement, a San Juan Decommissioning and Trust Funds Agreement and an Amended and Restated Mine Reclamation Agreement on behalf of Glendale and other SCPPA participants exiting from the San Juan project. These agreements allow for Glendale and certain other owners of the San Juan project to relinquish their ownership shares in San Juan and to contribute to the decommissioning and mine reclamation costs associated with the partial decommissioning of the coal plant. The agreements allow for the shutdown of two of the four San Juan units (Units 2 and 3) and provide for the installation of emissions-reducing equipment on the other two units (Units 1 and 4).

Glendale’s and the other exiting parties’ shares of the San Juan coal assets have been transferred to those participants remaining in the project after December 31, 2017. Glendale (through SCPPA) and other existing participants remain responsible for liability arising from operations before the December 31, 2017 date. Pursuant to the Mine Reclamation Agreement, SCPPA and the other project participants were obligated to set up a trust fund for the mine reclamation. Glendale’s obligation after 2017 is defined by approximately 1.3% of the cost of reclaiming disturbances at the mine site as of December 31, 2017. Costs of plant decommissioning will be split between exiting participants and remaining participants.

***Magnolia Power Project.*** Glendale is a participant of the Magnolia Power Project. The Magnolia Power Project is owned by SCPPA and was constructed and acquired for the primary purpose of providing participants in the Magnolia Power Project with firm capacity and energy to help meet their power and energy requirements. The Magnolia Power Project is operated by the City of Burbank. Glendale has a 16.5289% entitlement (40 MW base capacity and 47 MW peaking capacity) in the project through a long-term Project A Power Sales Agreement with SCPPA which obligates Glendale to pay for its share of capacity and energy on a “take-or-pay” basis, including debt service on bonds issued by SCPPA for the project, capital costs and costs related to operation and maintenance. The unit was placed in service in September 2005 and operates in a base-load mode (8,000 hours per year or more) with staffing by Burbank Water and Power personnel as SCPPA’s operating agent on a 24-hour basis. In the Fiscal Year ended June 30, 2023, the Magnolia Project provided 270,334 MWh of energy to Glendale.

**Tieton Hydropower Project.** Glendale is a participant in SCPPA’s Tieton Hydropower Project. Glendale has entered into a power sales and acquisition contract with SCPPA, under which SCPPA has sold to Glendale on a “take-or-pay” basis, its entitlement share of 50.0% (approximately 6.8 MW) of the capacity and energy of the Tieton Hydropower Project. Glendale’s power sales and acquisition contract with SCPPA obligates Glendale to pay its share of debt service on bonds issued by SCPPA for the project, as well as capital costs and costs related to operation and maintenance. In the Fiscal Year ended June 30, 2023, the Tieton Hydropower Project provided 23,914 MWh of energy to Glendale.

**IPA Intermountain Power Project Interest.** The purpose of IPA is to provide for the financing, constructing and operation of the IPP. The IPP consists of: (a) a two-unit coal-fired, steam-electric generating plant with net ratings of 900 MW per unit (the “Intermountain Generating Station”) and switchyard (the “Switchyard”), located near Lynndyl, in Millard County, Utah; (b) a ±500 kV direct current (“DC”) transmission line approximately 490 miles in length from and including the Intermountain Converter Station (an alternating current (“AC”)/DC converter station adjacent to the Switchyard) to and including a corresponding converter station at Adelanto, California (collectively, the “Southern Transmission System” or “STS”) (see “Existing Transmission Resources – *Southern Transmission System*” below); (c) two 50-mile, 345 kV AC lines from the Switchyard to the Mona Substation in the vicinity of Mona, Utah, and a 144-mile, 230 kV AC transmission line from the Intermountain AC Switchyard to the Gonder Substation near Ely, Nevada (collectively, the “Northern Transmission System” or “NTS”); (d) a microwave communications system; (e) a rail car service center located in Springville, in Utah County, Utah (the “Railcar Service Center”); and (f) certain water rights and coal supplies. Such water rights and coal supplies, together with the Intermountain Generating Station, the Switchyard and the Railcar Service Center, are referred to herein collectively as the “Generation Station.”

IPP purchasers are 35 utilities (collectively, the “IPP Purchasers”) consisting of Glendale and the California cities of Anaheim, Los Angeles, Riverside, Burbank and Pasadena (the “IPP California Participants”); the 23 members of the IPA (collectively, the “Utah Municipal Purchasers”); and six rural electric cooperatives serving loads in the States of Utah, Arizona, Colorado, Nevada and Wyoming (collectively, the “Cooperative Purchasers”). Pursuant to a construction management and operation agreement between IPA and LADWP, LADWP acts as project manager and operating agent of the IPP, responsible for, among other things, administering, operating and maintaining the IPP. The facilities of the IPP have been in commercial operation since May 1987.

Glendale has entered into certain power purchase contracts with IPA and others to purchase certain entitlements of the IPP and related facilities, respectively. After accounting for transmission losses, for the Fiscal Year ended June 30, 2023, IPP contributed about 38 MW of capacity to Glendale. For the Fiscal Year ended June 30, 2023, IPP provided 124,969 MWh of energy to Glendale.

IPA possesses coal supply agreements to fulfill the supply requirement of approximately 4.0 million tons per year. The coal is purchased under a portfolio of fixed price contracts that are of short and long-term in duration. However, supply chain issues have dramatically reduced coal supply beginning in the later months of 2021 and are expected to impact coal supply for the remaining life of the coal plant. The largest coal producer in Utah experienced a fire in September 2022. By the end of the year the fire was reportedly extinguished but the impact to the mine is still undetermined. The loss of the largest mine, combined with the logistics challenges in Utah, has dramatically reduced supply in the region including to IPA.

The cost of coal delivered to the Intermountain Generating Station is substantially lower than current market prices for the region. IPA expects that the costs to fulfill IPP’s annual coal supply requirements will increase due to the scarcity of coal in the Western United States, if IPA is able to secure any additional coal.



Transportation of coal to the Intermountain Generating Station is provided primarily by rail under agreements between IPA and the Union Pacific Railroad Company, and the coal is transported, in part, in IPA-owned railcars. Coal is also transported to IPP, to some extent, in commercial trucks. Both rail service and trucking services have suffered greatly due to a lack of human resources. Neither network is capable of supporting industrial demand; and IPA, like all coal-fired utilities in the United States, has seen large systemic failures in the transportation system.

Historically, IPP was able to maintain a minimum of 60 days of coal in inventory in the event of a coal supply disruption. However, due to the recent challenges in the coal supply chain, the number of days of coal in inventory has periodically declined below that level. As of the end of September 2023, IPP maintained 68 days of coal in inventory.

*IPP Agreements.* Glendale has two separate contracts with IPA and the Utah Participants (as defined below) in the IPP, which currently provide Glendale a 38 MW (2.165%) entitlement of this facility (the “IPP Agreements”). A summary of the IPP Agreements is as follows:

*Original Entitlement* – Glendale contracted with IPA to purchase a 30 MW (1.704%) entitlement to the IPP plant. This contract obligates Glendale to pay its proportional share of the plant costs (including debt service and other fixed expenses), regardless of the amount of energy, if any, scheduled to Glendale, for the life of the facility.

*Excess Power Sales Contract* – Glendale, the cities of Burbank and Pasadena, and LADWP (the “California Purchasers”) contracted with 27 sellers (the “Utah Participants”) and IPA (acting as agent for the sellers) to purchase a 379 MW (21.06%) entitlement of the IPP plant, which was deemed in excess of the sellers’ needs. The California Purchasers agreed to divide the excess among themselves in proportion to their original entitlements. Glendale’s share of the excess is 8 MW (2.382%). This contract also provides for access to the NTS, which was built with IPA funds in order to deliver power from the IPP to the Utah Participants. The term of this contract extends until the IPA bonds are defeased or the sellers’ load requirements meet certain specified conditions. The Utah Participants have the unilateral right to recall their original entitlements at any time.

*IPP Repowering Project.* The above-referenced IPP Agreements expire in 2027 but one of the key factors affecting the future of IPP is Senate Bill 1368, which became effective in January 2007, and prohibits any investment in baseload generation that does not meet specific emissions performance standards, subject to certain exceptions. In light of the restriction, in 2015, Glendale, along with each of the other 35 IPP participants, entered into Second Amendatory Power Sales Contracts, Renewal Power Sales Contracts, and Renewal Excess Power Sales Agreements with IPA. The Second Amendatory Power Sales Contract allows for the replacement of the coal-fired generation units at IPP with combined cycle natural gas-fired units (with a maximum design capacity of 1,200 MW), or an alternative repowering to include other technologies, if such alternative repowering is approved by at least 80 percent of the IPP participants (the “IPP Repowering Project”). In September of 2018, the IPP participants approved an alternative repowering project (the “IPP Alternative Repowering Project”) which will reduce the size of the IPP Repowering Project to a maximum design capacity of 840 MW. The permitting and construction of the natural gas units are required to begin no later than January 1, 2020 and to be commercially operational no later than July 1, 2025. On November 5, 2019, the IPP Coordinating Committee adopted Resolution CC-2019-018, Confirmation of Commencement of Permitting, Construction and Installation of the Gas Repowering, confirming that the January 1, 2020 milestone has been met. Upon commercial operation of the new plant, the existing coal-fired plant would be decommissioned. SB 1368 and other recent legislation have caused Glendale to decrease its reliance on electricity generated by burning coal.

The Renewal Power Sales Contracts provided a process for IPP members to subscribe for shares of the new gas-fired or alternative repowering plant. On July 23, 2019, the City Council approved GWP's recommendation for continued participation in the IPP project which enabled Glendale to retain its 4.166% share of the project, providing Glendale 35 MW of generation and 122 MW of transmission from IPP. Glendale's current share of IPP generation provides approximately 8.4% of Glendale's energy needs.

### **Purchased Power**

In addition to City-owned resources and interests in the SCPPA, IPA and Hoover projects described above, the City has contractual arrangements for system firm purchases, primarily from renewable resources. Each of these resources is briefly described below.

***PPM-1 Energy Agreement Wind Generation Facility.*** In August 2003, Glendale entered into a 25-year contract, cancelable after 20 years, with PPM Energy, Inc. (now Avangrid Renewables) for the purchase of nine MW of capacity from wind-powered resources, known as the "High Winds Project" located in California. On September 1, 2003, Glendale began taking delivery of the energy under the contract, which provided 22,458 MWh in the Fiscal Year ended June 30, 2023.

***Pebble Springs Wind Project.*** SCPPA, on behalf of Glendale and two other project participants, signed a long-term power purchase agreement with Pebble Springs Wind Project LLC. The facility is located in Oregon with a total capacity of 99 MW, comprised of 47 Suzlon 2.1 MW wind turbines. Glendale has a 20.264% (approximately 20 MW) entitlement interest in the total capacity, energy and environmental attribute rights produced by the facility. In the Fiscal Year ended June 30, 2023, Pebble Springs Wind Project provided 40,528 MWh of energy to Glendale.

***Skylar Resources Firmed Renewable Purchase.*** In 2014, Glendale executed a 25-year agreement with Skylar Resources L.P. for the annual delivery of 292,000 MWh of energy to Glendale starting on December 1, 2015. In the Fiscal Year ended June 30, 2023, 300,434 MWh of energy was delivered to Glendale. Deliveries may take place at the Mead Substation, Nevada-Oregon Broader (NOB), or another mutually agreed point. At least half of this energy must qualify each year as Portfolio Content Category 1 ("PCC 1") renewable energy under State law and regulations, and may be generated from a variety of renewable resources. The energy is delivered to the Department as a block from 6 a.m. to 10 p.m. every day. In November 2015, the transaction was bifurcated into two separate agreements: the first agreement was a four-year contract with Morgan Stanley Capital Group, Inc. from December 1, 2015 through December 31, 2019. The second agreement was a 21-year contract with Skylar from January 1, 2020 through November 30, 2040. In October 2017 the existing power purchase agreement was terminated and replaced with a 21-year Western Systems Power Pool ("WSPP") Power Purchase Agreement to increase renewable and carbon-free energy deliveries from 50% to 75%. In 2021, Skylar Resources L.P. assigned the power purchase agreement to Townsite Solar, LLC.

***Whitegrass Geothermal Renewable Purchase.*** In 2020, SCPPA, on behalf of Glendale, signed a long-term power purchase agreement with Whitegrass No. 1, LLC for the annual delivery of 3 MW or approximately 23,000 MWh annually of renewable geothermal energy from the Whitegrass Geothermal Project located in Lyon County, Nevada. Glendale has a 100% entitlement interest in the total energy, capacity, and environmental attribute rights produced by the project. The deliveries began on April 1, 2020 and the contract ends on December 31, 2045. In the Fiscal Year ended June 30, 2023, Whitegrass Geothermal Project provided 21,335 MWh of energy to Glendale.

***Star Peak Geothermal Renewable Purchase.*** In 2020, SCPPA, on behalf of Glendale, signed a long-term power purchase agreement with Star Peak Geothermal, LLC for the annual delivery of 12.5 MW or approximately 100,000 MWh annually of renewable geothermal energy from the Star Peak Geothermal

Energy Project which will be developed in Pershing County, Nevada. Glendale has a 100% entitlement interest in the total energy, capacity, and environmental attribute rights produced by the project. The project started delivering power in September 2022, and the contract ends on December 31, 2045. In the Fiscal Year ended June 30, 2023, Star Peak Geothermal Project provided 55,815 MWh of energy to Glendale.

***Eland I Solar and Storage Purchase.*** In December 2019, SCPPA, on behalf of Glendale and the Los Angeles Department of Water and Power, signed a 25-year power purchase agreement with 68SF 8ME, LLC for the purchase of renewable solar energy, battery energy storage system capacity, and environmental attribute rights from the Eland I Solar and Storage Center. The facility will be developed in Kern County, California. The energy will be delivered at Barren Ridge, and Glendale has entered into an agreement with the Los Angeles Department of Water and Power for the transmission of the energy to Glendale. Glendale has a 12.5% entitlement interest in the total capacity, energy, storage and environmental attribute rights produced by the Facility, or 25 MW of renewable solar energy and 18.75 MW/75 MWh of battery storage capacity. Assuming the Eland I Solar and Storage Center achieves commercial operation, Glendale would begin receiving energy from the facility starting in late 2024. Glendale is not a participant in phase II of the Eland project.

## **Fuel Supply**

In the Fiscal Year ended June 30, 2023, Glendale generated approximately 6.23% of its electric energy requirements from local generating units which burn natural gas and are available for emergency operations and to provide operating reserves.

Glendale has firm contracts with respect to out of state transmission pipelines and gas supplies for 3,989 million British thermal units (“MMBtu”) of natural gas per day. In addition, natural gas is purchased from the spot market at the Southern California Gas City-Gate. The Southern California Gas Company (“SCG”) provides intrastate delivery of natural gas to Glendale’s Grayson Power Plant and to the Magnolia Power Plant in Burbank.

***Interstate Transportation.*** Natural gas is the primary fuel supply for Glendale’s local generating requirements. Canadian natural gas is transported using Glendale’s firm transportation on the TransCanada pipeline system and the PGT pipeline to the Pacific Gas & Electric Company (“PG&E”) system at Malin (near the California-Oregon border), then into the SCG system at Wheeler Ridge (near Bakersfield, California) using Glendale’s PG&E entitlement. The contracts relating to such transport are scheduled to terminate on October 31, 2024, but shall continue to renew unless the City gives PG&E twelve months prior written notice of its desire to terminate.

SCG provides transportation of gas to local generating plants from Topock on the east and from the PG&E expansion line terminus at Wheeler Ridge to the north. The current volumetric tariff rate is \$0.7719 per MMBtu. There are a number of factors, including those described in the “Green Book” of the California Public Utilities Commission (the “CPUC”) on natural gas industry restructuring, which could affect the tariff rate or fundamentally change Glendale’s costs for intrastate gas transmission. In addition, intrastate transport costs are expected to increase due to pipeline safety investments by PG&E and SCG.

***Biogas Renewable Generation Project.*** In November 2021, the City Council certified the EIR for the Biogas Renewable Generation Project. The project entails installation of generation units at the Scholl Canyon landfill site so that the landfill gas can be directly processed to generate energy at the Scholl Canyon site. The Scholl Canyon site is located in the City. The Biogas Renewable Generation Project has an estimated cost of \$74 million and the project would be completed over a course of approximately 24 months. On January 24, 2023, the City Council approved a full notice to proceed for the second and final phase of the project. The project will have four Jenbacher gas engine generators that will generate approximately 11

megawatts of power. Per modeling done by the consultant on the future gas production and degradation of landfill gas after its closure, there will be sufficient gas production to run the proposed four engines until 2034, and three engines until 2042. During this time, the Biogas Renewable Generation Project will generate approximately 10.5 to 12 megawatts (four engines) and 7.7 to 9 megawatts (three engines) of gross renewable power. After 2042, there will be only two engines running and generating an estimated 6 megawatts of gross power. The anticipated commercial operation date is in June 2025.

***Natural Gas Reserves Project.*** In June 2005, Glendale elected to participate in the Pinedale Natural Gas Project through SCPPA for up to 2,000 MMBtu per day. The project provides for the acquisition and development of gas resources, reserves, fields, wells, and related facilities to provide a long-term supply of natural gas for its participants. Glendale's share in the project is 4.2553%. The first acquisition by the project was completed on July 1, 2005 with the total cost to the participants (including LADWP which acquired its share directly and not through SCPPA) of \$306.1 million, of which Glendale cash funded approximately \$13 million for its share. The acquisition, located in Pinedale, Wyoming, is expected to provide Glendale with peak daily volume of between 700 to 900 MMBtu. In the Fiscal Year ended June 30, 2023, Glendale received peak daily volume of approximately 388 MMBtu. The Department has reserved \$16 million to fund the drilling programs of the Pinedale property and for future acquisitions.

***Prepaid Natural Gas Project.*** In October 2007, Glendale and several members of SCPPA completed a prepaid natural gas financing to secure another source of long-term supply of gas to provide fuel for the Magnolia Power Project and their other respective gas-fired generation stations. In connection with the prepaid natural gas financing, Glendale entered into a natural gas supply agreement with SCPPA pursuant to which Glendale purchases natural gas at a discount from the spot price over a term of 30 years (25 years as of a restructuring completed in 2009) which is scheduled to terminate at the end of October 2032. This natural gas supply agreement is expected to provide approximately 24.5% of Glendale's daily gas requirements for the Grayson Power Plant and the Magnolia Power Project.

### **Existing Transmission Resources**

Transmission resources are an integral component of Glendale's plan to provide economical and reliable electric service to its customers. Glendale currently has several firm capacity transmission agreements (ownership and long-term leases) to deliver up to 262 MW of remote generation to the Air Way Receiving Station in Glendale and to provide access to major hubs of the western wholesale power market. The transmission network currently allows Glendale to obtain energy supplies and enables sales and exchanges of energy during low load periods. Glendale has sufficient transmission resources during low-load periods, but during high-load periods must leverage local generation because of constrained transmission resources. Depending on the generation source, the energy is transmitted through a combination of the following transmission resources.

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**GLENDALE WATER AND POWER  
FIRM TRANSMISSION SERVICE AGREEMENTS  
(as of June 30, 2023)**

<b>Transmission Line/Path</b>	<b>Owner/Party</b>	<b>Glendale's Capacity</b>	<b>Primary Use</b>
Pacific Northwest DC Intertie	Glendale	115 MW	NW Market
Northern Trans. System (NTS)	IPA/Utah	24/3 MW <sup>(1)</sup>	Pleasant Valley
Southern Trans. System (STS)	SCPPA	55 MW	IPP and Pleasant Valley
Victorville/Adelanto-Air Way	LADWP	112 MW	IPP, Hoover, PVNGS, SW Markets, and Pleasant Valley
Mead-Phoenix	SCPPA	41 MW	PVNGS, Westwing, Marketplace
Mead-Adelanto	SCPPA	112 MW	PVNGS, Marketplace
Sylmar-Air Way	LADWP	150 MW	NW and SW Markets
Burbank-Glendale Interconnection	Glendale/ Burbank	125 MW	Magnolia

<sup>(1)</sup> Glendale has rights to approximately 24 MW between IPP and Mona Substation and 3 MW between IPP and Gonder Substation. These rights vary by season and direction.  
Source: Glendale Water and Power.

***Pacific Northwest DC Intertie.*** Spanning 850 miles from Celilo in northern Oregon to Sylmar, California, the Pacific Northwest DC Intertie is a double-pole, +1-500 kV transmission line operated as a single path with separate ownership north and south of the Nevada-Oregon border (“NOB”). The Pacific Northwest DC Intertie conveys energy to Glendale from Pacific Northwest utilities and Glendale’s interests in renewable energy projects in the northwest. Glendale is entitled to 115 MW (3.846%) of the total 3,100 MW capacity of the southern portion (south of the point where the line crosses the NOB of the Pacific Northwest DC Intertie). Because of the load diversity and excess hydroelectric energy in the spring during most years, the Pacific Northwest DC Intertie provides Glendale with opportunities for economical energy imports.

***Northern Transmission System.*** The NTS consists of two 50-mile long 345 kV AC transmission lines which connect the IPP to the Mona Substation in Utah and the Gonder Substation in Nevada. Glendale has entitlements of 24 MW and 3 MW of capacity, respectively, on these transmission lines as a result of the IPP Excess Sales Contract with the Utah participants. These rights vary by season and according to the terms of the agreement. Under the IPP Repowering Project, Glendale has 0 MW of capacity on the NTS line.

***Southern Transmission System.*** The Southern Transmission System (“STS”) is a double-pole, +/- 500 kV DC transmission line spanning 488 miles from the IPP in central Utah to the Adelanto Substation in Southern California, together with an AC/DC converter station at each end. It is operated and maintained by LADWP under contract with IPA. In connection with its entitlement to the IPP, Glendale acquired a contractual entitlement to 44 MW (2.3%) of the total 1,920 MW capacity of the STS (prior to the upgrade, as described in the following paragraph) through a transmission system contract with SCPPA. Under the IPP Repowering Project, Glendale has 127 MW of capacity on the STS line.

To have access to potential renewable energy resource development available in central Utah and the Rocky Mountain region, and to have access to the potential energy in that area, the California participants in IPP initiated the STS Upgrade Project, which increased the transfer capability of the STS by 480 MW. The STS Upgrade Project increased the capacity of the Southern Transmission System from

1,920 MW to 2,400 MW, increasing Glendale's entitlement in the STS increased by 11 MW to 55 MW. Glendale has entered into a transmission service contract with SCPPA which obligates Glendale to pay the cost of its share of the transfer capability on a "take-or-pay" basis.

***Southern Transmission System Renewal Project.*** In connection with the IPP Repowering Project, SCPPA is financing the costs of acquisition and construction of additional capital improvements to the Southern Transmission System (the "STS Renewal Project"), which initially will include new converter stations and AC switchyard expansions at the Adelanto Converter Station and the Intermountain Converter Station, and reactive power equipment. Glendale has entered into a renewal transmission service contract related to the STS Renewal Project. Under such an existing agreement with IPP and such renewal transmission service contract Glendale is obligated to pay the cost of its share of the transfer capability on a "take-or-pay" basis.

The Renewal Power Sales Contracts provided a process for IPP members to subscribe for shares of the new gas-fired or alternative repowering plant. On July 23, 2019, the City Council approved GWP's recommendation for continued participation in the IPP project which enabled Glendale to retain its 4.166% share of the project, providing Glendale 35 MW of generation and 127 MW of transmission from IPP. Glendale's current share of IPP generation provides approximately 8.6% of Glendale's energy needs.

***Victorville/Adelanto-Air Way Transmission System.*** Glendale has contracts with LADWP for 112 MW of transmission capacity (net of losses) from either Adelanto or Victorville to the Air Way Receiving Station.

***Mead-Phoenix Transmission Project, SCPPA Interest (Multiple Members).*** Glendale is a participant in SCPPA's member-related interest in the Mead-Phoenix Transmission Project, a 256 mile, 500-kV AC transmission line that extends between a southern terminus at the existing Westwing Substation (in the vicinity of Phoenix, Arizona) and a northern terminus at Marketplace Substation, a substation located approximately 17 miles southwest of Boulder City, Nevada. Glendale has entered into a transmission service contract with SCPPA under which SCPPA has sold to Glendale, on a "take-or-pay" basis, its entitlement share of 16.5% (approximately 41 MW) of SCPPA's member-related ownership interest in the Mead-Phoenix Transmission Project and which obligates Glendale to pay its share of debt service on bonds issued by SCPPA for the project, as well as capital costs and costs related to operation and maintenance.

***Mead-Adelanto Transmission Project, SCPPA Interest (Multiple Members).*** Glendale is entitled to 112 MW (7.5%) of transmission capacity from the Mead-Adelanto Transmission Project, an approximately 202-mile, 500-kV AC transmission line that extends between a southwest terminus at the existing Adelanto Substation in southern California and a northeast terminus at Marketplace Substation, a substation located approximately 17 miles southwest of Boulder City, Nevada. Glendale has entered into a transmission service contract with SCPPA, under which SCPPA has sold to Glendale, on a "take-or-pay" basis, its entitlement share of SCPPA's member-related ownership interest in the Mead-Adelanto Transmission Project. Glendale's transmission service contract with SCPPA obligates Glendale to pay its share of debt service on bonds issued by SCPPA for the project, as well as capital costs and costs related to operation and maintenance.

***Sylmar-Air Way.*** Glendale has two contracts with LADWP for 100 MW and 50 MW of firm transmission service from the Sylmar Receiving Station to the Air Way Receiving Station. These contracts are for the delivery of energy transmitted over the Pacific Northwest DC Intertie and for delivery of energy purchased from Southwest markets.

***Sylmar Services Agreement.*** Glendale has a contract with LADWP for 115 MW of transfer rights through the Sylmar Switching Station into and out of the California Independent System Operator, which allow for the transfer of energy to/from the Pacific Northwest and to/from Glendale.

Glendale participates in energy markets of the California Independent System Operator (the “ISO”) but currently does not intend to transfer control of its transmission resources to the ISO. Glendale has no firm plans to increase its transmission capacity.

### **Wholesale Transactions**

In addition to making market purchases, Glendale sells wholesale energy, which includes electrical energy and capacity, ancillary services, transmission, renewable energy attributes, emission allowances, carbon allowances and carbon emission offsets, natural gas, transportation, imbalance and storage. When necessary, energy traders seek opportunities to market short-term energy transactions. All transactions are conducted within the Energy Risk Management Policy last approved by the City Council in August 2022.

Glendale’s volume of short-term transactions on the electric wholesale market has fluctuated with market conditions in the western United States as have the revenues the Department has been able to realize by selling energy to third parties. Gross sales to third parties were \$21,776,000 in Fiscal Year 2018-19, \$18,459,000 in Fiscal Year 2019-20, \$22,875,000 in Fiscal Year 2020-21, \$29,862,000 in Fiscal Year 2021-22, and \$40,113,000 in Fiscal Year 2022-23.

### **Interconnections and Distribution Facilities**

Glendale’s power system is inside the LADWP balancing area and is interconnected to the LADWP system at Air Way Receiving Station and to the Burbank system at Western Substation. Glendale owns facilities for the distribution of electric power to retail customers. These facilities include approximately 60 miles of 34/69kV power lines, approximately 498 miles of 4/12kV distribution lines (of which approximately 50% are underground), two switching substations, 12 distribution substations and 104 distribution feeders. The 69kV Kellogg Switching station, a gas insulated station (“GIS”), includes state-of-the-art relays and devices. In 2011, one distribution substation was reconstructed from an air-insulated substation to GIS and converted from a 34.5/4kV station to a 69/12kV station. The project included conversion of 4kV distribution services to 12kV in the service area. In 2016, a second distribution substation was reconstructed from an air-insulated substation to GIS and converted from a 34.5/4kV station to a 69/12kV station. The project included conversion of 4kV distribution services to 12kV in the service area. In 2017, a 2MW battery energy storage system was installed and connected to Kellogg 69kV Switching substation.

### **Electric Rates and Charges**

Glendale is obligated by its Charter and the Indenture of Trust to establish rates and collect charges in an amount sufficient to meet its expenses of operation and maintenance and debt service requirements (with specific requirements as to priority and coverage). Electric rates for Glendale are recommended by the Commission and are subject to approval by the City Council. Electric rates are not subject to regulation by the CPUC or by any other agency of the State. The State Constitution requires that electric rates be based upon the cost of service to the various customer classes.

In addition, State Legislative Assembly Bill 1890 (“AB 1890”) requires the imposition of a public benefits charge (“PBC”) of 2.85% of annual revenue requirements. Beginning in January of 1998, Glendale collected this PBC as a 2.85% charge applied to all electric charges. In September of 1999, the City Council approved changes to the electric rates to collect the PBC beginning on January 1, 2000 as a charge per

kilowatt hour (\$0.002963 per kilowatt hour). In February of 2008, the City Council approved changes to the electric rates to collect the PBC beginning in March of 2008 as a percentage of the electric bill. The current rate is 3.6% of all electric charges.

For customers of the Electric System, the electric rates are composed of (i) a meter charge component, designed to cover a portion of the fixed costs of the Electric System, and (ii) an energy charge calculated based on usage. Some rate schedules are also subject to a demand charge and a reactive power charge. The electric rates also include bi-annual adjustable rates (made up of an Energy Cost Adjustment Charge and a Regulatory Adjustment Charge) which adjust the customer’s electric bill upwards or downwards to reflect variation from the projected cost of purchased power, fuel and regulatory expenses. In addition, a Revenue Decoupling Charge (or Revenue Decoupling Credit) is applied to the customer’s electric bill twice a year to reflect the variance from actual sales when compared to projected sales. Increases to the energy cost adjustment charge are limited to no more than one-half cent (\$0.005) per kilowatt-hour during any 12-month period, except under limited circumstances such as an extended outage of a major resource or large and sustained fuel price increases, in which case the Energy Cost Adjustment Charge may be increased by up to an additional one cent (\$0.01) per kilowatt-hour during any 12-month period.

The following table sets forth the average rates for the indicated customer classes for the Fiscal Years ended June 30, 2019 through June 30, 2023, including the Energy Cost Adjustment Charge, Regulatory Adjustment Charge, and Revenue Decoupling Charge (or Revenue Decoupling Credit, as applicable).

**GLENDALE WATER AND POWER  
FIVE YEAR HISTORY OF ELECTRIC SYSTEM RATES  
Average Rate – Dollars Per Kilowatt Hour**

<u>Customer Class</u>	<u>Fiscal Year Ended June 30,</u>				
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Residential	\$.2398	\$0.2238	\$0.2117	\$0.2073	\$0.1953
Commercial	.2196	0.2056	0.2031	0.2001	0.1920
Industrial	.1971	0.1801	0.1819	0.1781	0.1711
Lighting	.0008	0.0008	0.0007	0.0007	0.0006

Source: Glendale Water and Power.

In the last five years (Fiscal Years 2018-19 through 2022-23), the Electric System’s base rate has been increased four times. On June 12, 2018, the City Council adopted a five-year rate plan for Fiscal Years 2018-2019 through 2022-2023, as described below. Due to the COVID-19 Pandemic, a 1% increase scheduled to become effective on July 1, 2020, was deferred one year by the City Council to July 1, 2021, and the subsequent two annual rate increases were also deferred by one year. The increased revenues from the rate increases in the base rates are intended to cover the rising costs of labor and materials and to further replenish the cash reserves.

In 2023, Glendale completed a new rate study. The new rate study was required to determine what if any rate increases might be needed to support the recently approved and proposed clean energy programs. The new rate study also took into account the revised cost estimates for the Grayson Repower Project and the Biogas Renewable Project, as well as impacts COVID-19 may have on current and future electric sales and revenues. The rate study recommended overall system rate increases of 14.8%, 11.3% and 11.3% over



three years, respectively. The City Council approved the series of rate increases in November 2023 that will take effect January 1, 2024, July 1, 2024 and July 1, 2025, respectively.

The City Council has an approved cash reserve policy for the Electric System. The currently approved level is \$124.1 million. The cash reserve consists of moneys on deposit in an operating reserve, a contingency reserve, a rate stabilization reserve and a gas reserve. As of June 30, 2023, \$124.1 million was designated.

The following table sets forth historical percentage increases in rates for the indicated customer classes per the Electric Rate Plan and in the rates approved in 2018 and in 2023. Such percentage changes do not reflect changes in the Fuel Adjustment Charge (prior to 2013) or in the Energy Cost Adjustment Charge, Regulatory Adjustment Charge, and Revenue Decoupling Charge (or Revenue Decoupling Credit, as applicable) (after 2013).

**GLENDALE WATER AND POWER  
PERCENTAGE INCREASE IN ELECTRIC RATES**

<b>Effective</b>	<b>Overall System</b>	<b>Residential</b>	<b>Commercial</b>	<b>Industrial</b>	<b>Lighting</b>
7/01/2007	8.1%	8.8%	7.1%	8.5%	0.0%
9/13/2013	8.0	8.8	7.2	7.9	0.0
7/01/2014	7.0	7.7	6.3	6.9	0.0
7/01/2015	5.0	5.5	4.5	4.9	0.0
7/01/2016	2.0	2.2	1.8	2.0	0.0
7/01/2017	2.0	2.2	1.8	2.0	0.0
7/01/2018	0.0	0.0	0.0	0.0	0.0
7/01/2019	0.5	3.2	(1.0)	(1.2)	0.0
7/01/2020*	0.0	0.0	0.0	0.0	0.0
7/01/2021	1.0	3.2	(0.3)	(0.5)	0.0
7/01/2022	1.0	3.1	(0.4)	(0.3)	0.0
7/01/2023	1.0	3.0	(0.3)	(0.4)	0.0
1/01/2024	14.8	18.6	9.7	12.1	0.0
7/01/2024	11.3	14.0	7.5	9.4	0.0
7/01/2025	11.3	13.8	7.4	9.5	0.0

\* In June 2020, the City Council deferred the scheduled July 1, 2020 increase by one year to July 1, 2021, and deferred the subsequent two annual rate increases by one year.

Source: Glendale Water and Power.

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## Customers, Energy Sales, Revenues and Demand

The average number of customers, MWh sales and revenues derived from sales, by classification of service, during the past five Fiscal Years, are listed below.

### GLENDALE WATER AND POWER ELECTRIC SYSTEM CUSTOMERS, SALES, REVENUES AND DEMAND

	Fiscal Year Ended June 30,				
	2023	2022	2021	2020	2019
Number of Customers:					
Residential	77,188	76,929	76,757	76,700	76,256
Commercial	13,184	13,140	13,108	13,114	13,092
Industrial	185	193	193	195	195
Other (Government)	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>
Total	90,578	90,283	90,079	90,030	89,564
Megawatt-Hour Sales:					
Residential	402,751	381,594	400,862	377,905	371,625
Commercial	307,505	310,816	294,782	311,633	329,429
Industrial	280,350	283,930	273,434	296,871	316,244
Public Street & Highway Lighting	<u>9,245</u>	<u>9,185</u>	<u>9,173</u>	<u>9,236</u>	<u>9,207</u>
Total Retail Energy Sales	999,852	985,525	978,251	995,645	1,026,505
Wholesale <sup>(1)</sup>	<u>397,991</u>	<u>419,063</u>	<u>482,809</u>	<u>466,894</u>	<u>464,482</u>
Total Energy Sales	1,397,843	1,404,588	1,461,060	1,462,539	1,490,987
Revenues from Sale of Energy:					
Residential	\$96,598,000	\$85,439,000	\$ 84,866,000	\$ 78,325,000	\$ 72,591,000
Commercial	64,563,000	61,001,000	56,915,000	59,423,000	60,2044,000
Industrial	55,248,000	52,586,000	49,740,000	52,869,000	54,120,000
Public Street & Highway Lighting	<u>2,961,000</u>	<u>2,933,000</u>	<u>2,961,000</u>	<u>2,933,000</u>	<u>3,057,000</u>
Wholesale <sup>(1)</sup>	<u>40,113,000</u>	<u>29,862,000</u>	<u>22,875,000</u>	<u>18,459,000</u>	<u>21,776,000</u>
Total Energy Sales	\$259,483,000	\$231,821,000	\$217,357,000	\$212,009,000	\$211,748,000

<sup>(1)</sup> Fluctuations in wholesale sales revenues were due primarily to changing market demand.

Source: Glendale Water and Power.

For the Fiscal Year ended June 30, 2023, approximately 44% of Glendale's electric sales revenues were derived from sales to residential customers, while industrial and commercial customers represented approximately 25% and 31% of sales revenues, respectively. Additional revenues, other than retail sales, were generated from sales to governmental agencies, wholesale operations, and sales to other utilities.

Within Glendale, large commercial and industrial customers are principally institutions and large corporations (such as hospitals, entertainment companies, and high-rise office buildings). No single large commercial/industrial customer accounted for more than 3% of total electric sales revenues during the Fiscal Year ended June 30, 2023. The top 10 industrial customers represented approximately 14% of total electric sales revenues during the Fiscal Year ended June 30, 2023.

## Capital Requirements

Glendale currently expects capital requirements for the Electric System for the current and next four Fiscal Years to aggregate approximately \$775.3 million. This includes capital requirements such as the Grayson Repowering Project and the Biogas Renewable Generation Project at the Scholl Canyon site. See “Electric Rates and Charges” above. It is expected that these requirements will be funded from a combination of revenues, bond proceeds and cash reserves of the Electric System. The Grayson Repowering Project is projected to require \$610 million in capital expenditures over the three-year period starting in Fiscal Year 2022-23 through fiscal year 2025-2026. The Biogas Renewable Generation Project is expected to require \$74 million in capital expenditures over a two-year period starting in Fiscal Year 2023-24.

The following table lists the expected yearly capital requirements of the Electric System for the five Fiscal Years indicated.

**GLENDALE WATER AND POWER  
ELECTRIC SYSTEM  
CAPITAL REQUIREMENTS  
(\$ in Thousands)**

<b>Fiscal Year</b>	<b>Capital Requirements*</b>
2025	\$ 272,583
2026	160,700
2027	19,550
2028	19,550
2029	14,650
Total	\$ 487,033

\* Includes the Project.

Source: Glendale Water and Power.

## Transfers to the General Fund

The City Charter provides that the credit balance, if any, or any part thereof, in the Electric Works Revenue Fund at the end of any Fiscal Year (that is, the amount of which is in excess of the amount of all outstanding demands and liabilities unpaid from said fund on account of budget appropriations therefrom), shall be transferred to the Glendale Water and Power Surplus Fund. The Charter also provides that at the end of each Fiscal Year, up to 25% of the operating revenues of the Department for such Fiscal Year, excluding receipts from power supplied to other cities or utilities at wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund and further transferred to the City’s General Reserve Fund; provided, however, that the City Council, on an annual basis, may reduce or eliminate the amount to be transferred if the City Council determines that such reduction or elimination is necessary to assure the sound financial position of the Department.

Since the Fiscal Year ended June 30, 2019, the Electric System has transferred between \$19.0 million and \$21.9 million per year from the Electric Works Revenue Fund to the City’s general fund. Glendale’s Fiscal Year 2023-24 budget includes a transfer of \$23.1 million from the Electric Works Revenue Fund to the City’s general fund.

See “Litigation” below for a discussion of current litigation regarding Glendale’s transfer of funds from the Electric Fund to the City’s general fund.

## Indebtedness; Joint Powers Agency Obligations

**Electric System Revenue Bonds.** The 2024 Second Series Bonds will be secured by a pledge of and lien upon Net Income of the Electric System on a parity with the 2016 Refunding Bonds, the 2024 Bonds and the 2024 Refunding Bonds and any other parity obligations of the Electric System payable from Net Income of the Electric System issued from time to time. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS” herein. As of February 1, 2024, in addition to joint powers agency obligations, Glendale had \$117.5 million in outstanding principal amount of long-term obligations payable from net revenues of the Electric System (after the payment of operating and maintenance expenses of the Electric System, including Glendale’s obligations with respect to its agreements with joint powers agencies as described under “– Joint Powers Agency Obligations” below) consisting of approximately (i) \$[ ] million in outstanding principal of Electric Revenue Bonds, 2016 Refunding Series; (ii) \$[ ] million in outstanding principal of Electric Revenue Bonds, 2024 Series, and (iii) \$[ ] million in outstanding principal of Electric Revenue Bonds, 2024 Refunding Series.

**Joint Powers Agency Obligations.** As previously discussed, the City is a participant in the following SCPPA projects: the Palo Verde Nuclear Generating Station Project (of which no bonds are outstanding), the Southern Transmission System Project, the Mead-Phoenix Transmission Project, the Mead-Adelanto Transmission Project, the San Juan Unit 3 Project (which was shut down on December 31, 2017, and of which no bonds are outstanding), the Magnolia Power Project, the Prepaid Natural Gas Project, the Natural Gas Project (but the City has no obligation to pay debt service on the Natural Gas Project bonds), the Tieton Hydropower Project, the Linden Wind Energy Project, the Windy Point Project and the Milford Wind Corridor Phase II. See “– Joint Powers Agency Resources/Remote Ownership Interests.” To the extent the City participates in projects developed by SCPPA, the City is obligated to pay for its proportionate share of the cost of the particular project (see, however, “– Contingent Obligations Wind Energy Projects” below for a discussion of certain costs now covered by LADWP). In addition, the City has entered into certain power sales contracts with IPA and others for the delivery of electric power from the Intermountain Power Project.

Agreements of the City with SCPPA (other than the agreement relating to SCPPA’s Prepaid Natural Gas Project bonds) and IPA are on a “take-or-pay” basis, which requires payments to be made whether or not projects are completed or operable, or whether output from such projects is suspended, interrupted or terminated. Such payments represent the City’s share of current and long-term obligations.

Payment for these obligations is expected to be made from operating revenues received during the year that payment is due. All of these agreements (other than the agreements relating to SCPPA’s Prepaid Natural Gas Project bonds) contain “step-up” provisions obligating the City to pay a share of the obligations of any defaulting participant. The City’s participation and share of the principal obligations of SCPPA and IPA (without giving effect to any “step-up” provisions) are shown in the following table.

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**GLENDALE WATER AND POWER  
OUTSTANDING IPA AND SCPPA OBLIGATIONS  
(as of December 1, 2023) [TO BE UPDATED]**

	<u>Outstanding Debt</u>	<u>City's Participation<sup>(1)</sup></u>	<u>City's Share of Principal Amount of Outstanding Debt<sup>(2)</sup></u>
IPA			
Intermountain Power Project <sup>(3)</sup>	\$ 101,675,000	2.124%	\$ 2,159,577
Renewal Project	1,530,975,000	4.167	63,795,728
SCPPA			
STS Project	125,655,000	2.274	2,857,395
STS Renewal Project	677,070,000	5.278	35,735,755
Magnolia Power Project <sup>(4)</sup>	210,150,000	17.254	36,258,440
Prepaid Natural Gas Project	247,210,000	23.000	56,858,300
Tieton Hydropower Project.....	30,800,000	50.000	15,400,000
Linden Wind Energy Project.....	81,870,000	10.000	8,187,000 <sup>(5)</sup>
Windy Point Project/Windy Flats .....	161,845,000	7.630	12,348,774 <sup>(6)</sup>
Milford Wind Corridor Phase II.....	66,385,000	4.902	3,254,193 <sup>(7)</sup>
SUBTOTAL	<u>\$1,600,985,000</u>		<u>\$170,899,856</u>
TOTAL	<u>\$3,233,635,000</u>		<u>\$236,855,161</u>

- (1) Participation obligation is subject to increase upon default of another project participant (other than with respect to SCPPA's Prepaid Natural Gas Project bonds).
- (2) Does not include interest on the debt.
- (3) Includes bonds and subordinate notes.
- (4) Excludes bonds relating solely to City of Cerritos.
- (5) LADWP has purchased from Glendale its 10.0% output entitlement share and has agreed to pay costs associated therewith.
- (6) LADWP has purchased from Glendale its 7.630% output entitlement share and has agreed to pay costs associated therewith.
- (7) LADWP has purchased from Glendale its 4.902% output entitlement share and has agreed to pay costs associated therewith.
- Source: Glendale Water and Power.

For the Fiscal Year ended June 30, 2023, Glendale's payments of debt service on its joint powers agency obligations aggregated approximately \$7.9 million. Annual debt service on Glendale's joint powers agency obligations is expected to increase from this level and increase to approximately \$15.3 million in the Fiscal Year ending June 30, 2046 due to issuances in 2022 of additional Intermountain Power Project bonds. This projection assumes no additional future debt issuances. Unreimbursed draws under liquidity arrangements supporting joint powers agency variable rate debt obligations bear interest at a maximum rate substantially in excess of the assumed rates stated above and may be subject to repayment to the liquidity provider over a significantly shorter period than the originally scheduled payment of principal on the related bonds. Interest rate swap agreements entered into by joint powers agencies in connection with hedged variable rate joint powers agency obligations may be subject to early termination. In the event of early termination of a joint powers agency interest rate swap agreement, the joint powers agency could be obligated to make a substantial payment to the applicable swap provider a corresponding amount of which termination payment (proportionate to each project participants' participation share in the related project) could be due from the applicable project participants.

**Contingent Obligations for Wind Energy Projects.** Glendale has entered into three power sales agreements with SCPPA, under which SCPPA has sold to Glendale on a "take-or-pay" basis, its entitlement share of the capacity and energy in three separate projects; those being (i) an entitlement share of 10.0% of the Linden Wind Energy Project, which consists of the acquisition by SCPPA of an approximately 50 MW nameplate capacity wind powered electric generating facility comprised of 25 wind turbines located near

the town of Goldendale in Klickitat County, Washington, including the structures, facilities, equipment, fixtures, improvements and associated real and personal property and other rights and interests necessary for the ownership and operation of the generation facility and the sale of energy therefrom, (ii) an entitlement share of 4.902% of the Milford Wind Corridor Phase II Project, which consists of the purchase by SCPPA of all energy generated by a 102 MW nameplate capacity wind powered electric generating facility comprised of 68 wind turbines located near Milford, Utah, for a term of 20 years (unless earlier terminated), and (iii) an entitlement share of 7.630% of the Windy Point/Windy Flats Project, which consists primarily of the purchase by SCPPA of all energy generated by a 262.2 MW nameplate capacity wind powered electric generating facility comprised of 114 wind turbines and related facilities located in the Columbia Hills area of Klickitat County, Washington near the City of Goldendale, for a term of 20 years (unless earlier terminated). Under each power sales agreement Glendale is obligated to pay its share of debt service on bonds or notes issued by SCPPA for each such project, as well as certain capital and other costs related to operation and maintenance.

In connection with each of the aforementioned projects, Glendale, SCPPA and LADWP entered into power sales agreements wherein LADWP purchased from Glendale, and Glendale sold and assigned to LADWP, Glendale's output entitlement share of each such project for the term of Glendale's respective power sales agreement with SCPPA. Pursuant to each such contract, LADWP agreed to pay to SCPPA each month during the term of the respective contract, an amount equivalent to Glendale's share of the monthly costs payable by Glendale under its respective power sales agreement with SCPPA for such output entitlement share for such month, and such amounts received by SCPPA from LADWP are applied to discharge Glendale's obligations to pay such share of monthly costs under each respective power sales agreement. In addition, Glendale's other obligations under each power sales agreement with SCPPA are discharged to the extent, but only to the extent, that such obligations are performed by LADWP. Except as discharged as provided in the respective agreements, the obligations of Glendale to pay monthly costs and to perform its other obligations under each power sales agreement with SCPPA are not otherwise affected and the power sales agreement continues as an obligation of Glendale.

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## Historical Operating Results and Debt Service Coverage

The following table shows the historical operating results and debt service coverage on Glendale's outstanding Electric System bonds during the five Fiscal Years ended June 30, 2019 through June 30, 2023. The information relating to the Fiscal Years ended June 30, 2019 through June 30, 2023 was prepared by Glendale on the basis of its audited financial statements and information derived from its audited financial statements.

### GLENDALE WATER AND POWER ELECTRIC SYSTEM HISTORICAL OPERATING RESULTS AND DEBT SERVICE COVERAGE (\$ in thousands)

	Fiscal Year Ended June 30,				
	2023	2022	2021	2020	2019
<b>Operating Revenues</b>					
Revenues	\$259,483	\$231,821	\$217,357	\$212,009	\$211,748
Other Revenues Available for Debt Service <sup>(1)</sup>	<u>18,409</u>	<u>6,371</u>	<u>13,961</u>	<u>23,360</u>	<u>15,315</u>
Total Revenues Available for Debt Service	277,892	\$238,192	\$231,318	\$235,369	\$227,063
<b>Operating Expenses<sup>(2)</sup></b>					
Production <sup>(3)</sup>	\$190,083	\$145,451	\$141,136	\$132,621	\$126,468
Transmission & Distribution	47,884	34,657	38,428	38,793	39,953
Customer Accounting & Sales	<u>9,689</u>	<u>12,070</u>	<u>8,340</u>	<u>7,532</u>	<u>7,308</u>
Total Expenses	\$247,656	\$192,178	\$187,904	\$178,946	\$173,729
Net Income Available for Debt Service	\$30,236	\$46,014	\$43,414	\$ 56,423	\$ 53,334
Debt Service <sup>(4)</sup>	\$12,167	\$12,168	\$12,071	\$ 12,071	\$ 12,205
Debt Service Coverage	2.49x	3.78x	3.60x	4.67x	4.37x

<sup>(1)</sup> Other revenues available for debt service include interest revenues plus other non-operating revenues less other non-operating expenses excluding interest expenses. Does not include contributions in aid.

<sup>(2)</sup> Operating expenses exclude depreciation, gas depletion, capital expenditures and transfers to Glendale's general fund (which transfers are payable after the payment of debt service).

<sup>(3)</sup> Includes generation, fuel, purchase power and labor expenses.

<sup>(4)</sup> Represents debt service on Glendale's outstanding Electric System revenue bonds.

Source: Glendale Water and Power.

The following Statement of Net Position information for the five Fiscal Years ended June 30, 2019 through June 30, 2023 has been prepared by Glendale based upon audited financial statements.

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**GLENDALE WATER AND POWER  
ELECTRIC SYSTEM STATEMENT OF NET POSITION  
(\$ in thousands)**

	Fiscal Year Ended June 30,				
	2023	2022	2021	2020	2019
<b>ASSETS</b>					
Current assets:					
Pooled cash and investments	\$85,662	\$136,560	\$149,657	\$149,612	\$138,827
Cash with fiscal agent	2,543	2,332	2,538	2,409	2,251
Investment with fiscal agent	2,398	2,398	2,398	2,398	2,398
Interest receivable	1,709	1,422	1,063	1,440	1,338
Accounts receivable, net	28,314	33,063	31,889	28,231	23,187
Inventories	11,484	9,704	9,401	10,018	6,875
Prepaid items	<u>28,652</u>	<u>8,565</u>	<u>8,381</u>	<u>11,460</u>	<u>12,977</u>
Total current assets	168,780	194,044	205,327	205,568	187,853
Non-current assets:					
Capital assets:					
Land	6,306	6,306	6,306	6,306	6,306
Natural gas reserve	22,175	22,171	22,166	22,163	22,161
Buildings and improvements	63,970	73,722	73,716	71,334	66,306
Machinery and equipment	440,728	512,684	513,741	510,898	512,627
Intangible assets	422	327	327	327	248
Less: accumulated depreciation	(370,730)	(414,831)	(398,901)	(386,335)	(377,472)
Natural gas depletion	(15,162)	(14,481)	(13,770)	(12,978)	(12,039)
Amortization	(276)	(241)	(156)	(70)	-
Construction in progress	29,695	9,086	8,075	15,923	27,300
Lease assets	<u>212</u>	<u>203</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total capital assets	177,340	194,946	211,504	227,568	245,437
Pooled designated and invested cash	151,435	124,100	124,100	124,100	124,100
Restricted cash	44,463	41,417	24,032	14,375	7,034
Leases receivable	<u>993</u>	<u>1,016</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total non-current assets	<u>374,231</u>	<u>361,479</u>	<u>359,636</u>	<u>366,043</u>	<u>376,571</u>
Total assets	<u>543,011</u>	<u>555,523</u>	<u>564,963</u>	<u>562,905</u>	<u>564,424</u>
Deferred outflows of resources related to pensions	25,077	8,898	9,569	7,736	10,946
Loss on refunding	3,391	3,627	3,863	4,099	4,335
Deferred outflows of resources related to OPEB	<u>408</u>	<u>467</u>	<u>496</u>	<u>-</u>	<u>-</u>
Total assets and deferred outflows of resources	<u>571,887</u>	<u>568,515</u>	<u>578,891</u>	<u>583,446</u>	<u>579,705</u>
<b>LIABILITIES AND NET POSITION</b>					
Current liabilities:					
Accounts payable	\$29,236	\$19,250	\$12,035	\$10,003	\$14,928
Interest payable	2,447	2,572	2,691	2,800	2,904
Bonds payable, due in one year	7,431	7,126	6,841	6,592	6,337
Deposits	<u>1,726</u>	<u>1,355</u>	<u>1,277</u>	<u>2,023</u>	<u>2,408</u>
Total current liabilities	40,840	30,303	22,844	21,418	26,577
Noncurrent liabilities:					
Bonds payable	126,097	133,529	140,655	147,496	154,087
Net pension liability	72,144	37,753	68,975	64,601	61,278
OPEB liability	<u>1,867</u>	<u>2,281</u>	<u>2,632</u>	<u>-</u>	<u>-</u>
Total noncurrent liabilities	200,108	173,563	212,262	212,097	215,365
Total liabilities	240,948	203,866	232,474	233,515	241,942
Deferred inflows resources related to pensions and OPEB	<u>4,986</u>	<u>23,090</u>	<u>334</u>	<u>1,243</u>	<u>1,605</u>
Total liabilities & deferred inflows of resources	245,934	226,956	235,440	234,758	243,547
Net position <sup>(1)</sup> :					
Net investment in capital assets	43,249	61,184	72,099	82,386	89,348
Restricted For					
Carbon Emissions	37,160	26,718	17,443	7,912	-
Restricted investment <sup>(2)</sup>	1,634	9,030	919	794	1,365
SCAQMD emission controls	5,669	5,669	5,669	5,669	5,669
Unrestricted	<u>238,241</u>	<u>238,958</u>	<u>247,321</u>	<u>251,927</u>	<u>239,776</u>
<b>Total net position</b>	<u>\$325,953</u>	<u>\$341,559</u>	<u>\$343,451</u>	<u>\$348,688</u>	<u>\$336,158</u>



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<sup>(1)</sup> In 2020, a prior period adjustment of \$3,199,000 was made to increase the beginning net position of the Electric Fund, the migration of the transformer inventory function to the GWP warehouse added transformers to the GWP inventory and reduced the previously capitalized assets in the Electric Fund. Additionally, Glendale recorded prior years' transmission loss credit from the Los Angeles Department of Water & Power (LADWP) for the Intermountain Power Plant losses (IPPLosses), and Intermountain losses (ILosses). Additional information on the Restatement can be found in Note 11 of the 2020 GWP Annual Report, Electric Utility section.

In 2021, a prior period adjustment of \$2,398,000 was made to decrease the beginning net position of the Electric Utility. In prior years, the OPEB liability was only recorded in the governmental activities, because of the immateriality of the allocated liability to the enterprise funds. In Fiscal Year 2020-21, due to the decrease in the discount rate, the OPEB liability increased and it became a material liability in the Electric Utility.

<sup>(2)</sup> Restricted Investment was restated to Restricted Cash and Investments for fiscal years 2019-20 and 2018-19.

Source: Glendale Water and Power.

## Wildfire Mitigation Measures

Approximately 62% the City encompasses geographical areas classified by state fire threat maps as “Tier 2” or “Tier 3” fire-threat areas (i.e., areas of elevated or extreme risk from utility-associated wildfires). However, many of these areas do not contain any Electric System assets that could ignite are wildfire and many others are required to be managed by the property owners to be cleared for hazardous vegetation. The remaining areas that contain Electric System assets and that are not areas required to be managed by private owners constitute approximately 0.47% of the City’s total area.

The City currently has undertaken a number of wildfire mitigation measures. These include:

- The City responds to red flag wind warnings issued for the area by the National Weather Service by de-energizing (without loss of customer load) the transmission line of the Electric System that runs across uninhabited hilly terrain with elevated fire risk. In addition, GWP is looking into employing the broken conductor technology and fast acting protection scheme to mitigate the risk of fire furthermore.
- The City procured 15 fire resistant wrap/coating poles to install in high fire risk locations. Linemen have replaced two power poles with fire resistant wrap/coated poles and also installed 250 feet of covered conductors in Tier 2 areas.
- The City expanded vegetation management to exceed minimum clearance requirements by trimming trees down to the telecommunications level.
- The City installed a device to minimize the risk of fire in brush area from ejecting a blown fuse.
- To evaluate the effectiveness of its wildfire plan, the City developed metrics posted on an internal website to track the number of electrical assets replaced in Tier 2 and Tier 3 areas.
- The City expanded asset inspections and refined its master plan to address end-of-life infrastructure management and mitigate against fire risks from downed power lines or failed equipment that can spark and ignite wildfires. The City signed a three-year contract with an engineering company to conduct a complete assessment of all overhead and underground assets. This inspection program started in November 2022. This assessment includes pole inspections, vault inspections, and inspections of all assets connected to (or within) these assets, including (but not limited to) transformers, crossarms, insulators, conductors, cables, landings, capacitor banks, voltage regulators, and all other attachments. In addition to assessing the condition of Electric System assets, the program provides a mechanism to prioritize repair and replacement projects.

## Litigation

**General.** At any given time, including the present, there are certain claims and disputes that arise in the normal course of the Electric System's enterprise activities. Such matters could, if determined adversely to Glendale or the Electric System, affect expenditures by Glendale, and in some cases, its Electric System revenues. The management of the Department is of the view that no pending actions are likely to have a material adverse effect on Glendale's ability to pay its Electric System obligations.

**Grayson Litigation.** On March 18, 2022, the Sierra Club filed a Petition for Writ of Mandate (the "Sierra Club Petition") against the City in the matter of *Sierra Club v. City of Glendale, et al.*, Los Angeles Superior Court Case No. 22STCP00983. The Sierra Club Petition challenged the City Council's February 15, 2022 certification of a Final Environmental Impact Report for the proposed Grayson Repowering Project and authorizations to move forward with various Grayson Repowering Project development activities. The Sierra Club Petition alleges the Final Environmental Impact Report violates CEQA contending that the Grayson Repowering Project description is inaccurate and incomplete, that the environmental justice analysis is inadequate, and that the Final Environmental Impact Report failed to adequately disclose and evaluate Grayson's significant environmental effects. On July 31, 2023, the trial court denied the Sierra Club Petition. The trial court rejected Sierra Club's arguments, including the alleged inadequacy of the project description and environmental justice analysis, and Sierra Club's argument that the City needed to study the potential impacts of a future conversion of the plant to burn hydrogen as fuel instead of natural gas.

In a separate case that the Los Angeles Superior Court has coordinated with the above-described Sierra Club matter, on March 21, 2022, Glendale Residents Against Environmental Destruction ("GRAED") filed a Petition for Writ of Mandate (the "GRAED Petition") against the City (*Glendale Residents Against Environmental Destruction v. City of Glendale, et al.*, Los Angeles Superior Court Case No. 22STCP01021) also challenging the City Council's February 15, 2022 certification of a Final Environmental Impact Report for the proposed Grayson Repowering Project and authorizations to move forward with various Grayson Repowering Project development activities. The GRAED Petition alleges the Final Environmental Impact Report violates CEQA for failing to adequately describe the environmental setting and the project, for insufficient analysis of significant impacts, including impacts on historic resources, for failure to identify and analyze potentially feasible mitigations and prepare a range of reasonable project alternatives, for failure to adequately respond to comments on the draft Environmental Impact Report, and for failure to adopt adequate findings. GRAED also alleges the City violated the Glendale Municipal Code. On July 31, 2023, trial court ruled that the procedures the City followed to certify the Final Environmental Impact Report were appropriate and that the Final Environmental Impact Report was legally adequate.

Both GRAED and Sierra Club have filed appeals. GRAED has twice sought, and the Court of Appeals has twice denied GRAED's request to stay demolition of the existing Grayson Repowering Project site's buildings based on same contentions raised at the trial court level. Demolition activities are proceeding on schedule, and the Grayson Repowering Project continues to move forward while litigation continues.

## CERTAIN RISK FACTORS

The purchase of the Bonds involves investment risk. Such risk factors include, but are not limited to, the following matters.

## **Bonds are Limited Obligations**

The Bonds are special, limited obligations of the City. The Bonds do not constitute a debt or liability of the City, the State or of any political subdivision thereof within the meaning of any constitutional or statutory provision, or a pledge of the faith and credit of the City, the State or of any political subdivision thereof, but shall be payable, except to the extent of certain available moneys pledged therefor, solely from Net Income. Neither the faith and credit nor the taxing power of the City, the State or of any political subdivision thereof is pledged to the payment of the principal of or the interest on the Bonds. The issuance of the Bonds shall not directly or indirectly or contingently obligate the City, the State or any political subdivision thereof to levy or to pledge any form of taxation whatsoever therefor or to make any appropriation for their payment.

## **Limitations on Remedies**

The enforceability of the rights and remedies of the owners of the Bonds and the Trustee, and the obligations incurred by the City, may be subject to the following, among others: the limitations on legal remedies against cities in California; the federal bankruptcy code and applicable bankruptcy, insolvency, reorganization, moratorium or similar laws relating to or affecting the enforcement of creditors' rights generally, now or hereafter in effect; principles of equity which may limit the specific enforcement under State law of certain remedies; the exercise by the United States of America of the powers delegated to it by the U.S. Constitution; and the reasonable and necessary exercise, in certain exceptional situations, of the police power inherent in the sovereignty of the State and its governmental bodies in the interest of serving a significant and legitimate public purpose. Bankruptcy proceedings, or the exercise of powers by the federal or State government, if initiated, could subject the owners of the Bonds to judicial discretion and interpretation of their rights in bankruptcy or otherwise, and consequently may entail risks of delay, limitations or modification of their rights. Remedies may be limited since the Electric System serves an essential public purpose.

## **Electric System Expenses and Collections**

There can be no assurance that the City's expenses for the Electric System will remain at the levels described in this Official Statement. For example, increases in fuel, energy and transmission costs, new environmental regulations and laws or other expenses would reduce the Net Income and could require substantial increases in rates or charges.

Although the City has covenanted to collect rates for the Electric System at certain levels, there can be no assurance that such amounts will be collected in the amounts and at the times necessary to make timely payments with respect to the 2024 Second Series Bonds.

## **Rate Regulation**

The authority of the City to impose and collect rates and charges for power service is not currently subject to the direct regulatory jurisdiction of the CPUC or the Federal Energy Regulatory Commission ("FERC"), and presently no other regulatory authority directly limits or restricts such rates and charges. See "THE ELECTRIC SYSTEM—Electric Rates and Charges." It is possible that future Constitutional, legislative or regulatory changes could subject the rates, charges and/or service area of the City to the direct jurisdiction of the CPUC or FERC or to other limitations or requirements under Federal or state law.

## **Certain Factors Affecting the Electric Utility Industry**

The electric utility industry in general has been, and in the future may be, affected by a number of other factors which could adversely impact the financial condition and competitiveness of many electric utilities and the level of utilization of generating and transmission facilities. The City is unable to predict what impact such factors will have on the business operations and financial condition of the Electric System, but the impact could be significant. This Official Statement includes a brief discussion of certain of these factors. See “DEVELOPMENTS IN THE CALIFORNIA ENERGY MARKETS” and “OTHER FACTORS AFFECTING THE ELECTRIC UTILITY INDUSTRY.”

### **Proposition 218 and Proposition 26**

Proposition 218, a State ballot initiative known as the “Right to Vote on Taxes Act,” was approved by the voters of the State of California on November 5, 1996. Proposition 218 added Articles XIIC and XIID to the State Constitution. Article XIIC imposes a majority voter approval requirement on local governments (including the City) with respect to taxes for general purposes, and a two-thirds voter approval requirement with respect to taxes for special purposes. Article XIID creates additional requirements for the imposition by most local governments of general taxes, special taxes, assessments and “property-related” fees and charges. Article XIID explicitly exempts fees for the provision of electric service from the provisions of such article.

Article XIIC expressly extends the people’s initiative power to the reduction or repeal of local taxes, assessments, and fees and charges imposed prior to its effective date (November 1996). The California Supreme Court held in *Bighorn-Desert View Water Agency v. Verjil*, 39 Cal.4th 205 (2006) that, under Article XIIC, local voters by initiative may reduce a public agency’s water rates and delivery charges, as those are property-related fees or charges within the meaning of Article XIID, and noted that the initiative power described in Article XIIC may extend to a broader category of fees and charges than the property-related fees and charges governed by Article XIID. Moreover, in the case of *Bock v. City Council of Lompoc*, 109 Cal.App.3d 52 (1980), the Court of Appeal determined that an electric rate ordinance was not subject to the same constitutional restrictions that are applied to the use of the initiative process for tax measures so as to render it an improper subject of the initiative process. Thus, electric service charges (which are expressly exempted from the provisions of Article XIID) may be subject to the initiative provisions of Article XIIC, thereby subjecting such fees and charges to reduction by the electorate. The City has been advised by outside counsel that even if the electric rates of the City are subject to the initiative power, under Article XIIC or otherwise, the electorate of the City would be precluded from reducing its electric rates and charges in a manner materially and adversely affecting the payment of the 2024 Second Series Bonds by virtue of the “impairment of contracts clause” of the United States Constitution.

The California electorate approved Proposition 26 at the November 2, 2010 election, amending Article XIIC of the California Constitution. Proposition 26 was designed to supplement tax limitations California voters adopted when they approved Proposition 13 in 1978, and Proposition 218 in 1996. Proposition 26 applies by its terms to any levy, charge or exaction imposed, increased or extended by a local government on or after November 3, 2010. Proposition 26 deems any such levy, charge or fee to be a “tax”, requiring voter approval under Article XIIC unless it comes within one of the listed exceptions. Proposition 26 expressly excludes from its definition of a “tax,” among other things, a “charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.” Proposition 26 is applicable to the electric rates of governmental entities such as the City’s; therefore, newly adopted rates must conform to its requirements.

Proposition 26 is subject to interpretation by California courts, including the extent to which it is applicable to pre-existing electric rates and general fund transfers. A number of lawsuits have been filed against public agencies in California relating to electric utility fund transfers. *In Citizens for Fair REU Rates v. City of Redding* (filed on January 20, 2015 and modified on February 19, 2015), for example, the California Court of Appeal considered a ratepayer challenge to a “payment in lieu of taxes” (or “PILOT”) required by the City of Redding to be made by its electric utility as an annual budgetary transfer amount without voter approval. The city’s PILOT was designed to compensate the general fund for the costs of services that other city departments provide to the electric utility. The amount of the PILOT was equivalent to the ad valorem taxes the electric utility would have had to pay if the electric utility were privately owned. The suits alleged that the PILOT was passed through to the city’s electric utility customers as part of the rates and charges for electric service in excess of the reasonable costs to the city of providing electric service. The Court of Appeal determined that Proposition 26 has no retroactive effect as to local taxes that existed prior to November 3, 2010, but found that since the PILOT was subject to the City Council’s recurring discretion, the PILOT did not escape the purview of Proposition 26. The Court of Appeal concluded that the PILOT constituted a “tax” under Proposition 26 for which the city must secure voter approval unless the city proved that the amount collected was necessary to cover the reasonable costs to the city of providing electric service. On April 29, 2015, the California Supreme Court granted review of the decision of the Court of Appeal. The California Supreme Court rendered its decision on August 27, 2018, reversing the judgment of the Court of Appeal. The California Supreme Court determined that the budgetary transfer from the City of Redding electric utility to the city’s general fund, calculated by using the PILOT, itself is not the type of exaction that is subject to Article XIII C of the California Constitution. The court reasoned that it is only the City of Redding electric utility rate, not the PILOT, that is imposed on customers for electric service. The California Supreme Court concluded that because the total retail rate revenue of the electric utility was insufficient to cover the electric utility’s uncontested operating expenses (other than the PILOT) in the years at issue, the challenged rate did not exceed the reasonable costs of providing electric service, and therefore did not constitute a tax.

The City is unable to predict at this time how Propositions 218 and 26 will ultimately be interpreted by the courts in the context of electric system rates or what their ultimate impact of Proposition 218 or 26 will be.

### **Future Initiatives**

Articles XIII C and XIII D and the amendments effected thereto by Proposition 26 were adopted as measures that qualified for the ballot pursuant to the State’s initiative process. From time to time, other initiatives have been, and could be, proposed, and if qualified for the ballot, could be adopted affecting the City’s revenues or the City’s ability to expend revenues. The City is unable to predict either the likelihood of qualification for ballot or passage of these measures or the nature and impact of these measures on the finances or operations of the Electric System.

A voter initiative entitled “The Taxpayer Protection and Government Accountability Act” (“Initiative 1935”) was recently determined to be eligible for the November 2024 Statewide general election and will be certified as qualified for the ballot in such election, unless withdrawn by its proponent prior to June 27, 2024 or a pending court challenge is successful in preventing Initiative 1935 from appearing on the ballot. Were it to be adopted by the voters in the Statewide general election, Initiative 1935 would amend the California Constitution to provide, among other things, that charges for services or product provided directly to the payor (such as charges for electricity) are “taxes” subject to voter approval unless the local government can prove by clear and convincing evidence that the charge is reasonable and does not exceed the “actual cost” of providing the service or product, defined as “(i) the minimum amount necessary to reimburse the government for the cost of providing the service or the product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that

cost.” If adopted, Initiative 1935 would be subject to judicial interpretation. The City is unable to predict whether and how Initiative 1935, if adopted, would be interpreted by the courts, and there can be no assurance that any such interpretation or application would not have an adverse impact on the City, the Electric System or the revenues of the Electric System.

### **Loss of Tax Exemption**

As discussed under the caption “TAX MATTERS,” interest with respect to the 2024 Second Series Bonds could become includable in gross income for purposes of federal income taxation retroactive to the date of execution and delivery of the 2024 Second Series Bonds as a result of future acts or omissions of the City in violation of certain covenants contained in the Indenture of Trust. Should such an event of taxability occur, the 2024 Second Series Bonds are not subject to special redemption or any increase in interest rate and will remain outstanding until maturity or until redeemed pursuant to the Indenture of Trust.

### **Casualty Risk**

Any natural disaster or other physical calamity could have the effect of reducing revenues through damage to the Electric System and/or adversely affecting the economy of the surrounding area. For example, the City is located in a region of seismic activity. The principal earthquake fault in the Los Angeles and City area is the San Andreas Fault, which extends an estimated 700 miles from north of the San Francisco area to the Salton Sea in Southern California. At its nearest point, it is approximately 30 miles from the City.

Announcements on January 20, 1995, by the scientists associated with the Southern California Earthquake Center indicated that the probability of a magnitude 7 or greater earthquake on the Richter Scale occurring in Southern California is between 80% and 90% in the 30 year period following the announcement. It is impossible to accurately predict the cost or effect of such an earthquake on the Electric System and on the City’s ability to provide continued uninterrupted service to all parts of its service area.

A future earthquake could cause significant damage to the City and the facilities of the Electric System and could adversely affect the ability of the City to meet all of its financial obligations. On January 17, 1994, an earthquake of approximately 6.6 magnitude on the Richter Scale was centered in the northwest San Fernando Valley section of the City of Los Angeles. It caused widespread damage to commercial and residential structures and to major freeways, causing business interruptions and disrupting the normal flow of traffic. Its damaging effects were felt over a large area, and the providing to the City of transmission services by the Cities of Pasadena and Burbank over the Pacific Intertie DC Transmission Line was temporarily interrupted because of damage to the Sylmar Converter Station. The Electric System was not significantly damaged by this earthquake. In the event of a severe earthquake, however, the amount of moneys available to pay debt service on the Bonds could be reduced significantly.

### **Cybersecurity**

The City, including the Electric System, like many other public and private entities, relies on computer and other digital networks and systems to conduct its operations. As a recipient and provider of personal, private or other sensitive electronic information, the City is potentially subject to multiple cyber threats, including without limitation hacking, viruses, ransomware, malware and other attacks. United States government agencies have in the past issued warnings indicating that critical infrastructure sectors such as electric systems may be specific targets of cybersecurity threats.

The City has implemented practices, engineering and procedures and has made investments to protect against and mitigate the adverse effects of cyberattacks, including steps to harden its cybersecurity

and provide training for employees in cyber awareness and the use of the City's digital networks and systems. The City currently maintains limited commercial cyber insurance coverage, but is not required to do so. No assurance can be given that the City's efforts to manage cyber threats and attacks will be successful in all cases, or that any such attack will not materially impact the operations or finances of the City or disrupt the operation of the Electric System.

See the caption "OTHER FACTORS AFFECTING THE ELECTRIC UTILITY INDUSTRY - Federal Policy on Cyber Security."

## **DEVELOPMENTS IN THE CALIFORNIA ENERGY MARKETS**

### **State Legislation and Regulatory Proceedings**

A number of bills affecting the electric utility industry have been introduced or enacted by the California Legislature in recent years. In general, these bills regulate greenhouse gas emissions and provide for greater investment in energy efficiency and environmentally friendly generation and storage alternatives, principally through more stringent renewable resource portfolio standard requirements and more aggressive emissions reduction programs to combat the effects of climate change. More recently, enacted legislation has also focused on addressing issues relating to wildfire risks and occurrences in California, including imposing certain requirements on electric utilities in connection with planning for and mitigating such occurrences and risks. The following is a brief summary of certain of these bills that have been enacted. This discussion does not purport to be comprehensive or definitive, and these matters are subject to change subsequent to the date hereof.

*Greenhouse Gas Emissions – Background; Global Warming Solutions Act.* In September 2006, then-Governor Schwarzenegger signed into law Assembly Bill 32, the Global Warming Solutions Act of 2006 (hereinafter, the "GWSA"), which became effective on January 1, 2007. The GWSA prescribed a statewide cap on global warming pollution with a goal of returning to 1990 greenhouse gas emission levels by 2020 as prescribed by Executive Order S-3-05 of the Governor issued on June 1, 2005. In September 2016, then-Governor Brown signed into law Senate Bill 32 ("SB 32"), an amendment to the GWSA. SB 32, which became effective as law on January 1, 2017, codified a new interim statewide greenhouse gas emission reduction target, consistent with Executive Order B-30-15, signed by Governor Brown on April 29, 2015. SB 32 requires the California Air Resources Board ("CARB"), which, pursuant to the GWSA, is the designated state agency charged with monitoring and regulating sources of emissions of greenhouse gases, to ensure that statewide greenhouse gas emissions are reduced to at least 40% below the 1990 level no later than December 31, 2030.

Senate Bill 350 ("SB 350"), signed by then-Governor Brown in October 2015 (and additionally discussed under "– Renewables Portfolio Standard" below), requires CARB, in consultation with the CPUC and the California Energy Commission (the "CEC"), to establish 2030 greenhouse gas emission targets for each electric utility in the State. At present, these targets are non-binding, and primarily intended to help the State measure progress toward the 2030 statewide goal outlined in SB 32. The targets, however, are an input to the integrated resource plans that are required of the State's 16 largest local publicly-owned electric utilities ("POUs"), including the City's Electric System. See "– Renewables Portfolio Standard" below.

The GWSA also established an annual mandatory reporting requirement for all investor-owned utilities ("IOUs"), POUs, and other load-serving entities (electric utilities providing energy to end-use customers) to inventory and report greenhouse gas emissions to CARB, required CARB to adopt regulations for significant greenhouse gas emission sources (allowing CARB to design a "cap-and-trade" program) and gave CARB the authority to enforce such regulations beginning in 2012. The City is complying with the applicable reporting requirements under the GWSA.

Assembly Bill 1279 (“AB 1279”) established additional greenhouse-gas emission reduction goals. AB 1279 declares the policy of the State both to achieve net-zero greenhouse gas emissions as soon as possible, but no later than 2045, and achieve and maintain net negative greenhouse gas emissions thereafter, and to ensure that by 2045, Statewide anthropogenic greenhouse gas emissions are reduced to at least 85% below the 1990 levels. Under AB 1279, “net zero greenhouse gas emissions” means emissions of greenhouse gases to the atmosphere are balanced by removals of greenhouse gas emissions over a period of time. At present, these targets are non-binding, and primarily intended to help the State progress toward the 2045 Statewide goal outlined in AB 1279.

*Greenhouse Gas Emissions – Cap-and-Trade Program.* Pursuant to the GWSA, CARB has adopted a series of regulations implementing a cap-and-trade program. The initial cap-and-trade regulation became effective on January 1, 2012. Emission compliance obligations under the regulation began on January 1, 2013. The cap-and-trade program covers sources accounting for 85% of California’s greenhouse gas emissions, the largest program of its type in the United States.

The cap-and-trade regulations impose aggregate emissions limitations on the electricity generation industry in California. The cap-and-trade regulations require all regulated entities to obtain and submit to CARB compliance instruments (allowances and/or offsets) with respect to greenhouse gas emissions relating to its State generation activities, as well as for imported electricity from dedicated out-of-state resources. The cap-and-trade program includes the distribution of carbon allowances equal to the annual emissions cap. The City, like other electric utilities, receives administrative allocations of allowances for some of its expected greenhouse gas emissions. Additional allowances are auctioned quarterly. Entities that emit greenhouse gases at levels above those for which they receive administrative allocations, if any, must purchase the additional allowances they require at the CARB auctions or on the secondary market from other covered entities with surplus allowances. IOUs are required to auction the allowances they received for free from CARB. This requirement also applies to POU that sell electricity into the California Independent System Operator Corporation (“CAISO”) markets, other than sales of electricity from resources funded by municipal tax-exempt debt where the POU makes a matched purchase to serve its traditional retail customers. Utilities required to sell their allowances in the auctions are then required to purchase allowances to meet their compliance obligations, and use any remaining proceeds from the sale of their allocated allowances for the benefit of their ratepayers and to meet the goals of the GWSA. POU that do not sell into the CAISO markets, and those that sell into the CAISO markets only electricity from resources funded by municipal tax-exempt debt, have three options (which are not mutually exclusive) once their allocated allowances have been distributed to them. They can (i) place allowances in their compliance accounts to meet compliance obligations, (ii) place allowances in the compliance account of a joint powers agency or public power utility that generates power on their behalf, and/or (iii) auction the allowances and use the proceeds to benefit their ratepayers and meet the goals of the GWSA.

The cap-and-trade program also allows covered entities to use offset credits for compliance (initially not exceeding 8% of a covered entity’s compliance obligation through the end of 2020). Offsets can be generated by emission reduction projects in sectors that are not regulated under the cap-and-trade program. CARB has approved the following types of offset projects: urban forest projects, reforestation projects, destruction of ozone-depleting substances, livestock methane management projects, destruction of fugitive coal mine methane and rice cultivation practices. CARB will continue to consider additional and updated offset protocols, including international, sector-based offsets; CARB is also required to reform the offset program pursuant to AB 398 as discussed below.

On July 17, 2017, the California Legislature passed AB 398, extending the cap-and-trade program from 2021 to 2030. AB 398 passed both houses with a 2/3 supermajority vote, which protects the legislation from certain legal challenges. Under AB 398, the distribution of free carbon allowances is continued for certain industrial sectors. However, AB 398 imposes stricter limits on the use of offset credits for



compliance, with 4% of a covered entity's compliance obligation to be allowed to be satisfied with offsets from 2021 through 2025, and 6% thereafter. In addition, one-half of any such offsets will be required to be in California. Under AB 398, CARB was directed to address the following: establish a price ceiling, offer non-tradeable allowances at two price containment points below the price ceiling, transfer current vintages unsold for more than 24 months to the allowance price containment reserve, evaluate and address allowance over-allocation concerns, set industry assistance factors for allowance allocation, and establish allowance banking rules. Under AB 398, CARB was directed to include cost containment provisions to keep allowance prices from rising too high and pushing business expansion outside of the state (referred to as "leakage"). AB 398 was passed in conjunction with AB 617, which strengthens the monitoring of criteria air pollutants and toxic air contaminants in local communities. Amendments to the cap-and-trade regulations to reflect the requirements of AB 398 have been adopted by CARB and went into effect on April 1, 2019.

California's cap-and-trade program is linked to the equivalent program in Quebec, Canada. The program may in future years be linked to additional Canadian provincial cap-and-trade programs, and possibly other U.S. state cap-and-trade programs. The City is unable to predict at this time the full impact of the cap-and-trade program over the long-term on the Electric System or on the electric utility industry generally or whether any additional changes to the adopted program will be made.

Since the advent of the cap-and-trade program in 2012, regulations by CARB have provided the electric sector, including the Electric System, with sufficient allocated greenhouse gas allowances or credits to cover existing operations in meeting retail load obligations. The City may bank allocated allowances in its compliance account to satisfy a portion of its ongoing compliance obligations. The City may also buy or sell allowances in the quarterly auctions or on the bi-lateral market to meet its additional compliance obligations. The City could be adversely affected by future changes in the allowance allocation methodology or by future reductions in the quantity of allowances allocated to it under CARB regulations, if the greenhouse gas emissions of its resource portfolio are in excess of the allowances administratively allocated to it and it is required to purchase compliance instruments on the market to cover its emissions.

*Greenhouse Gas Emissions – Emissions Performance Standard.* Senate Bill 1368 ("SB 1368") became effective as law on January 1, 2007. SB 1368 provided for an emission performance standard ("EPS"), restricting new investments in baseload fossil fuel electric generating resources that exceed a specified rate of greenhouse gas emissions. SB 1368 allows the CEC to establish a regulatory framework to enforce the EPS for POUs such as the City's Electric System. The CEC regulations prohibit any investment in baseload generation that does not meet the EPS of 1,100 pounds of carbon dioxide ("CO<sub>2</sub>") per MWh of electricity produced, with limited exceptions for routine maintenance, requirements of pre-existing contractual commitments, or threat of significant financial harm.

As modified, the EPS regulations require a POU to post a notice of a public meeting at which its governing board will consider any expenditure over \$2.5 million to meet environmental regulatory requirements at a non-EPS compliant baseload facility. In addition, each POU is required to file an annual notice identifying all investments over \$2.5 million that it anticipates making during the subsequent 12 months on non-EPS compliant baseload facilities to comply with environmental regulatory requirements. This requirement is waived for any POU that has entered into a binding agreement to divest within five years of all baseload facilities exceeding the EPS. CEC staff has confirmed that the \$2.5 million threshold applies to an individual investment by each utility, and not the combined investment of all participants in a project.

*Energy Procurement and Efficiency Reporting.* Senate Bill 1037 ("SB 1037") was signed by then Governor Schwarzenegger on September 29, 2005. It requires that each POU, including the City, prior to procuring new energy generation resources, first acquire all available energy efficiency, demand reduction, and renewable resources that are cost-effective, reliable and feasible. SB 1037 also requires each POU to

report annually to its customers and to the CEC its investment in energy efficiency and demand reduction programs. The City has complied with such reporting requirements.

Assembly Bill 2021 (“AB 2021”), signed by then Governor Schwarzenegger on September 29, 2006, requires that POUs establish, report, and explain the basis of the annual energy efficiency and demand reduction targets by June 1, 2007 and every three years thereafter for a ten-year horizon. A subsequent amendment, Assembly Bill 2227, extended the time interval for establishing annual targets from every three years to every four years. The City has complied with this reporting requirement under AB 2021. The information obtained from the POUs from these reporting requirements is utilized by the CEC to present the progress made by the POUs towards the statewide goal to double energy efficiency savings in electricity and natural gas final end uses by 2030, to the extent doing so is cost effective, feasible, and does not adversely impact public health and safety, as prescribed in SB 350. In addition, the CEC can provide recommendations for improvement to assist each POU in achieving cost-effective, reliable, and feasible savings in conjunction with the established targets for reduction. See “– Renewables Portfolio Standard” below.

SB 350 further requires the CEC to establish annual targets for statewide energy efficiency savings and demand reduction that will achieve a cumulative doubling of statewide energy efficiency savings in electricity and natural gas final end uses of retail customers by January 1, 2030. The CPUC is required to establish energy efficiency targets for electrical and gas corporations consistent with this goal, and specify programs that may be used to achieve the goal. POUs are required to establish annual targets for energy efficiency savings and demand reduction consistent with the goal and to report those targets to the CEC every four years for the next 10-year period. The bill provides guidance as to what measures qualify and requires an evaluation of feasibility and cost effectiveness in setting annual targets for those savings.

*Biomass Legislation.* Senate Bill 859 (“SB 859”), signed by then-Governor Brown in September 2016, requires IOUs and POUs that serve more than 100,000 customers, to procure, through financial commitments of five years, their proportionate shares (based on the ratio of the utility’s peak demand to the total statewide peak demand), of 125 MW of cumulative rated capacity from existing bioenergy projects that generate energy from (a) a byproduct of sustainable forestry management and (b) high fire-hazard zones. Senate Bill 901 (“SB 901”), signed into law in September 2018, requires POUs with certain biomass contracts to seek to extend their term five years past the original expiration date. The City currently has approximately 90,000 customers and, for that reason, is currently not subject to the procurement requirements of SB 859 and SB 901. Senate Bill 1109 (“SB 1109”) signed into law by Governor Newsom on September 16, 2022 (and effective on January 1, 2023) modifies SB 859’s requirement, instead requiring IOUs and POUs that serve more than 100,000 customers to procure, by December 1, 2023, through financial commitments of five to 15 years, their proportionate shares (based on the ratio of the utility’s peak demand to the total statewide peak demand), of 125 MW of cumulative rated capacity from existing bioenergy projects that generate energy from (a) a byproduct of sustainable forestry management and (b) high fire-hazard zones. The City is similarly not subject to SB 1109.

*Renewables Portfolio Standard.* Senate Bill X1-2 (“SBX1-2”), the California Renewable Energy Resources Act, was signed into law by Governor Brown on April 12, 2011. SBX1-2 required each POU to adopt and implement a renewable energy resource procurement plan and established targets for three compliance periods for the procurement of at least the following amounts of electricity products from eligible renewable energy resources, which could include renewable energy certificates (“RECs”), as a proportion of total kilowatt hours sold to the utility’s retail end-use customers: (i) over the 2011-2013 compliance period, an average of 20% of retail sales from January 1, 2011 to December 31, 2013, inclusive; (ii) over the 2014-2016 compliance period, a total equal to 20% of 2014 retail sales, 20% of 2015 retail sales, and 25% of 2016 retail sales; and (iii) over the 2017-2020 compliance period, a total equal to 27% of 2017 retail sales, 29% of 2018 retail sales, 31% of 2019 retail sales, and 33% of 2020 retail sales. The

governing boards of POU are responsible for implementing the requirements of SBX1-2, rather than the CPUC, as is the case for the IOUs. In addition, the CEC was given certain enforcement authority for POU and CARB was given the authority to set penalties. The CEC has developed detailed rules to implement SBX1-2, and has adopted regulations for the enforcement of the RPS program requirements for POU, which regulations have been subsequently amended from time to time.

SB 350, the Clean Energy and Pollution Reduction Act of 2015, was signed into law by then Governor Brown on October 7, 2015. SB 350, as enacted, establishes an RPS target of 50% by December 31, 2030 for the amount of electricity generated and sold to retail customers from eligible renewable energy resources for retail sellers and POU, including interim targets of (i) 40% by the end of the 2021-2024 compliance period, (ii) 45% by the end of the 2025-2027 compliance period and (iii) 50% by the end of the 2028-2030 compliance period.

SB 350 requires each retail seller of electricity (including IOUs, most POU above a certain size threshold, community choice aggregators and energy service providers) to provide a renewable energy procurement plan on an annual basis, and to file an integrated resource plan (“IRP”) at least once every five years, commencing no later than January 1, 2019, for CEC review. POU with an annual electrical demand exceeding 700 gigawatt hours (as determined on a three-year average commencing January 1, 2013) are subject to this requirement, which applies to the State’s 16 largest POU. The governing body of the POU is responsible for adopting the IRP, subject to review by the CEC, which can recommend modifications to correct any shortcomings. This IRP is required to include the affected utility’s plans to meet the 2030 interim emissions reductions goal set by CARB. The City has approved and adopted an integrated resource plan, and the CEC has determined that the City’s plan is complete and consistent with the SB 350 requirements.

Senate Bill 100 (“SB 100”), the 100 Percent Clean Energy Act of 2018, was signed into law by then-Governor Brown in September 2018. SB 100 accelerates the State’s RPS target as established by SB 350 from 50% by 2030 to 60% by 2030 and sets a goal of 100% “clean energy” by the year 2045. SB 100 requires retail electric sellers and local publicly-owned electric utilities to procure a minimum quantity of electric products from eligible renewable energy resources so that the total kWhs of those products sold to retail end-use customers achieve 44% of retail sales by December 31, 2024, 52% of retail sales by December 31, 2027 and 60% of retail sales by December 31, 2030. SB 100 further establishes a State policy that eligible renewable energy resources and zero-carbon resources supply 100% of retail sales of electricity to California end-use customers by December 31, 2045. On the last day of the legislative session, after the passage of SB 100 in both the State Assembly and the State Senate, the bill’s author, Senator Kevin de Leon, filed a “Letter to the Journal” clarifying the intent of SB 100, stating that “SB 100 does not seek to require retail sellers of electricity to default on existing contractual obligations to deliver electricity to California customers from existing zero-carbon generating facilities.” This clarification allows existing nuclear resources (such as the Palo Verde Nuclear Generating Station) and large hydropower resources (such as Hoover Dam) to help meet the policy standard set forth in SB 100 that eligible renewable and zero-carbon resources supply 100% of retail sales of electricity by December 31, 2045.

In December 2020, the CEC adopted regulations to update the RPS Enforcement Procedures for Publicly Owned Utilities, including to update regulations amended by both SB 350 and SB 100, among other enacted bills. This includes implementing a major provision from SB 350, pertaining to long-term procurement of renewable resources, which requires, beginning January 1, 2021, that at least 65% of renewables procurement must be for a duration of 10 years or more. The regulations implement the new RPS procurement requirements for the compliance periods between 2021 and 2030, establish soft procurement targets for the intervening years of the compliance periods to demonstrate reasonable progress in meeting the RPS procurement target for the compliance periods, and establish three-year compliance

periods beginning after 2030. The regulations also specify standards for 10-year procurement contracts to meet the long-term procurement requirement.

Senate Bill 1020 (“SB 1020”), the Clean Energy, Jobs, and Affordability Act of 2022, signed into law by Governor Newsom on September 16, 2022 (and effective on January 1, 2023), revises SB 100’s State policy on eligible renewable energy resources and zero-carbon resources supply. Under the revised State policy, eligible renewable energy resources and zero-carbon resources would supply (i) 90% of all retail sales of electricity to California end-use customers by December 31, 2035, (ii) 95% of all retail sales of electricity to California end-use customers by December 31, 2040, (iii) 100% of all retail sales of electricity to California end-use customers by December 31, 2045, (iv) and 100% of electricity procured to serve all state agencies by December 31, 2035. SB 100 had expressly excluded consideration of the energy, capacity, or any attribute from the Diablo Canyon Unit 1 and Unit 2 nuclear generating facilities in meeting the State’s eligible renewable and zero-carbon resources supply policies. SB 1020 eliminates that exclusion.

*Legislation Relating to Wildfires; Related Risks.* Senate Bill 1028 (“SB 1028”) was signed into law by then-Governor Brown in September 2016. SB 1028 requires that each POU and each electric cooperative in the State construct, maintain, and operate its electrical lines and equipment in a manner that will minimize the risk of catastrophic wildfire posed by those electrical lines and equipment. SB 1028 requires the governing board of each POU to determine, based on historical fire data and local conditions, and in consultation with the fire departments or other entities responsible for the control of wildfires within the geographical area where the utility’s overhead electrical lines and equipment are located, whether any portion of that geographical area has a significant risk of wildfire resulting from those electrical lines and equipment, and if so, to present for board approval wildfire mitigation measures the utility intends to undertake to minimize the risk of its overhead electrical lines and equipment causing a catastrophic wildfire.

SB 901, signed into law by then-Governor Brown in September 2018, amends certain provisions of SB 1028 requiring POUs and electric cooperatives to prepare wildfire mitigation measures if the utilities’ overhead electrical lines and equipment are located in an area that has a significant risk of wildfire resulting from those electrical lines and equipment. Under SB 901, each POU or electric cooperative was required to prepare a wildfire mitigation plan before January 1, 2020. SB 901 requires the wildfire mitigation plan to be updated annually thereafter. SB 901 requires specified information and elements to be considered as necessary, at minimum, in the wildfire mitigation plan. The POU or electric cooperative is required to present each wildfire mitigation plan in an appropriately noticed public meeting, and to accept comments on its wildfire mitigation plan from the public, other local and state agencies, and interested parties. In addition, SB 901 requires the POU or electric cooperative to contract with a qualified independent evaluator with experience in assessing the safe operation of electrical infrastructure to review and assess the comprehensiveness of its wildfire mitigation plan. The report of the independent evaluator is to be made available to the public and to be presented at a public meeting of the POU’s governing board.

Assembly Bill 1054 (“AB 1054”) was signed into law by Governor Newsom on July 12, 2019. AB 1054 was enacted as an urgency statute to take effect immediately. AB 1054 establishes a Wildfire Fund of approximately \$21 billion to provide liquidity for IOUs to facilitate payment of eligible, uninsured third-party damage claims resulting from future catastrophic wildfires. POUs, including the City’s Electric System, are not eligible to receive funding from the Wildfire Fund. AB 1054 revises the cost recovery review of wildfire costs and expenses for IOUs before the CPUC, and establishes safety certification protocols that IOUs must meet in order to participate in the Wildfire Fund. AB 1054 provides for a cap on an IOU’s obligations to reimburse the Wildfire Fund and a presumption of reasonableness if a utility develops and maintains a valid safety certification. To receive the safety certification from the CPUC, the IOU must develop and implement an approved wildfire mitigation plan, implement the findings of its safety culture assessments, establish a safety committee of its board of directors, establish board level reporting

to the CPUC on safety issues, and adopt a compensation structure tied to safety performance, among other requirements. The major IOUs in California are participants in the Wildfire Fund.

AB 1054 expands on the existing requirements established under SB 901 for POU's to develop and implement wildfire mitigation plans. AB 1054 also establishes the California Wildfire Safety Advisory Board (the "Wildfire Advisory Board"), a seven member board appointed by the Governor (five members), the Speaker of the State Assembly (one member) and the State Senate Committee on Rules (one member). The Wildfire Advisory Board advises the Office of Energy Infrastructure Safety on electrical corporations' wildfire mitigation plans, requirements for these plans, and other wildfire safety matters. Additionally, the Wildfire Advisory Board reviews the wildfire mitigation plans submitted by POU's and electrical corporations as discussed in more detail below. The Wildfire Advisory Board also serves as an additional forum for the public to provide input on the important topic of wildfire safety. AB 1054 requires each POU to update its plan annually and to comprehensively revise its plan at least once every three years. Under AB 1054, the Wildfire Advisory Board is required to provide comments and an advisory opinion regarding the content and sufficiency of plans and to make recommendations on how to mitigate wildfire risks. The City has prepared and submitted wildfire mitigation plans in accordance with the provisions of SB 901 and AB 1054 as required. See also "THE ELECTRIC SYSTEM – Wildfire Mitigation Measures."

A number of significant wildfires have occurred in California every year since 2017. Under the doctrine of inverse condemnation (a legal concept that entitles property owners to just compensation if their property is damaged by a public use), California courts have imposed liability on utilities in legal actions brought by property holders for damages caused by the utility's infrastructure. Thus, if the facilities of a utility, such as its electric distribution and transmission lines, are determined to be the substantial cause of a fire, and the doctrine of inverse condemnation applies, the utility could be liable for damages without having been found negligent. In August 2019, in its decision in the case of *City of Oroville v. Superior Court of Butte County* (2019) 7 Cal.5th 1091, 446 P.3d 304, involving damages related to sewage overflows from a city sewer system, the California Supreme Court held that to succeed on an inverse condemnation claim, a property owner must demonstrate that the property damage was the probable result or necessary effect of an inherent risk associated with the design, construction or maintenance of the relevant public improvement. None of SB 1028, SB 901 or AB 1054 addresses the existing legal doctrine relating to utilities' liability for wildfires. How any future legislation or judicial decisions addresses California's inverse condemnation and liability issues for utilities in the context of wildfires in particular could be significant for the electric utility industry, including the City and the Electric System.

The City applied for and received two California Arrearage Payment Program payments. The first was applied to customers credits totaling \$4,995,041, and the second to customer credits totaling \$1,521,737.

### **Impact of California Energy Market Developments**

The effect of the developments in the California energy markets described above on the City's Electric System cannot be fully ascertained at this time. Also, volatility in energy prices in California may return due to a variety of factors that affect both the supply and demand for and cost of electric energy in the western United States. These factors include, but are not limited to, the adequacy of generation resources to meet demand at all hours, the availability and cost of renewable energy, the impact of economy-wide greenhouse gas emission legislation and regulations, fuel costs and availability, weather effects on customer demand, the impacts of climate change, wildfire mitigation and potential liability cost recovery, insurance costs, transmission congestion, the strength of the economy in California and surrounding states and levels of hydroelectric generation within the region (including the Pacific Northwest). See "OTHER FACTORS AFFECTING THE ELECTRIC UTILITY INDUSTRY." This price volatility may contribute to greater volatility in the revenues of the Electric System from the sale (and purchase) of electric energy and,

therefore, could materially affect the financial condition of the City's Electric System. The Department undertakes resource planning and risk management activities and manages its resource portfolio to mitigate such price volatility and spot market rate exposure.

## **OTHER FACTORS AFFECTING THE ELECTRIC UTILITY INDUSTRY**

### **Federal Energy Legislation**

*Energy Policy Act of 2005.* Under the federal Energy Policy Act of 2005 ("EPAct 2005"), FERC was given refund authority over POU's if they sell into short-term markets, like the CAISO markets, and sell eight million MWhs or more of electric energy on an annual basis. In addition, FERC was given authority over the behavior of market participants. Under FERC's authority it can impose penalties on any seller for using a manipulative or deceptive device, including market manipulation, in connection with the purchase or sale of energy or of transmission service. The Commodity Futures Trading Commission also has jurisdiction to enforce certain types of market manipulation or deception claims under the Commodity Exchange Act.

EPAct 2005 authorized FERC to issue permits to construct or modify transmission facilities located in a national interest electric transmission corridor if FERC determines that the statutory conditions are met. EPAct 2005 also required the creation of an Electric Reliability Organization ("ERO") to establish and enforce, under FERC supervision, mandatory reliability standards ("Reliability Standards") to increase system reliability and minimize blackouts. Failure to comply with such Reliability Standards exposes a utility to significant fines and penalties by the ERO.

*NERC Reliability Standards.* As described above, EPAct 2005 required FERC to certify an ERO to develop mandatory and enforceable Reliability Standards, subject to FERC review and approval. The Reliability Standards apply to users, owners and operators of the Bulk-Power System, as more specifically set forth in each Reliability Standard. On February 3, 2006, FERC issued Order 672, which certified the North American Electric Reliability Corporation ("NERC") as the ERO. Many Reliability Standards have since been approved by FERC. Such standards pertain not only to the planning, operations, and maintenance of Bulk-Power System facilities, but also to the cyber and physical security of certain critical facilities.

The ERO or the entities to which NERC has delegated enforcement authority through an agreement approved by FERC ("Regional Entities"), such as the WECC, may enforce the Reliability Standards, subject to FERC oversight, or FERC may independently enforce them. Potential monetary sanctions include fines of up to \$1 million per violation per day. FERC Order 693 further provided the ERO and Regional Entities with the discretion necessary to assess penalties for such violations, while also having discretion to calculate a penalty without collecting the penalty if circumstances warrant.

### **Federal Regulation of Transmission Access**

EPAct 2005 authorizes FERC to compel "open access" to the transmission systems of certain utilities that are not generally regulated by FERC, including municipal utilities if the utility sells more than four million MWhs of electricity per year. Under open access, a transmission provider must allow all customers to use the system under standardized rates, terms and conditions of service.

FERC Order No. 888 requires the provision of open access transmission services on a nondiscriminatory basis by all "jurisdictional utilities" (which, by definition, does not include municipal entities like the City) by requiring all such utilities to file Open Access Transmission Tariffs ("OATTs"). Order No. 888 also requires "non-jurisdictional utilities" (which, by definition, does include the City) that purchase transmission services from a jurisdictional utility under an open access tariff and that owns or

controls transmission facilities to provide open access service to the jurisdictional utility under terms that are comparable to the service that the non-jurisdictional utility provides itself. Section 211A of EPCRA 2005 authorizes, but does not require, FERC to order unregulated transmission utilities to provide transmission services. Specifically, FERC may require an unregulated transmitting utility to provide access to their transmission facilities (1) at rates that are comparable to those that the unregulated transmitting utility charges to itself; and (2) on terms and conditions (not relating to rates) that are comparable to those under which the unregulated transmitting utility provides transmission services to itself that are not unduly discriminatory or preferential.

On February 16, 2007, FERC issued Order 890, which concluded that reform of its pro forma OATT was necessary to reduce the potential for undue discrimination and provide clarity in the obligations of transmission providers and customers. Significantly, in Order 890 FERC stated that it will implement its authority under Section 211A with respect to unregulated transmitting utilities on a case-by-case basis and retain the current reciprocity provisions.

On July 21, 2011, FERC issued Order 1000, which among other things requires public utility (jurisdictional) transmission providers to participate in a regional transmission planning process that produces a regional transmission plan and that incorporates a regional and inter-regional cost allocation methodology. Further, FERC states that it has the authority to allocate costs to beneficiaries of transmission services, even in the absence of a contractual relationship between the owner of the transmission facilities and the beneficiary. Under EPCRA 2005, FERC may not require municipal utilities to join regional transmission organizations, in which participating utilities allow an independent entity to oversee operation of the utilities' transmission facilities. FERC has stated, however, that FERC expects such utilities to participate in the regional processes for transmission planning and that FERC will pursue associated complaints against such utilities on a case-by-case basis.

At its April 2022 meeting, FERC issued a Notice of Proposed Rulemaking that would, if adopted, result in reforms to the planning of the nation's transmission system as well as the allocation of costs for new transmission projects. The Notice follows input FERC sought from interested parties on a variety of reforms aimed at expanding the nation's transmission grid to accommodate the surge of renewable generation expected in the next two decades to achieve aggressive decarbonization goals of the Biden Administration and many states. The Notice addresses reforms to transmission planning and cost allocation.

### **Federal Policy on Cybersecurity**

On February 13, 2013, then President Obama issued the Executive Order "Improving Critical Infrastructure Security" (the "Infrastructure Security Executive Order"). Among other things, the Infrastructure Security Executive Order called for improved information sharing and processing of security clearances for owners and operators of critical infrastructure. The Infrastructure Security Executive Order further required the Secretary of Commerce to direct the National Institute of Standards and Technology ("NIST") to lead the development of a framework ("Framework") to reduce cyber risks to critical infrastructure. The voluntary Framework will continue to be updated and improved as industry provides feedback on implementation.

The Cybersecurity Information Sharing Act of 2015 was signed into law on December 18, 2015 as part of the year-end Omnibus Appropriations Act. It creates an industry-supported, voluntary cybersecurity information sharing program that encourages both public and private sector entities to share cyber-related threat information.

In September 2018, then President Trump signed the "National Cyber Strategy," which sought to update the nation's cybersecurity strategy for the first time in 15 years and identified "energy and power"

as one of the seven key areas for protection. FERC has also sought to expand reporting rules for incidents involving attempts to compromise operation of the electric grid and address supply chain cybersecurity risks.

In March of 2023, the Biden administration adopted the 2023 National Cybersecurity Strategy. The 2023 National Cybersecurity Strategy replaces but continues momentum on many of the priorities of the 2018 National Cyber Strategy. The 2023 National Cybersecurity Strategy seeks to build and enhance collaboration around five pillars: (1) Defend Critical Infrastructure; (2) Disrupt and Dismantle Threat Actors; (3) Shape Market Forces to Drive Security and Resilience; (4) Invest in a Resilient Future; and (5) Forge International Partnerships to Pursue Shared Goals.

## **Environmental Issues**

*General.* Electric utilities are subject to continuing environmental regulation. Federal, State and local standards and procedures that regulate the environmental impact of electric utilities are subject to change. These changes may arise from continuing legislative, regulatory and judicial action regarding such standards and procedures. Consequently, there is no assurance that any facilities or projects of the City will remain subject to the laws and regulations currently in effect, will always be in compliance with future laws and regulations or will always be able to obtain all required operating permits. In addition, the election of new administrations, including the President of the United States, could impact substantially the current environmental standards and regulations and other matters described herein. For example, President Biden issued an executive order requiring agencies to consider suspending, revising or rescinding multiple environmental standards and regulations imposed during the prior administration. An inability to comply with environmental standards could result in, for example, additional capital expenditures, reduced operating levels or the shutdown of individual units not in compliance. In addition, increased environmental laws and regulations may create certain barriers to new facility development, may require modification of existing facilities and may result in additional costs for affected resources.

*Greenhouse Gas Regulations Under the Clean Air Act.* The United States Environmental Protection Agency (the “EPA”) regulates greenhouse gas emissions under existing law by imposing monitoring and reporting requirements, and through its permitting programs. Like other air pollutants, greenhouse gases are regulated under the Clean Air Act through the Prevention of Significant Deterioration (“PSD”) Permit Program and the Title V Permit Program. A PSD permit is required before commencement of construction of new major stationary sources or major modifications of a major stationary source and requires best available control technologies (“BACT”) to control emissions at a facility. Title V permits are operating permits for major sources that consolidate all Clean Air Act requirements (arising, for example, under the Acid Rain, New Source Performance Standards, National Emission Standards for Hazardous Air Pollutants, and/or PSD programs) into a single document and the permit process provides for review of the documents by the EPA, state agencies and the public. Greenhouse gases from major natural gas-fired facilities are regulated under both permitting programs through performance standards imposing efficiency and emissions standards.

In May 2023, the EPA proposed new regulations under the Clean Air Act that would establish greenhouse gas emission limits, based on pollution control technology or lower-carbon fuels, for new gas plants, existing gas plants, and existing coal plants, as specified. The proposed rule is not yet final. In February 2024, the EPA announced that it will remove the elements that would have applied to existing natural gas-fired power plants from the final version of the rule. Instead, the EPA stated that it will commence a new rulemaking process that will apply to natural gas-fired plants and regulate additional pollutants.



*Air Quality - National Ambient Air Quality Standards.* The Clean Air Act requires that the EPA establish National Ambient Air Quality Standards (“NAAQS”) for certain air pollutants. When a NAAQS has been established, each state must identify areas in its state that do not meet the EPA standard (known as “non-attainment areas”) and develop regulatory measures in its state implementation plan to reduce or control the emissions of that air pollutant in order to meet the applicable standard and become an “attainment area.” The EPA periodically reviews the NAAQS for various air pollutants and has in recent years increased, or proposed to increase, the stringency of the NAAQS for certain air pollutants. These developments may result in stringent permitting processes for new sources of emissions and additional state restrictions on existing sources of emissions, such as power plants.

In addition, the U.S. Supreme Court found in its review of *EPA v. EME Homer City Generation, LP* that the EPA has authority to impose a Cross-State Air Pollution Rule (the “Transport Rule”) which curbs air pollution emitted in upwind states to facilitate downwind attainment of three NAAQS. On November 26, 2014, the EPA proposed to strengthen the stringency of the NAAQS for ozone by lowering the existing ozone standard of 75 parts per billion (“ppb”) to between 65 and 70 ppb, although the EPA also sought public comment on a standard as low as 60 ppb. On October 1, 2015, the EPA issued its final rule, lowering the ozone standard to 70 ppb. Legal challenges to the final rule were filed by a number of states and industry groups. On March 12, 2018, a federal district judge in Northern California ordered the EPA to complete the strengthened 2015 ozone standard designations later in 2018. The EPA noticed a final rule on December 6, 2018 implementing ozone NAAQS for non-attainment areas and addressing state implementation plan requirements. That rule became effective on February 4, 2019.

On July 15, 2020, the EPA announced a proposed decision to retain the existing 70 ppb ozone standard. The decision was finalized on December 7, 2020. In August 2023, the EPA announced a new review of the ozone NAAQS to support consideration of new information and advice.

On June 10, 2021, the EPA announced that it will reconsider the previous administration’s decision to retain the particulate matter NAAQS, which were last strengthened in 2012. The EPA stated that it is reconsidering the previous administration’s December 2020 decision to retain existing standards because available scientific evidence and technical information indicate that the current standards may not be adequate to protect public health and welfare, as required by the Clean Air Act. While some particulate matter is emitted directly from sources such as construction sites, unpaved roads, fields, smokestacks or fires, most particles form in the atmosphere as a result of complex reactions of chemicals such as sulfur dioxide and nitrogen oxides, which are pollutants emitted from power plants and other sources. On January 6, 2023, the EPA proposed regulations imposing tighter limits on particulate matter emissions. The proposed rule is not yet final.

*Mercury and Air Toxics Standards.* The Clean Air Act provides for a comprehensive program for the control of hazardous air pollutants, including mercury. On February 16, 2012, the EPA finalized a rule, the Mercury and Air Toxics Standards (“MATS”), establishing new standards to reduce air pollution from coal- and oil-fired power plants under sections 111 (new source performance standards, or “NSPS”) and 112 (toxics program) of the Clean Air Act. The rule was subsequently amended in 2013 and 2014. Under section 111 of the Clean Air Act, the MATS rule revised the standards that new and modified facilities, including coal- and oil-fired power plants, must meet for particulate matter, sulfur dioxide, and nitrogen oxide. Under section 112, the MATS rule set new toxics standards limiting emissions of heavy metals, including mercury, arsenic, chromium, and nickel; and acid gases, including hydrochloric acid and hydrofluoric acid, from existing and new power plants larger than 25 MW that burn coal or oil. Power plants would have up to four years to meet these standards. While many plants already meet some or all of these revised standards, some plants would be required to install new equipment to meet the standards. The rule has minimal impact to the City. IPP, which has coal-fired power plants, did not have to install control technology and the EPA has deemed the IPP units as low-emitting units. IPP is subject to periodic testing,

work practice standards and recordkeeping requirements as a result of the rule. On July 17, 2020, the EPA finalized revisions to the electronic reporting requirements for MATS that revised and streamlined the reporting requirements and provided enhanced access to MATS data, without imposing new monitoring requirements. In April 2023, the EPA published a proposed rule that would modify regulation of coal- and oil-fired power plants, including further restricting their emissions and changing emissions monitoring requirements. The proposed rule is not yet final.

*Effluent Limitations Guidelines and Standards.* On June 7, 2013, the EPA proposed to set technology-based effluent limitations guidelines and standards for metals and other pollutants in wastewater discharged from steam electric power plants. The proposal would cover wastewater associated with several types of equipment and processes, including flue gas desulfurization, fly ash, bottom ash, flue gas mercury control and gasification of fuels. The EPA considered best management practices for surface impoundments containing coal combustion residuals. The EPA proposed four preferred alternatives for regulating wastewater discharges. The stringency of controls, types of waste streams covered, and the costs varied among the four alternatives. On September 30, 2015, the EPA announced its final Steam Electric Effluent Limitation Guidelines to update the federal limits on toxic metals in discharge wastewater. On June 6, 2017, the Trump Administration announced that it was postponing certain compliance dates in the effluent limitation guidelines and standards for the new, more stringent steam electric point source category under the Clean Water Act until the EPA completes reconsideration of the 2015 rule. On May 2, 2018, the EPA noticed the Final 2016 Effluent Guidelines Program Plan, which identified one new rulemaking (and the associated schedule) for the steam electric power generating point source category. The proposed rule was published in November 2019, a public hearing on the proposed rule was held on December 19, 2019, and the final rule for steam electric power generation point source was published on August 31, 2020. On August 3, 2021, the EPA announced a planned-rulemaking to strengthen certain discharge limits in the steam electric power generating category. The EPA published a proposed rule in March 2023. The rule was finalized in May 2023.

## **Changing Laws and Requirements Generally**

Congress has considered and is considering numerous bills addressing domestic energy policies and various environmental matters, including bills relating to energy supplies and financial incentives for development, climate change and reduction or elimination of net carbon dioxide emission attributable to the electricity grid and the economy more generally. Many of these bills, if enacted into law, could have a material impact on the City's Electric System and the electric utility industry generally. In light of the variety of issues affecting the utility sector, federal energy legislation in other areas such as reliability, transmission planning and cost allocation, operation of markets, environmental requirements, and cybersecurity is also possible. However, the City is unable to predict the outcome or potential impacts of any possible legislation on the Electric System at this time.

## **Other Factors**

The electric utility industry in general has been, or in the future may be, affected by a number of other factors which could impact the financial condition and competitiveness of many electric utilities and the level of utilization of generating and transmission facilities. In addition to the factors discussed above, such factors include, among others, (a) effects of compliance with rapidly changing environmental, safety, licensing, regulatory and legislative requirements other than those described above (including those affecting nuclear power plants or potential new energy storage requirements), (b) changes resulting from conservation and demand-side management programs on the timing and use of electric energy, (c) effects on the integration and reliability of power supply from the increased usage of renewables, (d) changes resulting from a national energy policy, (e) effects of competition from other electric utilities (including increased competition resulting from a movement to allow direct access or expanded community choice

aggregation or from mergers, acquisitions, and “strategic alliances” of competing electric and natural gas utilities and from competitors transmitting less expensive electricity from much greater distances over an interconnected system) and new methods of, and new facilities for, producing low-cost electricity, (f) the repeal of certain federal statutes that would have the effect of increasing the competitiveness of many IOUs, (g) increased competition from independent power producers and marketers, brokers and federal power marketing agencies, (h) “self-generation” or “distributed generation” (such as microturbines, fuel cells and solar installations) by industrial and commercial customers and others, (i) issues relating to the ability to issue tax-exempt obligations, including restrictions on the ability to sell to nongovernmental entities electricity from generation projects and transmission service from transmission line projects financed with outstanding tax-exempt obligations and, as of January 1, 2018, the loss of the ability to undertake tax-exempt advance refundings, (j) effects of inflation on the operating and maintenance costs of an electric utility and its facilities, (k) changes from projected future load requirements, (l) increases in costs and uncertain availability of capital, (m) shifts in the availability and relative costs of different fuels (including the cost of natural gas and nuclear fuel), (n) changes in the electric market structure for neighboring electric grids, such as the energy imbalance market operated by the CAISO, (o) sudden and dramatic increases in the price of energy purchased on the open market that may occur in times of high peak demand in an area of the country experiencing such high peak demand, such as has occurred in the past in California, (p) issues relating to risk management procedures and practices with respect to, among other things, the purchase and sale of natural gas, energy and transmission capacity, (q) other legislative changes, voter initiatives, referenda and statewide propositions, (r) effects of the changes in the economy, population and demand of customers within a utility’s service area, (s) effects of possible manipulation of the electric markets, (t) acts of terrorism or cyber-terrorism impacting a utility and/or significant load customers, (u) changes to the climate; (v) natural disasters or other physical calamities, including, but not limited to, earthquakes, droughts, severe weather, floods and wildfires, and potential liabilities of electric utilities in connection therewith, and (w) adverse impacts to the market for insurance relating to recent wildfires and other calamities, leading to higher costs or prohibitively expensive coverage, or limited or unavailability of coverage for certain types of risk. Any of these factors (as well as other factors) could have an adverse effect on the financial condition of any given electric utility and likely will affect individual utilities in different ways.

The City is unable to predict what impact such factors will have on the business operations and financial condition of the Electric System, but the impact could be significant. Although this Official Statement includes a brief discussion of certain of these factors, this discussion does not purport to be comprehensive or definitive, and these matters are subject to change subsequent to the date hereof. Extensive information on the electric utility industry is available from the legislative and regulatory bodies and other sources in the public domain, and potential purchasers of the 2024 Second Series Bonds should obtain and review such information.

## RATINGS

Standard & Poor’s and Fitch Ratings are expected to assign ratings of “[ ]” and “[ ]”, respectively, to the 2024 Second Series Bonds. Such ratings reflect only the views of such organizations and any desired explanation of the significance of such ratings may be obtained from the rating agency furnishing the same. Generally, a rating agency bases its rating on the information and materials furnished to it and on investigations, studies and assumptions of its own. There is no assurance that any of such ratings will continue for any given period of time or that any of them will not be revised downward or withdrawn entirely by the respective rating agency, if in the judgment of such rating agency circumstances so warrant. Any such downward revision or withdrawal of such ratings may have an adverse effect on the market price of the 2024 Second Series Bonds.

## **MUNICIPAL ADVISOR**

PFM Financial Advisors LLC (the “Municipal Advisor”) has assisted the City with various matters relating to the planning, structuring and delivery of the 2024 Second Series Bonds. The Municipal Advisor is an independent financial advisory firm and is not engaged in the business of underwriting or distributing municipal securities or other public securities. The Municipal Advisor will receive compensation from the City contingent upon the sale and delivery of the 2024 Second Series Bonds. The Municipal Advisor has not undertaken to make an independent verification or to assume responsibility for the accuracy, completeness or fairness of the information contained in this Official Statement.

## **UNDERWRITING**

The 2024 Second Series Bonds were awarded to \_\_\_\_\_ (the “Underwriter”) pursuant to a competitive bidding held on \_\_\_\_\_, 2024. The 2024 Second Series Bonds were awarded to the Underwriter at a price of \$ \_\_\_\_\_, which price includes original issue premium of \$ \_\_\_\_\_ and is net of the underwriter’s discount of \$ \_\_\_\_\_. The Underwriter will purchase all of the 2024 Second Series Bonds if any are purchased. The Underwriter may offer and sell the 2024 Second Series Bonds to certain dealers at prices lower than the initial public offering prices, and the initial public offering prices may be changed from time to time by the Underwriter.

## **CONTINUING DISCLOSURE**

Pursuant to a Continuing Disclosure Agreement, dated as of February 1, 2024 (the “Continuing Disclosure Agreement”), by and between the City and the Trustee, the City has covenanted for the benefit of the holders and beneficial owners of the 2024 Second Series Bonds to provide certain financial information and operating data relating to the City and the Electric System by not later than seven months following the end of the City’s Fiscal Year (which Fiscal Year presently ends on June 30) (the “Annual Report”), commencing with the report for Fiscal Year [2023-24], and to provide notices of the occurrence of certain enumerated events. The Annual Report will be filed by the City or its agent with the Municipal Securities Rulemaking Board (“MSRB”) through the MSRB’s Electronic Municipal Market Access (“EMMA”) system. The notices of such events also will be filed by the City or its agent with the MSRB also through the EMMA system. The specific nature of the information to be contained in the Annual Report and the notices of events is set forth in “APPENDIX E – FORM OF CONTINUING DISCLOSURE AGREEMENT” herein. These covenants have been made in order to assist the Underwriters in complying with S.E.C. Rule 15c2-12.

The City has complied in all material respects with S.E.C. Rule 15c2-12 in the previous five years to provide annual reports and, if applicable, notices of certain events.

## **TAX MATTERS**

The Internal Revenue Code of 1986 (the “Code”) imposes certain requirements that must be met subsequent to the issuance and delivery of the 2024 Second Series Bonds for interest thereon to be and remain excluded pursuant to section 103(a) of the Code from the gross income of the owners thereof for federal income tax purposes. Noncompliance with such requirements could cause the interest on the 2024 Second Series Bonds to be included in the gross income of the owners thereof for federal income tax purposes retroactive to the date of issue of the 2024 Second Series Bonds. The City has covenanted in the Tenth Supplemental Indenture not to take any action or omit to take any action which, if taken or omitted, respectively, would adversely affect the exclusion of the interest on the 2024 Second Series Bonds from the gross income of the owners thereof for federal income tax purposes.

In the opinion of Norton Rose Fulbright US LLP, Bond Counsel, under existing law, interest on the 2024 Second Series Bonds is exempt from personal income taxes of the State of California and, assuming compliance with the aforementioned covenants, interest on the 2024 Second Series Bonds is excluded pursuant to section 103(a) of the Code from the gross income of the owners thereof for federal income tax purposes. Bond Counsel is of the further opinion that interest on the 2024 Second Series Bonds is not an item of tax preference for purposes of the federal alternative minimum tax on individuals. The Code contains other provisions that could result in tax consequences, upon which no opinion will be rendered by Bond Counsel, as a result of ownership of the 2024 Second Series Bonds or the inclusion in certain computations of interest that is excluded from gross income. In rendering the foregoing opinions, Bond Counsel will rely upon representations and certifications of the City made in certificates, dated the date of delivery of the 2024 Second Series Bonds, pertaining to the use, expenditure, and investment of the proceeds of such 2024 Second Series Bonds.

The initial public offering price of certain of the 2024 Second Series Bonds (the “Discount Bonds”) may be less than the amount payable on such 2024 Second Series Bonds at maturity. An amount equal to the difference between the initial public offering price of a Discount Bond (assuming that a substantial amount of the Discount Bonds of that maturity are sold to the public at such price) and the amount payable at maturity constitutes original issue discount to the initial purchaser of such Discount Bond. A portion of such original issue discount allocable to the holding period of such Discount Bond by the initial purchaser will, upon the disposition of such Discount Bond (including by reason of its payment at maturity), be treated as interest excludable from gross income, rather than as taxable gain, for federal income tax purposes, on the same terms and conditions as those for other interest on the 2024 Second Series Bonds described above. Such interest is considered to be accrued actuarially in accordance with the constant interest method over the life of a Discount Bond, taking into account the semiannual compounding of accrued interest, at the yield to maturity on such Discount Bond and generally will be allocated to an initial purchaser in a different amount from the amount of the payment denominated as interest actually received by the initial purchaser during the tax year.

However, such interest may be required to be taken into account in determining the amount of the branch profits tax applicable to certain foreign corporations doing business in the United States, even though there will not be a corresponding cash payment. In addition, the accrual of such interest may result in certain other collateral federal income tax consequences to, among others, financial institutions, life insurance companies, property and casualty insurance companies, S corporations with subchapter C earnings and profits, individual recipients of Social Security or Railroad Retirement benefits, individuals otherwise qualifying for the earned income tax credit, owners of an interest in a financial asset securitization investment trust, and taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry, or who have paid or incurred certain expenses allocable to, tax-exempt obligations. Moreover, in the event of the redemption, sale or other taxable disposition of a Discount Bond by the initial owner prior to maturity, the amount realized by such owner in excess of the basis of such Discount Bond in the hands of such owner (adjusted upward by the portion of the original issue discount allocable to the period for which such Discount Bond was held) is includable in gross income. Owners of Discount Bonds should consult with their own tax advisors with respect to the determination of accrued original issue discount on such Discount Bonds for federal income tax purposes and with respect to the state and local tax consequences of owning and disposing of Discount Bonds.

The purchase price of certain 2024 Second Series Bonds (the “Premium Bonds”) paid by an owner may be greater than the amount payable on such 2024 Second Series Bonds at maturity. An amount equal to the excess of a purchaser’s tax basis in a Premium Bond over the amount payable at maturity constitutes premium to such purchaser. The basis for federal income tax purposes of a Premium Bond in the hands of such purchaser must be reduced each year by the amortizable bond premium, although no federal income tax deduction is allowed as a result of such reduction in basis for amortizable bond premium. Such reduction

in basis will increase the amount of any gain (or decrease the amount of any loss) to be recognized for federal income tax purposes upon a sale or other taxable disposition of a Premium Bond. The amount of premium that is amortizable each year by a purchaser is determined by using such purchaser's yield to maturity (or, in some cases with respect to a callable 2024 Second Series Bond, the yield based on a call date that results in the lowest yield on such 2024 Second Series Bond). Purchasers of Premium Bonds should consult with their tax advisors with respect to the determination of amortizable bond premium on such Premium Bonds for federal income tax purposes and with respect to the state and local tax consequences of owning and disposing of such Premium Bonds.

The Code imposes a minimum tax of 15% on the adjusted financial statement income of certain large corporations, generally consisting of corporations (other than S corporations, regulated investment companies and real estate investment trusts) with more than \$1 billion in average annual adjusted financial statement income, determined over a three-year period. For this purpose, adjusted financial statement income generally consists of the net income or loss of the taxpayer set forth on the taxpayer's applicable financial statement for the taxable year, subject to various adjustments, but is not reduced for interest earned on tax-exempt obligations, such as the 2024 Second Series Bonds. Prospective purchasers that could be subject to this minimum tax should consult with their own tax advisors regarding the potential consequences of owning the 2024 Second Series Bonds.

Bond Counsel has not undertaken to advise in the future whether any events after the date of issuance of the 2024 Second Series Bonds may affect the tax status of interest on such 2024 Second Series Bonds or the tax consequences of the ownership of the 2024 Second Series Bonds. No assurance can be given that pending or future legislation, or amendments to the Code, if enacted into law, or any proposed legislation or amendments to the Code, will not contain provisions that could directly or indirectly reduce the benefit of the exemption of interest on the 2024 Second Series Bonds from personal income taxation by the State of California or of the exclusion of the interest on the 2024 Second Series Bonds from the gross income of the owners thereof for federal income tax purposes. Furthermore, Bond Counsel will express no opinion as to the effect on the exclusion from gross income of interest on the 2024 Second Series Bonds of any action taken or not taken after the date of such opinion without the approval of Bond Counsel.

Except as described above, Bond Counsel will express no opinion with respect to any federal, state or local tax consequences under present law, or proposed legislation, resulting from the receipt or accrual of interest on, or the acquisition or disposition of, the 2024 Second Series Bonds. Prospective purchasers of the 2024 Second Series Bonds should be aware that the ownership of tax-exempt obligations such as the 2024 Second Series Bonds may result in collateral federal tax consequences to, among others, financial institutions, life insurance companies, property and casualty insurance companies, certain foreign corporations doing business in the United States, S corporations with subchapter C earnings and profits, individual recipients of Social Security or Railroad Retirement benefits, individuals otherwise qualifying for the earned income tax credit, owners of an interest in a financial asset securitization investment trust, corporations subject to the alternative minimum tax on adjusted financial statement income, and taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry, or who have paid or incurred certain expenses allocable to, tax-exempt obligations. Prospective purchasers should consult their own tax advisors as to the applicability of these consequences to their particular circumstances.

Bond Counsel's opinions are not a guarantee of a result, but represent its legal judgment based upon its review of existing statutes, regulations, published rulings and court decisions and the covenants of the City described above. No ruling has been sought from the Internal Revenue Service (the "Service") with respect to the matters addressed in the opinion of Bond Counsel, and Bond Counsel's opinion is not binding on the Service. The Service has an ongoing program of auditing the tax-exempt status of the interest on municipal obligations. If an audit of the 2024 Second Series Bonds is commenced, under current procedures the Service is likely to treat the City as the "taxpayer," and the owners would have no right to participate

in the audit process. In responding to or defending an audit of the tax-exempt status of the interest on the 2024 Second Series Bonds, the City may have different or conflicting interests from the owners of such 2024 Second Series Bonds. Public awareness of any future audit of the 2024 Second Series Bonds could adversely affect the value and liquidity of such 2024 Second Series Bonds during the pendency of the audit, regardless of the ultimate outcome.

Existing law may change so as to reduce or eliminate the benefit to holders of the 2024 Second Series Bonds of the exclusion of interest thereon from gross income for federal income tax purposes. Proposed legislative or administrative action, whether or not taken, could also affect the value and marketability of the 2024 Second Series Bonds. Prospective purchasers of the 2024 Second Series Bonds should consult with their own tax advisors with respect to any proposed changes in tax law.

A copy of the proposed form of opinion to be delivered by Bond Counsel in connection with the issuance of the 2024 Second Series Bonds is included in Appendix F.

### **LITIGATION**

There is no litigation or action of any nature now pending against the City or, to the knowledge of its respective officers, threatened, seeking to restrain or enjoin the issuance, sale, execution or delivery of the 2024 Second Series Bonds or in any way contesting or affecting the validity of the 2024 Second Series Bonds or any proceedings of the City taken with respect to the issuance or sale thereof, or the pledge or application of any moneys or security provided for the payment of the 2024 Second Series Bonds or the use of 2024 Second Series Bond proceeds. There is no litigation pending, or to the best knowledge of the City, threatened, questioning the existence of the City or the title of the officers of the City to their respective offices. Except as otherwise disclosed herein, the City believes that there is no litigation pending, or to the best knowledge of the City, threatened, which materially questions or affects the financial condition of the Electric System.

### **ELECTRIC SYSTEM FINANCIAL STATEMENTS**

The audited financial statements of the Electric System for the Fiscal Year ended June 30, 2023 are included in Appendix B to this Official Statement. The City has not requested, and CliftonLarsonAllen LLP (the "Auditor"), the independent auditor of such audited financial statements, has not given its consent to the inclusion in Appendix B of its report on the audited financial statements for the Fiscal Year ended June 30, 2023. The Auditor has not been engaged to perform, and has not performed, since the date of its report included in Appendix B, any procedures on the financial statements addressed in that report. The Auditor also has not performed any procedures relating to this Official Statement. A complete copy of the City's most recent Annual Comprehensive Financial Report may be obtained from the City.

### **APPROVAL OF LEGAL PROCEEDINGS**

The issuance of the 2024 Second Series Bonds is subject to the approving opinion of Norton Rose Fulbright US LLP, Bond Counsel to the City, to be delivered in substantially the form set forth in Appendix F herein. Certain legal matters will be passed upon for the City by the City Attorney of the City of Glendale.

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**EXECUTION AND DELIVERY**

The execution and delivery of this Official Statement has been authorized by the City.

CITY OF GLENDALE, CALIFORNIA

By: \_\_\_\_\_  
Director of Finance and Information Technology



**NOTICE INVITING BIDS**

**\$(PAR AMOUNT)\*  
CITY OF GLENDALE, CALIFORNIA  
Electric Revenue Bonds, 2024 Second Series**

**NOTICE IS HEREBY GIVEN** that bids as described herein will be received by the Director of Finance and Information Technology of the City of Glendale, California (the “City”), or his designee, for the purchase of all, but not less than all, of the City of Glendale, California Electric Revenue Bonds, 2024 Second Series (the “Bonds”), more particularly described herein.

The bids will be received in the form, in the manner and up to the time specified below (unless postponed or cancelled as described herein):

Date and Time: [\_\_\_\_\_] , 2024  
8:00 a.m., California time

Electronic Bids: Electronic proposals may be submitted through the BiDCOMP™/PARITY® electronic bid submission system of Ipreo, at [www.newissuehome.i-deal.com](http://www.newissuehome.i-deal.com). Ipreo will act as agent of the bidder and not of the City in connection with the submission of bids, and the City assumes no responsibility or liability for bids submitted through Ipreo’s system. See “Electronic Bidding” herein.

No Facsimile, Hand Delivery or Sealed Bids: No facsimile, hand delivery or sealed bids will be accepted.

No bid will be received after the applicable time specified above. To the extent any instructions or directions set forth in Ipreo conflict with this Notice Inviting Bids, the terms of this Notice Inviting Bids shall control. Further information about Ipreo, including qualification, registration, rules and any fee charged, may be obtained from Ipreo at (877) 588-5030.

**Type of Bid Allowed**

Subject to the bid requirements described in this Notice Inviting Bids, conforming bids for the Bonds may be submitted on only an “all-or-none” basis for all of the Bonds, and if such bid is accepted by the City, the bidder will be required to purchase all of the Bonds in accordance with such bid. All bids must be unconditional.

**Receipt of Bids and Award of Bonds**

Bids will be received in electronic form only and solely through the electronic bid submission system of Ipreo. The City reserves the right to reject any and all bids and to waive any irregularity or error in any bid. No bid may be withdrawn after the time set for the closing of bids. The bids will be received at the above time and date. The Director of Finance and Information Technology, or his designee, acting on behalf of the City, will take official action awarding the

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\* Preliminary, subject to change.

Bonds or rejecting all bids with respect to the Bonds not later than 2 hours after the time established for receipt of bids for the Bonds, unless such time period is waived by the winning bidder.

### **Purpose of the Bond Issues**

The Bonds are being issued by the City to provide moneys for (i) paying the costs (a) to further develop and to construct the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City's existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) of acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) of acquisition and construction of certain improvements to the City's electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, including any necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City, in each case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City, (ii) to make a deposit to the Parity Reserve Fund under the Indenture of Trust (as defined below), and (iii) to pay the costs of issuance of the Bonds.

### **Authority for Issuance**

The Bonds are authorized and will be issued pursuant to Article XXVI of the City Charter, an Ordinance adopted by the City Council of the City on [\_\_\_\_], 2024 (the "Ordinance"), and an Indenture of Trust, dated as of February 1, 2000, by and between the City and The Bank of New York Mellon Trust Company, N.A., as successor trustee (the "Trustee"), as supplemented and amended, including as supplemented by a Tenth Supplement to Indenture of Trust, to be dated as of August 1, 2024, relating to the Bonds (collectively, the "Indenture of Trust").

**Bidders are referred to the Indenture of Trust and the Preliminary Official Statement for definitions of terms and further information regarding the Bonds.**

### **Security; Limited Obligations**

The Bonds are an obligation solely payable from the Electric Works Revenue Fund of the City and certain other funds as provided in the Indenture of Trust. The Bonds are secured by a pledge of and lien upon Net Income of the Electric System and will be on a parity with any other obligations (including other revenue bonds) of the Electric System payable from Net Income of the Electric System issued from time to time pursuant to the terms of the Indenture of Trust.

The Bonds are being issued on a parity with any of the City's Electric Revenue Bonds, 2016 Refunding Bonds (the "2016 Refunding Bonds"), currently outstanding in the aggregate principal amount of \$[\_\_\_\_], the City's Electric Revenue Bonds, 2024 Bonds (the "2024 Bonds"), currently outstanding in the aggregate principal amount of \$[\_\_\_\_], and the City's Electric Revenue Bonds, 2024 Refunding Bonds (the "2024 Refunding Bonds"), currently outstanding in the aggregate principal amount of \$[\_\_\_\_]. The 2016 Refunding Bonds, the 2024 Bonds and the 2024 Refunding Bonds are collectively referred to herein as the "Outstanding Bonds." The City may issue additional bonds from time to time in accordance with the Indenture

of Trust. See “SECURITY AND SOURCES OF PAYMENT FOR THE BONDS - Additional Bonds” in the Preliminary Official Statement.

The City has covenanted in the Indenture of Trust that the rates to be charged for services furnished by the Electric System shall be fixed so as to provide Gross Revenues for each Fiscal Year at least sufficient to pay, as the same become due, the principal of and interest on the Bonds (and the Outstanding Bonds and any parity bonds hereafter issued) and the Parity Obligations for such Fiscal Year and all other obligations and indebtedness payable from the Electric Works Revenue Fund for such Fiscal Year (including the payment of any amounts owing to any provider of any surety bond, insurance policy or letter of credit with respect to the Bonds (and the Outstanding Bonds and any parity bonds hereafter issued) or any Parity Obligations, which amounts are payable from the Electric Works Revenue Fund) or from any fund derived therefrom, and also the Maintenance and Operating Expenses for such Fiscal Year, and shall be so fixed that the Net Income of the Electric System for each Fiscal Year shall be at least equal to 1.10 times the amount necessary to pay principal and interest (including mandatory sinking account redemption payments) as the same become due, on all Bonds (and the Outstanding Bonds and any parity bonds hereafter issued) and any Parity Obligations for such Fiscal Year.

“Gross Revenues” pursuant to the Indenture of Trust means all revenues, charges, income and receipts derived by the Glendale Water and Power (the “Department”) from the operation of the Electric System or arising from the Electric System (including all revenues, charges, income and receipts received by the Department from the services, facilities and distribution of electric energy by the Department), including, but not limited to (i) income from investments and (ii) only for the purposes of determining compliance with the rate covenant in the Indenture, the amounts on deposit in any unrestricted funds of the Electric System designated by the City Council by resolution (or by approval of a budget of the Electric Works Revenue Fund providing for such transfer) and available for the purpose of paying Maintenance and Operating Expenses and/or Debt Service on the Bonds and/or any Parity Obligations then outstanding, but excepting therefrom all refundable charges and deposits to secure service.

**The general fund of the City is not liable for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon, nor is the credit or taxing power of the City pledged for the payment of any Bond, any premium thereon upon redemption prior to maturity or interest thereon. The Owner of any Bond shall not have the right to compel the exercise of the taxing power by the City or the forfeiture of any of its property. The principal of and interest on the Bonds and any premium upon the redemption of any thereof prior to maturity are not a debt of the City nor a legal or equitable pledge, charge, lien or encumbrance upon any of its property or upon any of its income, receipts or revenues, except the Net Income and other funds that are pledged under the Indenture of Trust to the payment of the Bonds, interest thereon and any premium upon redemption.**

### **Parity Reserve Fund**

Pursuant to the Indenture of Trust, the City will maintain the Parity Reserve Fund in an amount equal to the Reserve Fund Requirement, less any moneys on deposit in an unrestricted fund or account of the Electric System as permitted in the definition of “Reserve Fund Requirement.”

“Reserve Fund Requirement” is defined in the Indenture of Trust to mean, as of any date of determination and excluding therefrom any Bonds, Outstanding Bonds, any parity bonds hereafter issued or Parity Obligations for which no reserve fund is to be maintained or for which a separate reserve fund is to be maintained, the least of (a) ten percent (10%) of the issue price of the Bonds, Outstanding Bonds, any parity bonds hereafter issued and Parity Obligations to be secured by the Parity Reserve Fund as determined under the Internal Revenue Code of 1986 (the “Code”), (b) the maximum Annual Debt Service for the current or any subsequent year on all Bonds, Outstanding Bonds and Parity Obligations to be secured by the Parity Reserve Fund, or (c) one hundred twenty-five percent (125%) of the Average Annual Debt Service on all Bonds, Outstanding Bonds and Parity Obligations to be secured by the Parity Reserve Fund, all as computed and determined by the City; provided, that with respect to such least amount, up to fifty percent (50%) of such least amount may be held in any unrestricted fund or account of the Electric System that is not pledged to secure the payment of the Bonds, Outstanding Bonds and any Parity Obligations; provided further, that such requirement (or any portion thereof) may be provided by the City delivering to the Trustee for credit to the Parity Reserve Fund one or more policies of municipal bond insurance or surety bonds issued by a municipal bond insurer if the obligations insured by such insurer have ratings at the time of issuance of such policy or surety bond equal to “Aaa” assigned by Moody’s and “AAA” assigned by Standard & Poor’s (and if such insurance company is rated by A.M. Best & Company, such insurance company is rated in the highest rating category by A.M. Best & Company) or by a letter of credit issued by a bank or other institution if the obligations issued by such bank or other institution have ratings at the time of issuance of such letter of credit equal to “Aa” or higher assigned by Moody’s or “AA” or higher assigned by Standard & Poor’s.

At the time of issuance of the Bonds, the Reserve Fund Requirement will be satisfied to the maximum extent permitted in the definition of “Reserve Fund Requirement,” which will be approximately \$[\_\_\_\_\_]\*.

The Parity Reserve Fund is pledged to, and shall be used solely for, the purpose of paying the principal of and interest on the Bonds (and the Outstanding Bonds and parity bonds hereafter issued) and any Parity Obligations secured by the Parity Reserve Fund in the event that money in the Parity Obligation Payment Fund or any comparable fund established for the payment of principal and interest on any Parity Obligations secured thereby is insufficient therefor, and for that purpose money shall be transferred from the Parity Reserve Fund to the Parity Obligation Payment Fund. Whenever money is transferred from the Parity Reserve Fund, an equal amount of money shall be transferred to the Parity Reserve Fund from the first available money in the Electric Works Revenue Fund (after the payment of Maintenance and Operating Expenses and after transfers to the Parity Obligation Payment Fund) if required to bring the balance on deposit in the Parity Reserve Fund up to the Reserve Fund Requirement.

### **No Municipal Bond Insurance**

THE SUCCESSFUL BIDDER SHALL NOT PURCHASE MUNICIPAL BOND INSURANCE IN CONNECTION WITH THE BONDS.

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\* Preliminary, subject to change.

## **Book-Entry Only**

The Bonds will be issued as fully registered bonds and, when issued, will be initially registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). DTC will act as security depository for the Bonds. Individual purchases of the Bonds will be made in book-entry form only, in denominations of \$5,000 principal amount or any integral multiple thereof. Payments of principal of, interest and premium, if any, on the Bonds will be paid by the Trustee to DTC, which is obligated in turn to remit such principal, premium, if any, and interest to its DTC Participants for subsequent disbursement to the beneficial owners of the Bonds.

## **Interest Payment Dates**

The Bonds will be dated the Date of Delivery, and interest will be payable semiannually on each February 1 and August 1, commencing February 1, 2025.

## Principal Amortization

The Bonds shall be subject to principal amortization through serial maturities (and, if applicable, as provided herein, term bonds) maturing on February 1 in the following years and amounts subject to the adjustments described herein:

<u>February 1</u> 2025	<u>Principal</u> <u>Amount*</u> \$	<u>February 1</u>	<u>Principal</u> <u>Amount*</u> \$
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\* Preliminary, subject to adjustments as described herein. In addition, the City anticipates distributing an updated Maturity Schedule prior to the date scheduled for the receipt of bids, as described under "Adjustment of Principal Amounts and Amortization Schedule."

## Adjustment of Principal Amounts and Amortization Schedule

The principal amounts for the Bonds set forth in this Notice Inviting Bids reflect certain estimates of the City and its Municipal Advisor with respect to the likely interest rates of the winning bid and the net original issue premium contained in the winning bid. The principal amortization schedule (the "Maturity Schedule") may be changed prior to the time bids are to be received and, if adjustments are made, bidders must bid on the basis of the adjusted schedule. Potential bidders will be notified via Ipreo not later than 1:00 p.m. (California time) on the business day preceding the date then prescribed for the receipt of bids of any change to the Maturity Schedule for the Bonds to be utilized for the bidding process.

After selecting the winning bid, the principal amount of the Bonds and related amortization schedule may be adjusted by the City in \$5,000 increments as necessary in the determination of the City's Municipal Advisor to reflect the actual interest rates and any net original issue premium in the winning bid and to achieve the City's debt structuring objectives. Any such adjustment will be communicated to the winning bidder within four hours after acceptance of the winning bid.

NO PURCHASER MAY WITHDRAW ANY BID OR CHANGE THE INTEREST RATES IN ITS BID OR THE REOFFERING PRICES IN ITS ISSUE PRICE CERTIFICATE AS A RESULT OF ANY CHANGE MADE TO THE PRINCIPAL PAYMENTS OF THE BONDS IN ACCORDANCE WITH THIS NOTICE INVITING BIDS. FURTHER, IF THE CITY CHANGES THE MATURITY SCHEDULE FOR THE BONDS AFTER THE RECEIPT OF

BIDS, THE UNDERWRITER'S DISCOUNT, EXPRESSED IN DOLLARS PER THOUSAND DOLLAR, WILL BE HELD CONSTANT. THE CITY WILL NOT BE RESPONSIBLE, IF AND TO THE EXTENT THAT, ANY ADJUSTMENT AFFECTS (i) THE NET COMPENSATION TO BE REALIZED BY THE PURCHASER OR (ii) THE TRUE INTEREST COST OF THE WINNING BID OR THE RANKING OF ANY BID RELATIVE TO OTHER BIDS.

### **Serial Bonds and/or Term Bonds; Mandatory Sinking Fund Redemption**

Bidders may elect to structure the issue to include term bonds, which term bonds, if selected by the winning bidder, will be subject to mandatory sinking fund redemption prior to maturity, in the years and amounts shown above (as same may be adjusted, as described above). If the Bonds are awarded to a bidder and no term bonds are designed in the winning bid, the Bonds will mature serially as shown in the preceding schedule (as same may be adjusted, as described above).

If the winning bidder designates principal amounts to be combined into one or more term bonds, each such term bond shall be subject to mandatory sinking fund redemption commencing on February 1 of the first year which has been combined to form such term bond and continuing on February 1 in each year thereafter until the stated maturity date of that term bond. The amount redeemed in any year shall be equal to the principal amount for such year set forth in the table above under "Principal Amortization," as adjusted in accordance with the provisions described above under "Adjustment of Principal Amounts and Amortization Schedule." Bonds to be redeemed in any year by mandatory sinking fund redemption shall be redeemed in part at par and shall be selected by lot from among the Bonds of the applicable maturity then subject to sinking fund redemption. The City, at its option, may credit against any mandatory sinking fund redemption requirement term bonds of the maturity then subject to redemption which have been purchased and cancelled by the City or have been redeemed and not theretofore applied as a credit against any mandatory sinking fund redemption requirement.

### **Optional Redemption**

The Bonds maturing on or prior to February 1, 20[ ] are not subject to redemption prior to maturity. The Bonds maturing on or after February 1, 20[ ] are subject to redemption prior to maturity, at the option of the City, as a whole or in part on February 1, 20[ ] or on any date thereafter, in any order of maturity as directed in writing by the City and by lot within a maturity, from funds derived by the City from any legal source, at a redemption price equal to 100% of the principal amount of the Bonds to be redeemed, together with accrued interest to the redemption date.

### **Notice of Redemption**

Notice of redemption will be mailed, postage prepaid, to (i) the registered Owners of the Bonds and (ii) one or more information services, in each case at least 30 days but not more than 60 days prior to the redemption date. Notice of redemption will also be given by telecopy, certified, registered or overnight mail to certain securities depositories one day prior to the mailing of notice of redemption to the Owners and the information services. The actual receipt by the Owner of any Bond of notice of such redemption shall not be a condition precedent to the redemption, and failure to receive such notice shall not affect the validity of the proceedings for the redemption of such Bonds or the cessation of interest on the redemption date.

## **Trustee**

The Bank of New York Mellon Trust Company, N.A., Los Angeles, California, is the Trustee for the payment of principal of, premium, if any, and interest on the Bonds and for the registration of the Bonds.

## **Legal Opinion**

The legal opinion of Norton Rose Fulbright US LLP, Bond Counsel, will be furnished to the winning bidder at the time of delivery of the Bonds, without charge to the winning bidder.

## **Bidding Procedure; Confirmation of Bid**

Only electronic bids submitted via Ipreo will be accepted. No other provider of electronic bidding services will be accepted. No bid delivered in person or by facsimile directly to the City will be accepted. Each electronic bid submitted via Ipreo for the purchase of the Bonds shall be deemed an offer to purchase the Bonds in response to this Notice Inviting Bids, and shall be binding upon the bidder as if made by a signed, sealed bid delivered to the City. The successful bidder must confirm the details of such bid by a signed copy of Appendix A of this Notice Inviting Bids delivered by email to the City's Municipal Advisor at [berwangerm@pfm.com](mailto:berwangerm@pfm.com) and [carbonej@pfm.com](mailto:carbonej@pfm.com) immediately after being notified by the City of being the winning bidder, the original of which must be received by the Director of Finance and Information Technology of the City, or his designee, on the following business day at the address shown on Appendix A of this Notice Inviting Bids. Failure to deliver this confirmation does not relieve the bidder of its obligation to complete the purchase of the Bonds.

## **Electronic Bidding**

Electronic proposals must be submitted through Ipreo. If any provision of this Notice Inviting Bids conflicts with information provided by Ipreo, this Notice Inviting Bids shall control. Each bidder will be solely responsible for making necessary arrangements to access Ipreo for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice Inviting Bids. The City will not have any duty or obligation to provide or assure access to Ipreo to any bidder, and the City will not be responsible for proper operation of, or have any liability for, any delays, interruptions or damages caused by use of Ipreo or any incomplete, inaccurate or untimely bid submitted by any bidder through Ipreo. The City is permitting use of Ipreo as a communication mechanism, and not as an agent of the City, to facilitate the submission of electronic bids for the Bonds. Ipreo is acting as an independent contractor, and is not acting for or on behalf of the City. The City is not responsible for ensuring or verifying bidder compliance with any procedures established by Ipreo. The City may regard the electronic transmission of a bid through Ipreo (including information regarding the purchase price for the Bonds or the interest rates for any maturity of the Bonds) as though the information were submitted and executed on the bidder's behalf by a duly authorized signatory. The City is not bound by any advice of or determination by Ipreo to the effect that any particular bid complies with the terms of this Notice Inviting Bids. All costs and expenses incurred by prospective bidders in connection with their submission of bids through Ipreo are the sole responsibility of such bidders, and the City is not responsible for any such costs or expenses. Further information about Ipreo, including any fee charged to the bidder, may be obtained from Ipreo at (877) 588-5030. The City assumes no



responsibility or liability for bids submitted through Ipreo. Without limiting the foregoing, the City assumes no responsibility for any error contained in any bid submitted electronically or for failure of any bid to be transmitted, received or opened by the time for receiving bids, and each bidder expressly assumes the risk of any incomplete, illegible, untimely or nonconforming bid submitted by electronic transmission by such bidder, including, without limitation, by reason of garbled transmissions, mechanical failure, engaged telecommunications lines, or any other cause arising from submission by electronic transmission. The City shall be entitled to assume that any bid submitted Ipreo has been made by a duly authorized agent of the bidder.

### **All-or-None Bids Only**

Bidders only may bid to purchase all maturities of the Bonds. See Appendix A hereto. No bid will be considered which does not offer to purchase all of the Bonds. Each bid must specify an annual rate of interest, a reoffering price and a reoffering yield for each maturity and a dollar purchase price for the entire issue of the Bonds.

### **Interest Rates and Minimum Purchase Price**

Bidders must specify a rate of interest for each maturity of the Bonds. The rates of interest must be expressed in multiples of one-eighth (1/8) or one-twentieth (1/20) of one percent (1%), and no interest rate can exceed six percent (6.0%) per annum. **All Bonds of the same maturity must bear the same rate of interest. A zero rate of interest cannot be named. The interest rate specified for any maturity of Bonds maturing February 1, 20[ ] and thereafter must be greater than or equal to [ ]%. No bid that contains a reoffering price for any single maturity of less than 100% of the par will be considered.**

### **Bid Procedure and Basis of Award**

Subject to the right reserved to the City to reject any or all bids, the Bonds will be sold to the bidder whose bid produces the lowest True Interest Cost for the City and otherwise complies with this Notice Inviting Bids. The True Interest Cost for the Bonds will be determined by doubling the semi-annual interest rate, using a 360-day year, compounded semiannually, necessary to discount the semi-annual debt service payments from their respective payment dates to the dated date of the Bonds and to the aggregate purchase price to be paid to the City. For the purpose of calculating the True Interest Cost, the principal amount of Bonds established for mandatory sinking fund redemption as part of a term bond shall be treated as a serial maturity in each year. **Pursuant to the Ordinance, the maximum interest rate on any maturity of Bonds shall not exceed [ ] percent ([ ]%) per annum.**

### **Bid Security and Delivery and Payment for Bonds**

A bid security (good faith deposit) is required in the amount of \$[ ] for the Bonds. Bid security must be in the form of a wire transfer to the City as instructed by the Municipal Advisor, no later than 24 hours after the City has notified the successful bidder of the award. If not so received, the bid of the lowest bidder will be rejected and the City may direct the second lowest bidder to submit a Good Faith Deposit and thereafter may award the sale of the Bonds to the same. No interest on the bid security will accrue to the winning bidder. The bid security will be applied

to the purchase price of the Bonds. If the winning bidder fails to purchase the Bonds, the bid security may be retained by the City.

The balance of the purchase price for the Bonds shall be paid in Federal Funds or equivalent immediately available funds. Notwithstanding the foregoing, should a winning bidder fail to pay for the Bonds awarded to it at the price and on the date agreed upon, the City retains the right to seek further compensation for damages sustained as a result.

Delivery of the Bonds is expected to occur on the Date of Delivery. The Bonds shall be delivered to the Trustee for deposit with DTC. Payment on the delivery date shall be made in an amount equal to the price bid for the Bonds awarded to the applicable bidder, less the amount of the bid security provided by such bidder.

### **Information Required from Winning Bidders**

By making a bid for the Bonds, the winning bidder agrees (a) to provide to the City, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid in the form set forth in Appendix A of this Notice Inviting Bids, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement, (b) to disseminate to all members of the underwriting syndicate, if any, copies of the final Official Statement, (c) to promptly file a copy of the final Official Statement with Municipal Securities Rulemaking Board, and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to ultimate purchasers.

### **Establishment of Issue Price (Hold-the-Offering Price Rule Will Apply if Competitive Sale Requirements are Not Satisfied).**

(a) The applicable winning bidder shall assist the City in establishing the issue price of the Bonds and shall execute and deliver to the City by the closing date an issue price certificate substantially in the form set forth in Appendix B hereto setting forth the reasonably expected initial offering price to the public, together with the supporting pricing wires or equivalent communications, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the City and Bond Counsel. All actions to be taken by the City under this Notice Inviting Bids to establish the issue price of the Bonds may be taken on behalf of the City by the City's Municipal Advisor identified herein and any notice or report to be provided to the City may be provided to the City's Municipal Advisor.

(b) The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) the City shall disseminate this Notice Inviting Bids to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;

- (3) the City may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the City anticipates awarding the sale of the Bonds to the applicable bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice Inviting Bids.

Any bid submitted pursuant to this Notice Inviting Bids shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.

(c) In the event that the competitive sale requirements for the Bonds are not satisfied, the City shall so advise the applicable winning bidder. In such event, the City intends to treat the initial offering price to the public as of the sale date of each maturity of the Bonds as the issue price of that maturity (the “hold-the-offering-price rule”). The City shall promptly advise the applicable winning bidder, at or before the time of award of the Bonds, if the competitive sale requirements were not satisfied, in which case the hold-the-offering-price rule shall apply to the Bonds. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied and the hold-the-offering-price rule applies. In the event that the competitive sale requirements are not satisfied, the issue price certificate shall be modified as necessary in the reasonable judgment of Bond Counsel and the City.

(d) By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule applies to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

Such winning bidder will advise the City promptly after the close of the fifth (5th) business day after the sale date whether it has sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

(e) The City acknowledges that, in making the representations set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the

Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in the third-party distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule as applicable to the Bonds.

(f) By submitting a bid, each bidder confirms that:

- (1) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable, to comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the winning bidder and as set forth in the related pricing wires,
- (2) any agreement among underwriters or selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the winning bidder or the underwriter and as set forth in the related pricing wires.

(g) Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice Inviting Bids. Further, for purposes of this section of the Notice Inviting Bids:

- (1) “maturity” means Bonds with the same credit and payment terms; Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate maturities,
- (2) “public” means any person other than an underwriter or a related party,

- (3) “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public),
- (4) a purchaser of any of the Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (5) “sale date” means the date that the Bonds are awarded by the City to the winning bidder.

### **Preliminary and Final Official Statement**

The City has approved a Preliminary Official Statement, dated [\_\_\_\_], 2024, which the City has “deemed final” for purposes of Rule 15c2-12 (the “Rule”) of the Securities and Exchange Commission, although subject to revision, amendment and completion in a final Official Statement in conformity with such Rule. All bidders must review the Preliminary Official Statement (and any amendments or supplements thereto) prior to participating in the bidding.

Within seven (7) business days after the date of award of the Bonds, the winning bidder of the Bonds will be furnished with a reasonable number of copies (not to exceed 200) of the Official Statement, without charge. If the purchaser requests additional copies of the Official Statement within two (2) days after the award of the Bonds, the City will supply such requested additional copies of the Official Statement at the expense of the purchaser. The purchaser of the Bonds may elect to receive the Official Statement in electronic form.

### **Continuing Disclosure**

To assist bidders in complying with the Rule, the City will undertake, pursuant to a Continuing Disclosure Agreement, to provide certain annual financial information and notices of the occurrence of certain enumerated events. A form of the Continuing Disclosure Agreement is set forth in the Preliminary Official Statement and will also be set forth in the final Official Statement. See “Continuing Disclosure” in the Preliminary Official Statement.

## **Certificate**

The City will provide to the winning bidder of the Bonds a certificate, signed by a responsible officer, confirming that, at the time of the acceptance of its bid for the Bonds and at the time of delivery of the Bonds, the Preliminary Official Statement and the final Official Statement (together with any amendments or supplements), respectively, did not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made therein, in the light of the circumstances under which they were made, not misleading (with customary exceptions for certain information contained in the Official Statement).

## **Right of Rejection**

The City reserves the right, in its discretion, to reject any and all bids, including any bids not conforming to this Notice Inviting Bids or not in the form of the Official Bid Form, and to waive any irregularity or informality in any bid.

## **Prompt Award**

The City will award the Bonds or reject all bids not later than two hours after the expiration of the time herein prescribed for the receipt of proposals, unless such time of award is waived by the winning bidder.

## **California Debt and Investment Advisory Commission**

The winning bidder will be required to pay any fees relating to the Bonds due to the California Debt and Investment Advisory Commission (“CDIAC”) under California law.

## **Blue Sky Laws**

The winning bidder of the Bonds will be responsible for the payment of any fees for qualification of the Bonds for sale under the securities or “Blue Sky” laws of any state. The winning bidder may not offer to sell, or solicit any offer to buy, Bonds in any jurisdiction where it is unlawful for such winning bidder to make such offer, solicitation or sale, and the winning bidder shall comply with the Blue Sky and other securities laws and regulations of the states and jurisdictions in which the winning bidder sells the Bonds. Bidders shall not offer to sell or solicit an offer to buy, nor shall the winning bidder sell any Bonds, in any jurisdiction where the Blue Sky or other securities laws and regulations of such jurisdiction require the payment of a fee prior to taking any such action if such fee has not been paid.

## **CUSIP Numbers**

It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the winning bidder thereof to accept delivery of and pay for the Bonds in accordance herewith. The City’s Municipal Advisor shall apply for CUSIP numbers in a timely manner. All expenses for the assignment and printing of CUSIP numbers for the Bonds shall be paid by the City.

## **No Litigation**

There is no litigation pending concerning the validity of the Bonds, the corporate existence of the City, or the title of the officers thereof to their respective offices, and the City will furnish to the winning bidder a no-litigation certificate certifying to the foregoing as of and at the time of the delivery of the Bonds.

## **Tax-Exempt Status**

If after the date of this Notice Inviting Bids but prior to the delivery of the Bonds (i) the interest received by any private holder from bonds of the same type and character as the Bonds shall be declared to be taxable (either at the time of such declaration or at any future date) under any federal income tax laws, by the terms of such law or by ruling of a federal income tax authority or official which is followed by the Internal Revenue Service, or by decision of any federal court, or (ii) any federal income tax law is enacted which will have a substantial adverse tax effect on owners of the Bonds as such owners, the winning bidder may, at its option, prior to the tender of the Bonds by the City, be relieved of its obligation to purchase the Bonds awarded to it and in such case the bid security provided by such bidder will be returned.

## **Modification, Postponement or Cancellation of Sale**

The City reserves the right to modify, postpone or cancel the sale of the Bonds at or prior to the time bids are to be received with respect to the Bonds. Notice of such modification, postponement or cancellation will be given through Ipreo as soon as practicable following such modification, postponement or cancellation. If the sale is postponed, notice of a new sale date will be given through Ipreo prior to the time that bids are to be received. On any new sale date, any bidder may submit a bid for the purchase of Bonds, which shall be in conformity in all respects with the provisions of this Notice Inviting Bids except for the time or date and time of sale and any other changes announced through Ipreo.

Failure of any potential bidder to receive notice of modification, cancellation or postponement shall not affect the sufficiency of any such notice or affect the City's right to take the action described herein. If a sale is postponed only, any subsequent bid submitted by a bidder with respect to such sale will supersede any prior bid made. If a sale is cancelled, all bids with respect to such sale will be deemed cancelled.

## **Right of Cancellation by Winning Bidder**

The winning bidder of the Bonds shall have the right, at its option, to cancel its obligation to purchase the Bonds awarded to it if the City shall fail to execute the Bonds and tender the same for delivery within 60 days from the date of award thereof, and in such event such winning bidder shall be entitled to the return of its bid security.

## **Additional Information**

This Notice Inviting Bids, the Preliminary Official Statement and the Official Bid Form may be obtained from Ipreo. Copies of the Ordinance and the Indenture of Trust (including the Tenth Supplement to Indenture of Trust) will be furnished to any potential bidder upon request

made to the City's Municipal Advisor, Public Financial Management, Inc., Attention: Mike Berwanger, telephone: (213) 415-1642, or to the Director of Finance and Information Technology, 141 North Glendale Avenue, Room 346, Glendale, California 91206-4998, telephone: (818) 548-2085.

Date: [\_\_\_\_], 2024

Director of Finance and Information Technology,  
City of Glendale, California



**APPENDIX A**

**OFFICIAL BID FORM**

*[TO BE DELIVERED BY THE WINNING BIDDER]*

**CITY OF GLENDALE, CALIFORNIA  
Electric Revenue Bonds, 2024 Second Series**

\_\_\_\_\_, 2024

City Council of the City  
of Glendale, California  
c/o Director of Finance and Information Technology  
141 North Glendale Avenue  
Room 346  
Glendale, California 91206-4998

Ladies and Gentlemen:

Subject to the provisions of and in accordance with the terms of the Notice Inviting Bids, dated [\_\_\_\_], 2024, of the City of Glendale, California (the “City”) for its above-referenced bonds (the “Bonds”), which Notice Inviting Bids is incorporated herein and hereby made a part hereof:

We hereby confirm that we have agreed to purchase all, but not less than all, of the \$\_\_\_\_\_ aggregate principal amount of Bonds described in the Notice Inviting Bids and to pay therefor the amount of \$\_\_\_\_\_ constituting \_\_\_\_\_% (which percent is not less than 100%) of the par amount of the Bonds. .

This offer is for the Bonds bearing interest at the rates and in the form of serial bonds and, if applicable, term bonds as follows:

Balance of page intentionally left blank.

<b>February 1</b>	<b>Principal Amount*</b>	<b>Interest Rate</b>	<b>Reoffering Price</b>	<b>Reoffering Yield</b>	<b>Term Maturity Date (Check if applicable.)</b>
	\$				

\* Aggregate principal amount and principal amortization amounts may be adjusted by the City as set forth in the Notice Inviting Bids.

In the event the “competitive sale requirements” set forth in the Notice Inviting Bids are not met, we agree to comply with the hold-the-offering price rule described in the Notice Inviting Bids.

We acknowledge and agree that after we submit this proposal, the City may modify the aggregate principal amount of the Bonds and/or the principal amount of each maturity of the Bonds, subject to the limitations set forth in the Notice Inviting Bids.

We further acknowledge and agree that in the event that any adjustments are made to the principal amount of the Bonds, we will purchase all of the Bonds, taking into account such adjustments on the above specified terms of this bid for the Bonds.

As the winning bidder, we confirm that we have agreed to wire \$ \_\_\_\_\_ to the City as provided in the Notice Inviting Bids, as security against the undersigned bidder’s failure to comply with the terms of the bid.

As the winning bidder, we confirm that we have agreed to immediately furnish the additional information described under the caption “Information Required from Winning Bidder ” in the Notice Inviting Bids. As the winning bidder, we will (1) within 30 minutes after being notified of the verbal award of the Bonds, advise the City of the initial public offering prices of the Bonds; and (2) prior to delivery of the Bonds furnish a certificate, acceptable to Bond Counsel, Norton Rose Fulbright US LLP, as to the “issue price” of the Bonds in the form specified in the Notice Inviting Bids.

As the winning bidder, we confirm that we have agreed to provide to the City as soon as possible after the sale of the Bonds a complete list of syndicate members, if any, the actual allocation of the Bonds and the orders placed by the syndicate members, if any.

We have noted that payment of the purchase price of the Bonds is to be made in immediately available Federal Funds at the time of delivery of the Bonds.

If we have bid on behalf of a bidding syndicate, we represent that we have full and complete authority to submit the bid on behalf of our bidding syndicate and that the undersigned will serve as the lead manager for the group.

Only electronic copies of the final Official Statement for the Bonds will be provided to the winning bidder.

We further certify and declare under penalty of perjury under the laws of the State of California that our bid and this proposal are genuine and not a sham or collusive, nor made in the interest of or on behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any manner sought by collusion to secure for itself an advantage over any other bidder . Further, we did not consult with any other potential underwriter about this bid, and this bid was determined by us, independently, without regard to any other formal or informal agreement, if any, that we may have with the City (whether or not in connection with the sale and issuance of the Bonds).

Respectfully submitted,

\_\_\_\_\_  
Name of Bidder

By: \_\_\_\_\_

Name and Title: \_\_\_\_\_

(Names of other syndicate account members, if any, are listed below.)

**SYNDICATE ACCOUNT MEMBERS**

_____	_____
_____	_____
_____	_____

## APPENDIX B

[TO BE DELIVERED BY THE WINNING BIDDER]

§ \_\_\_\_\_  
CITY OF GLENDALE, CALIFORNIA  
ELECTRIC REVENUE BONDS, 2024 SECOND SERIES

### ISSUE PRICE CERTIFICATE

The undersigned, on behalf of \_\_\_\_\_ (the “**Purchaser**”), hereby certifies as set forth below with respect to the sale of the above-captioned obligations (the “**Bonds**”) of the City of Glendale, California (the “**City**”).

1. ***Reasonably Expected Initial Offering Price.***

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by the Purchaser are the prices listed in Schedule A (the “**Expected Offering Prices**”). The Expected Offering Prices are the prices for the Maturities of the Bonds used by the Purchaser in formulating its bid to purchase the Bonds. Attached as **Schedule B** is a true and correct copy of the bid provided by the Purchaser to purchase the Bonds.

(b) The Purchaser was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by the Purchaser constituted a firm offer to purchase the Bonds.

2. ***Defined Terms.***

(a) *Maturity* means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

(b) *Public* means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

(c) *Sale Date* means the first day on which there is a binding contract in writing for the sale of a Maturity of the Bonds. The Sale Date of the Bonds is \_\_\_\_\_, 2024.

(d) *Underwriter* means (i) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail or other third-party distribution agreement participating in the initial sale of the Bonds to the Public).

*[Signature page follows]*

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents the Purchaser's interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the City with respect to certain of the representations set forth in the tax certificate with respect to the Bonds and with respect to compliance with the federal income tax rules affecting the Bonds, and by Norton Rose Fulbright US LLP in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of the Internal Revenue Service Form 8038-G, and other federal income tax advice that it may give to the City from time to time relating to the Bonds.

**[PURCHASER]**

By: \_\_\_\_\_

Name:

Title:

Dated: \_\_\_\_\_, 2024

**SCHEDULE A**  
**EXPECTED OFFERING PRICES**  
*(Attached)*



**SCHEDULE B**  
**COPY OF UNDERWRITER'S BID**  
*(Attached)*

TENTH SUPPLEMENT TO  
INDENTURE OF TRUST

by and between

CITY OF GLENDALE, CALIFORNIA

and

THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A.,

as Trustee

RELATING TO CITY OF GLENDALE, CALIFORNIA

ELECTRIC REVENUE BONDS, 2024 SECOND SERIES

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Dated as of [August] 1, 2024

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(Supplemental to the Indenture of Trust dated as of February 1, 2000)

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EXHIBIT A – FORM OF 2024 SECOND SERIES BOND

Tenth Supplement to Indenture of Trust  
(Supplemental to the Indenture of Trust  
dated as of February 1, 2000)  
Authorizing the Issuance of  
\$[PAR AMOUNT] Aggregate Principal Amount of  
City of Glendale, California  
Electric Revenue Bonds, 2024 Second Series

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This TENTH SUPPLEMENT TO INDENTURE OF TRUST, dated as of [August] 1, 2024 (this “Tenth Supplement”), by and between the CITY OF GLENDALE, CALIFORNIA, a municipal corporation and charter city duly organized and existing under the Constitution and laws of the State of California (the “City”), and THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A., as successor to The Bank of New York Trust Company, N.A., a national banking association duly organized and validly existing under the laws of the United States of America, as Trustee (the “Trustee”),

W I T N E S S E T H :

WHEREAS, this Tenth Supplement is supplemental to the Indenture of Trust, dated as of February 1, 2000 (as supplemented and amended, the “Indenture of Trust”), by and between the City and the Trustee, providing for the issuance of City of Glendale, California Electric Revenue Bonds (the “Bonds”); and

WHEREAS, the Indenture of Trust provides that the City may issue Bonds from time to time as authorized by a supplemental indenture of trust; and

WHEREAS, Article XXVI of the City’s Charter authorizes the City to issue revenue bonds for the purpose of financing the acquisition or construction of additions to, or extensions or improvements of, the electric works of the City; and

WHEREAS, pursuant to Article XXVI of the Charter and Ordinance No. [\_\_\_\_] of the City, adopted on [\_\_\_\_], 2024, the City proposes to issue its Electric Revenue Bonds, 2024 Second Series (the “2024 Second Series Bonds”) pursuant to the Indenture of Trust, including as supplemented by this Tenth Supplement, to provide, among other things, moneys for the costs of the acquisition and construction of certain improvements to the Electric System, consisting primarily of further development and construction of the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City’s existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) acquisition and construction of certain improvements to the City’s electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each

case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City; and

WHEREAS, the 2024 Second Series Bonds do not to constitute an indebtedness of the City but do constitute obligations which shall be payable as to both principal and interest, and any premium upon the redemption of any 2024 Second Series Bonds prior to maturity, only from the Electric Works Revenue Fund of the City and certain other funds as provided in the Indenture of Trust; and

WHEREAS, the City Council of the City has determined that it is necessary and required that the City enter into this Tenth Supplement in order to establish and declare, in conjunction with the Indenture of Trust, the terms and conditions upon which the 2024 Second Series Bonds shall be issued; and

WHEREAS, the City Council has determined that all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and the entering into of this Tenth Supplement do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Tenth Supplement;

NOW, THEREFORE, the parties hereto agree, as follows:

## ARTICLE XIX

### 2024 SECOND SERIES BONDS

Section 19.1 Definitions. The terms defined in this Section shall, for all purposes of this Tenth Supplement and of any certificate, opinion or other document herein mentioned, have the meanings herein specified, to be equally applicable to both the singular and plural forms of any of the terms herein defined. Terms defined in the Indenture of Trust not otherwise defined in this Tenth Supplement shall have the meanings specified in the Indenture of Trust. For purposes of clarity, references to the Director of Finance include any Director of Finance and Information Technology.

“Interest Payment Date” means, with respect to the 2024 Second Series Bonds, February 1 and August 1 of each year, commencing February 1, 2025.

“Ordinance” means Ordinance No. [ ] of the City, adopted on [ ], 2024, authorizing the issuance of the 2024 Second Series Bonds, and providing certain terms and conditions for the issuance of the 2024 Second Series Bonds.

“Project” means development and construction of the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City’s existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 75 megawatt/300 megawatt-hour battery energy storage system, (b) acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) acquisition and

construction of certain improvements to the City’s electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each case including necessary and appurtenant facilities and equipment relating thereto.

“Record Date” means the close of business on the fifteenth day (whether or not a Business Day) of the month immediately preceding an Interest Payment Date.

“2024 Second Series Bond” or “2024 Second Series Bonds” means any or all, as the case may be, of the City of Glendale, California Electric Revenue Bonds, 2024 Second Series, as described in Section 19.2 hereof.

Section 19.2 Authorization.

(a) An additional Series of Bonds to be issued under the Indenture of Trust is hereby created. Such Series shall be known as the “City of Glendale, California Electric Revenue Bonds, 2024 Second Series.” The 2024 Second Series Bonds shall be issued in the aggregate initial principal amount of \$[PAR AMOUNT] in accordance with the City Charter, the Ordinance and the Indenture of Trust (including this Tenth Supplement) for the purpose of providing moneys for (i) the costs of the acquisition and construction of certain improvements to the Electric System consisting primarily of the design, acquisition, construction and installation of the Project to be located in the City, (ii) making a deposit to the Parity Reserve Fund, and (iii) paying the costs of issuance of the 2024 Second Series Bonds.

(b) The 2024 Second Series Bonds shall be issued in fully registered form and shall be initially registered in the name of “Cede & Co.,” as nominee of The Depository Trust Company, New York, New York. The 2024 Second Series Bonds shall be evidenced by one 2024 Second Series Bond maturing on each of the maturity dates as set forth in Section 19.3 in an amount corresponding to the total principal amount of the 2024 Second Series Bonds of each such maturity. The Trustee may assign a distinctive number or letter and number, and a record of the same shall be maintained by the Trustee for each 2024 Second Series Bond. Registered ownership of the 2024 Second Series Bonds, or any portion thereof, may not thereafter be transferred except as set forth in the Indenture of Trust.

Section 19.3 Terms of 2024 Second Series Bonds. The 2024 Second Series Bonds shall be issued in denominations of \$5,000 principal amount or any integral multiple thereof. The 2024 Second Series Bonds shall be dated their date of delivery, and shall mature on February 1 in the years and in the principal amounts and shall bear interest at the rates set forth below:

<u>Maturity Date</u> <u>(February 1)</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>
	\$	%

T  
T

<sup>T</sup> Term Bond.

The 2024 Second Series Bonds shall be Current Interest Indebtedness. Each 2024 Second Series Bond shall bear interest until the principal sum thereof has been paid; provided, however, that if, at the maturity date of any 2024 Second Series Bond, or if the same is redeemable prior to maturity and has been duly called for redemption, funds are available for the payment or redemption thereof in accordance with the terms of this Tenth Supplement, the 2024 Second Series Bond shall then cease to bear interest. The principal of and premium, if any, on the 2024 Second Series Bonds shall be payable in lawful money of the United States of America by the Trustee upon presentation and surrender thereof.

Interest with respect to any 2024 Second Series Bond shall be payable from the Interest Payment Date next preceding the date of authentication thereof unless such date of authentication is during the period from a Record Date to and including the next succeeding Interest Payment Date, in which case interest with respect thereto shall be payable from such Interest Payment Date, or unless such date of authentication is prior to the Record Date for the first Interest Payment Date, in which case interest with respect thereto shall be payable from the date of delivery of such 2024 Second Series Bond; provided, however, that if at the time of authentication of any 2024 Second Series Bond, interest with respect thereto is in default, interest with respect thereto shall be payable from the Interest Payment Date to which interest has previously been paid. Payment of interest with respect to any 2024 Second Series Bond shall be made to the person appearing on the Bond Register as the Owner thereof as of the Record Date, such interest to be paid by check or draft of the Trustee, payable in lawful money of the United States of America and mailed on the Interest Payment Date to such Owner at his or her address as it appears on the Bond Register; provided, that in the case of an Owner of \$1,000,000 or more in aggregate principal amount of 2024 Second Series Bonds, upon written request of such Owner delivered to the Trustee not less than twenty (20) days prior to any Interest Payment Date, such interest shall be paid in immediately available funds by wire transfer to an account specified by the Owner in such written request on the following Interest Payment Date.

So long as the 2024 Second Series Bonds are maintained in book-entry form, payments of principal, premium, if any, and interest shall be made by the Trustee to the Securities Depository by wire transfer. The Trustee shall provide CUSIP number identification, with appropriate dollar amounts for each CUSIP number, on all redemption payments and interest payments, whether by check or by wire transfer.

Section 19.4 Form of 2024 Second Series Bonds and Certificate of Authentication. The 2024 Second Series Bonds and the certificate of authentication shall be substantially in the form set forth in Exhibit A hereto with necessary or appropriate variations, omissions and insertions, as permitted or required by this Tenth Supplement. The 2020 Bonds shall be authenticated either manually or electronically.

Section 19.5 Disposition of Proceeds. The proceeds of the sale of the 2024 Second Series Bonds in the amount of \$[ ] (computed as \$[PAR AMOUNT].00 aggregate principal amount of the 2024 Second Series Bonds, plus \$[ ] original issue premium, less \$[ ] underwriter's discount) shall be applied as follows:

(a) There is hereby established a separate fund in the City treasury for the purpose of assuring the application of proceeds received from the sale of the 2024 Second Series Bonds to the purposes set forth in Section 19.2 hereof, which separate fund is hereby designated as the "2024 Second Series Electric Revenue Bonds, Construction Fund" (the "Construction Fund"). The Trustee, immediately upon receiving the proceeds of the sale of the 2024 Second Series Bonds, shall transfer from such proceeds to the City for deposit in the Construction Fund the amount of \$[ ] to pay project costs. The money set aside and placed in the Construction Fund (other than any moneys used to reimburse the Electric Works Revenue Fund) shall remain therein until from time to time expended for the objects and purposes set forth in the Indenture of Trust, and to pay the Costs of Issuance not paid from the 2024 Second Series Costs of Issuance Fund (defined below), if any. Amounts in the Construction Fund may be temporarily invested by the City in



Investment Securities, and such proceeds and the interest thereon shall be applied exclusively to the objects and purposes set forth in this Tenth Supplement; provided, however, that (i) the Electric Works Revenue Fund shall be reimbursed, subject to the tax covenants in Section 19.7, from the Construction Fund, in an amount approved by the Director of Finance, for expenditures for purposes for which the 2024 Second Series Bonds were issued that were made from the Electric Works Revenue Fund, and (ii) in accordance with Subdivision 4 of Section 4 of Article XXVI of the Charter, when the objects and purposes for which the 2024 Second Series Bonds were issued have been accomplished, any remaining unexpended funds in the Construction Fund shall be transferred to the Parity Obligation Payment Fund established pursuant to Section 4.02 of the Indenture of Trust. Any such amounts transferred to the Parity Obligation Payment Fund may be temporarily invested by the City in Investment Securities after consultation with Bond Counsel regarding yield restriction limitations with respect to such investment.

(b) There is hereby established a separate fund designated as the “2024 Second Series Costs of Issuance Fund,” which the Trustee shall maintain. The Trustee, immediately upon receiving the proceeds of the sale of the 2024 Second Series Bonds, shall deposit from such proceeds in the 2024 Second Series Costs of Issuance Fund the amount of \$[\_\_\_\_\_] to pay Costs of Issuance. The moneys deposited in the 2024 Second Series Costs of Issuance Fund shall be expended from time to time to pay Costs of Issuance. Upon receipt of any requisition signed by an Authorized City Representative for payment or reimbursement of Costs of Issuance of the 2024 Second Series Bonds, the Trustee shall pay such requisitioned amounts out of the 2024 Second Series Costs of Issuance Fund. If any amount shall remain in the 2024 Second Series Costs of Issuance Fund when all Costs of Issuance have been paid (but in any event not later than six months following the date of issuance and delivery of the 2024 Second Series Bonds), such amount shall be transferred at the direction of the Director of Finance to the Construction Fund. Amounts in the 2024 Second Series Costs of Issuance Fund may be temporarily invested in Investment Securities as the City may direct the Trustee in writing, and such proceeds and the interest thereon shall be applied exclusively to the objects and purposes set forth in this Tenth Supplement. Any such amounts transferred to the Construction Fund may be temporarily invested by the City in Investment Securities after consultation with Bond Counsel regarding yield restriction limitations with respect to such investment.

(c) The Trustee, immediately upon receiving the proceeds of the sale of the 2024 Second Series Bonds, shall [from premium] deposit in the Parity Reserve Fund the amount of \$[\_\_\_\_\_] to fund a portion of the Reserve Fund Requirement.

(d) The Trustee, immediately upon receiving the proceeds of the sale of the 2024 Second Series Bonds, shall [from premium] deposit in the Parity Obligation Payment Fund the amount of \$[\_\_\_\_\_] to fund interest on the 2024 Second Series Bonds beginning from the date of delivery of the 2024 Second Series Bonds.

Section 19.6 Redemption of 2024 Second Series Bonds.

(a) *Optional Redemption.* The 2024 Second Series Bonds maturing on or prior to February 1, 20[\_\_\_] are not subject to redemption prior to maturity. The 2024 Second Series Bonds maturing on and after February 1, 20[\_\_\_] are subject to redemption prior to maturity, at the option of the City, as a whole or in part, on February 1, 20[\_\_\_], or on any date thereafter, in any order of

maturity as directed in writing by the City and by lot within a maturity, from funds derived by the City from any legal source, at a redemption price equal to 100% of the principal amount of the 2024 Second Series Bonds to be redeemed, together with accrued interest to the redemption date.

(b) *Mandatory Redemption.* The 2024 Second Series Bonds maturing on February 1, 20[ ] shall be subject to mandatory sinking account redemption in part at par, and by lot, from mandatory sinking account payments set aside in the Parity Obligation Payment Fund for such purpose, on February 1 of the years and in the amounts set forth below:

<u>Date</u> <u>(February 1)</u>	<u>Principal</u> <u>Amount</u>
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† Final maturity.

The 2024 Second Series Bonds maturing on February 1, 20[ ] shall be subject to mandatory sinking account redemption in part at par, and by lot, from mandatory sinking account payments set aside in the Parity Obligation Payment Fund for such purpose, on February 1 of the years and in the amounts set forth below:

<u>Date</u> <u>(February 1)</u>	<u>Principal</u> <u>Amount</u>
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† Final maturity.

(c) *Credits Toward Mandatory Sinking Account Payments.* Upon any purchase or redemption of the 2024 Second Series Bonds designated to be Term Bonds, an amount equal to the aggregate principal amount of 2024 Second Series Bonds so purchased or redeemed shall be credited towards a part or all of any one or more yearly mandatory sinking account payments of that maturity required by subsection (b) above, as directed in writing by a Certificate of the Director of Finance. The City shall provide the Trustee with a revised sinking account payment schedule. The portion of any such mandatory sinking account payments of that maturity remaining after the deduction of any such amounts credited toward the same (or the original amount of any such mandatory sinking account payments if no such amounts shall have been credited toward the same) shall constitute the unsatisfied balance of such mandatory sinking account payments for the purpose of the calculation of principal payments due on any future principal payment date.

Section 19.7 Additional Tax Covenants Relating to the 2024 Second Series Bonds.

(a) Special Definitions. When used in this Section, the following terms have the following meanings:

“Code” means the Internal Revenue Code of 1986.

“Computation Date” has the meaning set forth in section 1.148-1(b) of the Tax Regulations.

“Gross Proceeds” means any Proceeds and any replacement proceeds as defined in section 1.148-1(c) of the Tax Regulations, of the 2024 Second Series Bonds.

“Investment” has the meaning set forth in section 1.148-1(b) of the Tax Regulations.

“Nonpurpose Investment” means any investment property, as defined in section 148(b) of the Code, in which Gross Proceeds of the 2024 Second Series Bonds are invested and that is not acquired to carry out the governmental purposes of the 2024 Second Series Bonds.

“Proceeds,” with respect to an issue of governmental obligations, has the meaning set forth in section 1.148-1(b) of the Tax Regulations (referring to sale, investment and transferred proceeds).

“Rebate Amount” has the meaning set forth in section 1.148-1(b) of the Tax Regulations.

“Tax Regulations” means the United States Treasury Regulations promulgated pursuant to sections 103 and 141 through 150 of the Code.

“Yield” of any Investment has the meaning set forth in section 1.148-5 of the Tax Regulations, and of any issue of governmental obligations has the meaning set forth in section 1.148-4 of the Tax Regulations.

(b) Not to Cause Interest to Become Taxable. The City covenants that it shall not use, and shall not permit the use of, and shall not omit to use Gross Proceeds or any other amounts (or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with Gross Proceeds) in a manner that if made or omitted, respectively, could cause the interest on any 2024 Second Series Bond to fail to be excluded pursuant to section 103(a) of the Code from the gross income of the owner thereof for federal income tax purposes. Without limiting the generality of the foregoing, unless and until the Trustee receives an Opinion of Bond Counsel to the effect that failure to comply with such covenant will not adversely affect such exclusion of the interest on any 2024 Second Series Bond from the gross income of the owner thereof for federal income tax purposes, the City shall comply with each of the specific covenants in this Section.

(c) Private Use and Private Payments. Except as would not cause any 2024 Second Series Bond to become a “private activity bond” within the meaning of section 141 of the Code and the Tax Regulations, the City shall take all actions necessary to assure that the City at all times prior to the final cancellation of the last of the 2024 Second Series Bonds to be retired:

(1) exclusively owns, operates, possesses and provides any services necessary to allow and maintain each function of every property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with Gross Proceeds of the 2024 Second Series Bonds and does not use or permit the use of such Gross Proceeds (including through

any contractual arrangement with terms different than those applicable to the general public) or any property acquired, constructed or improved with such Gross Proceeds in any activity carried on by any person or entity (including the United States or any agency, department or instrumentality thereof) other than a state or local government (a “nongovernmental person”), unless such use is solely as a member of the general public; and

(2) does not directly or indirectly impose or accept any charge or other payment by or for the benefit of any person or entity (other than a state or local government) who is treated as using any Gross Proceeds of the 2024 Second Series Bonds or any property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with such Gross Proceeds.

Without limitation of the foregoing, the City covenants that: (i) it will not transfer any direct or indirect ownership interest in the property acquired, constructed or improved with the Gross Proceeds, and will not lease any portion of such property, to any nongovernmental person; (ii) it will not enter into any arrangement for the provision by any nongovernmental person of services relating to any function of the property acquired, constructed or improved with the Gross Proceeds, unless such arrangement is of a type that does not create or enhance a private business use relationship between such nongovernmental person or entity and such property; and (iii) it will not enter into any contract for the sale of output from the property acquired, constructed or improved with the Gross Proceeds to any nongovernmental person other than (a) a contract that is a retail requirements contract (containing no contractual term that obligates the purchaser to make payments that are not contingent on the output requirements of the purchaser or that obligates the purchaser to have output requirements), (b) a contract having a term and creating rights in respect of the output of the property acquired, constructed or improved with the Gross Proceeds for a period of no longer than three years and providing for compensation that is at fair market value or is based on generally applicable and uniformly applied rates or (c) a contract that otherwise is of a type that does not create or enhance a private business use relationship between such nongovernmental purchaser and the property acquired, constructed or improved with the Gross Proceeds.

(d) No Private Loan. Except as would not cause any 2024 Second Series Bond to become a “private activity bond” within the meaning of section 141 of the Code and the Tax Regulations and rulings thereunder, the City shall not use or permit the use of Gross Proceeds of the 2024 Second Series Bonds to make or finance loans to any nongovernmental person. Without limitation of the foregoing, in no event will: (i) property acquired, constructed or improved with such Gross Proceeds be sold or leased to any nongovernmental person in a transaction that would be treated as creating a debt for federal income tax purposes; or (ii) capacity in or service from such property be committed to such person under a take-or-pay, output or similar contract or arrangement or indirect benefits of such Gross Proceeds, or burdens and benefits of ownership of such property otherwise be transferred in a transaction that is the economic equivalent of a loan.

(e) Not to Invest at Higher Yield. Except as would not cause the 2024 Second Series Bonds to become “arbitrage bonds” within the meaning of section 148 of the Code and the Tax Regulations and rulings thereunder, the City shall not (and shall not permit any person to), at any time prior to the final cancellation of the last 2024 Second Series Bond to be retired, directly or indirectly invest Gross Proceeds in any Investment, if as a result of such investment the Yield of

any Investment acquired with Gross Proceeds, whether then held or previously disposed of, would materially exceed the Yield of the 2024 Second Series Bonds within the meaning of section 148.

(f) Not Federally Guaranteed. Except to the extent permitted by section 149(b) of the Code and the Tax Regulations and rulings thereunder, the City shall not take or omit to take (and shall not permit any person to take or omit to take) any action that would cause any 2024 Second Series Bond to be “federally guaranteed” within the meaning of section 149(b) of the Code and the Tax Regulations and rulings thereunder.

(g) Information Report. The City shall file, or provide for the filing of, any information required by section 149(e) of the Code with respect to 2024 Second Series Bonds with the Secretary of the Treasury on Form 8038-G or such other form and in such place as the Secretary may prescribe.

(h) Rebate of Arbitrage Profits. Except to the extent otherwise provided in section 148(f) of the Code and the Tax Regulations:

(1) The City shall account for all Gross Proceeds (including all receipts, expenditures and investments thereof) on its books of account separately and apart from all other funds (and receipts, expenditures and investments thereof) and shall retain all records of accounting for at least six years after the day on which the last 2024 Second Series Bond is discharged. However, to the extent permitted by law, the City may commingle Gross Proceeds of 2024 Second Series Bonds with its other moneys, provided that it separately accounts for each receipt and expenditure of Gross Proceeds and the obligations acquired therewith.

(2) Not less frequently than within 30 days of each Computation Date, the City shall calculate the Rebate Amount as of such Computation Date in accordance with rules set forth in section 148(f) of the Code and the Tax Regulations and rulings thereunder. The Trustee may rely conclusively upon the City’s determinations, calculations and certifications required by this Section. The Trustee shall have no responsibility to make any independent calculations or determinations or to review the City’s calculations under this Section. The City shall maintain a copy of the calculation with its official transcript of proceedings relating to the issuance of the 2024 Second Series Bonds until six years after the final Computation Date.

(3) To assure the excludability pursuant to section 103(a) of the Code of the interest on the 2024 Second Series Bonds from the gross income of the owners thereof for federal income tax purposes, within 60 days of each Computation Date the City shall pay to the United States the amount that when added to the future value of previous rebate payments made for the 2024 Second Series Bonds equals (i) in the case of the Final Computation Date as defined in section 1.148-3(e)(2) of the Tax Regulations, one hundred percent (100%) of the Rebate Amount on such date and (ii) in the case of any other Computation Date, ninety percent (90%) of the Rebate Amount on such date. In all cases, such rebate payments shall be made by the City at the times and in the amounts as are or may be required by section 148(f) of the Code and the Tax Regulations and rulings thereunder, and shall be accompanied by Form 8038-T or such other forms and information as is or may be required by section 148(f) of the Code and the Tax Regulations and rulings thereunder for execution and filing by the City.

(i) Not to Divert Arbitrage Profits. Except to the extent permitted by section 148 of the Code and the Tax Regulations and rulings thereunder, the City shall not (and shall not permit any person to), at any time prior to the final cancellation of the last of the 2024 Second Series Bonds to be retired, enter into any transaction that reduces the amount required to be paid to the United States pursuant to paragraph (h) of this Section because such transaction results in a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the Yield on the 2024 Second Series Bonds not been relevant to either party.

(j) 2024 Second Series Bonds Not Hedge Bonds.

(i) The City represents that none of the 2024 Second Series Bonds is or will become a "hedge bond" within the meaning of section 149(g) of the Code.

(ii) Without limitation of clause (i) above: (A) the City will not execute and deliver the 2024 Second Series Bonds unless as of the date of issuance of the 2024 Second Series Bonds it reasonably expects that at least 85% of the spendable proceeds of the 2024 Second Series Bonds will be expended within the three-year period commencing on such date of issuance; and (B) the City covenants that no more than 50% of the proceeds of the 2024 Second Series Bonds will be invested at any time in Nonpurpose Investments that would provide a substantially guaranteed yield for a period of four years or more. No portion of the proceeds of the 2024 Second Series Bonds will be used to pay principal of, or interest or premium, if any, upon redemption on, any obligation of the City or any other person.

(k) Elections. The City hereby directs and authorizes any Authorized City Representative to make such elections, permitted or required pursuant to the provisions of the Code or the Tax Regulations, as such Representative (after consultation with Bond Counsel to the City) deems necessary or appropriate in connection with the 2024 Second Series Bonds, in the Tax Certificate (as defined in paragraph (l) below) or similar or other appropriate certificate, form or document.

(l) Closing Certificate. The City agrees to execute and deliver in connection with the issuance of the 2024 Second Series Bonds a Tax Certificate or similar document containing additional representations and covenants pertaining to the exclusion of interest on the 2024 Second Series Bonds from the gross income of the owners thereof for federal income tax purposes (the "Tax Certificate"), which representations and covenants are hereby incorporated herein as though expressly set forth herein.

Section 19.8 Terms of 2024 Second Series Bonds Subject to the Indenture of Trust. Except as in this Tenth Supplement expressly provided, every term and condition contained in the Indenture of Trust shall apply to this Tenth Supplement and to the 2024 Second Series Bonds with the same force and effect as if the same were herein set forth at length, with such omissions, variations and modifications thereof as may be appropriate to make the same conform to this Tenth Supplement.

This Tenth Supplement and all the terms and provisions herein contained shall form part of the Indenture of Trust as fully and with the same effect as if all such terms and provisions had

been set forth in the Indenture of Trust. The Indenture of Trust is hereby ratified and confirmed and shall continue in full force and effect in accordance with the terms and provisions thereof, as supplemented and amended hereby.

Section 19.9 Governing Law. This Tenth Supplement shall be construed and governed in accordance with the laws of the State of California.

Section 19.10 Execution in Counterparts. This Tenth Supplement may be executed in several counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

[Balance of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have executed this Tenth Supplement by their officers thereunto duly authorized as of the day and year first written above.

CITY OF GLENDALE, CALIFORNIA

By: \_\_\_\_\_  
Jason Bradford  
Director of Finance  
and Information Technology

ATTEST:

By: \_\_\_\_\_  
City Clerk

THE BANK OF NEW YORK MELLON  
TRUST COMPANY, N.A., as Trustee

By: \_\_\_\_\_  
Authorized Officer



EXHIBIT A  
[Form of 2024 Second Series Bond]

Bond No. R-\_\_\_\_\_

\$

UNITED STATES OF AMERICA  
STATE OF CALIFORNIA  
CITY OF GLENDALE

ELECTRIC REVENUE BOND, 2024 SECOND SERIES

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>CUSIP NO.</u>
%	February 1, 20__	_____, 2024	_____

REGISTERED OWNER: CEDE & CO. (TAX I.D. #13-2555119)

PRINCIPAL AMOUNT:

DOLLARS

The City of Glendale, a municipal corporation situated in the County of Los Angeles, State of California (the “City”), FOR VALUE RECEIVED, hereby promises to pay, only from the Electric Works Revenue Fund and such other funds as hereinafter provided, to the registered owner named above, or registered assigns, on the maturity date set forth above (subject to any right of prior redemption hereafter mentioned), the principal amount set forth above, and to pay interest on such principal amount, semiannually on February 1 and August 1 of each year, commencing February 1, 2025 (each such date shall be referred to herein as an “Interest Payment Date”) at the interest rate set forth above. Interest with respect to this 2024 Second Series Bond (as defined below) shall be payable from the Interest Payment Date next preceding the date of authentication hereof unless such date of authentication is during the period from a Record Date (as hereinafter defined) to and including the next succeeding Interest Payment Date, in which case interest with respect hereto shall be payable from such Interest Payment Date, or unless such date of authentication is prior to the Record Date for the first Interest Payment Date, in which case interest with respect hereto shall be payable from the date of delivery of this Bond; provided, however, that if at the time of authentication of this 2024 Second Series Bond, interest with respect hereto is in default, interest with respect hereto shall be payable from the Interest Payment Date to which interest has previously been paid. Interest on this 2024 Second Series Bond is payable by check or draft of The Bank of New York Mellon Trust Company, N.A. in Los Angeles, California, or its successors and assigns, as Trustee for the 2024 Second Series Bonds, mailed on the Interest Payment Date to the registered Owner hereof as of the close of business on the fifteenth day (whether or not a Business Day) of the month immediately preceding an Interest Payment Date (the “Record Date”) at such Owner’s address as it appears on the registration books maintained by the Trustee; provided, that in the case of an Owner of \$1,000,000 or more in aggregate principal amount of 2024 Second Series Bonds, upon written request of such Owner delivered to the Trustee

not less than 20 days prior to any Interest Payment Date, such interest shall be paid in immediately available funds by wire transfer to an account specified by the Owner in such written request on the following Interest Payment Date. Both principal and any premium upon any redemption of all or any part hereof are payable in lawful money of the United States of America upon presentation and surrender hereof at the Corporate Trust Office of the Trustee in Los Angeles, California, or such other place as designated by the Trustee.

This is one of a duly authorized issue of bonds of the City designated “Electric Revenue Bonds, 2024 Second Series,” referred to herein as the “2024 Second Series Bonds,” all of which have been issued pursuant to Article XXVI of the Charter (as hereinafter defined) for the purpose of providing moneys for (i) paying the costs (a) to further develop and to construct the Grayson Repowering Project, consisting of natural gas-powered electric generating facilities that will replace certain portions of the City’s existing Grayson Power Plant, with a total capacity of approximately 56 megawatts (three reciprocating internal combustion engines rated at 18.6 megawatts each) and a 50 megawatt/200 megawatt-hour battery energy storage system, (b) of acquisition and construction of the Scholl Canyon Landfill Biogas Renewable Generation Project, consisting of the installation of four gas engine generators, along with a landfill gas cleanup system, and (c) of acquisition and construction of certain improvements to the City’s electric public utility, such as 4 to 12kv feeder upgrades, solar generation facilities installed on city properties, substation improvements, meter upgrades, vault replacement and transmission and distribution improvements and pole replacements, in each case including necessary and appurtenant facilities and equipment relating thereto, all to be owned by the City, (ii) making a deposit to the Parity Reserve Fund, and (iii) paying the costs of issuance of the 2024 Second Series Bonds. The creation of the 2024 Second Series Bonds and the terms and conditions of the 2024 Second Series Bonds are provided for by the Ordinance of the City authorizing the 2024 Second Series Bonds and designated Ordinance No. [ ] adopted by the City Council of the City on [ ], 2024, and by an Indenture of Trust, dated as of February 1, 2000, by and between the City and the Trustee, as supplemented and amended, including by the Tenth Supplement to Indenture of Trust, dated as of [August] 1, 2024, by and between the City and the Trustee (collectively, the “Indenture of Trust”), and by acceptance hereof the Owner of this 2024 Second Series Bond assents to said terms and conditions. Such Ordinance was adopted under, the Indenture of Trust is entered into under, and this 2024 Second Series Bond is issued under, and each is to be construed in accordance with, the Charter of the City (the “Charter”) and the laws and Constitution of the State of California. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Indenture of Trust.

This 2024 Second Series Bond does not constitute an indebtedness of the City but is an obligation payable, as to both principal and interest, and any premium upon the redemption hereof prior to maturity, only from the Electric Works Revenue Fund (and certain other funds as provided in the Indenture of Trust), but this shall not preclude the payment hereof from the proceeds of any bonds issued to refund the 2024 Second Series Bonds or preclude the use of any sum received as premium or accrued interest on the sale of the 2024 Second Series Bonds to pay principal and interest hereof. The Electric Works Revenue Fund is established in and by the Charter, and under the provisions of the Charter all Gross Revenues of the Electric System of the City are required to be deposited in the Electric Works Revenue Fund and used only for the purposes set forth in the Charter, including the payment of the 2024 Second Series Bonds; provided, however, that at the end of each Fiscal Year, amounts in the Electric Works Revenue Fund not required to meet any

obligation under the Indenture of Trust shall be transferred to the City free and clear of the Indenture of Trust.

All Net Income in the Electric Works Revenue Fund is pledged to secure the payment of the principal of and redemption premium, if any, and interest on the 2024 Second Series Bonds, any other bonds heretofore or hereafter issued on a parity with the 2024 Second Series Bonds and any Parity Obligations in accordance with their terms, subject only to the provisions of the Indenture of Trust permitting the application thereof for the purposes and on the terms and conditions set forth therein. Such pledge shall constitute a first lien on the Net Income and shall be valid and binding from and after delivery by the City of the 2024 Second Series Bonds, such other parity bonds or Parity Obligations, without any physical delivery thereof or further act. Nothing in the Indenture of Trust restricts the issuance of more additional bonds under Article XXVI of the Charter, subject to the limitations set forth in Article V of the Indenture of Trust, payable from the Electric Works Revenue Fund and ranking on a parity with or subordinate to the 2024 Second Series Bonds.

The Charter and the covenants in the Indenture of Trust impose upon the officers of the City certain obligations to the Owners of the 2024 Second Series Bonds, such covenants, among other things, restricting transfers out of the Electric Works Revenue Fund, prohibiting issuance of revenue bonds having any priority with respect to payment from the Electric Works Revenue Fund, placing limitations upon the issuance of additional bonds payable from said Fund and imposing conditions with respect to any sale or lease of the Electric System. In the manner provided in the Indenture of Trust, any or all of the covenants in the Indenture of Trust and any other provision thereof or any provision of any resolution or order authorizing or providing for the issuance of the 2024 Second Series Bonds may be waived or modified at any time in the manner, to the extent, and upon the terms provided in the Indenture of Trust, which provide, in certain circumstances, for modifications and amendments without the consent of or notice to the registered Owners of the 2024 Second Series Bonds.

The 2024 Second Series Bonds maturing on or prior to February 1, 20[ ] are not subject to redemption prior to maturity. The 2024 Second Series Bonds maturing on and after February 1, 20[ ] are subject to redemption prior to maturity, at the option of the City, as a whole or in part, on February 1, 20[ ], or on any date thereafter, in any order of maturity as directed in writing by the City and by lot within a maturity, from funds derived by the City from any legal source, at a redemption price equal to 100% of the principal amount of the 2024 Second Series Bonds to be redeemed, together with accrued interest to the redemption date.

The 2024 Second Series Bonds maturing on February 1, 20[ ] and the 2024 Second Series Bonds maturing on February 1, 20[ ] are subject to mandatory sinking account redemption in part at par, and by lot, from mandatory sinking account payments set aside in the Parity Obligation Payment Fund for such purpose, on February 1 of the years and in the amounts set forth in the Indenture of Trust.

Notice of redemption prior to maturity shall be given as provided in the Indenture of Trust. The 2024 Second Series Bonds are registrable, as to principal and interest, in denominations of \$5,000 principal amount or any integral multiple thereof. This 2024 Second Series Bond is transferable by the registered Owner hereof, in person or by his or her duly authorized attorney, at

the Corporate Trust Office of the Trustee in Los Angeles, California, or such other place as designated by the Trustee. This 2024 Second Series Bond may be exchanged at the Corporate Trust Office of the Trustee, or such other place as designated by the Trustee, for a like aggregate principal amount of 2024 Second Series Bonds of other denominations of the same Series and maturity. Any such transfer and exchange shall be only in the manner, subject to the limitations, and upon payment of the charges provided in the Indenture of Trust. Upon such transfer or exchange, a new registered 2024 Second Series Bond of authorized denomination or denominations for a like aggregate principal amount of the same Series, interest rate and maturity shall be issued to the transferee in exchange therefor.

The Trustee may treat the registered Owner hereof as the absolute Owner hereof for all purposes, and shall not be affected by any notice to the contrary.

It is hereby certified and recited that any and all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this 2024 Second Series Bond exist, have happened, and have been performed in due time, form and manner, as required by the Constitution and statutes of the State of California and the Charter, and that this 2024 Second Series Bond is within every debt and other limit prescribed by or pursuant to the Constitution and statutes of the State of California and the Charter. Pursuant to Article XXVI of the Charter, the foregoing recital of regularity of proceedings shall be conclusive evidence of compliance with the provisions of Article XXVI of the Charter and of the validity of this 2024 Second Series Bond.

IN WITNESS WHEREOF, the City has caused this 2024 Second Series Bond to be signed by the Mayor, the Director of Finance and the City Clerk of the City by their manual or facsimile signatures and the corporate seal of the City to be reproduced hereon.

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Mayor of the City of Glendale, California

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Director of Finance and Information  
Technology of the City of Glendale,  
California

ATTEST:

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City Clerk of the City of Glendale, California

(SEAL)

CERTIFICATE OF AUTHENTICATION

This is one of the City of Glendale, California Electric Revenue Bonds, 2024 Second Series, described in Ordinance No. [ ] and in the Indenture of Trust of the City of Glendale, California, dated as of February 1, 2000, as supplemented and amended, including as supplemented by the Tenth Supplement to Indenture of Trust, dated as of [August] 1, 2024.

Dated: \_\_\_\_\_, 2024

THE BANK OF NEW YORK MELLON  
TRUST COMPANY, N.A.,  
as Trustee

By: \_\_\_\_\_  
Authorized Officer

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ (Taxpayer Identification Number: \_\_\_\_\_) the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Note: The signature to this Assignment must correspond with the name as written on the face of the Bond in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed: \_\_\_\_\_

Notice: Signature guarantee shall be made by a guarantor institution participating in the Securities Transfer Agents Medallion Program or in such other guarantee program acceptable to the Trustee.

CONTINUING DISCLOSURE AGREEMENT

This Continuing Disclosure Agreement (the “Disclosure Agreement”), dated as of [August] 1, 2024, is executed and delivered by the City of Glendale, California (the “City”) and The Bank of New York Mellon Trust Company, N.A., as successor trustee (the “Trustee”), in connection with the issuance of \$[PAR AMOUNT] aggregate principal amount of City of Glendale Electric Revenue Bonds, 2024 Second Series (the “2024 Second Series Bonds”). The 2024 Second Series Bonds are being issued pursuant to Article XXVI of the Charter, Ordinance No. [\_\_\_\_\_] (the “Ordinance”), adopted on [\_\_\_\_], 2024 by the City Council (the “City Council”) of the City and an Indenture of Trust, dated as of February 1, 2000, by and between the City and the Trustee (as supplemented and amended, the “Indenture”). The City and the Trustee covenant and agree as follows:

SECTION 1. Purpose of this Disclosure Agreement. This Disclosure Agreement is being executed and delivered by the City and the Trustee for the benefit of the Holders and Beneficial Owners of the 2024 Second Series Bonds and in order to assist the Participating Underwriter in complying with Securities and Exchange Commission Rule 15c2-12.

SECTION 2. Definitions. In addition to the definitions set forth in the Indenture, which apply to any capitalized term used in this Disclosure Agreement unless otherwise defined in this Section 2, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the City pursuant to, and as described in, Sections 3 and 4 of this Disclosure Agreement.

“Beneficial Owner” shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of any 2024 Second Series Bonds (including persons holding 2024 Second Series Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any 2024 Second Series Bonds for federal income tax purposes.

“Dissemination Agent” shall mean the Trustee, acting in its capacity as Dissemination Agent hereunder, or any successor Dissemination Agent designated in writing by the City and which has filed with the Trustee a written acceptance of such designation.

“Financial Obligation” shall mean a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that “financial obligation” shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

“Fiscal Year” shall mean the period beginning on July 1 of each year and ending on the next succeeding June 30, or any twelve-month or fifty-two week period hereafter selected by the City, with notice of such selection or change in fiscal year to be provided as set forth herein.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Disclosure Agreement.



“MSRB” shall mean the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934, as amended, or any other entity designated or authorized by the Securities and Exchange Commission to receive reports pursuant to the Rule. Until otherwise designed by the MSRB or the Securities and Exchange Commission, filings with the MSRB are to be made through the Electronic Municipal Marketplace Access (“EMMA”) website of the MSRB, currently located at <http://emma.msrb.org>.

“Owner” shall mean either the registered owners of the 2024 Second Series Bonds, or, if the 2024 Second Series Bonds are registered in the name of The Depository Trust Company or another recognized depository, any applicable participant in such depository system.

“Participating Underwriter” shall mean any of the original underwriter or underwriters of the 2024 Second Series Bonds required to comply with the Rule in connection with offering of the 2024 Second Series Bonds.

“Rule” shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same has been or may be amended from time to time.

“State” shall mean the State of California.

### SECTION 3. Provision of Annual Reports.

(a) The City shall, or shall cause the Dissemination Agent to, not later than seven months after the end of the City’s Fiscal Year, commencing with the report for the Fiscal Year ended June 30, 2024, provide to the MSRB an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Agreement. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by reference other information as provided in Section 4 of this Disclosure Agreement; provided that the audited financial statements of the City may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. If the Fiscal Year changes for the City, the City shall give notice of such change in the manner provided under Section 5 hereof.

(b) Not later than ten (10) Business Days prior to the date specified in subsection (a) for providing the Annual Report to the MSRB, the City shall provide its Annual Report to the Dissemination Agent. If by ten (10) Business Days prior to such date specified in subsection (a), the Dissemination Agent has not received a copy of the Annual Report from the City, the Dissemination Agent shall promptly notify the City of such failure to receive the report. The City shall provide a written statement with each Annual Report furnished to the Dissemination Agent to the effect that such Annual Report constitutes the Annual Report required to be furnished by it hereunder. The Dissemination Agent may conclusively rely upon such statement of the City and shall have no duty or obligation to review such Annual Report.

(c) If the Dissemination Agent is unable to verify that an Annual Report of the City has been provided to the MSRB by the date required in subsection (a), the Dissemination Agent shall, in a timely manner, send a notice to the MSRB in substantially the form attached hereto as Exhibit A.

- (d) The Dissemination Agent shall:
- (i) determine prior to the date for providing the Annual Report for such year the electronic filing address of, and the then-current procedure for, submitting Annual Reports to the MSRB; and
  - (ii) provided it has received the Annual Report pursuant to Section 3(a), file a report with the City (and if the Dissemination Agent is not the Trustee, the Trustee) certifying that the Annual Report has been provided pursuant to this Disclosure Agreement, stating the date it was provided. The Dissemination Agent shall have no responsibility for the content of any Annual Report.

SECTION 4. Content of Annual Reports.

- (a) The City's Annual Report shall contain or include by reference the following:
- (i) The audited financial statements of the City's Electric Works Revenue Fund for the most recently completed Fiscal Year, prepared in accordance with generally accepted accounting principles for governmental enterprises as prescribed from time to time by any regulatory body with jurisdiction over the City and by the Governmental Accounting Standards Board. If the City's audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall contain unaudited financial statements in a format similar to the financial statements contained in the final Official Statement, and the audited financial statements shall be filed in the same manner as the Annual Report when they become available.
  - (ii) Updated information comparable to the information in the following charts:
    - (a) the chart entitled "Electric System Facilities" as it appears on page [ ] in the Official Statement, dated \_\_\_\_\_, 2024, relating to the 2024 Second Series Bonds (the "Official Statement");
    - (b) the chart entitled "Total Power Generated and Purchased and Peak Demand" as it appears on page [ ] in the Official Statement;
    - (c) the chart entitled "Power Supply Resources" as it appears on page [ ] in the Official Statement;
    - (d) the chart entitled "Five Year History of Rates" as it appears on page [ ] in the Official Statement;
    - (e) the chart entitled "Percentage Increase in Electric Rates" as it appears on page [ ] in the Official Statement;
    - (f) the chart entitled "Customers, Sales, Revenues and Demand" as it appears on page [ ] in the Official Statement;
    - (g) the chart entitled "Capital Requirements" as it appears on page [ ] in the Official Statement;

(h) the chart entitled “Outstanding IPA and SCPPA Obligations” as it appears on page [ ] in the Official Statement;

(i) the chart entitled “Historical Operating Results and Debt Service Coverage” as it appears on page [ ] in the Official Statement; and

(j) the chart entitled “Electric System Statement Of Net Position” as it appears on page [ ] in the Official Statement.

(iii) Updated information comparable to the information in the section entitled “THE ELECTRIC SYSTEM — Transfers to the General Fund” as such information appears on page [ ] in the Official Statement.

(b) Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the City or public entities related thereto, which have been submitted to the MSRB or the Securities and Exchange Commission. If the document included by reference is a final official statement, it must be available from the MSRB. The City shall clearly identify each such other document so included by reference.

(c) The contents, presentation and format of the Annual Reports may be modified from time to time as determined in the judgment of the City to conform to changes in accounting or disclosure principles or practices and legal requirements followed by or applicable to the City or to reflect changes in the legal form of the City; provided, that any such modifications shall comply with the requirements of the Rule.

#### SECTION 5. Reporting of Significant Events.

(a) Pursuant to the provisions of this section, upon the occurrence of any of the following events (in each case to the extent applicable) with respect to the 2024 Second Series Bonds, the City shall give, or cause to be given by so notifying the Dissemination Agent in writing and instructing the Dissemination Agent to give, notice of the occurrence of such event, in each case, pursuant to Section 5(c) hereof:

(i) principal or interest payment delinquencies;

(ii) non-payment related defaults, if material;

(iii) modifications to the rights of the Owners of the 2024 Second Series Bonds, if material;

(iv) optional, contingent or unscheduled calls, if material, and tender offers;

(v) defeasances;

(vi) rating changes;

(vii) adverse tax opinions or the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax

status of the 2024 Second Series Bonds or other material events affecting the tax status of the 2024 Second Series Bonds;

(viii) unscheduled draws on the debt service reserves reflecting financial difficulties;

(ix) unscheduled draws on the credit enhancements reflecting financial difficulties;

(x) substitution of the credit or liquidity providers or their failure to perform;

(xi) release, substitution or sale of property securing repayment of the 2024 Second Series Bonds, if material;

(xii) bankruptcy, insolvency, receivership or similar proceedings of the City, which shall occur as described below;

(xiii) appointment of a successor or additional trustee or the change of name of a trustee, if material;

(xiv) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the Electric System of the City other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

(xv) incurrence of a Financial Obligation of the City's Electric System, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the City's Electric System, any of which affect holders of the 2020 Bonds, if material; or

(xvi) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the City's Electric System, any of which reflect financial difficulties..

For these purposes, any event described in item (xii) of this Section 5(a) is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent, or similar officer for the City in a proceeding under the United States Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement, or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

(b) Upon receipt of notice from the City and instruction by the City to report the occurrence of any Listed Event, the Dissemination Agent shall provide notice thereof to the MSRB in accordance with Section 5(c) hereof. In the event the Dissemination Agent shall obtain actual knowledge of the occurrence of any of the Listed Events, the Dissemination Agent shall,

immediately after obtaining such knowledge, contact the City, inform the City of the event, and request that the City promptly notify the Dissemination Agent in writing whether or not to report the event pursuant to Section 5(c). For purposes of this Disclosure Agreement, “actual knowledge” of the occurrence of such Listed Event shall mean actual knowledge by the Dissemination Agent, if other than the Trustee, and if the Dissemination Agent is the Trustee, then by the officer at the corporate trust office of the Trustee with regular responsibility for the administration of matters related to the Indenture. The Dissemination Agent shall have no responsibility to determine the materiality, if applicable, of any of the Listed Events.

(c) The City, or the Dissemination Agent, if the Dissemination Agent has been instructed by the City to report the occurrence of a Listed Event, shall file a notice of such occurrence with the MSRB in a timely manner not more than ten (10) business days after the occurrence of the event.

SECTION 6. Termination of Reporting Obligation. The obligations of the City and the Trustee under this Disclosure Agreement shall terminate upon the legal defeasance, prior redemption or payment in full of all of the 2024 Second Series Bonds.

SECTION 7. Dissemination Agent. The City may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. The initial Dissemination Agent shall be the Trustee. The Dissemination Agent may resign by providing thirty (30) days’ written notice to the City.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Agreement, the City and the Trustee may amend this Disclosure Agreement (and the Trustee shall agree to any amendment so requested by the City which does not impose any greater duties or any greater risk of liability on the Trustee), and any provision of this Disclosure Agreement may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Sections 3(a) or 4, it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the 2024 Second Series Bonds, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the 2024 Second Series Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver either (i) is approved by the Holders of the 2024 Second Series Bonds in the same manner as provided in the Indenture with respect to amendments to the Indenture which require the consent of Holders, or (ii) does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders or Beneficial Owners of the 2024 Second Series Bonds.

If any amendment or waiver of a provision of this Disclosure Agreement, the City shall describe such amendment in its next Annual Report, and shall include, as applicable, a narrative explanation

of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the City. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the manner provided in Section 5 and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Agreement shall be deemed to prevent the City from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any Annual Report, in addition to that which is required by this Disclosure Agreement. If the City chooses to include any information in any Annual Report in addition to that which is specifically required by this Disclosure Agreement, the City shall have no obligation under this Disclosure Agreement or otherwise to update such information or include it in any future Annual Report.

SECTION 10. Filings with the MSRB. All information, operating data, financial statements, annual reports, notices and other documents provided to the MSRB in accordance with this Disclosure Agreement shall be provided in an electronic format prescribed by the MSRB and shall be accompanied by identifying information as prescribed by the MSRB.

SECTION 11. Default. In the event of a failure of the City or the Trustee to comply with any provision of this Disclosure Agreement, the Trustee may (and, at the request of any Participating Underwriter or the Holders of at least 25% aggregate principal amount of outstanding 2024 Second Series Bonds, shall) upon being indemnified to its satisfaction, or any Holder or Beneficial Owner of the 2024 Second Series Bonds may, take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City or the Trustee, as the case may be, to comply with its obligations under this Disclosure Agreement. The sole remedy under this Disclosure Agreement in the event of any failure of the City or the Trustee to comply with this Disclosure Agreement shall be an action to compel performance.

SECTION 12. Duties, Immunities and Liabilities of Trustee and Dissemination Agent. Article VII of the Indenture is hereby made applicable to this Disclosure Agreement as if this Disclosure Agreement were (solely for this purpose) contained in the Indenture. The Dissemination Agent shall be entitled to the protections, limitations from liability and indemnities afforded to the Trustee thereunder. The Dissemination Agent (if other than the Trustee or the Trustee in its capacity as Dissemination Agent) shall have only such duties as are specifically set forth in this Disclosure Agreement, and the City agrees, to the extent permitted by law, to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including reasonable attorneys' fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the City under this Section 12 shall survive resignation or removal of the Dissemination Agent and payment of

the 2024 Second Series Bonds. If the Trustee performs the duties assigned to it hereunder, the Trustee shall not be responsible to any person for any failure by the City or the Dissemination Agent (if other than the Trustee) to perform duties or obligations imposed hereby. The Dissemination Agent shall be paid compensation by the City for its services provided hereunder in accordance with its schedule of fees as agreed to between the Dissemination Agent and the City. Any company succeeding to all or substantially all of the Dissemination Agent's corporate trust business shall be the successor to the Dissemination Agent hereunder without the execution or filing of any document or any further act.

SECTION 13. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the City, the Trustee, the Dissemination Agent, the Participating Underwriter and Holders and Beneficial Owners from time to time of the 2024 Second Series Bonds, and shall create no rights in any other person or entity. No person shall have any right to commence any action against the Trustee or the Dissemination Agent seeking any remedy other than to compel specific performance of this Disclosure Agreement. Neither the Trustee nor the Dissemination Agent shall be liable under any circumstances for monetary damages to any person for any breach of this Disclosure Agreement.

SECTION 14. Notices. All written notices to be given hereunder shall be given in person or by mail to the party entitled thereto at its address set forth below, or at such other address as such party may provide to the other parties in writing from time to time, namely:

To the City:

City of Glendale  
141 N. Glendale Avenue  
Room 346  
Glendale, California 91206-4998  
Attention: Director of Finance  
Telephone: (818) 548-2085  
Facsimile: (818) 956-3286

To the Trustee:

The Bank of New York Mellon Trust Company, N.A.  
400 Hope Street  
Suite 400  
Los Angeles, California 90071  
Attention: California Unit  
Telephone: (213) 630-6247  
Facsimile: (213) 630-6215

The Trustee and the City may, by notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent. Unless specifically otherwise required by the context of this Disclosure Agreement, any notices required to be given hereunder to the Trustee or the City may be given by any form of electronic transmission capable of producing a written record. Each such party shall file with the Trustee information appropriate to receiving such form of electronic transmission.

[Remainder of Page Intentionally Left Blank]

SECTION 15. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

CITY OF GLENDALE, CALIFORNIA

By \_\_\_\_\_  
Director of Finance and Information Technology

THE BANK OF NEW YORK MELLON TRUST  
COMPANY, N.A., as Trustee

By \_\_\_\_\_  
Authorized Officer



**EXHIBIT A**

**NOTICE OF FAILURE TO FILE ANNUAL REPORT**

Name of Issuer: CITY OF GLENDALE, CALIFORNIA  
Name of Issue: ELECTRIC REVENUE BONDS, 2024 SECOND SERIES  
Date of Issuance: \_\_\_\_\_, 2024

NOTICE IS HEREBY GIVEN that the City of Glendale, California (the “City”) has not provided an Annual Report with respect to the above-named 2024 Second Series Bonds as required by the Continuing Disclosure Agreement, dated as of [August] 1, 2024, between the City and The Bank of New York Mellon Trust Company, N.A., as Trustee. The City anticipates that the Annual Report will be filed by [date].

Dated: \_\_\_\_\_

The Bank of New York Mellon Trust Company, N.A.,  
as Dissemination Agent, on behalf of the City of Glendale,  
California

By \_\_\_\_\_  
Title: \_\_\_\_\_

cc: City of Glendale, California



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Resolution Dispensing with Competitive Bidding and Authorizing a City-wide Low Voltage Cabling Services Agreement Extension

1. Resolution dispensing with competitive bidding and authorizing to process an Amendment to the existing voice and data network cabling contract with Wilsys Communications (Contract No. 8001996) extending duration of the contract by three years until February 15, 2028, and increasing the not to exceed amount by \$749,000, for a new not to exceed amount of \$799,000.

### **COUNCIL ACTION**

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**Item Type:** Action Item

**Approved for**         June 11, 2024         **calendar**

### **EXECUTIVE SUMMARY**

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The City of Glendale relies on Wilsys Communications for its low voltage cabling needs, including data networking, telecommunications, and security systems. Wilsys has consistently demonstrated expertise and reliability over the past 12.5 years. Recently, they won a competitive bid for Voice and Data Cabling, but the existing contract is limited to \$50,000. Despite this, there are compelling reasons to consider a non-competitive award. Wilsys will play a crucial role in Phase 2 of the Citywide Wireless Expansion Project, their service quality consistently exceeds expectations, and their specialized knowledge minimizes disruptions during implementation. Extending the contract ensures continuity of service, and the existing annual services agreement expires on February 15, 2025. The Information Technology Department oversees a service agreement for citywide voice and data network cabling at all municipal facilities.

### **RECOMMENDATION**

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The City Council dispense with the competitive bidding process for low voltage cabling services, and authorize the Deputy Director of Finance-Purchasing to process an Amendment to the existing voice and data network cabling contract with Wilsys Communications extending the duration of the contract by three years and increasing the not to exceed amount by \$749,000.

## **ANALYSIS**

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The City of Glendale requires reliable low voltage cabling infrastructure to support its operations, including data networking, telecommunications, and security systems. Wilsys Communications has been the City's low voltage cabling provider for the past 12.5 years (since October of 2011), demonstrating consistent performance and expertise. Over this period, Wilsys has successfully completed several projects on behalf of the City. Wilsys has participated in and won the City's competitive bidding process on multiple past occasions including a 3-year contract awarded in 2019 for city wide maintenance and repair of security systems.

In February 2023, the Purchasing Section conducted a competitive bid process for Voice and Data Cabling in accordance with Glendale Municipal Code Section 4.12.070. Wilsys Communications was the lowest bidder and was awarded Contract 8001996. However, Section 4.12.070 of the Glendale Municipal Code is limited to contracts up to \$50,000.

While the City typically adheres to a competitive bidding process to ensure fair market value, there are circumstances where dispensing with the process may be justified. In this case, staff believes the following factors support a non-competitive award:

- **Wireless Expansion Support:** Wilsys will provide implementation support for Phase 2 of the Citywide Wireless Expansion Project. Their existing knowledge of the City's infrastructure will be crucial for the success of this project.
- **Proven Performance:** Wilsys has a long-standing track record of providing excellent service to the City. Their work consistently meets or exceeds expectations in terms of quality, timeliness, and cost-effectiveness.
- **Specialized Knowledge:** Wilsys possesses in-depth knowledge of the City's cabling infrastructure, networks, and specific requirements thereof. This familiarity minimizes disruptions and ensures efficient project execution.
- **Unique Experience:** Wilsys has unique experience working at the City's facilities over a significant period. This experience has allowed Wilsys to be more efficient in identifying problem areas, reducing both time and effort needed for implementation, troubleshooting and repairs.
- **Competitive Pricing:** Past bidding processes demonstrate Wilsys' ability to provide competitive pricing that aligns with the City's budgetary constraints.
- **Continuity of Service:** Maintaining Wilsys as the provider ensures seamless operations and minimizes potential service disruptions associated with transitioning to a new vendor.

By extending the contract with the existing incumbent vendor, the city will maintain immediate access to the needed services while retaining current terms and conditions. However, to fully realize the benefits of the city's wireless expansion initiative, we need additional authorization to complete Phase 2 of the project.

Phase 2 directly addresses a primary directive from the City Council to identify densely populated neighborhoods with limited or no access to high-speed broadband services due to economic reasons. Phase 2 sites are within or adjacent to these Top 20 census tracts, prioritizing areas with the greatest need. Connectivity at these sites will initially be achieved through commercially provided carriers of cellular and/or broadband data services. A total of seventeen access points will be implemented at the following locations:

- Adams Square Mini-Park
- Cerritos Park
- Doran Gardens Mini-Park
- Elk Mini-Park
- Fremont Park
- Glendale Heritage Garden
- Griffith Manor Park

This expansion is essential to bridge the digital divide, provide equitable access to essential services, and foster economic growth in underserved communities. Therefore, we request a contract authority increase above the \$50k to cover the expenses associated with Phase 2 of the wireless expansion project.

**STAKEHOLDERS/OUTREACH**

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N/A.

**FISCAL IMPACT**

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The contract amendment for the low voltage cabling services contract is estimated to cost \$749,000 for three years. Funding has already been appropriated during FY 2023-24 and FY 2024-25; therefore, no additional appropriation is needed at this time.

FY 23/24 - Realtime Intelligence Center - \$74k

Amount	Account String	Funding Source
\$74,000	GL: 43110-2600-GPD-0020 PL: G65006	Police Asset Forfeiture Fund

FY 24/25 - Wi-Fi Expansion & Facility Projects - \$425k

Amount	Account String	Funding Source
\$350,000	GL: 51000-6030-ISD-0020 PL: ISD00997AN	Information Technology Infrastructure Fund
\$75,000	GL: 43110-6070-PWD-7508	Public Works Building Maintenance Fund

Funding for the remaining years will be addressed during the annual budget process.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This project is Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) as a Class 1 Exemption pursuant to the California Code of Regulations, Title 14, Section 15301.

## **CAMPAIGN DISCLOSURE**

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In accordance with the City Campaign Finance Ordinance, the following are the names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with 10% interest or more in the firm proposed for contract in this Agenda Item Report:

### **Wilsys Communications**

<b>Full Name</b>	<b>Title</b>	<b>Business Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
Wilfrid Alonzo	Chief Executive Officer / President	16144 Devonshire Street	Granada Hills	CA	91344
David Shimasaki	Chief Operating Officer	16144 Devonshire Street	Granada Hills	CA	91344

## **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Rebidding the low voltage cabling contracts would take many months and most likely yield the same vendors at new and higher pricing.

Alternative 2: Do not establish new contracts and bid each low voltage cabling installation\repair individually. This would significantly slow the process and delay needed items.

## **ADMINISTRATIVE ACTION**

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### **Submitted by:**

Jason Bradford, Director of Finance/Information Technology

### **Prepared by:**

Eric Brumm, Chief Information Technology Architect

**Approved by:**  
Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

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N/A.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE,  
CALIFORNIA, DISPENSING WITH COMPETITIVE BIDDING AND  
APPROVING AN AGREEMENT WITH WILSYS COMMUNICATIONS**

**WHEREAS**, the City of Glendale requires reliable low voltage cabling infrastructure to support its operations, including data networking, telecommunications, and security systems; and Wilsys Communications has been the City's low voltage cabling provider since October of 2011, demonstrating consistent performance and expertise;

**WHEREAS**, over this period, Wilsys has successfully completed several projects on behalf of the City and has participated in and won the City's competitive bidding process on multiple past occasions including a 3-year contract awarded in 2019 for city-wide maintenance and repair of security systems;

**WHEREAS**, in February 2023, the Purchasing Section conducted a competitive bid process for Voice and Data Cabling in accordance with Glendale Municipal Code Section 4.12.070 and Wilsys Communications was the lowest bidder and was awarded Contract 8001996; however, Section 4.12.070 of the Glendale Municipal Code is limited to contracts up to \$50,000;

**WHEREAS**, the City typically adheres to a competitive bidding process to ensure fair market value, there are circumstances where dispensing with the process may be justified; such as in the case of Wilsys, the following factors support a non-competitive award:

- Wireless Expansion Support: Wilsys will provide implementation support for Phase 2 of the Citywide Wireless Expansion Project. Their existing knowledge of the City's infrastructure will be critical for the success of this project.

- **Proven Performance:** Wilsys has a long-standing track record of providing excellent service to the City. Their work consistently meets or exceeds expectations in terms of quality, timeliness, and cost-effectiveness.
- **Specialized Knowledge:** Wilsys possesses in-depth knowledge of the City's cabling infrastructure, networks, and specific requirements thereof. This familiarity minimizes disruptions and ensures efficient project execution.
- **Unique Experience:** Wilsys has unique experience working at the City's facilities over a significant period. This experience has allowed Wilsys to be more efficient in identifying problem areas, reducing both time and effort needed for implementation, troubleshooting and repairs.
- **Competitive Pricing:** Past bidding processes demonstrate Wilsys' ability to provide competitive pricing that aligns with the City's budgetary constraints.
- **Continuity of Service:** Maintaining Wilsys as the provider ensures seamless operations and minimizes potential service disruptions associated with transitioning to a new vendor.

**WHEREAS**, by extending the contract with the existing incumbent vendor, the city will maintain immediate access to the needed services while retaining current terms and conditions;

**WHEREAS**, to fully realize the benefits of the city's wireless expansion initiative, staff needs authorization to complete Phase 2 of the project, which directly addresses a primary directive from the City Council to identify densely populated neighborhoods with limited or no access to high-speed broadband services due to economic reasons and the Phase 2 sites are within or adjacent to these Top 20 census tracts, prioritizing areas with the greatest need. Connectivity at these sites will initially be achieved through



commercially provided carriers of cellular and/or broadband data services and a total of seventeen access points will be implemented in accordance with the council report.

**WHEREAS**, this expansion is essential to bridge the digital divide, provide equitable access to essential services, and foster economic growth in underserved communities;

**WHEREAS**, Glendale Charter Art. VI, Sec. 9 provides an exemption to competitive bidding for any contract when it determines that it is in the best interests of the city so to do.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

1. That the foregoing facts are deemed to be true and correct and a basis for dispensing with competitive bidding and authorizing the execution of an agreement with a single source.

2. That pursuant to Glendale Charter Art. VI, Sec. 9 provides that competitive bidding shall not be required for any contract when it determines that it is in the best interests of the city so to do.

3. That, the Purchasing Administrator is hereby authorized to execute an agreement with Wilsys Communications for the provision of low voltage cabling services as set forth in the council report.

4. The contract amendment for the low voltage cabling services contract is estimated to cost \$749,000 for three years; Funding has already been appropriated during FY 2023-24 and FY 2024-25; therefore, no additional appropriation is needed at this time.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA     )  
  ) SS  
COUNTY OF LOS ANGELES )

I, Dr. Suzie Abajian, Clerk of the City of Glendale, certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that same was adopted by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

\_\_\_\_\_  
City Clerk



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

---

Report: Standardization of Information Technology Infrastructure.

1. Resolution dispensing with competitive bidding establishing Cisco Systems, Microsoft, and Palo Alto Networks as the City's standard Information Technology infrastructure manufacturers and authorizing the Deputy Director of Finance/Purchasing to procure related software, hardware, parts, maintenance, and services

### **COUNCIL ACTION**

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**Item Type:** Action Item

**Approved for** June 11, 2024 **calendar**

### **EXECUTIVE SUMMARY**

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The City of Glendale currently employs a diverse range of technologies and solutions from various manufacturers to provide essential municipal services. While this approach has effectively met operational needs, an opportunity exists for further optimization and efficiency gains through strategic standardization. By adopting a unified infrastructure based on offerings from Cisco Systems, Microsoft, and Palo Alto Networks, the city can address the inherent complexities of managing a multi-vendor environment.

Standardizing the IT ecosystem will enable the consolidation of disparate components, including operating systems, virtualization platforms, and storage solutions, making it easier to oversee and manage the entire infrastructure. This consolidation will lead to streamlined procurement processes, simplified licensing agreements, and reduced maintenance costs. Preliminary estimates suggest that these efficiencies could result in annual IT operating cost savings of up to 15%. Additionally, integrated systems and standardized processes will accelerate service delivery, minimize downtime, and enhance staff productivity, potentially boosting IT staff efficiency by 10%, consistent with industry benchmarks demonstrating the positive impact of standardization on productivity.

A unified infrastructure will also foster improved compatibility across systems, reduce service interruptions, and simplify troubleshooting, ultimately creating a more reliable and resilient IT environment. Furthermore, by adopting the full suite of Palo Alto Networks solutions, the city can implement consistent security policies, centralized patch

management, and a reduced attack surface, thereby bolstering its cybersecurity posture and mitigating the risk of breaches and data loss.

## **RECOMMENDATION**

That the City Council approve Resolution dispensing with competitive bidding establishing Cisco Systems, Microsoft, and Palo Alto Networks as the City's standard Information Technology infrastructure manufacturers and authorizing the Deputy Director of Finance /Purchasing to procure related software, hardware, parts, maintenance, and services.

## **ANALYSIS**

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The IT department relies on several key vendors for its technology infrastructure.

For networking needs, Cisco Systems provides essential equipment like switches, routers, and wireless access points. The department also uses Cisco for virtual servers, optical multiplexing, and important security features like network access control.

For advanced security solutions, the city relies on Palo Alto Networks. Their products include next-generation firewalls, secure access services, and AI-driven security operations platforms that help protect the city's systems from cyber threats.

The City also relies heavily on Microsoft products and services for various productivity and collaboration needs, including personal computers, operating systems, cloud-based services, server applications, and software development tools. The City currently has several existing agreements with Microsoft vendors for software licensing, including for Microsoft Academic licensing, and Microsoft Enterprise software licensing. In particular, the agreement with California Department of Technology has resulted in significant cost savings for the city, reducing annual expenses by 68% over three years. Azure cloud services and support will be purchased directly from Microsoft.

Over the past five years (2019-2024), the city has conducted numerous competitive bids for Cisco, Palo Alto Networks and Microsoft products and services. In these cases, a few vendors have consistently won most of these contracts demonstrating a strong understanding of the city's specific needs and have provided reliable service and support. This approach will streamline the procurement process, ensure consistent quality and service, leverage established relationships with proven vendors, and maintain the significant cost savings achieved through the current Microsoft Enterprise licensing agreement.

## **STAKEHOLDERS/OUTREACH**

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N/A.

## **FISCAL IMPACT**

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Funding has already been appropriated during FY 2024/2025 therefore no additional appropriation is needed at this time. Funding for the remaining years will be addressed during the annual budget process.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

---

This project is Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) as a Class 1 Exemption pursuant to the California Code of Regulations, Title 14, Section 15301.

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Do not authorize standardization as recommended by staff. Doing so would limit the Information Technology department's ability to streamline the acquisition of critical infrastructure and cybersecurity products and services.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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**Submitted by:**

Jason Bradford, Director of Finance/Information Technology

**Prepared by:**

Jason Miller, Assistant Chief Information Officer

**Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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N/A.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE,  
CALIFORNIA, DISPENSING WITH COMPETITIVE BIDDING AND  
APPROVING AN AGREEMENT WITH WILSYS COMMUNICATIONS**

**WHEREAS**, the City of Glendale currently employs a diverse range of technologies and solutions from various manufacturers to provide essential municipal services, and while this approach has effectively met operational needs, an opportunity exists for further optimization and efficiency gains through strategic standardization.

**WHEREAS**, by adopting a unified infrastructure based on offerings from Cisco Systems, Microsoft, and Palo Alto Networks, the city can address the inherent complexities of managing a multi-vendor environment and standardizing the IT ecosystem will enable the consolidation of disparate components, including operating systems, virtualization platforms, and storage solutions, making it easier to oversee and manage the entire infrastructure;

**WHEREAS**, this consolidation will lead to streamlined procurement processes, simplified licensing agreements, and reduced maintenance costs and preliminary estimates suggest that these efficiencies could result in annual IT operating cost savings of up to 15%. Additionally, integrated systems and standardized processes will accelerate service delivery, minimize downtime, and enhance staff productivity, potentially boosting IT staff efficiency by 10%, consistent with industry benchmarks demonstrating the positive impact of standardization on productivity;

**WHEREAS**, a unified infrastructure will also foster improved compatibility across systems, reduce service interruptions, and simplify troubleshooting, ultimately creating a more reliable and resilient IT environment and by adopting the full suite of Palo Alto Networks solutions, the city can ~~implement~~ implement consistent security policies, centralized

patch management, and a reduced attack surface, thereby bolstering its cybersecurity posture and mitigating the risk of breaches and data loss.

**WHEREAS**, for networking needs, Cisco Systems provides essential equipment like switches, routers, and wireless access points. The department also uses Cisco for virtual servers, optical multiplexing, and important security features like network access control.

**WHEREAS**, for advanced security solutions, the city relies on Palo Alto Networks. Their products include next-generation firewalls, secure access services, and AI-driven security operations platforms that help protect the city's systems from cyber threats.

**WHEREAS**, the City also relies heavily on Microsoft products and services for various productivity and collaboration needs, including personal computers, operating systems, cloud-based services, server applications, and software development tools. The City currently has several existing agreements with Microsoft vendors for software licensing, including for Microsoft Academic licensing, and Microsoft Enterprise software licensing. In particular, the agreement with California Department of Technology has resulted in significant cost savings for the city, reducing annual expenses by 68% over three years. Azure cloud services and support will be purchased directly from Microsoft.

**WHEREAS**, over the past five years, the city has conducted numerous competitive bids for Cisco, Palo Alto Networks and Microsoft products and services, and in these cases, few vendors have consistently won most of these contracts demonstrating a strong understanding of the city's specific needs and have provided reliable service and support. This approach will streamline the procurement process, ensure consistent quality and service, leverage established relationships with proven

vendors, and maintain the significant cost savings achieved through the current Microsoft Enterprise licensing agreement;

**WHEREAS**, the City of Glendale Purchasing Policy promotes the standardization of commonly used items, equipment, hardware, parts, software, etc., and this process will eliminate repetitive future approvals by the City Council for similar equipment, and standardized items need to be reviewed by the Department at least every five years and need to be approved by City Council at least every ten years;

**WHEREAS**, Glendale Charter Art. VI, Sec. 9 provides an exemption to competitive bidding for any contract when it determines that it is in the best interests of the city so to do.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

1. That the City Council hereby approves the standardization of the IT ecosystem relating to software, hardware, parts, maintenance, and services from Cisco Systems, Microsoft, and Palo Alto Networks, with the understanding that reasonable effort will be made in the purchase of such equipment to obtain competitive pricing.

2. That the determination to standardize Cisco Systems, Microsoft, and Palo Alto Networks will be reviewed by the IT Department and the Purchasing Section at least every five years and the IT Department will seek approval from City Council at least every ten years.

3. That the foregoing facts are deemed to be true and correct and a basis for dispensing with competitive bidding and the Council hereby finds that it is in the best interests of the City to dispense with competitive bidding.



4. The City Manager or the Purchasing Administrator are hereby authorized to execute agreements or issue purchase orders (as required by the City's Purchasing Policy) with Cisco Systems, Microsoft, and Palo Alto Networks for purchase of software, hardware, parts, maintenance, and services as needed, as long as the budget is available.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA     )  
  ) SS  
COUNTY OF LOS ANGELES )

I, Dr. Suzie Abajian, Clerk of the City of Glendale, certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that same was adopted by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

\_\_\_\_\_  
City Clerk



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

---

Report: FY 2024-25 Citywide Budget Adoption

- 1) Resolution Adopting the FY 2024-25 City of Glendale Budget
- 2) Resolution Establishing Certain Fees, and Increasing, Decreasing, Modifying Certain Fees for Various Services Provided by the City and Adopting Changes to the Comprehensive Citywide Fee Schedule for FY 2024-25
- 3) Resolution Establishing Certain Fees, and Increasing, Decreasing, Modifying Certain Existing Fees for Public Works, Community Development, and Fire Related Services, Permits, and Certificates
- 4) Resolution of Appropriation for FY 2023-24 to transfer funds in the amount of \$10.0 million from the General Fund to the Capital Improvement Fund

### COUNCIL ACTION

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**Item Type:** Action Item

**Approved for** June 25, 2024 **calendar**

### EXECUTIVE SUMMARY

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The total appropriation proposed for FY 2024-25 citywide budget is \$1.2 billion of which \$325.7 million is in the General Fund. For the General Fund, based on the FY 2024-25 proposed revenues and appropriations, staff has prepared a balanced budget with a projected surplus of \$591 thousand and a reserve of 38.0% of the 2024-25 proposed budget. The City Council's current General Fund Reserve policy is a minimum of 25% of the annual operating budget, with a target of 35%.

In addition, the City completed a citywide user fee study and is presenting the results and recommendations for adoption of the amendments to the Citywide fee schedule.

Lastly, staff is seeking authorization for a resolution of appropriation to transfer \$10 million in anticipated FY 2023-24 year-end surplus from the General Fund to the Capital Improvement Fund for the Central Park project to secure grant funding.

## RECOMMENDATION

It is recommended for the City Council adopt the FY 2024-25 Proposed Citywide Budget and Changes to the Citywide Fee Schedule. In addition, it is recommended for the City Council to approve the attached resolution of appropriation to transfer funds in the amount of \$10.0 million from the General Fund to the Capital Improvement Fund.

## ANALYSIS

### FY 2024-25 PROPOSED CITYWIDE BUDGET

The total proposed appropriation for FY 2024-25 citywide budget is \$1.2 billion. A summary of revenue estimates and appropriations for all funds can be found in Exhibits 1 and 2 respectively. The following table is a summary of citywide appropriations by fund type as adopted for FY 2023-24 and as proposed for FY 2024-25.

<b>Fund Type (In Thousands)</b>	<b>Adopted FY 2023-24</b>	<b>Proposed FY 2024-25</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
General Fund	\$ 314,485	\$ 325,660	\$ 11,175	3.6%
Special Revenue Funds	145,322	152,242	6,920	4.8%
Debt Service Funds	2,993	2,995	2	0.1%
Capital Improvement Funds	21,390	33,282	11,892	55.6%
Enterprise Funds	543,524	544,159	635	0.1%
Internal Service Funds	145,064	146,048	984	0.7%
<b>Citywide Total</b>	<b>\$1,172,779</b>	<b>\$1,204,386</b>	<b>\$ 31,608</b>	<b>2.7%</b>

### GENERAL FUND

The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services and Parks, Community Development, Public Works, and central support service departments that include Finance, City Clerk, City Treasurer, City Attorney, Management Services, and Human Resources. The General Fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and a transfer from Electric operating revenue funds. Based on the FY 2024-25 proposed revenues and appropriations, the City has prepared a balanced General Fund budget.

## Revenues

The following table reflects the revenue estimates for FY 2023-24 and FY 2024-25 General Fund revenues by major category.

### General Fund Revenues (In Thousands)

Category	Projected FY 2023-24	Proposed FY 2024-25	Variance	% Change
Property Taxes	\$ 81,422	\$ 84,012	\$ 2,590	3.2%
Sales Taxes	89,246	91,088	1,842	2.1%
Utility Users Taxes	30,653	32,677	2,024	6.6%
Occupancy Taxes	10,270	10,784	514	5.0%
Licenses & Permits	10,091	11,339	1,248	12.4%
Revenue from Other Agencies	604	385	(219)	(36.3%)
Charges for Services	35,437	38,957	3,520	9.9%
Interfund Revenue	19,058	19,722	664	3.5%
Fines and Forfeitures	3,225	3,300	75	2.3%
Use of Money and Property	4,388	3,845	(543)	(12.4%)
Miscellaneous Revenue	1,024	1,171	147	14.4%
Transfers from Other Funds	24,305	28,971	4,666	19.2%
<b>Total Revenues</b>	<b>\$ 309,722</b>	<b>\$326,251</b>	<b>\$16,529</b>	<b>5.3%</b>

Revenue changes for the proposed FY 2024-25 budget are described in detail below.

- Property Tax: This category is estimated to be approximately \$84.0 million, or 3.2% increase compared to prior year. The City continues to experience modest growth in its property tax revenues, however, has seen an overall flattening of home sale prices and a decrease in the number of home sales in calendar year 2023 compared to 2022, mainly due to high interest rates, impacting supply.

Sales Tax: This category is estimated to be approximately \$91.1 million, or 2.1% increase compared to prior year. This modest growth is due to an overall shift of consumer behavior from luxury purchases to discount retail.

- Utility Users Tax (UUT): This category is estimated to be approximately \$32.7 million, which is a projected growth of 6.6% compared to prior year. The majority of the projected increase is for the Electric UUT as staff has accounted for the recently adopted increases in Electric Service rates.
- Occupancy Taxes: This category is estimated to be approximately \$10.8 million, which is a 5.0% increase from the FY 2023-24 estimate. Since the pandemic, hotel services have seen significant recovery, and this is expected to continue for FY 2024-25.
- Licenses & Permits: This category is estimated to be approximately \$11.3 million, which is a 12.4% increase from the FY 2023-24 estimate. The projected growth is

due to increased revenue in Building and Planning permits as a result of the citywide user fee study, which is discussed later in this report.

- Charges for Services: This category is estimated to be approximately \$39.0 million, which is a 9.9% increase from the FY 2023-24 revenue estimate. The projected increase is a result of the citywide user fee study, which is adjusting the fees charged for various services and programs.
- Transfers from Other Funds: This category is estimated to be approximately \$29.0 million for FY 2024-25. The estimated Electric Works Revenue Fund transfer remains at 10.0% of total electric operating revenues.

### Appropriations

The following table shows the appropriations for the General Fund for FY 2023-24 and FY 2024-25 by category.

#### General Fund Appropriations (In Thousands)

Category	Adopted FY 2023-24	Proposed FY 2024-25	Increase/ Decrease	% Change
Salaries & Benefits	\$223,396	\$231,091	\$ 7,695	3.4%
Maintenance & Operation	75,056	79,991	4,935	6.6%
Capital Outlay	45	145	100	222.2%
Transfers Out	15,988	14,433	(1,555)	(9.7%)
<b>Total appropriations</b>	<b>\$314,485</b>	<b>\$325,660</b>	<b>\$11,174</b>	<b>3.6%</b>

As indicated above, the General Fund budget is forecasted to increase by approximately \$11.2 million, or 3.6% compared to the Adopted FY 2023-24 budget. This increase is mainly attributable to the following:

- Salaries & Benefits: The total net increase in the Salaries & Benefits category is approximately \$7.7 million. The increase is mainly a result of various approved Memorandum of Understanding Cost of Living Adjustments, normal step progression and reallocation of employees. These costs are inclusive of \$8.0 million in estimated vacancy savings.
- Maintenance & Operation: The total net increase of approximately \$4.9 million is mainly due to increases in Utilities, Technology, and Liability Insurance.
- Capital Outlay: The total net increase of approximately \$100 thousand is due to additional planned equipment purchases by the Fire department this year compared to prior year.
- Transfers Out: The total net decrease of approximately \$1.6 million is due to a lower transfer amount to Internal Service Funds compared to prior year. The

transfers are comprised of the following: \$10.0 million for Capital Improvement Fund for various projects, \$1.5 million to the Debt Service Fund, \$133 thousand for Senior Nutritional Meals, \$2.0 million to the Fleet Management Fund and \$0.8 million to the Building Maintenance Fund.

**General Fund  
Projected Ending Fund Balance & Reserve Percentage, June 30, 2025**

Based on the FY 2024-25 proposed revenues and appropriations, the General Fund budget is balanced for FY 2024-25, with an anticipated surplus of \$591 thousand. The City’s projected ending General Fund unassigned & charter reserve fund balance as of June 30, 2025, is \$123.9 million, a reserve of 38.0% of the FY 2024-25 proposed appropriation of \$325.7 million. The City Council’s current General Fund Reserve policy is a minimum of 25% of the annual operating budget, with a target of 35%.

Category (In Thousands)	Proposed FY 2024-25
Total Resources	\$326,251
Total Appropriations	\$325,660
<b>Net Surplus</b>	<b>\$591</b>
<b>Projected Ending Reserve</b>	<b>\$123,860</b>
<b>Reserve %</b>	<b>38.0%</b>

**OTHER FUNDS**

**Special Revenue Funds**

The approximately \$6.9 million increase in the *Special Revenue Funds* is primarily due to the following:

- CDBG Fund 2010 – The net increase of approximately \$435 thousand is mainly due to an increase in funding for capital projects, Pacific Natural Grass and Pacific/Edison Artificial Turf Replacement.
- Housing Assistance Fund 2020 – The net decrease of approximately \$1.0 million is primarily due to a decrease in anticipated revenues to be used towards contractual services and Portable Voucher HAP expense, offset by an increase in direct assistance.
- Home Grant Fund 2030 – The net decrease of approximately \$329 thousand is due to a decrease in federal grant revenue.
- Workforce Fund 2060 – The net increase of approximately \$2.3 million is based on increases in direct assistance and personnel costs, partially offset by a decrease in contractual services.

- *Affordable Housing Trust Fund 2090* – The increase of approximately \$78 thousand is in personnel costs.
- *Glendale Youth Alliance Fund 2110* – The net increase of approximately \$517 thousand is primarily due to increases in personnel costs, cost allocation charge, and technology costs.
- *Low & Mod Income Housing Asset Fund 2130* – The net decrease of approximately \$18 thousand is primarily due to decreases in contractual services and utilities, partially offset by an increase in personnel costs.
- *Miscellaneous Grant Fund 2160* – The decrease of approximately \$5.5 million is due to a decrease in project appropriation. There is new project appropriation for LA Impact Grant, Open Streets Grant, Homeless Housing, Assistance and Prevention Round 4, Prop A, Summer Concerts Grant, SCAN Grant, and Canopy Improvement Project Grant.
- *Hazardous Disposal Fund 2190* – The decrease of approximately \$86 thousand is due to decreases in personnel costs, partially offset by an increase in technology costs.
- *Parking Fund 2210* – The increase of approximately \$2.9 million is primarily due to increases in personnel costs, contractual services, repairs to building and grounds, and regulatory costs. The proposed FY 2024-25 project appropriations in this fund include the following: Parking Lot & Meter improvements, Downtown parking improvements, parking structure improvements, and ADA improvements.
- *Measure M Local Return Fund 2220* – The increase of approximately \$1.3 million is due to an increase in construction for Pedestrian & Bike Plan Implementation.
- *Measure H Fund 2240* – The increase of approximately \$256 thousand is due to increased revenue from the regular Measure H allocation used towards direct assistance and Measure H VJC allocation used towards direct assistance and contractual services.
- *Measure W Fund 2260* – The net decrease of approximately \$95 thousand is primarily due to less project appropriation during FY 2024-25. New project appropriation in this fund includes a project to capture and treat stormwater.
- *Permanent Local Housing Allocation Fund 2280* – The increase of approximately \$74 thousand is due to personnel costs.
- *Air Quality Improvement Fund 2510* – The increase of approximately \$825 thousand is primarily due to increases in rideshare, and contractual services for various activities such as charging stations and e-bikes for employees.

- Measure R Local Return Fund 2540 – The increase of approximately \$6 million is due to increases in capital outlay, and new project appropriation for Parking Deck/Electrification Infrastructure for Beeline Facility.
- Transit Prop A Local Return Fund 2560 – The decrease of approximately \$1.4 million is primarily due to a decrease in project appropriations compared to the prior year. This is slightly offset by an increase in contractual services. New project appropriation includes Bus Technologies.
- Transit Prop C Local Return Fund 2570 – The decrease of approximately \$47 thousand is due to decreases in membership and dues, and contractual services.
- Transit Utility Fund 2580 – The increase of approximately \$512 thousand is primarily due to increases in contractual services.
- Asset Forfeiture Fund 2600 – The decrease of approximately \$1.6 million is primarily due to decreases in capital outlay and furniture and equipment.
- Police Fund 2610 – The net increase of \$22 thousand is in personnel costs.
- Supplemental Law Enforcement Fund 2620 – The increase of \$55 thousand is due to higher projected revenue used towards personnel costs.
- Fire Mutual Aid Fund 2660 – The increase of approximately \$99 thousand is due to increases in personnel costs, travel, and general supplies.
- Nutritional Meals Grant Fund 2700 – The increase of approximately \$13 thousand is due to increases in charges to other departments and miscellaneous, partially offset by decreases in contractual services and general supplies.
- Library Fund 2750 – The net increase of approximately \$470 thousand is primarily due to increases in personnel costs, books, digital resources, and general supplies.
- Cable Access Fund 2800 – The decrease of \$76 thousand is due to decreases in furniture and equipment.
- Electric Public Benefit Fund 2910 – The net increase of approximately \$1.2 million is primarily due to increases in personnel costs and public benefit programs.



## Debt Service Funds

There is only one Debt Service Fund with an appropriation for FY 2024-25: The Police Building 2019 Lease Revenue Refunding Bonds (Fund 3031). The net increase in this fund of approximately \$2 thousand is mainly due to decreases in interest costs on the bond, offset by an increase in the principal payment.

## Capital Improvement Program Funds

The approximately \$11.9 million net increase in the *Capital Improvement Program* funds is primarily due to the following:

- General Fund Capital Improvement – The net increase of \$2.7 million is due to an overall increase in new project appropriations relative to last fiscal year. Some of the proposed projects include the following: Alex Theatre Improvement Phase I, Glorietta Field Lighting Improvements, Pavement Condition Improvement, Doctors House Restoration and Preservation, Fire Stations 23, 27, 28 and 29 remodels, and Casa Adobe Roof Renovations.
- State Gas Tax Fund 4020 – The decrease of approximately \$7.1 million is a result of less project appropriation than the prior year. Major projects appropriated include Street Tree Maintenance, As Needed Engineering Services, and Capital Improvement Support.
- Parks Mitigation Fee Fund 4050 – There is no variance in proposed appropriations in this fund for FY 2024-25. The appropriation for FY 2024-25 is additional funding for future land acquisition for a new park.
- Library Mitigation Fee Fund 4070 – The decrease of \$350 thousand is due to less appropriation added towards the purchase of books.
- CIP Reimbursement Fund 4090 – The increase of approximately \$17.1 million is due to new project appropriation for Parking Deck/Electrification Infrastructure for Beeline Facility.
- Measure A Fund 4130 – The decrease of \$500 thousand is due to less project appropriation compared to the prior year. New project appropriation is for Babe Herman Restroom Renovation.

## Enterprise Funds

The approximately \$635 thousand net increase in the *Enterprise Funds* is primarily due to the following:

- *Sewer Fund 5250* – The net increase of approximately \$1.3 million is due to an increase in personnel costs, contractual services, capital outlay, technology costs and other improvements. These are offset by decreases in capital project appropriation. Some of the major proposed project appropriations for FY 2024-25 within this fund include: Sewer Reconstruction Program, Wastewater Capacity Improvement, Hyperion Wastewater System, Los Angeles/Glendale Water Reclamation Plant, On-Call Sewer & Storm Drain Repair Services, and Citywide Sewer CCTV Inspection.
- *Refuse Disposal Fund 5300* – The net decrease of approximately \$3.1 million is primarily due to decreases in contractual services, capital outlay, fleet equipment rental charge, and general supplies, offset by increases in personnel costs, depreciation, other improvements, and equipment.
- *Fiber Optic Fund 5400* – The increase of approximately \$303 thousand is primarily due to an increase in personnel costs, small tools, and technology costs.
- *Verdugo Fire Communication Fund 5800* – The net increase of approximately \$1.5 million is due to increases in contractual services and capital outlay, slightly offset by decreases in personnel costs and amortization expense.
- *Electric Utility Funds 5820, 5830, 5850 & 5880* – The net decrease of approximately \$11.1 million is mainly due to decreases in fuel natural gas, carbon allowances, purchased power, depreciation, and gas depletion. These are offset by increases in personnel costs, contractual services, capital outlay and other miscellaneous costs. Some of the major proposed project appropriations for FY 2024-25 include: 4kV to 12kV Feeder Upgrade Program, GWP Solar Design Built Program, Grayson Wartsila, Transmission & Distribution Inspection Program, Grayson Repower Services, Fiber Plan, Upgrade/Replace 9,000 Electric Meters, and Low Carbon Fuel Standard Program Infrastructure.
- *Water Utility Funds 5920, 5930, 5950 & 5980* – The increase of approximately \$11.7 million is mainly attributable to increases in personnel costs, contractual services, capital outlay, fleet, utilities, technology costs, and building maintenance. The increase is offset by decreases in hourly wages and purchased water. Some of the major proposed project appropriations for FY 2024-25 include: New Pipeline Replacement, Water AMI Endpoint Replacement, New Tank & Reservoir Maintenance, Water Quality Enhancement Program, New Well Maintenance Project, and New Pump Station Improvements.

## Internal Service Funds

The approximately \$984 thousand net increase in the *Internal Service Funds* is primarily due to the following:

- *Fleet Management Fund 6010* – The net decrease of approximately \$6.1 million is primarily due to decreases in capital outlay, slightly offset by increases in personnel costs, vehicle maintenance, cost allocation charge, and technology costs.
- *Joint Air Support Fund 6020* – The increase of approximately \$310 thousand is due to increases in vehicle maintenance costs.
- *ITD Infrastructure Fund 6030* – The net increase of approximately \$3.3 million is primarily due to increases in personnel costs, contractual services, computer hardware, and capital outlay.
- *ITD Applications Fund 6040* – The net increase of approximately \$1.9 million is primarily due to increases in personnel costs, contractual services, amortization expense, and various projects.
- *Building Maintenance Fund 6070* – The decrease of approximately \$27 thousand is primarily due to less project appropriation. This is partially offset by increases in personnel costs, furniture and equipment, general supplies, utilities, technology costs, rent, and cost allocation charge.
- *Unemployment Insurance Fund 6100* – The increase of approximately \$15 thousand is due to an increase in claims.
- *Liability Insurance Fund 6120* – The net increase of approximately \$1.7 million is primarily due to increases in claims, excess insurance premium, contractual services, and cost allocation charge, slightly offset by decreases in personnel costs.
- *Workers Comp Insurance Fund 6140* – The net increase of approximately \$3.5 million is primarily due to increases in claim payments, contractual services, and general supplies, slightly offset by decreases in personnel costs.
- *Dental Insurance Fund 6150* – The decrease of approximately \$35 thousand is due to decreases in claims, administration costs, and cost allocation charge.
- *Medical Insurance Fund 6160* – The decrease of approximately \$2.0 million is due to a net decrease in claims and premiums, offset by increases in contractual services.

- Vision Insurance Fund 6170 – The increase of approximately \$12 thousand is due to new premiums, partially offset by a decrease in claims.
- Employee Benefits Fund 6400 – The decrease of approximately \$309 thousand is due to decreases in separation and vacation payout, offset by increases in compensation time payouts.
- RHSP Benefits Fund 6410 – The increase of approximately \$32 thousand is primarily due to an increase in separation payout.
- Post-Employment Benefits Fund 6420 – The decrease of approximately \$194 thousand is due to decreases in retiree Medicare Part A reimbursement and medical benefits for survivors of deceased employees.
- Wireless Fund 6600 – The decrease of approximately \$1.1 million is primarily due to decreases in capital outlay and technology costs, partially offset by increases in depreciation.

**AUTHORIZED FULL-TIME SALARIED POSITIONS**

For FY 2024-25, there are no additional salaried positions being proposed to be added. The table below provides a summary of the authorized full-time salaried position count for FY 2023-24 and FY 2024-25.

	<b>Current FY 2023-24</b>	<b>Proposed FY 2024-25</b>
All Funds	1,620.0	1,620.0
General Fund	942.2	943.3

**PROPOSED CHANGES TO THE CITYWIDE FEE SCHEDULE BASED ON 2024 USER FEE STUDY**

The Finance Department established as one of its goals to conduct a comprehensive citywide user fee study and contracted with the Matrix Consulting Group to conduct the study. The purpose of the study is to revisit the cost rollups used in the various fee calculations, staff time estimates and assumptions, and to account for any major shifts in costs or organizational structures that have occurred since the City’s previous citywide fee study.

Fees are commonly adopted by public agencies to recover costs associated with the provision of specific services benefiting the user, thereby reducing the use of General Fund (and other funds) resources for such purposes. Actual costs to provide services include the direct cost of labor to process and perform each service, as well as associated support costs (indirect costs). Indirect costs include departmental and central service overhead costs. The City may charge fees, up to the full cost recovery, provided that those fees do not exceed the maximum limits as may be established under state law.

**Fee Study Results and Recommendations**

The Matrix Consulting Group analyzed the cost-of-service relationships that exist between fees for service activities across the City’s departments utilizing the “bottom up” approach, where time spent per unit of fee activity is determined for each position within a department or a program. Once time spent for a fee activity is determined, all applicable City costs are then considered for calculation of the “full” cost of providing each service. Each City Department made its own recommendations for fee levels based upon careful consideration of the results of the cost analysis, current service levels, historical cost recovery levels, fees assessed for similar services in the region and the market demand unique to each department’s services. A summary of recommendations is below:

<b>Department</b>	<b>New</b>	<b>New (Existing Service)</b>	<b>Increase</b>	<b>Decrease</b>	<b>Modify</b>	<b>No Changes</b>	<b>Total</b>	<b>Deletions</b>
(City Clerk, Filming & Special Event, Misc.)	2	3	33	4	3	22	<b>67</b>	13
Community Development	18	4	251	86	72	31	<b>462</b>	67
Community Services & Parks	-	-	133	2	3	123	<b>261</b>	279
Fire	7	23	113	20	15	14	<b>192</b>	6
GWP	1	6	75	6	27	2	<b>117</b>	6
Library	13	-	43	5	11	20	<b>92</b>	33
Police	-	-	18	-	1	3	<b>22</b>	3
Public Works	8	8	39	19	4	4	<b>82</b>	25
<b>Grand Total</b>	<b>49</b>	<b>44</b>	<b>705</b>	<b>142</b>	<b>136</b>	<b>219</b>	<b>1,295</b>	<b>432</b>

Based on the updated fee calculations, achieving full cost recovery would increase Citywide revenues by \$9.3 million: \$7.6 million for the General Fund and \$1.7 million for Non-General Funds. However, after careful consideration, staff recommends continuing to subsidize fees for several reasons, including historical subsidy levels, comparable fees in other cities, and the unique market demand for each department's services. Therefore, adopting the proposed fee schedule will result in an additional Citywide revenue of \$5.4 million: \$4 million for the General Fund and \$1.4 million for Non-General Funds.

The consultant's Fee Study Report (Exhibit 3) as well as the proposed revised Citywide Fee Schedule (Attachment 1 to the Fees Resolutions) is included for reference.

### **Proposed FY 2023-24 Budget Transfer to Capital Improvement Fund**

For FY 2023-24, based on the projected revenues and expenditures, staff is anticipating ending the fiscal year with a surplus of \$10.0 million. Thus, staff is requesting to transfer \$10.0 million from the General Fund to the Capital Improvement Fund for the funding of the Central Park Renovation project to secure grant funding.

### **STAKEHOLDERS/OUTREACH**

Not Applicable

### **FISCAL IMPACT**

#### **FY 2024-25 Proposed Budget**

The table below depicts the total City appropriations by fund type as adopted for FY 2023-24 and as proposed for FY 2024-25.

#### **Total Appropriations**

<b>Fund Type (In Thousands)</b>	<b>Adopted FY 2023-24</b>	<b>Proposed FY 2024-25</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
General Fund	\$ 314,485	\$ 325,660	\$ 11,175	3.6%
Special Revenue Funds	145,322	152,242	6,920	4.8%
Debt Service Funds	2,993	2,995	2	0.1%
Capital Improvement Funds	21,390	33,282	11,892	55.6%
Enterprise Funds	543,524	544,159	635	0.1%
Internal Service Funds	145,064	146,048	984	0.7%
<b>Citywide Total</b>	<b>\$ 1,172,779</b>	<b>\$1,204,386</b>	<b>\$ 31,608</b>	<b>2.7%</b>

A summary of revenues and appropriations for all funds can be found in Exhibits 1 and 2 respectively.

## **FY 2023-24 Resolution of Appropriation**

The proposed transfer of the projected FY 2023-24 General fund year-end surplus to the Capital Improvement Fund for the Central Park Renovation project was not included as part of the FY 2023-24 budget. The appropriation request is outlined below:

<b>Requesting Appropriation</b>			
<b>Amount</b>	<b>From (Account String)</b>	<b>To (Account String)</b>	<b>Funding Source</b>
\$10,000,000	GL: 25300-1010-000	GL: 51200-4010-CSP-0020 PL: PWD01169AN	General Fund Undesignated Fund Balance

## **Amendment to the Citywide Fee Schedule**

If City Council approves to adopt the changes to the fee schedule based on the comprehensive citywide fee study findings and staff recommendations, the estimated potential revenue impact would be the following:

	<b>Potential Revenue Impact</b>
General Fund	\$4.0 million
Non-General Fund	\$1.4 million
<b>Total</b>	<b>\$5.4 million</b>

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

This item is considered a ministerial activity and therefore, not subject to CEQA review.

## **CAMPAIGN DISCLOSURE**

This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES TO STAFF RECOMMENDATION**

Alternative 1: The City Council may consider any other alternative not proposed by staff

## **ADMINISTRATIVE ACTION**

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**Submitted by:**

Jason Bradford, Director of Finance/Information Technology

**Prepared by:**

Shu-Jun Li, Assistant Director of Finance

Mari Karamyan, Budget Manager

Karina Cervantes, Sr. Budget Analyst

Nayiri Moumdjian, Sr. Budget Analyst

Adrine Gdakian, Budget Associate

**Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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Exhibit 1: Summary of Revenues by Fund

Exhibit 2: Summary of Appropriations by Fund

Exhibit 3: Comprehensive Citywide User Fee Study Report



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER  
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2024-25**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

**SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2024-25.**

**SECTION 2: The amount of \$325,659,744 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2024.**

**SECTION 3: The amount of \$152,241,511 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2024.**

**SECTION 4: The amount of \$2,995,000 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2024.**

**SECTION 5: The amount of \$33,282,433 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2024.**

**SECTION 6: The amount of \$544,158,982 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2024.**

**SECTION 7: The amount of \$146,048,354 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2024.**

**SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,620.**

**SECTION 9: The Director of Finance and Information Technology is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.**

RESOLUTION NO. \_\_\_\_\_

SECTION 10: The Director of Finance and Information Technology is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Manager or his/her designee is authorized by the City Council to assign fund balance in the "Assigned" category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed. The financial policies of the City will also be updated to reflect this delegation or authority.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution.

Adopted this \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF GLENDALE

DATE 5/29/2024

APPROVED AS TO FINANCIAL PROVISION FOR \$ 1,204,386,024

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

*Jason Bradford*  
Director of Finance & Information Technology

I, Suzie Abajian, PhD, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of June, 2024, and that the same was adopted by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ESTABLISHING CERTAIN FEES, AND INCREASING, DECREASING, MODIFYING  
CERTAIN EXISTING FEES FOR VARIOUS SERVICES, PERMITS, AND  
CERTIFICATES PROVIDED BY THE CITY, AND AMENDING THE COMPREHENSIVE  
CITYWIDE FEE SCHEDULE FOR THE FISCAL YEAR 2024-25**

**WHEREAS**, the Council of the City of Glendale has determined that in order to continue providing effective services for the public welfare, the City must establish and increase, decrease, modify, or delete fees for certain municipal services in order to accurately reflect the City's true cost in providing such services; and

**WHEREAS**, the Council has also determined that (1) by consolidating fees, rates, charges, penalties, fines (collectively, "fees"), and tables and schedules— which have been previously adopted— into a comprehensive Citywide Fee Schedule, the consolidation will centralize fees, tables, and schedules in a single document which can be published on the City's website and considered each year as part of the budgetary process; and that (2) this Citywide Fee Schedule consolidates most existing fees, tables, and schedules into a single document; and

**WHEREAS**, the Council desires to enact some new fees, and increase, decrease, modify, remove, or leave unchanged existing fees— for certain services and programs provided by the City and to include the new, increased, decreased, modified or unchanged fees, and the tables and schedules, in a comprehensive Citywide Fee Schedule, as outlined in the FY 2024-25 Budget Adoption Staff Report, dated June 25, 2024, and as contained in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment #1 to this resolution), incorporated into this Resolution by this reference.

**WHEREAS**, the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) contains:

1. Newly created fees with an effective date of July 25, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
2. Increasing fees with an effective date of July 25, 2024 and September 1, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
3. Decreasing fees with an effective date of July 25, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
4. Modified fees with an effective date of July 25, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)

5. Fees which are a charge imposed for any one or more of the following purposes:
  - A. A specific City benefit conferred or privilege granted (California Constitution, Article XIII C, §1 (e)(1));
  - B. A City service or product (California Constitution, Article XIII C, §1 (e)(2));
  - C. A charge imposed for City's issuing licenses and permits, performing investigations, inspections, and audits, and administrative enforcement and adjudication (California Constitution, Article XIII C, § 1 (e)(3)); or
  - D. A monetary charge imposed by the City as a result of a violation of law (California Constitution, Article XIII C, § 1 (e)(5)); and

**WHEREAS**, the departments have reviewed the fees charged for such services, and with the approval of the City Manager, recommend the adoption of certain fees.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

**SECTION 1.** Notice of the public meeting and public hearing at which this Resolution was considered was properly given, and all oral and written presentations made to and heard by the City Council were properly considered.

**SECTION 2.** The cost estimates produced by City staff and considered by the City Council in establishing fees under this Resolution are reasonable cost estimates for the provision of the City services to which the fees pertain and were made available to the public.

**SECTION 3.** There is a reasonable relationship between the fees to be collected for the provision of various City services and the City's costs in providing those services, as identified in the data made available.

**SECTION 4.** The fees— which are newly created, increased, decreased, and modified — as set forth in the FY 2024-25 Citywide Fee Schedule (Attachment 1):

1. Do not exceed the actual or estimated reasonable costs to the City of providing the services to which the fees relate;
2. Are reasonable and necessary to enable the City to provide the benefit or privilege, service or product, license or permit, use or rental, fine or penalty, or property development to which they relate;
3. Have been allocated in a manner such that the costs to a payor bear a fair and reasonable relationship to the payor's burden on, or benefits received, from the City; and
4. Are the official fees of the City of Glendale for the public services and violations referenced in that document.

**SECTION 5.** Any fee listed or described in the FY 2024-25 Citywide Fee Schedule (Attachment 1) as an “in lieu” fee that a payor chooses to pay, is paid in place of a Glendale Municipal Code obligation imposed by the City.

**SECTION 6.** The Council hereby approves and adopts:

1. The FY 2024-25 Citywide Fee Schedule (Attachment 1), which:
  - A. Consolidates existing fees, tables, and schedules; and
  - B. Creates, increases, decreases, modifies or removes some fees; and
2. A rate, fee, or charge established in FY 2023-24 by a duly adopted resolution of the Parks, Recreation and Community Services Commission under the Commission’s authority granted in Glendale Municipal Code Section 2.60.140, and that rate, fee, or charge is hereby incorporated into the FY 2024-25 Citywide Fee Schedule (Attachment 1).

**SECTION 7.** Any fee, rate, charge, penalty, fine, table, or schedule contained in the FY 2024-25 Citywide Fee Schedule (Attachment 1), as adopted in this Resolution, will prevail and apply in the event of a conflict with any other fee, rate, charge, penalty, fine, table, or schedule.

**SECTION 8.** The Council authorizes an annual increase of the fees imposed by this Resolution as of July 1<sup>st</sup> of each year, in an amount equal to the increase from the base index in the then latest available Consumer Price Index (CPI), as prepared and released by the U.S. Department of Labor, Bureau of Statistics, without separate action by the City Council.

**BE IT FURTHER RESOLVED** that newly created fees, increased fees, decreased fees, and modified fees set forth in the FY 2024-25 Citywide Fee Schedule (Attachment 1) and identified therein with an effective date of July 25, 2024 shall become effective on the thirtieth (30<sup>th</sup>) day following adoption of this Resolution and those increased fees identified in the FY 2024-25 Citywide Fee Schedule (Attachment 1) with an effective date of September 1, 2024 shall become effective on the 68<sup>th</sup> day following adoption of this Resolution. Fees in the Citywide Fee Schedule that are unchanged by this Resolution shall remain in effect and fees deleted from the Citywide Fee Schedule by this Resolution shall no longer be in effect as of July 1, 2024.

Adopted this \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF LOS ANGELES )   SS  
CITY OF GLENDALE        )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of June, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

---

City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ESTABLISHING CERTAIN FEES, AND INCREASING, DECREASING, MODIFYING  
CERTAIN EXISTING FEES IN THE COMPREHENSIVE CITYWIDE FEE SCHEDULE  
FOR THE FISCAL YEAR 2024-25 FOR PUBLIC WORKS, COMMUNITY  
DEVELOPMENT, AND FIRE RELATED SERVICES, PERMITS, AND CERTIFICATES**

**WHEREAS**, the Council of the City of Glendale has determined that in order to continue providing effective services for the public welfare, the City must establish and increase, decrease, modify, or delete fees for certain municipal services which accurately reflect the City's true cost in providing such services; and

**WHEREAS**, the Council has also determined that (1) by consolidating fees, rates, charges, penalties, fines (collectively, "fees"), and tables and schedules— which have been previously adopted— into a comprehensive Citywide Fee Schedule, the consolidation will centralize fees, tables, and schedules in a single document which can be published on the City's website and considered each year as part of the budgetary process; and that (2) this Citywide Fee Schedule consolidates most existing fees, tables, and schedules into a single document; and

**WHEREAS**, Title 12 of the Glendale Municipal Code provides that certain fees for services provided by the Public Works Department must be established or modified by resolution of the City Council; and

**WHEREAS**, Title 30 of the Glendale Municipal Code provides that fees for services provided by the Community Development Department relating to Zoning Ordinance procedures must be specified by resolution of the City Council; and

**WHEREAS**, Titles 2, 15, and 16 of the Glendale Municipal Code also provide for services furnished by the Community Development Department for which fees are required but not otherwise specified; and

**WHEREAS**, the Glendale Building and Safety Code provides that fees for permits and certificates must be established or modified by resolution of the City Council; and

**WHEREAS**, Ordinance Nos. 4749, 5135, 5221 of the Glendale Municipal Code and Resolution No. 08-130 provide that fees for permits, plan checks, field inspections, hazardous waste management, and hazardous waste treatment provided by the Fire Department must be established or modified by resolution of the City Council; and

**WHEREAS**, the Council desires to enact some new fees, and increase, decrease, modify, remove, or leave unchanged existing fees— for certain services and programs provided by the City and to include the new, increased, decreased modified or unchanged fees, and the tables and schedules, in a comprehensive Citywide Fee Schedule, as outlined in the FY 2024-25 Budget Adoption Staff Report, dated June 25, 2024, and as contained in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment #1 to this resolution), incorporated into this Resolution by this reference.

**WHEREAS**, the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) contains:

1. Newly created fees with an effective date of August 24, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
2. Increasing fees with an effective date of August 24, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
3. Decreasing fees with an effective date of August 24, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
4. Modified fees with an effective date of August 24, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
5. Fees which are a charge imposed for any one or more of the following purposes:
  - A. A specific City benefit conferred or privilege granted (California Constitution, Article XIII C, §1 (e)(1));
  - B. A City service or product (California Constitution, Article XIII C, §1 (e)(2));
  - C. A charge imposed for City's issuing licenses and permits, performing investigations, inspections, and audits, and administrative enforcement and adjudication (California Constitution, Article XIII C, § 1 (e)(3)); or
  - D. A monetary charge imposed by the City as a result of a violation of law (California Constitution, Article XIII C, § 1 (e)(5)); and

**WHEREAS**, the departments have reviewed the fees charged for such services, and with the approval of the City Manager, recommend the adoption of certain fees.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

**SECTION 1.** Notice of the public meeting and public hearing at which this Resolution was considered was properly given, and all oral and written presentations made to and heard by the City Council were properly considered under California Government Code Sections 66016 and 66018.

**SECTION 2.** The cost estimates produced by City staff and considered by the City Council in establishing fees under this Resolution are reasonable cost estimates for the provision of the City services to which the fees pertain and were made available to the public under Government Code Section 66016.



**SECTION 3.** There is a reasonable relationship between the fees to be collected for the provision of various City services and the City's costs in providing those services, as identified in the data made available.

**SECTION 4.** The fees, which are newly created, increased, decreased, and modified — as set forth in the FY 2024-25 Citywide Fee Schedule (Attachment 1):

1. Do not exceed the actual or estimated reasonable costs to the City of providing the services to which the fees relate;
2. Are reasonable and necessary to enable the City to provide the benefit or privilege, service or product, license or permit, use or rental, fine or penalty, or property development to which they relate;
3. Have been allocated in a manner such that the costs to a payor bear a fair and reasonable relationship to the payor's burden on, or benefits received, from the City; and
4. Are the official fees of the City of Glendale for the public services and violations referenced in that document.

**SECTION 5.** Any fee listed or described in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) as an "in lieu" fee that a payor chooses to pay instead of an obligation imposed by the Glendale Municipal Code is paid in place of that obligation imposed by the City.

**SECTION 6.** The City Council hereby:

1. Approves and adopts the Public Works, Community Development, and Fire related fees which are, created, increased, decreased, modified or deleted as set forth in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1); and
2. Authorizes staff to consolidate these fees, tables, and schedules with the FY 2024-25 Proposed Citywide Fee Schedule after it becomes effective.

**SECTION 7.** Any fee, rate, charge, penalty, fine, table, or schedule contained in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1), as amended in this Resolution, will prevail and apply in the event of a conflict with any other fee, rate, charge, penalty, fine, table, or schedule.

**SECTION 8.** The Council authorizes an annual increase of the fees imposed by this Resolution as of July 1<sup>st</sup> of each year, in an amount equal to the increase from the base index in the then latest available Consumer Price Index (CPI), as prepared and released by the U.S. Department of Labor, Bureau of Statistics, without separate action by the City Council.

**BE IT FURTHER RESOLVED** that newly created fees, increased fees, decreased fees, and modified fees for Public Works, Community Development, and Fire related services, permits, and certificates — listed in this Resolution and set forth in the

FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) with an effective date of August 24, 2024, become effective on the sixtieth (60<sup>th</sup>) day following adoption of this Resolution, in accordance with Government Code Section 66017(a). Public Works, Community Development, and Fire related fees that are unchanged or removed become effective July 1, 2024.

Adopted this \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF LOS ANGELES )   SS  
CITY OF GLENDALE         )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of June, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk



# FY 2024-25 Proposed Citywide Fee Schedule

(Fees, Fines, Rates & Charges)

*Component of FY 2024-25 Proposed Budget*

*Budget Adoption: June 25, 2024*

	Fee Count
New Fees - Existing	44
New Fees - New Service	49
Fee Increases	705
Modifications	136
Decreases	142
No Changes - Fee Study	219
No Changes	755
<b>Total Fees</b>	<b>2,050</b>
Deletes	432

# City of Glendale

## FY 2024-25 Proposed Citywide Fee Schedule

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**I - Miscellaneous Charges**  
**Section 1: Citywide Charges & Other Miscellaneous Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	1	Citywide Credit Card Service Fee	2.5%	Each	2.5%	7/1/2024
Fee Study - Increase	2	GTV Video Duplication	\$ 81.00	Per Video	\$ 20.00	7/25/2024
Fee Study - No Change	3	Photocopies	\$ 0.10	Per Page	\$ 0.10	7/1/2024
Fee Study - No Change	4	Returned Check Charges - First Insufficient Check/Funds <sup>A</sup>	\$ 25.00	Each	\$ 25.00	7/1/2024
Fee Study - No Change	5	Returned Check Charges - Subsequent Insufficient Check <sup>A</sup>	\$ 35.00	Each	\$ 35.00	7/1/2024
Fee Study - Decrease	6	Lobbyist Registration - Initial Registration	\$ 27.00	Per Lobbyist	\$ 31.00	7/25/2024
Fee Study - Increase	7	Lobbyist Registration - Annual Renewal	\$ 21.00	Per Lobbyist	\$ 15.00	7/25/2024
Fee Study - Increase	8	Lobbyist Registration - Amendment	\$ 21.00	Per Lobbyist	\$ 15.00	7/25/2024
Fee Study - New - Existing Service	9	Candidate Filing Processing Fee	\$ 25.00	Per Candidate		7/25/2024
Fee Study - New - Existing Service	10	Initiative Petition Filing Fee	\$ 200.00	Per Initiative		7/25/2024
Delete	<del>1</del>	<del>Budget Book</del>		<del>Per Book</del>	\$ 50.00	7/1/2024
Delete	<del>2</del>	<del>Budget CD</del>		<del>Per CD</del>	\$ 15.00	7/1/2024
Delete	<del>3</del>	<del>Citywide Collection Agency - Cost Recovery - (Collection Agency fees charged on past due accounts by various departments)</del>		<del>Citywide</del>	Actual Cost	7/1/2024
Delete	<del>5</del>	<del>Comprehensive Annual Financial Report Book</del>		<del>Per Book</del>	\$ 30.00	7/1/2024
Delete	<del>7</del>	<del>Notary Fees <sup>A</sup></del>		<del>Per Signature</del>	\$ 15.00	7/1/2024
Delete	<del>9</del>	<del>Popular Annual Financial Report Book</del>		<del>Per Book</del>	\$ 10.00	7/1/2024
Delete	<del>12</del>	<del>Sales of Precinct Maps</del>		<del>Each</del>	\$ 10.00	7/1/2024
Delete	<del>13</del>	<del>Voter/Election Files</del>		<del>Per File Packet</del>	\$ 42.00	7/1/2024

<sup>A</sup> California Civil Code, Section 1719(a)

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**II - Filming Charges**  
**Section 1: Filming & Special Event Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Filming - Use of City Property (Including Sidewalks/Streets)	\$ 510.00	Per Day	\$ 454.00	7/25/2024
Fee Study - Increase	2	Fire Inspection (4 Hours Minimum on Weekends)	\$ 197.00	Per Hour	\$ 157.00	7/25/2024
Fee Study - Increase	3	Filming Application Fire Review	\$ 325.00	Per Hour	\$ 117.00	7/25/2024
Fee Study - Increase	4	Fire Safety Officer (4 Hours Minimum)	\$ 168.00	Per Hour	\$ 135.00	7/25/2024
Fee Study - Increase	5	Glendale Transportation Center - Standard Rate	\$ 1,983.00	Each Film Day	\$ 1,713.00	7/25/2024
Fee Study - Increase	6	Glendale Transportation Center - Student Rate	\$ 595.00	Each Film Day	\$ 537.00	7/25/2024
Fee Study - Increase	7	Old Police Building/Jail - Rental - Standard Rate	\$ 4,708.00	Each Day	\$ 4,577.00	7/25/2024
Fee Study - Decrease	8	Old Police Building/Jail - Rental - Student Rate	\$ 1,412.00	Each Day	\$ 1,613.00	7/25/2024
Fee Study - Increase	9	Filming Application Police Review	\$ 306.00	Per Hour	\$ 117.00	7/25/2024
Fee Study - Increase	10	Film Monitoring/Film Permit Staff	\$ 99.00	Per Hour	\$ 72.00	7/25/2024
Fee Study - Increase	11	Special Events, Application Processing Fee	\$ 50.00	Per Application	\$ 31.00	7/25/2024
Fee Study - Increase	12	Special Event Permits; Fire Plan Review	\$ 92.00	Per Event	\$ 56.00	7/25/2024
Fee Study - Increase	13	City Facility Filming - Standard Rate	\$ 2,354.00	Each Day	\$ 2,288.00	7/25/2024
Fee Study - Decrease	14	City Facility Filming - Student Rate	\$ 706.00	Each Day	\$ 1,144.00	7/25/2024
Fee Study - Increase	15	Police Personnel (4 Hours Minimum)	\$ 280.00	Per Hour	\$ 147.00	7/25/2024
Fee Study - Decrease	16	Temporary Place of Amusement	\$ 197.00	Per Permit Application	\$ 629.00	7/25/2024
Fee Study - New Service	17	Library - Filming Processing	\$ 225.00	Each		7/25/2024
Fee Study - New Service	18	Filming - Miscellaneous: Staffing Fee (Overtime/Holiday)	\$ 63.00	Per Hour		7/25/2024
Fee Study - New - Existing Service	19	Filming Application Engineering Review	\$ 68.00	Per Review		7/25/2024
Delete	<del>9</del>	<del>Police Cadet</del>		<del>Per Hour</del>	\$ 30.00	7/1/2024
Delete	<del>10</del>	<del>Police Services Officer</del>		<del>Per Hour</del>	\$ 72.00	7/1/2024
Delete	<del>11</del>	<del>Police Motorcycle</del>		<del>Per Hour</del>	\$ 12.00	7/1/2024
Delete	<del>13</del>	<del>Police Vehicle</del>		<del>Per Hour</del>	\$ 18.00	7/1/2024
Delete	<del>15</del>	<del>Animal Shows (Cat, Dog, Livestock, Poultry)</del>		<del>Daily</del>	\$ 66.00	7/1/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**II - Filming Charges**  
**Section 2: Filming Fees - Library, Arts & Culture**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No change	1	Central Library - Exterior Only	\$ 2,265.00	Min. of 5 Hrs.	\$ 2,265.00	7/1/2024
Fee Study - No change	2	Central Library - Exterior Only Each Additional Hour After Min. Hours	\$ 338.00	Hourly	\$ 338.00	7/1/2024
Fee Study - No change	3	Central Library - Interior & Exterior (Entrance Area Only)	\$ 3,965.00	Min. of 5 Hrs.	\$ 3,965.00	7/1/2024
Fee Study - Increase	4	Central Library - Interior & Exterior (Entrance Area Only) Each Additional Hour After Min. Hours	\$ 620.00	Hourly	\$ 564.00	7/25/2024
Fee Study - Increase	5	Central Library - Access to Any/All Public Spaces (During Closed Hours Only)	\$ 6,980.00	Min. of 5 Hrs.	\$ 5,667.00	7/25/2024
Fee Study - Increase	6	Central Library - Access to Any/All Public Spaces (During Closed Hours Only) Each Additional Hour After Min. Hours	\$ 1,396.00	Hourly	\$ 1,017.00	7/25/2024
Fee Study - No change	7	Brand Library - Exterior (Library Area Only)	\$ 2,265.00	Min. of 5 Hrs.	\$ 2,265.00	7/1/2024
Fee Study - Increase	8	Brand Library - Exterior (Library Area Only) Each Additional Hour After Min. Hours	\$ 374.00	Hourly	\$ 338.00	7/25/2024
Fee Study - Increase	9	Brand Library - Interior & Exterior	\$ 7,480.00	Min. of 5 Hrs.	\$ 5,667.00	7/25/2024
Fee Study - Increase	10	Brand Library - Interior & Exterior Each Additional Hour After Min. Hours	\$ 1,496.00	Hourly	\$ 1,017.00	7/25/2024
Fee Study - Increase	11	Brand Library - Film School Students, Brand Library Exterior/Interior (Proof Required)	\$ 250.00	Hourly	\$ 106.00	7/25/2024
Fee Study - Increase	12	Brand Library - Interior Only (Minimum of 5 Hours)	\$ 5,984.00	Min. of 5 Hrs.	\$ 3,329.00	7/25/2024
Fee Study - Increase	13	Brand Library - Each Additional Hour After Min. Hours	\$ 1,197.00	Hourly	\$ 665.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**II - Filming Charges**  
**Section 2: Filming Fees - Library, Arts & Culture**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No change	14	Neighborhood Libraries - Access to Any/All Public Spaces (During Closed Hours Only)	\$ 3,965.00	Min. of 5 Hrs.	\$ 3,965.00	7/1/2024
Fee Study - No change	15	Neighborhood Libraries - Access to Any/All Public Spaces (During Closed Hours Only) Each Additional Hour After Min. Hours	\$ 564.00	Hourly	\$ 564.00	7/1/2024
Fee Study - Increase	16	Miscellaneous - Administrative Fees All Bookings	\$ 332.00	Per Booking	\$ 281.00	7/25/2024
Fee Study - Increase	17	Miscellaneous - Non-Refundable Deposit (Applicable Towards Payment of Filming Fee)	\$ 600.00	One-Time	\$ 564.00	7/25/2024
Fee Study - No Change	18	Central Library - Parking, Central (Full Lot Available During Closed Hours Only)	\$ 1,131.00	Full Lot	\$ 1,131.00	7/1/2024
Fee Study - No Change	19	Central Library - Parking, Central (Price Per Slot)	\$ 20.00	Per Slot	\$ 20.00	7/1/2024
Fee Study - Increase	20	Parking - Chevy Chase	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - Increase	21	Parking - Montrose (Upper Lot Only)	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - Increase	22	Parking - Grandview	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Auditorium/Filming)	23	Miscellaneous - Staffing Fee	\$ 42.00	Per Hour	\$ 25.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Misc. Rental/Filming)	24	Miscellaneous - Security Guard	\$ 25.00	Per Hour	\$ 25.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Auditorium/Filming)	25	Neighborhood Libraries/Parking - All Other Neighborhood Libraries	\$ 300.00	Max of 4 hours	\$ 300.00	7/25/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**II - Filming Charges**  
**Section 3: Filming Fees - Community Services & Parks**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Administrative Fees	\$ 500.00	Per Permit	\$ 225.00	7/25/2024
Fee Study - No Change	2	Deposit	\$ 2,000.00	Per Permit	\$ 2,000.00	7/1/2024
Fee Study - No Change	3	Verdugo Adobe w/out Equipment	\$ 560.00	Per Permit	\$ 560.00	7/1/2024
Fee Study - Increase	4	Parking Fee Per Space	\$ 17.00	12 Hours	\$ 15.00	7/25/2024
Fee Study - No Change	5	Verdugo Skate Park Weekday (Over 6 Hrs)	\$ 1,680.00	Daily	\$ 1,680.00	7/1/2024
Fee Study - No Change	6	Verdugo Skate Park Weekend (Over 6 Hrs)	\$ 3,360.00	Daily	\$ 3,360.00	7/1/2024
Fee Study - No Change	7	Verdugo Skate Park Weekday	\$ 210.00	Hourly	\$ 210.00	7/1/2024
Fee Study - No Change	8	Verdugo Skate Park Weekend	\$ 420.00	Hourly	\$ 420.00	7/1/2024
Fee Study - No Change	9	Student Film Permit	\$ 225.00	Per Permit	\$ 225.00	7/1/2024
Fee Study - No Change	10	Trail Fee	\$ 750.00	Daily	\$ 750.00	7/1/2024
Fee Study - No Change	11	Tennis Court	\$ 50.00	Hourly/Court	\$ 50.00	7/1/2024
Fee Study - No Change	12	Brand Friendship Garden	\$ 180.00	Hourly	\$ 180.00	7/1/2024
Fee Study - Increase	13	Civic Auditorium Upper Level Indoor Soccer Filming Rate	\$ 129.00	Hourly	\$ 112.50	7/25/2024
Delete	<del>21</del>	<del>Film Permits Brand Park Parking</del>		<del>12 Hours</del>	\$ 900.00	7/1/2024
Delete	<del>22</del>	<del>Film Permits Maple Park Parking</del>		<del>12 Hours</del>	\$ 300.00	7/1/2024
Delete	<del>55</del>	<del>Film Permits Site Host Fee</del>		<del>Hourly</del>	\$ 20.00	7/1/2024
Delete	<del>103</del>	<del>Miscellaneous Fees Trail Fee - Filming</del>		<del>Daily</del>	\$ 750.00	7/1/2024

For filming fees at Community Services & Parks' facilities, additional facility/field rental fees will be applicable, refer to the Community Services & Parks fee schedule for applicable fees.

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**III - Public Works**

**Section 1: Engineering Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Construction - Encroachment Permit	\$ 2,033.00	Per Application	\$ 1,903.00	8/24/2024
Fee Study - Increase	2	Construction - Excavation Permits (Application, Processing, and Inspection) - Application for Permit (Non-Refundable)	\$ 1,969.00	Per Application	\$ 987.00	8/24/2024
Fee Study - Decrease	3	Construction - Excavation Permits (Application, Processing, and Inspection) - Blanket Permit	\$ 148.00	Per Application	\$ 360.00	8/24/2024
Fee Study - New - Existing Service	4	Construction/Excavation Permits (Application, Processing, and Inspection) -Blanket Permit - Extension (30-days)	\$ 70.00	Per Application		8/24/2024
Fee Study - Increase	5	Construction - Excavation Permits (Application, Processing, and Inspection) -Construction Inspector Fully Burden Hourly Rate	\$ 162.00	Per Hour	\$ 153.00	8/24/2024
Fee Study - Increase	6	Construction - Excavation Permits (Application, Processing, and Inspection) - Late Application (Non-Refundable)	\$ 1,898.00	Per Application	\$ 1,170.00	8/24/2024
Fee Study - New - Existing Service	7	Construction/Excavation Permits (Application, Processing, and Inspection) -Additional Open Trench Inspection Fee for Trenches Greater than 50 Lin. Ft.	\$ 16.87	Per Linear Foot		8/24/2024
Fee Study - New - Existing Service	8	Construction/Excavation Permits (Application, Processing, and Inspection) -Additional Trenchless Inspection Fee for Greater than 100 Lin. Ft.	\$ 8.43	Per Linear Foot		8/24/2024
Fee Study - New Service	9	Construction/Excavation Permits (Application, Processing, and Inspection) -Excavation in ROW - Extension for 30 days Only	\$ 213.00	Per Application		8/24/2024
Fee Study - Increase	10	Construction/Right of Way Improvements - Engineering Permit	\$ 1,789.00	Per Application	\$ 672.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**III - Public Works**

**Section 1: Engineering Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From "Hourly Rate" to Flat Amount	11	Construction/Right of Way Improvements - Inspection	\$ 1,300.00	Each	Hourly Rate	8/24/2024
Fee Study - Decrease	12	Covenants and Agreement (General, Excluding Drainage Devices)	\$ 1,643.00	Per Application	\$ 2,348.00	7/25/2024
Fee Study - Increase	13	Covenants and Agreement (Drainage Devices)	\$ 766.00	Per Application	\$ 700.00	7/25/2024
Fee Study - Increase	14	Compact Disks	\$ 49.00	Each	\$ 36.00	8/24/2024
Fee Study - Increase	15	DVD Disks	\$ 48.00	Each	\$ 36.00	8/24/2024
Fee Study - Decrease	16	Labor to Copy, Organize, Translate, Convert and Download Data onto Magnetic Media	\$ 151.00	Per Hour	\$ 222.00	8/24/2024
No Fee Change	17	Diversion Security Deposits Required with the Submission of Construction and Demolition Waste Reduction and Recycling Plans	Per Reso. No.: 08-161	Based on Projected Weight of C&D Waste that will be Generated	Per Reso. No.: 08-161	7/1/2024
Fee Study - Decrease	18	Easement Quitclaims	\$ 5,101.00	Per Application	\$ 5,488.00	8/24/2024
Fee Study - Decrease	19	Land Development - Engineering & Processing - Tract Map	\$ 3,282.00	Per Map	\$ 3,381.00	8/24/2024
Fee Study - Decrease	20	Land Development - Engineering & Processing - Parcel Map	\$ 3,134.00	Per Map	\$ 3,139.00	8/24/2024
Fee Study - Increase	21	Land Development - Improvement Plan Check Fees Based on 20 Scale Plans Up to Three Reviews (Title and General Notes Sheets without Plan, Profile or Details is 1/4 of Flat Fee per Sheet)	\$ 6,051.00	Flat Fee Per Sheet	\$ 5,061.00	8/24/2024
Fee Study - Increase	22	Land Development - Improvement Plan Check Fees Based on 20 Scale Plans for Each Subsequent Review (After the 1st Three Reviews) (Title and General Notes Sheets without Plan, Profile or Details is 1/4 of Flat Fee per Sheet)	\$ 1,545.00	Flat Fee Per Sheet	\$ 1,095.00	8/24/2024
No Fee Change	23	Legal Description Review	Varies; \$400 Min.	Per Application	Varies; \$400 Min.	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 1: Engineering Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	24	Miscellaneous Fee - GIS Map	\$ 95.00	Per Map	\$ 53.00	7/25/2024
Fee Study - Increase	25	Sidewalk Dining Permit - New	\$ 664.00	Processing Fee	\$ 224.00	7/25/2024
No Fee Change	26	Sidewalk Dining Permit - Additional Fee; Based on the Area of Sidewalk Occupied; When Permit is Approved - New	\$ 2.24	Per Square Foot of Sidewalk Occupied	\$ 2.24	7/1/2024
Fee Study - Increase	27	Non-Regulatory Curb Painting - First 25 Feet	\$ 53.71	Per 25 Feet	\$ 47.20	7/25/2024
Fee Study - Increase	28	Non-Regulatory Curb Painting - Each Additional 25 Feet	\$ 26.85	Per 25 Feet	\$ 24.00	7/25/2024
Fee Study - No Change	29	Oversize Load Permit - Annual - Limited by State Law	\$ 90.00	Per Application	\$ 90.00	7/1/2024
Fee Study - No Change	30	Oversize Load Permit - Single Occurrence - Limited by State Law	\$ 16.00	Per Application	\$ 16.00	7/1/2024
Fee Study - Increase	31	Parkway Landscaping Permit	\$ 305.00	Per Application	\$ 56.00	8/24/2024
Fee Study - Increase	32	Pedestrian Signs <sup>A</sup>	\$ 176.00	Annual Fee	\$ 110.00	7/25/2024
Fee Study - Increase	33	Release of Covenant and Agreement	\$ 850.00	Per Application	\$ 816.00	7/25/2024
Fee Study - No Change	34	Repainting of Non-Regulatory Curb Paint - First 25 Feet	\$ 35.00	Per 25 Feet	\$ 35.00	7/1/2024
Fee Study - Increase	35	Repainting of Non-Regulatory Curb Paint - Each Additional 25 Feet	\$ 30.08	Per 25 Feet	\$ 24.00	7/25/2024
Fee Study - Increase	36	Right of Way - Street/Alley Vacations	\$ 10,670.00	Per Application	\$ 10,256.00	8/24/2024
Fee Study - Increase	37	Right of Way - Summary Street/Alley Vacations	\$ 6,984.00	Per Application	\$ 6,669.00	8/24/2024
Fee Study - Increase	38	Sidewalk Dining Permit - Renewal	\$ 255.00	Annual Flat Fee	\$ 82.00	7/25/2024
No Fee Change	39	Sidewalk Dining Permit - Renewal; Additional Fee; Based on the Area of Sidewalk Occupied; When Permit is Approved	\$ 1.11	Per Square Foot of Sidewalk Occupied	\$ 1.11	7/1/2024
Fee Study - Decrease	40	Stormwater Pollution Prevention Plan Fee	\$ 828.00	Per Application	\$ 849.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 1: Engineering Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	41	Street Use Permit - Temporary Use of Streets, Sidewalk Parkway, Parking Lot or Alleys	\$ 50.45	Each 500 Square Feet Area	\$ 25.00	8/24/2024
Fee Study - Decrease	42	Street Use Permit - Temporary Use of Streets, Sidewalk Parkway, Parking Lot or Alleys - One Time Plus Daily <sup>B</sup>	\$ 170.00	Flat Fee	\$ 361.00	8/24/2024
No Fee Change	43	Street Use Permit Violation Each Day (Amount Tripled Each Day) <sup>B</sup>	Varies	Varies with Size (Square Footage) and Duration (Number of Days)	Varies with Size and Duration	7/1/2024
No Fee Change	44	The Map Analysis Fees Reflect the Fixed Costs for Los Angeles County to Provide the Services to the City. These Costs do not Include the City's "Land Development - Engineering & Processing Fee" (Tract Or Parcel). This Fee Will be Added to the Map Analysis Fees.	Based on LA County Fees	Per Map	Based on LA County Fees	7/1/2024
Fee Study - Increase	45	Traffic Analysis and Impact Review - Local Transportation Analysis (Projects with 50 or More Trips Including Trip Credits); Base Fee	\$ 6,013.00	Per Review	\$ 5,927.04	8/24/2024
Fee Study - Decrease	46	Traffic Analysis and Impact Review - Combined Trip Generation and Scoping Memorandum for Local Transportation Analysis (Projects with 50 or More Trips Including Trip Credits)	\$ 1,659.00	Per Review	\$ 2,963.52	8/24/2024
Fee Study - New - Existing Service	47	Traffic Analysis and Impact Review - Trip Generation Memorandum (For Projects with 50 or More Trips w/o Trip Credit and Less than 50 Trips with Trip Credits)	\$ 875.00	Per Review		8/24/2024
Fee Study - No Change	48	Traffic Analysis and Impact Review for all Projects Where Services go Beyond Hours Needed to Complete Task Set by the Base Fee.	Actual Cost	Per Review	Actual Cost	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 1: Engineering Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From Flat amount to "Actual Cost"	49	Wireless Telecommunication Facility -Application Processing	Actual Cost	Per Application	\$ 1,093.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	50	Wireless Telecommunication Facility - Encroachment Permit Expert Review	Actual Cost	Per Application	\$ 606.00	7/25/2024
Fee Study - New - Existing Service	51	Wireless Telecommunication Facility - Appeal for Telecommunication Wireless Facility	\$ 2,550.00	Per Application		7/25/2024
Fee Study - New - Existing Service	52	Wireless Telecommunication Facility - Expert Review for Telecommunication Wireless Facility Appeal	Actual Cost	Per Application		7/25/2024
Fee Study - New Service	53	Construction/Encroachment Permit - Changes to Site Conditions or Equipment Modification/Upgrades to Wireless Telecommunication Facility	\$ 615.00	Per Application		8/24/2024
Fee Study - New Service	54	Construction/Encroachment Permit - No Changes or Modifications to Existing Wireless Telecommunication Facility (As Is)	\$ 447.00	Per Application		8/24/2024
Fee Study - New - Existing Service	55	Construction/Encroachment Permit - Wireless Telecommunication Facility - No Hearing - Preferred zone	\$ 1,417.00	Per Application		8/24/2024
Fee Study - New - Existing Service	56	Construction/Encroachment Permit - Wireless Telecommunication Facility - Requiring Hearing - Non- Preferred zone	\$ 3,061.00	Per Application		8/24/2024
Fee Study - New Service	57	Construction/Encroachment Permit - Renewal - Standard	\$ 669.00	Per Application		8/24/2024
Fee Study - Decrease	58	SB 9 Lot Split Land Development Engineering and Processing	\$ 2,975.00	Per Map	\$ 3,139.00	8/24/2024
Fee Study - New Service	59	Easement - Preparation	\$ 780.00	Per Application		7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 1: Engineering Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New Service	60	Miscellaneous Engineering Fees - Haul Route (Not Part of Grading & Pool Permit)	\$ 166.00	Per Application		7/25/2024
Fee Study - New Service	61	Miscellaneous Engineering Fees - Work Hour Deviation After Hours	\$ 88.00	Per Application		7/25/2024
Fee Study - New Service	62	Miscellaneous Engineering Fees - Traffic Control Plan Review; Base Fee (Per Sheet, Assumes 1 Review Prior to Approval)	\$ 501.00	Per Sheet		7/25/2024
Delete	<del>6</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Asphalt Pavement</del>		<del>-Per Square Foot</del>	\$ 9.90	7/1/2024
Delete	<del>7</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Concrete Curb</del>		<del>-Per Square Foot</del>	\$ 36.00	7/1/2024
Delete	<del>8</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Concrete Driveway, Sidewalk &amp; Apron</del>		<del>-Per Square Foot</del>	\$ 13.40	7/1/2024
Delete	<del>9</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Concrete Pavement &amp; Gutter</del>		<del>-Per Square Foot</del>	\$ 14.50	7/1/2024
Delete	<del>10</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Concrete Sidewalk</del>		<del>-Per Square Foot</del>	\$ 9.90	7/1/2024
Delete	<del>11</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Minimum Charge</del>		<del>-Per Application</del>	\$ 650.00	7/1/2024
Delete	<del>12</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Non-standard Sidewalk</del>		<del>-Pickup and Delivery</del>	\$ 34.00	7/1/2024
Delete	<del>13</del>	<del>Construction - Excavation Permits - Special Deposit Fee or Rates Saw Cutting</del>		<del>-Per Linear Foot</del>	\$ 2.10	7/1/2024
Delete	<del>16</del>	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Asphalt Driveway (Temporary Permit)</del>		<del>-Each or Per Square Foot</del>	\$ 100.60	7/1/2024
Delete	<del>17</del>	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Curb &amp; Gutter - 1st . 10 lineal feet</del>		<del>-Per Linear Foot</del>	\$ 100.60	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 1: Engineering Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	18	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Curb &amp; Gutter - over 10'</del>		<del>-Per Linear Foot</del>	\$ 5.40	7/1/2024
Delete	19	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Drain Repair or Installation - 1st drain</del>		<del>-Each</del>	\$ 95.00	7/1/2024
Delete	20	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Drain Repair or Installation - ea. additional</del>		<del>-Each Additional</del>	\$ 95.00	7/1/2024
Delete	21	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Each Driveway - 1st - 16' of width at curb</del>		<del>-Each</del>	\$ 151.00	7/1/2024
Delete	22	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Each Driveway - over 16'</del>		<del>-Per Linear Foot</del>	\$ 5.40	7/1/2024
Delete	23	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Sidewalk - 1st - 100 sq.ft.</del>		<del>-Per Square Foot</del>	\$ 119.80	7/1/2024
Delete	24	<del>Construction - Right of Way Improvements - Permit and Inspection Fees - Sidewalk - over 100 sq.ft.</del>		<del>-Per Square Foot</del>	\$ 1.00	7/1/2024
Delete	32	<del>Land Development - Engineering Permit</del>		<del>-Per Application</del>	\$ 412.00	7/1/2024
Delete	37	<del>Land Development - Certificate of Correction Plan - Checking Fee<sup>A</sup></del>		<del>-Per Application</del>	\$ 438.00	7/1/2024
Delete	42	<del>Land Development - Penalty for Storm Water Pollution Prevention Plan Non-Compliance<sup>B</sup></del>		<del>-Per Violation</del>	As permitted by Ord. #5714	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 1: Engineering Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	45	Miscellaneous Fee - City Map with Street Index 24" X 36" (D-size)		-Per Map	\$ 53.00	7/1/2024
Delete	46	Miscellaneous Fee - Topographic Maps 24" x 36" (D-size)		-Per Map	\$ 53.00	7/1/2024

<sup>A</sup> Resolution No.: 11-253

<sup>B</sup> Per Resolution No.: 14-29 The maximum fee for a Street Use Permit shall not exceed \$100,000 on an annual basis or twelve (12) month period, per development.

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 2: Maintenance Services Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Street Tree Permit Application	\$ 205.00	Per Application	\$ 175.00	7/25/2024
Fee Study - Modification - Combining Two Fees into One Fee Without Any Specific Number of Trees	2	Indigenous Tree - Public Works Permit - Cutting, Removing, Moving, or Encroaching upon a Protected Indigenous Tree	\$ 880.00	Flat	\$ 752.00	7/25/2024
Fee Study - Decrease	3	Indigenous Tree - Public Works Permit - Conduction an Additional Site Inspection, Consulting or Monitoring by an Arborist, Reviewing a Permit Application Revision, or Preparing a Revised or Additional Report	\$ 513.00	Per Site	\$ 529.00	7/25/2024
Fee Study - Decrease	4	Indigenous Tree - Public Works Permit - Pruning a Protected Indigenous Tree	\$ 42.00	Per Tree	\$ 43.00	7/25/2024
Fee Study - Decrease	5	Indigenous Tree - Public Works Permit - Removing a Dead, Protected Indigenous Tree	\$ 94.00	Per Tree	\$ 96.00	7/25/2024
Fee Study - Increase	6	Public Works Tree Installation - 15 Gallon Tree	\$ 343.00	Per Tree	\$ 102.00	7/25/2024
Fee Study - Increase	7	Public Works Tree Installation - 24 Inch Box Tree	\$ 553.00	Per Tree	\$ 102.00	7/25/2024
Fee Study - Decrease	8	Public Works Tree Installation - 36 Inch Box Tree	\$ 1,363.00	Per Tree	\$ 1,571.00	7/25/2024
Fee Study - Increase	9	Public Works Tree Installation - 48 Inch Box Tree	\$ 2,113.00	Per Tree	\$ 2,100.00	7/25/2024
Fee Study - Increase	10	Public Works Tree Installation - 60 Inch Box Tree	\$ 6,113.00	Per Tree	\$ 2,616.00	7/25/2024
Delete	<del>1</del>	<del>Barricade Placement Fee 10 Barricades a Day</del>		<del>10/Daily</del>	\$ 57.00	7/1/2024
Delete	<del>2</del>	<del>Barricade Placement Fee Additional Barricade a Day</del>		<del>Each/Daily</del>	\$ 9.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 2: Maintenance Services Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	5	Indigenous Tree Fees in Public Works Permit Fees Cutting, removing, moving, or encroaching upon a protected indigenous tree More than 5- protected indigenous trees		<del>More Than 5 Trees</del>	\$ 752.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 3: Integrated Waste Management Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	Refuse Collection - Residential Refuse Automated Containers - Single Family One 100 Gallon Container	\$ 18.34	Monthly	\$ 18.34	7/1/2024
No Fee Change	2	Refuse Collection - Residential Refuse Automated Containers - Multi-Family 2 Units, Two 64 Gallons	\$ 14.82	Monthly	\$ 14.82	7/1/2024
No Fee Change	3	Refuse Collection - Residential Refuse Automated Containers - Multi-Family 3 Units, Two 100 Gallons	\$ 14.82	Monthly	\$ 14.82	7/1/2024
No Fee Change	4	Refuse Collection - Residential Refuse Automated Containers - Multi-Family 4 Units, Two 100 Gallons & One 64 Gallon	\$ 14.82	Monthly	\$ 14.82	7/1/2024
No Fee Change	5	Refuse Collection - Residential Refuse Automated Containers - Multi-Family 5+units (Not to Exceed 64 Gal/Unit)	\$ 12.31	Monthly	\$ 12.31	7/1/2024
No Fee Change	6	Refuse Collection - Commercial Refuse Automated Containers - One 100 Gallon Container	\$ 22.63	Monthly	\$ 22.63	7/1/2024
No Fee Change	7	Weekly Automated Collection of Refuse - Change in Service Levels (SL) One-time (Non-Refundable, Automated)	\$ 94.39	One-Time	\$ 94.39	7/1/2024
No Fee Change	8	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Above Basic SL Residential Additional 100 Gallon	\$ 18.34	Monthly	\$ 18.34	7/1/2024
No Fee Change	9	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Above Basic SL Residential Additional 64 Gallon	\$ 11.72	Monthly	\$ 11.72	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 3: Integrated Waste Management Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	10	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Above Basic SL Business Additional 100 Gallon	\$ 22.63	Monthly	\$ 22.63	7/1/2024
No Fee Change	11	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Below Basic SL Single Family - 64 Gallon	\$ 11.72	Monthly	\$ 11.72	7/1/2024
No Fee Change	12	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Below Basic SL Duplex - 64 Gallon	\$ 11.72	Monthly	\$ 11.72	7/1/2024
No Fee Change	13	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Below Basic SL Triplex - 100 Gallon	\$ 11.72	Monthly	\$ 11.72	7/1/2024
No Fee Change	14	Weekly Automated Collection of Refuse - Change in Service Levels (SL) Below Basic SL Four Units - 100 + 64 Gallon	\$ 11.72	Monthly	\$ 11.72	7/1/2024
No Fee Change	15	Weekly Non-Automated Bin Service for Multiple Dwelling Units and Horse Accounts Multi-Family 1 Cubic Yard	\$ 33.00	Monthly	\$ 33.00	7/1/2024
No Fee Change	16	Weekly Non-Automated Bin Service for Multiple Dwelling Units and Horse Accounts Multi-Family 2 Cubic Yards	\$ 45.35	Monthly	\$ 45.35	7/1/2024
No Fee Change	17	Weekly Non-Automated Bin Service for Multiple Dwelling Units and Horse Accounts Multi-Family 3 Cubic Yards	\$ 58.15	Monthly	\$ 58.15	7/1/2024
No Fee Change	18	Weekly Automated & Bin Service for Multiple Dwelling Units, Businesses, and Horse Accounts Each Additional Day of Pickup	\$ 22.63	Daily	\$ 22.63	7/1/2024
No Fee Change	19	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 1 Collection/Week	\$ 52.39	Monthly	\$ 52.39	7/1/2024
No Fee Change	20	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 2 Collections/Week	\$ 99.57	Monthly	\$ 99.57	7/1/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 3: Integrated Waste Management Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	21	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 3 Collections/Week	\$ 146.78	Monthly	\$ 146.78	7/1/2024
No Fee Change	22	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 4 Collections/Week	\$ 193.97	Monthly	\$ 193.97	7/1/2024
No Fee Change	23	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 5 Collections/Week	\$ 241.16	Monthly	\$ 241.16	7/1/2024
No Fee Change	24	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 6 Collections/Week	\$ 288.35	Monthly	\$ 288.35	7/1/2024
No Fee Change	25	Bin Service Fee - Commercial Monthly Charge for Each 1 Cubic Yard Bin 7 Collections/Week	\$ 359.13	Monthly	\$ 359.13	7/1/2024
No Fee Change	26	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 1 Collection/Week	\$ 88.72	Monthly	\$ 88.72	7/1/2024
No Fee Change	27	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 2 Collections/Week	\$ 141.89	Monthly	\$ 141.89	7/1/2024
No Fee Change	28	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 3 Collections/Week	\$ 202.87	Monthly	\$ 202.87	7/1/2024
No Fee Change	29	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 4 Collections/Week	\$ 263.82	Monthly	\$ 263.82	7/1/2024
No Fee Change	30	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 5 Collections/Week	\$ 324.86	Monthly	\$ 324.86	7/1/2024
No Fee Change	31	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 6 Collections/Week	\$ 385.89	Monthly	\$ 385.89	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 3: Integrated Waste Management Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	32	Bin Service Fee - Commercial Monthly Charge for Each 2 Cubic Yard Bin 7 Collections/Week	\$ 477.44	Monthly	\$ 477.44	7/1/2024
No Fee Change	33	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 1 Collection/Week	\$ 109.26	Monthly	\$ 109.26	7/1/2024
No Fee Change	34	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 2 Collections/Week	\$ 189.56	Monthly	\$ 189.56	7/1/2024
No Fee Change	35	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 3 Collections/Week	\$ 269.95	Monthly	\$ 269.95	7/1/2024
No Fee Change	36	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 4 Collections/Week	\$ 350.34	Monthly	\$ 350.34	7/1/2024
No Fee Change	37	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 5 Collections/Week	\$ 430.74	Monthly	\$ 430.74	7/1/2024
No Fee Change	38	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 6 Collections/Week	\$ 511.12	Monthly	\$ 511.12	7/1/2024
No Fee Change	39	Bin Service Fee - Commercial Monthly Charge for Each 3 Cubic Yard Bin 7 Collections/Week	\$ 631.69	Monthly	\$ 631.69	7/1/2024
No Fee Change	40	Wheel Out Fee (Per Bin Per Week)	\$ 25.62		\$ 25.62	7/1/2024
Fee Study - Increase	41	Manure Collection (Disposal of 27 Cubic Feet of Manure) First Horse	\$ 135.00	Each	\$ 64.15	7/25/2024
Fee Study - Increase	42	Manure Collection (Disposal of 27 Cubic Feet of Manure) Each Additional Horse	\$ 36.00	Each	\$ 26.81	7/25/2024
Fee Study - Increase	43	Steam Clean Bin	\$ 178.00	Per Bin	\$ 119.55	7/25/2024
Fee Study - Increase	44	Special Item Pickup or Unscheduled Pickup	\$ 119.00	Per Occurrence	\$ 39.85	7/25/2024
Fee Study - Increase	45	Steam Clean Container	\$ 178.00	Per Container	\$ 39.85	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**

**Section 3: Integrated Waste Management Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	46	Service Renewal and Redelivery Fee	\$ 163.00	Per Occurrence	\$ 80.59	7/25/2024
Fee Study - Decrease	47	Temporary Bin Rental (Must Be Serviced Minimum of Once Per Week and has a Maximum of 4 Week Rental) 3 Cubic Yard Bin	\$ 106.00	Per Dump	\$ 118.10	7/25/2024
No Fee Change	48	Scholl Canyon Landfill	Fee Set by Other Agencies	Per Ton	Fee Set by Other Agencies	7/1/2024
No Fee Change	49	Roll Off Service for Places of Business with Refuse Compactors; 20 Cubic Yard; Plus Landfill Tipping Fee Charges will be Added to the Rates Based Upon Actual Landfill Charges for Each Serviced Roll Off.	\$ 276.35	Per Dump	\$ 276.35	7/1/2024
No Fee Change	50	Roll Off Service for Places of Business with Refuse Compactors; 30 Cubic Yard; Plus Landfill Tipping Fee Charges will be Added to the Rates Based Upon Actual Landfill Charges for Each Serviced Roll Off.	\$ 276.35	Per Dump	\$ 276.35	7/1/2024
Fee Study - Decrease	51	Private Hauler Permit (Integrated Waste Management) for Construction and Demolition & Temporary Bin Rental - New And Renewal - C&D Hauling	\$ 1,259.00	Per Year	\$ 1,388.00	7/25/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 4: Environmental Management Wastewater Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Sewer Connection if Public Sewer Main to Which Private Property Described in Section 13.40.100 is Sought to be Connected was not in Place on or Before January 1, 1942 - Private Party - 5000 Sq. Ft. or Less	\$ 190.00	Per Connection	\$ 41.00	8/24/2024
Fee Study - Increase	2	Sewer Connection if Public Sewer Main to Which Private Property Described in Section 13.40.100 is Sought to be Connected was not in Place on or Before January 1, 1942 - Base Fee	\$ 190.00	Per Connection	\$ 35.30	8/24/2024
Fee Study - Increase	3	Sewer Connection if Public Sewer Main to Which Private Property Described in Section 13.40.100 is Sought to be Connected was not in Place on or Before January 1, 1942 - Additional Fee (All Area in Excess of 5,000 Sq. Ft.)	\$ 3.80	Per 100 Sq.Ft. or Fraction to be Thereof	\$ 0.50	8/24/2024
No Fee Change	4	Sewer Facility Charge (See Interim Fee Schedule From The City of LA)	Varies	Sewer Generation Factor	Varies	7/1/2024
Fee Study - Increase	5	Sewer Permit Application Fee (C-Connection Permit)	\$ 153.00	Per Application	\$ 13.00	7/25/2024
No Fee Change	6	Sewer Usage Based on Water Usage: Commercial High Strength Usage	\$ 7.52	Per HCF/Bi-Monthly	\$ 7.52	7/1/2024
No Fee Change	7	Sewer Usage Based on Water Usage: Commercial High Strength Flat	\$ 8.98	Bi-Monthly	\$ 8.98	7/1/2024
No Fee Change	8	Sewer Usage Based on Water Usage: Commercial Low Strength Usage	\$ 2.72	Per HCF/Bi-Monthly	\$ 2.72	7/1/2024
No Fee Change	9	Sewer Usage Based on Water Usage: Commercial Low Strength Flat	\$ 8.98	Bi-Monthly	\$ 8.98	7/1/2024
No Fee Change	10	Sewer Usage Based on Water Usage: Commercial Medium Strength Usage	\$ 3.95	Per HCF/Bi-Monthly	\$ 3.95	7/1/2024
No Fee Change	11	Sewer Usage Based on Water Usage: Commercial Medium Strength Flat	\$ 8.98	Bi-Monthly	\$ 8.98	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 4: Environmental Management Wastewater Rates and Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	12	Sewer Usage Based on Water Usage: Multi-Family Usage	\$ 2.56	Per HCF/Bi-Monthly	\$ 2.56	7/1/2024
No Fee Change	13	Sewer Usage Based on Water Usage: Multi-Family Flat	\$ 8.98	Bi-Monthly	\$ 8.98	7/1/2024
No Fee Change	14	Sewer Usage Based on Water Usage: Single Family Usage	\$ 2.40	Per HCF/Bi-Monthly	\$ 2.40	7/1/2024
No Fee Change	15	Sewer Usage Based on Water Usage: Single Family Flat	\$ 8.98	Bi-Monthly	\$ 8.98	7/1/2024
No Fee Change	16	Fee for the Incremental Increase in Flow to the City Sewer System - Based on the City of LA SGF Chart	Actual Cost	Actual Cost	Based on net increase of sewer discharge	7/1/2024
Fee Study - Decrease	17	Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee - Food Service Establishment	\$ 287.00	Annual Fee	\$ 443.00	7/25/2024
Fee Study - Decrease	18	Industrial Waste And Pretreatment Program. Permit To Discharge Industrial Waste Into The Sanitary Sewer Or Storm Drain System. Includes Annual Permit Inspection And Sampling Fee - Bakery	\$ 268.00	Per Annual Inspection	\$ 336.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

III - Public Works

Section 5: Parking Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	Market Place Parking (120 S. Maryland Ave) Transient Parking Rate First 90 Minutes without Validation	Free	Flat Rate	Free	7/1/2024
No Fee Change	2	Market Place Parking (120 S. Maryland Ave) Transient Parking Rate After 90 Minutes	\$ 2.00	Hourly	\$ 2.00	7/1/2024
No Fee Change	3	Market Place Parking (120 S. Maryland Ave) Transient Parking Rate Maximum Fee	\$ 9.00	Daily	\$ 9.00	7/1/2024
No Fee Change	4	Market Place Parking (120 S. Maryland Ave) Merchant Validation First 2 Hours	Free	Flat Rate	Free	7/1/2024
No Fee Change	5	Market Place Parking (120 S. Maryland Ave) Merchant Validation After 2 Hours	Transient Rate	Hourly	Transient Rate	7/1/2024
No Fee Change	6	Market Place Parking (120 S. Maryland Ave) Library and ARC Validation First 3 Hours	Free	Flat Rate	Free	7/1/2024
No Fee Change	7	Market Place Parking (120 S. Maryland Ave) Library Validation After 3 Hours	Transient Rate	Hourly	Transient Rate	7/1/2024
No Fee Change	8	Market Place Parking (120 S. Maryland Ave) Church Validation Until 12:00 PM on Sundays	Free	Flat Rate	Free	7/1/2024
No Fee Change	9	Market Place Parking (120 S. Maryland Ave) Church Validation After 12:00 PM on Sundays	Transient Rate	Hourly	Transient Rate	7/1/2024
No Fee Change	10	Market Place Parking (120 S. Maryland Ave) Parking	\$ 70.00	Monthly	\$ 70.00	7/1/2024
No Fee Change	11	Exchange Parking (115 N. Maryland Ave) Transient Parking Rate First 90 Minutes without Validation	Free	Flat Rate	Free	7/1/2024
No Fee Change	12	Exchange Parking (115 N. Maryland Ave) Transient Parking Rate After 90 Minutes	\$ 2.00	Hourly	\$ 2.00	7/1/2024
No Fee Change	13	Exchange Parking (115 N. Maryland Ave) Transient Parking Rate Maximum Fee	\$ 9.00	Daily	\$ 9.00	7/1/2024
No Fee Change	14	Exchange Parking (115 N. Maryland Ave) Monthly Parking	\$ 70.00	Monthly	\$ 70.00	7/1/2024
No Fee Change	15	The Orange Street Parking Structure (222 N. Orange St.) Transient Parking Rate First 90 Minutes without Validation	Free	First 90 Minutes	Free	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 5: Parking Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	16	The Orange Street Parking Structure (222 N. Orange St.) Transient Parking Rate After 90 Minutes	\$ 2.00	Hourly	\$ 2.00	7/1/2024
No Fee Change	17	The Orange Street Parking Structure (222 N. Orange St.) Transient Parking Rate Maximum Fee	\$ 9.00	Daily	\$ 9.00	7/1/2024
No Fee Change	18	The Orange Street Parking Structure (222 N. Orange St.) Monthly Parking	\$ 70.00	Monthly	\$ 70.00	7/1/2024
No Fee Change	19	The Orange Street Parking Structure (222 N. Orange St.) Movie Ticket Validation First 4 Hours	\$ 1.00	Flat Rate	\$ 1.00	7/1/2024
No Fee Change	20	The Orange Street Parking Structure (222 N. Orange St.) Movie Ticket Validation After 4 Hours	Transient Rate	Hourly	Transient Rate	7/1/2024
No Fee Change	21	Glendale Transportation Center Monthly Parking for Employees of Surrounding Businesses	\$ 30.00	Monthly	\$ 30.00	7/1/2024
No Fee Change	22	On-Street Parking Meter Rates in Downtown	\$ 1.50	Hourly	\$ 1.50	7/1/2024
No Fee Change	23	Brand Blvd. Parking Meter Rates in Downtown	\$ 2.00	Hourly	\$ 2.00	7/1/2024
No Fee Change	24	Off-Street Parking Meter Rates in Downtown	\$ 1.50	Hourly	\$ 1.50	7/1/2024
No Fee Change	25	On-Street Parking Meter Rates in Montrose	\$ 1.50	Hourly	\$ 1.50	7/1/2024
No Fee Change	26	Off-Street Parking Meter Rates in Montrose	\$ 0.50	Hourly	\$ 0.50	7/1/2024
No Fee Change	27	On-Street Parking Meter Rates near GCC	\$ 1.00	Hourly	\$ 1.00	7/1/2024
No Fee Change	28	Off-Street Parking Meter Rates near GCC	\$ 1.00	Hourly	\$ 1.00	7/1/2024
No Fee Change	29	City Parking Lot #32	\$ 1.00	Hourly	\$ 1.00	7/1/2024
No Fee Change	30	Civic Center Parking Structure with a \$9 daily Maximum (Any City Departments can Validate Customer Parking All Day at No Charge)	\$ 2.00	Per Hour	\$ 2.00	7/1/2024
Fee Study - Decrease	31	Preferential Parking Permit Citywide	\$ 24.00	Per Year; Per Vehicle	\$ 25.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**III - Public Works**  
**Section 5: Parking Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	32	Preferential Parking Guest Permit Citywide	\$ 25.00	Per Year, Per Vehicle, Maximum 2	\$ 25.00	7/1/2024
No Fee Change	33	Preferential Parking Daily Guest Permit	Free	Per Day	Free	7/1/2024
No Fee Change	34	Special District Daily Guest Parking Permit; 0-30 Permits (South Brand Blvd. District)	Free	Per Day	Free	7/1/2024
No Fee Change	35	Special District Daily Guest Parking Permit; 31 and over (South Brand Blvd. District)	\$ 2.00	Each, Per Day	\$ 2.00	7/1/2024
No Fee Change	36	Special District Non-Resident Parking Permit; (South Brand Blvd. District)	\$ 25.00	Per Year, Per Vehicle	\$ 25.00	7/1/2024
No Fee Change	37	Parking Garage Keycard Activation	\$ 15.00	Per Keycard/Annual	\$ 15.00	7/1/2024
No Fee Change	38	Montrose Employee Parking Permit Program	\$ 120.00	Annual Permit (Lots 1-7)	\$ 120.00	7/1/2024
Fee Study - Increase	39	Valet/Reserved Parking Application Processing	\$ 118.00	Per Application	\$ 117.00	7/25/2024
No Fee Change	40	Reserved Parking	\$ 2.00	Hourly	\$ 2.00	7/1/2024
No Fee Change	41	Valet Storage	\$ 1.00	Per Vehicle	\$ 1.00	7/1/2024
No Fee Change	42	Appeal of Preferential Parking Decision by Transportation and Parking Commission to the City Council	\$ 633.00	Per Appeal	\$ 633.00	7/1/2024
No Fee Change	43	Market Place Parking (120 S. Artsakh Ave) Theater Ticket Validation First 4 Hours	\$ 1.00	Flat Rate	\$ 1.00	7/1/2024
No Fee Change	44	Market Place Parking (120 S. Artsakh Ave) Theater Ticket Validation After 4 Hours	Transient Rate	Hourly	Transient Rate	7/1/2024
No Fee Change	45	Exchange Parking (115 N. Artsakh Ave) Theater Ticket Validation First 4 Hours	\$ 1.00	Flat Rate	\$ 1.00	7/1/2024
No Fee Change	46	Exchange Parking (115 N. Artsakh Ave) Theater Ticket Validation After 4 Hours	Transient Rate	Hourly	Transient Rate	7/1/2024

## FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

### III - Public Works

#### Section 6: Transit Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	Glendale Beeline Fare*	\$ 1.00	Per Person, One Way Trip	\$ 1.00	7/1/2024
No Fee Change	2	Glendale Beeline Fare* - Senior 62+/Disabled/Medicare Fare	\$ 0.50	Per Person, One Way Trip	\$ 0.50	7/1/2024
No Fee Change	3	Glendale Beeline Express Route Fare (Routes 11 & 12)*	\$ 2.00	Per Person, One Way Trip	\$ 2.00	7/1/2024
No Fee Change	4	Glendale Beeline Fare* - Children(Up to 2 Children Under Age of 5, with each Fare Paying Passenger on Regular Routes )	Free	Per one Fare Paying Passenger	Free	7/1/2024
No Fee Change	5	Glendale Beeline Fare - Monthly Pass*	\$ 36.00	Unlimited Boardings in Any 31-day Period	\$ 36.00	7/1/2024
No Fee Change	6	Glendale Beeline Student Fare - Monthly Pass**	\$ 22.00	Unlimited Boardings in Any 31-day Period	\$ 22.00	7/1/2024
No Fee Change	7	Glendale Beeline Senior 62+/Disabled/Medicare Fare - Monthly Pass*	\$ 18.00	Unlimited Boardings in Any 31-day Period	\$ 18.00	7/1/2024
No Fee Change	8	Glendale Beeline Fare - 10-Ride Card*	\$ 9.00	10 , One Way Trip	\$ 9.00	7/1/2024
No Fee Change	9	Glendale Beeline Regular Transfer (Local)*	\$ 0.25	Per Person, One Way Trip	\$ 0.25	7/1/2024
No Fee Change	10	Glendale Beeline Senior 62+/Disabled/Medicare Transfer (Local)*	\$ 0.15	Per Person, One Way Trip	\$ 0.15	7/1/2024
No Fee Change	11	Glendale Beeline Interagency Transfer (IAT)*	\$ 0.50	Per Person, One Way Trip	\$ 0.50	7/1/2024
No Fee Change	12	Glendale Beeline Senior/Disabled/Medicare Interagency Transfer (IAT) (1)	\$ 0.25	Per Person, One Way Trip	\$ 0.25	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**III - Public Works**

**Section 6: Transit Fees**

<b>Comments</b>	<b>#</b>	<b>Service Title</b>	<b>Proposed FY 2024-25 Fees</b>	<b>Unit/Time</b>	<b>FY 2023-24 Fees</b>	<b>Effective Date</b>
No Fee Change	13	Glendale Dial-A-Ride Fare (Demand Response Service for Elderly Aged 65 Years or Older and Disabled of Any Age)*	\$ 1.50	Per Person, One Way Trip	\$ 1.50	7/1/2024
No Fee Change	14	GTC Bike Locker Rental Deposit Fee	\$ 50.00	Per Key	\$ 50.00	7/1/2024

\*August 30, 2011, Motion Approving Transit Fare Policies

\*\*September 20, 2011 Motion Approving Student Monthly Pass

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IV - Library, Arts & Culture**  
**Section 1: Library Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Central Library/Rehearsal/Set Up and Auditorium Fees - Non-Profit	\$ 135.00	Per Hour	\$ 79.00	7/25/2024
Fee Study - Increase	2	Central Library/Rehearsal/Set Up and Auditorium Fees - Standard/Private	\$ 192.00	Per Hour	\$ 108.00	7/25/2024
Fee Study - Increase	3	Central Library/Rehearsal/Set Up and Auditorium Fees - Commercial	\$ 269.00	Per Hour	\$ 163.00	7/25/2024
Fee Study - Increase	4	Central Library/Rehearsal/Set Up and Auditorium Fees - Study Rooms	\$ 40.00	Per Hour	\$ 31.00	7/25/2024
Fee Study - No Change	5	Brand Library - Maintenance Fee	\$ 40.00	Per Hour	\$ 40.00	7/1/2024
Fee Study - Decrease	6	Brand Library - Reception Fee (When Food is Served at Event and/or for Use of Kitchen)/Non-Catered	\$ 52.00	Per Hour	\$ 54.00	7/25/2024
Fee Study - Increase	7	Brand Library - Rehearsal/Set up Fee (Up to 2 Hours)	\$ 135.00	Per Hour	\$ 57.00	7/25/2024
Fee Study - No Change	8	Brand Library/Recital Hall Piano rental	\$ 85.00	Per Piano	\$ 85.00	7/1/2024
Fee Study - Increase	9	Brand Library/Recital Hall, Sale of Non-Food Merchandise, Appropriate to a Library Setting	\$ 250.00	Per Event	\$ 173.00	7/25/2024
Fee Study - Increase	10	Brand Library/Recital Hall - Non-Profit	\$ 75.00	Per Hour	\$ 52.00	7/25/2024
Fee Study - Increase	11	Brand Library/Recital Hall - Standard/Private	\$ 125.00	Per Hour	\$ 79.00	7/25/2024
Fee Study - Increase	12	Brand Library/Recital Hall - Commercial	\$ 200.00	Per Hour	\$ 160.00	7/25/2024
Fee Study - Increase	13	Brand Library/Recital Hall Paid Ticketed Event Fee - Non-Profit	\$ 400.00	Per Event	\$ 117.00	7/25/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IV - Library, Arts & Culture**  
**Section 1: Library Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	14	Brand Library/Recital Hall Paid Ticketed Event Fee -Standard/Private	\$ 600.00	Per Event	\$ 295.00	7/25/2024
Fee Study - Increase	15	Brand Library/Art Galleries/Skylight/Atrium/Courtyard - Non-Profit	\$ 4,272.00	6 Hours	\$ 2,747.00	7/25/2024
Fee Study - Increase	16	Brand Library/Art Galleries/Skylight/Atrium/Courtyard - Standard/Private	\$ 5,127.00	6 Hours	\$ 3,297.00	7/25/2024
Fee Study - Increase	17	Brand Library/Art Galleries/Skylight/Atrium/Courtyard - Commercial	\$ 5,982.00	6 Hours	\$ 3,847.00	7/25/2024
Fee Study - Increase	18	Branch Library/Branch Library (Excluding Brand) Closed Hours - Non-Profit	\$ 192.00	Per Hour	\$ 163.00	7/25/2024
Fee Study - Increase	19	Branch Library/Branch Library (Excluding Brand) Closed Hours - Standard/Private	\$ 257.00	Per Hour	\$ 218.00	7/25/2024
Fee Study - Increase	20	Branch Library/Branch Library (Excluding Brand) Closed Hours - Commercial	\$ 322.00	Per Hour	\$ 273.00	7/25/2024
Fee Study - Increase	21	Brand Plaza/Atrium Gallery/ Courtyard - Non-Profit	\$ 425.00	Per Hour	\$ 383.00	7/25/2024
Fee Study - Increase	22	Brand Plaza/Atrium Gallery/ Courtyard - Standard/Private	\$ 550.00	Per Hour	\$ 438.00	7/25/2024
Fee Study - Increase	23	Brand Plaza/Atrium Gallery/ Courtyard - Commercial	\$ 1,023.00	Per Hour	\$ 493.00	7/25/2024
Fee Study - Increase	24	Central Library/Main Reading Room Rental - Non-Profit	\$ 2,668.00	6 Hours	\$ 2,220.00	7/25/2024
Fee Study - Increase	25	Central Library - Main Reading Room Rental; Each Additional Hour	\$ 410.00	Per Hour	\$ 341.00	7/25/2024
Fee Study - Increase	26	Central Library/Main Reading Room Rental - Standard/Private	\$ 3,336.00	6 Hours	\$ 2,776.00	7/25/2024
Fee Study - Increase	27	Central Library/Main Reading Room Rental - Commercial	\$ 4,000.00	6 Hours	\$ 3,329.00	7/25/2024
Fee Study - Increase	28	Brand Mansion - Non-Profit	\$ 2,955.00	6 Hours	\$ 2,747.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IV - Library, Arts & Culture**  
**Section 1: Library Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	29	Brand Mansion - Standard/Private	\$ 3,547.00	6 Hours	\$ 3,297.00	7/25/2024
Fee Study - Increase	30	Brand Mansion - Commercial	\$ 4,138.00	6 Hours	\$ 3,847.00	7/25/2024
Fee Study - Decrease	31	Brand Complex - (Excluding Stacks and Brand Studios) - Non-Profit	\$ 5,449.00	6 Hours	\$ 5,496.00	7/25/2024
Fee Study - Decrease	32	Brand Complex - (Excluding Stacks and Brand Studios) - Standard/Private	\$ 6,540.00	6 Hours	\$ 6,596.00	7/25/2024
Fee Study - Decrease	33	Brand Complex - (Excluding Stacks and Brand Studios) - Commercial	\$ 7,631.00	6 Hours	\$ 7,696.00	7/25/2024
Fee Study - Increase	34	Brand Complex - Reception Fee (When Food is Served at Event and/or for use of Kitchen) / Catered	\$ 300.00	Per Event	\$ 218.00	7/25/2024
Fee Study - No Change	35	Brand Library - Use of Media Equipment	\$ 85.00	Per Event	\$ 85.00	7/1/2024
Fee Study - Increase	36	Misc Rental - Cost for Access to Library Prior to Event for Deliveries	\$ 126.00	Per Hour	\$ 108.00	7/25/2024
Fee Study - Decrease	37	Central Library/Auditorium - Rentals - Audio/Video Package	\$ 126.00	Per Event	\$ 163.00	7/25/2024
Fee Study - No Change	38	Central Library/Auditorium - Rentals - Kitchen Usage	\$ 108.00	Per Event	\$ 108.00	7/1/2024
Fee Study - No Change	39	Central Library/Auditorium - Rentals - Piano Rental	\$ 85.00	Per Piano	\$ 85.00	7/1/2024
Fee Study - No Change	40	Misc Rental - Fee for use of Risers for Event	\$ 218.00	Per Event	\$ 218.00	7/1/2024
Fee Study - Modification - From One Fee to Two Fees (With/Without Technician)	41	Central Library/Auditorium - Sound Room Rental - Without Technician	\$ 21.00	Per Hour	\$ 25.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IV - Library, Arts & Culture**  
**Section 1: Library Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Two Fees (With/Without Technician)	42	Central Library/Auditorium - Sound Room Rental - With Technician	\$ 42.00	Per Hour	\$ 25.00	7/25/2024
Fee Study - Increase	43	Other Rentals: Meeting Room Rental - Commercial	\$ 115.00	Per Hour	\$ 100.00	7/25/2024
Fee Study - Increase	44	Other Rentals: Meeting Room Rental - Standard/Private	\$ 86.00	Per Hour	\$ 75.00	7/25/2024
Fee Study - Increase	45	Other Rentals: Meeting Room Rental - Non-Profit	\$ 46.00	Per Hour	\$ 40.00	7/25/2024
Fee Study - New Service	46	Central Library/Auditorium - Rentals - West Reading Room, During Closed Hours Only (Minimum 3 hours)	\$ 250.00	Per Hour		7/25/2024
Fee Study - New Service	47	Misc Rental - Staffing Fee (Overtime/Holiday)	\$ 63.00	Per Hour		7/25/2024
Fee Study - New Service	48	Misc Rental - Custodial Fee	Actual Costs	Per Rental		7/25/2024
Fee Study - New Service	49	Central Library/Auditorium - Rentals - Teen Space	\$ 235.00	Per Hour		7/25/2024
Fee Study - New Service	50	Other Rentals: MakerSpace Rental	\$ 60.00	Per Hour		7/25/2024
Fee Study - No Change	51	Parking/Central Library (Minimum of 5 Hours) Parking Fees, Central - Full Lot Available During Closed Hours Only	\$ 1,131.00	Full Lot	\$ 1,131.00	7/1/2024
Fee Study - No Change	52	Parking/Central Library (Minimum of 5 Hours) Parking Fees, Central - Price Per Slot	\$ 20.00	Per Slot	\$ 20.00	7/1/2024
Fee Study - Increase	53	Parking/Neighborhood Libraries, Parking Fees - Chevy Chase	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - Increase	54	Parking/Neighborhood Libraries, Parking Fees - Montrose (Upper Lot Only)	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - Increase	55	Parking/Neighborhood Libraries, Parking Fees - Grandview	\$ 450.00	Per Booking	\$ 338.00	7/25/2024
Fee Study - No Change	56	Misc Rental - Portable Sound System	\$ 75.00	Per Event	\$ 75.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 1: Library Auditorium Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	57	Misc Rental - Use of Alcohol	\$ 104.00	Per Event	\$ 100.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Auditorium/Filming)	58	Misc Rental - Staffing Fee	\$ 42.00	Per Hour	\$ 25.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Misc. Rental/Filming)	59	Misc Rental - Security Guard	\$ 25.00	Per Hour	\$ 25.00	7/25/2024
Fee Study - Modification - From One fee to Two Separate Fees (Auditorium/Filming)	60	Parking Fees/Neighborhood Libraries, Parking Fees - All Other Neighborhood Libraries	\$ 300.00	Per Booking	\$ 300.00	7/25/2024
Delete	<del>1</del>	<del>Central Library Rehearsal / Set up Fee (Up to 2 Hours)</del>		<del>2 Hours</del>	\$ 57.00	7/1/2024
Delete	<del>19</del>	<del>Branch Library Meeting Room - During Open Hours - Non Profit</del>		<del>Per Hour</del>	\$ 42.00	7/1/2024
Delete	<del>20</del>	<del>Branch Library Meeting Room - During Open Hours - Standard/Private</del>		<del>Per Hour</del>	\$ 64.00	7/1/2024
Delete	<del>21</del>	<del>Branch Library Meeting Room - During Open Hours - Commercial</del>		<del>Per Hour</del>	\$ 85.00	7/1/2024
Delete	<del>22</del>	<del>Branch Library Meeting Room - During Closed Hours - Non Profit</del>		<del>Per Hour</del>	\$ 64.00	7/1/2024
Delete	<del>23</del>	<del>Branch Library Meeting Room - During Closed Hours - Standard/Private</del>		<del>Per Hour</del>	\$ 85.00	7/1/2024
Delete	<del>24</del>	<del>Branch Library Meeting Room - During Closed Hours - Commercial</del>		<del>Per Hour</del>	\$ 108.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 2: Miscellaneous Library, Arts & Culture Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Photography Use Permits/Brand Library - Interior Photography, During Closed Hours only (Minimum 3 Hours) - Non-Profit	\$ 150.00	Per Hour	\$ 103.00	7/25/2024
Fee Study - Increase	2	Photography Use Permits/Brand Library - Interior Photography, During Closed Hours only (Minimum 3 Hours) - Standard/Private	\$ 250.00	Per Hour	\$ 155.00	7/25/2024
Fee Study - Increase	3	Photography Use Permits/Brand Library - Interior Photography, During Closed Hours only (Minimum 3 Hours) - Commercial	\$ 350.00	Per Hour	\$ 259.00	7/25/2024
Fee Study - Increase	4	Photography Use Permits/Brand Library Exterior Photography Porch and Plaza - Commercial	\$ 354.00	Per Hour	\$ 259.00	7/25/2024
Fee Study - Increase	5	Photography Use Permits/Brand Library Exterior Photography Porch and Plaza - Non-Profit or Standard/Private	\$ 100.00	Per Hour	\$ 30.00	7/25/2024
Fee Study - New Service	6	Photography Use Permits/Central Library - Interior Photography, during closed hours only (Minimum 3 Hours) - Non-Profit	\$ 263.00	Per Hour		7/25/2024
Fee Study - New Service	7	Photography Use Permits/Central Library Exterior Photography Porch and Plaza - Non-Profit or Standard/Private	\$ 263.00	Per Hour		7/25/2024
Fee Study - New Service	8	Photography Use Permits/Central Library Exterior Photography Porch and Plaza - Commercial	\$ 438.00	Per Hour		7/25/2024
Fee Study - New Service	9	Photography Use Permits/Central Library - Interior Photography, During Closed Hours only (Minimum 3 Hours) - Commercial	\$ 438.00	Per Hour		7/25/2024
Fee Study - New Service	10	Photography Use Permits/Central Library - Interior Photography, During Closed Hours only (Minimum 3 Hours) - Standard/Private	\$ 350.00	Per Hour		7/25/2024
Fee Study - No Change	11	Collection Agency Fee	\$ 15.00	Flat	\$ 15.00	7/1/2024
Fee Study - No Change	12	Equipment Printouts/Copies - Black/White	\$ 0.10	Each	\$ 0.10	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 2: Miscellaneous Library, Arts & Culture Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	13	Equipment Printouts/Copies - Color	\$ 0.50	Each	\$ 0.50	7/1/2024
Fee Study - No Change	14	Sale of Supplies Ear-Buds	\$ 1.00	Each	\$ 1.00	7/1/2024
Fee Study - No Change	15	Document Delivery: (Hardcopy) - 11-20 pages	\$ 5.00	Flat	\$ 5.00	7/1/2024
Fee Study - No Change	16	Document Delivery: (Hardcopy) - 21-30 pages	\$ 7.00	Flat	\$ 7.00	7/1/2024
Fee Study - No Change	17	Document Delivery: (Hardcopy) - 31+ pages	\$ 0.25	Per Page+Postage	\$ 0.25	7/1/2024
Fee Study - No Change	18	Document Delivery: (Hardcopy) - 5-10 pages	\$ 3.00	Flat	\$ 3.00	7/1/2024
Fee Study - No Change	19	Document Delivery: (Hardcopy) - 0-5 pages	Free	Flat	Free	7/1/2024
Modification - From Flat amount to "Penalty"	20	Inter-Library Loan (ILL): Interlibrary Loan Patron Requests Materials from a Lending Library - Inter-library Loan (ILL) Overdue Materials	Penalty	Daily	\$ 1.00	7/25/2024
Fee Study - Increase	21	Inter-Library Loan (ILL): Photo Use Fee - Commercial Publication of Library Photo	\$ 40.00	Per Digital Copy of Image	\$ 25.00	7/25/2024
Fee Study - Increase	22	Inter-Library Loan (ILL): Photo Use Fee - For Personal and/or Non-Profit Use - After 5 Images (first 5 free)	\$ 5.00	Per Digital Copy of Image	\$ 3.00	7/25/2024
Fee Study - No Change	23	Inter-Library Loan (ILL): Photo Use Fee/Returned Checks - Subsequent Insufficient Check	\$ 35.00	Subsequent Insufficient Checks	\$ 35.00	7/1/2024
Fee Study - No Change	24	Inter-Library Loan (ILL): Photo Use Fee/Returned Checks - NSF/A/C, etc.	\$ 25.00	Each	\$ 25.00	7/1/2024
No Fee Change	25	Lost/Destroyed Materials, Link+	Cost up to \$115	Each	Cost up to \$115	7/1/2024
Fee Study - New Service	26	Sale of Tote Bags	Actual Cost + 50%	Each		7/25/2024
Fee Study - New Service	27	Lost/Destroyed/Damaged Materials: Processing Fees - Book/AV	\$ 67.00	Each		7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 2: Miscellaneous Library, Arts & Culture Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New Service	28	Lost/Destroyed/Damaged Materials: Processing Fees - Other Materials	\$ 138.00	Each		7/25/2024
Fee Study - Modification - Combining Multiple Fees into One Fee for Lost/Destroyed Materials	29	Lost/Destroyed/Damaged Materials: Lost/Destroyed/Damaged Materials	Actual Cost	Each		7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Processing/Materials)	30	Inter-Library Loan (ILL): /Interlibrary Loan Patron Requests Materials from a Lending Library - Processing Fee	\$ 5.00	Per Request	\$5.00 + Fees charged by lending Library (if applicable)	7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Processing/Materials)	31	Inter-Library Loan (ILL): /Interlibrary Loan Patron Requests Materials from a Lending Library - Materials	Fees Charged by Lending Library (If Applicable)	Per Request	\$5.00 + Fees charged by lending Library (if applicable)	7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Obituary & Complex Research/Local History)	32	Inter-Library Loan (ILL): Obituary	\$ 20.00	Each	\$ 20.00	7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Obituary & Complex Research/Local History)	33	Inter-Library Loan (ILL): Complex Research/Local History (Not to Exceed One Hour)	\$ 30.00	Each	\$ 20.00	7/25/2024
Delete	6	<del>Deposits on Reference Books</del>		Flat	Library Manager or Librarian discretion. May be based	7/1/2024
Delete	7	<del>eReader, iPad, Hotspot &amp; Chromebook overdue fee</del>		Per Day	\$ 2.50	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 2: Miscellaneous Library, Arts & Culture Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	11	Fees-Sale of Supplies Flash Drive		Each	\$ 10.00	7/1/2024
Delete	12	Fees-Sale of Supplies Pen-		Each	\$ 0.25	7/1/2024
Delete	13	Fees-Services Absent Card (with Identification)-		Flat	Free	7/1/2024
Delete	19	Fees-Services Gallery Exhibition Fee Group (5 or more)		Per Group	\$ 225.00	7/1/2024
Delete	20	Fees-Services Gallery Exhibition Fee Individual Artist		Per Artist	\$ 30.00	7/1/2024
Delete	21	Fees-Services Submission Fee Group		Per Group	\$ 40.00	7/1/2024
Delete	22	Fees-Services Submission Fee Individual Artist		Per Artist	\$ 20.00	7/1/2024
Delete	24	Lost or Damaged eReader & iPad Accessories		Each	Actual Cost May Vary	7/1/2024
Delete	25	Lost or Damaged eReader, iPad, Hotspot and Chromebook		Each	Cost + \$50	7/1/2024
Delete	26	Lost/Destroyed Materials and Supplies AV booklets-		Each	\$ 2.00	7/1/2024
Delete	27	Lost/Destroyed Materials and Supplies Book barcode replacement-		Each	\$ 2.00	7/1/2024
Delete	28	Lost/Destroyed Materials and Supplies Book Jacket-		Each	\$ 1.00	7/1/2024
Delete	29	Lost/Destroyed Materials and Supplies Books & A-V Materials-		Each	Cost+\$8	7/1/2024
Delete	30	Lost/Destroyed Materials and Supplies CD Boxes-		Each	\$ 1.00	7/1/2024
Delete	31	Lost/Destroyed Materials and Supplies Juvenile board book case-		Each	\$ 1.00	7/1/2024
Delete	32	Lost/Destroyed Materials and Supplies Laptop computer-		Each	Cost+\$100	7/1/2024
Delete	33	Lost/Destroyed Materials and Supplies Library card replacement-		Each	\$ 1.00	7/1/2024



FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

IV - Library, Arts & Culture

Section 2: Miscellaneous Library, Arts & Culture Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	34	<del>Lost/Destroyed Materials and Supplies Librettos</del>		Each	\$ 5.00	7/1/2024
Delete	35	<del>Lost/Destroyed Materials and Supplies Magazines</del>		Each	\$ 3.00	7/1/2024
Delete	36	<del>Lost/Destroyed Materials and Supplies Pamphlets/clippings</del>		Each	\$ 1.00	7/1/2024
Delete	37	<del>Lost/Destroyed Materials and Supplies Plastic bags for DVDs</del>		Each	\$ 1.00	7/1/2024
Delete	38	<del>Lost/Destroyed Materials and Supplies Plastic covers</del>		Each	\$ 1.00	7/1/2024
Delete	39	<del>Lost/Destroyed Materials; Paperback</del>		Each	\$ 6.00	7/1/2024
Delete	46	<del>Overdue Materials-No Maximum Reference Book</del>		Hourly	\$ 5.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Administrative Process Fees - Changes to Permits (Owner, contractor, etc.)	\$ 119.00	Per Application	\$ 69.00	8/24/2024
Fee Study - Increase	2	Administrative Process Fees - Minimum Fee Retained for Refunds	\$ 152.00	Per Application	\$ 79.00	8/24/2024
Fee Study - Decrease	3	Administrative Process Fees - Replacement of Lost Inspection Cards	\$ 127.00	Per Card	Hourly Rate	8/24/2024
Fee Study - Increase	4	Inspection Fees - Inspection outside normal hours - (Including travel time)	\$ 796.00	Four Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	5	Inspection Fees - Re-inspection fee assessed when the Building Official determines that work that was requested to be inspected has not been completed, when more than two inspections are required to correct deficiencies noted on a previous inspection, or when an applicant has divided the work for a required inspection into excessive parts; thereby requiring the City to perform extra inspections	\$ 84.00	Half Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	6	Inspection Fees - Inspections for which no fee is specifically indicated or for projects determined by the Building Official unique	\$ 168.00	One Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	7	Review of Geological Records - Submitted with Plan Review	\$ 181.00	One Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	8	Review of Geological Records - Submitted independently of a Plan Review	\$ 362.00	Two Hour Min.	Hourly Rate	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	9	Records Fees - Plan Maintenance Fee	\$ 15.00	Each Sheet of Plan	\$ 3.00	8/24/2024
Fee Study - Decrease	10	Records Fees - Change or re-assignment of addresses	\$ 127.00	Flat	Hourly Rate	8/24/2024
Fee Study - Increase	11	Certificates of Occupancies - Application for a Temporary Certificate of Occupancy	\$ 745.00	Flat	Hourly Rate	8/24/2024
Fee Study - Increase	12	Certificates of Occupancies - Request for an extension of Temporary Certificate of Occupancy	\$ 444.00	Flat	Hourly Rate	8/24/2024
Fee Study - Increase	13	Request for Building Code Modifications/Appeals - Request for a modification	\$ 382.00	Two Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	14	Request for Building Code Modifications/Appeals - Request for alternate method or material/Building Official determination	\$ 382.00	Four Hour Min.	Hourly Rate	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	15	Request for Building Code Modifications/Appeals - Appeal of Building Official determined to the Board of Appeals; or ratification of Building Official determination.	\$ 1,528.00	Flat	Hourly Rate	8/24/2024
Fee Study - Increase	16	Request for Extension of Time - For Plan Check Extensions	\$ 199.00	Per Permit	\$ 161.00	8/24/2024
Fee Study - Increase	17	Request for Extension of Time - For Permit Extensions	\$ 261.00	Per Permit	\$ 169.00	8/24/2024
Fee Study - No Change	18	Building Permit/Combination Building Permits for the following types of projects:/Single Family Home (New home or addition) - Add One Trade	10.0%	Per Permit	10%	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	19	Building Permit/Combination Building Permits for the following types of projects:/Single Family Home (New home or addition) - Add Two Trades	25.0%	Per Permit	20%	8/24/2024
Fee Study - No Change	20	Building Permit/Combination Building Permits for the following types of projects:/Single Family Home (New home or addition) - Add Three Trades	30.0%	Per Permit	30%	7/1/2024
Fee Study - Decrease	21	Building Permit/Combination Building Permits for the following types of projects: - Sign Permits Add Electrical	10.0%	Per Permit	20%	8/24/2024
Fee Study - Increase	22	Building Permit/Special Fees for Single Family Properties/Re-Roof Permits - Up to 15 squares	\$ 176.00	Per Permit	\$ 118.30	8/24/2024
Fee Study - Increase	23	Building Permit/Special Fees for Single Family Properties/Re-Roof Permits - 16 to 50 squares	\$ 204.00	Per Permit	\$ 157.50	8/24/2024
Fee Study - Increase	24	Building Permit/Special Fees for Single Family Properties/Re-Roof Permits - 51 to 100 squares	\$ 288.00	Per Permit	\$ 197.70	8/24/2024
Fee Study - Increase	25	Building Permit/Special Fees for Single Family Properties/Re-Roof Permits - Over 100 squares	\$ 372.00	Per Permit	\$ 234.60	8/24/2024
Fee Study - Increase	26	Building Permit/Use of Land Permit for Parking Lots	\$ 533.00	Per Permit	\$ 376.00	8/24/2024
Fee Study - Increase	27	Building Permit/Special Fees for Single Family Properties-Kitchen remodel (No movement of walls interior work only)	\$ 529.00	Per Permit	\$ 130.20	8/24/2024
Fee Study - Increase	28	Building Permit/Special Fees for Single Family Properties - Bathroom remodel (No movement of walls interior work only)	\$ 529.00	Per Permit	\$ 130.20	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	29	Building Permit/Special Fees for Solar Photo-voltaic Systems-Shall be assessed a combination building permit fee including one trade, Maximum fees as specified by SB 1222 (not to exceed \$500.00)	\$ 500.00	Per Permit	Maximum fees as specified by SB 1222	7/1/2024
Fee Study - Increase	30	Plumbing Permit - Minimum Inspection Fee (If the total inspection fees are less than minimum inspection fee specified, the minimum inspection fees shall apply).	\$ 133.00	Per Permit	\$ 106.00	8/24/2024
Fee Study - Modification - Combines another fee that is being deleted	31	Plumbing Permit/Water Systems - Exterior water service piping to the building, new or replacement	\$ 140.00	Per Permit	\$ 12.80	8/24/2024
Fee Study - No Change - Title Change	32	Plumbing Permit/Water Systems Installation of new water piping system within an existing building: Single Family Dwelling	\$ 39.00	Per Permit	\$ 38.80	7/1/2024
Fee Study - No Change - Title Change	33	Plumbing Permit/Water Systems Installation of new water piping system within an existing building: Multi-Residential Building	\$ 79.00	Per Dwelling Unit	\$ 79.20	7/1/2024
Fee Study - Modification - Combines another fee that is being deleted	34	Plumbing Permit/Water Systems/Installation of new water piping system within an existing building:/Non-Residential Building - Less than 10,000 sq. ft.	\$ 484.00	Per Floor or Story	\$ 98.10	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - Combines another fee that is being deleted	35	Plumbing Permit/Water Systems/Installation of new water piping system within an existing building:/Non-Residential Building - 10,001 sq. ft. to 100,000 sq. ft.	\$ 484.00	Per Floor or Story	\$ 197.70	8/24/2024
Fee Study - Modification - Combines another fee that is being deleted	36	Plumbing Permit/Water Systems/Installation of new water piping system within an existing building:/Non-Residential Building - Greater than 100,000 sq. ft.	\$ 610.00	Per Floor or Story	\$ 328.20	8/24/2024
Fee Study - Increase	37	Plumbing Permit/Water Systems - Temperature and/or pressure relief valve or high temperature limit device	\$ 14.00	Each	\$ 8.80	8/24/2024
Fee Study - Increase	38	Plumbing Permit/Water Systems - Boiler steam or hot water	\$ 39.00	Each	\$ 26.50	8/24/2024
Fee Study - Modification - From One Fee to Two Fees ( Single Family/Multi-Family)	39	Plumbing Permit/Water Systems/Water heater and/or vent - MF/All Others	\$ 92.00	Each	\$ 26.50	8/24/2024
Fee Study - Modification - From One Fee to Two Fees ( Single Family/Multi-Family)	40	Plumbing Permit/Water Systems/Water heater and/or vent - Single Family	\$ 92.00	Each	\$ 26.50	8/24/2024
Fee Study - Increase	41	Plumbing Permit/Water Systems - Residential water softener/treatment system	\$ 34.00	Each	\$ 20.10	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	42	Plumbing Permit/Gas Systems - For low pressure gas piping systems	\$ 30.00	Per Outlet	\$ 12.80	8/24/2024
Fee Study - Decrease	43	Plumbing Permit/Gas Systems - For medium pressure gas piping system (In addition to Plumbing Permit Fees)	\$ 30.00	Per Outlet	\$ 85.10	8/24/2024
Fee Study - Increase	44	Plumbing Permit/Gas Systems - Proprietary gas systems (In addition to Plumbing Permit Fees)	\$ 109.00	Per System	\$ 85.10	8/24/2024
Fee Study - Increase	45	Plumbing Permit/Drain & Waste Systems - Plumbing Fixture	\$ 25.00	Per Fixture Drainage Connection	\$ 12.80	8/24/2024
Fee Study - Increase	46	Plumbing Permit/Drain & Waste Systems - Sewer Connection, with Piping	\$ 81.00	Each	\$ 44.70	8/24/2024
Fee Study - Increase	47	Plumbing Permit/Drain & Waste Systems - Building Sewer and Trailer Park Sewer, install or Replace	\$ 53.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	48	Plumbing Permit/Drain & Waste Systems - New Installation, Repair or alteration of drain or vent piping	\$ 30.00	Per Fixture Drainage Connection	\$ 12.80	8/24/2024
Fee Study - Increase	49	Plumbing Permit/Drain & Waste Systems - Private sewer disposal system (includes Septic tank, Seepage pit, Cesspool, or drain field)	\$ 98.00	Each	\$ 57.90	8/24/2024
Fee Study - Increase	50	Plumbing Permit/Drain & Waste Systems - Rainwater system, for each drain inside the building	\$ 24.00	Each	\$ 12.80	8/24/2024
Fee Study - Increase	51	Plumbing Permit/Drain & Waste Systems - Sewer Cap	\$ 123.00	Each	\$ 85.10	8/24/2024
Fee Study - Increase	52	Plumbing Permit/Drain & Waste Systems - Sump Pump & Effluent Pump	\$ 32.00	Each	\$ 19.90	8/24/2024
Fee Study - Increase	53	Plumbing Permit/Drain & Waste Systems - Miscellaneous Items	\$ 18.00	Each	\$ 12.80	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	54	Plumbing Permit/Multi-Family or Mixed Use Plumbing Group - Kitchen and Up to 1 Bathroom	\$ 421.00	Each	\$ 257.10	8/24/2024
Fee Study - Increase	55	Plumbing Permit/Multi-Family or Mixed Use Plumbing Group - Each Additional Bathroom	\$ 42.00	Per Unit	\$ 32.80	8/24/2024
Fee Study - Increase	56	Plumbing Permit/Industrial Equipment - Industrial Waste Interceptor	\$ 109.00	Each	\$ 85.10	8/24/2024
Fee Study - Increase	57	Plumbing Permit/Industrial Equipment - Grease	\$ 109.00	Each	\$ 85.10	8/24/2024
Fee Study - Increase	58	Plumbing Permit/Industrial Equipment - Backflow protective devices	\$ 11.00	Each	\$ 6.30	8/24/2024
Fee Study - Increase	59	Plumbing Permit/Industrial Equipment - Dental chairs	\$ 46.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	60	Plumbing Permit/Industrial Equipment - Special Equipment Systems	\$ 46.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	61	Plumbing Permit/Plan Review - Plan Review (When projects are required by the Building Official to have the plumbing systems reviewed prior to a permit being issued)	\$ 106.00	Minimum Charge or 50% of the Permit Fee	\$ 85.10	8/24/2024
Fee Study - Increase	62	Mechanical Permit - Minimum Inspection Fee (If the total inspection fees equal less than the minimum inspection fee specified, the minimum inspection fee shall apply)	\$ 133.00	Per Permit	\$ 106.00	8/24/2024
Fee Study - Increase	63	Mechanical Permit/Heating and Conditioning Equipment/The installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances: - Up to and Including 100,000 BTU/H	\$ 39.00	Each	\$ 32.80	8/24/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	64	Mechanical Permit/Heating and Conditioning Equipment/The installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances: - Over 100,000 BTU/H	\$ 51.00	Each	\$ 38.80	8/24/2024
Fee Study - Increase	65	Mechanical Permit/Heating and Conditioning Equipment - The installation or relocation of each floor furnace including vents	\$ 39.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	66	Mechanical Permit/Heating and Conditioning Equipment - The installation or re-location of each suspended heater, recessed wall heater or floor mounted unit heater	\$ 39.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	67	Mechanical Permit/Heating and Conditioning Equipment - The installation or re-location of each appliance vent installed and not included as part of an appliance permit	\$ 30.00	Each	\$ 19.90	8/24/2024
Fee Study - Increase	68	Mechanical Permit/Heating and Conditioning Equipment/For the installation, relocation, or replacement of VAV units installed and not part of an appliance permit: - Up to 4	\$ 151.00	Each	\$ 126.60	8/24/2024
Fee Study - Increase	69	Mechanical Permit/Heating and Conditioning Equipment/For the installation, relocation, or replacement of VAV units installed and not part of an appliance permit: - Above 4	\$ 25.00	Each	\$ 12.80	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	70	Mechanical Permit/Heating and Conditioning Equipment - The repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit absorption or evaporative cooling system, including installation of controls.	\$ 39.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	71	Mechanical Permit/Heating and Conditioning Equipment/Air handling - To and including 10,000 cubic feet per minute, including ducts, vents attached thereto (NOTE: this fee shall not apply to an air handling unit.)	\$ 30.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	72	Mechanical Permit/Heating and Conditioning Equipment/Air handling - Over 10,000 cubic feet per minute	\$ 30.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	73	Mechanical Permit/Heating and Conditioning Equipment - Evaporative Cooler other than portable type, evaporative coil or reheat coil	\$ 30.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	74	Mechanical Permit/Boilers/The Installation or relocation of each broiler or compressor: - To and including three (3) horsepower, or each absorption system to and including 100,000 BTU/H	\$ 37.00	Each	\$ 32.80	8/24/2024
Fee Study - Increase	75	Mechanical Permit/Boilers/The Installation or relocation of each broiler or compressor: - Three (3) horsepower to fifteen (15) horsepower, or each absorption system over 100,000 BTU/H to and including 500,000 BTU/H	\$ 58.00	Each	\$ 51.80	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	76	Mechanical Permit/Boilers/The Installation or relocation of each broiler or compressor: - Fifteen (15) horsepower to thirty (30) horsepower, or each absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H	\$ 98.00	Each	\$ 79.20	8/24/2024
Fee Study - Increase	77	Mechanical Permit/Boilers/The Installation or relocation of each broiler or compressor: - Thirty (30) horsepower to fifty (50) horsepower, or for each absorption system over 1,000,000 BTU/H to and including 1,175,000 BTU/H	\$ 151.00	Each	\$ 104.10	8/24/2024
Fee Study - Increase	78	Mechanical Permit/Boilers/The Installation or relocation of each broiler or compressor: - Over fifty (50) horsepower, or for each absorption system over 1,175,000 BTU/H	\$ 231.00	Each	\$ 183.50	8/24/2024
Fee Study - Increase	79	Mechanical Permit/Other Mechanical Equipment - Ventilation fan connector to a single duct	\$ 39.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	80	Mechanical Permit/Other Mechanical Equipment - Ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$ 39.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	81	Mechanical Permit/Other Mechanical Equipment - The installation of each hood which is served by a mechanical exhaust, including the ducts for such hood, commercial exhaust hood	\$ 231.00	Each	\$ 151.50	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	82	Mechanical Permit/Other Mechanical Equipment - The installation of each hood which is served by a mechanical exhaust, including the ducts for such hood, residential exhaust hood	\$ 44.00	Each	\$ 31.80	8/24/2024
Fee Study - Increase	83	Mechanical Permit/Other Mechanical Equipment - Appliance or piece of equipment regulated by the code but not classified in other appliance categories, or for which no other fee is listed	\$ 37.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	84	Mechanical Permit/Other Mechanical Equipment/Connection to a gas system - Less than 10 ‘	\$ 37.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	85	Mechanical Permit/Other Mechanical Equipment/Connection to a gas system - 10’ or more	\$ 37.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	86	Mechanical Permit/Other Mechanical Equipment/Connection to a gas system - Using CSST	\$ 37.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	87	Mechanical Permit/Multi-Family or Mixed Use Mechanical Group: - Kitchen and Up to 1 Bathroom	\$ 533.00	Each	\$ 367.40	8/24/2024
Fee Study - Modification - Combines another fee that is being deleted	88	Mechanical Permit/Multi-Family or Mixed Use Mechanical Group: - Each Additional Bathroom	\$ 168.00	Per Unit	\$ 34.10	8/24/2024
Fee Study - Increase	89	Mechanical Permit/Plan Review - (When projects are required by the Building Official to have the mechanical systems reviewed prior to a permit being issued)	\$ 106.00	Minimum Charge or 50% of the Permit Fee	\$ 85.10	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	90	Electrical Permit - Minimum Inspection Fee (If the total inspection fees equal less than the minimum inspection fee specified, the minimum inspection fee shall apply)	\$ 133.00	Each	\$ 106.00	8/24/2024
Fee Study - Increase	91	Electrical Permit/Single Family Homes/Electrical Services - Up to 225 amps	\$ 200.00		\$ 160.00	8/24/2024
Fee Study - Increase	92	Electrical Permit/Single Family Homes/Electrical Services - 226 to 400 amps	\$ 344.00	Each	\$ 241.00	8/24/2024
Fee Study - Increase	93	Electrical Permit/Single Family Homes/Electrical Services - Over 400 amps	\$ 547.00	Each	\$ 321.00	8/24/2024
Fee Study - Increase	94	Electrical Permit/Single Family Homes - Alternative per unit fee for new units (Excluding garage and common areas)	\$ 484.00	Per Unit	\$ 394.60	8/24/2024
Fee Study - Increase	95	Electrical Permit/Multi-Residential Construction/Electrical Services - Up to 225 amps	\$ 256.00	Each	\$ 131.70	8/24/2024
Fee Study - Increase	96	Electrical Permit/Multi-Residential Construction/Electrical Services - 226 to 400 amps	\$ 351.00	Each	\$ 186.70	8/24/2024
Fee Study - Increase	97	Electrical Permit/Multi-Residential Construction/Electrical Services - Over 400 amps	\$ 673.00	Each	\$ 321.00	8/24/2024
Fee Study - Increase	98	Electrical Permit/Multi-Residential Construction - Alternative per unit fee for new units (Excluding garage and common areas)	\$ 505.00	Per Unit	\$ 394.60	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	99	Electrical Permit/Other Electrical Items/New branch circuits - 1 to and including 10	\$ 21.00	Each	\$ 12.80	8/24/2024
Fee Study - Increase	100	Electrical Permit/Other Electrical Items/New branch circuits - 11 to and including 40	\$ 15.00	Each	\$ 11.60	8/24/2024
Fee Study - Increase	101	Electrical Permit/Other Electrical Items/New branch circuits - Over 40	\$ 14.00	Each	\$ 10.50	8/24/2024
Fee Study - Increase	102	Electrical Permit/Other Electrical Items/Adding wiring outlets at which current is used or controlled, for fixtures, fixture outlets, receptacles and switches - 1 to and including 10	\$ 2.40	Each	\$ 1.63	8/24/2024
Fee Study - Increase	103	Electrical Permit/Other Electrical Items/Adding wiring outlets at which current is used or controlled, for fixtures, fixture outlets, receptacles and switches - Over 10	\$ 1.43	Each	\$ 0.70	8/24/2024
Fee Study - Modification - Combines another fee that is being deleted	104	Electrical Permit/Other Electrical Items/Private Swimming Pools	\$ 400.00	Each	\$ 66.10	8/24/2024
Fee Study - Increase	105	Electrical Permit/Other Electrical Items/Electrical Sign - Sign Circuit(s)	\$ 30.00	Total	\$ 25.80	8/24/2024
Fee Study - Increase	106	Electrical Permit/Other Electrical Items/Cellular floors (raised floor electrical systems)	\$ 5.26	Per Each 100 Sq.	\$ 3.88	8/24/2024
Fee Study - Increase	107	Electrical Permit/Other Electrical Items/Feeder bus ways, power duct and similar equipment - Up to 200 ampere rating	\$ 0.92	Per Foot	\$ 0.70	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	108	Electrical Permit/Other Electrical Items - Subpanel by number of spacing, panel board or motor control panel that is altered replaced, relocated or reinstalled for each set of branch circuits over current devices that are installed in equipment	\$ 1.42	Per Spacing	\$ 1.25	8/24/2024
Fee Study - Increase	109	Electrical Permit/Other Electrical Items/For replacing, relocating or reinstalling a switchboard or for additions to an existing switchboard - 600 volts or less; First switchboard section	\$ 90.00	One	\$ 57.90	8/24/2024
Fee Study - Increase	110	Electrical Permit/Other Electrical Items/For replacing, relocating or reinstalling a switchboard or for additions to an existing switchboard - 600 volts or less; Addition switchboard section	\$ 46.00	Additional	\$ 38.80	8/24/2024
Fee Study - Increase	111	Electrical Permit/Other Electrical Items/For replacing, relocating or reinstalling a switchboard or for additions to an existing switchboard - Over 600 volts; Each switchboard section	\$ 171.00	Each	\$ 118.30	8/24/2024
Fee Study - Increase	112	Electrical Permit/Other Electrical Items/Commercial Services 600 volts or less - 200 amperes or less rating	\$ 161.00	Each	\$ 160.00	8/24/2024
Fee Study - Decrease	113	Electrical Permit/Other Electrical Items/Commercial Services 600 volts or less - Over 200 amperes and including 600 amperes	\$ 245.00	Each	\$ 268.00	8/24/2024
Fee Study - Increase	114	Electrical Permit/Other Electrical Items/Commercial Services 600 volts or less - Over 600 amperes and including 1200 amperes	\$ 470.00	Each	\$ 376.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	115	Electrical Permit/Other Electrical Items/Commercial Services 600 volts or less - Over 1200 amperes	\$ 694.00	Each	\$ 430.00	8/24/2024
Fee Study - Decrease	116	Electrical Permit/Other Electrical Items - Services over 600 volts	\$ 151.00	Each	\$ 494.50	8/24/2024
Fee Study - Decrease	117	Electrical Permit/Other Electrical Items - Temporary Services	\$ 109.00	Each	\$ 160.00	8/24/2024
Fee Study - Increase	118	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Up to and including 1 HP	\$ 16.00	Each	\$ 10.50	8/24/2024
Fee Study - Increase	119	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Over 1 and not over 5	\$ 22.00	Each	\$ 14.00	8/24/2024
Fee Study - Increase	120	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Over 5 and not over 20	\$ 30.00	Each	\$ 19.90	8/24/2024
Fee Study - Increase	121	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Over 20 and not over 50	\$ 58.00	Each	\$ 33.00	8/24/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	122	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Over 50 and not over 100	\$ 96.00	Each	\$ 66.10	8/24/2024
Fee Study - Increase	123	Electrical Permit/Other Electrical Items/Each motor, transformer, heating appliance, etc other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment - Over 100	\$ 133.00	Each	\$ 98.10	8/24/2024
Fee Study - Increase	124	Electrical Permit/Other Electrical Items - Electrical equipment for which no fee is herein prescribed (minimum charge)	\$ 142.00	Minimum	\$ 129.00	8/24/2024
Fee Study - Increase	125	Electrical Permit/Plan Review - Plan Review (When projects are required by the Building Official to have the electrical systems reviewed prior to a permit being issued)	\$ 106.00	Minimum Charge or 50% of the Permit Fee	\$ 85.10	8/24/2024
Increase	126	Miscellaneous Building Permit/Zoning Services Surcharge - Zoning Services Surcharge - Pursuant to Resolution No.: 10.72	11.4%	Surcharge	6.7%	8/24/2024
Fee Study - Decrease	127	Miscellaneous Building Permit/Contractors Business License/Contractor Type A-General Engineering - As of January 1st (100% of Fee)	\$ 108.00	Per License	\$ 350.00	8/24/2024
Fee Study - Decrease	128	Miscellaneous Building Permit/Contractors Business License/Contractor Type B-General Contractor - As of January 1st (100% of Fee)	\$ 108.00	Per License	\$ 234.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	129	Miscellaneous Building Permit/Contractors Business License/Contractor Type C-Specialty Contractor - As of January 1st (100% of Fee)	\$ 108.00	Per License	\$ 114.00	8/24/2024
Fee Study - Decrease	130	Miscellaneous Building Permit/Contractors Business License/Contractor Type A-General Engineering - As of April 1st (75% of Full Fee)	\$ 81.00	Per License	\$ 262.50	8/24/2024
Fee Study - Decrease	131	Miscellaneous Building Permit/Contractors Business License/Contractor Type B-General Contractor - As of April 1st (75% of Full Fee)	\$ 81.00	Per License	\$ 175.50	8/24/2024
Fee Study - Decrease	132	Miscellaneous Building Permit/Contractors Business License/Contractor Type C-Specialty Contractor - As of April 1st (75% of Full Fee)	\$ 81.00	Per License	\$ 85.50	8/24/2024
Fee Study - Decrease	133	Miscellaneous Building Permit/Contractors Business License/Contractor Type A-General Engineering - As of July 1st (50% of Full Fee)	\$ 54.00	Per License	\$ 175.00	8/24/2024
Fee Study - Decrease	134	Miscellaneous Building Permit/Contractors Business License/Contractor Type B-General Contractor - As of July 1st (50% of Full Fee)	\$ 54.00	Per License	\$ 117.00	8/24/2024
Fee Study - Decrease	135	Miscellaneous Building Permit/Contractors Business License/Contractor Type C-Specialty Contractor - As of July 1st (50% of Full Fee)	\$ 54.00	Per License	\$ 57.00	8/24/2024
Fee Study - Decrease	136	Miscellaneous Building Permit/Contractors Business License/Contractor Type A-General Engineering - As of October 1st (25% of Full Fee)	\$ 27.00	Per License	\$ 87.50	8/24/2024

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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	137	Miscellaneous Building Permit/Contractors Business License/Contractor Type B-General Contractor - As of October 1st (25% of Full Fee)	\$ 27.00	Per License	\$ 58.50	8/24/2024
Fee Study - Decrease	138	Miscellaneous Building Permit/Contractors Business License/Contractor Type C-Specialty Contractor - As of October 1st (25% of Full Fee)	\$ 27.00	Per License	\$ 28.50	8/24/2024
No Fee Change	139	Miscellaneous Building Permit/Parallel Design and Permit Program Surcharge	50.0%	% of Plan Check Fees	50% of Plan Check Fees	7/1/2024
Fee Study - Modification - From One Fee to Two Fees (Small/Large Businesses)	140	Miscellaneous Building Permit/Back to Business - Registration (for smaller businesses)	\$ 700.00	Annual	\$ 5,000.00	8/24/2024
Fee Study - Modification - From One Fee to Two Fees (Small/Large Businesses)	141	Miscellaneous Building Permit/Back to Business - Registration (Back to Business larger businesses)	\$ 3,200.00	Annual	\$ 5,000.00	8/24/2024
Fee Study - Increase	142	Miscellaneous Building Permit/Back to Business - Program/Plan Review	\$ 308.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Decrease	143	Miscellaneous Building Permit/Back to Business - Engineer Certification	\$ 50.00	Annual	\$ 270.00	8/24/2024

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**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	144	Miscellaneous Building Permit/Mechanical permit fee - For the installation, relocation or repair of each Smoke-Damper, Combination-Damper	\$ 310.00	Each	\$ 183.40	8/24/2024
Fee Study - Increase	145	Miscellaneous Building Permit/Mechanical permit fee - For the installation, relocation or repair of each Fire-Damper, or ceiling radiation damper.	\$ 228.00	Each	\$ 91.50	8/24/2024
Fee Study - No Change	146	Miscellaneous Building Permit/Mechanical permit fee - Smoke Control System	\$ 183.00	Each	\$ 183.40	7/1/2024
Fee Study - Increase	147	Miscellaneous Building Permit/Mechanical permit fee - Low Voltage Installation - per square foot/floor - permit [NOTE: The cost analysis is based upon 1,500 sf. Single SF charge will be based upon dividing the final cost by 1,500]	\$ 0.19	Per Square Foot	\$ 0.16	8/24/2024
Fee Study - Increase	148	Miscellaneous Building Permit/Mechanical permit fee - Other Mechanical Equipment Ventilation fan connector to a Multiple duct	\$ 891.00	One Hour Min.	Hourly Rate	8/24/2024
Fee Study - Increase	149	Miscellaneous Building Permit/Mechanical permit fee - Ventilation Equipment: The installation or relocation of each duct smoke detector	\$ 434.00	Each	\$ 70.80	8/24/2024
Fee Study - Modification - To Flat Amount	150	Miscellaneous Building Permit/Mechanical permit fee - For the installation, relocation or repair of CO and/or CO2 detector with VFD with 3rd party inspection	\$ 434.00	Each	\$ 25.80	8/24/2024
Fee Study - Increase	151	Miscellaneous Building Permit/Mechanical permit fee - For the installation, relocation or repair of CO and/or CO2 detector with VFD without 3rd party inspection	\$ 168.00	One Hour Min.	Hourly Rate	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	152	Miscellaneous Building Permit/Surcharge to Plumbing permit and plan review fees when a project is reviewed for compliance/Commercial - Permit - % of Permit	15.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	153	Miscellaneous Building Permit/Surcharge to Plumbing permit and plan review fees when a project is reviewed for compliance/Residential - Permit - % of Permit	10.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	154	Miscellaneous Building Permit/Surcharge to Plumbing permit and plan review fees when a project is reviewed for compliance/Commercial - Plan Check - % of Plan Check	15.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	155	Miscellaneous Building Permit/Surcharge to Mechanical permit and plan review fees when a project is reviewed for compliance/Commercial - Permit - % of Permit	15.0%	Per Permit	15%	8/24/2024

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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	156	Miscellaneous Building Permit/Surcharge to Mechanical permit and plan review fees when a project is reviewed for compliance/Residential - Permit - % of Permit	15.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	157	Miscellaneous Building Permit/Surcharge to Mechanical permit and plan review fees when a project is reviewed for compliance/Commercial - Plan Check - % of Plan Check	20.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	158	Miscellaneous Building Permit/Surcharge to Electrical permit and plan review fees when a project is reviewed for compliance/Commercial - Permit - % of Permit	15.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	159	Miscellaneous Building Permit/Surcharge to Electrical permit and plan review fees when a project is reviewed for compliance/Residential - Permit - % of Permit	10.0%	Per Permit	15%	8/24/2024

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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Three Fees (Commercial - Plan Check & Permit/Residential)	160	Miscellaneous Building Permit/Surcharge to Electrical permit and plan review fees when a project is reviewed for compliance/Commercial - Plan Check - % of Plan Check	15.0%	Per Permit	15%	8/24/2024
Fee Study - Modification - To Flat Amount	161	Miscellaneous Building Permit/Request for Building Code Modifications/Appeals: - Request for an official written determination by the Building Official, minimum 1 hour - Actual Time at Staff Hourly Rates [calculated cost is an estimate of a typical project]	\$ 382.00	Per Permit	Hourly Rate	8/24/2024
Fee Study - No Change	162	Miscellaneous Building Permit/Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired: - Less than one year	50.0%	% of Permit Fee	50% of Permit fee	7/1/2024

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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	163	Miscellaneous Building Permit/Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired: - Less than four months	40.0%	% of Permit Fee	40% of Permit fee	7/1/2024
Fee Study - No Change	164	Miscellaneous Building Permit/Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired: - Less than three months	30.0%	% of Permit Fee	30% of Permit fee	7/1/2024
Fee Study - No Change	165	Miscellaneous Building Permit/Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired: - Less than two months	20.0%	% of Permit Fee	20% of Permit fee	7/1/2024
Fee Study - No Change	166	Miscellaneous Building Permit/Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired: - Less than one month	10.0%	% of Permit Fee	10% of Permit fee	7/1/2024

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**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	167	Miscellaneous Building Permit/Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired: - Less than one year	50.0%	% of Plan Check Fee	50% of the plan check fee	7/1/2024
Fee Study - No Change	168	Miscellaneous Building Permit/Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired: - Less than four months	40.0%	% of Plan Check Fee	40% of the plan check fee	7/1/2024
Fee Study - No Change	169	Miscellaneous Building Permit/Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired: - Less than three months	30.0%	% of Plan Check Fee	30% of the plan check fee	7/1/2024
Fee Study - No Change	170	Miscellaneous Building Permit/Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired: - Less than two months	20.0%	% of Plan Check Fee	20% of the plan check fee	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

V - Community Development

Section 1: Building and Safety Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	171	Miscellaneous Building Permit/Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired: - Less than one month	10.0%	% of Plan Check Fee	10% of the plan check fee	7/1/2024
Fee Study - No Change	172	Miscellaneous Building Permit/Investigation fee for work commencing prior to obtaining the required permit(s) except for unpermitted window replacements where the current owner was not the owner of record at the time the unpermitted window replacement was completed and is replacing all unpermitted windows.	Fee Equal to the Total Permit Fee	Per Investigation	Fee equal to the Total permit fee	7/1/2024
Fee Study - No Change	173	Miscellaneous Building Permit/Express plan check fee: - Fee to expedite the initial plan review process to eliminate "backlog time" on an as available, overtime basis	150% of the Regular Plan Check Fees (in Addition to Regular Plan Check Fees)	Per Plan Check	150% of the regular plan check fees (in addition to regular plan check fees)	7/1/2024
Fee Study - Increase	174	Miscellaneous Building Permit/Electrical permit fees: - Alternative fee for Office Tenant Improvement including low voltage - Per Square Foot [NOTE: The cost analysis is based upon 1,500 sf. Single SF charge will be based upon dividing the final cost by 1,500]	\$ 0.41	Per Square Foot	\$ 0.21	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	175	Miscellaneous Building Permit/Covenant and Agreement Fee - General	\$ 3,800.00	Each	\$ 2,348.00	8/24/2024
Fee Study - Increase	176	Miscellaneous Building Permit/Covenant and Agreement Fee - ADUs	\$ 459.00	Each	\$ 364.00	8/24/2024
Fee Study - Increase	177	Miscellaneous Building Permit/Construction Debris Processing Fee	\$ 64.00	Each	\$ 50.00	8/24/2024
Fee Study - Increase	178	Miscellaneous Building Permit/Construction Waste Management Plan - Administrative Processing Fee	\$ 63.00	Per Application	\$ 50.00	8/24/2024
Fee Study - No Change	179	Miscellaneous Building Permit/Appeal for Denial of Diversion - Security Deposit Fee	\$ 150.00	Per Appeal	\$ 150.00	7/1/2024
Fee Study - Decrease	180	Miscellaneous Building Permit/Land Development/Grading Plan Check - 0-1,000 cubic yards, (for first Three Reviews)	\$ 661.00	Each	\$ 2,213.00	8/24/2024
Fee Study - Decrease	181	Miscellaneous Building Permit/Land Development/Grading Plan Check - 1,001-10,000 cubic yards Each additional 1,000 cubic yards or fraction thereof, (for first Three Reviews)	\$ 121.00	Per 1,000 Cubic Yard	\$ 462.56	8/24/2024
Fee Study - Decrease	182	Miscellaneous Building Permit/Land Development/Grading Plan Check - 10,001 and greater cubic yards First 10,000 cubic yards, (for first Three Reviews)	\$ 1,747.00	Each	\$ 6,376.00	8/24/2024
Fee Study - Decrease	183	Miscellaneous Building Permit/Land Development/Grading Plan Check - 10,001 or greater, each additional 10,000 cubic yards or fraction thereof, (for first Three Reviews)	\$ 878.00	Per 10,000 Cubic Yard	\$ 953.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From % to a \$	184	Miscellaneous Building Permit/Land Development/Grading Plan Check - For Each Subsequent Review (After the 1st Three Reviews)	\$ 453.00	Each	25% of original plan check fee	8/24/2024
No Fee Change	185	Miscellaneous Building Permit/Land Development-Penalty for Grading Without an Approved Grading Permit	As Permitted by Ord. #5714	Each	As permitted by Ord. #5714	7/1/2024
Fee Study - No Change	186	Miscellaneous Building Permit/Land Development-Wet Weather Erosion Control Plan Review	As Permitted by Ord. #5714	Each	As permitted by Ord. #5714	7/1/2024
Fee Study - Decrease	187	Miscellaneous Building Permit/Low Impact Development Fee	\$ 596.00	Each	\$ 826.00	8/24/2024
Fee Study - Increase	188	Miscellaneous Building Permit/SB9 Fees - SB9 Housing Development Covenant and Agreement Fee	\$ 459.00	Each	\$ 364.00	8/24/2024
Fee Study - Increase	189	Miscellaneous Building Permit/SB9 Fees - SB9 Lot Split Covenant and Agreement Fee	\$ 459.00	Each	\$ 364.00	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial/Residential/Unusual Projects)	190	Plan Review - When determined by the Building Official that the project is unusual, the Building Official may determine a plan review fee based upon an hourly rate	\$ 91.00	Per Half Hour	Hourly Rate	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

V - Community Development

Section 1: Building and Safety Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	191	Plan Review - In addition to the aforementioned fees, the Building Official may require additional charges for plan review required by changes, additions or revisions of approved plans or reports, and for services beyond the initial and second plan reviews due to changes, omissions or errors on the part of the applicant. Additional plan review fees shall be assessed at an hourly rate	\$ 91.00	Per Half Hour	Hourly Rate	8/24/2024
Fee Study - Modification - From "Actual Cost" to \$	192	Plan Review - If, upon consultation with a permit applicant, the Building Official determines that the services of contract professionals are needed to meet the needs of the applicant with respect to providing building, mechanical, plumbing, electrical or geotechnical plan review services, and the cost incurred by the City for such services exceeds the plan review fee which would otherwise be charged, the Building Official may assess additional fees to recover the full cost incurred by the City for the providing of the services rendered.	\$ 362.00	Per Permit	\$ -	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	193	Plan Review/Building Plan Review - Fire - Commercial	15.0%	% of Building Permit		8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	194	Plan Review/Building Plan Review - Fire - Residential	15.0%	% of Building Permit		8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial/Residential/Unusual Projects)	195	Building Plan Review - Commercial	120.0%	% of Building Permit	Hourly Rate	8/24/2024
Fee Study - Modification - From One Fee to Three Fees (Commercial/Residential/Unusual Projects)	196	Building Plan Review - Residential	115.0%	% of Building Permit	Hourly Rate	8/24/2024
Fee Study - New Service	197	Building Plan Review - Planning - Commercial	5.0%	% of Building Permit		8/24/2024
Fee Study - New Service	198	Building Plan Review - Planning - Residential	5.0%	% of Building Permit		8/24/2024
Fee Study - New Service	199	Building Plan Review - Public Works - Commercial	15.0%	% of Building Permit		8/24/2024
Fee Study - New Service	200	Building Plan Review - Public Works - Residential	15.0%	% of Building Permit		8/24/2024
Fee Study - New Service	201	Building Plan Review - GWP - Commercial	5.0%	% of Building Permit		8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New Service	202	Building Plan Review - GWP - Residential	5.0%	% of Building Permit		8/24/2024
Fee Study - New Service	203	Miscellaneous Building Permit/EV Charging Stations - SFD & Duplex & Private Unit in MFD	\$ 371.00	Per Station		8/24/2024
Fee Study - New Service	204	Miscellaneous Building Permit/Energy Storage Systems (ESS) - Energy Storage Systems (ESS)	\$ 276.00	Per Permit		8/24/2024
New - Existing Service	205	State Fees - ADAA - SB 1186	\$ 1.00	Each		8/24/2024
New - Existing Service	206	State Fees - Green Building Initiative - SB 1473	\$ 4.00	Per \$100,000 Valuation		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	207	Building Permit/Commercial/\$5,000,001 to \$10,000,000 - First \$5,000,000	\$ 20,175.00	Base		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	208	Building Permit/Commercial/\$5,000,001 to \$10,000,000 - Each additional \$1,000 or fraction thereof	\$ 8.00	Each Additional		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	209	Building Permit/Commercial/\$10,000,001 to \$25,000,000 - First \$10,000,000	\$ 60,524.00	Base		8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	210	Building Permit/Commercial/\$10,000,001 to \$25,000,000 - Each additional \$1,000 or fraction thereof	\$ 4.00	Each Additional		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	211	Building Permit/Commercial/\$25,000,001 to \$50,000,000 - First \$25,000,000	\$ 121,888.00	Base		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	212	Building Permit/Commercial/\$25,000,001 to \$50,000,000 - Each additional \$1,000 or fraction thereof	\$ 3.00	Each Additional		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	213	Building Permit/Commercial/\$50,000,001+ - First \$50,000,000	\$ 184,934.00	Base		8/24/2024
Fee Study - Modification - Adding Additional Tiers for Building Permit Fees	214	Building Permit/Commercial/\$50,000,001+ - Each additional \$1,000 or fraction thereof	\$ 1.00	Each Additional		8/24/2024
Fee Study - New Service	215	Miscellaneous Building Permit/EV Charging Stations - All Others	\$ 461.00	Per Station		8/24/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New Service	216	Miscellaneous Building Permit/Special Inspector Approval - Special Inspector Approval	\$ 102.00	Each		8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	217	Building Permit/Single Family Residential - \$1 to \$2,000	\$ 252.00	Flat	\$ 85.10	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	218	Building Permit/Commercial - \$1 to \$2,000	\$ 252.00	Flat	\$ 85.10	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	219	Building Permit/Commercial/\$2,001 to \$25,000 - First \$2,000	\$ 252.00	Base	\$ 85.10	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	220	Building Permit/Single Family Residential/\$2,001 to \$25,000 - First \$2,000	\$ 252.00	Base	\$ 85.10	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**V - Community Development**

**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	221	Building Permit/Commercial/\$2,001 to \$25,000 - Each additional \$1,000 or fraction thereof	\$ 6.00	Each Additional	\$ 16.60	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	222	Building Permit/Single Family Residential/\$2,001 to \$25,000 - Each additional \$1,000 or fraction thereof	\$ 16.00	Each Additional	\$ 16.60	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	223	Building Permit/Commercial/\$25,001 to \$50,000 - First \$25,000	\$ 392.00	Base	\$ 466.90	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	224	Building Permit/Single Family Residential/\$25,001 to \$50,000 - First \$25,000	\$ 630.00	Base	\$ 466.90	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	225	Building Permit/Commercial/\$25,001 to \$50,000 - Each additional \$1,000 or fraction thereof	\$ 20.00	Each Additional	\$ 12.90	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	226	Building Permit/Single Family Residential/\$25,001 to \$50,000 - Each additional \$1,000 or fraction thereof	\$ 15.00	Each Additional	\$ 12.90	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	227	Building Permit/Commercial/\$50,001 to \$100,000- First \$50,000	\$ 883.00	Base	\$ 789.40	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	228	Building Permit/Single Family Residential/\$50,001 to \$100,000 - First \$50,000	\$ 1,009.00	Base	\$ 789.40	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	229	Building Permit/Commercial/\$50,001 to \$100,000- Each additional \$1,000 or fraction thereof	\$ 13.00	Each Additional	\$ 10.60	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	230	Building Permit/Single Family Residential/\$50,001 to \$100,000 - Each additional \$1,000 or fraction thereof	\$ 10.00	Each Additional	\$ 10.60	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	231	Building Permit/Single Family Residential/\$500,001 to \$1,000,000 - First \$500,000	\$ 3,082.00	Base	\$ 1,319.40	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	232	Building Permit/Commercial/\$500,001 to \$1,000,000-First \$500,000	\$ 7,565.00	Base	\$ 1,319.40	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	233	Building Permit/Commercial/\$100,001 to \$500,000 - First \$100,000	\$ 1,513.00	Base	\$ 1,319.40	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	234	Building Permit/Single Family Residential /\$100,001 to \$500,000-First \$100,000	\$ 1,513.00	Base	\$ 1,319.40	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	235	Building Permit/Single Family Residential/\$500,001 to \$1,000,000 - Each additional \$1,000 or fraction thereof	\$ 6.00	Each Additional	\$ 8.60	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	236	Building Permit/Commercial/\$500,001 to \$1,000,000-Each additional \$1,000 or fraction thereof	\$ 4.00	Each Additional	\$ 8.60	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	237	Building Permit/Single Family Residential /\$100,001 to \$500,000-Each additional \$1,000 or fraction thereof	\$ 4.00	Each Additional	\$ 8.60	8/24/2024
Fee Study - Modification - Adding Tiers and Separating Commercial/Residential	238	Building Permit/Commercial/\$100,001 to \$500,000 - Each additional \$1,000 or fraction thereof	\$ 15.00	Each Additional	\$ 8.60	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	239	Building Permit/Commercial/\$1,000,001 to \$5,000,000 - First \$1,000,000	\$ 9,457.00	Base	\$ 9,059.40	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	240	Building Permit/Single Family Residential/\$1,000,001 +-First \$1,000,000	\$ 6,164.00	Base	\$ 9,059.40	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	241	Building Permit/Single Family Residential/\$1,000,001 +-Each additional \$1,000 or fraction thereof	\$ 3.00	Each Additional	\$ 6.20	8/24/2024
Fee Study - Modification - From One Fee to Two fees (Commercial/Residential)	242	Building Permit/Commercial/\$1,000,001 to \$5,000,000 - Each additional \$1,000 or fraction thereof	\$ 3.00	Each Additional	\$ 6.20	8/24/2024
Fee Study - Modification - From a % to a Flat Amount and Separating Commercial/Residential	243	Building Permit/Combination Building Permits for the following types of projects:/Swimming Pool Combo Permit - Single-Family Residential	\$ 824.00	Per Permit	30%	8/24/2024
Fee Study - Modification - From a % to a Flat Amount and Separating Commercial/Residential	244	Building Permit/Combination Building Permits for the following types of projects:/Swimming Pool Combo Permit - Commercial / Multi-Family	\$ 1,546.00	Per Permit	30%	8/24/2024
Fee Study - Modification - From one Fee to Two Fees (Base/ Per Window)	245	Building Permit/Special Fees for Single Family Properties - Replacement of windows	\$ 75.00	Base Permit	\$150 plus \$15 per window	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From one Fee to Two Fees (Base/ Per Window)	246	Building Permit/Special Fees for Single Family Properties - Replacement of windows - per window	\$ 29.00	Per Window	\$150 plus \$15 per window	8/24/2024
Fee Study - Decrease	247	Land Development - Grading Permits 0-1,000 Cubic Yards	\$ 2,808.00	Each	\$ 2,851.00	8/24/2024
Fee Study - Increase	248	1,001-10,000 Cubic Yards Each Additional 1,000 Cubic Yards or Fraction Thereof	\$ 324.00	Per 1,000 Cubic Yards	\$ 297.33	8/24/2024
Fee Study - Increase	249	10,001 and Greater Cubic Yards First 10,000 Cubic Yards	\$ 5,722.00	Each	\$ 5,527.00	8/24/2024
Fee Study - Decrease	250	10,001 or Greater, Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 2,242.00	Per 10,000 Cubic Yard	\$ 2,557.00	8/24/2024
Delete	<del>10</del>	<del>Records Fees; Copying fee</del>		<del>Per Page</del>	\$ 0.10	7/1/2024
Delete	<del>12</del>	<del>Certificates of Occupancies New Construction (Included in Building Permits)</del>			No Fee	7/1/2024
Delete	<del>31</del>	<del>Surcharge to Building permit and plan review fees when a project is reviewed for compliance State Energy Conservation regulations.</del>		<del>Per Permit</del>	15%	7/1/2024
Delete	<del>32</del>	<del>Surcharge to Building permit and plan review fees when a project is reviewed for compliance State Disabled Access regulations.</del>		<del>Per Permit</del>	15%	7/1/2024
Delete	<del>33</del>	<del>Surcharge to Building permit and plan review fees when a project is reviewed for compliance State Green Building Code Regulations.</del>		<del>Per Permit</del>	15%	7/1/2024
Delete	<del>39</del>	<del>Combination Building Permits for the following types of projects: Remodel Permits Kitchen, bathroom, etc.</del>		<del>Per Permit</del>	40%	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
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**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	45	Special Fees for Single Family Properties Patio-Covers and Carports (Attached or detached, open-sides) Up to 200 sq. ft. (Non-Hillside lots)			\$ 200.00	7/1/2024
Delete	46	Special Fees for Single Family Properties Patio-Covers and Carports (Attached or detached, open-sides) between 201 to 400 sq. ft. (Non-Hillside lots)			\$ 200.00	7/1/2024
Delete	47	Special Fees for Single Family Properties Patio-Covers and Carports (Attached or detached, open-sides) between 401 to 800 sq. ft. (Non-Hillside lots)			\$ 430.00	7/1/2024
Delete	48	Special Fees for Single Family Properties Patio-Covers and Carports (Attached or detached, open-sides) Over 800 sq. ft. Or on hillside lots			Based On Valuation and Administrative Fees	7/1/2024
Delete	49	Special Fees for Single Family Properties Wood, wrought iron, or chain link fences		-Per Permit	\$ 300.00	7/1/2024
Delete	52	Special Fees for Single Family Properties Stucco or re-stucco		-Per Permit	\$ 130.20	7/1/2024
Delete	58	Plumbing Permit Fees Permit Issuance Fee		-Per Permit	\$ 79.00	7/1/2024
Delete	59	Plumbing Permit Fees Issuance of Supplemental Permit or Modification of Existing Permit		-Per Permit	\$ 79.00	7/1/2024
Delete	63	Plumbing Permit Fees; Water Systems Installation of new water piping system within an existing building; Single Family Dwelling; Two Bathroom or kitchen		-Per Permit	\$ 58.50	7/1/2024
Delete	64	Plumbing Permit Fees; Water Systems Installation of new water piping system within an existing building; Single Family Dwelling; Three Bathroom		-Per Permit	\$ 79.20	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	65	Plumbing Permit Fees; Water Systems Installation of new water piping system within an existing building; Single Family Dwelling; Four Bathroom		-Per Permit	\$ 98.10	7/1/2024
Delete	67	Plumbing Permit Fees; Water Systems Installation of new water piping system within an existing building; Multi-Residential Building; Greater than two bathrooms or kitchen		-Per Dwelling Unit	\$ 98.10	7/1/2024
Delete	73	Plumbing Permit Fees; Water Systems Lawn-sprinkler system		-Each	\$ 8.80	7/1/2024
Delete	96	Mechanical Permit Fee Permit Issuance Fee		-Per Permit	\$ 79.00	7/1/2024
Delete	97	Mechanical Permit Fee Issuance of Supplemental Permit or Modification of Existing Permit		-Per Permit	\$ 79.00	7/1/2024
Delete	126	Electrical Permit Fees Permit Issuance Fee		-Each	\$ 79.00	7/1/2024
Delete	127	Electrical Permit Fees Issuance of a supplemental permit or Modification of Existing Permit		-Each	\$ 79.00	7/1/2024
Delete	129	Electrical Permit Fees Single Family Homes Electrical Services Up to 100 amps		-Each	\$ 160.00	7/1/2024
Delete	133	Electrical Permit Fees Single Family Homes Kitchen, new or remodeled		Each	\$ 111.20	7/1/2024
Delete	134	Electrical Permit Fees Single Family Homes Bathroom, new or remodeled		Each	\$ 38.80	7/1/2024
Delete	135	Electrical Permit Fees Single Family Homes Laundry rooms		Each	\$ 38.80	7/1/2024
Delete	136	Electrical Permit Fees Single Family Homes Other areas		-Per Square Foot of Floor Area	\$ 0.16	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	138	Electrical Permit Fees Multi-Residential- Construction Electrical Services Up to 100 amps		-Each	\$ 161.30	7/1/2024
Delete	142	Electrical Permit Fees Multi-Residential- Construction Kitchen, new or remodeled		-Each	\$ 110.90	7/1/2024
Delete	143	Electrical Permit Fees Multi-Residential- Construction Bathroom, new or remodeled		-Each	\$ 38.80	7/1/2024
Delete	144	Electrical Permit Fees Multi-Residential- Construction Laundry rooms (within each unit)		-Each	\$ 38.80	7/1/2024
Delete	145	Electrical Permit Fees Multi-Residential- Construction Other areas		-Per Square Foot of Floor Area	\$ 0.16	7/1/2024
Delete	154	Electrical Permit Fees Other Electrical Items- Electrical Sign Additional branch circuit			\$ 12.80	7/1/2024
Delete	156	Electrical Permit Fees Other Electrical Items- Feeder bus ways, power duct and similar equipment Up to 100 ampere rating		-Per Foot	\$ 0.38	7/1/2024
Delete	175	Electrical Permit Fees Other Electrical Items- Annual Maintenance Permit		-Annual	\$ 91.00	7/1/2024
Delete	198	Additional Electrical permit and plan review fees when a project is reviewed for compliance State Energy Conservation regulations.--		-Per Permit	15%	7/1/2024
Delete	200	Additional Mechanical permit and plan review fees when a project is reviewed for compliance State Energy Conservation regulations.--		-Per Permit	15%	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 1: Building and Safety Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	204	Additional Plumbing permit and plan review fees when a project is reviewed for compliance State Energy Conservation regulations. (Current fee is 15% of Plan Review or Permit Fees)		Per Permit	15%	7/1/2024
Delete	224	Electronic Submittal Review Fee			\$ 150.00	7/1/2024
Delete	226	Digital Processing Fee			\$ 15.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Accessory Dwelling Unit Review	\$ 350.00	Per Review	\$ 309.00	8/24/2024
Fee Study - Increase	2	Administration Exception - Single Family Projects	\$ 1,313.00	Per Request	\$ 855.00	8/24/2024
Fee Study - Decrease	3	Administration Exception - All Other Project Types	\$ 1,313.00	Per Request	\$ 1,408.00	8/24/2024
Fee Study - Decrease	4	Administrative Use Permit	\$ 1,615.00	Per Request	\$ 1,898.00	8/24/2024
Fee Study - Increase	5	Annexation/Detachment (Not including LAFCO and State)	\$ 5,903.00	Plus LAFCO & State Fees, Per Request	\$ 5,369.00	8/24/2024
Fee Study - Increase	6	Appeals-To Planning Commission or City Council	\$ 4,562.00	(No Surcharges)	\$ 2,000.00	8/24/2024
Fee Study - Increase	7	Appeals - Of Administrative Use Permits or Administrative Design Review	\$ 4,562.00	(No Surcharges)	\$ 520.00	8/24/2024
Fee Study - Increase	8	Cart Design and Location Review	\$ 425.00	Per Review	\$ 205.00	8/24/2024
Fee Study - Increase	9	Certificate of Compliance	\$ 933.00	Per Review	\$ 770.00	8/24/2024
Fee Study - Increase	10	Certification of Zoning	\$ 713.00	Per Review	\$ 572.00	8/24/2024
Fee Study - Decrease	11	Change of Floor Area Ratio District	\$ 10,090.00	Per Request	\$ 13,694.00	8/24/2024
Fee Study - Decrease	12	Change of Height District	\$ 10,638.00	Per Request	\$ 13,694.00	8/24/2024
Fee Study - Decrease	13	Condition Modification or Waiver (Subdivision, Parcel Map, Zone Change)	\$ 12,052.00	Per Request	\$ 13,694.00	8/24/2024
Fee Study - Increase	14	Conditional Use Permit New Projects - Up to 50 Res. Units, or Commercial or Industrial Projects with up to 20,000 Sq. Ft. of Floor Area	\$ 5,964.00	Per Request	\$ 4,599.00	8/24/2024
Fee Study - Decrease	15	Conditional Use Permit New Projects - More than 50 Res. Units, Mixed use Development, Entirely Live/Work Development, or Commercial or Industrial Projects with More than 20,000 Sq. Ft. of Floor Area	\$ 11,548.00	Per Request	\$ 11,760.00	8/24/2024
Fee Study - No Change	16	Condominium Conversion - Deposit	\$ 570.00	Deposit	\$ 570.00	7/1/2024
Fee Study - Increase	17	Condominium Conversion - Inspection by the Fire Department for the First Hour	\$ 214.00	First Hour	Hourly Rate	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	18	Condominium Conversion - Inspection by the Fire Department (Additional) Per Hour	\$ 214.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Decrease	19	Creative Sign Review	\$ 3,451.00	Per Request	\$ 4,731.00	8/24/2024
Fee Study - Increase	20	Demolition Permit Application Review	\$ 1,296.00	Per Request	\$ 1,147.00	8/24/2024
Fee Study - Increase	21	Density Bonus - Housing Agreement	\$ 1,303.00	Per Request	\$ 1,059.00	8/24/2024
Fee Study - Decrease	22	Density Bonus - Housing Plan - Planning Fee	\$ 1,368.00	Per Request	\$ 1,685.00	8/24/2024
Fee Study - Decrease	23	Design Development Overlay	\$ 4,456.00	Per Request	\$ 5,740.00	8/24/2024
Fee Study - Increase	24	Design Review - Exemption	\$ 346.00	Per Review	\$ 309.00	8/24/2024
Fee Study - Increase	25	Design Review/Administrative Review - Single Family Homes	\$ 6,407.00	Per Request	\$ 2,297.00	8/24/2024
Fee Study - Increase	26	Design Review/Administrative Review - Multi-Family and Non-Residential Projects	\$ 7,145.00	Per Request	\$ 5,661.00	8/24/2024
Fee Study - Increase	27	Design Review/DRB, HPC, City Council; All Single Family Projects - New Application	\$ 6,744.00	Per Request	\$ 4,311.00	8/24/2024
Fee Study - Increase	28	Design Review/DRB, HPC, City Council; All Single Family Projects - Amended Application	\$ 5,429.00	Per Request (50% of Fee #28)	\$ 2,155.00	8/24/2024
Fee Study - Increase	29	Design Review/DRB, HPC, City Council; New or Amended Application - 2-50 Residential Units, Mixed-Use Development, Entirely Live/Work Development, or Commercial or Industrial with Less Than 20,000 Sq. Ft. of Floor Area	\$ 8,575.00	Per Request	\$ 8,343.00	8/24/2024
Fee Study - Increase	30	Design Review/DRB, HPC, City Council; New or Amended Application - 51-100 Residential Units	\$ 8,942.00	Per Request	\$ 7,642.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	31	Design Review/DRB, HPC, City Council; New or Amended Application - 101 or Greater Residential Units, or Commercial, or Industrial with 20,000 Sq. Ft. or More of Floor Area	\$ 10,114.00	Per Request	\$ 8,130.00	8/24/2024
Fee Study - Increase	32	Design Review/DRB, HPC, City Council - Plan Revision (Not Requiring DRB Review)	\$ 472.00	Per Review	\$ 393.00	8/24/2024
Fee Study - No Change	33	Design Review/DRB, HPC, City Council - Express Applications	2.5 Times the Base Fee (Items 29-35)	Per Request	2.5 times the base fee (items 29-35)	7/1/2024
Fee Study - Increase	34	Design Review/Sign Program - Review	\$ 4,850.00	Per Request	\$ 3,448.00	8/24/2024
Fee Study - Decrease	35	Design Review/Sign Program - Revision	\$ 362.00	Per Review	\$ 393.00	8/24/2024
Fee Study - No Change	36	Design Review - Staff Field Inspections After First Inspection	\$ 343.00	Per Inspection	\$ 343.00	7/1/2024
Fee Study - Decrease	37	Development Agreements	\$ 1,991.00	Per Request	\$ 3,080.00	8/24/2024
Fee Study - Decrease	38	Development Potential Request - In all R Zones	\$ 554.00	Per Request	\$ 572.00	8/24/2024
Fee Study - Decrease	39	Development Potential Request - In All Zones Other than R Zones	\$ 866.00	Per Request	\$ 998.00	8/24/2024
No Fee Change	40	Double Fees for Applicants Attempting to Legalize a Cited Use, Structure or Structural Alteration, and for Discretionary Permit Renewals When the Permit has Terminated After a Written Notice to Submit Prior to the Expiration Date (Except for Unpermitted Window Replacements Where the Current Owner Was Not the Owner of Record at the Time the Unpermitted Window Replacement Was Completed)	Varies	Per Request	Varies	7/1/2024
Fee Study - Decrease	41	Research Fee	\$ 107.00	Hourly, Minimum of ½ Hour	\$ 135.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	42	Environmental Information Form (New or Addendum) - Commercial and Industrial (Gross Floor Area) Up to 20,000 Sq. Ft	\$ 6,141.00	Per Project	\$ 3,448.00	8/24/2024
Fee Study - Increase	43	Environmental Information Form (New or Addendum) - Commercial and Industrial (Gross Floor Area) Above 20,000 Sq. Ft.	\$ 8,074.00	Per Project	\$ 6,381.00	8/24/2024
Fee Study - Increase	44	Environmental Information Form (New or Addendum) - Residential One Unit	\$ 6,022.00	Per Project	\$ 1,195.00	8/24/2024
Fee Study - Increase	45	Environmental Information Form (New or Addendum) - Residential 2 to 19 Units	\$ 6,236.00	Per Project	\$ 2,393.00	8/24/2024
Fee Study - Increase	46	Environmental Information Form (New or Addendum) - Residential 20 to 50 Units	\$ 6,355.00	Per Project	\$ 2,992.00	8/24/2024
Fee Study - Increase	47	Environmental Information Form (New or Addendum) - Residential 51 units or more, Mixed-Use Development, or Entirely Live/Work	\$ 8,288.00	Per Project	\$ 6,381.00	8/24/2024
Fee Study - No Change	48	Administrative Fee for Environmental Impact Report (EIR) Contract and Mitigation Monitoring	30% of EIR Actual Costs	Per Project	30% of EIR Contract Amount	7/1/2024
Fee Study - Decrease	49	Environmental Impact Report (EIR) - Contract Preparation Fee/Professional Services	\$ 3,026.00	Per Project	\$ 4,154.00	8/24/2024
Fee Study - Decrease	50	General Plan Amendment	\$ 6,945.00	Per Request	\$ 13,523.00	8/24/2024
Fee Study - Decrease	51	GIS Map or Specialized Analysis Fee	\$ 176.00	Per Request	\$ 209.00	8/24/2024
Fee Study - No Change	52	GIS Map or Specialized Analysis - Deposit	\$ 209.00	Deposit	\$ 209.00	7/1/2024
Fee Study - Increase	53	Historic Preservation Process - A Mills Act Request Fee: Up to \$750,000 Assessed Value	\$ 2,826.00	Per Application	\$ 1,250.00	8/24/2024
Fee Study - Increase	54	Historic Preservation Process - A Mills Act Request Fee: \$750,001 to \$1,000,000 Assessed Value	\$ 2,826.00	Per Application	\$ 2,000.00	8/24/2024
Fee Study - Decrease	55	Historic Preservation Process - A Mills Act Request Fee: \$1,000,001 to \$1,400,000 Assessed Value	\$ 2,826.00	Per Application	\$ 3,000.00	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	56	Historic Preservation Process - A Mills Act Request Fee: \$1,400,000 and Up Assessed Value	\$ 2,826.00	Per Application	\$ 3,500.00	8/24/2024
Fee Study - Increase	57	Home Occupation Permit	\$ 449.00	Five Years	\$ 343.00	8/24/2024
Fee Study - Decrease	58	Lot Line Adjustment	\$ 2,097.00	Per Request	\$ 2,873.00	8/24/2024
No Fee Change	59	Noticing	Per Contract	Per Application	Per Contract	7/1/2024
Fee Study - Increase	60	Parking Exception Fee	\$ 1,336.00	Per Request	\$ 1,081.00	8/24/2024
No Fee Change	61	Parking In-Lieu Fees (G.M.C. § 30.32.172) - One-Time Fee	\$ 28,332.00	Per Space	\$ 28,332.00	7/1/2024
No Fee Change	62	Parking In-Lieu Fees (G.M.C. § 30.32.172) - Annual Fee	\$ 706.00	Per Space/Annually	\$ 706.00	7/1/2024
Fee Study - Decrease	63	Parking Reduction Permit	\$ 5,163.00	Per Request	\$ 6,839.00	8/24/2024
Fee Study - Decrease	64	Parking Use Permit	\$ 4,210.00	Per Request	\$ 5,673.00	8/24/2024
Fee Study - Decrease	65	Planned Residential Development (PRD) Precise Plan Review	\$ 13,282.00	Per Request	\$ 13,404.00	8/24/2024
Fee Study - Decrease	66	Postage - Properties in R1, R1R, ROS Zones	\$ 82.00	Per Application	\$ 84.00	8/24/2024
Fee Study - Decrease	67	Preliminary Design Review	\$ 2,356.00	Per Request	\$ 3,448.00	8/24/2024
Fee Study - Increase	68	Relocation - Building Relocation	\$ 1,966.00	Per Building	\$ 1,703.00	8/24/2024
Fee Study - Increase	69	Relocation - Administrative Relocation	\$ 1,199.00	Per Building	\$ 874.00	8/24/2024
Fee Study - Decrease	70	Ridgeline or Blue Line Stream Exception	\$ 3,327.00	Per Request	\$ 4,218.00	8/24/2024
Fee Study - Decrease	71	Setback Ordinance - In all Zones Other than R1 and R1R	\$ 9,015.00	Per Request	\$ 11,156.00	8/24/2024
Fee Study - Increase	72	Setback Ordinance - In R1 and R1R Zones	\$ 8,909.00	Per Request	\$ 3,448.00	8/24/2024
Fee Study - Increase	73	Sign Permit for a Temporary Banner	\$ 2,299.00	Per Request	\$ 572.00	8/24/2024
Fee Study - Increase	74	Special Recreation (SR) Zone Development Plan Review - Hearing Required	\$ 6,673.00	Per Request	\$ 5,748.00	8/24/2024
Fee Study - Decrease	75	Special Recreation (SR) Zone Development Plan Review - No Hearing Required	\$ 354.00	Per Review	\$ 356.00	8/24/2024
Fee Study - Decrease	76	Street Name Change Fee	\$ 2,882.00	Per Street	\$ 3,350.00	8/24/2024
Fee Study - No Change	77	Street Name Change Fee - Deposit (Deposit to be Refunded Only if Not Approved)	\$ 7,523.00	Per Street	\$ 7,523.00	7/1/2024
Fee Study - Increase	78	Subdivision - Condominium or Conversion	\$ 12,360.00	Per Request	\$ 10,995.00	8/24/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	79	Subdivision - Condominium or Conversion Per Unit	\$ 360.00	Per Unit	\$ 327.00	8/24/2024
Fee Study - Increase	80	Subdivision - New Mixed Use Condominium or Conversion	\$ 13,481.00	Per Request	\$ 11,499.00	8/24/2024
Fee Study - Increase	81	Subdivision - New Mixed Use Condominium or Conversion Per Unit	\$ 624.00	Per Unit	\$ 572.00	8/24/2024
Fee Study - Decrease	82	Subdivision - Conventional Raw Land	\$ 18,155.00	Per Request	\$ 21,328.00	8/24/2024
Fee Study - Increase	83	Subdivision - Conventional Raw Land Per Lot Amount	\$ 591.00	Per Lot	\$ 572.00	8/24/2024
Fee Study - Increase	84	Subdivision - Exception	\$ 4,777.00	Per Request	\$ 4,218.00	8/24/2024
Fee Study - Decrease	85	Subdivision - Parcel Map	\$ 15,313.00	Per Request	\$ 17,006.00	8/24/2024
Fee Study - Increase	86	Subdivision - Parcel Map Per Unit Amount	\$ 590.00	Per Unit	\$ 572.00	8/24/2024
Fee Study - Decrease	87	Subdivision - Reversion to Acreage	\$ 10,550.00	Per Request	\$ 11,499.00	8/24/2024
Fee Study - Increase	88	Subdivision - Sales Office Registration	\$ 905.00	Per Request	\$ 755.00	8/24/2024
Fee Study - No Change	89	Subdivision - Special Master Review	Contract	Plus 30%	Contract	7/1/2024
Fee Study - Increase	90	Subdivision - Time Extension	\$ 4,795.00	Per Request	\$ 4,218.00	8/24/2024
Fee Study - Decrease	91	Subdivision - Vesting Tentative Tract	\$ 16,827.00	Plus 30%	\$ 19,551.00	8/24/2024
Fee Study - Increase	92	Subdivision - Vesting Tentative Tract; Per Lot	\$ 1,488.00	Plus 30%	\$ 834.00	8/24/2024
Fee Study - Decrease	93	Subdivision - Vesting Parcel Map	\$ 14,094.00	Plus 30%	\$ 17,006.00	8/24/2024
Fee Study - Increase	94	Subdivision - Vesting Parcel Map; Per Lot	\$ 412.00	Plus 30%	\$ 327.00	8/24/2024
Fee Study - Decrease	95	Time Extensions (Administrative Exceptions, Conditional Use Permits, Design Review, Density Bonus Housing Plans, Parking Reduction Permits, Parking Use Permits and Variances)	\$ 440.00	Per Request	\$ 562.00	8/24/2024
No Fee Change	96	Urban Art Program; Buildings or Structures Valued at \$500,000 or More; In-Lieu Fee	1.0%	Of the Project Value	1.0%	7/1/2024
Fee Study - Increase	97	Variance Setback or Standards New Projects - Up to 50 Res. Units, or Commercial or Industrial Projects with up to 20,000 Sq. Ft. of Floor Area, or New Hillside Single Family Projects	\$ 7,351.00	Per Request	\$ 5,584.00	8/24/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	98	Variance Setback or Standards New Projects - Up to 50 Res. Units, or Commercial or Industrial Projects with up to 20,000 Sq. Ft. of Floor Area, or New Hillside Single Family Projects	\$ 2,595.00	Each Additional Request	\$ 1,942.00	8/24/2024
Fee Study - Increase	99	Variance Setback or Standards New Projects - More than 50 Res. Units, Mixed-Use Development, Entirely Live/Work Development, or Commercial or Industrial Projects with More than 20,000 Sq. Ft. of Floor Area	\$ 9,219.00	Per Request	\$ 6,885.00	8/24/2024
Fee Study - Increase	100	Variance Setback or Standards New Projects - More than 50 Res. Units, Mixed-Use Development, Entirely Live/Work Development, or Commercial or Industrial Projects with More than 20,000 Sq. Ft. of Floor Area	\$ 2,816.00	Each Additional Request	\$ 1,553.00	8/24/2024
Fee Study - Decrease	101	Variance Use	\$ 12,974.00	Per Request	\$ 13,471.00	8/24/2024
Fee Study - Increase	102	Variance - Use/Single Family Zone - Projects Approved Prior to Adoption of Ordinance #5644	\$ 12,662.00	Per Request	\$ 1,344.00	8/24/2024
Fee Study - Increase	103	Wireless Telecommunications Facility Permit - Review	\$ 346.00	Per Request	\$ 309.00	8/24/2024
Fee Study - Increase	104	Wireless Telecommunications Facility Permit - Review by Planning Commission	\$ 6,240.00	Per Request	\$ 3,278.00	8/24/2024
Fee Study - Decrease	105	Wireless Telecommunications Facility Permit - Review by Director	\$ 1,953.00	Per Request	\$ 2,456.00	8/24/2024
Fee Study - No Change	106	Wireless Telecommunications Facility Permit - Expert Review, when Required	\$ 595.00	Deposit/Request	\$ 595.00	7/1/2024
Fee Study - Decrease	107	Zone Change - Map Amendment	\$ 11,170.00	Per Request	\$ 13,694.00	8/24/2024
Fee Study - Increase	108	Zone Change - Map Amendment Per Lot Fee	\$ 412.00	Per Lot	\$ 82.00	8/24/2024
Fee Study - Increase	109	Zone Change - "HD" Historic District Overlay Zone Only	\$ 2,778.00	Per Request	\$ 2,393.00	8/24/2024
Fee Study - Decrease	110	Zoning Code Text Amendment	\$ 11,934.00	Per Request	\$ 13,523.00	8/24/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Increase	111	Zoning Services Surcharge - In Addition to Fees for all Planning Division Application/Permits Listed Hereto, Other than Those Specifically Exempted from the Surcharge	11.4%	Per Application	6.7%	8/24/2024
Fee Study - No Change	112	Design Review for Fences & Walls	\$ 50.00	Per Review	\$ 50.00	7/1/2024
Fee Study - Increase	113	Glendale Transportation Demand Model Run Services	\$ 4,811.00	Per Model Run	\$ 4,160.00	8/24/2024
Fee Study - Increase	114	SB9 Housing Development Review Fee	\$ 350.00	Per Review	\$ 309.00	8/24/2024
Fee Study - Decrease	115	SB9 Lot Split Parcel Map Application Fee	\$ 12,865.00	Per Request	\$ 17,006.00	8/24/2024
Fee Study - New - Existing Service	116	Reasonable Accommodation	\$ 50.00	Per Request		8/24/2024
Fee Study - New Service	117	Preliminary Application Review	\$ 1,500.00	Per Request		8/24/2024
Delete	<del>5</del>	<del>Administrative Use Permit Renewal</del>		<del>-Per Request</del>	\$ 818.00	7/1/2024
Delete	<del>30</del>	<del>Design Review (DRB, HPC, City Council); New Application - All Single Family Projects (3,500 sq ft and over)</del>		<del>-Per Request</del>	\$ 4,311.00	7/1/2024
Delete	<del>31</del>	<del>Design Review (DRB, HPC, City Council); Amended Application - All Single Family Projects (3,500 sq ft and over)</del>		<del>-Per Request (50% of Fee#31)</del>	\$ 2,155.00	7/1/2024
Delete	<del>37</del>	<del>Design Review; Mural Review</del>		<del>-Per Request</del>	\$ 3,448.00	7/1/2024
Delete	<del>44</del>	<del>Document Imaging</del>		<del>-Per Page</del>	\$ 2.35	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 2: Planning Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	45	Document Scanning – Minor		Per Project	\$ 5.00	7/1/2024
Delete	46	Document Scanning – Standard		Per Project	\$ 35.00	7/1/2024
Delete	47	Document Scanning – Major		Per Project	\$ 100.00	7/1/2024
Delete	49	EIR Environmental Review Fee for EIRs prepared by applicants		Per Project	\$ 6,772.00	7/1/2024
Delete	76	Postage – All Other Zones		Per Application	\$ 297.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 3: Neighborhood Services Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Re-Inspection: Inspection of Any Violation	\$ 534.00	Per Re-Inspection	\$ 385.00	7/25/2024
No Fee Change	2	Administrative Citation - Late Payment	Per Reso. #13-96	Per Citation	Per Reso. #13-96	7/1/2024
Fee Study - Increase	3	Administrative Citation - Processing Fee	\$ 27.00	Per Citation	\$ 22.00	7/25/2024
Modification - From \$ to "Penalty"	4	Civil Fine; Imposed Against Owners of Property Acquired Through Foreclosure, for Failure to Maintain such Property	Penalty	Per Day	\$ 1,000.00	7/25/2024
No Fee Change	5	Records Fees; Copying fee	See Article I, Section 1		See Article I, Section 1	7/1/2024
Modification - From \$ to "Penalty"	6	News Racks - Delinquent Registration Fee	Penalty	Per Rack	\$ 75.00	7/25/2024
Fee Study - Increase	7	Installation of News Racks in the Public Rights of Way - Annual Registration	\$ 204.00	Per Rack	\$ 54.00	7/25/2024
Fee Study - Increase	8	Installation of News Racks in the Public Rights of Way - Initial Registration	\$ 301.00	Per Rack	\$ 265.00	7/25/2024
Fee Study - Increase	9	News Racks - Abatement Fee	\$ 253.00	Per Rack	\$ 204.00	7/25/2024
Fee Study - Increase	10	No Smoking Signs - First Sign (Staff Time and External Cost of Sign)	\$ 62.00	1st Sign	\$ 59.00	7/25/2024
Fee Study - No Change	11	No Smoking Signs - Each Additional Sign (External Cost of Sign)	\$ 24.00	Per Additional Sign	\$ 24.00	7/1/2024
Fee Study - Increase	12	Release of Lien	\$ 486.00	Per Lien	\$ 292.00	7/25/2024
Fee Study - Increase	13	Shopping Cart Abatement Fee (Includes Storage & Handling Fees)	\$ 253.00	Per Cart	\$ 204.00	7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Sign Abatement/Miscellaneous Abatement)	14	Sign Abatement Fees (Includes Storage and Handling fees)	\$ 253.00	Per Sign	\$ 204.00	7/25/2024
No Fee Change	15	Subpoenas - Standard	\$ 15.00	Or as Permitted by Law/Per Request	\$ 15.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 3: Neighborhood Services Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	16	Subpoenas - Fees for Documents	\$ 24.00	Or as Permitted by Law/Per Request	\$ 24.00	7/1/2024
No Fee Change	17	Subpoenas	\$ 150.00	Or as Permitted by Law/Per Request	\$ 150.00	7/1/2024
Fee Study - Increase	18	Smoking Permitted Area Sign - First Sign (Staff Time and External Cost of Sign)	\$ 62.00	1st Sign	\$ 59.00	7/25/2024
Fee Study - No Change	19	Smoking Permitted Area Sign - Each Additional Sign (external cost of sign)	\$ 24.00	Per Additional Sign	\$ 24.00	7/1/2024
Fee Study - Decrease	20	Removing Graffiti from Private Property - Up to 400 Square Feet	\$ 126.00	Each	\$ 136.00	7/25/2024
Fee Study - Decrease	21	Removing Graffiti from Private Property - Up to 401-800 Square Feet	\$ 143.00	Each	\$ 163.00	7/25/2024
Fee Study - Decrease	22	Removing Graffiti from Private Property - 801- 1200 Square Feet	\$ 161.00	Each	\$ 218.00	7/25/2024
Fee Study - Decrease	23	Removing Graffiti from Private Property - 1200-1500 Square Feet	\$ 195.00	Each	\$ 273.00	7/25/2024
Fee Study - Decrease	24	Removing Graffiti from Private Property - Annual Contract	\$ 349.00	Annually	\$ 410.00	7/25/2024
Fee Study - New Service	25	Delayed Enforcement ADU Application	\$ 534.00	Per Inspection		7/25/2024
Fee Study - Modification - From One Fee to Two Fees (Sign Abatement/Miscellaneous Abatement)	26	Abatement Fee	\$ 426.00	Per Rack, Cart, or Sign	\$ 204.00	7/25/2024
Delete	25	Certification of Documents		-Each Document	\$ 11.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 4: License/Permit Type Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Amplified Sound Permit - Commercial (Daily)	\$ 157.00	Per Day	\$ 108.00	7/25/2024
Fee Study - Increase	2	Amplified Sound Permit - Commercial (Annual)	\$ 555.00	Per Year	\$ 499.00	7/25/2024
Fee Study - Decrease	3	Appeal (e.g. License/Permit Denial, Citations)	\$ 150.00	Per Appeal	\$ 158.00	7/25/2024
Fee Study - Decrease	4	Auto Wrecker License - Initial	\$ 707.00	Annual	\$ 877.00	7/25/2024
Fee Study - Decrease	5	Auto Wrecker License - Renewal	\$ 602.00	Per Renewal	\$ 658.00	7/25/2024
Fee Study - Increase	6	Bingo License - Initial	\$ 697.00	Per Application	\$ 218.00	7/25/2024
Fee Study - Increase	7	Bingo License - Renewal	\$ 538.00	Per Renewal	\$ 164.00	7/25/2024
Fee Study - Increase	8	Business Registration Certificate Fee - Initial	\$ 428.00	Per Certificate	\$ 262.00	7/25/2024
Fee Study - Increase	9	Business Registration Certificate Fee - Renewal	\$ 109.00	Per Certificate Renewal	\$ 50.00	7/25/2024
Fee Study - Decrease	10	Duplicate License or Permit Fee	\$ 45.00	Each	\$ 48.00	7/25/2024
Fee Study - Increase	11	Horse Commercial Stable	\$ 436.00	Per Application	\$ 254.00	7/25/2024
Fee Study - Increase	12	Junk Dealer License	\$ 822.00	Annual	\$ 603.00	7/25/2024
Fee Study - Increase	13	Kennel Application - Initial	\$ 402.00	Per Application	\$ 107.00	7/25/2024
Fee Study - Decrease	14	Kennel License - (Annual - Per Kennel)	\$ 109.00	Annual/50% Discount for Qualified Seniors, Same as Animal License Discount	\$ 136.00	7/25/2024
Fee Study - Increase	15	Massage Establishment Owner Certificate - Without a Criminal History Background Check	\$ 800.00	Per Application/Renewal Application	\$ 311.00	7/25/2024
Fee Study - Increase	16	Massage Establishment Owner Certificate - With a Criminal History Background Check using Fingerprints	\$ 800.00	Per Application/Renewal Application	\$ 436.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 4: License/Permit Type Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	17	Cart License - Initial	\$ 520.00	Per Application	\$ 235.00	7/25/2024
Fee Study - Increase	18	Cart License - Renewal	\$ 490.00	Per Renewal	\$ 177.00	7/25/2024
Fee Study - Increase	19	Pawnbroker License - Initial	\$ 756.00	Annual	\$ 515.00	7/25/2024
Fee Study - Increase	20	Pawnbroker License - Renewal	\$ 694.00	Per Renewal	\$ 387.00	7/25/2024
Fee Study - Increase	21	Sale from Motor Vehicle License - Initial	\$ 370.00	Annual/Per Vehicle	\$ 236.00	7/25/2024
Fee Study - Increase	22	Sale from Motor Vehicle License - Renewal	\$ 370.00	Per Renewal	\$ 177.00	7/25/2024
Fee Study - Increase	23	Secondhand Dealer License - Initial	\$ 778.00	Annual	\$ 507.00	7/25/2024
Fee Study - Increase	24	Secondhand Dealer License - Renewal	\$ 748.00	Per Renewal	\$ 381.00	7/25/2024
Fee Study - Increase	25	Soliciting Commercial Application	\$ 405.00	Per Application	\$ 292.00	7/25/2024
Fee Study - Decrease	26	Soliciting Commercial Application - 90 Day Permit	\$ 242.00	Per Permit	\$ 292.00	7/25/2024
Fee Study - Increase	27	Soliciting Interstate Commerce Application	\$ 405.00	Per Application	\$ 292.00	7/25/2024
Fee Study - Increase	28	Soliciting Interstate Commerce Application - Individual ID Card	\$ 27.00	Per Card	\$ 15.00	7/25/2024
Fee Study - Increase	29	Tobacco Retailer License - Initial	\$ 812.00	Annual	\$ 624.00	7/25/2024
Fee Study - Increase	30	Tobacco Retailer License - Renewal	\$ 697.00	Per Renewal	\$ 468.00	7/25/2024
Fee Study - Increase	31	Sidewalk Vendor License - Initial	\$ 400.00	Annual/Per Vendor	\$ 295.00	7/25/2024
Fee Study - Increase	32	Sidewalk Vendor License - Renewal	\$ 276.00	Per Renewal	\$ 222.00	7/25/2024
Fee Study - Increase	33	Home-Sharing License - Initial	\$ 552.00	Annual/Per Unit	\$ 272.00	7/25/2024
Fee Study - Increase	34	Home-Sharing License - Renewal	\$ 272.00	Per Renewal	\$ 204.00	7/25/2024
Fee Study - Increase	35	Smoking Permitted Area - Initial	\$ 498.00	Per Area	\$ 493.00	7/25/2024
Fee Study - Increase	36	Smoking Permitted Area - Renewal	\$ 436.00	Per Area	\$ 370.00	7/25/2024
Fee Study - Increase	37	Special District License - Renewal	\$ 422.00	Annual	\$ 227.00	7/25/2024
Fee Study - Increase	38	Special District License - Initial	\$ 998.00	Per Application	\$ 880.00	7/25/2024
Fee Study - Increase	39	Plan Check and Permit for Seasonal Pumpkin and/or Christmas Tree lot	\$ 304.00	Per Site	\$ 82.00	7/25/2024
Fee Study - Increase	40	Entertainment Business License - Initial	\$ 1,380.00	Per License	\$ 350.00	7/25/2024
Fee Study - Increase	41	Entertainment Business License - Renewal	\$ 761.00	Per Renewal	\$ 263.00	7/25/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 4: License/Permit Type Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	42	EBL Arcade or Amusement - Machine Tag	\$ 74.00	Per Tag	\$ 21.00	7/25/2024
Fee Study - Increase	43	EBL Arcade or Amusement - Machine Tag Renewal	\$ 59.00	Per Renewal	\$ 16.00	7/25/2024
Fee Study - Decrease	44	EBL Arcade or Amusement - Machine Tag Alone	\$ 87.00	Per Tag	\$ 94.00	7/25/2024
Fee Study - Decrease	45	EBL Arcade or Amusement - Machine Tag Alone Renewal	\$ 70.00	Per Renewal	\$ 71.00	7/25/2024
Fee Study - Increase	46	EBL Arcade - Establishment Tag	\$ 87.00	Per Tag	\$ 21.00	7/25/2024
Fee Study - Increase	47	EBL Arcade - Establishment Tag Renewal	\$ 70.00	Per Renewal	\$ 16.00	7/25/2024
Fee Study - Decrease	48	EBL Billiard - Room Tag	\$ 149.00	Per Tag	\$ 248.00	7/25/2024
Fee Study - Decrease	49	EBL Billiard - Tag Renewal	\$ 118.00	Per Renewal	\$ 186.00	7/25/2024
Fee Study - Increase	50	EBL Live Entertainment Tag	\$ 898.00	Per Tag	\$ 534.00	7/25/2024
Fee Study - Increase	51	EBL Live Entertainment Tag Renewal	\$ 735.00	Per Renewal	\$ 401.00	7/25/2024
Fee Study - Increase	52	EBL Public Dance Tag	\$ 898.00	Per Tag	\$ 542.00	7/25/2024
Fee Study - Increase	53	EBL Public Dance Tag Renewal	\$ 735.00	Per Renewal	\$ 407.00	7/25/2024
Fee Study - Increase	54	EBL Trampoline Center Tag	\$ 292.00	Per Tag	\$ 279.00	7/25/2024
Fee Study - Increase	55	EBL Trampoline Center Tag Renewal	\$ 292.00	Per Renewal	\$ 210.00	7/25/2024
Fee Study - Decrease	56	Adult Business License - Initial	\$ 677.00	Per License	\$ 884.00	7/25/2024
Fee Study - Decrease	57	Adult Business License - Renewal	\$ 538.00	Per Renewal	\$ 663.00	7/25/2024
Fee Study - Increase	58	Home for the Aged	\$ 99.00	One Time	\$ 56.00	7/25/2024
Delete	<del>1</del>	<del>Animal License Cat License</del>		<del>-Application</del>	\$ 10.00	7/1/2024
Delete	<del>2</del>	<del>Animal License Dog License Unaltered</del>		<del>-Annual</del>	\$ 46.00	7/1/2024
Delete	<del>3</del>	<del>Animal License Dog License Unaltered/Senior (Per GMC, Senior applicants receive a 50% discount from the applicable license fee)</del>		<del>-Annual</del>	\$ 23.00	7/1/2024
Delete	<del>4</del>	<del>Animal License Dog License Altered</del>		<del>-Annual</del>	\$ 31.00	7/1/2024
Delete	<del>5</del>	<del>Animal License Dog License Altered/Senior (Per GMC, Senior applicants receive a 50% discount from the applicable license fee)</del>		<del>-Annual</del>	\$ 15.00	7/1/2024
Delete	<del>6</del>	<del>Animal License 3 Year Dog License/Unaltered</del>		<del>-3 Years</del>	\$ 63.00	7/1/2024
Delete	<del>7</del>	<del>Animal License 3 Year Dog License/Unaltered-Senior (Per GMC, Senior applicants receive a 50% discount from the applicable license fee)</del>		<del>-3 Years</del>	\$ 31.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 4: License/Permit Type Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	8	<del>3 Year Dog License/Altered</del>		<del>3 Years</del>	\$ 51.00	7/1/2024
Delete	9	<del>3 Year Dog License/Altered Senior (Per GMC, Senior applicants receive a 50% discount from the applicable license fee)</del>		<del>3 Years</del>	\$ 25.00	7/1/2024
Delete	10	<del>Animal License Dog License Late Penalty</del>		<del>Annual</del>	\$ 30.00	7/1/2024
Delete	11	<del>Animal License Dog License Replacement Tag</del>		<del>Permanent</del>	\$ 9.00	7/1/2024
Delete	13	<del>Amplified Sound Permit - Commercial (Weekly)</del>		<del>Per Week</del>	\$ 160.00	7/1/2024
Delete	14	<del>Amplified Sound Permit - Commercial (Monthly)</del>		<del>Per Month</del>	\$ 249.00	7/1/2024
Delete	26	<del>Kennel Permit - 3 Years (Non-Commercial Only)</del>		<del>3 Years/50% Discount for Qualified Seniors, Same as Animal License Discount</del>	\$ 171.00	7/1/2024
Delete	68	<del>Junk Dealer License Renewal</del>		<del>Per Renewal</del>	\$ 453.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 5: Taxicabs and Vehicles For Hire Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Additional Inspection	\$ 566.00	Per Vehicle	\$ 404.00	7/25/2024
Fee Study - Increase	2	Driver Permit Denial/Revocation - Appeal to Council	\$ 823.00	Each	\$ 220.00	7/25/2024
Fee Study - Increase	3	Driver Permit Denial/Revocation - Appeal to Hearing Officer	\$ 823.00	Each	\$ 220.00	7/25/2024
Fee Study - Increase	4	Driver Permit Denial/Revocation - Appeal to TPC	\$ 823.00	Each	\$ 220.00	7/25/2024
Fee Study - Increase	5	Driver's Permit	\$ 402.00	Annual	\$ 178.00	7/25/2024
Fee Study - Decrease	6	Owner's Permit	\$ 757.00	Per Application	\$ 913.00	7/25/2024
Fee Study - Increase	7	Owner's Permit Denial/Revocation Appeal to Council	\$ 823.00	Each	\$ 220.00	7/25/2024
Fee Study - Increase	8	Placard (Special Event/Natural Disaster)	\$ 36.00	Each/Deposit	\$ 26.00	7/25/2024
Fee Study - Increase	9	Special Taxicab Permit (Special Event/Natural Disaster)	\$ 36.00	Per Vehicle	\$ 26.00	7/25/2024
Fee Study - Increase	10	Taxicab Decal Placard	\$ 36.00	Pair	\$ 10.00	7/25/2024
Fee Study - Increase	11	Taxicab Stand Fee	\$ 436.00	Annual	\$ 99.00	7/25/2024
Fee Study - Increase	12	Vehicle Inspection	\$ 402.00	Per Vehicle	\$ 218.00	7/25/2024
Fee Study - Increase	13	Vehicle License	\$ 402.00	Per Vehicle	\$ 82.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
<b>BUILDING &amp; SAFETY CODE</b>							
No Fee Change	1	BSC.V1.105.1	Permits Required (COMM/MF)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	2	BSC.V1.R105.1	Permits Required (SFR/TH)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	3	BSC.V1.105.5	Permits Expired (COM/MF)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	4	BSC.V1.R105.5	Permits Expired (SFR/TH)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	5	BSC.V1.110.0	Permits Subject to Inspection (COM/MF)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	6	BSC.V1.R109.1	Permits Subject to Inspection (SFR/TH)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	7	BSC.V1.114.1	Unlawful Acts - Unauthorized entry/occupancy (COM/MF Yellow & Red Tag)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	8	BSC.V1.R113.1	Unlawful Acts - Unauthorized entry/occupancy (SFR/TH Yellow & Red Tag)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	9	BSC.V1.115.3	Stop Work Order - Unlawful Continuance (COM/MF)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	10	BSC.V1.R114.2	Stop Work Order - Unlawful Continuance (SFR/TH)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	11	BSC.V1.116.7	Vacated Building - Do Not Enter, Unsafe to Occupy (Yellow & Red Tag)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	12	BSC.V1.R115.7	Vacated Building - Do Not Enter, Unsafe to Occupy (Yellow & Red Tag)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	13	BSC.V1.406.3.4.1	Door Openings Between a Private Garage and a Dwelling Unit Shall Be Solid Wood or Steel Not Less Than 1 3/8 inches thick	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	14	BSC.V1.406.4.5	Parking Surfaces shall be of concrete or similar noncombustible and nonabsorbent materials	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	15	BSC.V1.1015.1	Guards shall be located more than 30 inches above the floor or grade below	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	16	BSC.V1.1203.4.1	Ventilation openings covering shall not exceed 1/4 inch	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	17	BSC.V1.3109.4.4.3	Pool enclosure shall have a minimum height of 5 feet	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	18	BSC.V1.3109.4.4.3	Gates and doors shall be equipped with self-closing and self latching devices	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	19	BSC.V1.J.109.1	Drainage facilities and terracing are required for all cut and fill slopes where the ground slope is steeper than 20 percent slope	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	20	BSC.V1.J.109.4	Drainage across property lines shall not exceed that which existed prior to grading	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	21	BSC.V1.3308.3.1	Street Use Permit Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	22	BSC.V1.3308.3.2	Street Use Permit Posting	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - PLUMBING</b>							
No Fee Change	23	BSC.V2.102.4.2	All other openings into a drainage or vent system shall be permanently plugged or capped	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	24	BSC.V2.102.3	The plumbing and drainage system of any premises...shall be maintained in a sanitary and safe operating condition	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	25	BSC.V2.102.3	All plumbing systems and all parts thereof shall be maintained in proper operating condition	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	26	BSC.V2.102.3	It shall be unlawful to maintain any plumbing in violation of this code	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	27	BSC.V2.104.1	Permit Required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	28	BSC.V2.502.0	Permit Required - Hot Water Heater	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	29	BSC.V2.608.1	Residual water pressure of at least 15 pounds per square inch is required	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	30	BSC.V2.608.5	Temperature and Pressure Relief valves required	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	31	BSC.V2.1101.2	All roofs, paved areas, yards, courts, and courtyards shall be drained into a separate sewer system	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - MECHANICAL</b>							
No Fee Change	32	BSC.V3.102.3	All mechanical systems shall be maintained in accordance with the original design and in a safe and hazard-free condition	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	33	BSC.V3.102.5	Equipment regulated by this code, which constitutes a fire or health hazard or is otherwise dangerous to human life is unsafe	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	34	BSC.V3.104.1	Permit Required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - ELECTRICAL</b>							
No Fee Change	35	BSC.V4.110.26	Sufficient access and working space (3-4 feet) shall be provided and maintained about all electrical equipment	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	36	BSC.V4.590.3.B	Temporary electrical power and lighting shall be permitted for a period not to exceed 90 days	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - HOUSING</b>							
No Fee Change	37	BSC.V5.202	Substandard Buildings - public nuisances and shall be abated by repair, rehabilitation, demolition or removal	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	38	BSC.V5.204	It shall be unlawful to maintain a building or structure or cause or permit the same to be done that is in violation	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	39	BSC.V5.401	A Public Nuisance shall be defined as any public nuisance that may prove detrimental to children whether in a building on the premises of a building or on an unoccupied lot.	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	40	BSC.V5.504.1	Light and Ventilation - 1/2 half of the area unobstructed - not less 1/10 of the floor area of the interior room of 25 sq. ft.	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	41	BSC.V5.601.2	Shelter - provide against elements for every occupancy	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	42	BSC.V5.601.3	Protection of Materials - protection against termite damage/decay	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	43	BSC.V5.1001.2.1	Inadequate Sanitation - Improper toilet, sink, bathtub, shower in dwelling	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	44	BSC.V5.1001.2.2	Inadequate Sanitation - Improper toilet, sink, bathtub, shower in hotel	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	45	BSC.V5.1001.2.3	Inadequate Sanitation - Improper sink in kitchen in dwelling	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	46	BSC.V5.1001.2.4	Inadequate Sanitation - Lack of hot/cold running water in hotel	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	47	BSC.V5.1001.2.5	Inadequate Sanitation - Lack of hot/cold running water in dwelling	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	48	BSC.V5.1001.2.6	Inadequate Sanitation - Lack of heating facilities	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	49	BSC.V5.1001.2.7	Inadequate Sanitation - Improper operation of ventilation equipment	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	50	BSC.V5.1001.2.8	Inadequate Sanitation - Lack of natural light/ventilation	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	51	BSC.V5.1001.2.9	Inadequate Sanitation - Room/space dimensions less than required	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	52	BSC.V5.1001.2.10	Inadequate Sanitation - Lack of electrical lighting	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	53	BSC.V5.1001.2.11	Inadequate Sanitation - Dampness in habitable rooms	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	54	BSC.V5.1001.2.12	Inadequate Sanitation - Infestation of insects/vermin	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	55	BSC.V5.1001.2.13	Inadequate Sanitation - General dilapidation or improper maintenance.	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	56	BSC.V5.1001.2.14	Inadequate Sanitation - Lack of connection to sewage systems	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	57	BSC.V5.1001.2.15	Inadequate Sanitation - Lack of garbage/rubbish storage facilities	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	58	BSC.V5.1001.3.1	Structural Hazards - Deteriorated or inadequate foundations	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	59	BSC.V5.1001.3.2	Structural Hazards - Defective or deteriorated flooring/flooring supports	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	60	BSC.V5.1001.3.3	Structural Hazards - Load - Flooring/flooring supports - improper size	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	61	BSC.V5.1001.3.4	Structural Hazards - Walls/partitions/vertical supports - split, lean, list, buckle	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	62	BSC.V5.1001.3.5	Structural Hazards - Load - Walls/partitions/vertical supports - improper size	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	63	BSC.V5.1001.3.6	Structural Hazards - Ceilings/roofs/supports/horizontal members - split, lean, list, buckle	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	64	BSC.V5.1001.3.7	Structural Hazards - Load - Ceilings/roofs/supports/horizontal members - improper size	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	65	BSC.V5.1001.3.8	Structural Hazards - Fireplaces or chimneys - list, buldge, settles	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	66	BSC.V5.1001.3.9	Structural Hazards - Load - Fireplaces or chimneys - improper size	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	67	BSC.V5.1001.4	Nuisance	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	68	BSC.V5.1001.5	Hazardous electrical wiring	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	69	BSC.V5.1001.6	Hazardous plumbing	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	70	BSC.V5.1001.7	hazardous mechanical equipment	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	71	BSC.V5.1001.8.1	Faulty Weather Protection - Deteriorated, crumbling or loose plaster	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	72	BSC.V5.1001.8.2	Faulty Weather Protection - Exterior walls/roof/foundation/floors/broken windows crumbling or loose plaster	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	73	BSC.V5.1001.8.3	Faulty Weather Protection - Exterior wall covering/lack of paint	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	74	BSC.V5.1001.8.4	Faulty Weather Protection - Broken, rotted, spilt, buckled exterior wall covering/roof	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	75	BSC.V5.1001.9	Fire Hazard	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	76	BSC.V5.1001.11	Hazardous/insanitary conditions - weeds, junk, debris, garbage, stagnant water	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	77	BSC.V5.1001.12	Inadequate exits	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	78	BSC.V5.1001.13	Inadequate fire protection	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	79	BSC.V5.1001.14	Improper occupancy	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	80	BSC.V5.1103.1	Standard building made to comply	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	81	BSC.V5.1103.2	Substandard building ordered to be vacated	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	82	BSC.V5.1104.2	Notice to Vacate - Do Not Enter, Unsafe to Occupy (Yellow Tag)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - FIRE</b>							
No Fee Change	83	BSC.V6.4906.1.2	Hazardous refuse or vegetation in proximity to a building or structure constitutes a fire hazard	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	84	BSC.V6.4906.1.3.3	Adjacent to building - 5 feet (overhanging trees, shrubs, other vegetation, and other combustible matter)	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	85	BSC.V6.4906.1.3.4	Roof clearance - 5 feet	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	86	BSC.V6.4906.1.3.5	Chimney Clearance - 10 feet	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	87	BSC.V6.4906.1.3.6	Roof surface - free of leaves, needles, twigs and other combustible matter	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	88	BSC.V6.4906.1.3.10	Adjacent to building - 30 feet (hazardous grass, weeds, and small shrubs - 3 inches high)	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	89	BSC.V6.4906.1.3.11	Cut vegetation and refuse - safely dispose	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	90	BSC.V6.4908.13	Incinerators, fire pits, fireplaces, permanent barbecues and grills shall not be built in hazardous fire areas	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - SECURITY</b>							
No Fee Change	91	BSC.V7.13.4	Cylinder locks - 5 pin tumbler operation with the locking bar/bolt	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	92	BSC.V7.14.1.1	Wood doors - solid core construction (1 3/4 inches)	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	93	BSC.V7.14.2.1	Residential dwellings shall display address number in a prominent location	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	94	BSC.V7.14.2.2	Multiple Family Dwelling; Illuminated diagrams and identification numbers	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	95	BSC.V7.14.3.1	Lighting; Multiple Family Dwellings - Aisles, Passageways, Recesses (.25 foot-candle during the hours of darkness)	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
<b>BUILDING &amp; SAFETY CODE - COMMERCIAL/INDUSTRIAL PROPERTY MAINTENANCE</b>							
No Fee Change	96	BSC.V8.50	Maintenance of property - maintained in clean, and neat condition, in good repair and free of graffiti	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	97	BSC.V8.60.1	Substandard Property - dilapidated, dangerous, abandoned, partially destroyed, or unsafe	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	98	BSC.V8.60.2	Substandard Property - excessive checking, cracking, peeling, chalking paint and dry rot, warping, or termite infestation	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	99	BSC.V8.60.3	Substandard Property - any building, structure, wall or fence with graffiti visible from a public street	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	100	BSC.V8.60.4	Substandard Property - unsanitary conditions, infestation of insects, vermin or rodents, rubbish, trash or debris	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	101	BSC.V8.60.5	Substandard Property - hazardous electrical wiring	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	102	BSC.V8.60.6	Substandard Property - Hazardous plumbing	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024



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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	103	BSC.V8.60.7.c	Substandard Property - Screening device that is defective, broken, damaged or weathered	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	104	BSC.V8.60.8	Substandard Property - faulty weather protection, ineffective waterproofing of exterior walls and roofs	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	105	BSC.V8.80	Vacant or unoccupied buildings or structures	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	106	BSC.V8.90	Commercial/Industrial zoned properties maintained free of dirt, litter, and debris	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	107	BSC.V8.100	Construction sites - free of accumulation of dirt, litter, debris, and equipment unless permitted	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	108	BSC.V8.110	Signs - maintained in a good and safe structural condition	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	109	BSC.V8.120	Landscaping and irrigation - all material must be maintained in a clean, orderly, and healthy and working manner at all times	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	110	BSC.V8.130	Parkways and public rights-of-ways - maintained free of junk, trash, debris, litter, and landscaped at all times	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	111	BSC.V8.140	Parking spaces, Lots and structures - maintained in a clean and neat condition and in good repair	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	112	BSC.V8.140.2	Prohibited: storage of commercial or buses, trailers, RV's, boats	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	113	BSC.V8.140.3	Prohibited: vehicles parked or stored for sale	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	114	BSC.V8.150	Loading areas - maintained free and clear of junk, trash, debris, appliances, furniture	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	115	BSC.V8.160	Outside storage areas - no outside storage of tools, equipment, supplies, materials or merchandise (temporary sheds/tents)	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	116	BSC.V8.170.1	Refuse containers stored approved storage area/enclosed building	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	117	BSC.V8.170.2	Refuse containers maintained in a clean and neat manner	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	118	BSC.V8.170.4	Refuse containers maintained free of graffiti	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	119	BSC.V8.180	Unimproved property (vacant lots) maintained in clean and neat manner/vegetation maintained	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	120	BSC.V1A.118	Construction Toilet Facilities - Sanitary toilet facilities must be provided and located upon site or within a reasonable distance, not on a public way.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	121	BSC.V1A.119	Onsite construction trash and debris control - Trash and debris control facilities must be provided.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	122	BSC.V1A.121.2	Sandblasting - Dry sandblasting prohibited.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	123	BSC.V1A.121.3	Sandblasting - Use of canvas or other suitable barrier required to separate sandblasting at all times from all adjacent property.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	124	BSC.V1A.121.4	Sandblasting - Stoppage of work.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	125	BSC.V1A.AJ113	Storm Water Pollutant Discharge - Control of storm water discharge from construction site required.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
<b>GLENDALE MUNICIPAL CODE</b>							
No Fee Change	126	GMC.2.35.030 *	Lobbyist Registration	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024



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**V - Community Development**  
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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	127	GMC.2.35.040 *	Quarterly Report	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	128	GMC.2.35.050 *	Prohibited Conduct	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
	129	GMC.5.35.020	Sidewalk Vendor - License Required				7/25/2024
No Fee Change	130	GMC.5.64.040.A	Individual Giving/Performing Massage - Required CAMTC Certificate	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	131	GMC.5.64.040.B	Massage Establishment - Required CAMTC Practitioner/Therapist	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	132	GMC.5.64.050.A	Individual Giving/Performing Massage - Required CAMTC Practitioner/Therapist - Violation	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	133	GMC.5.64.050.B	Individual Giving/Performing Massage - Required Valid CAMTC Certificate - Violation	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	134	GMC.5.64.050.C	Massage Establishment - Hiring Employees Giving/Performing Massage - Required CAMTC Certificate	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	135	GMC.5.64.060.A	Massage Establishment - Owner Certificate Required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	136	GMC.5.64.060.B	Massage Establishment - GMC Requirements Apply to Massage Establishment Without Owner Certificate	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	137	GMC.5.64.070.A	Massage Establishment Owner/Operator - Required Massage Establishment Owner Certificate - Violation	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	138	GMC.5.64.070.B	Massage Establishment Owner/Operator - Compliance With Requirements	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	139	GMC.5.64.080.A	Massage Establishment Owner/Operator - Application & Reapplication Requirements	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	140	GMC.5.64.130.B	Massage Establishment Owner - Duty to Renew Certificate	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	141	GMC.5.64.140.A	Massage Establishment Owner/Operator - Transfer of Certificate Prohibited	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	142	GMC.5.64.140.B	Massage Establishment Owner - New Establishment Registration Certificate for Change	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	143	GMC.5.64.150.A	CAMTC Massage Practitioner/Therapist - Required Identification	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	144	GMC.5.64.150.B	Massage Establishment Owner/Operator - Display of Certificate	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	145	GMC.5.64.150.C	Massage Practitioner/Therapist/Establishment - Required to Show Documents	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	146	GMC.5.64.160.A	Massage Establishment Owner/Operator - Facility Requirements	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	147	GMC.5.64.160.B	Massage Establishment Owner/Operator - Operational Requirements	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	148	GMC.5.64.170.A	Massage Establishment Duty to Verify Employee CAMTC Certificate/Verification	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	149	GMC.5.64.170.B	Massage Practitioner/Therapist Attire Requirements	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	150	GMC.5.64.180.B	Massage Establishment - Required to Allow Enforcement Official to Enter, Inspect, Etc. Premises	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	151	GMC.5.64.190.A	Massage Practitioner/Therapist/Establishment Unlawful Acts - Nudity, Alcohol, Etc.	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	152	GMC.5.64.190.B	Massage Practitioner/Therapist Unlawful Acts - Under 18, Sex Offender, Etc.	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024

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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	153	GMC.5.64.190.C	Massage Practitioner/Therapist/Establishment - Unlawful Acts - Fraud, Etc.	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	154	GMC.5.64.190.D	Massage Establishment Unlawful Acts - Permitting Individuals to Violate Law, Etc.	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	155	GMC.5.64.190.E	Massage Establishment Owner/Operator - Unlawful Acts - Injunction, Denial, Suspension, Etc.	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	156	GMC.5.64.190.F	Massage Establishment - Unlawful to Operate Establishment in a Place Where Individual Convicted of Prostitution	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	157	GMC.5.64.200.B	Massage Establishment - Operated Contrary to Code Declared Nuisance	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	158	GMC.5.94.160	Sale of Flavored Tobacco Products	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	159	GMC.6.03.030	Registration Requirement - Care Givers of Feral Cats	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	160	GMC.6.04.020	Places of Confinement - Sanitation	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	161	GMC.6.04.030	Animals - Places of confinement 50 feet of residence / 150 feet of school/hospital	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	162	GMC.6.04.040	Flyproof Pen	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	163	GMC.6.04.050.A	Number of fowl or rabbits permitted - No more than 12 / 300 ft for residence	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	164	GMC.6.04.060	Manure - To Be Covered	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	165	GMC.6.04.070	Manure - Container Maintenance	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	166	GMC.6.04.080	Manure - Storage Near Dwellings Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	167	GMC.6.04.100	Riding or Conducting Horses Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	168	GMC.6.04.110	Hitching Animals to Trees or Shrubs Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	169	GMC.6.04.120	Staking Animals in Streets and Other Public Places Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	170	GMC.6.04.130	Keeping of animals except for what is listed in the GMC section 6.04.130	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	171	GMC.6.04.140	Leaving Food Outside for Animals (Coyotes, etc.)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	172	GMC.6.04.150.A	Prohibited - deposit of food/edible things for pigeons	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	173	GMC.6.04.150.B	Prohibited - feeding pigeons	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	174	GMC.6.04.160	Keeping of Certain Animals Restricted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	175	GMC.6.04.190	Stray Animals - Nuisance	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	176	GMC.6.04.210	Stray Animals - Notification of Control Officer	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	177	GMC.6.04.220	Stray Animals - Surrender on Demand	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	178	GMC.6.08.045.D	Vicious Dog Bites Human or Animal - Owner Known or Should Have Known	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	179	GMC.6.08.050.B	Failure to Surrender Vicious Dog Subject to Impound	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	180	GMC.6.08.070.A	Refusal to Permit Inspection - Unsafe or Dangerous Animal	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	181	GMC.6.08.070.B	Interfere with Animal Control Officer or Fail to Exhibit Animal Registration	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	182	GMC.6.08.080.A	Dog License Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	183	GMC.6.08.110	Dog Tag Required to be Displayed	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	184	GMC.6.08.140	Kennel Permit Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	185	GMC.6.08.160	Maximum Number of Dogs & Cats, Non-Commercial Kennel	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	186	GMC.6.08.170	Vaccination of Dogs for Rabies Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	187	GMC.6.08.200	Display of Vaccination Certificate	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	188	GMC.6.10.020.B	Retail Sale of Dogs and Cats Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	189	GMC.6.12.020	Permit Required for Commercial Stable, Riding Stable, Riding Academy	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	190	GMC.6.12.040	Maximum Number of Horses - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	191	GMC.6.12.050	Use - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	192	GMC.6.12.060	Standing Water - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	193	GMC.6.12.070	Dimensions - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	194	GMC.6.12.080	Public Sanitary Facilities - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	195	GMC.6.12.090	Fences and Gates - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	196	GMC.6.12.100	Exits - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	197	GMC.6.12.110	Fire-Extinguishing Systems - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	198	GMC.6.12.120	Horses Kept in Building Required to be Tethered	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	199	GMC.6.12.130	Smoking Prohibited and Signs Posted - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	200	GMC.6.12.140	Nuisance Conditions Prohibited - Horse Stable	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	201	GMC.6.16.020	Animal Bite - Notification by Owner or Custodian	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	202	GMC.6.16.030	Animal Bite - Notification by Physician or Other Caring For Person	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	203	GMC.6.16.040	Suspected Rabid Animal - Notification to Health Officer	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	204	GMC.6.16.050	Suspected Rabid Animal - Duties of Owner or Custodian	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	205	GMC.6.16.060	Suspected Rabid Animal - Disposition of Carcass	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	206	GMC.6.16.070	Suspected Rabid Animal - Quarantine	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	207	GMC.6.16.080	Duties of Owner or Custodian of Animal Bitten By Rabid Animal	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	208	GMC.6.16.010	Sale, Possession and Use of Fireworks Prohibited, Except Public Displays	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	209	GMC.8.24.070	prohibited dumping of certain materials adjacent to flood works	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	210	GMC.8.32.020.A	Deposit litter in receptacles required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	211	GMC.8.32.020.B	Deposit litter in receptacles to prevent it from being carried away by the elements	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	212	GMC.8.32.030	Litter on ROW	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	213	GMC.8.32.040	Maintenance of receptacles on private property	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	214	GMC.8.32.050	Litter of private property	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	215	GMC.8.32.060	Maintenance of vacant lots/unimproved property	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	216	GMC.8.36.050.A	Ambient noise levels - actual less than presumed, actual shall control, plus five	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	217	GMC.8.36.050.B	Ambient noise levels - actual equal / more than presumed, actual shall control, plus five but may not exceed five	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	218	GMC.8.36.050.C	Ambient noise levels - boundary line between two zones, average of presumed noise level	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	219	GMC.8.36.060	Prohibited - operate machinery that creates a greater noise than allowed	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	220	GMC.8.36.070	Animals - Noise Nuisance	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	221	GMC.8.36.080	Construction Work - Restrictions on Hours	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	222	GMC.8.36.100	Prohibited - loading and unloading which disturbs the comfort, peace, quiet, etc..	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	223	GMC.8.36.110	Prohibited - loud or unusual noises which disturbs the comfort, peace, quiet, etc..	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	224	GMC.8.36.200	Vehicle Repair in Residential Areas - Restrictions	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	225	GMC.8.36.240	Registration required for loudspeaker/sound-amplifying equipment	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	226	GMC.8.44.050.D	Receptacles - ROW placement	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	227	GMC.8.44.130.A	Receptacles - Dimensions (40 gallons / 70 pounds)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	228	GMC.8.44.140	Receptacles - Name of business printed legibly	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	229	GMC.8.44.150	Receptacles - Commercial and industrial (Waster collector's name and phone number)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	230	GMC.8.44.170	Receptacles - Clean and maintained after each use	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	231	GMC.8.44.180	Tampering With Refuse Receptacle Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	232	GMC.8.44.190	Receptacles - Clean and maintained area of use	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	233	GMC.8.48.010.B	Rodent harborage - Accumulation of rubbish	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	234	GMC.8.52.040	Smoking Prohibited on City Property	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	235	GMC.8.52.050	Smoking Prohibited in Places of Employment	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	236	GMC.8.52.060	Smoking Prohibited in Enclosed Public Places	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	237	GMC.8.52.070	Smoking Prohibited in Non-Enclosed Public Places	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	238	GMC.8.52.080	Smoking Prohibited - Common Areas of Multi-Unit Rental and Condominium	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	239	GMC.8.52.080.A	Smoking - Common areas of multi-unit residential housing	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	240	GMC.8.52.090	Aiding/Abetting, Disposal of Smoking Waste, Reprisal, Signs	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	241	GMC.8.52.090.C	Smoking - Placement of smoker's waste container	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	242	GMC.8.52.100	Multi-Unit Rental Landlord Disclosures, Diagrams, Etc.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	243	GMC.8.52.120.B.3	Smoking - Outdoor dining area - permitted areas signs	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	244	GMC.8.52.210.B.1.a.i	Smoking - Signs posted at entrance/exit	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	245	GMC.8.52.210.B.1.a.ii	Smoking - Signs posted at other locations for entry/exit	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	246	GMC.8.72.010	Pools - on private property shall be completely enclosed or protected	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	247	GMC.8.72.020.A	Pools - Clarity (Black disc six inches in diameter visible)	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	248	GMC.8.72.020.B	Pools - recirculation system operable and maintained	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	249	GMC.8.72.030.A	Pools - Prohibited - floating scum and debris	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	250	GMC.8.72.030.B	Pools - Bottoms and sides shall be maintained	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024

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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	251	GMC.8.72.040	Pools - Prohibited to drain onto private property of another / storm drain	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	252	GMC.8.72.050	Pools - Prohibited - standing or stagnant water	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	253	GMC.8.76.010.A	Insect control - Prohibited - stinging/biting insects	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	254	GMC.8.76.020.A	Insect control violations - Misdemeanor	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	255	GMC.8.76.020.B	Insect control - Public nuisance subject to abatement	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	256	GMC.9.16.030.B	Graffiti - Prohibited on property seen from ROW	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	257	GMC.9.16.030.C	Graffiti - Prohibited on property seen from private property	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	258	GMC.9.16.030.D	Graffiti - on property which causes a depreciation in value	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	259	GMC.9.16.060	Graffiti - Restriction of aerosol paint and markers	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	260	GMC.9.16.090.B	Graffiti - Removal within 10 days	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	261	GMC.9.16.090.D	Graffiti - Abate the graffiti as a nuisance	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	262	GMC.9.20.010	Barbed wire - Prohibited 5 feet from ROW	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	263	GMC.10.20.040	Obstructing sidewalks - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	264	GMC.10.48.030.A.1	Inoperable vehicle must be stored within a completely enclosed building	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	265	GMC.10.64.060.A	Obstructions to visibility at intersections - 25 feet from the point of intersection	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	266	GMC.10.64.090	Use of commercial advertising vehicles - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	267	GMC.12.04.020.A	Privately-owned trees, plants or shrubs affecting pedestrians and traffic	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	268	GMC.12.04.020.B	7 feet for sidewalks and 14 for streets and alleys	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	269	GMC.12.04.040.A	Keep sidewalk free from dangerous holes and obstructions	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	270	GMC.12.04.070	Permit required to drive-over curb or sidewalk except driveway	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	271	GMC.12.08.010.A	Prohibited ROW - building, wall, fence, structure, wireless telecommunications	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	272	GMC.12.08.030.A	Encroachment permit required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	273	GMC.12.08.031	Mailbox encroachment	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	274	GMC.12.08.035.A	Sidewalk dining encroachment permit required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	275	GMC.12.16.010.A	Permit required for improvement in ROW	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	276	GMC.12.20.070	Prohibited - Abandoned driveways	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	277	GMC.12.28.010	Building numbers - Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	278	GMC.12.28.020	Building numbers - Positioned (readily visible)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	279	GMC.12.28.030	Building numbers - Remote point of access (duplicate)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	280	GMC.12.28.040	Building numbers - 2 inches in height and 1/4 inch wide	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	281	GMC.12.32.040	Shopping cart - retrieval system - Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	282	GMC.12.32.050.B	Shopping cart - Information provided regarding shopping cart containment	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	283	GMC.12.32.050.C	Shopping cart - Multi-lingual sign 24 inches in height and 18 inches in width - 2 feet from entrances	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024



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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	284	GMC.12.32.080	Shopping cart - violations (Misdemeanor)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	285	GMC.12.36.030.B	News rack violation	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	286	GMC.12.36.040.A	News rack on ROW - Registration	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	287	GMC.12.36.040.G	News rack - Annual registration label	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	288	GMC.12.36.060.C	News rack - Placement	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	289	GMC.12.36.060.D	News rack - Permanently affixed/bolted - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	290	GMC.12.36.060.F	News rack - No more than 8	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	291	GMC.12.36.070.A	News rack - 48 inches in height and 30 inches in width and 24 inches in thickness	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	292	GMC.12.36.070.B	News rack - Constructed of metal (Plastic prohibited)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	293	GMC.12.36.070.C	News rack - No more than 3 attached to one another	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	294	GMC.12.36.070.D	News rack - Advertising signs - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	295	GMC.12.36.070.E	News rack - maintained	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	296	GMC.12.40.030	City tree prohibitions	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	297	GMC.12.40.050	City street tree species to be planted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	298	GMC.12.40.060	City trees - permit required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	299	GMC.12.40.140.B	City street tree removal - permit required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	300	GMC.12.40.140	City tree removal, damage, or destruction - permit required 0-6" diameter	\$ 1,090.00	N/A	N/A	7/1/2024
No Fee Change	301	GMC.12.40.140	City tree removal, damage, or destruction - permit required 7-12" diameter	\$ 1,770.00	N/A	N/A	7/1/2024
No Fee Change	302	GMC.12.40.140	City tree removal, damage, or destruction - permit required 13-18" diameter	\$ 3,650.00	N/A	N/A	7/1/2024
No Fee Change	303	GMC.12.40.140	City tree removal, damage, or destruction - permit required 19-24" diameter	\$ 6,470.00	N/A	N/A	7/1/2024
No Fee Change	304	GMC.12.40.140	City tree removal, damage, or destruction - permit required 25-30" diameter	\$10,220.00	N/A	N/A	7/1/2024
No Fee Change	305	GMC.12.40.140	City tree removal, damage, or destruction - permit required 31-36" diameter	\$17,610.00	N/A	N/A	7/1/2024
No Fee Change	306	GMC.12.40.140	City tree removal, damage, or destruction - permit required 36+" diameter	\$26,210.00	N/A	N/A	7/1/2024
No Fee Change	307	GMC.12.40.140	City tree removal, damage, or destruction - uncertain diameter under 30"	\$10,220.00	N/A	N/A	7/1/2024
No Fee Change	308	GMC.12.40.140	City tree removal, damage, or destruction - uncertain diameter over 30"	\$26,210.00	N/A	N/A	7/1/2024
No Fee Change	309	GMC.12.44.030	Indigenous tree - No permit required for routine pruning - less than 2 inches	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	310	GMC.12.44.040	Indigenous tree - Permit required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	311	GMC.12.44.050	Indigenous tree - Prohibitions	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	312	GMC.12.44.090	Indigenous tree - Pay a city fee pruning without permit	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	313	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 6" diameter	\$ 1,090.00	N/A	N/A	7/1/2024
No Fee Change	314	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 7-12" diameter	\$ 1,770.00	N/A	N/A	7/1/2024
No Fee Change	315	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 13-18" diameter	\$ 3,650.00	N/A	N/A	7/1/2024
No Fee Change	316	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 19-24" diameter	\$ 6,470.00	N/A	N/A	7/1/2024
No Fee Change	317	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 25-30" diameter	\$10,220.00	N/A	N/A	7/1/2024
No Fee Change	318	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 31-36" diameter	\$17,610.00	N/A	N/A	7/1/2024

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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	319	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - 36+" diameter	\$26,210.00	N/A	N/A	7/1/2024
No Fee Change	320	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - uncertain diameter under 30"	\$10,220.00	N/A	N/A	7/1/2024
No Fee Change	321	GMC.12.44.120	Indigenous tree - removal, damage, or destruction - uncertain diameter over 30"	\$26,210.00	N/A	N/A	7/1/2024
No Fee Change	322	GMC.12.48.030	Regulations for Landscaping of all parkways	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	323	GMC.12.48.040	Regulations for Landscaping of residential parkways, Excluding mixed use zones	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	324	GMC.12.48.060.A	Permit required for certain installations in parkway in any zone	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	325	GMC.12.48.070	Prohibitions in parkway	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	326	GMC.13.36.060.A.1	No Water Waste - Hose Washing	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	327	GMC.13.36.060.A.2	No water waste - Overspray or Runoff	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	328	GMC.13.36.060.A.3	No water waste - Decorative Fountains	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	329	GMC.13.36.060.A.4	No Water waste - Leaks	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	330	GMC.13.36.060.A.5	No Water waste - Irrigation Times	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	331	GMC.13.36.060.A.6	No Water waste - Vehicle Washing	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	332	GMC.13.36.060.A.7	No Water waste - Commercial Car Wash and Laundry Systems	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	333	GMC.13.36.060.A.8	No Water waste - Water for Construction Purposes	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	334	GMC.13.36.060.A.9	No Water waste - Fire Hydrants	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	335	GMC.13.36.060.A.10	No Water waste - Dining Establishments	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	336	GMC.13.36.060.A.11	No Water waste - Conservation Notices	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	337	GMC.13.36.060.A.12	No Water waste - Laundry Service	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	338	GMC.13.36.060.A.13	No Water waste - Single Pass Cooling Systems	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	339	GMC.13.36.060.A.14	No Water waste - Process Water	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	340	GMC.13.36.070.B Phase II b.i	Phase II - Water Use Restrictions - Landscape Irrigation Days and Durations	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	341	GMC.13.36.060.C Phase III b.ii	Phase III - Water Use Restrictions - Landscape Irrigation Days and Durations	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	342	GMC.13.36.070.D Phase IV b.i	Phase IV - Water Use Restrictions - Decorative Fountains	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	343	GMC.13.36.060.D Phase IV b.ii	Phase IV - Water Use Restrictions - Lakes or Ponds	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	344	GMC.13.36.070.D Phase IV b.iii	Phase IV - Water Use Restrictions - Landscape Irrigation Days and Durations	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	345	GMC.13.36.070.E Phase V b.i	Phase V - Water Use Restrictions - Decorative Fountains	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	346	GMC.13.36.060.E Phase V b.iii	Phase V - Water Use Restrictions - Landscape Irrigation Days and Durations	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	347	GMC.13.36.070.E Phase V b.iv	Phase V - Water Use Restrictions - Vehicle Washing	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	348	GMC.13.42.030.A.2	Pollutant discharge control - solid or viscous material - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	349	GMC.13.42.030.B.5	Pollutant discharge control - wash water for service stations... - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	350	GMC.13.42.030.C.1	Pollutant discharge control - ROW - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	351	GMC.13.42.030.C.5	Pollutant discharge control - Store fuels - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	352	GMC.13.42.030.C.6	Pollutant discharge control - sewage/wastewater - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	353	GMC.13.42.040.A	Illicit Discharges - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	354	GMC.13.42.040.B	Illicit Connections - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	355	GMC.13.42.040.C	Industrial Waste Permits for Storm Drain Connections	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	356	GMC.15.12.110.A.1	Planting and irrigation of cut and fill slopes in hillside area - Required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	357	GMC.15.12.110.A.2	Planting and irrigation of cut and fill slopes in hillside area - greater than 3 feet	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	358	GMC.15.20.080.A	Permit required for demolition, removal or major alterations of historic resources	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	359	GMC.15.20.084.A	Permit required for Minor alterations to designated historic resources	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	360	GMC.5.04.030.A	Conduct business without having first obtained Business Registration Certificate	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	361	GMC.5.04.030.C	Commence or carry on any business or business activity without required license or permit	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	362	GMC.5.04.060	Posting and display of licenses	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	363	GMC.5.08.480	License Required - City business license required for general engineering contractor, general building contractor, or specialty contractor.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	364	GMC.5.12.010.B	Failure to submit business premises to City inspection	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	365	GMC.5.16.020.A	Engaging in Entertainment Business without first obtaining any requisite Entertainment Business License Tag	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	366	GMC.5.56.020	Vacation Rentals Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	367	GMC.8.36.080	Construction Noise Control - Work to be conducted only between specified hours.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	368	GMC.8.36.210	Operating or permitting the operation of any device that creates a vibration above the vibration perception threshold.	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	369	GMC.8.18.030 *	Mylar balloons - sale prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
	370	GMC.9.30.55 *	Rental Rights Program	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/25/2024

**GLENDALE MUNICIPAL CODE - ZONING**

No Fee Change	371	GMC.30.10.070.A	Zoning Districts - Permitted primary uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	372	GMC.30.10.070.B	Zoning Districts - Permitted accessory uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	373	GMC.30.11.020.A	Residential Zone - Permitted primary uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	374	GMC.30.11.020.B	Residential Zone - Conditional uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	375	GMC.30.11.020.C	Residential Zone - Temporary uses	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024



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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	376	GMC.30.11.020.D	Residential Zone - Permitted accessory uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	377	GMC.30.11.030	Residential District General Development standards	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	378	GMC.30.11.030.I	Residential Zone - Laundry facility (R-3050, R-2250, R-1650, R-1250)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	379	GMC.30.11.070.A	Residential District Setback requirement for ROS, R1R, R1, R-3050, R-2250, R-1650, R-1250	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	380	GMC.30.11.070.A.1.A	Residential Zone - driveways/walks provide safe ingress/egress from off-street parking	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	381	GMC.30.11.070.A.1.F	Residential Zone - Retaining walls, planter walls, etc. not exceed 18 inches in height	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	382	GMC.30.11.070.A.1.H	Residential Zone - circular driveways	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	383	GMC.30.11.070.A.1.I	Residential Zone - lampposts not to exceed height of 5 feet / 2 less than 60 feet wide / 4 more than 60 feet wide	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	384	GMC.30.11.070.A.4	Residential Zone - storage prohibited in front setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	385	GMC.30.11.070.B	Residential Zone - structures prohibited in street-side setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	386	GMC.30.11.070.B.5	Residential Zone - storage prohibited in street-side setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	387	GMC.30.11.070.C	Residential Zone - structures prohibited in interior setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	388	GMC.30.11.070.C.4	Residential Zone - storage prohibited in interior setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	389	GMC.30.12.020.A	Commercial Zone - Permitted primary uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	390	GMC.30.12.020.B	Commercial Zone - Conditional uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	391	GMC.30.12.020C	Administrative Use Permit Required	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	392	GMC.30.12.020.F	Commercial Zone - standards for specific uses	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	393	GMC.30.12.040.A.1.A	Commercial Zone - outdoor uses prohibited (C1, C2, C3, CR)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	394	GMC.30.12.040.A.1.G	Commercial Zone - shopping cart contained/controlled	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	395	GMC.30.12.050.A.2	Commercial Zone - outdoor storage front setback (C1, C2, CPD)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	396	GMC.30.12.050.B.2	Commercial Zone - outdoor storage street side setback (C1, C2, CPD)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	397	GMC.30.12.050.C	Commercial Zone - structures prohibited in interior setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	398	GMC.30.13.020.A	Industrial Zone - Permitted primary uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	399	GMC.30.13.020.F	Industrial Zone - standards for specific uses	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	400	GMC.30.13.040.A.7	Industrial Zone - shopping cart contained/controlled	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	401	GMC.30.13.050.A.1	Industrial Zone - outdoor uses prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	402	GMC.30.13.050.A.2	Industrial Zone - outdoor storage front setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	403	GMC.30.14.020.A	Mixed Use Zone - Permitted primary uses and structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	404	GMC.30.14.040.A.1	Mixed Use Zone - outdoor uses prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	405	GMC.30.14.040.A.5	Mixed Use Zone - shopping cart contained/controlled	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	406	GMC.30.14.050.B.2	Mixed Use Zone - outdoor storage street side setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	407	GMC.30.15.040.A.4	CE Zone - Shopping cart contained/controlled	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	408	GMC.30.15.050.A.1	CE Zone - Structures prohibited in street front setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	409	GMC.30.15.050.B.1	CE Zone - Structures prohibited in street side setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	410	GMC.30.21.030	Horse Overlay Zone - Land uses and structures and permits requirements	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	411	GMC.30.21.040.D	Horse Overlay Zone - Setbacks for corrals (35 feet within the rear / fence 6 feet height)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	412	GMC.30.21.040.E.1	Horse Overlay Zone - Fences/walls 5 feet from street curb / 4 feet in height	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	413	GMC.30.30.010.A.1	Fences/Walls - Electrically charged/barbed wire/razor wire - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	414	GMC.30.30.010.B.2.a.iii	Retaining walls/Cribwalls in ROS and R1R - height 3-5 feet / 2:1 horizontal to vertical steepness	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	415	GMC.30.30.020.A	Rooftop equipment in ROS, R1, R1R - Prohibited	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	416	GMC.30.30.020.B	Rooftop equipment shall be completely enclosed (All other zones)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	417	GMC.30.30.030.A	Trash Collection Areas - Enclosed (except CEM, R1, R1R, ROS, P overlay and SR)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	418	GMC.30.30.040.A	Lighting - 16 feet height in commercial zones	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	419	GMC.30.31.010.A	Landscaping - Landscape/maintenance front setback required (ROS, R1R, R1)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	420	GMC.30.31.010.D	Landscaping - Landscape - 40% of lot required (ROS, R1R, R1)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	421	GMC.30.31.020.A.1	Landscaping - Landscape/maintenance front setback required (All other zones)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	422	GMC.30.31.030.B.2	Landscaping and Walls adjacent to residential zone - 5 1/2 foot high	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	423	GMC.30.31.050	Maintenance of landscaping	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	424	GMC.30.32.030.A	Parking - Minimum parking requirement	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	425	GMC.30.32.030.B.1	Parking - Expansion of building	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	426	GMC.30.32.030.D	Parking - Maintenance of required parking	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	427	GMC.30.32.030.E	Parking - Mixed use site with multiple tenants - aggregate number of spaces	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	428	GMC.30.32.040.B.1	Parking - Parking space accessibility	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	429	GMC.30.32.040.B.2	Parking - Parking space prohibited in street setback	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	430	GMC.30.32.040.C.3	Parking - Parking space availability	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	431	GMC.30.32.040.D	Parking - Parking space and driveway maintenance	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	432	GMC.30.32.040.E	Parking - Commercial vehicle - 1 permitted (8X8X20)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	433	GMC.30.32.050.A	Parking - Minimum number of parking spaces required (Residential)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	434	GMC.30.32.050.B	Parking - Minimum number of parking spaces required (Commercial)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	435	GMC.30.32.100.A	Parking - Parking areas - paving, striping standards	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	436	GMC.30.32.130.A	Driveway Standards - Accessibility	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	437	GMC.30.32.130.G.2	Driveway Standards - Temporary parking in driveways	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	438	GMC.30.32.130.G.3	Driveway Standards - ROS, R1R, R1 decorative paving elements	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	439	GMC.30.32.130.G.7	Driveway Standards - 24 inches wide separation between walkways and driveways	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	440	GMC.30.32.160.A	Landscaping of Parking and Loading Areas - 5 ft wide for curb and 10 ft entry/exit driveway not to exceed 30 inches high	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

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Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	441	GMC.30.32.160.B	Interior Parking Lot Landscaping - not less than 5% of the parking lot	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	442	GMC.30.32.172	Administrative Citations; Parking In Lieu Fee (Per Reso. No.: 11-60)	\$ 521.00	N/A	N/A	7/1/2024
No Fee Change	443	GMC.30.32.171	Administrative Citations; Transportation Demand Measures (Per Reso. No.: 11-60)	\$ 521.00	N/A	N/A	7/1/2024
No Fee Change	444	GMC.30.33.040.A	Signs - Prohibited - Animated	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	445	GMC.30.33.040.D	Signs - Prohibited - Banners/flags/pennants	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	446	GMC.30.33.040.E	Signs - Prohibited - Erected at intersections	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	447	GMC.30.33.040.F	Signs - Prohibited - Portable signs	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	448	GMC.30.33.040.G	Signs - Prohibited - Material not permitted/prescribed for intended use	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	449	GMC.30.33.040.H	Signs - Prohibited - Painted/posted/printed/nailed...ROW	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	450	GMC.30.33.040.K	Signs - Prohibited - Home Occupations	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	451	GMC.30.33.040.N	Signs - Prohibited - Non-accessory sign	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	452	GMC.30.33.050	Signs - Permit required for installation	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	453	GMC.30.33.080.A	Signs and sign structures permitted upon issuance of a sign permit	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	454	GMC.30.33.080.E	All signs and sign structures shall be maintained in good and safe structural condition	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	455	GMC.30.33.110.A	Signs - Sign placed/installed on ROW	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	456	GMC.30.33.120.A.1.A	Wall Signs - Ground floor occupancy - 1 accessory wall sign	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	457	GMC.30.33.120.A.2	Wall Signs - Accessory wall sign not greater 1 sq ft per foot of length of frontage	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	458	GMC.30.33.140.C	Accessory Ground Signs allowed in commercial, industrial...zones	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	459	GMC.30.33.200.B.1.A	Temporary Signs - 1 real estate sign / 2 for rent, lease or sale	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	460	GMC.30.33.200.B.1.B	Temporary Signs - Real estate sign 6sq ft - Maximum of 2 at 4ft	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	461	GMC.30.33.200.B.1.D	Temporary Signs - Real estate sign 6 ft above ground	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	462	GMC.30.33.210.B.1	Signs - number of window signs permitted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	463	GMC.30.33.210.B.2	Signs - 25% coverage of window	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	464	GMC.30.33.210.H	Signs - Quantity - Residential non-commercial signs permitted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	465	GMC.30.33.210.I	Signs - Quantity - Political signs permitted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	466	GMC.30.33.230	Murals - approved by the Design Review Board / Commercial & Industrial Zone	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	467	GMC.30.34.020.A	Gas Stations - minimum lot area 14,400 sq ft	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	468	GMC.30.34.020.E	Gas Stations - Prohibited - mechanical servicing/greasing of trucks greater than 1 1/2 ton	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	469	GMC.30.34.020.O	Gas Stations - Planting strip 5 ft wide / Landscaped berm 4 ft wide/2 ft high/10 ft of exit/entry not greater than 30 inches	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	470	GMC.30.45.010	Home Occupation Permit - Required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	471	GMC.30.46.020	Zoning Use Certificate - Required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	472	GMC.30.46.060	Zoning Use Certificate - Denial, Suspension, Revocation	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
No Fee Change	473	GMC.30.47.020.A	Design Review - New buildings/structures/exterior remodeling/changes...where permit is not required	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	474	GMC.30.47.020.B	Design Review - Visible from the ROW	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	475	GMC.30.47.020.C	Design Review - ROS, R1R, R1 fence/wall more than 3 ft visible from ROW	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	476	GMC.30.47.030.G.2	Design Review - Changes to Projects/Plan	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	477	GMC.30.47.040.A.7	Design Review - Dish antenna ground mounted / roof mounted to a building/structure	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	478	GMC.30.60.030	Nonconforming uses	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	479	GMC.30.60.030M	Non-conforming Massage establishments	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	480	GMC.30.64.010	Enforcement - Misdemeanor	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	481	GMC.30.64.020.A	Enforcement - Revocations - Variances, CUP and AE	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	482	GMC.30.64.020.B	Enforcement - Home Occupation Permits	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	483	GMC.30.64.020.B.2	Enforcement - Home Occupation Permits - Conditions have violated	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	484	GMC.30.64.020.B.3	Enforcement - Home Occupation Permits - violates city ordinance	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	485	GMC.30.64.020.B.4	Enforcement - Home Occupation Permits - disorderly manner/detriment of public	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	486	GMC.30.64.020.B.5	Enforcement - Home Occupation Permits - different from which the permit was issued	\$ 400.00	\$ 1,000.00	\$ 2,000.00	7/1/2024
No Fee Change	487	GMC.30.11.050	Residential District Development Standards (R-3050, R-2250, R-1650, R-1250)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	488	GMC.30.31.010	Landscaping Regulations (ROS, R1, R1R)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	489	GMC.30.31.020	Landscaping Regulations (Multi-Family, Commercial, Industrial, Mixed-Use, CE, and MS zones)	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
<b>SOUTH BRAND SPECIFIC PLAN</b>							
No Fee Change	490	SBBSP.SEC.401	Permitted uses of buildings/structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	491	SBBSP.SEC.403.A	Temporary structures permitted	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	492	SBBSP.SEC.601	Permitted uses of buildings/structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	493	SBBSP.SEC.610	Landscaping required	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024
No Fee Change	494	SBBSP.SEC.701	Permitted uses of buildings/structures	\$ 100.00	\$ 200.00	\$ 500.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 6: Administrative Citations**

Comments	#	Code Section	Code Description	1st Fine	2nd Fine	3rd Fine	FY 2024-25 Effective Date
<b>MISC</b>							
No Fee Change	495	Cal. Code, Sec. 113977	No employee shall use tobacco where food is prepared, served or stored, or where utensils are cleaned or stored	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	496	CA.6404.5.BLC	No employer shall permit smoking of tobacco products in an enclosed space at a place of employment	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024
No Fee Change	497	CCR.TITLE25.SEC.42	A manager shall reside upon the premises in which there are 16 or more apartments / provide contact information	\$ 200.00	\$ 400.00	\$ 1,000.00	7/1/2024

\* 2nd Fine: Within one year of first violation; 3rd Fine: Each additional violation within 1 year of the first violation.

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**V - Community Development**  
**Section 7: Housing Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Density Bonus Housing Plan	\$ 3,658.00	Per Project	\$ 2,227.00	8/24/2024
Fee Study - Decrease	2	Density Bonus Housing Agreement	\$ 540.00	Per Project	\$ 3,078.00	8/24/2024
Fee Study - Modification - From Per Project to Per Unit	3	Affordable Housing - Monitoring Fee: Annual Fee	\$ 89.00	Per Unit	\$ 1,718.00	7/25/2024
No Fee Change	4	Inclusionary Zoning: Rental Apartments - 8 Units	\$ 28.71	Per Square Foot	\$ 28.71	7/1/2024
No Fee Change	5	Inclusionary Zoning: Rental Apartments - 9 Units	\$ 30.69	Per Square Foot	\$ 30.69	7/1/2024
No Fee Change	6	Inclusionary Zoning: Rental Apartments - 10 Units	\$ 33.00	Per Square Foot	\$ 33.00	7/1/2024
No Fee Change	7	Inclusionary Zoning: Rental Apartments - 11-15 Units	\$ 44.00	Per Square Foot	\$ 44.00	7/1/2024
No Fee Change	8	Inclusionary Zoning: Rental Apartments - 16-20 Units	\$ 49.50	Per Square Foot	\$ 49.50	7/1/2024
No Fee Change	9	Inclusionary Zoning: Rental Apartments - 21+ Units	\$ 55.00	Per Square Foot	\$ 55.00	7/1/2024
No Fee Change	10	Affordable Housing Commercial Development Impact Fee	\$ 4.00	Per Square Foot	\$ 4.00	7/1/2024
Fee Study - New - Existing Service	11	Affordable Housing - Workforce Monitoring Fee: Annual Fee	\$ 2,779.00	Per Project		7/25/2024
Fee Study - New Service	12	City Coordinated Lottery - Non Electronic Application Submittals	\$ 80,000.00	Per Project		7/25/2024
Fee Study - New Service	13	Density Bonus Housing Plan - Amendment	\$ 1,829.00	Per Project		8/24/2024
Fee Study - New Service	14	Density Bonus Housing Agreement - Amendment	\$ 270.00	Per Project		8/24/2024
Fee Study - New Service	15	Management and Maintenance Plan	\$ 3,579.00	Per Project		7/25/2024
Fee Study - New Service	16	Marketing/Tenant Selection Plan	\$ 3,579.00	Per Project		7/25/2024
Fee Study - New Service	17	New Unit Sale or Refinance	\$ 616.00	Per Project		7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 1: Field Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Sports Complex Baseball #1 - Weekday Rates (Mon-Fri Before 6 pm)	\$ 49.00	Hourly	\$ 43.00	7/25/2024
Fee Study - Increase	2	Sports Complex Baseball #2 -Weekday Rates (Mon-Fri Before 6 pm)	\$ 44.00	Hourly	\$ 38.00	7/25/2024
Fee Study - Increase	3	Sports Complex Baseball #3 -Weekday Rates (Mon-Fri Before 6 pm)	\$ 44.00	Hourly	\$ 38.00	7/25/2024
Fee Study - Increase	4	Sports Complex Soccer #4 -Weekday Rates (Mon-Fri Before 6 pm)	\$ 60.00	Hourly	\$ 52.50	7/25/2024
Fee Study - Increase	5	Sports Complex Soccer #5 -Weekday Rates (Mon-Fri Before 6 pm)	\$ 66.00	Hourly	\$ 57.75	7/25/2024
Fee Study - Increase	6	Sports Complex Baseball #1 - Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$ 78.00	Hourly	\$ 68.00	7/25/2024
Fee Study - Increase	7	Sports Complex Baseball #2 - Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$ 72.00	Hourly	\$ 63.00	7/25/2024
Fee Study - Increase	8	Sports Complex Baseball #3 - Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$ 72.00	Hourly	\$ 63.00	7/25/2024
Fee Study - Increase	9	Sports Complex Soccer #4 - Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$ 92.00	Hourly	\$ 80.00	7/25/2024
Fee Study - Increase	10	Sports Complex Soccer #5 - Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$ 98.00	Hourly	\$ 85.00	7/25/2024
Fee Study - No Change	11	Stengel Field Rates - Weekdays Before 6pm	\$ 41.00	Hourly	\$ 41.00	7/1/2024
Fee Study - No Change	12	Stengel Field Rates - Nights & Weekends	\$ 67.00	Hourly	\$ 67.00	7/1/2024
Fee Study - Increase	13	City-Wide Field	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - No Change	14	Field Lights	\$ 20.00	Hourly	\$ 20.00	7/1/2024
Fee Study - No Change	15	Baseball Field Prep (Base & Lining)	\$ 30.00	Per Game	\$ 30.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 1: Field Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	16	Sports Complex Tournament Fee	\$ 685.00	Per Day	\$ 685.00	7/1/2024
Fee Study - No Change	17	Sports Complex Ballfield Tournament Field Prep	\$ 100.00	Field/Day	\$ 100.00	7/1/2024
Fee Study - No Change	18	Controller Deposit	\$ 500.00	Per Event/Controller	\$ 500.00	7/1/2024
Fee Study - No Change	19	Sports Complex Storage Space (1/4 room)	\$ 25.00	Month	\$ 25.00	7/1/2024
Fee Study - No Change	20	Storage Bin Placement	\$ 100.00	Month	\$ 100.00	7/1/2024
Fee Study - No Change	21	Snack Bar Rental - Approved Community Youth Group	\$ 100.00	Per Snack Bar/Month	\$ 100.00	7/1/2024
Fee Study - No Change	22	Portable Backstop	\$ 30.00	Per Day	\$ 30.00	7/1/2024
Fee Study - Decrease	23	Pacific Baseball Field	\$ 30.00	Hourly	\$ 35.00	7/25/2024
Fee Study - Increase	24	Pacific Multi-Purpose Field - Weekday (before 6 pm)	\$ 61.00	Hourly	\$ 53.00	7/25/2024
Fee Study - Increase	25	Pacific Multi-Purpose Field - Nights (6 pm - 10 pm) & Weekends	\$ 92.00	Hourly	\$ 80.00	7/25/2024
No Fee Change	26	Sports Complex Commercial Kitchen: July - September	\$ 800.00	Per Month	\$ 800.00	7/1/2024
No Fee Change	27	Sports Complex Commercial Kitchen: October - December	\$ 1,000.00	Per Month	\$ 1,000.00	7/1/2024
No Fee Change	28	Sports Complex Commercial Kitchen: January - March	\$ 1,500.00	Per Month	\$ 1,500.00	7/1/2024
No Fee Change	29	Sports Complex Commercial Kitchen: April - June	\$ 1,900.00	Per Month	\$ 1,900.00	7/1/2024
No Fee Change	30	Sports Complex Commercial Kitchen: Annual Rate	\$ 15,000.00	Per Year	\$ 15,000.00	7/1/2024
No Fee Change	31	Community Tennis Court Rental by Instructors	\$ 15.00	Hourly	\$ 15.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 2: Facility Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	1	Verdugo Park Picnic Shelter	\$ 35.00	Hourly	\$ 35.00	7/1/2024
Fee Study - No Change	2	Palmer Park Picnic Shelter	\$ 35.00	Hourly	\$ 35.00	7/1/2024
Fee Study - No Change	3	Lower Scholl Canyon Park Picnic Shelter	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	4	Verdugo Adobe Picnic Shelter	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	5	Casa Adobe De San Rafael Picnic Shelter	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	6	Cerritos Park Picnic Shelter	\$ 35.00	Hourly	\$ 35.00	7/1/2024
Fee Study - No Change	7	Deukmejian Wilderness Park Picnic Area #1 (Lower Area)	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	8	Deukmejian Wilderness Park Picnic Area #2 (Upper Area)	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	9	Deukmejian Wilderness Park Amphitheater	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - Increase	10	Brand Studio Community Building - Studio #1	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	11	Brand Studio Community Building - Studio #2	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	12	Brand Studio Community Building - Both Studios	\$ 69.00	Hourly	\$ 60.00	7/25/2024
Fee Study - Increase	13	Brand Studio Community Building - Studio #2 and Patio	\$ 58.00	Hourly	\$ 50.00	7/25/2024
Fee Study - No Change	14	Brand Friendship Garden & Gazebo Photography Permit	\$ 235.00	2 Hours	\$ 235.00	7/1/2024
Fee Study - Increase	15	Brand Library Photography Permit	\$ 35.00	½ Hour	\$ 30.00	7/25/2024
Fee Study - Increase	16	Photography Permit - All Other Sites	\$ 92.00	2 Hours	\$ 80.00	7/25/2024
Fee Study - No Change	17	Wedding Permits	\$ 120.00	Hourly	\$ 120.00	7/1/2024
Fee Study - No Change	18	Wedding Permits - Deukmejian Wilderness Park	\$ 125.00	Hourly	\$ 125.00	7/1/2024
Fee Study - Increase	19	Wedding Rehearsal	\$ 29.00	Hourly	\$ 25.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 2: Facility Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	20	Acreage Fee	\$ 40.00	Per Acre	\$ 35.00	7/25/2024
Fee Study - No Change	21	Skate Park	\$ 150.00	Hourly	\$ 150.00	7/1/2024
Fee Study - Increase	22	Central Park Paseo	\$ 92.00	Hourly (4 Hour Min.)	\$ 80.00	7/25/2024
Fee Study - Increase	23	Civic Center Plaza	\$ 575.00	Flat Fee	\$ 500.00	7/25/2024
Fee Study - Increase	24	Trail Fee (Special Events)	\$ 575.00	Daily	\$ 500.00	7/25/2024
Fee Study - Increase	25	Artsakh Avenue Paseo	\$ 92.00	Hourly (4 Hour Min.)	\$ 80.00	7/25/2024
Fee Study - Increase	26	Stone Barn Nature Center	\$ 230.00	Per Hour	\$ 200.00	7/25/2024
Fee Study - No Change	27	Stone Barn Nature Center Deposit without Alcohol	\$ 1,000.00	Per Event	\$ 1,000.00	7/1/2024
Fee Study - No Change	28	Stone Barn Nature Center Deposit with Alcohol	\$ 2,000.00	Per Event	\$ 2,000.00	7/1/2024
Fee Study - Increase	29	Stone Barn Nature Center - Open Floor Plan (Up to 6 Hours)	\$ 2,300.00	Flat Rate	\$ 2,000.00	7/25/2024
Fee Study - Increase	30	Stone Barn Nature Center - Patio	\$ 46.00	Per Hour	\$ 40.00	7/25/2024
Fee Study - Increase	31	Sports Complex Meeting Room	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - No Change	32	Sports Complex Meeting Room - Youth Group	Free	Hourly	No Cost	7/1/2024
Fee Study - Increase	33	Adult Recreation Center/Indoor Lounge	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - Increase	34	Adult Recreation Center/Indoor Dining Room A (with Stage) or B - Before 6 pm	\$ 63.00	Hourly	\$ 55.00	7/25/2024
Fee Study - Increase	35	Adult Recreation Center/Indoor Dining Room A (with Stage) or B - After 6 pm & Weekends	\$ 86.00	Hourly	\$ 75.00	7/25/2024
Fee Study - Increase	36	Adult Recreation Center/Indoor Kitchen (Must be Rented in Conjunction with Another Room)	\$ 63.00	Hourly	\$ 55.00	7/25/2024
Fee Study - Increase	37	Adult Recreation Center/Indoor Activity Room	\$ 29.00	Hourly	\$ 25.00	7/25/2024

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FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VI - Community Services & Parks

Section 2: Facility Rental Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	38	Adult Recreation Center/Indoor Multi-Purpose Room A	\$ 40.00	Hourly	\$ 35.00	7/25/2024
Fee Study - Increase	39	Adult Recreation Center/Indoor Multi-Purpose Room B	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	40	Adult Recreation Center/Outdoor Upper Courtyard	\$ 92.00	Hourly	\$ 80.00	7/25/2024
Fee Study - Increase	41	Adult Recreation Center/Outdoor Lower Courtyard	\$ 69.00	Hourly	\$ 60.00	7/25/2024
Fee Study - No Change	42	Maple Park Community Center/Kitchen 1st Level	\$ 30.00	Hourly	\$ 30.00	7/1/2024
Fee Study - No Change	43	Maple Park Community Center/Kitchen 2nd Level	\$ 20.00	Hourly	\$ 20.00	7/1/2024
Fee Study - Increase	44	Maple Park Community Center/Multi-Purpose Gym Weekday	\$ 69.00	Hourly	\$ 50.00	7/25/2024
Fee Study - Increase	45	Maple Park Community Center/Multi-Purpose Gym Nights & Weekends	\$ 92.00	Hourly	\$ 60.00	7/25/2024
Fee Study - Increase	46	Maple Park Community Center/Multi-Purpose Fields Weekday	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - Increase	47	Maple Park Community Center/Multi-Purpose Fields Nights & Weekends	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	48	Maple Park Community Center/Upper Level Patio	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - Increase	49	Maple Park Community Center/Meeting Room A	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	50	Maple Park Community Center/Meeting Room B	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	51	Maple Park Community Center/Outdoor Terrace	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	52	Pacific Community Center/Red Bud Room	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	53	Pacific Community Center/Arts & Science Room	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Modification - Combining Two Fees (Room A+B) into One Fee	54	Pacific Community Center/Sycamore Room	\$ 64.00	Hourly	\$ 30.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 2: Facility Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	55	Pacific Community Center/Conference Room	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	56	Pacific Community Center/Oak Room	\$ 58.00	Hourly	\$ 50.00	7/25/2024
Fee Study - Increase	57	Pacific Community Center/Kitchenette	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	58	Pacific Community Center/Gym A (City) or Gym B (School) Weekday	\$ 69.00	Hourly	\$ 60.00	7/25/2024
Fee Study - Increase	59	Pacific Community Center/Gym A (City) or Gym B (School) Nights & Weekends	\$ 92.00	Hourly	\$ 80.00	7/25/2024
Fee Study - Increase	60	Pacific Community Center/1 Picnic Shelter	\$ 40.00	Hourly	\$ 35.00	7/25/2024
Fee Study - Increase	61	Pacific Community Center/Lunch Shelter	\$ 58.00	Hourly	\$ 50.00	7/25/2024
Fee Study - Increase	62	Pacific Community Center/Multi-Use Court	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	63	Pacific Community Center/Terrace	\$ 46.00	Hourly	\$ 40.00	7/25/2024
Fee Study - Increase	64	Pacific Community Center/Outdoor Stage Area	\$ 115.00	Hourly	\$ 100.00	7/25/2024
Fee Study - Increase	65	Sparr Heights Community Center/Verdugo Room	\$ 107.00	Hourly	\$ 93.00	7/25/2024
Fee Study - Modification - Combining Two Fees (Room A+B) into One Fee	66	Sparr Heights Community Center/Garden Room	\$ 60.00	Hourly	\$ 26.00	7/25/2024
Fee Study - Increase	67	Sparr Heights Community Center/Lounge	\$ 24.00	Hourly	\$ 21.00	7/25/2024
Fee Study - No Change	68	Sparr Heights Community Center/Kitchen	\$ 36.00	Hourly	\$ 36.00	7/1/2024
Fee Study - Increase	69	Sparr Heights Community Center/North Patio (Small)	\$ 24.00	Hourly	\$ 21.00	7/25/2024
Fee Study - Increase	70	Sparr Heights Community Center/South Patio (Large)	\$ 47.00	Hourly	\$ 41.00	7/25/2024
Fee Study - Increase	71	Joe Bridges Clubhouse	\$ 58.00	Hourly	\$ 50.00	7/25/2024
Fee Study - Increase	72	Dunsmore Community Building/Large/Front Room	\$ 52.00	Hourly	\$ 45.00	7/25/2024
Fee Study - Increase	73	Dunsmore Community Building/Small/Back Room	\$ 40.00	Hourly	\$ 35.00	7/25/2024
Fee Study - Increase	74	Dunsmore Community Building/Kitchen	\$ 23.00	Hourly	\$ 20.00	7/25/2024
Fee Study - Increase	75	Griffith Manor Community Building	\$ 60.00	Hourly	\$ 52.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 2: Facility Rental Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	76	Rental Deposit - Over 100 people, (Without Alcohol) (Applicable When Facility Has No Specific Deposit)	\$ 500.00	Per Event	\$ 500.00	7/1/2024
Fee Study - Increase	77	Rental Deposit - With Alcohol (Applicable When Facility Has No Specific Deposit)	\$ 750.00	Per Event	\$ 500.00	7/25/2024
Fee Study - No Change	78	Special Event Deposit	\$ 1,000.00	Per Event	\$ 1,000.00	7/1/2024
Fee Study - No Change	79	Wedding Events Deposit (When Facility Has No Specific Deposit)	\$ 500.00	Per Event	\$ 500.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 3: Civic Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Upper Level/Weekday (Monday-Thursday)	\$ 115.00	Hourly	\$ 100.00	7/25/2024
Fee Study - Increase	2	Upper Level/Weekend (Friday, Saturday, & Sunday)	\$ 144.00	Hourly	\$ 125.00	7/25/2024
Fee Study - Increase	3	Upper Level/Indoor Soccer	\$ 86.00	Hourly	\$ 75.00	7/25/2024
Fee Study - Increase	4	Upper Level/Indoor Soccer Weekend Soccer Tournament	\$ 431.00	Per Team	\$ 375.00	7/25/2024
Fee Study - Increase	5	Upper Level/Indoor Soccer Birthday Party Package up to 50 kids	\$ 460.00	2.5 Hours	\$ 400.00	7/25/2024
Fee Study - Increase	6	Upper Level Indoor Soccer Birthday Party Package Additional Hour	\$ 81.00	Hourly	\$ 70.00	7/25/2024
Fee Study - Increase	7	Upper Level/Indoor Soccer Civic League (6" on 6")	\$ 564.00	Per Team	\$ 490.00	7/25/2024
Fee Study - Increase	8	Lower Level/Weekday (Monday-Thursday)	\$ 81.00	Hourly	\$ 70.00	7/25/2024
Fee Study - Increase	9	Lower Level/Weekend (Friday, Saturday, & Sunday)	\$ 109.00	Hourly	\$ 95.00	7/25/2024
Fee Study - Increase	10	Terrace Room/Weekday (Monday-Thursday)	\$ 35.00	Hourly	\$ 30.00	7/25/2024
Fee Study - Increase	11	Terrace Room/Weekend (Friday, Saturday, & Sunday)	\$ 63.00	Hourly	\$ 55.00	7/25/2024
Fee Study - No Change	12	Conference Room/Weekday (Monday-Thursday)	\$ 35.00	Hourly	\$ 35.00	7/1/2024
Fee Study - No Change	13	Conference Room/Weekend (Friday, Saturday, & Sunday)	\$ 60.00	Hourly	\$ 60.00	7/1/2024
Fee Study - Increase	14	Lobby	\$ 115.00	Daily	\$ 100.00	7/25/2024
Fee Study - No Change	15	Box Office	\$ 200.00	Daily	\$ 200.00	7/1/2024
Fee Study - Increase	16	Dressing Room	\$ 115.00	Daily	\$ 100.00	7/25/2024
Fee Study - Increase	17	Kitchen Daily Rate	\$ 288.00	Daily	\$ 250.00	7/25/2024
Fee Study - Increase	18	Kitchen Weekly Rental for Caterers (Mon-Fri)	\$ 621.00	Weekly	\$ 540.00	7/25/2024
Fee Study - Increase	19	Kitchen Monthly Rental for Caterers (Mon-Fri)	\$ 2,185.00	Monthly	\$ 1,900.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 3: Civic Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	20	Parking Fees	\$ 7.00	Each	\$ 6.00	7/25/2024
Fee Study - Increase	21	Parking Fees - Prepaid Garage Rate with Valid Civic Event Permit	\$ 2,185.00	Daily	\$ 1,900.00	7/25/2024
Fee Study - Increase	22	Parking Fees - Prepaid Lot 31 Rate with Valid Civic Event Permit	\$ 863.00	Daily	\$ 750.00	7/25/2024
Fee Study - Increase	23	Parking Fees - Bus/Motorhome/Trailer	\$ 35.00	Each	\$ 30.00	7/25/2024
Fee Study - No Change	24	Conditionally Refundable Deposit Private/Non Commercial Event	\$ 1,000.00	Event	\$ 1,000.00	7/1/2024
Fee Study - No Change	25	Conditionally Refundable Deposit Commercial Event	\$ 2,000.00	Event	\$ 2,000.00	7/1/2024
Fee Study - No Change	26	Kitchen Conditionally Refundable Deposit	\$ 1,000.00	Per Event	\$ 1,000.00	7/1/2024
Fee Study - No Change	27	Audio/Visual Package	\$ 350.00	Per Event	\$ 350.00	7/1/2024
Fee Study - No Change	28	Power Package	\$ 150.00	Per Event	\$ 150.00	7/1/2024
Fee Study - No Change	29	Piano	\$ 150.00	Daily	\$ 150.00	7/1/2024
Fee Study - No Change	30	Pipe and Drape	\$ 5.00	Per Section	\$ 5.00	7/1/2024
Fee Study - Increase	31	Staff Fee	\$ 40.00	Hourly	\$ 22.00	7/25/2024
Fee Study - No Change	32	Food Cost Fee	\$ 150.00	Event	\$ 150.00	7/1/2024
Fee Study - No Change	33	Food Cost Fee with Alcohol	\$ 250.00	Event	\$ 250.00	7/1/2024
No Fee Change	34	Cancellation Fee > 6 Months Prior to Event	\$ 25.00	Per Date/Permit	\$ 25.00	7/1/2024
No Fee Change	35	Cancellation Fee < 6 Months Prior to Event	1/2 of Total Rental Amount	Per Date/Permit	1/2 of Total Rental Amount	7/1/2024
Delete	<del>2</del>	<del>Rental Space Upper Level Weekday (Monday-Thursdays) Non-Profit Rate</del>		Hourly	<del>\$ 50.00</del>	7/1/2024
Delete	<del>3</del>	<del>Rental Space Upper Level Weekday (Monday-Thursdays) Commercial Rate</del>		Hourly	<del>\$ 150.00</del>	7/1/2024
Delete	<del>5</del>	<del>Rental Space Upper Level Weekend (Friday, Saturday, &amp; Sunday) Non-Profit Rate</del>		Hourly	<del>\$ 63.00</del>	7/1/2024
Delete	<del>6</del>	<del>Rental Space Upper Level Weekend (Friday, Saturday, &amp; Sunday) Commercial Rate</del>		Hourly	<del>\$ 188.00</del>	7/1/2024
Delete	<del>12</del>	<del>Rental Space Upper Level Indoor Soccer Additional Staff</del>		Hourly	<del>\$ 20.00</del>	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 3: Civic Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	15	Rental Space Lower Level Weekday (Monday-Thursday) Non-Profit Rate		Hourly	<del>\$ 35.00</del>	7/1/2024
Delete	16	Rental Space Lower Level Weekday (Monday-Thursday) Commercial Rate		Hourly	<del>\$ 105.00</del>	7/1/2024
Delete	18	Rental Space Lower Level Weekend (Friday, Saturday, & Sunday) Non-Profit Rate		Hourly	<del>\$ 48.00</del>	7/1/2024
Delete	19	Rental Space Lower Level Weekend (Friday, Saturday, & Sunday) Commercial Rate		Hourly	<del>\$ 143.00</del>	7/1/2024
Delete	21	Rental Space Terrace Room Weekday (Monday-Thursday) Non-Profit Rate		Hourly	<del>\$ 15.00</del>	7/1/2024
Delete	22	Rental Space Terrace Room Weekday (Monday-Thursday) Commercial Rate		Hourly	<del>\$ 45.00</del>	7/1/2024
Delete	24	Rental Space Terrace Room Weekend (Friday, Saturday, & Sunday) Non-Profit Rate		Hourly	<del>\$ 28.00</del>	7/1/2024
Delete	25	Rental Space Terrace Room Weekend (Friday, Saturday, & Sunday) Commercial Rate		Hourly	<del>\$ 83.00</del>	7/1/2024
Delete	27	Rental Space Conference Room Weekday (Monday-Thursday) Non-Profit Rate		Hourly	<del>\$ 18.00</del>	7/1/2024
Delete	28	Rental Space Conference Room Weekday (Monday-Thursday) Commercial Rate		Hourly	<del>\$ 53.00</del>	7/1/2024
Delete	30	Rental Space Conference Room Weekend (Friday, Saturday, & Sunday) Non-Profit Rate		Hourly	<del>\$ 30.00</del>	7/1/2024
Delete	31	Rental Space Conference Room Weekend (Friday, Saturday, & Sunday) Commercial Rate		Hourly	<del>\$ 90.00</del>	7/1/2024
Delete	44	Miscellaneous Fees Tables		Each	<del>\$ 10.00</del>	7/1/2024
Delete	45	Miscellaneous Fees Chairs		Each	<del>\$ 2.00</del>	7/1/2024
Delete	50	Miscellaneous Fees Telephone Line		Each	<del>\$ 200.00</del>	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 3: Civic Auditorium Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	51	Miscellaneous Fees Podium-		Each	\$ 25.00	7/1/2024
Delete	52	Miscellaneous Fees Stanchion/Rope-		Each	\$ 5.00	7/1/2024
Delete	54	Miscellaneous Fees Coffee Service-		Per Fill	\$ 25.00	7/1/2024
Delete	56	Miscellaneous Fees Riser-		Each	\$ 30.00	7/1/2024
Delete	60	Miscellaneous Fees Snack Bar Concession- Operation		Per Day	\$ 95.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 4: Aquatics Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	1	Youth Swim Lesson - Half Session	\$ 25.00	Each	\$ 25.00	7/1/2024
Fee Study - No Change	2	Youth Swim Lesson - Full Session	\$ 40.00	Each	\$ 40.00	7/1/2024
Fee Study - No Change	3	Adult Swim Lesson - Half Session	\$ 35.00	Each	\$ 35.00	7/1/2024
Fee Study - No Change	4	Adult Swim Lesson - Full Session	\$ 55.00	Each	\$ 55.00	7/1/2024
Fee Study - No Change	5	Private Swim Lesson	\$ 30.00	½ Hour	\$ 30.00	7/1/2024
Fee Study - No Change	6	Semi-Private Swim Lessons - 2 Students	\$ 50.00	½ Hour	\$ 50.00	7/1/2024
Fee Study - No Change	7	Semi-Private Swim Lessons - 3 Students	\$ 60.00	½ Hour	\$ 60.00	7/1/2024
Fee Study - No Change	8	Pool Entry Fee - 0-4	Free	Each	No Cost	7/1/2024
Fee Study - No Change	9	Pool Entry Fee - 5-11	\$ 0.50	Each	\$ 0.50	7/1/2024
Fee Study - No Change	10	Pool Entry Fee - 12-17	\$ 1.00	Each	\$ 1.00	7/1/2024
Fee Study - No Change	11	Pool Entry Fee - 18-54	\$ 3.00	Each	\$ 3.00	7/1/2024
Fee Study - No Change	12	Pool Entry Fee - 55+	\$ 1.00	Each	\$ 1.00	7/1/2024
Fee Study - Increase	13	Pacific Community Pool/Whole Pool (2 Hr Minimum)	\$ 173.00	Hourly	\$ 150.00	7/25/2024
Fee Study - Increase	14	Pacific Community Pool/Shallow End Only (2 Hr Minimum)	\$ 115.00	Hourly	\$ 100.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 4: Aquatics Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	15	Aquatics Staff Fee	\$ 30.00	Hourly	\$ 20.00	7/25/2024
Fee Study - Increase	16	Pacific Community Pool - Lane Rentals	\$ 12.00	Hourly/Lane	\$ 10.00	7/25/2024
Fee Study - Increase	17	Pacific Community Pool - Jr. Lifeguard Registration	\$ 98.00	Each	\$ 85.00	7/25/2024
Fee Study - No Change	18	Pacific Community Pool - Water Polo Registration	\$ 75.00	Each	\$ 75.00	7/1/2024
Fee Study - No Change	19	Pacific Community Pool - Swim Team Registration	\$ 75.00	Each	\$ 75.00	7/1/2024
Fee Study - No Change	20	Pacific Community Pool/Summer Unlimited Pool Entry Pass - 5-11	\$ 20.00	Each	\$ 20.00	7/1/2024
Fee Study - No Change	21	Pacific Community Pool/Summer Unlimited Pool Entry Pass - 12-17	\$ 40.00	Each	\$ 40.00	7/1/2024
Fee Study - No Change	22	Pacific Community Pool/Summer Unlimited Pool Entry Pass - 18-54	\$ 75.00	Each	\$ 75.00	7/1/2024
Fee Study - No Change	23	Pacific Community Pool/Summer Unlimited Pool Entry Pass - 55+	\$ 40.00	Each	\$ 40.00	7/1/2024
Fee Study - No Change	24	Pacific Community Pool/Monthly Recreation & Lap Swim Unlimited Entrance Pass - 5-11	\$ 10.00	Per Month	\$ 10.00	7/1/2024
Fee Study - No Change	25	Pacific Community Pool/Monthly Recreation & Lap Swim Unlimited Entrance Pass - 12-17	\$ 15.00	Per Month	\$ 15.00	7/1/2024
Fee Study - No Change	26	Pacific Community Pool/Monthly Recreation & Lap Swim Unlimited Entrance Pass - 18-54	\$ 40.00	Per Month	\$ 40.00	7/1/2024
Fee Study - No Change	27	Pacific Community Pool/Monthly Recreation & Lap Swim Unlimited Entrance Pass - 55+	\$ 15.00	Per Month	\$ 15.00	7/1/2024
Fee Study - No Change	28	Pacific Community Pool/Drop-In Aqua Exercise Program - 12-54	\$ 5.00	Each	\$ 5.00	7/1/2024
Fee Study - No Change	29	Pacific Community Pool/Drop-In Aqua Exercise Program - 55+	\$ 4.00	Each	\$ 4.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 4: Aquatics Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	30	Pacific Community Pool/15 Punch Pass - 5-11	\$ 6.00	Each	\$ 6.00	7/1/2024
Fee Study - No Change	31	Pacific Community Pool/15 Punch Pass - 12-17	\$ 12.00	Each	\$ 12.00	7/1/2024
Fee Study - No Change	32	Pacific Community Pool/15 Punch Pass - 18-54	\$ 36.00	Each	\$ 36.00	7/1/2024
Fee Study - No Change	33	Pacific Community Pool/15 Punch Pass - 55+	\$ 12.00	Each	\$ 12.00	7/1/2024
Fee Study - No Change	34	Pacific Community Pool/Drop-In Aqua Exercise 15 Punch Pass - 12-54	\$ 56.00	Each	\$ 56.00	7/1/2024
Fee Study - No Change	35	Pacific Community Pool/Drop-In Aqua Exercise 15 Punch Pass - 55+	\$ 45.00	Each	\$ 45.00	7/1/2024
Fee Study - No Change	36	Non-Resident Surcharge	\$ 15.00	Per Person/ Session	\$ 15.00	7/1/2024
Fee Study - Increase	37	Wading Pool Rental Fee 1st Hour	\$ 115.00	1 Hour	\$ 100.00	7/25/2024
Fee Study - Increase	38	Wading Pool Rental Fee Additional Hours	\$ 29.00	Hourly	\$ 25.00	7/25/2024
Fee Study - Increase	39	Wading Pool Rental Fee Picnic Table (2 Hrs of Staff Time to Reserve)	\$ 50.00	Flat	\$ 40.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 5: Program Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Day Camp Before Care	\$ 25.00	Weekly	\$ 20.00	9/1/2024
Fee Study - Increase	2	Day Camp After Care	\$ 25.00	Weekly	\$ 20.00	9/1/2024
No Fee Change	3	Day Camp Late Pick Up - 1st 15 Min	\$ 15.00	Flat	\$ 15.00	7/1/2024
No Fee Change	4	Day Camp Late Pick Up - After 15 Min	\$ 1.00	Minute	\$ 1.00	7/1/2024
No Fee Change	5	Day Camp Late Registration	\$ 20.00	Each	\$ 20.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 5: Program Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	6	Day Camp Non-Resident Fee	\$ 15.00	Per Child/Week	\$ 15.00	7/1/2024
Fee Study - No Change	7	Day Camp Cancellation Fee	\$ 20.00	Per Person/Week	\$ 20.00	7/1/2024
Fee Study - Increase	8	Day Camp T-Shirt	\$ 8.00	Per T-Shirt	\$ 5.00	9/1/2024
Fee Study - No Change	9	Counselor in Training Registration	\$ 100.00	Per Week	\$ 100.00	7/1/2024
Fee Study - Increase	10	Blast Camp Registration	\$ 140.00	Weekly	\$ 120.00	9/1/2024
Fee Study - Increase	11	Spectacular Camp Registration	\$ 175.00	Weekly	\$ 150.00	9/1/2024
Fee Study - Increase	12	Groms Sk8 Camp	\$ 260.00	Weekly	\$ 225.00	9/1/2024
Fee Study - Increase	13	Shredders Traveling Sk8 Camp	\$ 375.00	Weekly	\$ 325.00	9/1/2024
Fee Study - Increase	14	Kool Dayz Camp Registration - Full Day	\$ 100.00	Weekly	\$ 85.00	9/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 5: Program Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	15	Kool Dayz Camp Registration - Half Day	\$ 70.00	Weekly	\$ 60.00	9/1/2024
Fee Study - Increase	16	Kinder Camp Registration - Full Day	\$ 120.00	Weekly	\$ 105.00	9/1/2024
Fee Study - Increase	17	Kinder Camp Registration - Half Day	\$ 70.00	Weekly	\$ 60.00	9/1/2024
Fee Study - Increase	18	Travelin' Teens Camp Registration - Full Day	\$ 175.00	Weekly	\$ 60.00	9/1/2024
Fee Study - Increase	19	Maple Starz Camp Registration - Full Day	\$ 85.00	Weekly	\$ 75.00	9/1/2024
Fee Study - Increase	20	Maple Starz Camp Registration - Half Day	\$ 65.00	Weekly	\$ 55.00	9/1/2024
Fee Study - No Change	21	Sparr-Tacular Camp Registration	\$ 65.00	Weekly	\$ 65.00	7/1/2024
Fee Study - No Change	22	Nature Camp Registration	\$ 275.00	Weekly	\$ 275.00	7/1/2024
Fee Study - Increase	23	Parent's Night Out	\$ 20.00	Per Person	\$ 15.00	7/25/2024
Fee Study - No Change	24	Drop-By Skate Class Lesson	\$ 20.00	Each	\$ 20.00	7/1/2024
Fee Study - No Change	25	Beginning & Intermediate Group Skate Class	\$ 100.00	Per Session	\$ 100.00	7/1/2024
Fee Study - No Change	26	Private Skate Lessons	\$ 40.00	Hourly	\$ 40.00	7/1/2024
Fee Study - No Change	27	Semi-Private Skate Lessons; 2 Students	\$ 70.00	Hourly	\$ 70.00	7/1/2024
Fee Study - No Change	28	Semi-Private Skate Lessons; 3 Students	\$ 90.00	Hourly	\$ 90.00	7/1/2024
Fee Study - No Change	29	Senior Class Fees - Senior Fitness	\$ 1.00	Hourly	\$ 1.00	7/1/2024
Fee Study - Increase	30	Cruise Night Car Registration	\$ 40.00	Per Car	\$ 35.00	7/25/2024
Fee Study - Increase	31	Cruise Night Late Registration	\$ 46.00	Per Car	\$ 40.00	7/25/2024
No Fee Change	32	Life-Long Learning Classes	Set by Instructor	Per Season	Set by Instructor	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 5: Program Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	33	Contract Classes Cancellation Fee	\$ 15.00	Per Person/Class	\$ 15.00	7/1/2024
Fee Study - Increase	34	Verdugo Mountains 10K Trail Run and Hike Pre-Registration Before March 1st Rate	\$ 35.00	Per Person	\$ 30.00	7/25/2024
Fee Study - Increase	35	Verdugo Mountains 10K Trail Run and Hike Pre-Registration March 1st Through March 31st Rate	\$ 40.00	Per Person	\$ 35.00	7/25/2024
Fee Study - Increase	36	Verdugo Mountains 10K Trail Run and Hike Pre-Registration April 1st Through Day Before the Event Rate	\$ 46.00	Per Person	\$ 40.00	7/25/2024
Fee Study - Increase	37	Verdugo Mountains 10K Trail Run and Hike Pre-Registration Day-of Registration Rate	\$ 52.00	Per Person	\$ 45.00	7/25/2024
Fee Study - No Change	38	Skate Park Adult Non-Resident - Daily Entry (18 & Over)	\$ 4.00	Daily	\$ 4.00	7/1/2024
Fee Study - No Change	39	Skate Park Adult Non-Resident - Monthly Pass (18 & Over)	\$ 40.00	Monthly	\$ 40.00	7/1/2024
Fee Study - No Change	40	Skate Park Adult Non-Resident - Annual Pass (18 & Over)	\$ 75.00	Annual	\$ 75.00	7/1/2024
Fee Study - Increase	41	Stone Barn Nature Center Private Tour (Up to 2 Hours)	\$ 288.00	Flat Rate	\$ 250.00	7/25/2024
Fee Study - Increase	42	Stone Barn Nature Center Interpretive Activity (1.5 Hours up to 20 Children)	\$ 288.00	Base	\$ 250.00	7/25/2024
Fee Study - Increase	43	Stone Barn Nature Center Interpretive Activity - Each Additional Child	\$ 12.00	Each Child	\$ 10.00	7/25/2024
Fee Study - No Change	44	Soccer Small Goals	\$ 5.00	Per Set/Per Day	\$ 5.00	7/1/2024
Fee Study - No Change	45	Soccer Tournament	\$ 430.00	Per Team	\$ 430.00	7/1/2024
Fee Study - No Change	46	Masters Open Play Soccer	\$ 2.00	Daily	\$ 2.00	7/1/2024
Fee Study - No Change	47	Softball Tournament	\$ 220.00	Per Team	\$ 220.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**

**Section 5: Program Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	48	Adult Soccer League	\$ 975.00	Per Team/Season	\$ 845.00	7/25/2024
Fee Study - Increase	49	Adult Softball League	\$ 500.00	Per Team	\$ 362.00	7/25/2024
Fee Study - No Change	50	3 on 3 Youth Basketball	\$ 20.00	Per Team	\$ 20.00	7/1/2024
Fee Study - Increase	51	Adult Basketball League	\$ 450.00	Per Team/Season	\$ 375.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 6: Party Package Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Movie Equipment Rental Rate with One Movie	\$ 863.00	Flat	\$ 750.00	7/25/2024
Fee Study - Increase	2	Party on the GO!/Basic Party Package (2 Staff and 6 Games/Activities up to 12 Children)	\$ 345.00	2 Hours	\$ 300.00	7/25/2024
Fee Study - No Change	3	Party on the GO!/Basic Party Package (2 Staff and 6 Games/Activities up to 12 Children)/Each Additional Hour	\$ 100.00	Per Hour	\$ 100.00	7/1/2024
Fee Study - Increase	4	Party on the GO!/Basic Party Package (2 Staff and 6 Games/Activities up to 12 Children) - Additional child fee	\$ 15.00	Per Child	\$ 10.00	7/25/2024
Fee Study - Increase	5	Party on the GO!/Basic Party Package (2 Staff and 6 Games/Activities up to 12 Children) - Carnival Games	\$ 100.00	Per Day	\$ 20.00	7/25/2024
Fee Study - Increase	6	Glendale Rocks! Events Package/Basic Event Package	\$ 345.00	2 Hours	\$ 300.00	7/25/2024
Fee Study - No Change	7	Glendale Rocks! Events Package/Basic Event Package/Each Additional Hour After 2 Hours	\$ 100.00	Per Hour	\$ 100.00	7/1/2024
Fee Study - Decrease	8	LED Screen	\$ 1,400.00	Per Day	\$ 3,000.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 7: Development Impact Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	Mitigation - Residential: Single Family	\$ 21,828.00	Per Unit	\$ 21,828.00	7/1/2024
No Fee Change	2	Mitigation - Residential: Multi-Family	\$ 18,751.00	Per Unit	\$ 18,751.00	7/1/2024
No Fee Change	3	Mitigation - Residential: Accessory Dwelling Units (ADU) (≤ 750 sqft)	\$ 4,700.00	Per Unit	\$ 4,700.00	7/1/2024
No Fee Change	4	Mitigation - Non-Residential: Commercial	\$ 6.50	Per Square Foot	\$ 6.50	7/1/2024
No Fee Change	5	Mitigation - Non-Residential: Office	\$ 7.92	Per Square Foot	\$ 7.92	7/1/2024
No Fee Change	6	Mitigation - Non-Residential: Industrial	\$ 3.24	Per Square Foot	\$ 3.24	7/1/2024
No Fee Change	7	Quimby - Residential Only: Single Family	\$ 19,795.00	Per Unit	\$ 19,795.00	7/1/2024
No Fee Change	8	Quimby - Residential Only: Multi-Family	\$ 17,006.00	Per Unit	\$ 17,006.00	7/1/2024
No Fee Change	9	Pipeline Projects ONLY <sup>A</sup> Mitigation - Residential: Single Family	\$ 7,000.00	Per Unit	\$ 7,000.00	7/1/2024
No Fee Change	10	Pipeline Projects ONLY <sup>A</sup> Mitigation - Residential: Multi-Family	\$ 7,000.00	Per Unit	\$ 7,000.00	7/1/2024
No Fee Change	11	Pipeline Projects ONLY <sup>A</sup> Mitigation - Non-Residential: Commercial	\$ 2.67	Per Square Foot	\$ 2.67	7/1/2024
No Fee Change	12	Pipeline Projects ONLY <sup>A</sup> Mitigation - Non-Residential: Office	\$ 3.26	Per Square Foot	\$ 3.26	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 7: Development Impact Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	13	Pipeline Projects ONLY <sup>A</sup> Mitigation - Non-Residential: Industrial	\$ 1.33	Per Square Foot	\$ 1.33	7/1/2024
No Fee Change	14	Pipeline Projects ONLY <sup>A</sup> Quimby - Residential Only: Single Family	\$ 7,000.00	Per Unit	\$ 7,000.00	7/1/2024
No Fee Change	15	Pipeline Projects ONLY <sup>A</sup> Quimby - Residential Only: Multi-Family	\$ 7,000.00	Per Unit	\$ 7,000.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 7: Development Impact Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	16	Appeal	\$ 500.00	Per Appeal	\$ 500.00	7/1/2024

**Commercial Rate:** Commercial rentals are charged a facility fee equivalent to 150% of the standard rate (rounded to the nearest whole dollar). The Commercial rate will be assessed when a group (excluding non-profits) meets one or more of the following criteria: the group is charging admission to the event, the group is selling a product or service at the event, or the group has a commercial film permit for the use of the facility. City sponsored groups and activities are exempt from this rate. The commercial rate is applicable for all facility rental fees, party packages fees stage rental fees.

**Non-Profit Discount:** 25% discount (rounded to the nearest whole dollar) is available for qualifying non-profit organizations. Non-profit organizations requesting a discount must provide proof of 501(c)3 with a Tax ID number along with the appropriate department approved request for fee consideration form or Field Group Status Application. The Non-Profit rate must be authorized by the Director of the Community Services & Parks Department for all rentals outside of field rentals, which are considered through the Field Reservation Policy. Excludes fees in the following fee category: Miscellaneous Fee (except for generator and stage), Program Fees, and Field Rental Fees (unless included in the Field Reservation Policy).

**Approved Youth Group Discounts:** Discounts on field rentals are available based on the CSP Field Reservation Policy. Refer to the policy for available discounts on fees and eligibility.

<sup>A</sup> Per Reso. No.: 14-10; Pipeline Projects defined as those development projects which have a building permit, have a design review approval, or have submitted a Stage I Design Review or equivalent Design Review application to the Department of Community Development and have received a written confirmation from the Department of Community Development

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**VI - Community Services & Parks**

**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	1	Credit Card Convenience Fee	2.5%	Per Transaction	2.5%	7/1/2024
Fee Study - No Change	2	Adult Gym Membership (Adult Recreation Center) - 18-59 years old	\$ 80.00	Per Person	\$ 80.00	7/1/2024
Fee Study - No Change	3	Senior Gym Membership (Adult Recreation Center) - 60 years and over	\$ 50.00	Per Person	\$ 50.00	7/1/2024
Fee Study - No Change	4	Portable Generator	\$ 550.00	Daily	\$ 550.00	7/1/2024
Fee Study - No Change	5	Portable Sound System	\$ 350.00	Daily	\$ 350.00	7/1/2024
Fee Study - Increase	6	Portable Stage	\$ 1,000.00	Daily	\$ 650.00	7/25/2024
Fee Study - Increase	7	Portable Stage and Portable Generator Combination	\$ 1,500.00	Daily	\$ 1,000.00	7/25/2024
Fee Study - Modification - From Flat amount to Actual Cost "Per Bin"	8	Trash Detail	Actual Cost plus \$25.00 Administrative Fee	Per Bin	\$ 1,120.00	7/25/2024
Fee Study - Increase	9	Jumper Permit	\$ 29.00	Each	\$ 25.00	7/25/2024
Fee Study - No Change	10	Community Gardens; Annual Community Garden Plot Assignment Fee	\$ 25.00	Per Year	\$ 25.00	7/1/2024
Fee Study - No Change	11	Community Gardens; Community Garden Gate Key Fee	\$ 5.00	Per Key	\$ 5.00	7/1/2024
Fee Study - No Change	12	Memorial Plaque - Bench	\$ 6,500.00	Per Bench	\$ 6,500.00	7/1/2024
Fee Study - No Change	13	Memorial Plaque - Picnic Table	\$ 7,500.00	Per Picnic Table	\$ 7,500.00	7/1/2024
Fee Study - No Change	14	Banners - Local Glendale Business	\$ 100.00	Month	\$ 100.00	7/1/2024
Fee Study - No Change	15	Banners - Non-Local Glendale Business	\$ 200.00	Month	\$ 200.00	7/1/2024
Fee Study - No Change	16	Banners - Non-Profit Organization (Advertising Own Business)	\$ 50.00	Month	\$ 50.00	7/1/2024
Fee Study - No Change	17	Banners - Approved Community Youth Group Fundraising/Sponsorships	25% of Amount Raised	Each	25% of amount raised	7/1/2024
Fee Study - Increase	18	Staff Fee	\$ 30.00	Hourly	\$ 20.00	7/25/2024
Fee Study - No Change	19	Table	\$ 10.00	Each	\$ 10.00	7/1/2024
Fee Study - No Change	20	Chair Rental	\$ 2.00	Each	\$ 2.00	7/1/2024
Fee Study - No Change	21	Security Guard	\$ 25.00	Hourly	\$ 25.00	7/1/2024
Fee Study - No Change	22	Portable PA System	\$ 150.00	Flat Rate	\$ 150.00	7/1/2024
Fee Study - No Change	23	Administrative Fee for Changes to Approved Permits; Permits Less than \$100	\$ 10.00	Per Request	\$ 10.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	24	Administrative Fee for Changes to Approved Permits; Permits \$100 or More	\$ 20.00	Per Request	\$ 20.00	7/1/2024
Fee Study - No Change	25	Alcohol Permit	\$ 100.00	Per Event	\$ 100.00	7/1/2024
No Fee Change	26	Cancellation Fee - Facility and Field Rental (Excluding Civic Auditorium) Request Received > 2 Weeks Prior to Event	\$ 25.00	Per Date/Permit	\$ 25.00	7/1/2024
No Fee Change	27	Cancellation Fee - Facility and Field Rental (Excluding Civic Auditorium) Request Received < 2 Weeks Prior to Event	1/2 of Total Rental Amount	Per Date/Permit	1/2 of Total Rental Amount	7/1/2024
Fee Study - No Change	28	Activity Card (17 and Under)	Free	Per Person	Free	7/1/2024
Fee Study - No Change	29	Activity Card (18-59 Years)	\$ 25.00	Per Person	\$ 25.00	7/1/2024
Fee Study - No Change	30	Activity Card (60 and Over)	\$ 10.00	Per person	\$ 10.00	7/1/2024
Fee Study - No Change	31	Activity Card Replacement Cards (All)	\$ 2.00	Per Person	\$ 2.00	7/1/2024
Fee Study - No Change	32	Activity Card One Day Activity Card	\$ 2.00	Per Person/Day	\$ 2.00	7/1/2024
Delete	14	<del>Aquatics Program Fees Pacific Community Pool- Whole Pool Non-Profit Rate (2 hr minimum)</del>		<del>Hourly</del>	\$ 112.50	7/1/2024
Delete	15	<del>Aquatics Program Fees Pacific Community Pool- Whole Pool Commercial Rate (2 hr minimum)</del>		<del>Hourly</del>	\$ 225.00	7/1/2024
Delete	17	<del>Aquatics Program Fees Pacific Community Pool- Shallow End Only Non-Profit Rate (2 hr minimum)</del>		<del>Hourly</del>	\$ 75.00	7/1/2024
Delete	18	<del>Aquatics Program Fees Pacific Community Pool- Shallow End Only Commercial Rate (2 hr minimum)</del>		<del>Hourly</del>	\$ 150.00	7/1/2024
Delete	21	<del>Aquatics Program Fees Pacific Community Pool- Deposit</del>		<del>Per Event</del>	\$ 500.00	7/1/2024
Delete	69	<del>Sports Program Fees Senior Class Fees Muscle-Toning with Weights</del>		<del>Hourly</del>	\$ 1.00	7/1/2024
Delete	70	<del>Sports Program Fees Senior Class Fees Senior-Aerobics</del>		<del>Hourly</del>	\$ 1.00	7/1/2024
Delete	71	<del>Sports Program Fees Senior Class Fees Slow-Stretch</del>		<del>Hourly</del>	\$ 1.00	7/1/2024

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**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	76	Special Event & Miscellaneous Fees Equinox Dance-		-Per Person	\$ 3.00	7/1/2024
Delete	78	Special Event & Miscellaneous Fees Congregate Meals Non-Senior-		-Each	\$ 4.75	7/1/2024
Delete	80	Special Event & Miscellaneous Fees Senior Excursions-		-Per Excursion	Varies	7/1/2024
Delete	82	Special Event & Miscellaneous Fees Rental of Movie Equipment Non-Profit Rental Rate with one movie <sup>3</sup>		-Flat	\$ 500.00	7/1/2024
Delete	83	Special Event & Miscellaneous Fees Rental of Movie Equipment Popcorn Package-		-Per 100 Servings	\$ 75.00	7/1/2024
Delete	85	Special Event & Miscellaneous Fees Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children) Non-Profit Rate		2 Hours	\$ 225.00	7/1/2024
Delete	86	Special Event & Miscellaneous Fees Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children) Commercial Rate		2 Hours	\$ 450.00	7/1/2024
Delete	88	Special Event & Miscellaneous Fees Party on the GO! Each additional hour Non-Profit Rate		-Per Hour	\$ 75.00	7/1/2024
Delete	89	Special Event & Miscellaneous Fees Party on the GO! Each additional hour Commercial Rate		-Per Hour	\$ 150.00	7/1/2024
Delete	91	Special Event & Miscellaneous Fees Party on the GO! Popcorn Machine-		-Per Day	\$ 40.00	7/1/2024
Delete	92	Special Event & Miscellaneous Fees Party on the GO! Shaved Ice Machine-		-Per Day	\$ 50.00	7/1/2024
Delete	93	Special Event & Miscellaneous Fees Party on the GO! Fog Machine-		-Per Day	\$ 20.00	7/1/2024
Delete	94	Special Event & Miscellaneous Fees Party on the GO! Button Maker-		-Per 100 Buttons	\$ 40.00	7/1/2024
Delete	95	Special Event & Miscellaneous Fees Party on the GO! Bubble Maker-		-Per Day	\$ 30.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	96	Special Event & Miscellaneous Fees-Party on the GO! Spin Art		Per Day	\$ 30.00	7/1/2024
Delete	98	Special Event & Miscellaneous Fees-Party on the GO! Face Painting		Per Day	\$ 40.00	7/1/2024
Delete	99	Special Event & Miscellaneous Fees-Party on the GO! Balloon twisting		Per Day	\$ 40.00	7/1/2024
Delete	101	Special Event & Miscellaneous Fees-Glendale-Rocks! Events Package-Basic Event Package-Non-Profit Rate		2 Hours	\$ 225.00	7/1/2024
Delete	102	Special Event & Miscellaneous Fees-Glendale-Rocks! Events Package-Basic Event Package-Commercial Rate		2 Hours	\$ 450.00	7/1/2024
Delete	104	Special Event & Miscellaneous Fees-Glendale-Rocks! Events Package-Each additional hour after 2 hours Non-Profit Rate		Per Hour	\$ 75.00	7/1/2024
Delete	105	Special Event & Miscellaneous Fees-Glendale-Rocks! Events Package-Each additional hour after 2 hours Commercial Rate		Per Hour	\$ 150.00	7/1/2024
Delete	106	Special Event & Miscellaneous Fees; Skate Party Package; Basic Event Package; Standard Rate		2 Hours	\$ 300.00	7/1/2024
Delete	107	Special Event & Miscellaneous Fees; Skate Party Package; Basic Event Package; Non-Profit Rate		2 Hours	\$ 225.00	7/1/2024
Delete	108	Special Event & Miscellaneous Fees; Skate Party Package; Basic Event Package; Commercial Rate		2 Hours	\$ 450.00	7/1/2024
Delete	109	Special Event & Miscellaneous Fees; Skate Party Package; Each Additional Hour after 2 Hours; Standard Rate		Per Hour	\$ 100.00	7/1/2024
Delete	110	Special Event & Miscellaneous Fees; Skate Party Package; Each Additional Hour after 2 Hours; Non-Profit Rate		Per Hour	\$ 75.00	7/1/2024

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FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VI - Community Services & Parks

Section 8: Miscellaneous Community Services & Parks Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	111	Special Event & Miscellaneous Fees; Skate Party Package; Each Additional Hour after 2 Hours; Commercial Rate		Per Hour	\$ 150.00	7/1/2024
Delete	112	Special Event & Miscellaneous Fees; Skate Party Package; Additional Staff		Per Hour	\$ 20.00	7/1/2024
Delete	124	Special Event & Miscellaneous Fees LED Screen Rental - Non-Profit Rate		-Per Day	\$ 2,250.00	7/1/2024
Delete	125	Special Event & Miscellaneous Fees LED Screen Rental - Commercial Rate		-Per Day	\$ 4,500.00	7/1/2024
Delete	28	Miscellaneous Fees for Parks & Special Use Facilities; Staff Fee		-Hourly	\$ 20.00	7/1/2024
Delete	32	Miscellaneous Fees for Parks & Special Use Facilities; Chair Rental		-Each	\$ 2.00	7/1/2024
Delete	33	Miscellaneous Fees for Parks & Special Use Facilities; Table Rental		-Each	\$ 10.00	7/1/2024
Delete	34	Miscellaneous Fees for Parks & Special Use Facilities; Posting of "No Parking" Signage		-Flat Rate	\$ 1,250.00	7/1/2024
Delete	35	Miscellaneous Fees for Parks & Special Use Facilities; "No Parking" No Signage (Signs Only)		-Flat Rate	\$ 425.00	7/1/2024
Delete	42	Miscellaneous Fees for Parks & Special Use Facilities; Alcohol Permit*		-Per Event	\$ 100.00	7/1/2024
Delete	43	Miscellaneous Fees for Parks & Special Use Facilities; 1 Security Guard*		-Hourly	\$ 25.00	7/1/2024
Delete	44	Miscellaneous Fees for Parks & Special Use Facilities; Cancellation Fee - Facility Rentals - Request received > 2 weeks prior to event		-Per Date/Permit	\$ 25.00	7/1/2024
Delete	45	Miscellaneous Fees for Parks & Special Use Facilities; Cancellation Fee - Facility Rentals - Request received < 2 weeks prior to event		-Per Date/Permit	1/2 of Total Rental Amount	7/1/2024
Delete	47	Central Park Paseo Rental - Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	49	Central Park Paseo Rental - Non-Profit		-Hourly (4 Hour Min.)	\$ 60.00	7/1/2024
Delete	50	Central Park Paseo Rental - Commercial		-Hourly (4 Hour Min.)	\$ 100.00	7/1/2024

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**VI - Community Services & Parks**  
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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	51	Civic Center Plaza Rental – Deposit		-Flat Fee	\$ 500.00	7/1/2024
Delete	53	Civic Center Plaza Rental – Non Profit		-Flat Fee	\$ 375.00	7/1/2024
Delete	54	Civic Center Plaza Rental – Commercial		-Flat Fee	\$ 625.00	7/1/2024
Delete	60	Miscellaneous Fees for Parks & Special Use Facilities; Private Events (Without Alcohol)- Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	61	Miscellaneous Fees for Parks & Special Use Facilities; Events with Alcohol Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	62	Miscellaneous Fees for Parks & Special Use Facilities; Special Events Deposit		-Per Event	\$ 1,000.00	7/1/2024
Delete	63	Miscellaneous Fees for Parks & Special Use Facilities; Wedding Events Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	66	Artsakh Avenue Paseo Rental – Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	68	Artsakh Avenue Paseo Rental – Non Profit Rate		-Hourly (4 Hour Min.)	\$ 60.00	7/1/2024
Delete	69	Artsakh Avenue Paseo Rental – Commercial Rate		-Hourly (4 Hour Min.)	\$ 100.00	7/1/2024
Delete	71	Stone Barn Nature Center Rental Non-Profit Rate		-Hourly	\$ 150.00	7/1/2024
Delete	72	Stone Barn Nature Center Rental Commercial Rate		-Hourly	\$ 300.00	7/1/2024
Delete	76	Stone Barn Nature Center Open Floor Plan Rental Non-Profit Rate (requiring movement of displays; Up to 6 Hours)		-Flat Rate	\$ 1,500.00	7/1/2024
Delete	77	Stone Barn Nature Center Open Floor Plan Rental Commercial Rate (requiring movement of displays; Up to 6 Hours)		-Flat Rate	\$ 3,000.00	7/1/2024
Delete	79	Stone Barn Nature Center Patio Non-Profit Rate		-Per Hour	\$ 30.00	7/1/2024
Delete	80	Stone Barn Nature Center Patio Commercial Rate		-Per Hour	\$ 60.00	7/1/2024
Delete	7	Weekday Rates (Mon-Fri Before 6 pm) Approved Community Youth Groups Baseball#1-		-Hourly	\$ 24.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	8	Weekday Rates (Mon-Fri Before 6 pm) Approved Community Youth Groups Baseball#2		Hourly	\$ 21.00	7/1/2024
Delete	9	Weekday Rates (Mon-Fri Before 6 pm) Approved Community Youth Groups Baseball #3		Hourly	\$ 21.00	7/1/2024
Delete	10	Weekday Rates (Mon-Fri Before 6 pm) Approved Community Youth Groups Soccer #4		Hourly	\$ 29.00	7/1/2024
Delete	11	Weekday Rates (Mon-Fri Before 6 pm) Approved Community Youth Groups Soccer#5		Hourly	\$ 32.00	7/1/2024
Delete	13	Weekday Rates (Mon-Fri Before 6 pm) Non-Profit Organizations Baseball#1		Hourly	\$ 32.00	7/1/2024
Delete	14	Weekday Rates (Mon-Fri Before 6 pm) Non-Profit Organizations Baseball#2		Hourly	\$ 29.00	7/1/2024
Delete	15	Weekday Rates (Mon-Fri Before 6 pm) Non-Profit Organizations Baseball #3		Hourly	\$ 29.00	7/1/2024
Delete	16	Weekday Rates (Mon-Fri Before 6 pm) Non-Profit Organizations Soccer #4		Hourly	No Separate Non-Profit Rate	7/1/2024
Delete	17	Weekday Rates(Mon-Fri Before 6 pm) Non-Profit Organizations Soccer#5		Hourly	No Separate Non-Profit Rate	7/1/2024
Delete	18	Weekday Rates (Mon-Fri Before 6 pm) Non-Profit Organizations Meeting Room		Hourly	\$ 19.00	7/1/2024
Delete	19	Weekday Rates (Mon-Fri Before 6 pm) Commercial Organizations Baseball#1		Hourly	\$ 65.00	7/1/2024
Delete	20	Weekday Rates (Mon-Fri Before 6 pm) Commercial Organizations Baseball#2		Hourly	\$ 57.00	7/1/2024
Delete	21	Weekday Rates (Mon-Fri Before 6 pm) Commercial Organizations Baseball #3		Hourly	\$ 57.00	7/1/2024
Delete	22	Weekday Rates (Mon-Fri Before 6 pm) Commercial Organizations Soccer #4		Hourly	\$ 79.00	7/1/2024
Delete	23	Weekday Rates (Mon-Fri Before 6 pm) Commercial Organizations Soccer#5		Hourly	\$ 87.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	24	<del>Weekday Rates (Mon-Fri Before 6 pm)- Commercial Organizations Meeting Room-</del>		<del>Hourly</del>	\$ 38.00	7/1/2024
Delete	30	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-General Public Users Meeting Room-</del>		<del>Hourly</del>	\$ 25.00	7/1/2024
Delete	31	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Baseball#1-</del>		<del>Hourly</del>	\$ 38.00	7/1/2024
Delete	32	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Baseball#2-</del>		<del>Hourly</del>	\$ 35.00	7/1/2024
Delete	33	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Baseball #3-</del>		<del>Hourly</del>	\$ 35.00	7/1/2024
Delete	34	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Soccer #4-</del>		<del>Hourly</del>	\$ 44.00	7/1/2024
Delete	35	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Soccer#5-</del>		<del>Hourly</del>	\$ 47.00	7/1/2024
Delete	36	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Approved Community Youth Groups Meeting Room-</del>		<del>Per Meeting Room</del>	No Cost	7/1/2024
Delete	37	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Non-Profit Organizations Baseball#1-</del>		<del>Hourly</del>	\$ 51.00	7/1/2024
Delete	38	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Non-Profit Organizations Baseball#2-</del>		<del>Hourly</del>	\$ 47.00	7/1/2024
Delete	39	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Non-Profit Organizations Baseball #3-</del>		<del>Hourly</del>	\$ 47.00	7/1/2024
Delete	40	<del>Night &amp; Weekend Rates (Weekday 6 pm-10 pm and Sat &amp; Sun)-Non-Profit Organizations Soccer #4-</del>		<del>Hourly</del>	No Separate Non- Profit Rate	7/1/2024

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Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	41	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Non-Profit Organizations Soccer#5		Hourly	No Separate Non-Profit Rate	7/1/2024
Delete	42	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Non-Profit Organizations Meeting Room		Hourly	\$ 19.00	7/1/2024
Delete	43	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Baseball#1		Hourly	\$ 102.00	7/1/2024
Delete	44	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Baseball#2		Hourly	\$ 95.00	7/1/2024
Delete	45	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Baseball #3		Hourly	\$ 95.00	7/1/2024
Delete	46	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Soccer #4		Hourly	\$ 120.00	7/1/2024
Delete	47	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Soccer#5		Hourly	\$ 128.00	7/1/2024
Delete	48	Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun) Commercial Organizations Meeting Room		Hourly	\$ 38.00	7/1/2024
Delete	51	Stengel Field Rates Approved Community Youth Groups Weekdays before 6pm		Hourly	\$ 23.00	7/1/2024
Delete	52	Stengel Field Rates Approved Community Youth Groups Night & Weekends		Hourly	\$ 37.00	7/1/2024
Delete	53	Stengel Field Rates Non-Profit Organizations Weekdays before 6pm		Hourly	\$ 31.00	7/1/2024
Delete	54	Stengel Field Rates Non-Profit Organizations Night & Weekends		Hourly	\$ 50.00	7/1/2024
Delete	55	Stengel Field Rates Commercial Organizations Weekdays before 6pm		Hourly	\$ 62.00	7/1/2024

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**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	56	<del>Stengel Field Rates Commercial Organizations-Nights &amp; Weekends-</del>		<del>Hourly</del>	\$ 101.00	7/1/2024
Delete	59	<del>City Wide Field Rates Approved Community Youth Groups City Wide Field During Season</del>		<del>Hourly</del>	No Cost	7/1/2024
Delete	60	<del>City Wide Field Rates Approved Community Youth Groups City Wide Field Off Season</del>		<del>Hourly</del>	\$ 19.00	7/1/2024
Delete	61	<del>City Wide Field Rates Approved Community Youth Groups Field Lights During Season</del>		<del>Hourly</del>	No Cost	7/1/2024
Delete	62	<del>City Wide Field Rates Approved Community Youth Groups Field Lights Off Season</del>		<del>Hourly</del>	\$ 15.00	7/1/2024
Delete	63	<del>City Wide Field Rates Non Profit Organization City Wide Field</del>		<del>Hourly</del>	\$ 19.00	7/1/2024
Delete	64	<del>City Wide Field Rates Non Profit Organization Field Lights</del>		<del>Hourly</del>	\$ 15.00	7/1/2024
Delete	65	<del>City Wide Field Rates Commercial Organization City Wide Field</del>		<del>Hourly</del>	\$ 38.00	7/1/2024
Delete	66	<del>City Wide Field Rates Commercial Organization Field Lights</del>		<del>Hourly</del>	\$ 30.00	7/1/2024
Delete	67	<del>Miscellaneous Fees Baseball Field Combo (includes dragging)-</del>		<del>Per Field/Game</del>	\$ 50.00	7/1/2024
Delete	72	<del>Miscellaneous Fees Co-Ed Softball League Fee-</del>		<del>Per Team/Season</del>	\$ 450.00	7/1/2024
Delete	75	<del>Miscellaneous Fees Club Maple Softball Tournament-</del>		<del>Per Team</del>	\$ 220.00	7/1/2024
Delete	78	<del>Miscellaneous Fees Men's Softball League-</del>		<del>Per Team</del>	\$ 475.00	7/1/2024
Delete	80	<del>Miscellaneous Fees Security Guard-</del>		<del>Hourly</del>	\$ 25.00	7/1/2024
Delete	81	<del>Miscellaneous Fees Staff Fee-</del>		<del>Hourly</del>	\$ 20.00	7/1/2024
Delete	89	<del>Miscellaneous Fees Adult Basketball League at Griffith Manor Park - 5 on 5 teams - full court - 1 night per week</del>		<del>Team/Season</del>	\$ 220.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	90	Miscellaneous Fees-Adult Basketball League at Griffith Manor Park - 3 on 3 teams - 1/2 court - 1 night per week		-Team/Season	\$ 140.00	7/1/2024
Delete	91	Miscellaneous Fees; Administrative Fee for- Changes to Approved Sports Complex Permits; Permits less than \$100		-Per Request	\$ 10.00	7/1/2024
Delete	92	Miscellaneous Fees; Administrative Fee for- Changes to Approved Sports Complex Permits; Permits more than \$100		-Per Request	\$ 20.00	7/1/2024
Delete	93	Miscellaneous Fees; Alcohol Permit (Semi-Pro Baseball Only)		-Per Event	\$ 100.00	7/1/2024
Delete	94	Miscellaneous Fees; Cancellation Fee - Facility and Field Rental - Request received > 2 weeks prior to event		-Per Date/Permit	\$ 25.00	7/1/2024
Delete	95	Miscellaneous Fees; Cancellation Fee - Facility and Field Rental - Request received < 2 weeks prior to event		-Per Date/Permit	1/2 of Total Rental Amount	7/1/2024
Delete	98	Miscellaneous Fees-Private Events (Without Alcohol) Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	99	Miscellaneous Fees-Events with Alcohol Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	100	Miscellaneous Fees-Special Events Deposit		-Per Event	\$ 1,000.00	7/1/2024
Delete	101	Miscellaneous Fees-Wedding Events Deposit		-Per Event	\$ 500.00	7/1/2024
Delete	102	Miscellaneous Fees-Trail Fee (Special Events)		-Daily	\$ 500.00	7/1/2024
Delete	2	Adult Recreation Center Indoor Lounge Non-Profit Rate		Hourly	\$ 19.00	7/1/2024
Delete	3	Adult Recreation Center Indoor Lounge-Commercial Rate		Hourly	\$ 38.00	7/1/2024
Delete	5	Adult Recreation Center Indoor Dining Room A-(with Stage) or B - Before 6 pm Non-Profit Rate		Hourly	\$ 41.00	7/1/2024



FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VI - Community Services & Parks

Section 8: Miscellaneous Community Services & Parks Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	6	Adult Recreation Center Indoor Dining Room A (with Stage) or B - Before 6 pm Commercial Rate		Hourly	\$ 83.00	7/1/2024
Delete	8	Adult Recreation Center Indoor Dining Room A (with Stage) or B - After 6 pm & Weekends Non-Profit Rate		Hourly	\$ 56.00	7/1/2024
Delete	9	Adult Recreation Center Indoor Dining Room A (with Stage) or B - After 6 pm & Weekends Commercial Rate		Hourly	\$ 113.00	7/1/2024
Delete	11	Adult Recreation Center Indoor Kitchen (Must be rented in conjunction with another room) Non-Profit Rate		Hourly	\$ 41.00	7/1/2024
Delete	12	Adult Recreation Center Indoor Kitchen (Must be rented in conjunction with another room) Commercial Rate		Hourly	\$ 83.00	7/1/2024
Delete	14	Adult Recreation Center Indoor Activity Room Non-Profit Rate		Hourly	\$ 19.00	7/1/2024
Delete	15	Adult Recreation Center Indoor Activity Room Commercial Rate		Hourly	\$ 38.00	7/1/2024
Delete	17	Adult Recreation Center Indoor Multi Purpose Room A Non-Profit Rate		Hourly	\$ 26.00	7/1/2024
Delete	18	Adult Recreation Center Indoor Multi Purpose Room A Commercial Rate		Hourly	\$ 53.00	7/1/2024
Delete	20	Adult Recreation Center Indoor Multi Purpose Room B Non-Profit Rate		Hourly	\$ 23.00	7/1/2024
Delete	21	Adult Recreation Center Indoor Multi Purpose Room B Commercial Rate		Hourly	\$ 45.00	7/1/2024
Delete	23	Adult Recreation Center Outdoor Upper Courtyard Non-Profit Rate		Hourly	\$ 60.00	7/1/2024
Delete	24	Adult Recreation Center Outdoor Upper Courtyard Commercial Rate		Hourly	\$ 120.00	7/1/2024
Delete	26	Adult Recreation Center Outdoor Lower Courtyard Non-Profit Rate		Hourly	\$ 45.00	7/1/2024
Delete	27	Adult Recreation Center Outdoor Lower Courtyard Commercial Rate		Hourly	\$ 90.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	29	Maple Park Community Center Kitchen 1st Level Non-Profit Rate		Hourly	\$ 23.00	7/1/2024
Delete	30	Maple Park Community Center Kitchen 1st Level Commercial Rate		Hourly	\$ 45.00	7/1/2024
Delete	32	Maple Park Community Center Kitchen 2nd Level Non-Profit Rate		Hourly	\$ 15.00	7/1/2024
Delete	33	Maple Park Community Center Kitchen 2nd Level Commercial Rate		Hourly	\$ 30.00	7/1/2024
Delete	35	Maple Park Community Center Multi-Purpose Gym Weekday Non-Profit Rate		Hourly	\$ 38.00	7/1/2024
Delete	36	Maple Park Community Center Multi-Purpose Gym Weekday Commercial Rate		Hourly	\$ 75.00	7/1/2024
Delete	38	Maple Park Community Center Multi-Purpose Gym Nights & weekends Non-Profit Rate		Hourly	\$ 45.00	7/1/2024
Delete	39	Maple Park Community Center Multi-Purpose Gym Nights & weekends Commercial Rate		Hourly	\$ 90.00	7/1/2024
Delete	41	Maple Park Community Center Multi-Purpose Fields Weekday Non-Profit Rate		Hourly	\$ 19.00	7/1/2024
Delete	42	Maple Park Community Center Multi-Purpose Fields Weekday Commercial Rate		Hourly	\$ 38.00	7/1/2024
Delete	44	Maple Park Community Center Multi-Purpose Fields Nights & weekends Non-Profit Rate		Hourly	\$ 23.00	7/1/2024
Delete	45	Maple Park Community Center Multi-Purpose Fields Nights & weekends Commercial Rate		Hourly	\$ 45.00	7/1/2024
Delete	47	Maple Park Community Center Upper Level Patio Non-Profit Rate		Hourly	\$ 19.00	7/1/2024
Delete	48	Maple Park Community Center Upper Level Patio Commercial Rate		Hourly	\$ 38.00	7/1/2024
Delete	49	Maple Park Community Center Volleyball Equipment		Hourly	\$ 20.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	51	Maple Park Community Center Meeting Room A-Non Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	52	Maple Park Community Center Meeting Room A-Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	54	Maple Park Community Center Meeting Room B-Non-Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	55	Maple Park Community Center Meeting Room B-Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	57	Maple Park Community Center Outdoor Terrace-Non-Profit Rate		Hourly	\$ 23.00	7/1/2024
Delete	58	Maple Park Community Center Outdoor Terrace-Commercial Rate		Hourly	\$ 45.00	7/1/2024
Delete	60	Pacific Community Center Red Bud Room-Non-Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	61	Pacific Community Center Red Bud Room-Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	63	Pacific Community Center Arts & Science Room-Non-Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	64	Pacific Community Center Arts & Science Room-Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	66	Pacific Community Center Sycamore Room A-(Side w/Sink)-Non-Profit Rate		Hourly	\$ 23.00	7/1/2024
Delete	67	Pacific Community Center Sycamore Room A-(Side w/Sink)-Commercial Rate		Hourly	\$ 45.00	7/1/2024
Delete	68	Pacific Community Center Sycamore Room B-Standard/Private Rate		Hourly	\$ 25.00	7/1/2024
Delete	69	Pacific Community Center Sycamore Room B-Non-Profit Rate		Hourly	\$ 19.00	7/1/2024
Delete	70	Pacific Community Center Sycamore Room B-Commercial Rate		Hourly	\$ 38.00	7/1/2024
Delete	71	Pacific Community Center Bay Room-Standard/Private Rate		Hourly	\$ 30.00	7/1/2024
Delete	72	Pacific Community Center Bay Room-Non-Profit Rate		Hourly	\$ 23.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	73	<del>Pacific Community Center Bay Room Commercial Rate</del>		Hourly	\$ 45.00	7/1/2024
Delete	75	<del>Pacific Community Center Conference Room Non-Profit Rate</del>		Hourly	\$ 23.00	7/1/2024
Delete	76	<del>Pacific Community Center Conference Room Commercial Rate</del>		Hourly	\$ 45.00	7/1/2024
Delete	78	<del>Pacific Community Center Oak Room Non-Profit Rate</del>		Hourly	\$ 38.00	7/1/2024
Delete	79	<del>Pacific Community Center Oak Room Commercial Rate</del>		Hourly	\$ 75.00	7/1/2024
Delete	81	<del>Pacific Community Center Kitchenette Non-Profit Rate</del>		Hourly	\$ 23.00	7/1/2024
Delete	82	<del>Pacific Community Center Kitchenette Commercial Rate</del>		Hourly	\$ 45.00	7/1/2024
Delete	84	<del>Pacific Community Center Gym A (City) or Gym B (School) Weekday Non-Profit Rate</del>		Hourly	\$ 45.00	7/1/2024
Delete	85	<del>Pacific Community Center Gym A (City) or Gym B (School) Weekday Commercial Rate</del>		Hourly	\$ 90.00	7/1/2024
Delete	87	<del>Pacific Community Center Gym A (City) or Gym B (School) Nights &amp; weekends Non-Profit Rate</del>		Hourly	\$ 60.00	7/1/2024
Delete	88	<del>Pacific Community Center Gym A (City) or Gym B (School) Nights &amp; weekends Commercial Rate</del>		Hourly	\$ 120.00	7/1/2024
Delete	90	<del>Pacific Community Center Little League Baseball Field Weekday Non-Profit Rate</del>		Hourly	\$ 26.00	7/1/2024
Delete	91	<del>Pacific Community Center Little League Baseball Field Weekday Commercial Rate</del>		Hourly	\$ 53.00	7/1/2024
Delete	92	<del>Pacific Community Center Little League Baseball Field Nights &amp; weekends Standard/Private Rate</del>		Hourly	\$ 60.00	7/1/2024
Delete	93	<del>Pacific Community Center Little League Baseball Field Nights &amp; weekends Non-Profit Rate</del>		Hourly	\$ 45.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VI - Community Services & Parks

Section 8: Miscellaneous Community Services & Parks Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	94	Pacific Community Center Little League Baseball Field Nights & weekends Commercial Rate		Hourly	\$ 90.00	7/1/2024
Delete	96	Pacific Community Center 1 Picnic Shelter Non-Profit Rate		Hourly	\$ 26.00	7/1/2024
Delete	97	Pacific Community Center 1 Picnic Shelter Commercial Rate		Hourly	\$ 52.00	7/1/2024
Delete	99	Pacific Community Center Lunch Shelter Non-Profit Rate		Hourly	\$ 38.00	7/1/2024
Delete	100	Pacific Community Center Lunch Shelter Commercial Rate		Hourly	\$ 75.00	7/1/2024
Delete	102	Pacific Community Center Multi-Use Court Non-Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	103	Pacific Community Center Multi-Use Court Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	105	Pacific Community Center Terrace Non Profit Rate		Hourly	\$ 30.00	7/1/2024
Delete	106	Pacific Community Center Terrace Commercial Rate		Hourly	\$ 60.00	7/1/2024
Delete	108	Pacific Community Center Outdoor Stage Area Non Profit Rate		Hourly	\$ 75.00	7/1/2024
Delete	109	Pacific Community Center Outdoor Stage Area Commercial Rate		Hourly	\$ 150.00	7/1/2024
Delete	110	Pacific Community Center Volleyball Equipment		Hourly	\$ 20.00	7/1/2024
Delete	112	Pacific Community Center; Artificial Turf Multi-Purpose Field; Weekday (before 6 p.m.); Non-Profit Rate		Hourly	\$ 44.00	7/1/2024
Delete	113	Pacific Community Center; Artificial Turf Multi-Purpose Field; Weekday (before 6 p.m.); Commercial Rate		Hourly	\$ 79.00	7/1/2024
Delete	114	Pacific Community Center; Artificial Turf Multi-Purpose Field; Weekday (before 6 p.m.); Approved Youth Group Rate		Hourly	\$ 29.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VI - Community Services & Parks

Section 8: Miscellaneous Community Services & Parks Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	116	Pacific Community Center; Artificial Turf Multi-Purpose Field; Nights (6 p.m. - 10 p.m.) & Weekends; Non-Profit Rate		Hourly	\$ 60.00	7/1/2024
Delete	117	Pacific Community Center; Artificial Turf Multi-Purpose Field; Nights (6 p.m. - 10 p.m.) & Weekends; Commercial Rate		Hourly	\$ 120.00	7/1/2024
Delete	118	Pacific Community Center; Artificial Turf Multi-Purpose Field; Nights (6 p.m. - 10 p.m.) & Weekends; Approved Youth Group Rate		Hourly	\$ 44.00	7/1/2024
Delete	119	Pacific Community Center; Youth Soccer Weekend Tournament (ages 8-17); Standard Rate		Per Team	\$ 400.00	7/1/2024
Delete	120	Pacific Community Center; Adult Soccer League; Standard Rate		Per Team	\$ 675.00	7/1/2024
Delete	122	Sparr Heights Community Center Verdugo Room Non-Profit Rate		Hourly	\$ 70.00	7/1/2024
Delete	123	Sparr Heights Community Center Verdugo Room Commercial Rate		Hourly	\$ 140.00	7/1/2024
Delete	125	Sparr Heights Community Center Garden Room A (w/Mirror) Non-Profit Rate		Hourly	\$ 20.00	7/1/2024
Delete	126	Sparr Heights Community Center Garden Room A (w/Mirror) Commercial Rate		Hourly	\$ 39.00	7/1/2024
Delete	127	Sparr Heights Community Center Garden Room B Standard/Private Rate		Hourly	\$ 26.00	7/1/2024
Delete	128	Sparr Heights Community Center Garden Room B Non-Profit Rate		Hourly	\$ 20.00	7/1/2024
Delete	129	Sparr Heights Community Center Garden Room B Commercial Rate		Hourly	\$ 39.00	7/1/2024
Delete	131	Sparr Heights Community Center Lounge Non-Profit Rate		Hourly	\$ 16.00	7/1/2024
Delete	132	Sparr Heights Community Center Lounge Commercial Rate		Hourly	\$ 32.00	7/1/2024
Delete	134	Sparr Heights Community Center Kitchen Non-Profit Rate		Hourly	\$ 27.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**  
**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	135	<del>Sparr Heights Community Center Kitchen Commercial Rate</del>		Hourly	\$ 54.00	7/1/2024
Delete	137	<del>Sparr Heights Community Center North Patio (Small) Non-Profit Rate</del>		Hourly	\$ 16.00	7/1/2024
Delete	138	<del>Sparr Heights Community Center North Patio (Small) Commercial Rate</del>		Hourly	\$ 32.00	7/1/2024
Delete	140	<del>Sparr Heights Community Center South Patio (Large) Non-Profit Rate</del>		Hourly	\$ 31.00	7/1/2024
Delete	141	<del>Sparr Heights Community Center South Patio (Large) Commercial Rate</del>		Hourly	\$ 62.00	7/1/2024
Delete	143	<del>Joe Bridges Clubhouse Non-Profit Rate</del>		Hourly	\$ 38.00	7/1/2024
Delete	144	<del>Joe Bridges Clubhouse commercial Rate</del>		Hourly	\$ 75.00	7/1/2024
Delete	146	<del>Dunsmore Community Building Large/Front Room Non-Profit Rate</del>		Hourly	\$ 34.00	7/1/2024
Delete	147	<del>Dunsmore Community Building Large/Front Room Commercial Rate</del>		Hourly	\$ 68.00	7/1/2024
Delete	149	<del>Dunsmore Community Building Small/Back Room Non-Profit Rate</del>		Hourly	\$ 26.00	7/1/2024
Delete	150	<del>Dunsmore Community Building Small/Back Room Commercial Rate</del>		Hourly	\$ 53.00	7/1/2024
Delete	152	<del>Dunsmore Community Building Kitchen Non-Profit Rate</del>		Hourly	\$ 15.00	7/1/2024
Delete	153	<del>Dunsmore Community Building Kitchen Commercial Rate</del>		Hourly	\$ 30.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VI - Community Services & Parks**

**Section 8: Miscellaneous Community Services & Parks Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	158	Miscellaneous Fees Podium, Easel or AV Cart*		-Each	\$ 15.00	7/1/2024
Delete	159	Miscellaneous Fees Dry Erase Board*		-Each	\$ 5.00	7/1/2024
Delete	160	Miscellaneous Fees LCD or Overhead Projector and Screen*		-Set	\$ 20.00	7/1/2024
Delete	161	Miscellaneous Fees TV/VCR/DVD*		-Flat Rate	\$ 20.00	7/1/2024
Delete	162	Miscellaneous Fees 24 Cup Coffee Service*		-Per Fill	\$ 15.00	7/1/2024
Delete	164	Miscellaneous Fees Sound System*		-Flat Rate	\$ 150.00	7/1/2024
Delete	176	Griffith Manor Community Building Non-Profit Rate		-Hourly	\$ 39.00	7/1/2024
Delete	177	Griffith Manor Community Building Commercial Rate		-Hourly	\$ 78.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VII - Police**

**Section 1: Miscellaneous Police Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Alarm Permit - (No Permit Renewal Fee Charged If No False Alarms in Prior Permit Year) - Residential	\$ 150.00	Annual	\$ 114.00	7/25/2024
Fee Study - Increase	2	Alarm Permit - (No Permit Renewal Fee Charged If No False Alarms in Prior Permit Year) - Commercial	\$ 289.00	Annual	\$ 171.00	7/25/2024
Fee Study - Increase	3	Alarm Company - False Alarm Caused by Alarm Company	\$ 575.00	Each	\$ 106.00	7/25/2024
Fee Study - Increase	4	Alarm Company - Employee False Statement	\$ 575.00	Each	\$ 214.00	7/25/2024
Increase	5	Alarm Company - Failure to Use Enhanced Call Verification Procedures	\$ 575.00	Each	\$ 106.00	7/25/2024
No Fee Change	6	Alarm Company - Suspension Reinstatement Fee and Mailing Costs	\$200 and \$10 Per Customer if Contacted	Each	\$200 and \$10 Per Customer if Contacted	7/1/2024
Fee Study - No Change	7	Alarm Company - Appeal Fee Per Request	\$ 52.00	Each	\$ 52.00	7/1/2024
Fee Study - Increase	8	Booking Fee	\$ 163.00	Per Individual	\$ 153.00	7/25/2024
Increase	9	Communications - Recorded Reproduction	\$ 25.00	Per Half Hour	\$ 16.00	7/25/2024
No Fee Change	10	Communications - Recorded Reproduction Cost of Materials	Varies	Per Page/Material	Varies	7/1/2024
No Fee Change	11	Concealed Weapons Permit - Permit	\$ 100.00	Each	\$ 100.00	7/1/2024
No Fee Change	12	Concealed Weapons Permit - Renewal	\$ 25.00	Each	\$ 25.00	7/1/2024
Fee Study - No Change	13	Crime Reports	No Charge	No Charge	No charge	7/1/2024
Fee Study - Increase	14	Data Analysis Services	\$ 192.00	Hourly	\$ 106.00	7/25/2024
No Fee Change	15	DUI Related Incidents - Cost Recovery Fee	Actual Cost	Each	Actual Cost	7/1/2024
No Fee Change	16	False Alarm - Alarm Response - Permit 1st	No Charge	Each	No charge	7/1/2024
No Fee Change	17	False Alarm - Alarm Response - Permit 2nd (Waived if Taken Online Education Course)	\$ 123.00	Each	\$ 123.00	7/1/2024
No Fee Change	18	False Alarm - Alarm Response - Permit 3rd	\$ 252.00	Each	\$ 252.00	7/1/2024
No Fee Change	19	False Alarm - Alarm Response - Permit 4th	\$ 340.00	Each	\$ 340.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VII - Police**

**Section 1: Miscellaneous Police Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	20	False Alarm - Alarm Response - Permit 5th and Subsequent	\$ 340.00	Each	\$ 340.00	7/1/2024
No Fee Change	21	False Alarm - Alarm Response - No Permit 1st	\$ 340.00	Each	\$ 340.00	7/1/2024
No Fee Change	22	False Alarm - Alarm Response - No Permit 2nd	\$ 450.00	Each	\$ 450.00	7/1/2024
No Fee Change	23	False Alarm - Alarm Response - No Permit 3rd	\$ 564.00	Each	\$ 564.00	7/1/2024
No Fee Change	24	False Alarm - Alarm Response - No Permit 4th	\$ 564.00	Each	\$ 564.00	7/1/2024
No Fee Change	25	False Alarm - Alarm Response - No Permit 5th and Subsequent	\$ 564.00	Each	\$ 564.00	7/1/2024
No Fee Change	26	False Alarm - Alarm Response - Late Payment Fee	12.0%	Per Annum or the Maximum Rate Applicable Law Permits	12%	7/1/2024
Fee Study - Increase	27	Local Criminal History Letter	\$ 81.00	Each	\$ 50.00	7/25/2024
No Fee Change	28	Loud and/or Large Parties	As Set by Reso. No.: 14-42	Each	As Set by Reso. No.: 14-42	7/1/2024
Fee Study - Increase	29	Oversized Vehicle	\$ 86.00	Each	\$ 50.00	7/25/2024
Fee Study - Increase	30	Pay-To-Stay Fees	\$ 154.00	Per Day	\$ 96.00	7/25/2024
Fee Study - Increase	31	Permit for the Retail Sales of Weapons - Initial	\$ 599.00	Each	\$ 282.00	7/25/2024
Fee Study - Increase	32	Permit for the Retail Sales of Weapons - Renewal	\$ 245.00	Each	\$ 63.00	7/25/2024
Fee Study - No Change	33	Photographs - Provided Digitally on a CD (4X6; 5X7; 8X10; 8X12; 11X14; Proof/Contact Sheet)	\$ 12.00	Each	\$ 12.00	7/1/2024
Fee Study - Increase	34	Photographs - CD	\$ 34.00	Each	\$ 4.00	7/25/2024
Fee Study - Increase	35	Post Impound Hearing Charge	\$ 250.00	Per Hearing/Review	\$ 86.00	7/25/2024
No Fee Change	36	Repossession Fee	\$ 15.00	Each	\$ 15.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VII - Police

Section 1: Miscellaneous Police Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	37	Subpoena - Documents	\$ 24.00	Or as Permitted by Law	\$ 24.00	7/1/2024
No Fee Change	38	Subpoena - Witnesses	\$ 275.00	Each	As Permitted by Law	7/1/2024
Modification - Combining Three Fees (Traffic Accident/Property Damage/Injury Report) into One Fee	39	Traffic Accident Report (Traffic Accident; Property Damage; Injury Report)	\$ 24.00	Each	\$ 16.00	7/25/2024
Fee Study - Increase	40	Vehicle Impound Release Fee	\$ 125.00	Each	\$ 77.00	7/25/2024
Fee Study - Increase	41	Vehicle Impound Release Fee - DUI	\$ 63.00	Each	\$ 37.00	7/25/2024
Fee Study - Increase	42	Vehicle Towing Administrative Cost Recovery (VTACR) Fee	\$ 300.00	Each	\$ 271.00	7/25/2024
No Fee Change	43	Vehicle Towing Administrative Cost Recovery (VTACR) Fee - Audit Charge (All Costs and Expenses that the City Incurs in Performing an Audit of the Official Police Tow Service (OPTS), for Provider's VTACR Fee Payment, the City's Audit Reveals an Underpayment	5.0%	Of VTACR Fee Per Month	5.0%	7/1/2024
No Fee Change	44	Vehicle Towing Administrative Cost Recovery (VTACR) Fee - Penalty Assessment Fee - (10%) of the Total Amount of the VTACR Fee Underpayment or Shortfall, the City's Audit Reveals that the VTACR Underpayment is Five Percent (5%) or More if the Full Amount Owed	10.0%	Of VTACR Fee Per Month	10.0%	7/1/2024
No Fee Change	45	Vehicle Towing Administrative Cost Recovery (VTACR) Fee - Late Payment Fee Payment of VTACR Fee that is More Than Thirty (30) Days Beyond its Payment Due Date	12.0%	Of VTACR Fee Per Month	12.0%	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VII - Police

Section 1: Miscellaneous Police Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	46	Vehicle Towing Administrative Cost Recovery (VTACR) Fee - Late Payment Fee Underpayment/Shortfall Remittance	12.0%	Of VTACR Fee Per Month (Unpaid Amount)	12.0%	7/1/2024
Delete	<del>33</del>	<del>Photographs(4x6; 5x7; 8x10; 8x12; 11x14)</del>		<del>-for 1-5 copies of same print plus \$15 of added 1-5 prints from same DR</del>	\$ 33.70	7/1/2024
Delete	<del>41</del>	<del>Traffic Accident Report - Property Damage Only</del>		<del>-Each</del>	Actual Cost will Vary	7/1/2024
Delete	<del>42</del>	<del>Traffic Accident Report - Injury Report</del>		<del>-Each</del>	Actual Cost will Vary	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VII - Police**  
**Section 2: Parking Bail Amounts**

Comments	#	Code Section	Code Description	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	GMC 10.28.030	Parking Contrary to Marked Space	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	2	GMC 10.28.040	Parking in Parkway	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	3	GMC 10.28.080	Parking on Private Property	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	4	GMC 10.28.090	Parking on Unimproved Setback/Yard	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	5	GMC 10.28.100	Parking Over 72 Hours	\$ 64.00	Per Violation	\$ 64.00	7/1/2024
No Fee Change	6	GMC 10.28.160	Parking in Disabled Zone	\$ 404.00	Per Violation	\$ 404.00	7/1/2024
No Fee Change	7	GMC 10.28.170	Parking Prohibited in Specified Places	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	8	GMC 10.28.180	Temporary No Parking	\$ 55.00	Per Violation	\$ 55.00	7/1/2024
No Fee Change	9	GMC 10.28.200-1	No Parking Yellow, Green, White Zones	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	10	GMC 10.28.200-2	No Stopping - Red Zone	\$ 66.00	Per Violation	\$ 66.00	7/1/2024
No Fee Change	11	GMC 10.28.210	Removal of Chalk Marks	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	12	GMC 10.28.220	Parking on Hills	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	13	GMC 10.32.060	Parking or Stopping in Alley	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	14	GMC 10.32.070 (e)	Parking or Stopping in Bus Zone	\$ 234.00	Per Violation	\$ 234.00	7/1/2024
No Fee Change	15	GMC 10.36.020	Overtime Parking	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	16	GMC 10.36.070	No Stopping, Standing or Parking	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	17	GMC 10.36.090	Commercial Vehicle Over 5 Hours	\$ 46.00	Per Violation	\$ 46.00	7/1/2024
No Fee Change	18	GMC 10.36.130	Oversized Vehicle/Boat	\$ 83.00	Per Violation	\$ 83.00	7/1/2024
No Fee Change	19	GMC 10.40.050	Overtime Meter	\$ 49.00	Per Violation	\$ 49.00	7/1/2024
No Fee Change	20	GMC 10.64.130 (d)	Parking on City Property Contrary to Signs	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
Fees Set per State Code	21	CVC 5200 (a)	Missing License Plate	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	22	CVC 5201 (a)	Improper Positioning of Plates	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	23	CVC 5201 (b)	License Plate Covered	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	24	CVC 5204 (a)	Improper Registration Tabs	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
No Fee Change	25	CVC 21113 (a)	Improper Parking on Public Grounds	\$ 47.00	Per Violation	\$ 47.00	7/1/2024
No Fee Change	26	CVC 22500 (a)	Parking Within Intersection	\$ 47.00	Per Violation	\$ 47.00	7/1/2024
No Fee Change	27	CVC 22500 (b)	Parking on Crosswalk	\$ 47.00	Per Violation	\$ 47.00	7/1/2024
No Fee Change	28	CVC 22500 (d)	Parking within 15' of a Fire Station Driveway	\$ 63.00	Per Violation	\$ 63.00	7/1/2024
No Fee Change	29	CVC 22500 (e)	Blocking Driveway	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	30	CVC 22500 (f)	Parking on Sidewalk	\$ 59.00	Per Violation	\$ 59.00	7/1/2024
No Fee Change	31	CVC 22500 (h)	Double Parking	\$ 58.00	Per Violation	\$ 58.00	7/1/2024
No Fee Change	32	CVC 22500 (l)	Blocking Disabled Access Ramp	\$ 342.00	Per Violation	\$ 342.00	7/1/2024
No Fee Change	33	CVC 22500.1	Stopping in Fire Lane	\$ 63.00	Per Violation	\$ 63.00	7/1/2024
No Fee Change	34	CVC 22502 (a)	Parking 18" from Curb/Wrong Way	\$ 52.00	Per Violation	\$ 52.00	7/1/2024
No Fee Change	35	CVC 22514	Within 15' of Fire Hydrant	\$ 66.00	Per Violation	\$ 66.00	7/1/2024
No Fee Change	36	CVC 22521	Parking on Railroad Tracks	\$ 37.00	Per Violation	\$ 37.00	7/1/2024
No Fee Change	37	CVC 22526 (a)	Gridlock Obstructing Traffic	\$ 74.00	Per Violation	\$ 74.00	7/1/2024
No Fee Change	38	CVC 22526 (b)	Gridlock Obstructing Traffic - Turning	\$ 57.00	Per Violation	\$ 57.00	7/1/2024
Fees Set per State Code	39	CVC 26708	Tinted Windows	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	40	CVC 26709	Missing Mirror	\$ 25.00	Per Violation	\$ 25.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**VII - Police**  
**Section 2: Parking Bail Amounts**

Comments	#	Code Section	Code Description	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fees Set per State Code	41	CVC 27155	Missing Gas Cap	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	42	CVC 27465 (b)	Bald Tires	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	43	CVC 28071	Missing Bumper	\$ 25.00	Per Violation	\$ 25.00	7/1/2024
Fees Set per State Code	44	CVC 4000 (a)	Expired Registration	\$ 55.00	Per Violation	\$ 55.00	7/1/2024
No Fee Change	45	Resolution No: 09-47	Parking Bail Amounts	Equal to Original Fine	Per Violation	Equal to Original Fine	7/1/2024
No Fee Change	46	GMC 10.26.040	Violation of the Mobile Billboard Advertising Displays Ordinance No.: 5887	\$ 80.00	Per Violation	\$ 80.00	7/1/2024
No Fee Change	47	GMC 10.26.050A	Violation of the Mobile Billboard Advertising Displays Ordinance No.: 5887 - Advertising Signs on Motor Vehicles	\$ 80.00	Per Violation	\$ 80.00	7/1/2024
No Fee Change	48	GMC 10.26.050B	Violation of the Mobile Billboard Advertising Displays Ordinance No.: 5887 - Advertising Signs on Motor Vehicles - License Plates	\$ 80.00	Per Violation	\$ 80.00	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	Institution: Permit to Operate or Maintain - Acute Care Hospitals as I-2 Occupancy in Accordance with CCR Title 24; Includes Periodic Inspection	\$ 6,434.00	Per Facility	\$ 2,015.00	7/25/2024
Fee Study - Decrease	2	Institution: Permit to Operate or Maintain - Ambulatory Health Care Facilities Classified as I-2.1 Occupancy in Accordance with CCR Title 24; Includes Periodic Inspection	\$ 673.00	Per Facility	\$ 1,041.00	7/25/2024
Fee Study - Increase	3	Institution: Permit to Operate or Maintain - An Institution Classified as I-2 Occupancy Other than Acute Care Hospital, in Accordance with CCR Title 24; Includes Periodic Inspection	\$ 2,817.00	Per Facility	\$ 1,232.00	7/25/2024
Fee Study - Increase	4	Residential Care Facility: Permit to Operate or Maintain - Boarding Homes (As Defined by Title 24, CAC); Includes Periodic Inspection	\$ 1,318.00	Per Facility	\$ 418.00	7/25/2024
Fee Study - Increase	5	Residential Care Facility: Permit to Operate or Maintain - Care Facility Classified as an R-2.1 Occupancy in Accordance with CCR Title 24; Includes Periodic Inspection	\$ 1,290.00	Per Facility	\$ 603.00	7/25/2024
Fee Study - Increase	6	Day Care Facility: Permit to Operate or Maintain - Adult Day Care or Child Day Care Centers Defined as I-4 or E Occupancies in Accordance with CCR Title 24; Includes Periodic Inspection	\$ 715.00	Per Facility	\$ 507.00	7/25/2024
Fee Study - Increase	7	Educational - Permit to Operate or Maintain Private and Public Schools (Any Number of Persons); Includes Annual Inspection	\$ 757.00	Per Facility	\$ 720.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	8	Fire Life Safety Inspection Program - Fire Prevention Bureau Annual Inspection of Multifamily Dwellings Not Otherwise Defined; Minimum Half Hour or Fraction Thereafter: Inspection	\$ 84.00	Per Facility: Minimum Half Hour or Fraction Thereafter	\$ 36.00	7/25/2024
Fee Study - Increase	9	Covered Mall: For The Placement or Construction of Temporary Kiosks, Displays, Booths, Barriers, Concession Equipment or the like in a Covered Mall - Permit and Inspection	\$ 112.00	Per Project	\$ 106.00	8/24/2024
Fee Study - Increase	10	Covered Mall: For the Placement or Construction of Temporary Kiosks, Displays, Booths, Barriers, Concession Equipment or the Like in a Covered Mall - Plan Check	\$ 138.00	Per Project	\$ 104.00	8/24/2024
Modification - From \$ to "Penalty"	11	False Alarms - Each False Alarm Activation After Third False Alarm	Penalty	Per Facility	\$ 410.00	7/25/2024
Modification - From \$ to "Penalty"	12	False Alarms - Each False Alarm Due to a False Written or Oral Report Resulting in an Emergency Response	Penalty	Per Facility	\$ 410.00	7/25/2024
Modification - From \$ to "Penalty"	13	False Alarms - Third False Alarm within a 12 Month Period	Penalty	Per Facility	\$ 136.00	7/25/2024
Fee Study - No Change	14	Fees For Documents, Fire Incident Report, Dispatch Log/911 Audio - Fire Incident Report, Dispatch Log/911 Audio	\$ 15.00	Per Document	\$ 15.00	7/1/2024
Fee Study - No Change	15	Fees For Documents, Fire Incident Report, Dispatch Log/911 Audio - Subpoena, Arson Report & EMS Report	\$ 24.00	Per Document	\$ 24.00	7/1/2024
Fee Study - No Change	16	Service Charge - Copying	\$ 0.10	Per Page	\$ 0.10	7/1/2024
Fee Study - No Change	17	Service Charge - Digital Copying and/or Archiving of Fire Protection System Plans	\$ 3.00	Per Sheet	\$ 3.00	7/1/2024
Fee Study - Increase	18	Service Charge - Fire Permit Search	\$ 11.00	Per Permit	\$ 9.00	7/25/2024
Fee Study - Increase	19	Service Charge - Fire Plan Retrieval Fee	\$ 11.00	Per Plan	\$ 9.00	7/25/2024



FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	20	Fire Alarm System/Permit and Inspection - Base Fee for Installation of New System	\$ 547.00	Per System	\$ 536.00	8/24/2024
Fee Study - Increase	21	Fire Alarm System/Plan Check - Base Fee for Alteration to Existing Fire Alarm System	\$ 117.00	Per System	\$ 102.00	8/24/2024
Fee Study - Increase	22	Fire Alarm System/Permit and Inspection - Additional Fee for Extensive New or Altered Fire Alarm System in a High-Rise, Mid-Rise or Complex Building	\$ 3,124.00	Per System	\$ 2,898.00	8/24/2024
Fee Study - Increase	23	Fire Alarm System/Plan Check - Additional Fee for Extensive New or Altered Fire Alarm System in a High-Rise, Mid-Rise or Complex Building	\$ 1,022.00	Per System	\$ 444.00	8/24/2024
Fee Study - Increase	24	Fire Alarm System/Plan Check - Base Fee for Installation of New Fire Alarm System	\$ 368.00	Per System	\$ 273.00	8/24/2024
Fee Study - No Change	25	Fire Alarm System/Permit and Inspection - Additional Fee Per Device	\$ 4.00	Per Device	\$ 4.00	7/1/2024
Fee Study - Increase	26	Fire Alarm System/Plan Check - Additional Fee Per Device	\$ 3.00	Per Device	\$ 2.00	8/24/2024
Fee Study - Increase	27	Fire Alarm System/Permit and Inspection - Base Fee for Alteration of Existing System	\$ 491.00	Per System	\$ 484.00	8/24/2024
Fee Study - Increase	28	Fire Extinguishing System/Plan Check - Base Fee for New or Existing Kitchen Hood Fire Extinguishing System	\$ 291.00	Per System	\$ 82.00	8/24/2024
Fee Study - Decrease	29	Fire Extinguishing System/Permit And Inspection - Base Fee for New or Existing Kitchen Hood Fire Extinguishing System	\$ 266.00	Per System	\$ 277.00	8/24/2024
Fee Study - Increase	30	Fire Extinguishing System/Plan Check - Base Fee for New or Existing Special Fire Extinguishing System (Not Kitchen Hood)	\$ 429.00	Per System	\$ 365.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	31	Fire Extinguishing System/Permit and Inspection - Base Fee for New or Existing Special Fire Extinguishing System (Not Kitchen Hood)	\$ 392.00	Per System	\$ 386.00	8/24/2024
Fee Study - Increase	32	Fire Extinguishing System/Plan Check - Additional Fee Per Nozzle for Fire Extinguishing System	\$ 31.00	Per Nozzle	\$ 19.20	8/24/2024
Fee Study - Increase	33	Fire Extinguishing System/Permit and Inspection - Additional Fee Per Nozzle for Fire Extinguishing System	\$ 8.00	Per Nozzle	\$ 7.60	8/24/2024
Fee Study - Increase	34	Fire Sprinkler System/Base Fee for Alteration to Existing Fire Sprinkler System - Permit and Inspection	\$ 491.00	Per System	\$ 483.00	8/24/2024
Fee Study - Increase	35	Fire Sprinkler System/Base Fee for Alteration to Existing Fire Sprinkler System - Plan Check	\$ 138.00	Per System	\$ 102.00	8/24/2024
Fee Study - Increase	36	Fire Sprinkler System/Base Fee for Installation of New Fire Sprinkler, Standpipe or Combined System - Permit and Inspection	\$ 547.00	Per System	\$ 541.00	8/24/2024
Fee Study - Increase	37	Fire Sprinkler System/Base Fee for Installation of New Fire Sprinkler, Standpipe or Combined System - Plan Check	\$ 368.00	Per System	\$ 272.00	8/24/2024
Fee Study - Increase	38	Fire Sprinkler System/Additional Fee for Fire Sprinkler, Standpipe or Combined System - Inspection Additional Fee Per Inlet and/or Outlet	\$ 28.00	Per Inlet/or Outlet	\$ 24.70	8/24/2024
Fee Study - Increase	39	Fire Sprinkler System/Additional Fee for Fire Sprinkler, Standpipe or Combined System - Inspection Additional Fee Per Head	\$ 31.00	Per Head	\$ 5.00	8/24/2024
Fee Study - Decrease	40	Fire Sprinkler System/Additional Fee For Fire Sprinkler, Standpipe or Combined System - Plan Check Additional Fee Per Inlet and/or Outlet	\$ 6.00	Per Inlet/or Outlet	\$ 22.80	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	41	Fire Sprinkler System/Additional Fee For Fire Sprinkler, Standpipe or Combined System - Plan Check Additional Fee Per Head	\$ 3.00	Per Head	\$ 2.10	8/24/2024
Fee Study - No Change	42	Fire Sprinkler System/Installation of Underground Supply Line for Fire Sprinkler, Standpipe, or Combined System - Permit and Inspection	\$ 476.00	Per System	\$ 476.00	7/1/2024
Fee Study - Increase	43	Fire Sprinkler System/Installation of Underground Supply Line for Fire Sprinkler, Standpipe, or Combined System - Plan Check	\$ 230.00	Per System	\$ 156.00	8/24/2024
Fee Study - Increase	44	Fire Sprinkler System/Single Family Dwelling - Plan Check for Alteration of Existing Fire Sprinkler System for House, Detached Garage, Guest House and/or Accessory Building	\$ 156.00	Per System	\$ 84.00	8/24/2024
Fee Study - Increase	45	Fire Sprinkler System/Single Family Dwelling - Permit and Inspection for Installation of New Fire Sprinkler System for a House Only, or House With a Detached Garage, Guest House and/or Accessory Building	\$ 981.00	Per System	\$ 421.00	8/24/2024
Fee Study - Increase	46	Fire Sprinkler System/Single Family Dwelling - Plan Check For Installation of a New Fire Sprinkler System for a House Only, or House With Detached Garage, Guest House and/or Accessory Building	\$ 505.00	Per System	\$ 297.00	8/24/2024
Fee Study - Increase	47	Fire Sprinkler System/Single Family Dwelling - Permit and Inspection for Installation of Fire Sprinkler System for a Detached Garage, Guest House and/or Accessory Building - House Not Included	\$ 659.00	Per System	\$ 235.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	48	Fire Sprinkler System/Single Family Dwelling - Plan Check for Installation Of Fire Sprinkler System for a Detached Garage, Guest House and/or Accessory Building - House Not Included	\$ 230.00	Per System	\$ 144.00	8/24/2024
Fee Study - Increase	49	Fire Sprinkler System/Single Family Dwelling - Plan Check Additional Time for Installation of New or Alteration of Existing Fire Sprinkler System for House and/or Accessory Building	\$ 184.00	Per System	\$ 101.00	8/24/2024
Fee Study - Increase	50	General - Plan Check and Permit for Use of Candles or Open Flames in an Assembly Area or Restaurant Dining	\$ 153.00	Per Event	\$ 106.00	8/24/2024
Fee Study - Increase	51	General - Permit and Inspection for General Fire Permit Required by the Fire Chief and Not Otherwise Listed	\$ 368.00	Per Site	\$ 249.00	8/24/2024
Fee Study - Increase	52	General/Fireworks Display - Permit and Inspection	\$ 1,958.00	Per Site	\$ 1,677.00	8/24/2024
Fee Study - Increase	53	General/Fireworks Display - Plan Check	\$ 168.00	Per Site	\$ 149.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	54	General - Inspection Required by the Fire Chief and Not Otherwise Listed	\$ 295.00	Per Site	Hourly Rate	8/24/2024
Fee Study - Increase	55	General - Inspection Additional Time for Re-Inspection for 1) Work That was Requested to be Inspected and has not Been Completed or 2) When More Than Two Inspections are Required to Correct Deficiencies Noted on a Previous Inspection	\$ 266.00	Per Inspection	\$ 196.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	56	General - Plan Check and Permit for Landing of Any Helicopter Other Than at an Approved Airport, for the Purpose of Lifting Equipment, Supplies or Materials; Does Not Apply to Permitted Filming Companies, Government or Other Approved Agencies	\$ 332.00	Per Site	\$ 250.00	8/24/2024
Fee Study - Increase	57	General - Inspection for Issuance of Fire Clearance for New Business	\$ 384.00	Per Site	\$ 248.00	8/24/2024
Fee Study - Increase	58	General/Plan Check for General Fire Permit Required by the Fire Chief and Not Otherwise Listed - First Hour	\$ 340.00	First Hour	\$ 226.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	59	General/Plan Check for General Fire Permit Required by the Fire Chief and Not Otherwise Listed - Additional Time	\$ 184.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Increase	60	General - Plan Check and Permit for Pyrotechnical Special Effects	\$ 414.00	Per Site	\$ 205.00	8/24/2024
Fee Study - Increase	61	General/Installation of Spray Booth - Permit and Inspection	\$ 644.00	Per Project	\$ 571.00	8/24/2024
Fee Study - Increase	62	General/Installation of Spray Booth - Plan Check	\$ 766.00	Per Project	\$ 498.00	8/24/2024
Fee Study - Increase	63	General - Plan Check and Permit for the Installation of Tents, Canopies and Temporary Membrane Structures	\$ 168.00	Per Site	\$ 106.00	8/24/2024
Fee Study - Increase	64	General/High/Mid/Low-Rise Buildings: High-Rise Building; to Maintain or Operate a High-Rise Building in Accordance with the Health and Safety Code; Includes Annual Inspection and One Re-Inspection.	\$ 3,364.00	Per Site	\$ 1,545.00	8/24/2024
Fee Study - Increase	65	General/High/Mid/Low-Rise Buildings: Low-Rise and Mid-Rise Buildings: Permit to Operate and Maintain Low-Rise or Mid-Rise Building; Includes Annual Inspection	\$ 1,682.00	Per Site	\$ 987.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	66	General/Hydrant: Installation of Private Fire Hydrant - Permit and Inspection	\$ 644.00	Per Hydrant	\$ 566.00	8/24/2024
Fee Study - Increase	67	General/Hydrant: Installation of Private Fire Hydrant - Plan Review	\$ 689.00	Per Hydrant	\$ 454.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	68	General-Plan Check And Processing Of Fire Code Modifications / Appeals Request For A Code Modification Or Alternate Method Or Materials	\$ 216.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Increase	69	General - Service Charge: Technical Research	\$ 168.00	Per Hour	\$ 161.00	8/24/2024
Fee Study - Increase	70	General/Place Of Assembly: Permit to Operate or Maintain as Defined by CCR Title 24; Includes Periodic Inspection - A-3 Occupancy	\$ 1,121.00	Per Facility	\$ 394.00	7/25/2024
Fee Study - Increase	71	General/Place Of Assembly: Permit to Operate Or Maintain As Defined by CCR Title 24; Includes Periodic Inspection - A-1 or A-5 Occupancy	\$ 1,682.00	Per Facility	\$ 870.00	7/25/2024
Fee Study - Increase	72	General/Place Of Assembly: Permit to Operate or Maintain as Defined by CCR Title 24; Includes Periodic Inspection - Occupant Load Greater Than 300 Persons and not Otherwise Specified	\$ 2,018.00	Per Facility	\$ 1,113.00	7/25/2024
Fee Study - Increase	73	General/Place Of Assembly: Permit to Operate or Maintain as Defined by CCR Title 24; Includes Periodic Inspection - A-2 or A-4 Occupancy	\$ 1,121.00	Per Facility	\$ 585.00	7/25/2024
Fee Study - Decrease	74	General - Vegetation Management Program: Administrative Costs to Abate a Nuisance	\$ 336.00	Per Site	\$ 377.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	75	General - Haz Mat Response: Spill/Incident Mitigation (Type I Response Team) - Actual Time at Staff Hourly Rates; Plus Actual Cost for Special Consumable Equipment/Supplies and Disposal Fee	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - No Change	76	General-Service Charge: Work Without Permit: Additional Fee Double the Amount of the Permit Fees, Which Shall be in Addition to the Required Permit Fees for Any Work, Activity or Operation Conducted Before Obtaining the Necessary Permits.	Double the Amount of Permit	Per Site	Double the amount of permit	7/1/2024
Fee Study - Increase	77	General/Landscaping, Irrigation, Fuel Modification - Plan Check	\$ 276.00	Per Project	\$ 171.00	8/24/2024
Fee Study - Increase	78	General/Landscaping, Irrigation, Fuel Modification - Permit and Inspection	\$ 547.00	Per Project	\$ 187.00	8/24/2024
Fee Study - Increase	79	General - Plan Check and Permit for Fire Road Access	\$ 168.00	Per Site	\$ 101.00	7/25/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	80	General - Residential or Commercial Plan Check [Building Code Modification - BMOD] - When Required by Building Division Policy	\$ 184.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Increase	81	General - Plan Check and Inspection as The Local Fire Authority For DSA and OSHPD Projects	\$ 1,026.00	Per Project	\$ 996.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	82	General - Plan Checks and Field Inspections When Required by the Fire Chief and not Specifically Addressed in the Fire Code.	\$ 168.00	Per Hour	Hourly Rate	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	83	General/Covered Mall: To Use a Covered Mall for a Public Assembly or Special Event - Plan Check	\$ 123.00	Per Event	\$ 82.00	8/24/2024
Fee Study - Increase	84	General/Covered Mall: To Use a Covered Mall for a Public Assembly or Special Event - Permit and Inspection	\$ 505.00	Per Event	\$ 187.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	85	General/Covered Mall: To Use a Covered Mall for a Public Assembly or Special Event/Outside of Normal Business Hours - Actual Time at Staff Hourly Cost - Recovery Rates ("Re-Call" Situations Require a Minimum 4-Hour Charge.) - Inspections	\$ 197.00	Per Hour; Min. 4 Hours	Hourly Rate	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	86	General/Covered Mall: To Use a Covered Mall for a Public Assembly or Special Event/Outside of Normal Business Hours - Actual Time at Staff Hourly Cost - Recovery Rates ("Re-Call" Situations Require a Minimum 4-Hour Charge.) - Plan Checks	\$ 215.00	Per Hour; Min. 4 Hours	Hourly Rate	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	87	General/For Construction: That do not Conform to one of the Categories Listed Above - Plan Checks	\$ 184.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	88	General/For Construction: That do not Conform to one of the Categories Listed Above - Inspections	\$ 168.00	Per Hour	Hourly Rate	8/24/2024
Fee Study - Increase	89	Aboveground Storage Tank/Plan Check - For Alteration of Existing Aboveground Storage Tank	\$ 368.00	Per Tank	\$ 332.00	8/24/2024
Fee Study - Decrease	90	Aboveground Storage Tank/Permit and Inspection - Additional Fee for Two or More Aboveground Storage Tanks	\$ 252.00	Per Tank	\$ 270.00	8/24/2024



FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	91	Aboveground Storage Tank/Plan Check - Additional Fee for Two or More Aboveground Storage Tanks	\$ 368.00	Per Tank	\$ 328.00	8/24/2024
Fee Study - Decrease	92	Aboveground Storage Tank/Permit and Inspection - For Alteration of Existing Aboveground Storage Tank	\$ 252.00	Per Tank	\$ 275.00	8/24/2024
Fee Study - Increase	93	Aboveground Storage Tank/Plan Check - For Installation of First Aboveground Storage Tank	\$ 1,374.00	Per Tank	\$ 1,343.00	8/24/2024
Fee Study - Increase	94	Aboveground Storage Tank/Permit and Inspection - For Installation of the First Aboveground Storage Tank	\$ 476.00	Per Tank	\$ 466.00	8/24/2024
Fee Study - No Change	95	Hazardous Materials - Additional Charge for Re-Inspections, Responding to Accidental Discharges, and Complaints - Actual Time at Staff Cost - Recovery Rates	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - Increase	96	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category III: Liquid (Gals.) 55-200; Solids (Lbs.) 501-2,000; Gases (Cubic Ft.) 201-1,000	\$ 722.00	Per Facility	\$ 621.00	7/25/2024
Fee Study - Increase	97	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category IV: Liquid (Gals.) 201-550; Solids (Lbs.) 2,001-5,000; Gases (Cubic Ft.) 1,001-2,000	\$ 995.00	Per Facility	\$ 815.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	98	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category V: Liquid (Gals.) 551-1,500; Solids (Lbs.) 5,001-10,000; Gases (Cubic Ft.) 2,001-5,000	\$ 1,267.00	Per Facility	\$ 1,081.00	7/25/2024
Fee Study - Increase	99	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category VI: Liquid (Gals.) 1,501-2,750; Solids (Lbs.) 10,001-25,000; Gases (Cubic Ft.) 5,001-10,000	\$ 1,400.00	Per Facility	\$ 1,108.00	7/25/2024
Fee Study - Increase	100	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category VII: Liquid (Gals.) 2,751 & Over; Solids (Lbs.) 25,001 & Over; Gases (Cubic Ft.) 10,001 & Up	\$ 1,620.00	Per Facility	\$ 1,486.00	7/25/2024
Fee Study - Increase	101	Hazardous Materials/Initial Permit Application - Hazardous Materials and /or Hazardous Waste: Permit and Inspection	\$ 235.00	Per Project	\$ 215.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	102	Hazardous Materials/Initial Permit Application - Industrial Waste: Initial Permit Application and Renewal	\$ 183.00	Per Project	\$ 215.00	7/25/2024
Fee Study - Increase	103	Hazardous Materials/Initial Permit Application - Hazardous Materials, Hazardous Waste, and/or Industrial Waste: Plan Review	\$ 186.00	Per Project	\$ 163.00	8/24/2024
Fee Study - No Change	104	Hazardous Materials/Initial Permit Application - Hazardous Waste, Industrial Waste: Additional Time and Charges	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - Increase	105	Hazardous Materials/Install Industrial Waste Pretreatment Equipment - Permit and Inspection	\$ 216.00	Per Project	\$ 121.00	8/24/2024
Fee Study - Increase	106	Hazardous Materials/Installation of Low Pressure Tank or Pressure Vessel Containing Liquefied Flammable Gas or Other Hazardous Materials - Permit and Inspection	\$ 302.00	Per Project	\$ 288.00	8/24/2024
Fee Study - Increase	107	Hazardous Materials/Installation of Low Pressure Tank or Pressure Vessel Containing Liquefied Flammable Gas or Other Hazardous Materials - Plan Check	\$ 218.00	Per Project	\$ 210.00	8/24/2024
Fee Study - Increase	108	Hazardous Materials/Install Industrial Waste Pretreatment Equipment - Plan Check	\$ 216.00	Per Project	\$ 101.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	109	Hazardous Materials/Installation or Alteration of Equipment in Connection With the Storage, Handling, Use or Sale of Flammable or Combustible Liquids or Other Hazardous Materials; Does not Include UST Re-Piping - Permit and Inspection	\$ 475.00	Per Project	\$ 288.00	8/24/2024
Fee Study - Increase	110	Hazardous Materials/Installation or Alteration of Equipment in Connection With the Storage, Handling, Use or Sale of Flammable or Combustible Liquids or Other Hazardous Materials; Does Not Include UST Re-Piping - Plan Check	\$ 373.00	Per Project	\$ 328.00	8/24/2024
Fee Study - Increase	111	Hazardous Materials/Spill Prevention Control & Countermeasure Program (SPCC) Or Risk Management Plan (CalARP RMP) - Plan Check	\$ 839.00	Per Site	\$ 743.00	8/24/2024
Fee Study - Increase	112	Hazardous Materials/Hazardous Waste: Management and Control Fee; Permit and Periodic Inspection to Maintain and Operate - Group I (1-19 Employees)	\$ 567.00	Per Facility	\$ 508.00	7/25/2024
Fee Study - Increase	113	Hazardous Materials/Hazardous Waste: Management and Control Fee; Permit and Periodic Inspection to Maintain and Operate - Group II (20-100 Employees)	\$ 762.00	Per Facility	\$ 662.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	114	Hazardous Materials/Hazardous Waste: Management and Control Fee; Permit and Periodic Inspection to Maintain and Operate - Group III (101-500 Employees)	\$ 910.00	Per Facility	\$ 767.00	7/25/2024
Fee Study - Increase	115	Hazardous Materials/Hazardous Waste: Management and Control Fee; Permit and Periodic Inspection to Maintain and Operate - Group IV (500 or More Employees)	\$ 1,043.00	Per Facility	\$ 828.00	7/25/2024
Fee Study - Decrease	116	Hazardous Materials/Hazardous Waste Treatment: Conditional Authorization: Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent with Other Inspections)	\$ 1,247.00	Per Facility	\$ 1,640.00	7/25/2024
Fee Study - Increase	117	Hazardous Materials/Hazardous Waste Treatment: Conditional Exemption ; Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent with Other Inspections) - Commercial Laundries	\$ 579.00	Per Facility	\$ 371.00	7/25/2024

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VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	118	Hazardous Materials/Hazardous Waste Treatment: Conditional Exemption ; Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent With Other Inspections) - Conditional Exemption Limited (CEL)	\$ 579.00	Per Facility	\$ 371.00	7/25/2024
Fee Study - Increase	119	Hazardous Materials/Hazardous Waste Treatment: Conditional Exemption ; Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent with Other Inspections) - Conditional Exemption Small Quantity Treatment (CESQT)	\$ 579.00	Per Facility	\$ 382.00	7/25/2024
Fee Study - Increase	120	Hazardous Materials/Hazardous Waste Treatment: Conditional Exemption ; Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent with Other Inspections) - Conditional Exemption Specified Waste Streams (CESW)	\$ 579.00	Per Facility	\$ 382.00	7/25/2024
Fee Study - Decrease	121	Hazardous Materials/Hazardous Waste Treatment: Permit by Rule - Permit and Periodic Inspection to Maintain and Operate (Add-On Inspections Concurrent with Other Inspections)	\$ 1,420.00	Per Facility	\$ 1,640.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	122	Hazardous Materials/Surcharges & Penalties - Failure to Pay Fees Within The 37Th Day Of Billing	30.0%	Of Remaining Balance	30.0%	7/1/2024
Fee Study - Increase	123	Hazardous Materials/Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee.- Facility Generating Waste not Otherwise Listed, Excluding Food Service Establishments (All Others)	\$ 646.00	Per Facility	\$ 443.00	7/25/2024
Fee Study - Decrease	124	Hazardous Materials/Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee.- Auto Repair or Jewelry Manufacturing Facility	\$ 795.00	Per Facility	\$ 888.00	7/25/2024
Fee Study - Increase	125	Hazardous Materials/Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee.- Categorical Facility (Pursuant to EPA Standards)	\$ 9,459.00	Per Facility	\$ 9,087.00	7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	126	Hazardous Materials/Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee.- Printing, Car Wash Facility, Laundromat, or Dental Facility	\$ 316.00	Per Facility	\$ 336.00	7/25/2024
Fee Study - Increase	127	Hazardous Materials/Industrial Waste and Pretreatment Program. Permit to Discharge Industrial Waste into the Sanitary Sewer or Storm Drain System. Includes Annual Permit Inspection and Sampling Fee.- Significant Industrial User (SIU) Facility (Pursuant To EPA Standards)	\$ 8,468.00	Per Facility	\$ 998.00	7/25/2024
No Fee Change	128	Hazardous Materials/Management of Hazardous Materials and Waste Disposal Fees - Commercial	\$ 0.95	Per Month	\$ 0.95	7/1/2024
No Fee Change	129	Hazardous Materials/Management of Hazardous Materials and Waste Disposal Fees - Multi-Units (Duplex, 3 - 4, 5+ Units)	\$ 0.55	Per Month	\$ 0.55	7/1/2024
No Fee Change	130	Hazardous Materials/Management of Hazardous Materials and Waste Disposal Fees - Single Family	\$ 0.70	Per Month	\$ 0.70	7/1/2024



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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	131	Underground Storage Tank/Annual Permit to Operate and Maintain - First Tank	\$ 2,001.00	Per Tank	\$ 1,510.00	7/25/2024
Fee Study - Increase	132	Underground Storage Tank/Annual Permit to Operate and Maintain - Per Additional Tank	\$ 403.00	Per Hour	\$ 335.00	7/25/2024
Fee Study - Increase	133	Underground Storage Tank/Installation - Permit and Inspection (For the First Tank)	\$ 2,449.00	Per Tank	\$ 2,340.00	8/24/2024
Fee Study - Increase	134	Underground Storage Tank/Abandon/Remove - Permit and Inspection (For the First Tank)	\$ 1,869.00	Per Tank	\$ 1,706.00	8/24/2024
Fee Study - No Change	135	Underground Storage Tank/Abandon/Remove - Additional Inspection Fee	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - Increase	136	Underground Storage Tank/Abandon/Remove - Inspection Fee: For Each Additional Tank	\$ 460.00	Per Tank	\$ 355.00	8/24/2024
Fee Study - Decrease	137	Underground Storage Tank/Abandon/Remove - Site Remediation Proposal Evaluation	\$ 942.00	Per Site	\$ 1,297.00	8/24/2024
Fee Study - Increase	138	Underground Storage Tank/Abandon/Remove - Temporary Abandonment, or Restore to Service; Permit and Inspection	\$ 566.00	Per Tank	\$ 529.00	8/24/2024
Fee Study - Increase	139	Underground Storage Tank/Re-Piping of Underground Storage Tank - Plan Check	\$ 368.00	Per Tank	\$ 333.00	8/24/2024

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VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Decrease	140	Underground Storage Tank/Installation - Inspection Fee (For Each Additional Tank)	\$ 184.00	Per Tank	\$ 242.00	8/24/2024
Fee Study - Increase	141	Underground Storage Tank/Installation - Plan Review and Permit Fee (Each Additional Tank)	\$ 184.00	Per Tank	\$ 162.00	8/24/2024
Fee Study - Increase	142	Underground Storage Tank/Installation - Plan Review and Permit Fee (For the First Tank)	\$ 1,470.00	Per Tank	\$ 1,333.00	8/24/2024
Fee Study - Increase	143	Underground Storage Tank/Re-Piping Of Underground Storage Tank - Permit and Inspection	\$ 1,042.00	Per Tank	\$ 489.00	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	144	New Construction - Residential or Commercial - Building Code Modification [BMOD]: Plan Check	\$ 200.00	Per Hour Per Project	Hourly Rate	8/24/2024
Fee Study - Modification - From "Hourly Rate" to Flat Amount	145	New Construction - Residential or Commercial - Fire Code Modification: Modifications/Appeals Request for a Code Modification or Alternate Method or Materials [FMOD]: Plan Check and Processing	\$ 216.00	Per Hour Per Request	Hourly Rate	8/24/2024
Fee Study - Decrease	146	New Construction - Residential or Commercial - Re-Inspection for 1) Work that was Requested to be Inspected and has not Been Completed or 2) When More Than Two Inspections are Required to Correct Deficiencies Noted on a Previous Inspection: Inspection - Additional Time	\$ 184.00	Per Hour	\$ 244.00	8/24/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	147	New Construction - Residential or Commercial - Work Without Permit: Service Charge: Additional Fee Double the Amount of the Permit Fees, Which Shall be in Addition to the Required Permit Fees for Any Work, Activity or Operation Conducted Before Obtaining the Necessary Permits	Double the Amount of Permit Fees	Each	Double the amount of permit fees	7/1/2024
Fee Study - Decrease	148	New Construction - Residential or Commercial/Fire Sprinkler System - Plan Check Additional Fee	\$ 276.00	Per Pump	\$ 536.00	8/24/2024
Fee Study - Decrease	149	New Construction - Residential or Commercial/Fire Sprinkler System - Inspection Additional Fee	\$ 460.00	Per Pump	\$ 557.00	8/24/2024
Fee Study - No Change	150	New Construction - Residential or Commercial/TCO - Plan Review - When Required by Building Division Policy	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - No Change	151	New Construction - Residential or Commercial/TCO - Inspection - When Required by Building Division Policy	Hourly Rate	Per Hour	Hourly Rate	7/1/2024
Fee Study - No Change	152	New Construction - Residential or Commercial - Express Plan Check Fee: Fee to Expedite the Initial Plan Review Process to Eliminate "Backlog Time" on an as Available, Overtime Basis	150% of the Regular Plan Check Fees (In Addition to Regular Plan Check Fees)	Per Plan	150% of the regular plan check fees (in addition to regular plan check fees)	7/1/2024

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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	153	Aboveground Storage Tank: Operational Permit to Store Hazardous Material of 55 Gallons or Greater in an Aboveground Storage Tank or Container (Excludes Petroleum). Operational Permit for a Tank in an Underground Area with 55 Gallons or Greater and Facility has Capacity of Less than 1,320 Gallons of Petroleum; Subject To APSA Requirements; Includes Periodic Inspections	\$ 561.00	Per Facility	\$ 335.00	7/25/2024
Fee Study - Increase	154	Aboveground Storage Tank: Operational Permit to Store Between 55 and 1,319 Gallons of Petroleum in Aboveground Storage Tanks or Containers; Includes Periodic Inspections.	\$ 808.00	Per Facility	\$ 466.00	7/25/2024
Fee Study - Increase	155	Aboveground Storage Tank: Operational Permit to Store Between 1,320 and 9,999 Gallons of Petroleum in Aboveground Storage Tanks or Containers; Subject to APSA Requirements; Includes Periodic Inspections.	\$ 1,074.00	Per Facility	\$ 1,026.00	7/25/2024
Fee Study - Decrease	156	Aboveground Storage Tank: Operational Permit to Store 10,000 Gallons or More of Petroleum in Aboveground Storage Tanks or Containers; Subject to APSA Requirements; Includes Periodic Inspections.	\$ 1,294.00	Per Facility	\$ 1,706.00	7/25/2024

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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	157	Underground Storage Tank/Equipment Replacement/Repair - Inspector Witnessing of Monitoring Equipment "Cold Start"	\$ 622.00	Per Tank	\$ 529.00	8/24/2024
Fee Study - Decrease	158	Underground Storage Tank/Equipment Replacement/Repair - Plan Review and Permit Inspection for Equipment Replacement or Repair	\$ 322.00	Per Tank	\$ 529.00	8/24/2024
Fee Study - Decrease	159	Underground Storage Tank/Equipment Replacement/Repair - Plan Review and Permit Inspection for Under Dispenser Containment (UDC) Removal/Replacement	\$ 506.00	Per Tank	\$ 529.00	8/24/2024
Fee Study - Decrease	160	Underground Storage Tank/Equipment Replacement/Repair - Plan Review and Permit Inspection for Fuel Change	\$ 322.00	Per Tank	\$ 529.00	8/24/2024
Fee Study - Increase	161	Management and Inspection of Hazardous Vegetation for Properties Designated VMP (Vegetation Management Program) in the High or Very High Fire Hazard Area	\$ 42.00	Per Property Per Year	\$ 15.00	7/25/2024
Fee Study - Increase	162	California Environmental Report System (CERS) - Fee	\$ 173.00	Per Hour	\$ 100.00	7/25/2024
Modification - From \$ to "Penalty"	163	California Environmental Report System (CERS) - Non-Compliance Fee	Penalty	Per Facility	\$ 401.00	7/25/2024

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Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	164	California Accidental Release Prevention (CalARP) Program: Level 1 Operational Permit	\$ 1,074.00	Per Program	\$ 1,049.00	7/25/2024
Fee Study - Increase	165	California Accidental Release Prevention (CalARP) Program: Level 2 Operational Permit	\$ 1,340.00	Per Program	\$ 1,049.00	7/25/2024
Fee Study - Increase	166	California Accidental Release Prevention (CalARP) Program: Level 3 Operational Permit	\$ 1,606.00	Per Program	\$ 1,441.00	7/25/2024
Increase	167	State CUPA Regulated Facility Oversight Surcharge	\$ 94.00	Annually	\$ 84.00	7/25/2024
Fee Study - New - Existing Service	168	FLS Annual Inspection Not Otherwise Covered By CIP (FPB Inspection Not Otherwise Covered)	\$ 294.00	Annually		7/25/2024
Fee Study - New - Existing Service	169	Campfire Permit	\$ 38.00	Per Permit		7/25/2024
New - Existing Service	170	FLS Annual Inspection Not Otherwise Covered by CIP (Conducted as Incremental Adjunct to CUPA Inspection)	\$ 94.00	Annually		7/25/2024
Fee Study - New - Existing Service	171	Seasonal Pumpkin and/or Christmas Tree Lot - Permit and Inspection	\$ 574.00	Per Permit		7/25/2024
Fee Study - New - Existing Service	172	Service Charge: Fire Flow - Report Request	\$ 264.00	Per Request		7/25/2024

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VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New - Existing Service	173	Service Charge: Fire Flow - Fire Flow Testing	\$ 262.00	Per Test		8/24/2024
Fee Study - New - Existing Service	174	State CUPA Program Oversight Surcharge - Aboveground Storage Tank Program (ST-AST)	\$ 26.00	Per Facility		7/25/2024
New - Existing Service	175	State CUPA Program Oversight Surcharge - California Accidental Release Program (ST-CalARP)	\$ 370.00	Per Regulated Facility		7/25/2024
Fee Study - New - Existing Service	176	State CUPA Program Oversight Surcharge - Underground Strogate Tank Program (ST-UST)	\$ 20.00	Per Tank		7/25/2024
Fee Study - New - Existing Service	177	Hazardous Materials/Abandon/Remove Industrial Waste Pretreatment Equipment - Permit and Inspection	\$ 216.00	Per Project		8/24/2024
Fee Study - New - Existing Service	178	Hazardous Materials/Abandon/Remove Industrial Waste Pretreatment Equipment - Plan Check	\$ 216.00	Per Project		8/24/2024
Fee Study - New Service	179	Flume Sampling: Annual Citywide IW Sampling (Staff Time and Lab Costs)	\$ 3,422.00	Annually		7/25/2024
Fee Study - New Service	180	Seasonal Pumpkin and/or Christmas Tree Lot - Plan Check	\$ 153.00	Per Permit		7/25/2024
Fee Study - New Service	181	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category VIII	\$ 3,422.00	Per Permit		7/25/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New Service	182	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category I: Liquid (Gals.) 0-20; Solids (Lbs.) 0-200; Gases (Cubic Ft.) 0-100	\$ 443.00	Per Permit		7/25/2024
Fee Study - New Service	183	Hazardous Materials/Hazardous Materials and Disclosure Program: Permit to Store, Transport On-Site, Dispense, Use or Handle Hazardous Liquids, Solids or Gases: Includes Periodic Inspection - Category II: Liquid (Gals.) 21-54; Solids (Lbs.) 201-500; Gases (Cubic Ft.) 101-200	\$ 487.00	Per Permit		7/25/2024
Fee Study - New Service	184	Underground Storage Tank/Abandon/Remove - Plan Check (For The First Tank)	\$ 368.00	Per Tank		8/24/2024
Fee Study - New Service	185	Underground Storage Tank/Abandon/Remove - Plan Check (For Each Additional Tank)	\$ 184.00	Per Tank		8/24/2024
Delete	8	<del>Educational: GUSD Public Schools (any number of persons): Annual inspection</del>		<del>Per Facility</del>	Free	7/1/2024
Delete	52	<del>General: Filming: Inspection</del>		<del>Per Site</del>	See Filming Fee Schedule	7/1/2024
Delete	53	<del>General: Filming: Inspection: Fire Safety Officer when required</del>		<del>Per Hour</del>	See Filming Fee Schedule	7/1/2024
Delete	54	<del>General: Filming Application review</del>		<del>Per Site</del>	See Filming Fee Schedule	7/1/2024



FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 1: Miscellaneous Fire Fees

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Delete	144	Underground Storage Tank; Abandon/Remove: More than 1000 gal. for the first tank; Permit and Inspection		-Per Tank	\$ 1,026.00	7/1/2024
Delete	157	Fire review of building plans. Surcharge to building permit and plan review fees when a project is reviewed and/or inspected by Fire (Surcharge is 15% of Building Plan Check and/or Permit (Inspection) Fee).		-Per Plan	15.0%	7/1/2024

FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges

VIII - Fire

Section 2: Ambulance Rates and Related Charges

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	1	EPCR (Electronic Patient Care Record) Administration Fee	\$ 5.00	Each	\$ 5.00	7/1/2024
New - Existing Fee	2	Assessment	\$ 389.00	Each		7/25/2024
New - Existing Fee	3	Night Charge (7 pm-7 am)	Reference LA County Fee Schedule	Each		7/25/2024
New - Existing Fee	4	Glendale Medic Program - Annual Charge (Business) - Each Addl. 10 Employees	\$ 24.00	Ea. Addl. 10 employees		7/25/2024
New - Existing Fee	5	Glendale Medic Program - Annual Charge (Business) 1-10 Employees	\$ 60.00	Flat		7/25/2024
New - Existing Fee	6	Glendale Medic Program - Annual Charge (Residential)	\$ 60.00	Flat		7/25/2024
New - Existing Fee	7	ALS1	Reference LA County Fee Schedule	Each		7/25/2024
New - Existing Fee	8	EKG	Reference LA County Fee Schedule	Each		7/25/2024
New - Existing Fee	9	ALS2	Reference LA County Fee Schedule	Each		7/25/2024
New - Existing Fee	10	BLS	Reference LA County Fee Schedule	Each		7/25/2024
New - Existing Fee	11	Medical Supplies	Reference LA County Fee Schedule	Each		7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**

**VIII - Fire**

**Section 2: Ambulance Rates and Related Charges**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
New - Existing Fee	12	Mileage	Reference LA County Fee Schedule	Per Mile		7/25/2024
New - Existing Fee	13	Oxygen	Reference LA County Fee Schedule	Each		7/25/2024

**FY 2024-25 Fees**

N/A The ambulance rates that the City of Glendale charges are determined by the latest version of the County of Los Angeles rate schedule.

There shall be service charges for each person who requests an emergency medical response or who medically requires and receives the benefit of emergency medical treatment or transportation in an ambulance dispatched by the city. Such service charges shall be, and not exceed the maximum permitted by the county of Los Angeles general public ambulance rates, as they now exist or as amended, plus all applicable related charges including, but not limited to, consumable supplies. In the event a person receives any emergency medical assessment but is not transported, there shall be a charge reflecting the cost to provide such assessment, but in no event shall the charge be less than one hundred dollars. All charges outlined in Ordinance 5265 and Ordinance 5247 shall be applicable regardless of whether the ambulance dispatched by the city is city-owned, owned by another public agency or commercially owned. Multiple patient service charges shall be prorated when applicable. Please refer to the ordinance for a more details on the service charges.

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 1: Water Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
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The fees provided below are based on average conditions for normal installations - up to 20 feet in length from the water main to the curb face. For installations over 20 feet in length or where unusual conditions exist, the City reserves the right to not use the standard fees below and charge the applicant the actual cost for the water service installation at the City's sole discretion.

Fee Study - Modification - From Flat amount to "Actual Cost"	1	Water Service Installations: (Local Streets) - 1" Water Meter and Service; 10' or Less in Length	Actual Cost	Each Unit	\$ 7,057.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	2	Water Service Installations: 1" Water Meter and Service; Greater than 10' in Length	Actual Cost	Each Unit	\$ 8,685.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	3	Water Service Installations: (Local Streets) - 1.5" Water Meter and Service; 10' or Less in Length	Actual Cost	Each Unit	\$ 7,497.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	4	Water Service Installations: 1.5" Water Meter and Service; Greater than 10' in Length	Actual Cost	Each Unit	\$ 9,762.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	5	Water Service Installations: (Local Streets) - 2" Water Meter and Service; 10' or Less in Length	Actual Cost	Each Unit	\$ 7,947.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	6	Water Service Installations: 2" Water Meter and Service; Greater than 10' in Length	Actual Cost	Each Unit	\$ 10,289.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	7	Water Service Installations: 3" equivalent Water Meter and Service; 10' or Less in Length	Actual Cost	Each Unit	\$ 11,928.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 1: Water Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From Flat amount to "Actual Cost"	8	Water Service Installations: 3" equivalent Water Meter and Service; Greater than 10' in Length	Actual Cost	Each Unit	\$ 16,732.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	9	Water Meter: 1"	Actual Cost	Each Unit	\$ 547.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	10	Water Meter: 1.5"	Actual Cost	Each Unit	\$ 657.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	11	Water Meter: 2"	Actual Cost	Each Unit	\$ 877.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	12	Water Meter, Valves, & Water Meter Box/Vault Set: Water Service Abandonment Fee (2" or Less)	Actual Cost	Each Unit	\$ 2,802.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	13	Fire Line Protection Service Installations: 4" Fire Line; 10' or Less in Length*	Actual Cost	Each Unit	\$ 14,951.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	14	Fire Line Protection Service Installations: 4" Fire Line; between 10' and 20' in Length*	Actual Cost	Each Unit	\$ 19,724.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	15	Fire Line Protection Service Installations: 6" Fire Line; 10' or Less in Length*	Actual Cost	Each Unit	\$ 15,226.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 1: Water Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From Flat amount to "Actual Cost"	16	Fire Line Protection Service Installations: 6" Fire Line; between 10' and 20' in Length*	Actual Cost	Each Unit	\$ 21,528.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	17	Fire Line Protection Service Installations: 8" Fire Line; 10' or Less in Length*	Actual Cost	Each Unit	\$ 15,821.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	18	Fire Line Protection Service Installations: 8" Fire Line; between 10' and 20' in Length*	Actual Cost	Each Unit	\$ 22,132.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	19	Fire Hydrant Head Upgrade: 2.5" x 4"	Actual Cost	Each Unit	\$ 2,263.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	20	Fire Hydrant Head Upgrade: 2.5" x 4" x 4"	Actual Cost	Each Unit	\$ 2,791.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	21	Inspection Fees; Water Service Installations Performed by Private Contractor	Actual Cost	Per Service	\$ 273.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	22	Inspection Fees; Fire Line Installations Performed by Private Contractor	Actual Cost	Per Service	\$ 493.00	7/25/2024
Fee Study - Increase	23	Water Meter Test	\$ 250.00	Per Request	\$ 30.00	7/25/2024
Fee Study - Decrease	24	Well Permits; Non-Production Well	\$ 469.00	Per Request	\$ 587.00	7/25/2024
Fee Study - Decrease	25	Well Permits; Production Well	\$ 1,328.00	Per Request	\$ 1,329.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	26	Water Meter, Valves, & Water Meter Box/Vault Set: 1"	Actual Cost	Each Unit	\$ 767.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 1: Water Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Modification - From Flat amount to "Actual Cost"	27	Water Meter, Valves, & Water Meter Box/Vault Set: 1.5"	Actual Cost	Each Unit	\$ 888.00	7/25/2024
Fee Study - Modification - From Flat amount to "Actual Cost"	28	Water Meter, Valves, & Water Meter Box/Vault Set: 2"	Actual Cost	Each Unit	\$ 1,218.00	7/25/2024
Fee Study - Increase	29	Fire Flow Test	\$ 1,016.00	Per Request	\$ 926.00	7/25/2024
Fee Study - Increase	30	Fire Flow Report Request	\$ 429.00	Per Request	\$ 237.00	7/25/2024
Fee Study - New - Existing Service	31	Water Service Installations: 4"+ Water Meter and Service	Actual Cost	Each Unit		7/25/2024
Fee Study - New - Existing Service	32	Fire Line Protection Service Installations: Greater than 20'+ in Length	Actual Cost	Each Unit		7/25/2024
Fee Study - New - Existing Service	33	Water Meter, Valves, & Water Meter Box/Vault Set: Greater than 2"	Actual Cost	Each Unit		7/25/2024
Fee Study - New - Existing Service	34	Water Meter, Valves, & Water Meter Box/Vault Set: Water Service Abandonment Fee (Greater than 2")	Actual Cost	Each Unit		7/25/2024
Fee Study - New - Existing Service	35	Water Meter: Greater than 2"	Actual Cost	Each Unit		7/25/2024
Delete	<del>23</del>	<del>Inspection Fees; Fire Sprinkler pressure test and flush installations performed by private contractor</del>		<del>Per Service</del>	\$ 273.00	7/1/2024

\* Double check detector check assembly installed by customer (when required).

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - No Change	1	Upgrading an existing OH or UG service to 100A for Safety Reasons (Room Additions do not Qualify)	Free	Each	Free	7/1/2024
Fee Study - No Change	2	Electrical Service Reconstruction due to Fire Damage with No Service Upgrade	Free	Each	Free	7/1/2024
Fee Study - Increase	3	OH Services: Electrical Panel Relocation or Update with No Service Size Change: Reusing the Existing Service Conductor (in Lieu of Basic Flat Fee)	\$ 569.00	Each	\$ 379.00	7/25/2024
Fee Study - Increase	4	OH Services: Mid-Span Service - Adder	\$ 852.00	Each	\$ 568.00	7/25/2024
Fee Study - Increase	5	OH Services: Class 1Ph: 100-200A (R) (Cable Size #2 AL TRI) - Basic Flat Fee	\$ 923.00	Each	\$ 615.00	7/25/2024
Fee Study - Increase	6	OH Services: Class 1Ph: 100-200A (R) (Cable Size #2 AL TRI) - Cable Cost Adder	\$ 0.48	Per Foot	\$ 0.46	7/25/2024
Fee Study - Increase	7	OH Services: Class 1Ph: 200A(C) (Cable Size #1/0 AL TRI) - Basic Flat Fee	\$ 966.00	Each	\$ 644.00	7/25/2024
Fee Study - Increase	8	OH Services: Class 1Ph: 200A(C) (Cable Size #1/0 AL TRI) - Cable Cost Adder	\$ 0.86	Per Foot	\$ 0.75	7/25/2024
Fee Study - Increase	9	OH Services: Class 1Ph: 400A(R) (Cable Size #3/0 AL TRI) - Basic Flat Fee	\$ 1,253.00	Each	\$ 835.00	7/25/2024
Fee Study - Increase	10	OH Services: Class 1Ph: 400A(R) (Cable Size #3/0 AL TRI) - Cable Cost Adder	\$ 1.71	Per Foot	\$ 1.52	7/25/2024
Fee Study - Increase	11	OH Services: Class 1Ph: 400A (C) (Parallel #1/0 AL TRI) - Basic Flat Fee	\$ 1,364.00	Each	\$ 909.00	7/25/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**

**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	12	OH Services: Class 1Ph: 400A (C) (Parallel #1/0 AL TRI) - Cable Cost Adder	\$ 1.72	Per Foot	\$ 1.51	7/25/2024
Fee Study - Increase	13	OH Services: Class 3Ph: 100-200A (Cable Size #1/0 Quad) - Basic Flat Fee	\$ 1,047.00	Each	\$ 698.00	7/25/2024
Fee Study - Increase	14	OH Services: Class 3Ph: 100-200A (Cable Size #1/0 Quad) - Cable Cost Adder	\$ 1.34	Per Foot	\$ 1.29	7/25/2024
Fee Study - Increase	15	OH Services: Class 3Ph: 400A (Cable Size Parallel #1/0 Quad) - Basic Flat Fee	\$ 1,494.00	Each	\$ 1,016.00	7/25/2024
Fee Study - Increase	16	OH Services: Class 3Ph: 400A (Cable Size Parallel #1/0 Quad) - Cable Cost Adder	\$ 2.68	Per Foot	\$ 2.58	7/25/2024
Fee Study - Increase	17	UG Services: Electrical Panel Change with no Service Size Change: Reusing Service Conductor and De-Energizing Panel for R&R (Remove & Replace Panel) (in Lieu of Basic Flat Fee)	\$ 2,940.00	Each	\$ 1,960.00	7/25/2024
Fee Study - Increase	18	UG Services: Electrical Panel Change with no Service Size Change: Reusing Service Conductor and without De-Energizing Panel (in Lieu of Basic Flat Fee)	\$ 569.00	Each	\$ 379.00	7/25/2024
Fee Study - Increase	19	UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Basic Flat Fee	\$ 2,369.00	Each	\$ 1,579.00	7/25/2024
Fee Study - Increase	20	UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Flat Charge Adder for Additional AL Run	\$ 1,137.00	Each	\$ 758.00	7/25/2024
Fee Study - Decrease	21	UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Cable Cost Adder	\$ 1.04	Per Foot	\$ 1.08	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	22	UG Services: Class 1Ph: 200A (R) (4/0-2/0-4/0) - Basic Flat Fee	\$ 2,409.00	Each	\$ 1,606.00	7/25/2024
Fee Study - Increase	23	UG Services: Class 1Ph: 200A (R) (4/0-2/0-4/0) - Flat Charge Adder for Additional AL Run	\$ 1,137.00	Each	\$ 758.00	7/25/2024
Fee Study - Increase	24	UG Services: Class 1Ph: 200A (R) (4/0-2/0-4/0) - Cable Cost Adder	\$ 2.04	Per Foot	\$ 1.36	7/25/2024
Fee Study - Increase	25	UG Services: Class 1Ph: 400A(R) (350-4/0-350) - Basic Flat Fee	\$ 2,526.00	Each	\$ 1,684.00	7/25/2024
Fee Study - Increase	26	UG Services: Class 1Ph: 400A(R) (350-4/0-350) - Flat Charge Adder for Additional AL Run	\$ 1,137.00	Each	\$ 758.00	7/25/2024
Fee Study - Increase	27	UG Services: Class 1Ph: 400A(R) (350-4/0-350) - Cable Cost Adder	\$ 3.48	Per Foot	\$ 2.13	7/25/2024
Fee Study - Increase	28	UG Services: Class 1Ph: 400A (C) (750-500-750) - Basic Flat Fee	\$ 6,575.00	Each	\$ 4,383.00	7/25/2024
Fee Study - Increase	29	UG Services: Class 1Ph: 400A (C) (750-500-750) - Flat Charge Adder for Additional AL Run	\$ 1,137.00	Each	\$ 758.00	7/25/2024
Fee Study - Increase	30	UG Services: Class 1Ph: 400A (C) (750-500-750) - Cable Cost Adder	\$ 7.04	Per Foot	\$ 4.61	7/25/2024
Fee Study - Increase	31	UG Services: Class 3Ph: 200A (3-4/0,2/0) - Basic Flat Fee	\$ 6,171.00	Each	\$ 4,114.00	7/25/2024
Fee Study - Increase	32	UG Services: Class 3Ph: 200A (3-4/0,2/0) - Flat Charge Adder for Additional AL Run	\$ 2,940.00	Each	\$ 1,960.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	33	UG Services: Class 3Ph: 200A (3-4/0,2/0) - Cable Cost Adder	\$ 2.71	Per Foot	\$ 1.92	7/25/2024
Fee Study - Increase	34	UG Services: Class 3Ph: 400A (3-750, 4/0) - Basic Flat Fee	\$ 6,698.00	Each	\$ 4,465.00	7/25/2024
Fee Study - Increase	35	UG Services: Class 3Ph: 400A (3-750, 4/0) - Flat Charge Adder for Additional AL Run	\$ 2,940.00	Each	\$ 1,960.00	7/25/2024
Fee Study - Increase	36	UG Services: Class 3Ph: 400A (3-750, 4/0) - Cable Cost Adder	\$ 8.15	Per Foot	\$ 5.43	7/25/2024
Fee Study - Increase	37	OH/UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Basic Flat Fee	\$ 5,910.00	Each	\$ 3,940.00	7/25/2024
Fee Study - Increase	38	OH/UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Flat Charge Adder for Additional AL Run	\$ 1,860.00	Each	\$ 1,240.00	7/25/2024
Fee Study - Decrease	39	OH/UG Services: Class 1Ph: 100-150A (R) (1/0-2-1/0) - Cable Cost Adder	\$ 1.04	Per Foot	\$ 1.08	7/25/2024
Fee Study - Increase	40	OH/UG Services: Class 1Ph: 200A (R)(4/0-2/0-4/0) - Basic Flat Fee	\$ 5,991.00	Each	\$ 3,994.00	7/25/2024
Fee Study - Increase	41	OH/UG Services: Class 1Ph: 200A (R)(4/0-2/0-4/0) - Flat Charge Adder for Additional AL Run	\$ 1,860.00	Each	\$ 1,240.00	7/25/2024
Fee Study - Increase	42	OH/UG Services: Class 1Ph: 200A (R)(4/0-2/0-4/0) - Cable Cost Adder	\$ 2.04	Per Foot	\$ 1.36	7/25/2024
Fee Study - Increase	43	OH/UG Services: Class 1Ph: 400A (R) (350-4/0-350) - Basic Flat Fee	\$ 6,224.00	Each	\$ 4,149.00	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**

**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	44	OH/UG Services: Class 1Ph: 400A (R) (350-4/0-350) - Flat Charge Adder for Additional AL Run	\$ 1,860.00	Each	\$ 1,240.00	7/25/2024
Fee Study - Increase	45	OH/UG Services: Class 1Ph: 400A (R) (350-4/0-350) - Cable Cost Adder	\$ 3.48	Per Foot	\$ 2.13	7/25/2024
Fee Study - Increase	46	OH/UG Services: Class 1Ph: 400A (C) (750-500-750) - Basic Flat Fee	\$ 8,831.00	Each	\$ 5,887.00	7/25/2024
Fee Study - Increase	47	OH/UG Services: Class 1Ph: 400A (C) (750-500-750) - Flat Charge Adder for Additional AL Run	\$ 1,860.00	Each	\$ 1,240.00	7/25/2024
Fee Study - Increase	48	OH/UG Services: Class 1Ph: 400A (C) (750-500-750) - Cable Cost Adder	\$ 7.04	Per Foot	\$ 4.61	7/25/2024
Fee Study - Increase	49	OH/UG Services: Class 3Ph: 200A (3-4/0,2/0) - Basic Flat Fee	\$ 6,161.00	Each	\$ 4,107.00	7/25/2024
Fee Study - Increase	50	OH/UG Services: Class 3Ph: 200A (3-4/0,2/0) - Flat Charge Adder for Additional AL Run	\$ 3,722.00	Each	\$ 2,481.00	7/25/2024
Fee Study - Increase	51	OH/UG Services: Class 3Ph: 200A (3-4/0,2/0) - Cable Cost Adder	\$ 2.71	Per Foot	\$ 1.92	7/25/2024
Fee Study - Increase	52	OH/UG Services: Class 3Ph: 400A (3-750, 4/0) - Basic Flat Fee	\$ 9,077.00	Each	\$ 6,051.00	7/25/2024
Fee Study - Increase	53	OH/UG Services: Class 3Ph: 400A (3-750, 4/0) - Flat Charge Adder for Additional AL Run	\$ 3,722.00	Each	\$ 2,481.00	7/25/2024
Fee Study - Increase	54	OH/UG Services: Class 3Ph: 400A (3-750, 4/0) - Cable Cost Adder	\$ 8.69	Per Foot	\$ 5.43	7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	55	Miscellaneous Electric - 400A: Installing Meter Equipment (CT) in Standing Sections Service Fee	\$ 1,385.00	Each	\$ 923.00	7/25/2024
Fee Study - Increase	56	Miscellaneous Electric - Meter Meggering Test Fee	\$ 258.00	Each	\$ 172.00	7/25/2024
Fee Study - Increase	57	Miscellaneous Electric - Pulse Meter Service Fee	\$ 897.00	Each	\$ 617.00	7/25/2024
Fee Study - Increase	58	Miscellaneous Electric - Service Spot Fee (Commercial and Multi-Residential)	\$ 323.00	Each	\$ 215.00	7/25/2024
Fee Study - Increase	59	Miscellaneous Electric - Service Spot Revision	\$ 80.00	Each	\$ 53.00	7/25/2024
Fee Study - Increase	60	Miscellaneous Electric - Quitclaim - Summary Vacation (GWP Only)	\$ 798.00	Each	\$ 538.00	7/25/2024
Fee Study - Increase	61	Miscellaneous Electric - Preliminary Electrical Engineering Services	\$ 516.00	Each	\$ 344.00	7/25/2024
Fee Study - Decrease	62	Miscellaneous Electric - Easement Processing Fee	\$ 798.00	Each	\$ 841.00	7/25/2024
Fee Study - Decrease	63	Miscellaneous Electric - Permit-to-Encroach (PTE) Fee	\$ 798.00	Each	\$ 841.00	7/25/2024
Fee Study - Increase	64	Miscellaneous Electric - Permit-to-Occupy (PTO) Fee	\$ 242.00	Each	\$ 161.00	7/25/2024
No Fee Change	65	Initial Review Fee	\$ 1,777.00	Per Application	\$ 1,777.00	7/1/2024
No Fee Change	66	Interconnection Study Fee	Actual Cost	Hourly Rate	Actual Cost	7/1/2024
No Fee Change	67	GWP Design and Construction	Actual Cost	Hourly Rate	Actual Cost	7/1/2024
No Fee Change	68	O&M Costs for the Interconnection	Actual Cost	Hourly Rate	Actual Cost	7/1/2024
Fee Study - New Service	69	Miscellaneous Electric - Electrical Research	\$ 172.00	Per Hour		7/25/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**

**Section 2: Electric Section Fees (Miscellaneous and Secondary Service Connection Fees)**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - New - Existing Service	70	Miscellaneous Electric - Electric Meter Test Fee	\$ 100.00	Per Request		7/25/2024
Delete	58	Small Cell Wireless Attachment Fee		-Per Light Pole Per Year	\$ 102.00	7/1/2024
Delete	66	Print (or photocopy) 24"x36"		-Each	\$ 5.00	7/1/2024
Delete	67	Print (or photocopy) 11"x17"		-Each	\$ 0.50	7/1/2024
Delete	68	Print (or photocopy) 8 1/2"x11"		-Each	\$ 0.10	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 3: Customer Service Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Fee Study - Increase	1	New Account Setup; New Account	\$ 20.00	Each	\$ 15.00	7/25/2024
Fee Study - Increase	2	New Account Setup; New Account/Same Day Turn On (Non-Remote Turn-On's)	\$ 59.00	Each	\$ 53.00	7/25/2024
Fee Study - Increase	3	New Account Setup; New Meter Application	\$ 20.00	Each	\$ 15.00	7/25/2024
Fee Study - Increase	4	New Account Setup; Each Additional Meter	\$ 8.00	Each	\$ 5.00	7/25/2024
No Fee Change	5	Delinquency (Inclusive of All Services on GWP bill); Late Charge	Greater of \$15 or 1.5%	Each	The Greater of \$15 or 1.5%	7/1/2024
Fee Study - Increase	6	Delinquency (Inclusive of All Services on GWP bill); Disconnect	\$ 27.00	Each	\$ 25.00	7/25/2024
Fee Study - Increase	7	Delinquency (Inclusive of All Services on GWP bill); Collection Field Visit	\$ 27.00	Each	\$ 25.00	7/25/2024
Fee Study - Modification - From Flat Amount to "Actual Cost"	8	Delinquency (Inclusive of All Services on GWP bill); Disconnect Service at Pole or Vault	Actual Cost	Each	\$ 273.00	7/25/2024
No Fee Change	9	Delinquency (Inclusive of All Services on GWP bill); Master Meter Posting	\$ 327.00	Each	\$ 327.00	7/1/2024
Fee Study - Increase	10	Delinquency (Inclusive of All Services on GWP bill); Reconnect Service	\$ 27.00	Each	\$ 25.00	7/25/2024
Fee Study - Increase	11	Delinquency (Inclusive of All Services on GWP bill); Reconnect Service; Same Day (Non-remote reconnect)	\$ 52.00	Each	\$ 50.00	7/25/2024
Fee Study - Modification - From Flat Amount to "Actual Cost"	12	Delinquency (Inclusive of All Services on GWP bill); Reconnect Service; At Pole or Vault	Actual Cost	Each	\$ 273.00	7/25/2024
Fee Study - Increase	13	Delinquency (Inclusive of All Services on GWP Bill); Unauthorized Connection	\$ 27.00	Each	\$ 25.00	7/25/2024
No Fee Change	14	Delinquency (Inclusive of All Services on GWP Bill); Electric Diversion, Tampering, and/or Theft	\$ 273.00	Each	\$ 273.00	7/1/2024

**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 3: Customer Service Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
No Fee Change	15	Delinquency (Inclusive of All Services on GWP Bill); Water Diversion, Tampering, and/or Theft	\$ 273.00	Each	\$ 273.00	7/1/2024
No Fee Change	16	Delinquency (Inclusive of All Services on GWP Bill); Damaged Equipment	Actual Cost	Each	Unit Price	7/1/2024
No Fee Change	17	Delinquency (Inclusive of All Services on GWP Bill); Damaged Equipment; Broke Water Lock	Actual Cost	Each	Unit Price	7/1/2024
Fee Study - Increase	18	Smart Meter Opt-Out; Electric Smart Meter Manual Reading Fee	\$ 33.00	Per Billing Period	\$ 10.00	7/25/2024
Fee Study - Increase	19	Smart Meter Opt-Out; Electric Smart Meter Manual Reading Fee for Each Additional Attempt to Read an Inaccessible Meter	\$ 33.00	Per Attempt (With Notification)	\$ 10.00	7/25/2024
Fee Study - Increase	20	Smart Meter Opt-Out; Electric Smart Meter and water meter manual reading (if both meters are located in the same location)	\$ 33.00	Per Attempt (With Notification)	\$ 10.00	7/25/2024
Fee Study - Increase	21	Smart Meter Opt-Out; Water Meter Manual Reading fee	\$ 33.00	Per Attempt (With Notification)	\$ 10.00	7/25/2024
Delete	20	<del>Smart Meter Opt-Out Fees; Electric Meter reading fee (for meters other than the Smart Meter)</del>		<del>Per attempt (With Notification)</del>	\$ 10.00	7/1/2024



**FY 2024-25 Proposed Citywide Fee Schedule - Fees, Fines, Rates & Charges**  
**IX - Glendale Water & Power (GWP) Rates and Charges**  
**Section 4: Fiber Optic Section Fees**

Comments	#	Service Title	Proposed FY 2024-25 Fees	Unit/Time	FY 2023-24 Fees	Effective Date
Increase	1	GWP Customer Dark Fiber Lease Rate	\$ 250.00	Per Strand Per Mile (or Fraction Thereof) Per Month	\$ 241.00	7/25/2024
No Fee Change	2	New Service Connections - The Connection Fee for New Installations is an Aid-In-Construction Charge to Recover Costs Incurred in Providing Fiber Optic Service (For Each New Connection Project, an Estimate will be Generated. Billing will be for Actual Charges Unless they Exceed the Original Estimate, in Which Case Billing will be for the Estimated Amount Only).	Actual Cost	One Time, Non-Recurring Charge	Actual Cost	7/1/2024

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$10,000,000 is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
25300-1010-000-0000-P0000- T0000-F0000-0000-0000-	Undesignated Fund Balance, General Fund	\$10,000,000	
51200-4010-CSP-0020-P0000- T0000-F0000-0000-0000- PWD01169AN	Other Improvements, Capital Improvement Fund, Community Services & Parks, Central Park		\$10,000,000

To transfer funds from the General Fund to the Capital Improvement Fund for the funding of the Central Park Renovation project.

SECTION 2: The Director of Finance / Information Technology is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**CITY OF GLENDALE**  
DATE 5/30/2024  
**APPROVED AS TO FINANCIAL**  
**PROVISION FOR \$ 10,000,000**

*Jan Bradford*  
\_\_\_\_\_  
Director of Finance / Information Technology

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF GLENDALE )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that the same was adopted by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
City Clerk

**CITY OF GLENDALE**  
**SUMMARY OF REVENUES BY FUND TYPE**

Exhibit 1

	Adopted FY 2023-24	Proposed FY 2024-25	Increase / (Decrease)	% Change
<b>General Fund</b>				
General Fund	\$ 309,721,822*	\$ 326,250,897	\$ 16,529,075	5.3%
<b>General Fund Total</b>	<b>\$ 309,721,822</b>	<b>\$ 326,250,897</b>	<b>\$ 16,529,075</b>	<b>5.3%</b>

<b>Special Revenue</b>				
2010 - CDBG Fund	\$ 1,764,982	\$ 2,199,847	\$ 434,865	24.6%
2020 - Housing Assistance Fund	54,044,509	49,352,582	(4,691,927)	-8.7%
2030 - Home Grant Fund	1,706,169	1,377,168	(329,001)	-19.3%
2050 - Emergency Solutions Grant Fund	152,207	155,123	2,916	1.9%
2060 - Workforce Fund	6,241,335	8,537,000	2,295,665	36.8%
2090 - Affordable Housing Trust Fund	84,440	295,980	211,540	250.5%
2100 - Urban Art Fund	503,369	371,000	(132,369)	-26.3%
2110 - Glendale Youth Alliance Fund	3,064,133	3,581,569	517,436	16.9%
2120 - BEGIN Homeownership Fund	10,000	10,000	-	0.0%
2130 - Low&Mod Income Housing Asset Fund	1,468,000	1,292,000	(176,000)	-12.0%
2160 - Grant Fund	362,495	852,431	489,936	135.2%
2190 - Hazardous Disposal Fund	2,008,000	2,567,000	559,000	27.8%
2210 - Parking Fund	10,707,000	11,940,000	1,233,000	11.5%
2220 - Measure M Local Return Fund	4,145,082	4,071,307	(73,775)	-1.8%
2240 - Measure H Fund	307,899	563,507	255,608	83.0%
2260 - Measure W Fund	1,794,000	1,743,000	(51,000)	-2.8%
2280 - Permanent Local Housing Allocation Fund	-	743,294	743,294	N/A
2510 - Air Quality Improvement Fund	277,000	281,000	4,000	1.4%
2530 - San Fernando Landscape District Fund	74,000	76,488	2,488	3.4%
2540 - Measure R Local Return Fund	3,689,132	3,641,035	(48,097)	-1.3%
2560 - Transit Prop A Local Return Fund	5,777,261	5,597,175	(180,086)	-3.1%
2570 - Transit Prop C Local Return Fund	4,830,509	4,707,714	(122,795)	-2.5%
2580 - Transit Utility Fund	16,458,909	16,971,408	512,499	3.1%
2610 - Police Fund	1,265,668	1,287,817	22,149	1.7%
2620 - Supplemental Law Enforcement Fund	570,000	625,000	55,000	9.6%
2660 - Fire Mutual Aid Fund	1,000,000	1,000,000	-	0.0%
2700 - Nutritional Meals Grant Fund	661,483	673,983	12,500	1.9%
2750 - Library Fund	201,352	277,012	75,660	37.6%
2800 - Cable Access Fund	524,000	477,000	(47,000)	-9.0%
2910 - Electric Public Benefit Fund	7,681,000	10,638,000	2,957,000	38.5%
<b>Special Revenue Total</b>	<b>\$ 131,373,934</b>	<b>\$ 135,906,440</b>	<b>\$ 4,532,506</b>	<b>3.5%</b>

<b>Debt Service</b>				
3031 - Police Building 2019 Fund	\$ 1,695,000	\$ 1,687,000	\$ (8,000)	-0.5%
<b>Debt Service Total</b>	<b>\$ 1,695,000</b>	<b>\$ 1,687,000</b>	<b>\$ (8,000)</b>	<b>-0.5%</b>

<b>Capital Projects</b>				
General Fund - Capital Improvement	\$ 8,555,000	\$ 10,000,000	\$ 1,445,000	16.9%
4020 - State Gas Tax Fund	9,578,923	10,765,653	1,186,730	12.4%
4030 - Landfill Postclosure Fund	6,876,000	1,058,000	(5,818,000)	-84.6%
4050 - Parks Mitigation Fee Fund	1,577,000	2,862,227	1,285,227	81.5%
4070 - Library Mitigation Fee Fund	135,111	242,079	106,968	79.2%
4090 - CIP Reimbursement Fund	-	17,062,433	17,062,433	N/A
4100 - San Fernando Corridor Tax Share Fund	6,582,000	1,298,000	(5,284,000)	-80.3%
4110 - Housing Development Impact Fee Fund	86,348	35,000	(51,348)	-59.5%
4130 - Measure A Fund	650,000	150,000	(500,000)	-76.9%
<b>Capital Projects Total</b>	<b>\$ 34,040,382</b>	<b>\$ 43,473,392</b>	<b>\$ 9,433,010</b>	<b>27.7%</b>

**CITY OF GLENDALE**  
**SUMMARY OF REVENUES BY FUND TYPE**

Exhibit 1

	Adopted FY 2023-24	Proposed FY 2024-25	Increase / (Decrease)	% Change
<b>Enterprise</b>				
5250 - Sewer Fund	\$ 28,394,000	\$ 23,407,000	\$ (4,987,000)	-17.6%
5300 - Refuse Disposal Fund	17,704,625	23,184,743	5,480,118	31.0%
5400 - Fiber Optic Fund	247,000	233,000	(14,000)	-5.7%
5800 - Fire Communication Fund	6,001,685	6,365,967	364,282	6.1%
5820 - Electric Works Revenue Fund	247,222,545	336,177,205	88,954,660	36.0%
5830 - Electric Depreciation Fund	19,112,145	15,564,936	(3,547,209)	-18.6%
5850 - Electric Customer Paid Capital Fund	2,000,000	2,000,000	-	0.0%
5860 - Energy Cost Adjust Charge Fund	5,100,000	-	(5,100,000)	-100.0%
5880 - Electric Customer Repair Fund	50,000	-	(50,000)	-100.0%
5920 - Water Works Revenue Fund	58,383,172	54,235,372	(4,147,800)	-7.1%
5930 - Water Depreciation Fund	7,389,947	7,449,084	59,137	0.8%
5950 - Water Customer Paid Capital Fund	1,275,000	1,275,000	-	0.0%
5980 - Water Customer Repair Fund	55,000	30,000	(25,000)	-45.5%
<b>Enterprise Total</b>	<b>\$ 392,935,119</b>	<b>\$ 469,922,307</b>	<b>\$ 76,987,188</b>	<b>19.6%</b>
<b>Internal Service</b>				
6010 - Fleet Management Fund	\$ 17,748,672	\$ 14,108,660	\$ (3,640,012)	-20.5%
6020 - Joint Air Support Fund	1,936,083	2,261,175	325,092	16.8%
6030 - ITD Infrastructure Fund	11,022,229	16,103,705	5,081,476	46.1%
6040 - ITD Applications Fund	8,600,808	8,712,870	112,062	1.3%
6070 - Building Maintenance Fund	9,802,780	9,528,915	(273,865)	-2.8%
6100 - Unemployment Insurance Fund	99,969	104,412	4,443	4.4%
6120 - Liability Insurance Fund	16,857,816	17,868,832	1,011,016	6.0%
6140 - Workers Comp Insurance Fund	23,369,146	24,785,950	1,416,804	6.1%
6150 - Dental Insurance Fund	1,291,409	1,251,951	(39,458)	-3.1%
6160 - Medical Insurance Fund	28,804,331	26,168,952	(2,635,379)	-9.1%
6170 - Vision Insurance Fund	206,458	216,405	9,947	4.8%
6400 - Employee Benefits Fund	7,995,826	8,430,605	434,779	5.4%
6410 - RHSP Benefits Fund	1,390,503	1,402,301	11,798	0.8%
6420 - Post Employment Benefits Fund	928,203	957,643	29,440	3.2%
6600 - Wireless Fund	6,640,247	4,907,830	(1,732,417)	-26.1%
<b>Internal Service Total</b>	<b>\$ 136,694,480</b>	<b>\$ 136,810,206</b>	<b>\$ 115,726</b>	<b>0.1%</b>
<b>All Funds - Grand Total</b>	<b>\$ 1,006,460,737</b>	<b>\$ 1,114,050,242</b>	<b>\$ 107,589,505</b>	<b>10.7%</b>

\* Revised FY 2023-24 Revenues

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**

*Exhibit 2*

	Adopted 2023-24	Proposed 2024-25	Increase/ (Decrease)	% Change
<b>General Fund</b>				
City Attorney	\$ 5,309,166	\$ 5,486,333	\$ 177,167	3.3%
City Clerk	1,527,864	1,605,535	77,671	5.1%
City Treasurer	1,104,064	1,038,324	(65,740)	-6.0%
Community Development	25,957,415	22,536,577	(3,420,838)	-13.2%
Community Services & Parks	24,403,163	25,928,946	1,525,783	6.3%
Finance	7,363,608	7,569,240	205,632	2.8%
Fire	80,103,202	85,749,521	5,646,319	7.0%
Human Resources	4,053,439	4,881,691	828,252	20.4%
Library, Arts & Culture	13,750,638	14,755,213	1,004,575	7.3%
Management Services	7,281,011	7,343,214	62,203	0.9%
Police	116,983,054	124,035,552	7,052,498	6.0%
Public Works	18,660,665	19,905,862	1,245,197	6.7%
Transfers	15,987,983	14,432,983	(1,555,000)	-9.7%
Non-Departmental	(8,000,000)	(9,609,247)	(1,609,247)	20.1%
<b>General Fund Total</b>	<b>\$ 314,485,272</b>	<b>\$ 325,659,744</b>	<b>\$ 11,174,472</b>	<b>3.6%</b>
<b>Special Revenue</b>				
2010 - CDBG Fund	\$ 1,764,982	\$ 2,199,847	\$ 434,865	24.6%
2020 - Housing Assistance Fund	54,227,163	53,221,721	(1,005,442)	-1.9%
2030 - Home Grant Fund	1,706,169	1,377,168	(329,001)	-19.3%
2050 - Emergency Solutions Grant Fund	152,207	155,123	2,916	1.9%
2060 - Workforce Fund	6,241,335	8,537,000	2,295,665	36.8%
2090 - Affordable Housing Trust Fund	109,423	187,465	78,042	71.3%
2100 - Urban Art Fund	2,200,000	2,200,000	-	0.0%
2110 - Glendale Youth Alliance Fund	3,064,133	3,581,569	517,436	16.9%
2120 - BEGIN Homeownership Fund	10,000	10,000	-	0.0%
2130 - Low&Mod Income Housing Asset Fund	1,852,090	1,834,382	(17,708)	-1.0%
2160 - Grant Fund	6,362,495	902,431	(5,460,064)	-85.8%
2190 - Hazardous Disposal Fund	2,060,122	1,973,858	(86,264)	-4.2%
2210 - Parking Fund	14,369,215	17,308,485	2,939,270	20.5%
2220 - Measure M Local Return Fund	1,240,017	2,501,296	1,261,279	101.7%
2240 - Measure H Fund	307,899	563,507	255,608	83.0%
2260 - Measure W Fund	2,055,483	1,960,161	(95,322)	-4.6%
2280 - Permanent Local Housing Allocation Fund	-	74,313	74,313	N/A
2510 - Air Quality Improvement Fund	261,905	1,086,950	825,045	315.0%
2530 - San Fernando Landscape District Fund	95,500	97,488	1,988	2.1%
2540 - Measure R Local Return Fund	3,346,859	9,361,188	6,014,329	179.7%
2560 - Transit Prop A Local Return Fund	7,800,498	6,421,443	(1,379,055)	-17.7%
2570 - Transit Prop C Local Return Fund	5,069,039	5,022,334	(46,705)	-0.9%
2580 - Transit Utility Fund	16,458,909	16,971,408	512,499	3.1%
2600 - Asset Forfeiture Fund	1,839,117	199,700	(1,639,417)	-89.1%
2610 - Police Fund	1,265,668	1,287,817	22,149	1.7%
2620 - Supplemental Law Enforcement Fund	570,000	625,000	55,000	9.6%
2660 - Fire Mutual Aid Fund	781,947	881,045	99,098	12.7%
2700 - Nutritional Meals Grant Fund	661,483	673,983	12,500	1.9%
2750 - Library Fund	490,749	960,829	470,080	95.8%
2800 - Cable Access Fund	91,597	16,000	(75,597)	-82.5%
2910 - Electric Public Benefit Fund	8,866,167	10,048,000	1,181,833	13.3%
<b>Special Revenue Total</b>	<b>\$ 145,322,171</b>	<b>\$ 152,241,511</b>	<b>\$ 6,919,340</b>	<b>4.8%</b>

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**

Exhibit 2

	Adopted 2023-24	Proposed 2024-25	Increase/ (Decrease)	% Change
<b>Debt Service</b>				
3031 - Police Building 2019 Fund	\$ 2,993,300	\$ 2,995,000	\$ 1,700	0.1%
<b>Debt Service Total</b>	<b>\$ 2,993,300</b>	<b>\$ 2,995,000</b>	<b>\$ 1,700</b>	<b>0.1%</b>
<b>Capital Improvement</b>				
General Fund - Capital Improvement				
Community Development	\$ 1,355,000	\$ 650,000	\$ (705,000)	-52.0%
Community Services & Parks	3,200,000	4,200,000	1,000,000	31.3%
Fire	700,000	1,150,000	450,000	64.3%
Library, Arts & Culture	100,000	-	(100,000)	-100.0%
Public Works	3,475,000	5,560,000	2,085,000	60.0%
<b>Total General Fund - Capital Improvement</b>	<b>\$ 8,830,000</b>	<b>\$ 11,560,000</b>	<b>\$ 2,730,000</b>	<b>30.9%</b>
4020 - State Gas Tax Fund	\$ 9,360,000	\$ 2,310,000	\$ (7,050,000)	-75.3%
4050 - Parks Mitigation Fee Fund	2,000,000	2,000,000	-	0.0%
4070 - Library Mitigation Fee Fund	550,000	200,000	(350,000)	-63.6%
4090 - CIP Reimbursement Fund	-	17,062,433	17,062,433	N/A
4130 - Measure A Fund	650,000	150,000	(500,000)	-76.9%
<b>Capital Improvement Total</b>	<b>\$ 21,390,000</b>	<b>\$ 33,282,433</b>	<b>\$ 11,892,433</b>	<b>55.6%</b>
<b>Enterprise</b>				
5250 - Sewer Fund	\$ 47,968,758	\$ 49,298,393	\$ 1,329,635	2.8%
5300 - Refuse Disposal Fund	32,770,930	29,652,316	(3,118,614)	-9.5%
5400 - Fiber Optic Fund	331,093	633,854	302,761	91.4%
5800 - Fire Communication Fund	6,666,380	8,193,983	1,527,603	22.9%
5820 - Electric Works Revenue Fund	330,114,772	325,979,077	(4,135,695)	-1.3%
5830 - Electric Depreciation Fund	47,927,131	40,989,252	(6,937,879)	-14.5%
5850 - Electric Customer Paid Capital Fund	2,000,000	2,000,000	-	0.0%
5880 - Electric Customer Repair Fund	50,000	-	(50,000)	-100.0%
5920 - Water Works Revenue Fund	61,937,978	66,666,795	4,728,817	7.6%
5930 - Water Depreciation Fund	12,427,237	19,440,312	7,013,075	56.4%
5950 - Water Customer Paid Capital Fund	1,275,000	1,275,000	-	0.0%
5980 - Water Customer Repair Fund	55,000	30,000	(25,000)	-45.5%
<b>Enterprise Total</b>	<b>\$ 543,524,279</b>	<b>\$ 544,158,982</b>	<b>\$ 634,703</b>	<b>0.1%</b>
<b>Internal Service</b>				
6010 - Fleet Management Fund	\$ 28,636,327	\$ 22,529,448	\$ (6,106,879)	-21.3%
6020 - Joint Air Support Fund	1,838,083	2,148,175	310,092	16.9%
6030 - ITD Infrastructure Fund	15,421,978	18,672,814	3,250,836	21.1%
6040 - ITD Applications Fund	9,593,265	11,488,702	1,895,437	19.8%
6070 - Building Maintenance Fund	13,404,783	13,377,614	(27,169)	-0.2%
6100 - Unemployment Insurance Fund	99,090	114,028	14,938	15.1%
6120 - Liability Insurance Fund	13,337,119	15,029,152	1,692,033	12.7%
6140 - Workers Comp Insurance Fund	17,449,652	20,961,754	3,512,102	20.1%
6150 - Dental Insurance Fund	1,378,851	1,343,797	(35,054)	-2.5%
6160 - Medical Insurance Fund	28,100,323	26,140,633	(1,959,690)	-7.0%
6170 - Vision Insurance Fund	214,351	226,602	12,251	5.7%
6400 - Employee Benefits Fund	5,760,277	5,450,784	(309,493)	-5.4%
6410 - RHSP Benefits Fund	1,267,836	1,299,525	31,689	2.5%
6420 - Post Employment Benefits Fund	866,662	672,707	(193,955)	-22.4%
6600 - Wireless Fund	7,695,587	6,592,619	(1,102,968)	-14.3%
<b>Internal Service Total</b>	<b>\$ 145,064,184</b>	<b>\$ 146,048,354</b>	<b>\$ 984,170</b>	<b>0.7%</b>
<b>All Funds - Grand Total</b>	<b>\$ 1,172,779,206</b>	<b>\$ 1,204,386,024</b>	<b>\$ 31,606,818</b>	<b>2.7%</b>

# Report on Cost of Services (User Fee) Study

CITY OF GLENDALE, CALIFORNIA

FINAL REPORT

May 2024



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# 1. Introduction and Executive Summary

The report, which follows, presents the results of the Development-Related Cost of Services (User Fee) Study conducted by the Matrix Consulting Group for the City of Glendale.

## 1 Project Background and Overview

The Matrix Consulting Group analyzed the cost-of-service relationships that exist between fees for service activities in the following 20 departments / divisions: City Clerk, Citywide Charges, Citywide Filming, Building, Housing, Licensing, Neighborhood Services, Planning, Community Services & Parks, Fire Prevention, Customer Service, Electric, Water, Library, Police, Engineering, Environmental Management, Integrated Waste, and Maintenance. The results of this Study provide a tool for understanding current service levels, the cost and demand for those services, and what fees for service can and should be charged.

## 2 General Project Approach and Methodology

The methodology employed by the Matrix Consulting Group is a widely accepted “bottom up” approach to cost analysis, where time spent per unit of fee activity is determined for each position within a Department or Program. Once time spent for a fee activity is determined, all applicable City costs are then considered in the calculation of the “full” cost of providing each service. The following table provides an overview of types of costs applied in establishing the “full” cost of services provided by the City:

**Table 1: Overview of Cost Components**

Cost Component	Description
<b>Direct</b>	Fiscal Year 2023 Budgeted salaries, benefits and allowable expenditures.
<b>Indirect</b>	Division, departmental, and Citywide administration / management and clerical support.

Together, the cost components in the table above comprise the calculation of the total “full” cost of providing any particular service, regardless of whether a fee for that service is charged.

The work accomplished by the Matrix Consulting Group in the analysis of the proposed fees for service involved the following steps:

- **Departmental Staff Interviews:** The project team interviewed Departmental staff regarding their needs for clarification to the structure of existing fee items, or for addition of new fee items.
- **Data Collection:** Data was collected for each permit / service, including time estimates. In addition, all budgeted costs and staffing levels for Fiscal Year 2023 were entered into the Matrix Consulting Group’s analytical software model.
- **Cost Analysis:** The full cost of providing each service included in the analysis was established.
- **Review and Approval of Results with City Staff:** Department management has reviewed and approved these documented results.

A more detailed description of user fee methodology, as well as legal and policy considerations are provided in subsequent chapters of this report.

### 3 Summary of Results

When comparing FY 2023 fee-related budgeted expenditures with fee-related revenue the City is under-recovering its costs by approximately \$9.3 million and recovering 68% of its costs. The following table shows by major service area / discipline, the revenue collected, the total annual cost, the resulting difference, and the resulting cost recovery percentage.

**Table 2: Annual Cost Recovery Analysis**

Service Area	Total Revenue	Total Annual Cost	Difference	Cost Recovery %
City Clerk	\$351	\$591	(\$240)	59%
Building	\$9,153,401	\$9,947,522	(\$794,121)	92%
Planning	\$1,227,191	\$1,952,511	(\$725,320)	63%
Neighborhood Services	\$463,098	\$817,613	(\$354,515)	57%
Housing	\$21,220	\$229,118	(\$207,898)	9%
Engineering	\$1,469,779	\$1,926,152	(\$456,374)	76%
Maintenance	\$44,912	\$137,900	(\$92,988)	33%
Integrated Waste	\$194,931	\$297,605	(\$102,674)	65%
Env. Management	\$98,888	\$70,131	\$28,757	141%
Police <sup>1</sup>	\$1,012,203	\$1,643,573	(\$631,369)	62%
Fire Prevention <sup>1</sup>	\$1,794,395	\$2,814,238	(\$1,019,843)	64%
Customer Service	\$717,974	\$861,702	(\$143,728)	83%
Water	\$1,297,955	\$1,855,869	(\$557,914)	70%
Electric	\$609,653	\$1,055,224	(\$445,571)	58%
Community Services & Parks <sup>1</sup>	\$1,218,397	\$4,411,078	(\$3,192,681)	28%
Library Arts and Culture <sup>1</sup>	\$57,813	\$83,476	(\$25,664)	69%
Management Services - Filming	\$891,560	\$1,517,480	(\$625,920)	59%
<b>TOTAL</b>	<b>\$20,273,720</b>	<b>\$29,621,783</b>	<b>(\$9,348,063)</b>	<b>68%</b>

<sup>1</sup> Revenue from filming-related fees were not included as they are accounted for in Management Services – Filming totals.

With the exception of Community Services & Parks at \$3.2 million, the largest subsidy is Fire Prevention at \$1 million. Fire Prevention's subsidy is primarily due to the inspection of Vegetation Management Plans for properties and Multi-Family Annual inspections. Other large subsidies include; Building at \$794 thousand and Planning at \$728 thousand. Overall, these deficits highlight the cost recovery gap between the current fees charged and the actual cost of providing the service.

The City's largest source of subsidy is related to Community Services & Parks at \$3.2 million, which is expected due to the nature of these activities. Community Services & Parks, Library, Arts & Culture, and Filming are unique fees that can be assessed based upon market rates, if those service areas are excluded, the City's overall deficit decreases from \$9.3 million to \$5.5 million and the cost recovery level increases from 68% to 77%. Likewise, if only General fund departments (excluding Community Services & Parks, Library, Arts & Culture, and Filming) are considered then the City's overall deficit decreases from \$9.3 million to \$4.4 million, and the cost recovery percentage increases from 68% to 78%. The largest sources of the General fund deficit are related to private development activity – Building, Fire Prevention, and Planning. Therefore, the City should closely evaluate these service areas and increase fees where appropriate to help bridge this gap.

The detailed documentation of the Study will show an over-collection for some fees (on a per unit basis), and an undercharge for most others. The results of this analysis will provide the Department and the City with guidance on how to right-size their fees to ensure that each service unit is set at an amount that does not exceed the full cost of providing that service.

The display of the cost recovery figures shown in this report are meant to provide a basis for policy development discussions among Council members and City staff, and do not represent a recommendation for where or how the Council should act. The setting of the "rate" or "price" for services, whether at 100 percent full cost recovery or lower, is a policy decision to be made only by the Council, with input from City staff and the community.

## **4 Considerations for Cost Recovery Policy and Updates**

The Matrix Consulting Group recommends that the City use the information contained in this report to discuss, adopt, and implement a formal Cost Recovery Policy, including a mechanism for the annual update of fees for service.

### **1 Adopt a Formal Cost Recovery Policy**

The Matrix Consulting Group strongly recommends that the Council adopt a formalized, individual cost recovery policy for each service area included in this Study. Whenever a

cost recovery policy is established at less than 100% of the full cost of providing services, a known gap in funding is recognized and may then potentially be recovered through other revenue sources. The Matrix Consulting Group considers a formalized cost recovery policy for various fees for service an industry Best Management Practice.

## **2 Adopt an Annual Fee Update / Increase Mechanism**

The purpose of a comprehensive update is to completely revisit the analytical structure, service level estimates and assumptions, and to account for any major shifts in cost components or organizational structures that have occurred since the City's previous analysis. The City of Glendale last conducted its last comprehensive citywide fee study in 2016. It's recommended that the City continues the practice of conducting comprehensive analyses every 5-7 years as this practice captures any changes to organizational structure, processes, as well as any new service areas.

In between comprehensive updates, the City should continue to utilize published industry economic factors such as Consumer Price Index (CPI) or other regional factors to update the cost calculations established in the Study on an annual basis. Utilizing an annual increase mechanism would ensure that the City receives appropriate fee increases that reflect growth in costs.

# 2. Legal Framework and Policy Considerations

This section of the report is intended to provide an overview regarding overall legal rules and regulations as well as general policy considerations for fees for service. A “user fee” is a charge for service provided by a governmental agency to a public citizen or group. In California, several constitutional laws such as Propositions 4, 13, and 218, State Government Codes 66014 and 66016, and more recently Prop 26 and the Attorney General’s Opinion 92-506 set the parameters under which the user fees typically administered by local government are established and administered. Specifically, California State Law, Government Code 66014(a), stipulates that user fees charged by local agencies “...may not exceed the estimated reasonable cost of providing the service for which the fee is charged”.

## 1 General Principles and Philosophies Regarding User Fees

Local governments are providers of many types of general services to their communities. While all services provided by local government are beneficial to constituents, some services can be classified as globally beneficial to all citizens, while others provide more of a direct benefit to a specific group or individual. The following table provides examples of services provided by local government within a continuum of the degree of community benefit received:

**Table 3: Services in Relation to Benefit Received**

“Global” Community Benefit	“Global” Benefit and an Individual or Group Benefit	Individual or Group Benefit
<ul style="list-style-type: none"> <li>• Police</li> <li>• Park Maintenance</li> <li>• Fire Suppression</li> </ul>	<ul style="list-style-type: none"> <li>• Recreation / Community Services &amp; Parks</li> <li>• Fire Prevention</li> </ul>	<ul style="list-style-type: none"> <li>• Building Permits</li> <li>• Planning and Zoning Approval</li> <li>• Site Plan Review</li> <li>• Engineering Development Review</li> <li>• Facility Rentals</li> </ul>

Funding for local government is obtained from a myriad of revenue sources such as taxes, fines, grants, special charges, user fees, etc. In recent years, alternative tax revenues, which typically offset subsidies for services provided to the community, have become increasingly limited. These limitations have caused increased attention on user fee activities as a revenue source that can offset costs otherwise subsidized (usually) by the general fund. In Table 3, services in the “global benefit” section tend to be funded primarily through voter approved tax revenues. In the middle of the table, one typically finds a mixture of taxes, user fee, and other funding sources. Finally, in the “individual /

group benefit” section of the table, lie the services provided by local government that are typically funded almost entirely by user fee revenue.

The following are two central concepts regarding the establishment of user fees:

- **Fees should be assessed according to the degree of individual or private benefit gained from services.** For example, the processing and approval of a land use or building permit will generally result in monetary gain to the applicant, whereas Police services and Fire Suppression are examples of services that are essential to the safety of the community at large.
- **A profit-making objective should not be included in the assessment of user fees.** In fact, California laws require that the charges for service be in direct proportion to the costs associated with providing those services. Once a charge for service is assessed at a level higher than the actual cost of providing a service, the term “user fee” no longer applies. The charge then becomes a tax subject to voter approval.

Therefore, it is commonly accepted that user fees are established at a level that will recover up to, and not more than, the cost of providing a particular service.

## 2 General Policy Considerations Regarding User Fees

Undoubtedly, there are programs, circumstances, and services that justify a subsidy from a tax based or an alternative revenue source. However, it is essential that jurisdictions prioritize the use of revenue sources for the provision of services based on the continuum of benefit received.

Within the services that are typically funded by user fees, the Matrix Consulting Group recognizes several reasons why City staff or the Council may not advocate the full cost recovery of services. The following factors are key policy considerations in setting fees at less than 100 percent of cost recovery:

- **Limitations posed by an external agency.** The State or an outside agency will occasionally set a maximum, minimum, or limit the jurisdiction’s ability to charge a fee at all. An example includes time spent copying and retrieving public documents and / or transportation permits.
- **Encouragement of desired behaviors.** Keeping fees for certain services below full cost recovery may provide better compliance from the community. For example, if the cost of a permit for changing a water heater in residential home is higher than the cost of the water heater itself, many citizens will avoid pulling the permit.

- **Benefit received by user of the service and the community at large is mutual.** Many services that directly benefit a group or individual equally benefit the community as a whole. Examples include Planning Design Review, historical dedications and certain types of special events.

The Matrix Consulting Group recognizes the need for policies that intentionally subsidize certain activities. The primary goals of a User Fee Study are to provide a fair and equitable basis for determining the costs of providing services and ensure that the City complies with State law.

### 3 Parks and Recreation Specific Regulations

There are specific rules and regulations within the State Law that impact Parks and Recreation related activities directly. These can be separated into two categories – rental rates and recreation programs. The following points provide further information regarding these items:

1. **Rental Rates:** One of the exceptions to the tax category under Proposition 26 is a charge imposed for entrance to or use of local government property, or the purchase, or rental, or lease of local government property<sup>2</sup>. There is no requirement that these rates must be limited to the cost of service, as they can be dependent upon a variety of features of the facility or park being rented.
2. **Recreation Programs:** Under Proposition 26, the exception to the tax category is a charge that is “imposed”. Based upon the League of California Cities implementation guide for Proposition 26, as well as other legal opinions, recreation classes, youth sports, adult sports, are not a charge that is “imposed upon residents”. Rather residents have the option to voluntarily participate in those programs and utilize a private entity (non-governmental entity) for those activities. Therefore, these rates are allowed to be set based upon the market options within the area rather than being restricted to the cost of service being provided.

Utilizing these two principals is key to understanding the results generated through this analysis. As such, any surpluses reflected in the report do not need to be reduced to the cost of service, as the fee amount(s) should be based upon the rates that the market can bear.

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<sup>2</sup> Proposition 26 Article XIII C(1)(e)(4)

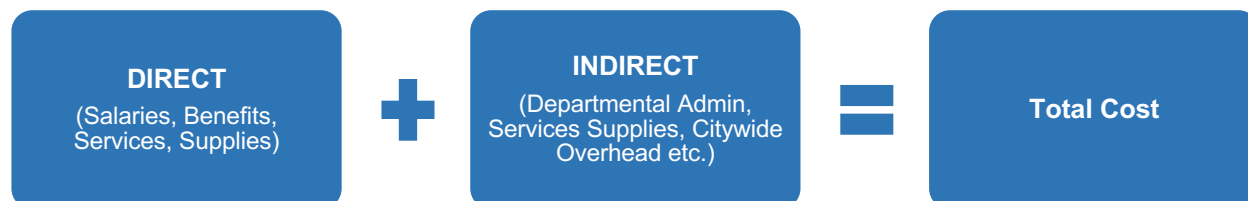


## 4 Summary of Legal Restrictions and Policy Considerations

Once the full cost of providing services is known, the next step is to determine the “rate” or “price” for services at a level which is up to, and not more than the full cost amount. The Council is responsible for this decision, which often becomes a question of balancing service levels and funding sources. The placement of a service or activity within the continuum of benefit received may require extensive discussion and at times fall into a “grey area”. However, with the resulting cost of services information from a User Fee Study, the Council can be assured that the adopted fee for service is reasonable, fair, and legal. The City will need to review all fees for service in this analysis and where subsidies are identified increase them to reduce the deficit, and where over-recoveries are identified the fee must be reduced to be in compliance with the law.

### 3. User Fee Study Methodology

The Matrix Consulting Group utilizes a cost allocation methodology commonly known and accepted as the “bottom-up” approach to establishing User Fees. The term means that several cost components are calculated for each fee or service. These components then build upon each other to comprise the total cost for providing the service. The following chart describes the components of a full cost calculation:



The general steps utilized by the project team to determine allocations of cost components to a particular fee or service are:

- Calculate fully burdened hourly rates by position, including direct & indirect costs;
- Develop time estimates for the average time spent to deliver each service included in the study;
- Distribute the appropriate amount of the other cost components to each fee or service based on the staff time allocation basis, or another reasonable basis.

The results of these allocations provide detailed documentation for the reasonable determination of the actual cost of providing each service.

One of the key study assumptions utilized in the “bottom up” approach is the use of time estimate averages for the provision of each fee related service. Utilization of time estimates is a reasonable and defensible approach, especially since experienced staff members who understand service levels and processes unique to the City developed these estimates.

The project team worked closely with City staff in developing time estimates with the following criteria:

- Estimates are representative of average times for providing services. Extremely difficult or abnormally simple projects are not factored in the analysis.

- Estimates reflect the time associated with the position or positions that typically perform a service.
- Estimates provided by staff are reviewed and approved by the division / department, and often involve multiple iterations before a Study is finalized.
- Estimates are reviewed by the project team for “reasonableness” against their experience with other agencies.
- Estimates were not based on time in motion studies, as they are not practical for the scope of services and time frame for this project.
- Estimates match the current or proposed staffing levels to ensure there is no over-allocation of staff resources to fee and non-fee related activities.

The Matrix Consulting Group agrees that while the use of time estimates is not perfect, it is the best alternative available for setting a standard level of service for which to base a jurisdiction’s fees for service and meets the requirements of California law.

The alternative to time estimating is actual time tracking, often referred to billing on a “time and materials” basis. Except in the case of anomalous or sometimes very large and complex projects, the Matrix Consulting Group believes this approach to not be cost effective or reasonable for the following reasons:

- Accuracy in time tracking is compromised by the additional administrative burden required to track, bill, and collect for services in this manner.
- Additional costs are associated with administrative staff’s billing, refunding, and monitoring deposit accounts.
- Customers often prefer to know the fees for services in advance of applying for permits or participating in programs.
- Departments can better predict revenue streams and staff needs using standardized time estimates and anticipated permit volumes.

Situations arise where the size and complexity of a given project warrants time tracking and billing on a “time and materials” basis. The Matrix Consulting Group has recommended taking a deposit and charging Actual Costs for such fees as appropriate and itemized within the current fee schedule.

## 4. Results Overview

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The motivation behind a cost of services (User Fee) analysis is for the City Council and Departmental staff to maintain services at a level that is both accepted and effective for the community, and also to maintain control over the policy and management of these services.

It should be noted that the results presented in this report are not a precise measurement. In general, a cost of service analysis takes a “snapshot in time”, where a fiscal year of adopted budgeted cost information is compared to the prior fiscal year of revenue, and workload data available. Changes to the structure of fee names, along with the use of time estimates allow only for a reasonable projection of subsidies and revenue. Consequently, the Council and Department staff should rely conservatively upon these estimates to gauge the impact of implementation going forward.

Discussion of results in the following chapters is intended as a summary of extensive and voluminous cost allocation documentation produced during the Study. Each chapter will include detailed cost calculation results for each major permit category including the following:

- **Modifications or Issues:** discussions regarding any revisions to the current fee schedule, including elimination or addition of fees.
- **“Per Unit” Results:** comparison of the full cost of providing each unit of service to the current fee for each unit of service (where applicable).

The full analytical results were provided to City staff under separate cover from this summary report.

## 5. City Clerk

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The City Clerk's Office is responsible for administering elections, preparing agenda packages, maintaining accurate and transparent City records, and providing City Departments and the public with access to City records and legislative actions. The fees examined within this study relate to document and media reproduction, candidate and initiative processing, and lobbyist registration. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the City Clerk's Office.

### 1 Fee Schedule Modifications

In discussions with City Clerk staff, modifications were made to the current fee schedule, including:

- **Eliminated Fees:** Sales of Precinct Maps and Zoning Ordinance Book (Title 30 of GMC) were removed as the City provides these maps and books via email or online; and Voter/Election Files were removed as these are now handled by the County.
- **New Fees:** Initiative Petition Filing Fee and Candidate Filing Processing Fee were added to better reflect current services provided.

The modifications noted above ensure that the proposed fee schedule better reflects the services being provided by City Clerk staff.

### 2 Detailed Results

The City Clerk's office collects fees for document and media reproduction, candidate and initiative processing, and lobbyist registration. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each fee.

**Table 4: Total Cost Per Unit Results – City Clerk**

Fee Name	Current Fee	Total Cost	Difference
Photocopies <sup>3</sup>	\$0.10	\$0.10	\$0
<b><u>Lobbyist Registration Fees</u></b>			
Initial Registration	\$31	\$27	\$4
Annual Renewal	\$15	\$21	(\$6)
Amendment	\$15	\$21	(\$6)
Initiative Petition Filing Fee <sup>4</sup>	New	\$200	N/A
Candidate Filing Processing Fee <sup>5</sup>	New	\$25	N/A

Photocopies, Initiative Petition Filing, and Candidate Filing Processing fees are set by California state law. Of the remaining fees, the only over-recovery is in relation to 'Lobbyist Registration Fees - Initial Registration' at \$4.

<sup>3</sup> The Photocopy fee is set by CA Govt Code § 81008(a).

<sup>4</sup> The Initiative Petition Filing Fee is a refundable deposit set by ELEC 9202(b).

<sup>5</sup> The Candidate Filing Processing Fee is set by ELEC 10228.

# 6. Citywide Charges

The Finance Department serves as the financial steward for the City, managing the City’s resources in a fiscally conservative manner. The Department oversees Citywide charges and miscellaneous fees relating to financial reports, credit card charges, etc. The fees examined within this study relate to distribution of the budget book and financial reports, collection agency charges, credit / debit card service fees, and return check fees. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Finance Department.

## 1 Fee Schedule Modifications

In discussions with Finance staff, the primary modifications proposed to the fee schedule included eliminating the following fees; as the City no longer offers the services or provides the service free of charge:

- Budget CD
- Notary Fees
- Financial Reports & Budget Books
- Collection Agency - Cost Recovery (Collection Agency fees charged on past due accounts by various departments)

The modifications noted better reflect the services being provided by Finance staff.

## 2 Detailed Results

The City collects fees GTV6 Duplication, credit card service fees, and return check fees. The total cost calculated for each service includes direct staff costs for Finance staff and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 5: Total Cost Per Unit Results – Citywide Charges & Other Miscellaneous Fees**

Fee Name	Current Fee	Total Cost	Difference
Returned Check Charges-First Insufficient Check/funds <sup>6</sup>	\$25	\$25	\$0
Returned Check Charges-Subsequent Insufficient Check <sup>7</sup>	\$35	\$35	\$0
GTV6 Video Duplication	\$20	\$81	(\$61)

<sup>6</sup> Returned Check Charges First Insufficient Check/Funds fee is set by California Civil Code, Section 1719(a).

<sup>7</sup> Returned Check Charges-Subsequent Insufficient Check fee is set by California Civil Code, Section 1719(a).

Both Returned Check Charges are set by California state law. There is an under-recovery for the GTV6 Video Duplication.

### 3 Citywide Credit/Debit Card Service Fee

Through this study, the project team evaluated a Credit / Debit Card convenience fee. Currently, the City of Glendale charges 2.50% per Transaction to recover the fees assessed from the credit card and debit card companies for any transactions that require the use of credit / debit cards.

The project team evaluated a year’s worth of data regarding credit / debit card surcharges actually incurred by the City for the different departments. The following table shows the total credit / debit card related revenue, the total credit / debit card related fees, and the resulting transaction percentage:

**Table 6: Credit / Debit Card Fee Calculation**

<b>Category</b>	<b>Amount</b>
Total Credit / Debit Card Revenue – excluding outliers	\$5,434,432
Credit Card / Debit Assessed Fees – excluding outliers	\$128,188
<b>Credit Card Fee</b>	<b>2.40%</b>

Based upon the analysis, the proposed credit / debit card fee for City was calculated at 2.40% per transaction.



## 7. Citywide Filming

The fees examined within this study relate to filming applications and rental of City facility spaces for filming. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Filming and Special Events Section within the Management Services Department.

### 1 Fee Schedule Modifications

In discussions with Filming and Special Events staff, it was decided that all filming related fees from all City Departments (i.e., Library, Arts & Culture and Community Services & Parks) would move from their respective fee schedules to the Filming Fee schedule. This will ensure that all filming related fees are captured in a singular area on the master fee schedule. Additionally, the Artsakh Avenue Paseo Rental fees were moved to the Community Services & Parks fee schedule to consolidate all rental fees in a singular place.

Along with consolidating the fees onto a single fee schedule; PW Engineering staff proposed the addition of a Filming Application Engineering Review fee as a means to capture their time reviewing film applications and Community Services & Parks proposed eliminating the Site Host Fee.

### 2 Detailed Results

The Film and Special Events Section collects fees for filming applications and rental of City facility spaces for filming. Non-City facility film permit applications are managed by a third-party vendor. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 7: Total Cost Per Unit Results – Filming and Special Events**

Fee Name	Current Fee	Total Cost	Difference
Filming - Use of City Property (Including Sidewalks/Streets)	\$454	\$510	(\$56)
<b>Old Police Building/Jail - Rental</b>			
Standard Rate	\$4,577	\$4,708	(\$131)
Student Rate	\$1,613	\$4,708	(\$3,095)
Film Monitoring/Film Permit Staff	\$72	\$99	(\$27)
Special Events, Application Processing Fee	\$31	\$197	(\$166)
<b>City Facility Filming Fee</b>			
Standard Rate	\$2,288	\$2,354	(\$66)
Student Rate	\$1,144	\$2,354	(\$1,210)

Fee Name	Current Fee	Total Cost	Difference
<b>Glendale Transportation Center</b>			
Standard Rate	\$1,713	\$1,983	(\$270)
Student Rate	\$537	\$1,983	(\$1,446)
Temporary Place of Amusement	\$629	\$197	\$432
<b>FIRE FILMING FEES</b>			
Fire Inspection (4 Hours Minimum on Weekends)	\$157	\$197	(\$40)
Filming Application Fire Review	\$117	\$325	(\$208)
Fire Safety Officer (4 Hours Minimum)	\$135	\$168	(\$33)
Special Event Permits; Fire Plan Review	\$56	\$92	(\$36)
<b>POLICE FILMING FEES</b>			
Filming Application Police Review	\$117	\$306	(\$189)
Police Personnel Fee (4 Hours Minimum)	\$147	\$280	(\$133)
<b>ENGINEERING FILMING FEES</b>			
Filming Application Engineering Review	New	\$68	N/A
<b>LIBRARY FILMING FEES</b>			
<b>Central Library</b>			
Exterior Only	\$2,265	\$1,046	\$1,219
Exterior Only Each additional hour after min. hours	\$338	\$209	\$129
Interior & Exterior (Entrance Area Only)	\$3,965	\$3,098	\$867
Interior & Exterior (Entrance Area Only) Each additional hour after min. hours	\$564	\$620	(\$56)
Access to Any/All Public Spaces (During Closed Hours Only)	\$5,667	\$6,980	(\$1,313)
Access to Any/All Public Spaces (During Closed Hours Only) Each additional hour after min. hours	\$1,017	\$1,396	(\$379)
Parking Fees, Central (Full Lot Available during closed hours only)	\$1,131	\$428	\$704
Parking Fees, Central (Price per Slot)	\$20	\$8	\$13
<b>Brand Library</b>			
Exterior (Library Area Only)	\$2,265	\$1,870	\$395
Exterior (Library Area Only) Each additional hour after min. hours	\$338	\$374	(\$36)
Interior & Exterior	\$5,667	\$7,480	(\$1,813)
Interior & Exterior Each additional hour after min. hours	\$1,017	\$1,496	(\$479)
Film School Students, Brand Library Exterior/Interior (proof required)	\$106	\$1,496	(\$1,390)
Brand Library Interior Only (Minimum of 5 hours)	\$3,329	\$5,984	(\$2,655)
Brand Interior, Each additional hour after min. hours	\$665	\$1,197	(\$532)
<b>Neighborhood Libraries</b>			
Access to Any/All Public Spaces (During Closed Hours Only)	\$3,965	\$1,455	\$2,510
Access to Any/All Public Spaces (During Closed Hours Only) Each additional hour after min. hours	\$564	\$291	\$273
<b>Parking Fees</b>			
Chevy Chase	\$338	\$450	(\$112)
Montrose (Upper Lot Only)	\$338	\$450	(\$112)
Grandview	\$338	\$450	(\$112)
All Other Neighborhood Libraries	\$300	\$300	\$0
<b>Miscellaneous Filming Fees</b>			
Administrative Fees All Bookings	\$281	\$332	(\$51)
Filming Processing	New	\$743	N/A
Non-Refundable Deposit (Applicable towards payment of filming fee)	\$564	\$600	(\$36)
Staffing Fee	\$25	\$42	(\$17)

Fee Name	Current Fee	Total Cost	Difference
Staffing Fee (Overtime / Holiday)	Hourly Rate	\$63	
Security Guard	\$25	\$25	\$0
<b>COMMUNITY SERVICES &amp; PARKS FEES</b>			
<b>Film Permits - Parks and Special Use Facility Fees</b>			
Administrative Fees	\$225	\$523	(\$298)
Deposit	\$2,000	\$2,000	\$0
Verdugo Adobe w/out Equipment	\$560	\$548	\$12
Parking Fees per Space	\$15	\$18	(\$3)
Verdugo Skate Park Weekday (Over 6 Hrs)	\$1,680	\$429	\$1,251
Verdugo Skate Park Weekend (Over 6 Hrs)	\$3,360	\$429	\$2,931
Verdugo Skate Park Weekday	\$210	\$54	\$156
Verdugo Skate Park Weekend	\$420	\$54	\$366
Student Film Permit	\$225	\$927	(\$702)
Trail Fee	\$750	\$633	\$117
Tennis Court Fee	\$50	\$28	\$22
Brand Friendship Garden (Filming)	\$180	\$76	\$104
All Other City Facilities	Varies	Rental Rate	N / A
<b>Civic Auditorium Fees</b>			
Rental Space Upper-Level Indoor Soccer Filming Rate	\$113	\$469	(\$356)

A majority of Filming's fees are under-recovering, ranging from a low of \$3 for Parking Fees per Space to a high of \$3,095 for Student Old Police Building Jail Rate. The largest over-recovery relates to Verdugo Skate Park Weekend (over 6 hrs) at approximately \$2,931.

It is important to note that Filming fees are similar to other types of facility rentals. These fees are not subject to the same user fee regulations as service-based fees. These fees are voluntary, meaning that there is no imposition upon the user to film in the City of Glendale, as such they are voluntarily choosing to film at a city facility. The rate is then meant to capture the desirability of a particular space or facility for filming needs. This section has only been provided for informational purposes to the City. The City should review and utilize its discretion and an understanding of the local market trends to determine how to set and adjust the filming fees.

## 8. Community Development – Building

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The Building & Safety Division is responsible for providing plan check and inspection services on all building and construction within the City. They ensure all buildings comply with California building codes and regulations, providing safe environments for City staff, residents, and visitors. Fees included in this analysis are in relation to mechanical, electrical, plumbing, plan checks, inspections, contractor business licensing, and land development. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Building & Safety Division.

### 1 Fee Schedule Modifications

During discussions with Building staff, modifications were proposed to the current fee schedule. Below is an overview of the various proposed changes:

- **Elimination of Fees:** Various fees were proposed for elimination, as the services are no longer provided, or are accounted for through other fees:
  - Special Fees for Single Family Properties Patio Covers and Carports, Special Fees for single Family Properties Wood, wrought iron, or chain link fences, and Special Fees for single Family Properties Stuccos or re-stucco, as these fees will now be charged through valuation.
  - Electrical, Mechanical, and Plumbing Permit Issuance and Modification Fees as this time is now captured in the specific individual permits.
- **Modification of Existing Fees:** The Swimming Pool Combo Permit (Single-Family Residential and Commercial / Multi-Family) was developed in order to account for all plan review and inspection time associated with these services, rather than separate fees for each component.
- **Addition of Fees:** The following fees were proposed to be added; including:
  - EV Charging Station was added to reflect new codes and regulations surround plan review and inspection services.
  - Special Inspector Approval for special inspections that are needed.
- **Expansion of Valuation Based fees:** The City's current Building Permit Fee valuation table ranges stop at a high of \$1,000,000. However, it was determined that this amount is too low and does not accurately calculate fees for high-cost projects. As such four additional ranges were added: \$5,000,000 and \$10,000,000,

\$25,000,000, and \$50,000,000. This table expansion will account for much larger cost projects that do not actually take an exponential increase in the amount of time to plan review and inspect. Additionally, it was also determined that having two separate tables one for single-family and another for commercial / multi-family projects would more accurately account for the scope of projects.

- Combination of Plan Check Fees:** The City currently charges three plan check fees on almost every permit – Green Building, Disabled Access, and Regular Plan Check. Rather than charging it as three separate line items it was determined that this should be combined into a singular plan check percentage that encompasses all three reviews.

The modifications outlined allow Building’s fee schedule to accurately reflect the services being provided by staff and helps ensure that costs are captured appropriately.

## 2 Detailed Results – Flat Fees

The Building Department collects flat fees for structural, electrical, mechanical, and plumbing permits and inspections. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and the difference associated with providing each service.

**Table 8: Total Cost Per Unit Results – Building Flat Fees**

Fee Name	Current Fee	Total Cost	Difference
<b>ADMINISTRATIVE PROCESS FEES</b>			
Changes to Permits (Owner, contractor, etc.)	\$69	\$119	(\$50)
Minimum Fee Retained for Refunds	\$79	\$152	(\$73)
Replacement of Lost Inspection Cards	Hourly Rate	\$127	N / A
<b>INSPECTION FEES</b>			
Inspection outside normal hours - (Including travel time)	Hourly Rate	\$796	N / A
Re-inspection fee assessed when the Building Official determines that work that was requested to be inspected has not been completed, when more than two inspections are required to correct deficiencies noted on a previous inspection, or when an applicant has divided the work for a required inspection into excessive parts; thereby requiring the City to perform extra inspections	Hourly Rate	\$84	N / A

Fee Name	Current Fee	Total Cost	Difference
Inspections for which no fee is specifically indicated or for projects determined by the Building Official unique	Hourly Rate	\$168	N / A
<b>REVIEW OF GEOLOGICAL RECORDS</b>			
Submitted with Plan Review	Hourly Rate	\$181	N / A
Submitted independently of a Plan Review	Hourly Rate	\$362	N / A
<b>RECORDS FEES</b>			
Plan Maintenance Fee	\$3	\$15	(\$12)
Change or re-assignment of addresses	Hourly Rate	\$127	N / A
<b>CERTIFICATES OF OCCUPANCIES</b>			
Application for a Temporary Certificate of Occupancy	\$669 <sup>8</sup>	\$745	(\$77)
Request for an extension of Temporary Certificate of Occupancy	\$404 <sup>9</sup>	\$444	(\$40)
<b>REQUEST FOR BUILDING CODE MODIFICATIONS/APEALS</b>			
Request for a modification	Hourly Rate	\$382	N / A
Request for alternate method or material/Building Official determination	Hourly Rate	\$382	N / A
Appeal of Building Official determined to the Board of Appeals; or ratification of Building Official determination.	\$1,050 <sup>10</sup>	\$1,528	N / A
Request for an official written determination by the Building Official, minimum 1.5 hour - Actual Time at Staff Hourly Rates [calculated cost is an estimate of a typical project]	Hourly Rate	\$382	N / A
<b>REQUEST FOR EXTENSION OF TIME REQUEST</b>			
For Plan Check Extensions	\$161	\$199	(\$38)
For Permit Extensions	\$169	\$261	(\$92)
<b>BUILDING PERMIT FEES</b>			
<b>Combination Building Permits for the following types of projects:</b>			
<b>Sign Permits Add Electrical</b>			
Sign Permits Add Electrical	20%	10%	10%
<b>Swimming Pool Combo Permit</b>			
Single-Family Residential	Varies	\$824	N/A
Commercial / Multi-Family	Varies	\$1,546	N/A
<b>Special Fees for Single Family Properties</b>			
Kitchen remodel (No movement of walls interior work only)	\$130	\$529	(\$399)
Bathroom remodel (No movement of walls interior work only)	\$130	\$529	(\$399)
<b>Re-Roof Permits</b>			
Up to 15 squares	\$118	\$176	(\$57)

<sup>8</sup> Original fee is per hour. Current fee has been calculated to be based upon the estimate of hour(s) provided in support. Example, the Application for Temporary Certificate of Occupancy takes approximately 4.42 hours. The 4.42 hours is multiplied by current hourly rate of \$151.42 to calculate current fee of \$669. This is to allow a more appropriate comparison to the proposed flat fee.

<sup>9</sup> Original fee is per hour. Current fee has been calculated to be based upon the estimate of hour(s) provided in support. Example, the Application for Temporary Certificate of Occupancy takes approximately 2.67 hours. The 2.67 hours is multiplied by current hourly rate of \$151.42 to calculate current fee of \$404. This is to allow a more appropriate comparison to the proposed flat fee.

<sup>10</sup> Original fee is per hour. Current fee has been calculated to be based upon the estimate of hour(s) provided in support. Example, the Appeal of Building Official determined to the Board of Appeals; or ratification of Building Official determination takes approximately 6.00 hours. The 6.00 hours is multiplied by current hourly rate of \$175.00 to calculate current fee of \$1,050. This is to allow a more appropriate comparison to the proposed flat fee.

Fee Name	Current Fee	Total Cost	Difference
16 to 50 squares	\$158	\$204	(\$46)
51 to 100 squares	\$198	\$288	(\$90)
Over 100 squares	\$235	\$372	(\$137)
<b>Use of Land Permit for Parking Lots</b>			
Use of Land Permit for Parking Lots	\$376	\$533	(\$157)
<b>Special Fees for Single Family Properties</b>			
Replacement of windows	\$150	\$417	(\$267)
Replacement of windows - per window	\$15	\$29	(\$14)
<b>Special Fees for Solar Photo-voltaic Systems</b>			
Shall be assessed a combination building permit fee including one trade, Maximum fees as specified by SB 1222 (not to exceed \$500.00)	\$500	\$541	(\$41)
<b>PLAN REVIEW</b>			
<b>Plan Review</b>			
When determined by the Building Official that the project is unusual, the Building Official may determine a plan review fee based upon an hourly rate	\$83	\$91	(\$8)
In addition to the aforementioned fees, the Building Official may require additional charges for plan review required by changes, additions or revisions of approved plans or reports, and for services beyond the initial and second plan reviews due to changes, omissions or errors on the part of the applicant. Additional plan review fees shall be assessed at an hourly rate	\$83	\$91	(\$8)
If, upon consultation with a permit applicant, the Building Official determines that the services of contract professionals are needed to meet the needs of the applicant with respect to providing building, mechanical, plumbing, electrical or geotechnical plan review services, and the cost incurred by the City for such services exceeds the plan review fee which would otherwise be charged, the Building Official may assess additional fees to recover the full cost incurred by the City for the providing of the services rendered.	\$158	\$362	(\$204)
<b>PLUMBING PERMIT FEES</b>			
Minimum Inspection Fee (If the total inspection fees are less than minimum inspection fee specified, the minimum inspection fees shall apply).	\$106	\$133	(\$27)
<b>Water Systems</b>			
Exterior water service piping to the building, new or replacement	\$13	\$140	(\$127)
<b>Installation of new water piping system within an existing building:</b>			
Single-Family Dwelling	\$39	\$260	(\$221)
Multi-Family Dwelling	\$79	\$288	(\$209)



Fee Name	Current Fee	Total Cost	Difference
<b>Non-Residential Building</b>			
Less than 10,000 sq. ft.	\$98	\$484	(\$386)
10,001 sq. ft. to 100,000 sq. ft.	\$198	\$484	(\$286)
Greater than 100,000 sq. ft.	\$328	\$610	(\$282)
Temperature and/or pressure relief valve or high temperature limit device	\$9	\$14	(\$5)
Boiler steam or hot water	\$27	\$39	(\$12)
<b>Water heater and/or vent</b>			
Single Family	\$27	\$92	(\$65)
MF / All Others	\$27	\$92	(\$65)
Residential water softener/treatment system	\$20	\$34	(\$14)
<b>Gas Systems</b>			
For low pressure gas piping systems	\$13	\$30	(\$17)
For medium pressure gas piping system (In addition to Plumbing Permit Fees)	\$85	\$30	\$55
Proprietary gas systems (In addition to Plumbing Permit Fees)	\$85	\$109	(\$24)
<b>Drain &amp; Waste Systems</b>			
Plumbing Fixture	\$13	\$25	(\$13)
Sewer Connection, with Piping	\$45	\$81	(\$36)
Building Sewer and Trailer Park Sewer, install or Replace	\$33	\$53	(\$20)
New Installation, Repair or alteration of drain or vent piping	\$13	\$30	(\$17)
Private sewer disposal system (includes Septic tank, Seepage pit, Cesspool, or drain field)	\$58	\$98	(\$40)
Rainwater system, for each drain inside the building	\$13	\$24	(\$11)
Sewer Cap	\$85	\$123	(\$38)
Sump Pump & Effluent Pump	\$20	\$32	(\$12)
Miscellaneous Items	\$13	\$18	(\$5)
<b>Multi-Family or Mixed-Use Plumbing Group</b>			
Kitchen and Up to 1 Bathroom	\$257	\$421	(\$164)
Each Additional Bathroom	\$33	\$42	(\$9)
<b>Industrial Equipment</b>			
Industrial Waste Interceptor	\$85	\$109	(\$24)
Grease	\$85	\$109	(\$24)
Backflow protective devices	\$6	\$11	(\$5)
Dental chairs	\$33	\$46	(\$13)
Special Equipment Systems	\$33	\$46	(\$13)
<b>Plan Review</b>			
Plan Review (When projects are required by the Building Official to have the plumbing systems reviewed prior to a permit being issued)	\$85	\$106	(\$21)
<b>MECHANICAL PERMIT FEES</b>			



Fee Name	Current Fee	Total Cost	Difference
Minimum Inspection Fee (If the total inspection fees equal less than the minimum inspection fee specified, the minimum inspection fee shall apply)	\$106	\$133	(\$27)
<b>Heating and Conditioning Equipment</b>			
<b>The installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances:</b>			
Up to and Including 100,000 BTU/H	\$33	\$39	(\$6)
Over 100,000 BTU/H	\$39	\$51	(\$12)
The installation or relocation of each floor furnace including vents	\$33	\$39	(\$6)
The installation or re-location of each suspended heater, recessed wall heater or floor mounted unit heater	\$33	\$39	(\$6)
The installation or re-location of each appliance vent installed and not included as part of an appliance permit	\$20	\$30	(\$10)
<b>For the installation, relocation, or replacement of VAV units installed and not part of an appliance permit:</b>			
Up to 4	\$127	\$151	(\$24)
Above 4	\$13	\$25	(\$12)
The repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit absorption or evaporative cooling system, including installation of controls.	\$33	\$39	(\$6)
<b>Air handling</b>			
To and including 10,000 cubic feet per minute, including ducts, vents attached thereto (NOTE: this fee shall not apply to an air handling unit.)	\$26	\$30	(\$4)
Over 10,000 cubic feet per minute	\$26	\$30	(\$4)
Evaporative Cooler other than portable type, evaporative coil or reheat coil	\$26	\$30	(\$4)
<b>Boilers</b>			
<b>The Installation or relocation of each broiler or compressor:</b>			
To and including three (3) horsepower, or each absorption system to and including 100,000 BTU/H	\$33	\$37	(\$4)
Three (3) horsepower to fifteen (15) horsepower, or each absorption system over 100,000 BTU/H to and including 500,000 BTU/H	\$52	\$58	(\$6)
Fifteen (15) horsepower to thirty (30) horsepower, or each absorption system absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H	\$79	\$98	(\$18)
Thirty (30) horsepower to fifty (50) horsepower, or for each absorption system over 1,000,000 BTU/H to and including 1,175,000 BTU/H	\$104	\$151	(\$47)
Over fifty (50) horsepower, or for each absorption system over 1,175,000 BTU/H	\$184	\$231	(\$48)

Fee Name	Current Fee	Total Cost	Difference
<b>Other Mechanical Equipment</b>			
Ventilation fan connector to a single duct	\$26	\$39	(\$13)
Ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$26	\$39	(\$13)
The installation of each hood which is served by a mechanical exhaust, including the ducts for such hood, commercial exhaust hood	\$152	\$231	(\$80)
The installation of each hood which is served by a mechanical exhaust, including the ducts for such hood, residential exhaust hood	\$32	\$44	(\$12)
Appliance or piece of equipment regulated by the code but not classified in other appliance categories, or for which no other fee is listed	\$26	\$37	(\$11)
<b>Connection to a gas system</b>			
Less than 10'	\$26	\$37	(\$11)
10' or more	\$26	\$37	(\$11)
Using CSST	\$26	\$37	(\$11)
<b>Multi-Family or Mixed-Use Mechanical Group:</b>			
Kitchen and Up to 1 Bathroom	\$367	\$533	(\$166)
Each Additional Bathroom	\$34	\$168	(\$134)
<b>Plan Review</b>			
Plan Review (When projects are required by the Building Official to have the mechanical systems reviewed prior to a permit being issued)	\$85	\$106	(\$21)
<b>ELECTRICAL PERMIT FEES</b>			
Minimum Inspection Fee (If the total inspection fees equal less than the minimum inspection fee specified, the minimum inspection fee shall apply)	\$106	\$133	(\$27)
<b>Single Family Homes</b>			
<b>Electrical Services</b>			
Up to 205 amps	\$160	\$200	(\$40)
206 to 400 amps	\$241	\$344	(\$103)
Over 400 amps	\$321	\$547	(\$226)
Alternative per unit fee for new units (Excluding garage and common areas)	\$395	\$484	(\$89)
<b>Multi-Residential Construction</b>			
<b>Electrical Services</b>			
Up to 205 amps	\$132	\$256	(\$124)
206 to 400 amps	\$187	\$351	(\$164)
Over 400 amps	\$321	\$673	(\$352)
Alternative per unit fee for new units (Excluding garage and common areas)	\$395	\$505	(\$110)
<b>Other Electrical Items</b>			
<b>New branch circuits</b>			
1 to and including 10	\$13	\$21	(\$8)

Fee Name	Current Fee	Total Cost	Difference
11 to and including 40	\$12	\$15	(\$3)
Over 40	\$11	\$14	(\$3)
<b>Adding wiring outlets at which current is used or controlled, for fixtures, fixture outlets, receptacles and switches</b>			
1 to and including 10	\$1.63	\$2.40	(\$0.77)
Over 10	\$0.70	\$1.43	(\$0.73)
Private Swimming Pools	\$66	\$400	(\$334)
<b>Electrical Sign</b>			
Sign Circuit(s)	\$26	\$30	(\$4)
Cellular floors (raised floor electrical systems)	\$3.88	\$5.26	(\$1.38)
<b>Feeder bus ways, power duct and similar equipment</b>			
Up to 200 ampere rating	\$0.70	\$0.92	(\$0.22)
Subpanel by number of spacing, panel board or motor control panel that is altered replaced, relocated or reinstalled for each set of branch circuits over current devices that are installed in equipment	\$1.25	\$1.42	(\$0.17)
<b>For replacing, relocating or reinstalling a switchboard or for additions to an existing switchboard</b>			
600 volts or less; First switchboard section	\$58	\$90	(\$32)
600 volts or less; Addition switchboard section	\$39	\$46	(\$7)
Over 600 volts; Each switchboard section	\$118	\$171	(\$52)
<b>Commercial Services 600 volts or less</b>			
200 amperes or less rating	\$160	\$161	(\$1)
Over 200 amperes and including 600 amperes	\$268	\$245	\$23
Over 600 amperes and including 1200 amperes	\$376	\$470	(\$94)
Over 1200 amperes	\$430	\$694	(\$264)
Services over 600 volts	\$495	\$151	\$344
Temporary Services	\$160	\$109	\$51
<b>Each motor, transformer, heating appliance, etc. other misc. equipment or appliance not listed elsewhere in this section, for H.P., K.W., or K.V.A. rating of equipment</b>			
Up to and including 1	\$11	\$16	(\$6)
Over 1 and not over 5	\$14	\$22	(\$8)
Over 5 and not over 20	\$20	\$30	(\$10)
Over 20 and not over 50	\$33	\$58	(\$25)
Over 50 and not over 100	\$66	\$96	(\$29)
Over 100	\$98	\$133	(\$35)
Electrical equipment for which no fee is herein prescribed (minimum charge)	\$129	\$142	(\$13)
<b>Plan Review</b>			
Plan Review (When projects are required by the Building Official to have the electrical systems reviewed prior to a permit being issued)	\$85	\$106	(\$21)
<b>MISCELLANEOUS BUILDING PERMITS</b>			

Fee Name	Current Fee	Total Cost	Difference
<b>EV Charging Stations</b>			
SFD & Duplex & Private Unit in MFD	New	\$371	N/A
All Others	New	\$461	N/A
<b>Energy Storage Systems (ESS)</b>			
Energy Storage Systems (ESS)	New	\$276	N/A
<b>Contractors Business License</b>			
<b>Contractor Type A-General Engineering</b>			
As of January 1st (100% of Fee)	\$350	\$108	\$242
As of April 1st (75% of Full Fee)	\$263	\$108	\$154
As of July 1st (50% of Full Fee)	\$175	\$108	\$67
As of October 1st (25% of Full Fee)	\$88	\$108	(\$21)
<b>Contractor Type B-General Contractor</b>			
As of January 1st (100% of Fee)	\$234	\$108	\$126
As of April 1st (75% of Full Fee)	\$176	\$108	\$67
As of July 1st (50% of Full Fee)	\$117	\$108	\$9
As of October 1st (25% of Full Fee)	\$59	\$108	(\$50)
<b>Contractor Type C-Specialty Contractor</b>			
As of January 1st (100% of Fee)	\$114	\$108	\$6
As of April 1st (75% of Full Fee)	\$86	\$108	(\$23)
As of July 1st (50% of Full Fee)	\$57	\$108	(\$51)
As of October 1st (25% of Full Fee)	\$29	\$108	(\$80)
<b>Back to Business</b>			
Registration	\$5,000	\$3,248	\$1,752
Registration (for smaller businesses)	\$5,000	\$834	\$4,166
Program/Plan Review	Hourly Rate	\$308	N / A
Engineer Certification	\$270	\$133	\$137
<b>Mechanical permit fee</b>			
For the installation, relocation or repair of each Smoke-Damper, Combination-Damper	\$183	\$620	(\$436)
For the installation, relocation or repair of each Fire-Damper, or ceiling radiation damper.	\$92	\$760	(\$668)
Smoke Control System	\$183	\$2,827	(\$2,643)
Low Voltage Installation - per square foot/floor - permit [NOTE: The cost analysis is based upon 1,500 sf. Single SF charge will be based upon dividing the final cost by 1,500]	\$0.16	\$0.19	(\$0.03)
Other Mechanical Equipment Ventilation fan connector to a Multiple duct	Hourly Rate	\$891	N / A
Ventilation Equipment: The installation or relocation of each duct smoke detector	\$71	\$434	(\$363)
For the installation, relocation or repair of CO and/or CO2 detector with VFD with 3rd party inspection	\$26	\$434	(\$408)
For the installation, relocation or repair of CO and/or CO2 detector with VFD without 3rd party inspection	Hourly Rate	\$168	N / A
<b>Permit fee to complete construction previously approved under a currently expired permit when the scope of work has not changed, the applicable Codes are the same and the permit is expired:</b>			
Less than one year	50%	50%	\$0
Less than four months	40%	40%	\$0

Fee Name	Current Fee	Total Cost	Difference
Less than three months	30%	30%	\$0
Less than two months	20%	20%	\$0
Less than one month	10%	10%	\$0
<b>Plan check fee to renew action on a plan review expired less than one year when the scope of work has not changed, the applicable codes are the same and the plan review is expired:</b>			
Less than one year	50%	50%	\$0
Less than four months	40%	40%	\$0
Less than three months	30%	30%	\$0
Less than two months	20%	20%	\$0
Less than one month	10%	10%	\$0
<b>Investigation fee for work commencing prior to obtaining the required permit(s)</b>			
Investigation fee for work commencing prior to obtaining the required permit(s) except for unpermitted window replacements where the current owner was not the owner of record at the time the unpermitted window replacement was completed and is replacing all unpermitted windows.			
			Fee equal to the Total permit fee
<b>Express plan check fee:</b>			
Fee to expedite the initial plan review process to eliminate "backlog time" on an as available, overtime basis		150% of the regular plan check fees (in addition to regular plan check fees)	
<b>Electrical permit fees</b>			
Alternative fee for Office Tenant Improvement including low voltage - Per Square Foot [NOTE: The cost analysis is based upon 1,500 sf. Single SF charge will be based upon dividing the final cost by 1,500]	\$0.21	\$0.41	(\$0.20)
<b>Covenant and Agreement Fee</b>			
General	\$2,348	\$3,800	(\$1,452)
ADUs	\$364	\$459	(\$95)
<b>Construction Debris Processing Fee</b>			
Construction Debris Processing Fee	\$50	\$64	(\$14)
<b>Construction Waste Management Plan</b>			
Administrative Processing Fee	\$50	\$63	(\$13)
<b>Appeal for Denial of Diversion</b>			
Security Deposit Fee	\$150	\$150	\$0
<b>Land Development</b>			
<b>Grading Plan Check</b>			
0-1,000 cubic yards, (for first Three Reviews)	\$2,213	\$661	\$1,552
1,001-10,000 cubic yards Each additional 1,000 cubic yards or fraction thereof, (for first Three Reviews)	\$463	\$121	\$342
10,001 and greater cubic yards First 10,000 cubic yards, (for first Three Reviews)	\$6,376	\$1,747	\$4,629
10,001 or greater, each additional 10,000 cubic yards or fraction thereof, (for first Three Reviews)	\$953	\$878	\$75

Fee Name	Current Fee	Total Cost	Difference
For Each Subsequent Review (After the 1st Three Reviews)	25% of original plan check fee		
<b>Grading Permit</b>			
0-1,000 cubic yards	\$2,851	\$2,808	\$43
1,001-10,000 cubic yards Each additional 1,000 cubic yards or fraction thereof	\$297	\$324	(\$26)
10,001 and greater cubic yards First 10,000 cubic yards	\$5,527	\$5,722	(\$195)
10,001 or greater, each additional 10,000 cubic yards or fraction thereof	\$2,557	\$2,242	\$315
Wet Weather Erosion Control Plan Review	As permitted by Ord. #5714	\$596	N / A
<b>Low Impact Development Fee</b>			
Low Impact Development Fee	\$826	\$596	\$230
<b>SB9 Fees</b>			
SB9 Housing Development Covenant and Agreement Fee	\$364	\$459	(\$95)
SB9 Lot Split Covenant and Agreement Fee	\$364	\$459	(\$95)
<b>Special Inspector Approval</b>			
Special Inspector Approval	New	\$102	N / A

The majority of Building's fees show an under-recovery. The largest over-recovery is related to the 'Grading Permits that are over 10,000 cubic yards' at \$4,629. This over-recovery is due to the moving of the program from Engineering to Building and streamlined processes.

### 3 Detailed Results – Valuation

Glendale currently uses a single sliding scale to establish permit fees for all basic building permits based on the value of construction costs. As noted in the modifications section, the project team worked with City staff to expand the existing table ranges and create separate tables for single-family and commercial / multi-family projects. These modifications will ensure staff can appropriately account for a variety of project types and costs. The following subsections discuss the valuation-based table and plan check percentage for Single-Family and Commercial / Multi-Family projects.

#### 1 Single Family – Permit and Plan Check Fee

The project team worked with staff to develop a separate valuation-based fee schedule that would reflect building staff time and effort for residential inspections. It was also discussed that while commercial projects can vary in dollar value dramatically, the cap of \$1 million is appropriate for residential projects. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table outlines the valuation range, current fee, total cost, and difference.

**Table 9: Total Cost Per Unit Results – Single Family Residential Valuation**

<b>Project Valuation Sliding Scale Category</b>	<b>Current Fee</b>	<b>Total Cost</b>	<b>Difference</b>
<b>Project Valuation \$1 to \$2,000</b>	\$85.10	\$252.18	(\$167.08)
<b>Project Valuation \$2,001 to \$25,000</b>			
First \$2,000	\$85.10	\$252.18	(\$167.08)
Each Additional \$1,000 or fraction thereof	\$16.60	\$16.45	\$0.15
<b>Project Valuation \$25,001 to \$50,000</b>			
First \$25,000	\$466.90	\$630.46	(\$163.56)
Each Additional \$1,000 or fraction thereof	\$12.90	\$15.13	(\$2.23)
<b>Project Valuation \$50,001 to \$100,000</b>			
First \$50,000	\$789.40	\$1,008.73	(\$219.33)
Each Additional \$1,000 or fraction thereof	\$10.60	\$10.09	\$0.51
<b>Project Valuation \$100,001 to \$500,000</b>			
First \$100,000	\$1,319.40	\$1,513.09	(\$193.69)
Each Additional \$1,000 or fraction thereof	\$8.60	\$3.92	\$4.68
<b>Project Valuation \$500,001 to \$1,000,000</b>			
First \$500,000	\$4,759.40	\$3,082.23	\$1,677.17
Each Additional \$1,000 or fraction thereof	\$8.60	\$6.16	\$2.44
<b>Project Valuation \$1,000,001 +</b>			
First \$1,000,000	\$9,059.40	\$6,164.45	\$2,894.95
Each Additional \$1,000 or fraction thereof	\$6.20	\$3.08	\$3.12

As noted, the City's previous methodology used a single factor to calculate building permit fees. The new valuation table above reflects a tiered system that captures economies of scale associated with single family residential projects.

Along with determining costs associated with inspection services, the project team also worked with Building staff to determine appropriate plan check costs. Currently, the City charges a plan check fee of 130%<sup>11</sup> of the permit fee. Based upon a detailed review of time estimates provided to review plans for each project type this analysis showed that Single Family Residential Plan Check should be **115% of the permit fee**.

## **2 Commercial / Multi-Family – Permit and Plan Check Fee**

A separate valuation structure was developed for Multi-Family / Commercial / Industrial construction projects in order to better account for the services that are provided to applicants. It was decided that a cap of \$50 million was sufficient for commercial projects. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table outlines the valuation range, current fee, total cost, and difference.

<sup>11</sup> The Plan Check fee includes fees for Plan Check, Green Building, Disabled, and Energy Code.



**Table 10: Total Cost Per Unit Results – Commercial / Multi-Family Valuation**

Project Valuation Sliding Scale Category	Current Fee	Total Cost	Difference
<b>Project Valuation \$1 to \$2,000</b>	\$85.10	\$252.18	(\$167.08)
<b>Project Valuation \$2,001 to \$25,000</b>			
First \$2,001	\$85.10	\$252.18	(\$167.08)
Each Additional \$1,000 or fraction thereof	\$16.60	\$6.09	\$10.51
<b>Project Valuation \$25,001 to \$50,000</b>			
First \$25,000	\$466.90	\$392.28	\$74.62
Each Additional \$1,000 or fraction thereof	\$12.90	\$19.61	(\$6.71)
<b>Project Valuation \$50,001 to \$100,000</b>			
First \$50,000	\$789.40	\$882.64	(\$93.24)
Each Additional \$1,000 or fraction thereof	\$10.60	\$12.61	(\$2.01)
<b>Project Valuation \$100,001 to \$500,000</b>			
First \$100,000	\$1,319.40	\$1,513.09	(\$193.69)
Each Additional \$1,000 or fraction thereof	\$8.60	\$15.13	(\$6.53)
<b>Project Valuation \$500,001 to \$1,000,000</b>			
First \$500,000	\$4,759.40	\$7,565.46	(\$2,806.06)
Each Additional \$1,000 or fraction thereof	\$8.60	\$3.78	\$4.82
<b>Project Valuation \$1,000,001 to \$5,000,000</b>			
First \$1,000,000	\$9,059.40	\$9,456.83	(\$397.43)
Each Additional \$1,000 or fraction thereof	\$6.20	\$2.68	\$3.52
<b>Project Valuation \$5,000,001 to \$10,000,000</b>			
First \$5,000,000	New	\$20,174.57	N / A
Each Additional \$1,000 or fraction thereof	New	\$8.07	N / A
<b>Project Valuation \$10,000,001 to \$25,000,000</b>			
First \$10,000,000	New	\$60,523.72	N / A
Each Additional \$1,000 or fraction thereof	New	\$4.09	N / A
<b>Project Valuation \$25,000,001 to \$50,000,000</b>			
First \$25,000,000	New	\$121,888.04	N / A
Each Additional \$1,000 or fraction thereof	New	\$2.52	N / A
<b>Project Valuation \$50,000,001 +</b>			
First \$50,000,000	New	\$184,933.57	N / A
Each Additional \$1,000 or fraction thereof	New	\$1.26	N / A

As noted above, the City’s previous methodology used a single factor to calculate building permit fees. The new valuation table above reflects a tiered system that captures economies of scale associated with multi-family and commercial projects.

Along with determining costs associated with commercial / multi-family inspection services, the project team also worked with Building staff to determine appropriate plan check costs. Currently, the City charges a plan check fee of 130%<sup>12</sup> of the permit fee. Based upon a detailed review of time estimates provided to review plans for each valuation range and different project type this analysis showed that Commercial / Multi-Family Plan Check should be **120% of the permit fee.**

<sup>12</sup> The Plan Check fee includes fees for Plan Check, Green Building, Disabled, and Energy Code.



### 3 Mechanical, Plumbing, and Electrical – Plan Check

Currently, the City of Glendale charges mechanical, electrical, and plumbing plan review fee as 15% of the plan check fee, or 15% of the standalone permit, or 15% of the building permit regardless of the type of project. The project team worked with Building staff to determine the appropriate plan check level of effort associated with Mechanical, Plumbing, and or Electrical review. The total cost calculated for each trade includes direct staff costs and Departmental and Citywide overhead. The following table outlines the trade category, current parentage, total calculated percentage, and difference.

**Table 11: Total Cost Per Unit Results – MEP Percentages**

Trade Category	Current %	Total Calculated %	Difference
<b>Mechanical Surcharge for State Energy Conservation Regulation</b>			
<b>Residential</b>			
Permit - % of Permit	15%	15%	0%
<b>Commercial</b>			
Plan Check - % of Plan Check	15%	20%	(5%)
Permit - % of Permit	15%	15%	0%
<b>Plumbing Surcharge for State Energy Conservation Regulations</b>			
<b>Residential</b>			
Permit - % of Permit	15%	10%	5%
<b>Commercial</b>			
Plan Check - % of Plan Check	15%	15%	0%
Permit - % of Permit	15%	15%	0%
<b>Electrical Surcharge for State Energy Conservation Regulations</b>			
<b>Residential</b>			
Permit - % of Permit	15%	10%	5%
<b>Commercial</b>			
Plan Check - % of Plan Check	15%	15%	0%
Permit - % of Permit	15%	15%	0%
<b>Single-Family Residential MEP</b>			
One Trade	10%	10%	(5%)
Two Trades	20%	25%	(5%)
Three Trades	30%	30%	0%

Based upon a detailed review of time estimates provided to review plans for each project type Matrix recommends that the City charge a different percentage for residential and commercial; as well as a different percentage based on whether it is being assessed as part of the larger or standalone building permit (% of building permit) or charged as part of the plan check fee (% of plan check fee) for the State Energy Conservation Regulation.

For the surcharges for the state energy conservation regulations, the City is generally at the full cost of 15%, other than for Plumbing and Electrical for residential projects. For the Single Family Residential projects, the City is under-recovering for the one and two trades category, but is at the full cost of 30% for the three trades.

Overall, these recommendations will allow for the City to appropriately recovery for staff time on plan check and inspection for mechanical, electrical, and plumbing permits.

### 4 Cross-Departmental Support

The Planning, Fire, and Water Departments, along with Public Works all provide plan check and / or inspection services for Building permits. In order to recover for the costs of providing these services, a fee percentage was calculated for the above Departments’ time including direct staff costs and Departmental and Citywide overhead. The following sections details the support percentage associated with Planning, Fire, Water, and Traffic and Land Development support on Building services.

**Table 12: Total Cost Per Unit Results – Building Cross-Dept Support**

<b>Support Division / Dept.</b>	<b>% of Building Permit Fee</b>
Planning	5%
Fire	15%
Public Works <sup>13</sup>	15%
Water	5%

These percentages of time were calculated as a percentage of the Building permit fee. It is important to note that these fees would only be assessed if plans are routed to these divisions and departments to review.

<sup>13</sup> Includes Traffic, Land Development, Parking, and Engineering.

## 9. Community Development - Housing

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The Glendale Housing Authority supports the development of affordable housing projects through the administration and oversight of various funding sources. The fees examined within this study relate to density bonus housing, affordable housing, and City coordinated lotteries. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Housing Authority.

### 1 Fee Schedule Modifications

In discussions with Housing staff, modifications were made to the current fee schedule, including:

- **Adding New Fees:** The following five fees were proposed to be added to address services the City currently provides but did not have a fee for on their existing schedule: Workforce Monitoring Fee: Annual Fee, New Unit Sale or Refinance, Management and Maintenance Plan, Marketing / Tenant Selection Plan, and City Coordinated Lottery.
- **Expanding Current Fees:** Density Bonus Housing Plan and Density Bonus Housing Agreement were each expanded to include a separate fee to account for any amendments to those projects.
- **Modification of Existing Fee Category:** The Affordable Housing Monitoring Fee was changed from a per project fee to a per unit fee to capture the additional level of effort associated with projects with more units.

The modifications noted above better reflect the services being provided by Housing Authority staff.

### 2 Detailed Results

The Housing Office collects fees for density bonus housing, affordable housing, and City coordinated lotteries. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 13: Total Cost Per Unit Results – Housing**

Fee Name	Current Fee	Total Cost	Difference
<b>Density Bonus:</b>			
Housing Plan	\$2,227	\$3,658	(\$1,431)
Housing Agreement	\$3,078	\$540	\$2,538
Housing Plan - Amendment	New	\$1,829	N / A
Housing Agreement - Amendment	New	\$270	N / A
<b>Affordable Housing:</b>			
Monitoring Fee: Annual Fee	Modified	\$89	N / A
Workforce Monitoring Fee: Annual Fee	New	\$2,779	N / A
<b>Other Housing Fees:</b>			
New Unit Sale or Refinance	New	\$616	N / A
Management and Maintenance Plan	New	\$3,579	N / A
Marketing / Tenant Selection Plan	New	\$3,579	N / A
City Coordinated Lottery	New	\$95,342	N / A

Of the two existing Housing fees, Density Bonus – Housing Plan under-recovers by \$1,431 and Density Bonus - Housing Agreement over-recovers by \$2,538. The Housing Agreement over-recovery is attributable to the separation of this fee from the Planning Division. These updates better reflect the level of effort associated with these housing activities.

# 10. Community Development - Licensing

The Licensing Section of Neighborhood Services is responsible for issuing a variety of licenses required by the City to operate certain business types. The fees examined within this study relate to business and entertainment licensing; amplified sound permits; and taxicab and vehicle for hire permits. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Licensing Section.

## 1 Fee Schedule Modifications

In discussions with licensing staff, removal of Animal Licensing fee from the fee schedule was proposed as this service is now contracted out. Additionally, the 'Amplified Sound Permit Commercial (Weekly)' and Monthly was proposed to be removed as the daily and annual permits cover all situations.

## 2 Detailed Results

Licensing collects fees for business, and entertainment licensing; amplified sound permits; and taxicab and vehicle for hire permits. The total cost calculated for each service includes direct staff costs, supporting department costs<sup>14</sup>, and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 14: Total Cost Per Unit Results – Neighborhood Services - Licensing**

Fee Name	Current Fee	Total Cost	Difference
<b>LICENSE AND PERMIT FEES</b>			
<b>Adult Business License</b>			
Initial	\$884	\$677	\$207
Renewal	\$663	\$538	\$125
<b>Amplified Sound Permit</b>			
Commercial (Daily)	\$108	\$522	(\$414)
Commercial (Annual)	\$499	\$555	(\$56)
Appeal (e.g. License/Permit Denial, Citations)	\$158	\$150	\$8
<b>Auto Wrecker License</b>			
Initial	\$877	\$707	\$170
Renewal	\$658	\$602	\$56
<b>Bingo License</b>			
Initial	\$218	\$697	(\$479)
Renewal	\$164	\$538	(\$374)

<sup>14</sup> Various License fees include cross-departmental support from the following Departments: Fire, Planning, and Police.

Fee Name	Current Fee	Total Cost	Difference
<b>Cart License</b>			
Initial	\$235	\$520	(\$285)
Renewal	\$177	\$490	(\$313)
Plan Check and Permit for seasonal Pumpkin and/or Christmas Tree lot	\$82	\$304	(\$222)
Horse Commercial Stable	\$254	\$436	(\$182)
Driver's Permit	\$178	\$402	(\$224)
<b>Entertainment Business License</b>			
Initial	\$350	\$1,380	(\$1,030)
Renewal	\$263	\$761	(\$498)
<b>Home-Sharing License</b>			
Initial	\$272	\$552	(\$280)
Renewal	\$204	\$272	(\$68)
Junk Dealer License	\$603	\$822	(\$219)
Kennel Application - Initial	\$107	\$402	(\$295)
Kennel License - (Annual - Per Kennel)	\$136	\$109	\$27
<b>Massage Establishment Owner Certificate</b>			
Without a criminal history background check	\$311	\$800	(\$489)
With a criminal history background check using fingerprints	\$436	\$800	(\$364)
<b>Pawnbroker License</b>			
Initial	\$515	\$756	(\$241)
Renewal	\$387	\$694	(\$307)
<b>Sale from Motor Vehicle License</b>			
Initial	\$236	\$370	(\$134)
Renewal	\$177	\$370	(\$193)
<b>Secondhand Dealer License</b>			
Initial	\$507	\$778	(\$271)
Renewal	\$381	\$748	(\$367)
<b>Sidewalk Vendor License</b>			
Initial	\$295	\$400	(\$105)
Renewal	\$222	\$276	(\$54)
<b>Smoking Permitted Area</b>			
Initial	\$493	\$498	(\$5)
Renewal	\$370	\$436	(\$66)
<b>Soliciting Commercial Application</b>			
Application	\$292	\$405	(\$113)
90 Day Permit	\$292	\$242	\$50
<b>Soliciting Interstate Commerce Application</b>			
Application	\$292	\$405	(\$113)
Individual ID Card	\$15	\$27	(\$12)
<b>Special District License</b>			
Initial	\$880	\$998	(\$118)
Renewal	\$227	\$422	(\$195)
Taxicab Stand Fee	\$99	\$436	(\$337)
<b>Tobacco Retailer License</b>			
Initial	\$624	\$812	(\$188)
Renewal	\$468	\$697	(\$229)
Vehicle License	\$82	\$402	(\$320)
Owner's Permit	\$913	\$757	\$156

Fee Name	Current Fee	Total Cost	Difference
<b>OTHER PERMITS</b>			
<b>Business Registration Certificate Fee</b>			
Initial	\$262	\$428	(\$166)
Renewal	\$50	\$109	(\$59)
Duplicate License or Permit Fee	\$48	\$45	\$3
<b>EBL Arcade or Amusement</b>			
Machine Tag	\$21	\$149	(\$128)
Machine Tag Renewal	\$16	\$118	(\$102)
Machine Tag Alone	\$94	\$87	\$7
Machine Tag Alone Renewal	\$71	\$87	(\$16)
<b>EBL Arcade</b>			
Establishment Tag	\$21	\$87	(\$66)
Establishment Tag Renewal	\$16	\$87	(\$71)
<b>EBL Billiard</b>			
Room Tag	\$248	\$149	\$99
Tag Renewal	\$186	\$118	\$68
<b>EBL Live Entertainment</b>			
Entertainment Tag	\$534	\$898	(\$364)
Entertainment Tag Renewal	\$401	\$735	(\$334)
<b>EBL Public Dance</b>			
Public Dance Tag	\$542	\$898	(\$356)
Public Dance Tag Renewal	\$407	\$735	(\$328)
<b>EBL Trampoline Center</b>			
Trampoline Center Tag	\$279	\$292	(\$13)
Trampoline Center Tag Renewal	\$210	\$292	(\$82)
Additional Inspection	\$404	\$566	(\$162)
<b>Driver Permit Denial/Revocation</b>			
Appeal to Council	\$220	\$823	(\$603)
Appeal to Hearing Officer	\$220	\$823	(\$603)
Appeal to TPC	\$220	\$823	(\$603)
Owner's Permit Denial/Revocation Appeal to Council	\$220	\$823	(\$603)
Placard (Special Event/Natural Disaster)	\$26	\$36	(\$10)
Special Taxicab Permit (Special Event/Natural Disaster)	\$26	\$36	(\$10)
Taxicab Decal Placard	\$10	\$36	(\$26)
Vehicle Inspection	\$218	\$402	(\$184)
Home for the Aged	\$56	\$99	(\$43)

Currently, most fees being charged are showing an under-recovery. The deficits range from a low of \$5 for Initial licenses for Smoking Permitted Areas to a high of \$1,030 for Initial – Entertainment Business License.

### 3 Cross-Departmental Support

The Fire, Planning, and Police Departments review various license issued by Licensing. In order to recover for the costs of providing these services, fees have been calculated for

the above Departments’ time on License related fees. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following sections detail by division the full cost associated with providing support to License to arrive at the total City cost for providing these services.

**Table 15: Total Cost Per Unit Results – Licensing Cross-Dept. Support**

Fee Name	License Cost	Planning Cost	Fire Cost	Police Cost	Total City Cost
<b>LICENSE AND PERMIT FEES</b>					
<b>Adult Business License</b>					
Initial	\$566	\$34		\$77	\$677
Renewal	\$504	\$34			\$538
<b>Amplified Sound Permit</b>					
Commercial (Daily)	\$327	\$34	\$32	\$129	\$522
Commercial (Annual)	\$489	\$34	\$32		\$555
<b>Auto Wrecker License</b>					
Initial	\$548	\$34		\$125	\$707
Renewal	\$442	\$34		\$125	\$602
<b>Bingo License</b>					
Initial	\$535	\$34		\$128	\$697
Renewal	\$375	\$34		\$128	\$538
<b>Cart License</b>					
Initial	\$486	\$34			\$520
Renewal	\$456	\$34			\$490
Plan Check and Permit for seasonal Pumpkin and/or Christmas Tree lot	\$140	\$34	\$130		\$304
Horse Commercial Stable	\$402	\$34			\$436
<b>Entertainment Business License</b>					
Initial	\$535	\$34	\$64	\$747	\$1,380
Renewal	\$535	\$34	\$64	\$128	\$761
Junk Dealer License	\$663	\$34		\$125	\$822
<b>Massage Establishment Owner Certificate</b>					
Without a criminal history background check	\$535	\$137		\$128	\$800
With a criminal history background check using fingerprints	\$535	\$137		\$128	\$800
<b>Pawnbroker License</b>					
Initial	\$596	\$34		\$125	\$756
Renewal	\$535	\$34		\$125	\$694
<b>Sale from Motor Vehicle License</b>					
Initial	\$242			\$128	\$370
Renewal	\$242			\$128	\$370
<b>Secondhand Dealer License</b>					
Initial	\$619	\$34		\$125	\$778
Renewal	\$589	\$34		\$125	\$748
<b>Sidewalk Vendor License</b>					
Initial	\$365	\$34			\$400
Renewal	\$242	\$34			\$276



Fee Name	License Cost	Planning Cost	Fire Cost	Police Cost	Total City Cost
<b>Smoking Permitted Area</b>					
Initial	\$463	\$34			\$498
Renewal	\$402	\$34			\$436
<b>Special District License</b>					
Initial	\$745	\$34		\$219	\$998
Renewal	\$252	\$34		\$136	\$422
Taxicab Stand Fee	\$402	\$34			\$436
<b>Tobacco Retailer License</b>					
Initial	\$650	\$34		\$128	\$812
Renewal	\$535	\$34		\$128	\$697

Fire, Planning, and Police staff identified time related to various licenses. These costs per unit were integrated into the overall License total costs per unit. This integration ensures that the City is appropriately recovering for all City departments' costs as it relates to the above fees.

# 11. Community Development – Neighborhood Services

The Code Enforcement Division of Neighborhood Services is responsible for ensuring the community abides by and corrects violations of the Glendale Municipal Code. The fees examined within this study relate to inspections, sign postage, abatement, subpoenas, and removal of graffiti. Citations, penalties, delinquencies were not evaluated through this study and have not been included in this report. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Code Enforcement Division.

## 1 Fee Schedule Modifications

During discussions with Code Enforcement staff, the addition of ‘Delayed Enforcement ADU Application’ was proposed, as this new fee will capture annual inspection time for the enforcement of a new law which addresses illegally built ADUs.

## 2 Detailed Results

Code Enforcement collects fees for inspections, sign postage, abatement, subpoenas, and removal of graffiti. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 16: Total Cost Per Unit Results – Code Enforcement**

Fee Name	Current Fee	Total Cost	Difference
Re-Inspection Fee: Inspection of any violation	\$385	\$534	(\$149)
Delayed Enforcement ADU Application	New	\$534	N/A
<b>Administrative Citation</b>			
Processing Fee	\$22	\$27	(\$5)
<b>News Racks</b>			
<b>Installation of News Racks in the Public Rights of Way</b>			
Annual Registration	\$54	\$204	(\$150)
Initial Registration	\$265	\$301	(\$36)
Abatement Fee	\$204	\$253	(\$49)
<b>No Smoking Signs</b>			
First Sign (Staff Time and External Cost of Sign)	\$59	\$62	(\$3)
Each Additional Sign (External Cost of Sign)	\$24	\$24	\$0
Release of Lien	\$292	\$486	(\$194)
Shopping Cart Abatement Fee (Includes Storage & Handling Fees)	\$204	\$253	(\$49)
Sign Abatement Fees (Includes Storage and Handling fees)	\$204	\$253	(\$49)

Fee Name	Current Fee	Total Cost	Difference
Abatement Fee	\$204	\$426	(\$222)
<b>Smoking Permitted Area Sign</b>			
First Sign (staff time and external cost of sign)	\$59	\$62	(\$3)
Each Additional Sign (external cost of sign)	\$24	\$24	\$0
<b>Removing Graffiti from Private Property</b>			
Up to 400 square feet	\$136	\$126	\$10
Up to 401-800 square feet	\$163	\$143	\$20
801-1,200 square feet	\$218	\$161	\$57
1,201-1,500 square feet	\$273	\$195	\$78
Annual Contract	\$410	\$349	\$61

A majority of Code Enforcement's fees show a deficit with Abatement fees experiencing the highest under-recovery of \$222. The only fees which show an over-recovery are for graffiti removal, however, these fees reflect actual contract costs for graffiti removal and can vary depending on the most recent contractual arrangement for the City.

## 12. Community Development – Planning

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The Planning Division oversees comprehensive planning, application review, design standards, historic preservation and inspection services that help create great places to live, work, and play. Fees examined in this study relate to Conditional Use Permits, Variances, Tentative Parcel Maps, among other planning specific fees. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Planning Division.

### 1 Fee Schedule Modifications

During discussions with Planning staff, modifications were proposed to the current fee schedule, which include:

- **Removal of fees:** Several fees were removed as the associated services are either covered under another fee or are provided by other departments: Administrative Use Permit Renewal, Design Review; Mural Review, EIR Environmental Review Fee for EIRs prepared by applicants, and Postage All other zones. Additionally, Document Imaging and Document Scanning minor, standard, and major were removed as the cost for these services will now be captured in the Technology fee surcharge.
- **Addition of Fees:** Fees were added to reflect current services being provided, but not captured as distinct fees on the fee schedule. These fees include: Reasonable Accommodation and Preliminary Application Review.
- **Fee Name Changes:** Several fees had verbiage changes to either condense or expand the definition of how the fees would be applied.

The modifications outlined above will ensure that Planning's fee schedule accurately reflects the services being provided by staff and help ensure that costs are captured appropriately.

### 2 Detailed Results

The Planning Division collects fees for items such as Conditional Use Permits, Variances, Tentative Parcel Maps, among other planning specific fees. The total cost calculated for

each service includes direct staff costs, cross-departmental support<sup>15</sup>, Departmental support, and Citywide overhead. The following table details the fee name, current fee, total cost, and the difference associated with each service.

**Table 17: Total Cost Per Unit Results – Planning**

Fee Name	Current Fee	Total Cost	Difference
Accessory Dwelling Unit Review	\$309	\$350	(\$41)
<b>Administration Exception</b>			
Single Family Projects	\$855	\$1,313	(\$458)
All Other Project Types	\$1,408	\$1,313	\$95
Administrative Use Permit	\$1,898	\$1,615	\$283
Annexation/Detachment (Not including LAFCO and State)	\$5,369	\$5,903	(\$534)
<b>Appeals</b>			
To Planning Commission or City Council	\$2,000	\$4,562	(\$2,562)
Of Administrative Use Permits or Administrative Design Review	\$520	\$4,562	(\$4,042)
Cart Design and Location Review	\$205	\$425	(\$220)
Certificate of Compliance	\$770	\$933	(\$163)
Certification of Zoning	\$572	\$713	(\$141)
Change of Floor Area Ratio District	\$13,694	\$10,090	\$3,604
Change of Height District	\$13,694	\$10,638	\$3,056
Condition Modification or Waiver (Subdivision, Parcel Map, Zone Change)	\$13,694	\$12,052	\$1,642
<b>Conditional Use Permit New Projects</b>			
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area	\$4,599	\$5,964	(\$1,365)
More than 50 res. Units, mixed use development, entirely Live / Work development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area	\$11,760	\$11,548	\$212
<b>Condominium Conversion</b>			
Deposit	\$570	\$570	\$0
Inspection by the Fire Department for the first hour	\$140	\$214	(\$74)
Inspection by the Fire Department (Additional) per hour	\$140	\$214	(\$74)
Creative Sign Review	\$4,731	\$3,451	\$1,280
Demolition Permit Application Review	\$1,147	\$1,296	(\$149)
<b>Density Bonus</b>			
Housing Agreement	\$1,059	\$1,303	(\$244)
Housing Plan - Planning Fee	\$1,685	\$1,368	\$317
Design Development Overlay	\$5,740	\$4,456	\$1,284
<b>Design Review</b>			
Exemption	\$309	\$786	(\$477)
<b>Administrative Review</b>			
Single family homes	\$2,297	\$6,407	(\$4,110)
Multi-family and non-residential projects	\$5,661	\$7,145	(\$1,484)
<b>DRB, HPC, City Council; All Single-Family Projects</b>			
New Application	\$4,311	\$6,744	(\$2,433)
Amended Application	\$2,155	\$5,429	(\$3,274)

<sup>15</sup> Various Planning fees include cross-departmental support from the following Divisions and Departments: Urban Design, Building, Neighborhood Services, Community Services & Parks, Engineering, Police, Fire, Integrated Waste, Maintenance, Water, and Electric.

Fee Name	Current Fee	Total Cost	Difference
<b>DRB, HPC, City Council; New or Amended Application</b>			
22-50 Residential units, Mixed-Use Development, entirely Live/Work development, or commercial or industrial with less than 20,000 sq. ft. of floor area	\$8,343	\$8,575	(\$232)
51 -100 residential units	\$7,642	\$8,942	(\$1,300)
101 or greater residential units, or commercial, or industrial with 20,000 sq. ft. or more of floor area	\$8,130	\$10,114	(\$1,984)
<b>DRB, HPC, City Council</b>			
Plan Revision (not requiring DRB review)	\$393	\$472	(\$79)
Express Applications	2.5 Times the Base Fee		
<b>Sign Program</b>			
Review	\$3,448	\$4,850	(\$1,402)
Revision	\$393	\$362	\$31
Staff Field Inspections After First Inspection	\$343	\$343	\$0
Development Agreements	\$3,080	\$1,991	\$1,089
<b>Development Potential Request</b>			
In all R zones	\$572	\$554	\$18
In all zones other than R zones	\$998	\$866	\$132
Research Fee	\$135	\$107	\$28
<b>Environmental Information Form (New or Addendum)</b>			
Commercial and Industrial (Gross floor area) Up to 20,000 sq. ft.	\$3,448	\$6,141	(\$2,693)
Commercial and Industrial (Gross floor area) Above 20,000 sq. ft.	\$6,381	\$8,074	(\$1,693)
Residential One Unit	\$1,195	\$6,022	(\$4,827)
Residential 2 to 19 units	\$2,393	\$6,236	(\$3,843)
Residential 20 to 50 units	\$2,992	\$6,355	(\$3,363)
Residential 51 units or more, Mixed-Use Development, or entirely Live/Work	\$6,381	\$8,288	(\$1,907)
<b>Environmental Impact Report (EIR)</b>			
Contract Preparation Fee / Professional Services	\$4,154	\$3,026	\$1,128
Administrative Fee for Environmental Impact Report (EIR) Contract and Mitigation Monitoring	30% of EIR Actual Costs		
General Plan Amendment	\$13,523	\$6,945	\$6,578
<b>GIS Map or Specialized Analysis</b>			
GIS Map or Specialized Analysis Fee	\$209	\$176	\$33
Deposit	\$209	\$209	\$0
<b>Historic Preservation Process - A Mills Act Request Fee:</b>			
Up to \$750,000 Assessed Value	\$1,250	\$8,831	(\$7,581)
\$750,001 to \$1,000,000 Assessed Value	\$2,000	\$8,831	(\$6,831)
\$1,000,001 to \$1,400,000 Assessed Value	\$3,000	\$8,831	(\$5,831)
\$1,400,001 and Up Assessed Value	\$3,500	\$8,831	(\$5,331)
Home Occupation Permit	\$343	\$449	(\$106)
Lot Line Adjustment	\$2,873	\$2,097	\$776
Parking Exception Fee	\$1,081	\$1,336	(\$255)
Parking Reduction Permit	\$6,839	\$5,163	\$1,676
Parking Use Permit	\$5,673	\$4,210	\$1,463
Planned Residential Development (PRD) Precise Plan Review	\$13,404	\$13,282	\$122
Postage - Properties in R1, R1R, ROS Zones	\$84	\$82	\$2
Preliminary Design Review	\$3,448	\$2,356	\$1,092
Preliminary Application Review	New	\$1,500	N / A

Fee Name	Current Fee	Total Cost	Difference
<b>Relocation</b>			
Building relocation	\$1,703	\$1,966	(\$263)
Administrative relocation	\$874	\$1,199	(\$325)
Ridgeline or Blue Line Stream Exception	\$4,218	\$3,327	\$891
<b>Setback Ordinance</b>			
In all zones other than R1 and R1R	\$11,156	\$9,015	\$2,141
In R1 and R1R zones	\$3,448	\$8,909	(\$5,461)
Sign Permit for a Temporary Banner	\$572	\$2,299	(\$1,727)
<b>Special Recreation (SR) Zone Development Plan review</b>			
Hearing Required	\$5,748	\$6,673	(\$925)
No Hearing Required	\$356	\$786	(\$430)
<b>Street Name Change Fee</b>			
Fee	\$3,350	\$2,882	\$468
Deposit (Deposit to be refunded only if not approved)	\$7,523	\$7,523	\$0
<b>Subdivision</b>			
Condominium or Conversion	\$10,995	\$12,360	(\$1,365)
Condominium or Conversion Per Unit	\$327	\$899	(\$572)
New Mixed Use Condominium or Conversion	\$11,499	\$13,481	(\$1,982)
New Mixed Use Condominium or Conversion Per Unit	\$572	\$1,783	(\$1,211)
Conventional Raw Land	\$21,328	\$18,155	\$3,173
Conventional Raw Land Per Lot Amount	\$572	\$1,206	(\$634)
Exception	\$4,218	\$4,777	(\$559)
Parcel Map	\$17,006	\$15,313	\$1,693
Parcel Map Per Unit Amount	\$572	\$2,268	(\$1,696)
Reversion to Acreage	\$11,499	\$10,550	\$949
Sales Office Registration	\$755	\$905	(\$150)
Special Master Review		Contract+30%	
Time Extension	\$4,218	\$4,795	(\$577)
Vesting Tentative Tract	\$19,551	\$16,827	\$2,724
Vesting Tentative Tract; per lot	\$834	\$2,481	(\$1,647)
Vesting Parcel Map	\$17,006	\$14,094	\$2,912
Vesting Parcel Map; per lot	\$327	\$412	(\$85)
Time Extensions (administrative exceptions, conditional use permits, design review, density bonus housing plans, parking reduction permits, parking use permits and variances)	\$562	\$440	\$122
<b>Variance Setback or Standards New Projects</b>			
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area, or new hillside single family projects	\$5,584	\$7,351	(\$1,767)
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area, or new hillside single family projects	\$1,942	\$4,634	(\$2,692)
More than 50 res. Units, Mixed-Use Development, entirely Live/Work development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area	\$6,885	\$9,219	(\$2,334)
More than 50 res. Units, Mixed-Use Development, entirely Live/Work Development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area.	\$1,553	\$5,029	(\$3,476)
Variance Use	\$13,471	\$12,974	\$497
Variance - Use / Single Family Zone - Projects Approved Prior to Adoption of Ordinance #5644	\$1,344	\$12,662	(\$11,318)

Fee Name	Current Fee	Total Cost	Difference
<b>Wireless Telecommunications Facility Permit</b>			
Review	\$309	\$786	(\$477)
Review by Planning Commission	\$3,278	\$6,240	(\$2,962)
Review by Director	\$2,456	\$1,953	\$503
Expert Review, when required	\$595	\$595	\$0
<b>Zone Change</b>			
Map Amendment	\$13,694	\$11,170	\$2,524
Map Amendment Per Lot Fee	\$82	\$412	(\$330)
"HD" Historic District Overlay Zone Only	\$2,393	\$11,111	(\$8,718)
Zoning Code Text Amendment	\$13,523	\$11,934	\$1,589
Design Review for Fences & Walls	\$50	\$80	(\$30)
Glendale Transportation Demand Model Run Services	\$4,160	\$4,811	(\$651)
SB9 Housing Development Review Fee	\$309	\$350	(\$41)
SB9 Lot Split Parcel Map Application Fee	\$17,006	\$12,865	\$4,141
Reasonable Accommodation	\$50	\$892	(\$842)

Just under half of all Planning fees are under-recovering ranging from a low of \$41 for Accessory Dwelling Unit Review and SB9 Housing Development Review to a high of \$11,318 for a Variance for Single-Family Zone (approved prior to the ordinance). There are a handful of fees for which there is an over-recovery in Planning. These over-recoveries have to do with process improvements and changes.

### 3 Cross-Departmental Support

The Urban Design, Building, Neighborhood Services, Community Services & Parks, Engineering and Traffic, Police, Fire, Integrated Waste, Maintenance, Electric, and Water Divisions all provide plan check services on Planning related projects. In order to recover for the costs of providing these services, fees have been calculated for the above Departments' time on Planning related fees. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following sections detail by division the full cost associated with providing support to Planning to arrive at the total City cost for providing these services.



**Table 18: Total Cost Per Unit Results – Planning Cross-Dept Support**

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
Administrative Use Permit	\$1,329		\$107	\$99					\$81				\$1,615
Annexation/Detachment (Not including LAFCO and State)	\$4,257		\$1,019	\$99			\$24	\$248	\$81			\$176	\$5,903
Change of Floor Area Ratio District	\$9,769		\$320										\$10,090
Change of Height District	\$10,424		\$214										\$10,638
Condition Modification or Waiver (Subdivision, Parcel Map, Zone Change)	\$10,424		\$427		\$747		\$24			\$214		\$215	\$12,052
<b>Conditional Use Permit</b>													
<b>New Projects:</b>													
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area	\$2,966		\$427	\$99	\$1,677		\$24		\$81	\$214	\$181	\$295	\$5,964
More than 50 res. Units, mixed use development, entirely Live / Work development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area	\$7,542	\$491	\$641	\$99	\$1,677		\$24		\$81	\$428	\$270	\$295	\$11,548
Creative Sign Review	\$1,086	\$1,228	\$214		\$899		\$24						\$3,451
<b>Density Bonus:</b>													
Housing Agreement	\$970		\$94				\$24					\$215	\$1,303
Housing Plan - Planning Fee	\$1,036		\$94				\$24					\$215	\$1,368

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
Design Development Overlay	\$3,206	\$737	\$94	\$99			\$24		\$81			\$215	\$4,456
<b>Design Review:</b>													
Exemption	\$663	\$123											\$786
<b>Administrative Review</b>													
Single family homes	\$3,376	\$737	\$320		\$1,677	\$273	\$24						\$6,407
Multi-family and non-residential projects	\$3,376	\$614	\$427	\$99	\$2,310		\$24					\$295	\$7,145
<b>DRB, HPC, City Council; All Single-Family Projects</b>													
New	\$3,376	\$983	\$214	\$99	\$1,677		\$24		\$107	\$89		\$176	\$6,744
Amended	\$2,094	\$737	\$427	\$99	\$1,677		\$24		\$107	\$89		\$176	\$5,429
<b>DRB, HPC, City Council; New or Amended Application:</b>													
2-50 Residential units, Mixed-Use Development, entirely Live/Work development, or commercial or industrial with less than 20,000 sq. ft. of floor area	\$3,527	\$983	\$855	\$99	\$2,310		\$24		\$214	\$270		\$295	\$8,575
51 -100 residential units	\$3,527	\$1,474	\$641	\$99	\$2,310		\$24		\$214	\$359		\$295	\$8,942
101 or greater residential units, or commercial, or industrial with 20,000 sq. ft. or more of floor area	\$3,527	\$1,966	\$1,019	\$99	\$2,310		\$24		\$428	\$448		\$295	\$10,114

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
DRB, HPC, City Council; Plan Revision (not requiring DRB review)	\$410	\$61											\$472
Sign Program Review	\$2,976	\$737	\$214		\$899		\$24						\$4,850
Staff Field Inspections After First Inspection	\$312	\$31											\$343
<b>Environmental Information Form (New or Addendum)</b>													
Commercial and Industrial (Gross floor area) Up to 20,000 sq. ft.	\$5,181		\$214	\$99			\$24	\$248	\$81			\$295	\$6,141
Commercial and Industrial (Gross floor area) Above 20,000 sq. ft.	\$6,901		\$427	\$99			\$24	\$248	\$81			\$295	\$8,074
Residential One Unit	\$5,181		\$214	\$99			\$24	\$248	\$81			\$176	\$6,022
Residential 2 to 19 units	\$5,181		\$427	\$99			\$24	\$248	\$81			\$176	\$6,236
Residential 20 to 50 units	\$5,181		\$427	\$99			\$24	\$248	\$81			\$295	\$6,355
Residential 51 units or more, Mixed-Use Development, or entirely Live/Work	\$6,901		\$641	\$99			\$24	\$248	\$81			\$295	\$8,288
<b>Historic Preservation Process - A Mills Act Request Fee:</b>													
Up to \$750,000 Assessed Value	\$7,333	\$1,474					\$24						\$8,831
\$750,000 to \$1,000,000 Assessed Value	\$7,333	\$1,474					\$24						\$8,831

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
\$1,000,000 to \$1,400,000 Assessed Value	\$7,333	\$1,474					\$24						\$8,831
\$1,400,000 and Up Assessed Value	\$7,333	\$1,474					\$24						\$8,831
Parking Exception Fee	\$1,313						\$24						\$1,336
Parking Reduction Permit	\$5,041			\$99			\$24						\$5,163
Parking Use Permit	\$4,088			\$99			\$24						\$4,210
Planned Residential Development (PRD) Precise Plan Review	\$10,387		\$214	\$99	\$1,677		\$24	\$248	\$81	\$214	\$44	\$295	\$13,282
Preliminary Design Review	\$689	\$737	\$214	\$99			\$24	\$248	\$81		\$89	\$176	\$2,356
Preliminary Application Review	\$1,058	\$442											\$1,500
<b>Relocation Building:</b>													
Relocation Administrative	\$1,307		\$214	\$99			\$24			\$107		\$215	\$1,966
relocation	\$648		\$214	\$99			\$24					\$215	\$1,199
<b>Setback Ordinance:</b>													
In all zones other than R1 and R1R	\$8,175		\$214	\$99			\$24	\$248	\$81			\$176	\$9,015
In R1 and R1R zones	\$8,175		\$107	\$99			\$24	\$248	\$81			\$176	\$8,909
Sign Permit for a Temporary Banner	\$1,277			\$99	\$899		\$24						\$2,299
<b>Special Recreation (SR) Zone Development Plan Review:</b>													
Hearing Required	\$5,473	\$246	\$509	\$99			\$24			\$107		\$215	\$6,673
No Hearing Required	\$663	\$123											\$786
Street Name Change Fee	\$1,147		\$1,457				\$24		\$81		\$137	\$38	\$2,882

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
<b>Subdivision:</b>													
Condominium or Conversion	\$9,427		\$1,256	\$99	\$899		\$24	\$248	\$81	\$107	\$44	\$176	\$12,360
Condominium or Conversion Per Unit					\$899								\$899
New Mixed-Use Condominium or Conversion	\$9,837		\$1,966	\$99	\$899		\$24	\$248	\$81	\$107	\$44	\$176	\$13,481
New Mixed-Use Condominium or Conversion Per Unit	\$412		\$373	\$99	\$899								\$1,783
Conventional Raw Land	\$16,107		\$865	\$99	\$450		\$24	\$248	\$81	\$107		\$176	\$18,155
Conventional Raw Land Per Lot Amount	\$412		\$246	\$99	\$450								\$1,206
Exception	\$3,327		\$373	\$99	\$450		\$24	\$248	\$81			\$176	\$4,777
Parcel Map	\$12,865		\$1,220	\$99	\$450		\$24	\$248	\$81	\$107	\$44	\$176	\$15,313
Parcel Map Per Unit Amount	\$1,406		\$246	\$99	\$450		\$24				\$44		\$2,268
Reversion to Acreage	\$8,943		\$492	\$99	\$450		\$24	\$248	\$81			\$215	\$10,550
Sales Office Registration	\$455				\$450								\$905
Special Master Review	\$497		\$1,492	\$99	\$450			\$248	\$81			\$176	\$3,043
Time Extension	\$4,322				\$450		\$24						\$4,795
Vesting Tentative Tract	\$14,616		\$983	\$99	\$450		\$24	\$248	\$81	\$107	\$44	\$176	\$16,827
Vesting Tentative Tract, per lot	\$1,491		\$373	\$99	\$450		\$24				\$44		\$2,481
Vesting Parcel Map	\$11,374		\$1,492	\$99	\$450		\$24	\$248	\$81	\$107	\$44	\$176	\$14,094
<b>Variance Setback or Standards New Projects:</b>													

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area, or new hillside single family projects	\$4,103		\$427	\$99	\$1,861		\$24	\$248	\$81	\$214		\$295	\$7,351
Up to 50 res. Units, or commercial or industrial projects with up to 20,000 sq. ft. of floor area, or new hillside single family projects Additional exception	\$1,547		\$427	\$99	\$1,861		\$24	\$248	\$81	\$53		\$295	\$4,634
More than 50 res. Units, Mixed-Use Development, entirely Live/Work development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area	\$5,094		\$641	\$99	\$2,310		\$24	\$248	\$81	\$428		\$295	\$9,219
More than 50 res. Units, Mixed-Use Development, entirely Live/Work Development, or commercial or industrial projects with more than 20,000 sq. ft. of floor area.	\$1,225		\$641	\$99	\$2,310		\$24	\$248	\$81	\$107		\$295	\$5,029
Variance Use	\$10,274		\$427	\$99	\$1,494		\$24	\$248	\$81	\$107	\$44	\$176	\$12,974

Fee Name	Planning Cost	Urban Design Cost	Building Cost	Neighborhood Svcs Cost	Eng. & Traffic Cost	Maint. Cost	Integ. Waste Cost	CSP Cost	Police Cost	Fire Cost	Electric Cost	Water Cost	Total City Cost
Variance - Use / Single Family Zone - Projects Approved Prior to Adoption of Ordinance #5644	\$10,274		\$214	\$99	\$1,494		\$24	\$248	\$81	\$53		\$176	\$12,662
<b>Wireless Telecommunications Facility Permit:</b>													
Review	\$663	\$123											\$786
Review by Planning Commission	\$3,527	\$1,966	\$94		\$297		\$24			\$107	\$50	\$176	\$6,240
Review by Director	\$1,313		\$94		\$297		\$24				\$50	\$176	\$1,953
<b>Zone Change:</b>													
Map Amendment	\$10,424		\$118	\$99			\$24	\$248	\$81			\$176	\$11,170
"HD" Historic District Overlay Zone Only	\$10,424		\$59	\$99			\$24	\$248	\$81			\$176	\$11,111
Zoning Code Text Amendment	\$10,424		\$882	\$99			\$24	\$248	\$81			\$176	\$11,934

Urban Design, Building, Neighborhood Services, Community Services & Parks, Engineering and Traffic, Police, Fire, Integrated Waste, Maintenance, Electric, and Water staff identified time related to conditional use permits, density bonus housing, condominium remodels and inspections, design review, variance, subdivision, zoning amendments, and more. These costs per unit were integrated into the overall Planning total costs per unit. This integration ensures that the City is appropriately recovering for all City departments' costs as it relates to the above fees.

## 13. Community Services & Parks

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The Community Services & Parks Department is responsible for providing recreational opportunities that promote involvement and engage the community in order to improve quality of life among residents. Fees examined in this study relate to facility rentals, picnic rentals, field rentals, after school programs, camp, classes, and sports programs. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Community Services & Parks Department.

### 1 Fee Schedule Modifications

During discussions with Community Services & Parks staff, various modifications were proposed to the current fee schedule, below are some of those proposed changes:

- **Modified Fees:** The flat trash detail fee was replaced with a per bin fee to better reflect the costs incurred by the Department.
- **Moved Fees:** As a means to consolidate like similar fees, Artsakh Avenue Paseo Rental fees were moved to this fee schedule from the Management Service fee schedule
- **Eliminated Fees:** Several fees are being proposed for elimination for a variety of reasons:
  - Youth Soccer Weekend Tournament as the City no longer offers this program.
  - Thirteen miscellaneous fees were removed; including, Easel or AV Cart, 24 Cup Coffee Service, Posting of “No Parking” Signage, and Snack Bar Concession Operation, as the City no longer provides these services or going forward the fee will now be included in the rental rate.
  - Rental of Movie Equipment Popcorn Package, Party on the GO! Popcorn Machine and Shaved Ice Machine, Party on the GO! Face Painting, and Skate Party Package were removed as these services are no longer offered.
  - Club Maple Softball Tournament and Adult Basketball League was removed as the City no longer offers these tournaments and leagues, there are other Softball Tournaments and Basketball League options still available.

The modifications outlined above will allow the Community Services & Parks’ fee schedule to accurately reflect the services being provided by staff and will ensure that costs are captured appropriately.



## 2 Detailed Results

The Community Services & Parks Department collects fees for facility rentals, picnic rentals, field rentals, after school programs, camp, classes, and sports programs. The total cost calculated for each service includes direct staff costs, Departmental, and Citywide overhead. For Community Services & Parks fees a different methodology was utilized to calculate the cost of service. There are two types of services within Community Services & Parks:

- 1. Programs:** This represents programmatic activities such as leagues, tournaments, aquatic lessons, summer camps, etc. For these types of activities, the cost was calculated based upon staff time and effort associated with managing, and running the activity, and estimated number of participants (as needed).
- 2. Rentals:** This represents the costs associated with park and facility rentals. For these services, the cost was based upon the area being rented (square footage or acre), cost per acre or square foot based upon city's existing depreciations, estimated annual use of hours, the staff time to process the information, and average amount of time to rent the space.

The following table details the fee name, current fee, total cost (based upon the above two distinct methodologies), and difference associated with each service offered.

**Table 19: Total Cost Per Unit Results – Community Services & Parks**

Fee Name	Current Fee	Cost / Unit	Difference
<b>FACILITY RENTAL FEES</b>			
Acreage Fee	\$35	\$38	(\$3)
Trail Fee (Special Events)	\$500	\$633	(\$133)
<b>Adult Recreation Center</b>			
Indoor Lounge	\$25	\$105	(\$80)
Indoor Dining Room A (with Stage) or B - Before 6 pm	\$55	\$153	(\$98)
Indoor Dining Room A (with Stage) or B - After 6 pm & Weekends	\$75	\$153	(\$78)
Indoor Kitchen (Must be rented in conjunction with another room)	\$55	\$98	(\$43)
Indoor Activity Room	\$25	\$98	(\$73)
Indoor Multi-Purpose Room A	\$35	\$85	(\$50)
Indoor Multi-Purpose Room B	\$30	\$78	(\$48)
Outdoor Upper Courtyard	\$80	\$306	(\$226)
Outdoor Lower Courtyard	\$60	\$164	(\$104)
<b>Artsakh Avenue Paseo</b>			
Artsakh Avenue Paseo	\$80	\$142	(\$62)
<b>Brand Studio Community Building</b>			
Studio #1	\$30	\$62	(\$32)
Studio #2	\$40	\$79	(\$39)

Fee Name	Current Fee	Cost / Unit	Difference
Both Studios	\$60	\$120	(\$60)
Studio #2 and Patio	\$50	\$91	(\$41)
<b>Central Park Paseo Rental</b>			
Central Park Paseo Rental	\$80	\$164	(\$84)
<b>Civic Center Plaza</b>			
Civic Center Plaza	\$500	\$734	(\$234)
<b>Deposits</b>			
Rental Deposit - over 100 people, (Without Alcohol) (Applicable when facility has no specific deposit)	\$500	\$500	\$0
Rental Deposit - with Alcohol (Applicable when facility has no specific deposit)	\$500	\$500	\$0
Facility Rental Fees - Special Event Deposit	\$1,000	\$1,000	\$0
<b>Dunsmore Community Building</b>			
Large/Front Room	\$45	\$74	(\$29)
Small/Back Room	\$35	\$48	(\$13)
Kitchen	\$20	\$38	(\$18)
<b>Griffith Manor Community Building</b>			
Griffith Manor Community Building	\$52	\$70	(\$18)
<b>Maple Park Community Center</b>			
Kitchen 1st Level	\$30	\$6	\$24
Kitchen 2nd Level	\$20	\$8	\$12
Multi-Purpose Gym Weekday	\$50	\$396	(\$346)
Multi-Purpose Gym Nights & weekends	\$60	\$396	(\$336)
Multi-Purpose Fields Weekday	\$25	\$738	(\$713)
Multi-Purpose Fields Nights & weekends	\$30	\$738	(\$708)
Upper Level Patio	\$25	\$30	(\$5)
Meeting Room A	\$40	\$112	(\$72)
Meeting Room B	\$40	\$112	(\$72)
Outdoor Terrace	\$30	\$88	(\$58)
<b>Joe Bridges Clubhouse</b>			
Joe Bridges Clubhouse	\$50	\$131	(\$81)
<b>Pacific Community Center</b>			
Red Bud Room	\$40	\$114	(\$74)
Arts & Science Room	\$40	\$149	(\$109)
Sycamore Room	\$55	\$148	(\$93)
Conference Room	\$30	\$102	(\$72)
Oak Room	\$50	\$95	(\$45)
Kitchenette	\$30	\$52	(\$22)
Gym A (City) or Gym B (School) Weekday	\$60	\$239	(\$179)
Gym A (City) or Gym B (School) Nights & weekends	\$80	\$271	(\$191)
1 Picnic Shelter	\$35	\$68	(\$33)
Lunch Shelter	\$50	\$135	(\$85)
Multi-Use Court	\$40	\$562	(\$522)
Terrace	\$40	\$110	(\$70)
Outdoor Stage Area	\$100	\$180	(\$80)
<b>Photography Permits</b>			

Fee Name	Current Fee	Cost / Unit	Difference
Brand Friendship Garden & Gazebo Photography Permit	\$235	\$151	\$84
Brand Library Photography Permit	\$30	\$148	(\$118)
Photography Permit - All Other Sites	\$80	\$151	(\$71)
<b>Picnic Shelter Facilities</b>			
Verdugo Park Picnic Shelter	\$35	\$32	\$3
Palmer Park Picnic Shelter	\$35	\$32	\$3
Lower Scholl Canyon Park Picnic Shelter	\$40	\$32	\$8
Verdugo Adobe Picnic Shelter	\$40	\$32	\$8
Casa Adobe De San Rafael Picnic Shelter	\$40	\$32	\$8
Deukmejian Wilderness Park Picnic Area #1 (Lower area)	\$40	\$32	\$8
Deukmejian Wilderness Park Picnic Area #2 (Upper area)	\$40	\$32	\$8
Deukmejian Wilderness Park - Amphitheater	\$40	\$32	\$8
Cerritos Park Picnic Shelter	\$35	\$32	\$3
<b>Skate Park</b>			
Skate Park	\$150	\$138	\$12
<b>Sparr Heights Community Center</b>			
Verdugo Room	\$93	\$142	(\$49)
Garden Room	\$52	\$135	(\$83)
Lounge	\$21	\$74	(\$53)
Kitchen	\$36	\$37	(\$1)
North Patio (Small)	\$21	\$199	(\$178)
South Patio (Large)	\$41	\$227	(\$186)
<b>Stone Barn Nature Center</b>			
Stone Barn Nature Center	\$200	\$746	(\$546)
Stone Barn Nature Center Deposit Without Alcohol	\$1,000	\$1,000	\$0
Stone Barn Nature Center Deposit With Alcohol	\$2,000	\$2,000	\$0
Stone Barn Nature Center - Open Floor Plan (Up to 6 hours)	\$2,000	\$2,747	(\$747)
Stone Barn Nature Center - Patio	\$40	\$254	(\$214)
<b>Sports Complex</b>			
Meeting Room	\$25	\$37	(\$12)
Meeting Room - Youth Group	FREE	\$37	N/A
<b>Weddings</b>			
Wedding Events Deposit (When facility has no specific deposit)	\$500	\$500	\$0
Wedding Permits	\$120	\$94	\$26
Wedding Permits - Deukmejian Wilderness Park	\$125	\$94	\$31
Wedding Rehearsal	\$25	\$85	(\$60)
<b>CIVIC AUDITORIUM FEES</b>			
<b>Upper Level</b>			
Weekday (Monday-Thursday)	\$100	\$475	(\$375)
Weekend (Friday, Saturday, & Sunday)	\$125	\$475	(\$350)
<b>Lower Level</b>			
Weekday (Monday-Thursday)	\$70	\$444	(\$374)
Weekend (Friday, Saturday, & Sunday)	\$95	\$444	(\$349)
<b>Terrace Room</b>			
Weekday (Monday-Thursday)	\$30	\$150	(\$120)

Fee Name	Current Fee	Cost / Unit	Difference
Weekend (Friday, Saturday, & Sunday)	\$55	\$150	(\$95)
<b>Conference Room</b>			
Weekday (Monday-Thursday)	\$35	\$30	\$5
Weekend (Friday, Saturday, & Sunday)	\$60	\$30	\$30
<b>Other Rental Spaces</b>			
Lobby	\$100	\$962	(\$862)
Box Office	\$200	\$80	\$120
Dressing Room	\$100	\$481	(\$381)
Kitchen Daily Rate	\$250	\$602	(\$352)
Kitchen Weekly Rental for Caterers (Mon-Fri)	\$540	\$4,211	(\$3,671)
Kitchen Monthly Rental for Caterers (Mon-Fri)	\$1,900	\$16,843	(\$14,943)
<b>Indoor Soccer</b>			
Indoor Soccer	\$75	\$469	(\$394)
Indoor Soccer Weekend Soccer Tournament	\$375	\$781	(\$406)
Indoor Soccer Birthday Party Package up to 50 kids	\$400	\$1,171	(\$771)
Indoor Soccer Birthday Party Package additional hour	\$70	\$469	(\$399)
Indoor Soccer Indoor Soccer Civic League (6" on 6")	\$490	\$2,811	(\$2,321)
<b>Parking Fees</b>			
Parking Rate	\$6	\$12	(\$6)
Prepaid Garage Rate with Valid Civic Event Permit	\$1,900	\$4,200	(\$2,300)
Prepaid Lot 31 Rate with Valid Civic Event Permit	\$750	\$2,040	(\$1,290)
Bus/Motorhome/Trailer	\$30	\$36	(\$6)
<b>Miscellaneous Fees</b>			
Audio/Visual Package	\$350	\$350	\$0
Power Package	\$150	\$150	\$0
Piano	\$150	\$150	\$0
Pipe & Drape	\$5	\$5	\$0
Staff Fee	\$22	\$52	(\$30)
Food Cost Fee	\$150	\$274	(\$124)
Food Cost Fee with Alcohol	\$250	\$442	(\$192)
<b>Deposits</b>			
Conditionally Refundable Deposit Private/Non-Commercial Event	\$1,000	\$1,000	\$0
Conditionally Refundable Commercial Event	\$2,000	\$2,000	\$2,000
Rental Space Kitchen Conditionally Refundable Deposit	\$1,000	\$1,000	\$0
<b>FIELD RENTAL FEES</b>			
<b>Pacific Fields</b>			
Pacific Multi-Purpose Field; Weekday (before 6 p.m.)	\$53	\$166	(\$113)
Pacific Multi-Purpose Field; Nights (6 p.m. - 10 p.m.) & Weekends	\$80	\$202	(\$122)
Pacific Baseball Field	\$35	\$129	(\$94)
<b>Sports Complex</b>			
<b>Baseball#1</b>			
Weekday Rates (Mon-Fri Before 6 pm)	\$43	\$108	(\$65)
Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$68	\$119	(\$51)

Fee Name	Current Fee	Cost / Unit	Difference
<b>Baseball#2</b>			
Weekday Rates (Mon-Fri Before 6 pm)	\$38	\$188	(\$150)
Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$63	\$199	(\$136)
<b>Baseball #3</b>			
Weekday Rates (Mon-Fri Before 6 pm)	\$38	\$188	(\$150)
Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$63	\$199	(\$136)
<b>Soccer #4</b>			
Weekday Rates (Mon-Fri Before 6 pm)	\$53	\$120	(\$68)
Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$80	\$132	(\$52)
<b>Soccer#5</b>			
Weekday Rates (Mon-Fri Before 6 pm)	\$58	\$123	(\$65)
Night & Weekend Rates (Weekday 6 pm-10 pm and Sat & Sun)	\$85	\$134	(\$49)
<b>Stengel Field Rates</b>			
Weekdays before 6pm	\$41	\$41	\$0
Nights & Weekends	\$67	\$67	\$0
<b>City-Wide Field Rates</b>			
City-Wide Field	\$25	\$174	(\$149)
Field Lights	\$20	\$11	\$9
<b>Miscellaneous Fees</b>			
Baseball Field Prep (base & lining)	\$30	\$34	(\$4)
Sports Complex Tournament Fee	\$685	\$805	(\$120)
Sports Complex Ballfield Tournament Field Prep Fee	\$100	\$268	(\$168)
Controller Deposit	\$500	\$500	\$0
Sports Complex Storage Space (1/4 room)	\$25	\$25	\$0
Storage Bin Placement	\$100	\$100	\$0
Snack Bar Rental-Approved Community Youth Group	\$100	\$100	\$0
Portable Backstop	\$30	\$180	(\$150)
<b>PROGRAM FEES</b>			
Parent's Night Out	\$15	\$48	(\$33)
Contract Classes Cancellation Fee	\$15	\$61	(\$46)
<b>Sports</b>			
Soccer Small Goals	\$5	\$11	(\$6)
Soccer Tournament	\$430	\$223	\$207
Softball Tournament	\$220	\$332	(\$112)
Adult Soccer League	\$845	\$1,014	(\$169)
Adult Softball League	\$362	\$1,047	(\$685)
Adult Basketball League	\$375	\$2,584	(\$2,209)
Masters Open Play Soccer	\$2	\$2	\$0
3 on 3 Youth Basketball Tournaments	\$20	\$20	\$0
<b>Skate Classes and Lessons</b>			
Drop-By Skate Class Lesson	\$20	\$15	\$5
Beginning & Intermediate Group Skate Class	\$100	\$89	\$11
Private Skate Lessons	\$40	\$45	(\$5)
Semi-Private Skate Lessons; 2 Students	\$70	\$45	\$25
Semi-Private Skate Lessons; 3 Students	\$90	\$45	\$45

Fee Name	Current Fee	Cost / Unit	Difference
<b>Senior Classes</b>			
Senior Class Fees Senior Fitness	\$1	\$3	(\$2)
<b>Cruise Night</b>			
Cruise Night Car Registration	\$35	\$197	(\$162)
Cruise Night Late Registration	\$40	\$197	(\$157)
<b>Stone Barn Nature Center</b>			
Stone Barn Nature Center Private Tour (Up to 2 hours)	\$250	\$294	(\$44)
Stone Barn Nature Center Interpretive Activity (1.5 hours up to 20 children)	\$250	\$388	(\$138)
Stone Barn Nature Center Interpretive Activity - Each Additional Child	\$10	\$19	(\$9)
<b>Verdugo Mountains 10K Trail Run and Hike</b>			
Verdugo Mountains 10K Trail Run and Hike Pre-Registration Before March 1st Rate	\$30	\$79	(\$49)
Verdugo Mountains 10K Trail Run and Hike Pre-Registration March 1st through March 31st Rate	\$35	\$79	(\$44)
Verdugo Mountains 10K Trail Run and Hike Pre-Registration April 1st through day before the event Rate	\$40	\$79	(\$39)
Verdugo Mountains 10K Trail Run and Hike Day-of Registration Rate	\$45	\$79	(\$34)
<b>Skate Park Adult Non-Resident</b>			
Skate Park Adult Non-Resident - Daily Entry (18 & over)	\$4	\$4	\$0
Skate Park Adult Non-Resident - Monthly Pass (18 & over)	\$40	\$37	\$3
Skate Park Adult Non-Resident - Annual Pass (18 & over)	\$75	\$67	\$8
<b>Day Camps</b>			
Blast Camp Registration	\$120	\$187	(\$67)
Spectacular Camp Registration	\$150	\$156	(\$6)
Day Camp Before Care	\$20	\$27	(\$7)
Day Camp After Care	\$20	\$27	(\$7)
Counselor in Training Registration	\$100	\$43	\$57
Skate Camps; "Groms" Sk8 Camp	\$225	\$362	(\$137)
Skate Camps; "Shredders" Traveling Sk8 Camp	\$325	\$544	(\$219)
Kool Dayz Camp Registration - Full Day	\$85	\$155	(\$70)
Kool Dayz Camp Registration - Half Day	\$60	\$153	(\$93)
Kinder Camp Registration - Full Day	\$105	\$343	(\$238)
Kinder Camp Registration - Half Day	\$60	\$307	(\$247)
Travelin' Teens Camp Registration -Full Day	\$150	\$401	(\$251)
Maple Starz Camp Registration - Full Day	\$75	\$118	(\$43)
Maple Starz Camp Registration - Half Day	\$55	\$296	(\$241)
Day Camp T-Shirt Fee	\$5	\$8	(\$3)
Sparr-Tacular Camp Registration	\$65	\$119	(\$54)
Nature Camp Registration	\$275	\$297	(\$22)
Day Camp Non-Resident Fee	\$15	\$15	\$0
Day Camp Cancellation Fee	\$20	\$61	(\$41)
<b>AQUATICS FEES</b>			
Non-Resident Surcharge	\$15	\$15	\$0
<b>Swim Lessons</b>			

Fee Name	Current Fee	Cost / Unit	Difference
Youth Swim Lesson Half Session	\$25	\$25	\$0
Youth Swim Lesson Full Session	\$40	\$37	\$3
Adult Swim Lesson Half Session	\$35	\$25	\$10
Adult Swim Lesson Full Session	\$55	\$37	\$18
Private Swim Lesson	\$30	\$79	(\$49)
Semi-Private Swim Lessons; 2 Students	\$50	\$40	\$10
Semi-Private Swim Lessons; 3 Students	\$60	\$26	\$34
<b>Pool Entry Fee</b>			
0-4	\$0	\$3	(\$3)
5-11	\$0.50	\$2.69	(\$2)
12-17	\$1	\$3	(\$2)
18-54	\$3	\$3	\$0
55+	\$1	\$3	(\$2)
<b>Pacific Community Pool</b>			
Pacific Community Pool Whole Pool (2 hr minimum)	\$150	\$240	(\$90)
Pacific Community Pool Shallow End Only (2 hr minimum)	\$100	\$188	(\$88)
Aquatics Staff Fee	\$20	\$52	(\$32)
Pacific Community Pool Lane Rentals	\$10	\$26	(\$16)
<b>Wading Pool Rental</b>			
Wading Pool Rental Fee 1st Hour	\$100	\$194	(\$94)
Wading Pool Rental Fee Additional Hours	\$25	\$45	(\$20)
Wading Pool Rental Fee Picnic Table (2 hrs of staff time to reserve)	\$40	\$94	(\$54)
<b>Pacific Community Pool Registrations</b>			
Jr. Lifeguard Registration	\$85	\$102	(\$17)
Water Polo Registration	\$75	\$39	\$36
Swim Team Registration	\$75	\$19	\$56
<b>Summer Unlimited Pool Entry Pass</b>			
5-11	\$20	\$67	(\$47)
12-17	\$40	\$67	(\$27)
18-54	\$75	\$67	\$8
55+	\$40	\$67	(\$27)
<b>Monthly Recreation &amp; Lap Swim Unlimited Entrance Pass</b>			
5-11	\$10	\$48	(\$38)
12-17	\$15	\$48	(\$33)
18-54	\$40	\$48	(\$8)
55+	\$15	\$48	(\$33)
<b>Drop-In Aqua Exercise Program</b>			
12-54	\$5	\$3	\$2
55+	\$4	\$3	\$1
<b>15 Punch Pass</b>			
5-11	\$6	\$40	(\$34)
12-17	\$12	\$40	(\$28)
18-54	\$36	\$40	(\$4)
55+	\$12	\$40	(\$28)
<b>Drop-In Aqua Exercise 15 Punch Pass</b>			

Fee Name	Current Fee	Cost / Unit	Difference
12-54	\$56	\$40	\$16
55+	\$45	\$40	\$5
<b>PARTY PACKAGE FEES</b>			
Movie Equipment Rental Rate With One Movie	\$750	\$1,769	(\$1,019)
Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children)	\$300	\$896	(\$596)
Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children) - Each additional hour	\$100	\$103	(\$3)
Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children) - Additional child fee	\$10	\$75	(\$65)
Party on the GO! Basic Party Package (2 staff and 6 games/activities up to 12 children) - Carnival Games	\$20	\$114	(\$94)
Glendale Rocks! Events Package Basic Event Package	\$300	\$536	(\$236)
Glendale Rocks! Events Package Basic Event Package - Each additional hour after 2 hours	\$100	\$89	\$11
LED Screen	\$3,000	\$1,402	\$1,598
<b>MISCELLANEOUS FEES</b>			
Staff Fee	\$20	\$45	(\$25)
Table	\$10	\$20	(\$10)
Chair Rental	\$2	\$3	(\$1)
Security Guard	\$25	\$25	\$0
Portable PA System	\$150	\$169	(\$19)
Alcohol Permit	\$100	\$101	(\$1)
Trash Detail	\$1,120	\$279	\$841
Jumper Permit Fee	\$25	\$91	(\$66)
Portable Generator	\$550	\$550	\$0
Portable Sound System	\$350	\$350	\$0
Portable Stage	\$650	\$650	\$0
Portable Stage and Portable Generator Combination	\$1,000	\$1,000	\$0
Memorial Plaque - Bench	\$6,500	\$6,590	(\$90)
Memorial Plaque - Picnic Table	\$7,500	\$7,590	(\$90)
<b>Activity Card Fees</b>			
Activity Card Fees (17 and under)	\$0	\$7	(\$7)
Activity Card Fees (18-59 years)	\$25	\$7	\$18
Activity Card Fees (60 and over)	\$10	\$7	\$3
Activity Card Fees Replacement Cards (All)	\$2	\$4	(\$2)
Activity Card Fees One Day Activity Card	\$2	\$7	(\$5)
Adult Gym Membership Fee (Adult Recreation Center) – 18-59 years old	\$80	\$7	\$73
Senior Gym Membership Fee (Adult Recreation Center) - 60 years and over	\$50	\$7	\$43
<b>Banners</b>			
Banners - Local Glendale Business	\$100	\$88	\$12
Banners - Non-Local Glendale Business	\$200	\$88	\$112
Banners - Non-Profit Organization (Advertising own Business)	\$50	\$88	(\$38)
Banners - Approved Community Youth Group Fundraising/Sponsorships	25% of amount raised		



Fee Name	Current Fee	Cost / Unit	Difference
<b>Administrative Fee for Changes to Approved Permits</b>			
Administrative Fee for Changes to Approved Permits; Permits less than \$100	\$10	\$304	(\$294)
Administrative Fee for Changes to Approved Permits; Permits \$100 or more	\$20	\$304	(\$284)
<b>Community Gardens</b>			
Annual Community Garden Plot Assignment Fee	\$25	\$34	(\$9)
Community Garden Gate Key Fee	\$5	\$11	(\$6)

The majority of fees for Community Services & Parks show an under-recovery, the largest deficit relates to Rental Space Kitchen Monthly Rental for Caterers (Mon-Fri) at \$14,943. The largest over-recovery relates to Special Event & Miscellaneous Fees LED Screen Rental at \$1,598.

While this report calculates the cost of service based upon certain assumptions such as staff time, administrative overhead, some annual maintenance components, community service fees should be set based upon the market rate. The market demand will fluctuate depending upon the amenities offered, the supply of services, and the quality of services. Due to these intangible factors, the information in this report can be utilized to determine some aspect of cost recovery, but there are other factors to consider when setting recreation and rental fees. These other factors should be considered in conjunction with the cost estimates to set these fees.

# 14. Fire - Prevention

The Fire Prevention Division is responsible for plan review and inspection of Fire Sprinkler Systems, Fire Alarms, Hazardous Materials, Storage Tanks, and New Construction to ensure that there is compliance with life and safety standards. The following subsections discuss fee schedule modifications and detailed per unit results for the Prevention fee-related services provided by the Fire Department.

## 1 Fee Schedule Modifications

During discussions with Fire staff, the addition of various new fees were proposed; examples include, Fire Flow service charges; Plan Check, Permit, and Inspection for seasonal Pumpkin and/or Christmas lot; Hazardous Materials and Disclosure Programs, and Campfire Permit. Additionally, 'GUSD Public Schools (any number of persons): Annual inspection' was combined with 'Permit to operate or maintain Private schools (any number of persons); includes annual inspection' to form a single annual inspection for educational facilities, etc. The modifications noted above ensure that the proposed fee schedule better reflects the services being provided by Fire staff.

## 2 Detailed Results

The Fire Department collects fees for prevention services associated with plan review and inspection; including, fire sprinkler systems, fire alarms, hazardous materials, storage tanks, and new construction. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and the difference associated with each service.

**Table 20: Total Cost Per Unit Results – Fire Prevention**

Fee Name	Current Fee	Total Cost	Difference
<b>MISCELLANEOUS FIRE FEES</b>			
<b>Institution: Permit to operate or maintain</b>			
Acute Care hospitals as I-2 occupancy in accordance with CCR Title 24; includes periodic inspection	\$2,015	\$6,434	(\$4,419)
Ambulatory Health Care Facilities classified as I-2.1 occupancy in accordance with CCR Title 24; includes periodic inspection	\$1,041	\$673	\$368
An institution classified as I-2 occupancy other than acute care hospital, in accordance with CCR Title 24; includes periodic inspection	\$1,232	\$2,817	(\$1,585)
<b>Residential Care facility: Permit to operate or maintain</b>			

Fee Name	Current Fee	Total Cost	Difference
Boarding homes (as defined by Title 24, CAC); includes periodic inspection	\$418	\$1,318	(\$900)
Care Facility classified as an R-2.1 occupancy in accordance with CCR Title 24; includes periodic inspection	\$603	\$1,290	(\$687)
<b>Day Care facility: Permit to operate or maintain</b>			
Adult day care or child day care centers defined as I-4 or E occupancies in accordance with CCR Title 24; includes periodic inspection	\$507	\$715	(\$208)
<b>Educational</b>			
Permit to operate or maintain Private and Public schools (any number of persons); includes annual inspection	\$720	\$757	(\$37)
<b>Fire Life Safety Inspection Program</b>			
Fire Prevention Bureau annual inspection of multifamily dwellings not otherwise defined; minimum half hour or fraction thereafter: Inspection	\$36	\$84	(\$48)
<b>Covered Mall: for the placement or construction of temporary kiosks, displays, booths, barriers, concession equipment or the like in a covered mall</b>			
Permit and Inspection	\$106	\$112	(\$6)
Plan Check	\$104	\$138	(\$34)
<b>Fees for Documents, Fire Incident Report, Dispatch Log / 911 Audio</b>			
Fire Incident Report, Dispatch Log / 911 Audio <sup>16</sup>	\$15	\$15	\$0
Subpoena, Arson Report & EMS Report <sup>17</sup>	\$24	\$24	\$0
<b>Service charge</b>			
Copying <sup>18</sup>	\$0.10	\$0.10	\$0.00
Digital copying and/or archiving of fire protection system plans	\$3	\$3	(\$0)
Fire permit search	\$9	\$11	(\$2)
Fire plan retrieval fee	\$9	\$11	(\$2)
<b>FIRE ALARM SYSTEM</b>			
<b>Permit and Inspection</b>			
Base fee for installation of new system	\$536	\$547	(\$11)
Additional fee for extensive new or altered Fire alarm system in a High-rise, Mid-rise or Complex building	\$2,898	\$3,124	(\$226)
Additional fee per device	\$4	\$4	(\$0)
Base fee for alteration of existing system	\$484	\$491	(\$7)
<b>Plan Check</b>			
Base fee for alteration to existing Fire alarm system	\$102	\$117	(\$15)
Additional fee for extensive new or altered Fire alarm system in a High-rise, Mid-rise or Complex building	\$444	\$1,022	(\$578)
Base fee for installation of new Fire Alarm system	\$273	\$368	(\$95)
Additional fee per device	\$2	\$3	(\$1)
<b>FIRE EXTINGUISHING SYSTEM</b>			
<b>Permit and Inspection</b>			
Base fee for new or existing KITCHEN HOOD Fire Extinguishing system	\$277	\$266	\$11

<sup>16</sup> The Fire Incident Report, Dispatch Log / 911 Audio fee is set by CA Evidence Code § 1563(b)(6).

<sup>17</sup> The Subpoena, Arson Report & EMS Report fee is set by CA Evidence Code § 1563(b)(6).

<sup>18</sup> The Copying fee is set by CA Govt Code § 81008(a).

Fee Name	Current Fee	Total Cost	Difference
Base fee for new or existing SPECIAL Fire Extinguishing system (NOT KITCHEN HOOD)	\$386	\$392	(\$6)
Additional fee per nozzle for Fire Extinguishing system	\$8	\$8	(\$1)
<b>Plan Check</b>			
Base Fee for new or existing KITCHEN HOOD Fire Extinguishing system	\$82	\$291	(\$209)
Base fee for new or existing SPECIAL Fire Extinguishing system (NOT KITCHEN HOOD)	\$365	\$429	(\$64)
Additional fee per nozzle for Fire Extinguishing system	\$19	\$31	(\$11)
<b>FIRE SPRINKLER SYSTEM</b>			
<b>Base fee for alteration to existing Fire Sprinkler system</b>			
Permit and Inspection	\$483	\$491	(\$8)
Plan Check	\$102	\$138	(\$36)
<b>Base fee for installation of new Fire Sprinkler, standpipe or combined system</b>			
Permit and Inspection	\$541	\$547	(\$6)
Plan Check	\$272	\$368	(\$96)
<b>Additional fee for Fire Sprinkler, standpipe or combined system</b>			
Inspection Additional fee per inlet and/or outlet	\$25	\$28	(\$3)
Inspection Additional fee per head	\$5	\$31	(\$26)
Plan Check Additional fee per inlet and/or outlet	\$23	\$6	\$17
Plan Check Additional fee per head	\$2	\$3	(\$1)
<b>Installation of Underground supply line for Fire Sprinkler, standpipe, or combined system</b>			
Permit and Inspection	\$476	\$476	(\$0)
Plan Check	\$156	\$230	(\$74)
<b>Single Family Dwelling</b>			
Plan Check for alteration of existing Fire Sprinkler system for house, detached garage, guest house and/or accessory building	\$84	\$156	(\$72)
Permit and Inspection for installation of new Fire Sprinkler system for a house only, or house with a detached garage, guest house and/or accessory building	\$421	\$981	(\$560)
Plan Check for installation of a new Fire Sprinkler system for a house only, or house with detached garage, guest house and/or accessory building	\$297	\$505	(\$208)
Permit and Inspection for installation of Fire Sprinkler system for a detached garage, guest house and/or accessory building - house not included	\$235	\$659	(\$424)
Plan Check for installation of Fire Sprinkler system for a detached garage, guest house and/or accessory building - house not included	\$144	\$230	(\$86)
Plan Check Additional time for installation of new or alteration of existing Fire Sprinkler system for house and/or accessory building	\$101	\$184	(\$83)
<b>GENERAL</b>			
Plan Check and Permit for use of candles or open flames in an assembly area or restaurant dining	\$106	\$153	(\$47)
Permit and Inspection for General fire permit required by the Fire Chief and not otherwise listed	\$249	\$368	(\$119)
<b>Fireworks display</b>			

Fee Name	Current Fee	Total Cost	Difference
Permit and Inspection	\$1,677	\$1,958	(\$281)
Plan Check	\$149	\$168	(\$19)
Inspection required by the Fire Chief and not otherwise listed	Hourly Rate	\$295	N / A
Inspection Additional time for re-inspection for 1) work that was requested to be inspected and has not been completed or 2) when more than two inspections are required to correct deficiencies noted on a previous inspection	\$196	\$266	(\$70)
Plan Check and Permit for landing of any helicopter other than at an approved airport, for the purpose of lifting equipment, supplies or materials; does not apply to permitted filming companies, government or other approved agencies	\$250	\$332	(\$82)
Inspection for issuance of Fire Clearance for new business	\$248	\$384	(\$136)
<b>Plan Check for General fire permit required by the Fire Chief and not otherwise listed</b>			
First hour	\$226	\$340	(\$114)
Additional time	Hourly Rate	\$184	N / A
Plan Check and Permit for Pyrotechnical special effects	\$205	\$414	(\$209)
<b>Installation of Spray booth</b>			
Permit and Inspection	\$571	\$644	(\$73)
Plan Check	\$498	\$766	(\$268)
Plan Check and Permit for the installation of tents, canopies and temporary membrane structures	\$106	\$168	(\$62)
<b>High/Mid/Low-Rise Buildings:</b>			
High-rise building: To maintain or operate a high-rise building in accordance with the Health and Safety Code; includes annual inspection and one re-inspection	\$1,545	\$3,364	(\$1,819)
Low-rise and mid-rise buildings: Permit to operate and maintain Low-rise or Mid-rise building; includes annual inspection	\$987	\$1,682	(\$695)
<b>Hydrant: Installation of Private Fire Hydrant</b>			
Permit and Inspection	\$566	\$644	(\$78)
Plan Review	\$454	\$689	(\$235)
Plan Check and processing of Fire Code Modifications / Appeals Request for a code modification or alternate method or materials - Actual Time @ staff hourly rates	Hourly Rate	\$216	N / A
Service charge: Technical research	\$161	\$168	(\$7)
<b>Place of assembly: Permit to operate or maintain as defined by CCR Title 24; includes periodic inspection</b>			
A-3 occupancy	\$394	\$1,121	(\$727)
A-1 or A-5 occupancy	\$870	\$1,682	(\$812)
Occupant load greater than 300 persons and not otherwise specified	\$1,113	\$2,018	(\$905)
A-2 or A-4 occupancy	\$585	\$1,121	(\$536)
Vegetation Management Program: Administrative costs to abate a nuisance	\$377	\$336	\$41
Haz Mat Response: Spill / Incident Mitigation (Type I Response Team) - Actual Time @ staff hourly rates; plus actual cost for special consumable equipment / supplies and disposal fee	Actual Costs		

Fee Name	Current Fee	Total Cost	Difference
<b>Landscaping, irrigation, fuel modification</b>			
Plan Check	\$171	\$276	(\$105)
Permit and Inspection	\$187	\$547	(\$360)
Plan Check and Permit for Fire road access	\$101	\$168	(\$67)
Residential or Commercial Plan Check [Building Code Modification - BMOD] - When required by Building Division policy - Actual Time @ staff hourly rates	Hourly Rate	\$184	
Plan Check and Inspection as the Local Fire Authority for DSA and OSHPD projects	\$996	\$1,026	(\$30)
Plan checks and field inspections when required by the Fire Chief and not specifically addressed in the fire code.	Hourly Rate	\$168	N / A
<b>Covered Mail: to use a covered mail for a public assembly or special event</b>			
Plan Check	\$82	\$123	(\$41)
Permit and Inspection	\$187	\$505	(\$318)
<b>Outside of Normal Business Hours - Actual Time at Staff Hourly Cost-Recovery Rates ("Re-call" situations require a minimum 4-hour charge.)</b>			
Inspections	Hourly Rate	\$197	N / A
Plan Checks	Hourly Rate	\$215	N / A
<b>For Construction: that do not conform to one of the categories listed above</b>			
Plan Checks	Hourly Rate	\$184	N / A
Inspections	Hourly Rate	\$168	N / A
<b>ABOVEGROUND STORAGE TANK</b>			
<b>Plan Check</b>			
For installation of first Aboveground storage tank	\$1,343	\$1,374	(\$31)
Additional fee for two or more Aboveground storage tanks	\$328	\$368	(\$40)
For alteration of existing Aboveground storage tank	\$332	\$368	(\$36)
<b>Permit and Inspection</b>			
For installation of the first Aboveground storage tank	\$466	\$476	(\$10)
Additional fee for two or more Aboveground storage tanks	\$270	\$252	\$18
For alteration of existing Aboveground storage tank	\$275	\$252	\$23
<b>HAZARDOUS MATERIALS</b>			
Additional charge for re-inspections, responding to accidental discharges, and complaints - Actual Time @ Staff Cost-Recovery Rates	Hourly Rate		
<b>Hazardous Materials and Disclosure Program: Permit to store, transport on-site, dispense, use or handle hazardous liquids, solids or gases: includes periodic inspection</b>			
Category I: Liquid (Gals) 0-20; Solids (Lbs) 0-200; Gases (Cubic Ft.) 0-100	New	\$443	N / A
Category II: Liquid (Gals) 21-54; Solids (Lbs) 201-500; Gases (Cubic Ft.) 101-200	New	\$487	N / A
Category III: Liquid (Gals) 55-200; Solids (Lbs.) 501-2,000; Gases (Cubic Ft.) 201-1,000	\$621	\$722	(\$101)
Category IV: Liquid (Gals) 201-550; Solids (Lbs.) 2,001-5,000; Gases (Cubic Ft.) 1,001-2,000	\$815	\$995	(\$180)

Fee Name	Current Fee	Total Cost	Difference
Category V: Liquid (Gals) 551-1,500; Solids (Lbs.) 5,001-10,000; Gases (Cubic Ft.) 2,001-5,000	\$1,081	\$1,267	(\$186)
Category VI: Liquid (Gals) 1,501-2,750; Solids (Lbs.) 10,001-25,000; Gases (Cubic Ft.) 5,001-10,000	\$1,108	\$1,400	(\$292)
Category VII: Liquid (Gals) 2,751 & over; Solids (Lbs.) 25,001 & over; Gases (Cubic Ft.) 10,001 & up	\$1,486	\$1,620	(\$134)
Category VIII	New	\$3,422	N / A
<b>Initial permit application</b>			
Hazardous Materials and /or Hazardous Waste: Permit and Inspection	\$215	\$235	(\$20)
Industrial Waste: Initial permit application and renewal	\$215	\$183	\$32
Hazardous Materials, Hazardous Waste, and/or Industrial Waste: Plan Review	\$163	\$186	(\$23)
Hazardous Waste, Industrial Waste: Additional time and charges	Actual Cost		
<b>Install Industrial Waste pretreatment equipment</b>			
Permit and Inspection	\$121	\$216	(\$95)
Plan Check	\$101	\$216	(\$115)
<b>Abandon/Remove Industrial Waste pretreatment equipment</b>			
Permit and Inspection	New	\$216	N / A
Plan Check	New	\$216	N / A
<b>Installation of low-pressure tank or pressure vessel containing liquefied flammable gas or other hazardous materials</b>			
Permit and Inspection	\$288	\$302	(\$14)
Plan Check	\$210	\$218	(\$8)
<b>Installation or alteration of equipment in connection with the storage, handling, use or sale of flammable or combustible liquids or other hazardous materials; does not include UST re-piping</b>			
Permit and Inspection	\$288	\$475	(\$187)
Plan Check	\$328	\$373	(\$45)
<b>Spill Prevention Control &amp; Countermeasure Program (SPCC) or Risk Management Plan (CalARP RMP)</b>			
Plan Check	\$743	\$839	(\$96)
<b>Hazardous Waste: Management and Control Fee; Permit and Periodic inspection to maintain and operate</b>			
Group I (1-19 employees)	\$508	\$567	(\$59)
Group II (20-100 employees)	\$662	\$762	(\$100)
Group III (101-500 employees)	\$767	\$910	(\$143)
Group IV (500 or more employees)	\$828	\$1,043	(\$215)
<b>Hazardous Waste Treatment: Conditional Authorization:</b>			
Permit and Periodic inspection to maintain and operate (add-on inspections concurrent with other inspections)	\$1,640	\$1,247	\$393
<b>Hazardous Waste Treatment: Conditional Exemption ; Permit and Periodic inspection to maintain and operate (add-on inspections concurrent with other inspections)</b>			
Commercial Laundries	\$371	\$579	(\$208)
Conditional Exemption Limited (CEL)	\$371	\$579	(\$208)
Conditional Exemption Small Quantity Treatment (CESQT)	\$382	\$579	(\$197)
Conditional Exemption Specified Waste Streams (CESW)	\$382	\$579	(\$197)
<b>Hazardous Waste Treatment: Permit by Rule</b>			
Permit and Periodic inspection to maintain and operate (add-on inspections concurrent with other inspections)	\$1,640	\$1,420	\$220
<b>Industrial Waste and Pretreatment Program. Permit to discharge industrial waste into the sanitary sewer or storm drain system. Includes annual permit inspection and sampling fee.</b>			



Fee Name	Current Fee	Total Cost	Difference
Facility generating waste not otherwise listed, Excluding Food Service Establishments (All Others)	\$443	\$646	(\$203)
Auto Repair or Jewelry Manufacturing facility	\$888	\$795	\$93
Categorical facility (pursuant to EPA Standards)	\$9,087	\$9,459	(\$372)
Printing, Car Wash facility, or Dental Facility	\$336	\$316	\$20
Significant Industrial User (SIU) facility (pursuant to EPA Standards)	\$998	\$8,468	(\$7,470)
<b>UNDERGROUND STORAGE TANK</b>			
<b>Annual permit to operate and maintain</b>			
First tank	\$1,510	\$2,001	(\$491)
Additional tank	\$335	\$403	(\$68)
<b>Installation</b>			
Permit and Inspection (for the first tank )	\$2,340	\$2,449	(\$109)
Inspection Fee (for each additional tank)	\$242	\$184	\$58
Plan Review and Permit Fee (for the first tank)	\$1,333	\$1,470	(\$137)
Plan Review and Permit Fee (each additional tank)	\$162	\$184	(\$22)
<b>Abandon/Remove</b>			
Permit and Inspection (for the first tank )	\$1,706	\$1,869	(\$163)
Inspection Fee: for each additional tank	\$355	\$460	(\$105)
Plan Check (for the first tank)	New	\$368	N / A
Plan Check (for each additional tank)	New	\$184	N / A
<b>Actual Costs</b>			
Additional Inspection Fee	\$1,297	\$942	\$355
Site Remediation Proposal Evaluation			
Temporary abandonment, or restore to Service; Permit and Inspection	\$529	\$566	(\$37)
<b>Re-piping of Underground storage tank</b>			
Plan Check	\$333	\$368	(\$35)
Permit and Inspection	\$489	\$1,042	(\$553)
<b>Equipment Replacement/Repair</b>			
Inspector witnessing of monitoring equipment "cold start"	\$529	\$622	(\$93)
Plan review and permit inspection for equipment replacement or repair	\$529	\$322	\$207
Plan review and permit inspection for under dispenser containment (UDC) removal/replacement	\$529	\$506	\$23
Plan review and permit inspection for fuel change	\$529	\$322	\$207
<b>NEW CONSTRUCTION - RESIDENTIAL OR COMMERCIAL</b>			
Building Code Modification [BMOD]: Plan Check	Hourly Rate	\$200	N / A
Fire Code Modification: Modifications/Appeals Request for a code modification or alternate method or materials [FMOD]: Plan Check and processing	Hourly Rate	\$216	N / A
Re-inspection for 1) work that was requested to be inspected and has not been completed or 2) when more than two inspections are required to correct deficiencies noted on a previous inspection: Inspection - additional time	\$244	\$184	\$60
<b>Fire Sprinkler System</b>			
Plan Check Additional fee	\$536	\$276	\$260
Inspection Additional fee	\$557	\$460	\$97
<b>TCO</b>			
Plan Review - When required by Building Division policy		Actual Costs	
Inspection - When required by Building Division policy		Actual Costs	
<b>Express Plan Check</b>			



Fee Name	Current Fee	Total Cost	Difference
Express plan check fee: fee to expedite the initial plan review process to eliminate "backlog time" on an as available, overtime basis	150% of the regular plan check fees (in addition to regular plan check fees)		
<b>ABOVEGROUND STORAGE TANK:</b>			
Operational permit for a tank in an underground area with 55 gallons or greater and facility has capacity of less than 1,320 gallons of petroleum, subject to APSA requirements; includes periodic inspections	\$335	\$561	(\$226)
Operational permit to store between 55 and 1,319 gallons of petroleum in aboveground storage tanks or containers; includes periodic inspections	\$466	\$808	(\$342)
Operational permit to store between 1,320 and 9,999 gallons of petroleum in aboveground storage tanks or containers; subject to APSA requirements; includes periodic inspections	\$1,026	\$1,074	(\$48)
Operational permit to store 10,000 gallons or more of petroleum in aboveground storage tanks or containers; subject to APSA requirements; includes periodic inspections	\$1,706	\$1,294	\$412
<b>MISCELLANEOUS FIRE FEES</b>			
Management and Inspection of Hazardous Vegetation for properties designated VMP (Vegetation Management Program) in the High or Very High Fire Hazard Area	\$15	\$42	(\$27)
<b>California Environmental Report System (CERS)</b>			
Fee	\$100	\$173	(\$73)
<b>California Accidental Release Prevention (CalARP) Program:</b>			
Level 1 Operational Permit	\$1,049	\$1,074	(\$25)
Level 2 Operational Permit	\$1,049	\$1,340	(\$291)
Level 3 Operational Permit	\$1,441	\$1,606	(\$165)
<b>State CUPA Program Oversight Surcharge</b>			
Underground Storage Tank Program (ST-UST)	New	\$20	N / A
Aboveground Storage Tank Program (ST-AST)	New	\$26	N / A
<b>Service Charge: Fire flow</b>			
Report Request	New	\$264	N / A
Fire Flow Testing	New	\$262	N / A
FLS annual inspection not otherwise covered by CIP (FPB inspection not otherwise covered)	New	\$294	N / A
<b>Seasonal Pumpkin and/or Christmas Tree lot</b>			
Plan Check	New	\$153	N / A
Permit and Inspection	New	\$574	N / A
Flume Sampling: Annual Citywide IW Sampling (staff time and lab costs)	New	\$3,422	N / A
Campfire Permit	New	\$38	N / A

The majority of Fire Preventions' fees are under-recovering, with the largest deficit relating to Permit Inspection and Sampling Fees to discharge industrial waste into the sanitary sewer or storm drain system for a Significant Industrial User (SIU) facility (pursuant to EPA Standards) at \$7,470. The over-recoveries seen in the above table range from a low of \$11 for a new or existing kitchen hood fire extinguishing system base fee

to \$412 for an above ground storage tank operational permit to store 10,000 gallons or more of petroleum.

# 15. Glendale Water & Power – Customer Service

The Customer Service division within Glendale Water and Power (GWP) is responsible for providing information to GWP customers allowing them to make informed decisions about water and energy services and use. The fees examined within this study relate to new account setup, delinquency, smart meter opt out, and various miscellaneous fees. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by Customer Service.

## 1 Fee Schedule Modifications

During discussions with Customer Service staff, it was proposed that Smart Meter Opt Out Fees - Electric Meter reading fee (for meters other than the Smart Meter) and Smart Meter Opt Out Fees - Water/Electric Meter Test be removed from the fee schedule.

## 2 Detailed Results

The Customer Service division collects fees for new account setup, smart meter opt out, and various other fees. All penalty based fees such as late charges, posting, theft, and damaged equipment were not evaluated. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 21: Total Cost Per Unit Results – Customer Service**

Fee Name	Current Fee	Total Cost	Difference
<b>New Account Setup:</b>			
New Account	\$15	\$20	(\$5)
New Account/Same Day Turn On (Non-remote turn-on's)	\$53	\$59	(\$6)
New Meter Application	\$15	\$20	(\$5)
Each Additional Meter	\$5	\$8	(\$3)
<b>Delinquency Fees (Inclusive of all services on GWP Bill)</b>			
Disconnect	\$25	\$27	(\$2)
Collection Field Visit	\$25	\$27	(\$2)
Disconnect Service at Pole or Vault	\$273	\$1,020	(\$747)
Reconnect Service	\$25	\$27	(\$2)
Reconnect Service; Same Day (Non-remote reconnect)	\$50	\$52	(\$2)
Reconnect Service; At Pole or Vault	\$273	\$1,020	(\$747)
Unauthorized Connection	\$25	\$27	(\$2)
<b>Smart Meter Opt Out Fees:</b>			
Electric Smart Meter Manual Reading fee	\$10	\$33	(\$23)
Electric Smart Meter Manual Reading fee for each additional attempt to read an inaccessible meter	\$10	\$33	(\$23)

Fee Name	Current Fee	Total Cost	Difference
Electric Smart Meter and water meter manual reading (if both meters are located in the same location)	\$10	\$33	(\$23)
Water Meter Manual Reading Fee	\$10	\$33	(\$23)

All Customer Service’s fees show an under-recovery, with the highest deficit being \$747 for both the Disconnect and Reconnect of Service at Pole or Vault.

# 16. Glendale Water & Power – Electric

The Electric department within Glendale Water and Power is responsible for providing and maintaining electrical services and continuously improving their power delivery system. Fiber Optic related fees were not examined in this study and are not included in this report. The fees examined within this study relate to overhead and underground services, meter testing, quitclaims, easement processing, and various other fees. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Electric division.

## 1 Fee Schedule Modifications

In discussions with Electric Services staff, the following modifications were made to the current fee schedule, including:

- **Eliminated Fees:** Small Cell Wireless Attachment was removed as the City no longer provides this service along with Print (or photocopy fees).
- **New Fees:** Electric Research was proposed for addition to the fee schedule.

The modifications noted above better reflect the services being provided by Electric staff, and more accurately account for time spent providing those services.

## 2 Detailed Results

Electric Services collects various fees, including those for overhead and underground services, meter testing, quitclaims, and easement processing. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 22: Total Cost Per Unit Results – Electric Service**

Fee Name	Current Fee	Total Cost	Difference
Upgrading an existing OH or UG service to 100A for safety reasons (room additions do not qualify)		Free	
Electrical service reconstruction due to fire damage with no service upgrade		Free	
<b>OH Services:</b>			
Electrical panel relocation or update with no service size change: reusing the existing service conductor (in lieu of Basic Flat Fee)	\$379	\$680	(\$301)

Fee Name	Current Fee	Total Cost	Difference
Mid-span Service - Adder	\$568	\$1,020	(\$452)
<b>Class 1Ph: 100-200A (R) (cable Size #2 AL Tri)</b>			
Basic Flat Fee	\$615	\$1,068	(\$453)
Cable Cost Adder	\$0.46	\$0.48	(\$0.02)
<b>Class 1Ph: 200A(C) (Cable size #1/0 AL TRI)</b>			
Basic Flat Fee	\$644	\$1,106	(\$462)
Cable Cost Adder	\$0.75	\$0.86	(\$0.11)
<b>Class 1Ph: 400A(R) (Cable size #3/0 AL TRI)</b>			
Basic Flat Fee	\$835	\$1,445	(\$610)
Cable Cost Adder	\$1.52	\$1.71	(\$0.19)
<b>Class 1Ph: 400A (C) (Parallel #1/0 AL TRI)</b>			
Basic Flat Fee	\$909	\$1,446	(\$537)
Cable Cost Adder	\$1.51	\$1.72	(\$0.21)
<b>Class 3Ph: 100-200A (Cable size #1/0 Quad)</b>			
Basic Flat Fee	\$698	\$1,154	(\$456)
Cable Cost Adder	\$1.29	\$1.34	(\$0.05)
<b>Class 3Ph: 400A (Cable size Parallel #1/0 Quad)</b>			
Basic Flat Fee	\$1,016	\$1,494	(\$478)
Cable Cost Adder	\$2.58	\$2.68	(\$0.10)
<b>UG Services:</b>			
<b>Electrical panel change with no service size change:</b>			
Reusing service conductor and de-energizing panel for R&R (Remove & Replace Panel) (in lieu of Basic Flat Fee)	\$1,960	\$3,512	(\$1,552)
Reusing service conductor and without de-energizing panel (in lieu of Basic Flat Fee)	\$379	\$680	(\$301)
<b>Class 1Ph: 100-150A (R) (1/0-2-1/0)</b>			
Basic Flat Fee	\$1,579	\$2,738	(\$1,159)
Flat Charge Adder for Additional AL Run	\$758	\$1,360	(\$602)
Cable Cost Adder	\$1.08	\$1.04	\$0.04
<b>Class 1Ph: 200A (R) (4/0-2/0-4/0)</b>			
Basic Flat Fee	\$1,606	\$2,849	(\$1,243)
Flat Charge Adder for Additional AL Run	\$758	\$1,360	(\$602)
Cable Cost Adder	\$1.36	\$2.15	(\$0.79)
<b>Class 1Ph: 400A(R) (350-4/0-350)</b>			
Basic Flat Fee	\$1,684	\$2,982	(\$1,298)
Flat Charge Adder for Additional AL Run	\$758	\$1,360	(\$602)
Cable Cost Adder	\$2.13	\$3.48	(\$1.35)
<b>Class 1Ph: 400A (C) (750-500-750)</b>			
Basic Flat Fee	\$4,383	\$7,727	(\$3,344)
Flat Charge Adder for Additional AL Run	\$758	\$1,360	(\$602)
Cable Cost Adder	\$4.61	\$7.04	(\$2.43)
<b>Class 3Ph: 200A (3-4/0,2/0)</b>			
Basic Flat Fee	\$4,114	\$7,294	(\$3,180)
Flat Charge Adder for Additional AL Run	\$1,960	\$3,512	(\$1,552)
Cable Cost Adder	\$1.92	\$2.71	(\$0.79)
<b>Class 3Ph: 400A (3-750, 4/0)</b>			
Basic Flat Fee	\$4,465	\$7,892	(\$3,427)
Flat Charge Adder for Additional AL Run	\$1,960	\$3,512	(\$1,552)
Cable Cost Adder	\$5.43	\$8.69	(\$3.26)
<b>OH/UG Services:</b>			
<b>Class 1Ph: 100-150A (R) (1/0-2-1/0)</b>			
Basic Flat Fee	\$3,940	\$6,900	(\$2,960)

Fee Name	Current Fee	Total Cost	Difference
Flat Charge Adder for Additional AL Run	\$1,240	\$2,231	(\$991)
Cable Cost Adder	\$1.08	\$1.04	\$0.04
<b>Class 1Ph: 200A (R)(4/0-2/0-4/0)</b>			
Basic Flat Fee	\$3,994	\$7,122	(\$3,128)
Flat Charge Adder for Additional AL Run	\$1,240	\$2,231	(\$991)
Cable Cost Adder	\$1.36	\$2.15	(\$0.79)
<b>Class 1Ph: 400A (R) (350-4/0-350)</b>			
Basic Flat Fee	\$4,149	\$7,388	(\$3,239)
Flat Charge Adder for Additional AL Run	\$1,240	\$2,231	(\$991)
Cable Cost Adder	\$2.13	\$3.48	(\$1.35)
<b>Class 1Ph: 400A (C) (750-500-750)</b>			
Basic Flat Fee	\$5,887	\$10,331	(\$4,444)
Flat Charge Adder for Additional AL Run	\$1,240	\$2,231	(\$991)
Cable Cost Adder	\$4.61	\$7.04	(\$2.43)
<b>Class 3Ph: 200A (3-4/0,2/0)</b>			
Basic Flat Fee	\$4,107	\$7,234	(\$3,127)
Flat Charge Adder for Additional AL Run	\$2,481	\$4,462	(\$1,981)
Cable Cost Adder	\$1.92	\$2.71	(\$0.79)
<b>Class 3Ph: 400A (3-750, 4/0)</b>			
Basic Flat Fee	\$6,051	\$10,661	(\$4,610)
Flat Charge Adder for Additional AL Run	\$2,481	\$4,462	(\$1,981)
Cable Cost Adder	\$5.43	\$8.69	(\$3.26)
<b>Miscellaneous Electric Fees</b>			
400A: Installing Meter Equipment (CT) in Standing Sections			
Service Fee	\$923	\$1,486	(\$563)
Meter Meggering Test Fee	\$172	\$279	(\$107)
Pulse Meter Service Fee	\$617	\$897	(\$280)
Service Spot Fee (Commercial and Multi-Residential)	\$215	\$355	(\$140)
Service Spot Revision	\$53	\$89	(\$36)
Quitclaim - Summary Vacation (GWP Only)	\$538	\$798	(\$260)
Preliminary Electrical Engineering Services	\$344	\$630	(\$286)
Easement Processing Fee	\$841	\$798	\$43
Permit-to-Encroach (PTE) Fee	\$841	\$798	\$43
Permit-to-Occupy (PTO) Fee	\$161	\$266	(\$105)
Electrical Research	New	\$172	N / A
Electric Meter Test Fee	\$30	\$292	(\$262)

All but four of Electric's fees are under-recovering with the largest deficit related to OH/UG Services: Class 3Ph: 400A (3-750, 4/0) Basic Flat Fee at \$4,610. The largest over-recovery at \$43 is in relation to Easement Processing and Permit-to-Encroach.

## 17. Glendale Water & Power - Water

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The Water Division within Glendale Water and Power (GWP) is responsible for the distribution of both potable and recycled waters throughout the City and providing water services to individual homes and businesses, maintaining water quality, optimizing water production, and efficiently storing water. The fees examined within this study relate to the costs for the installation of new water service line assemblies (including water meters), fire line protection service lines, fire hydrant assemblies, inspections, and other miscellaneous water services related work. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by Water.

### 1 Fee Schedule Modifications

In discussions with Water staff, the following modifications were made to the current fee schedule.

- **Fee Name Changes:** AMI and Ball was removed from the title of 'Water Meter' and 'Water Meter, Valves, & Water Meter Box / Valve Set'. Additionally, various fees which had a plus in their title (i.e. Water Meter - 2"+) were changed to the words "greater than" (i.e. Water Meter - Greater Than 2").
- **Eliminated Fees:** 'Sprinkler pressure test and flush installation performed by private contractor' was removed as other City Departments may provide these services.

The modifications noted above more accurately reflect the current services provided by Water staff.

### 2 Detailed Results

The Water division collects fees for new water service assembly installations (including water meters), new fire line installations, new fire hydrant assemblies, relocation of existing fire hydrant assemblies, inspections, and other miscellaneous water service related work. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead costs as well as materials and equipment costs. The following table details the fee name, current fee, total cost, and difference associated with each service offered.



Table 23: Total Cost Per Unit Results – Water

Fee Name	Current Fee	Total Cost	Difference
<b>Water Service Installations: (Local Streets)</b>			
1" Water Meter and Service; 10' or less in length		Actual Cost	
1" Water Meter and Service; greater than 10' in length		Actual Cost	
1.5" Water Meter and Service; 10' or less in length		Actual Cost	
1.5" Water Meter and Service; greater than 10' in length		Actual Cost	
2" Water Meter and Service; 10' or less in length		Actual Cost	
2" Water Meter and Service; greater than 10' in length		Actual Cost	
3" Equivalent Water Meter and Service; 10' or less in length		Actual Cost	
3" Equivalent Water Meter and Service; greater than 10' in length		Actual Cost	
4"+ Water Meter and Service		Actual Cost	
<b>Water Meter:</b>			
1"	\$547	\$955	(\$408)
1.5"	\$657	\$1,651	(\$994)
2"	\$877	\$1,936	(\$1,059)
Greater Than 2"		Actual Cost	
<b>Water Meter, Valves, &amp; Water Meter Box / Vault Set:</b>			
1"	\$767	\$1,449	(\$682)
1.5"	\$888	\$2,219	(\$1,331)
2"	\$1,218	\$2,504	(\$1,286)
Greater than 2"		Actual Cost	
Water Service Abandonment Fee (2" or less)	\$2,802	\$4,563	(\$1,761)
Water Service Abandonment Fee (Greater than 2")		Actual Cost	
<b>Fire Line Protection Service Installations:</b>			
4" Fire Line; 10' or less in length		Actual Cost	
4" Fire Line; between 10' and 20' in length		Actual Cost	
6" Fire Line; 10' or less in length		Actual Cost	
6" Fire Line; between 10' and 20' in length		Actual Cost	
8" Fire Line; 10' or less in length		Actual Cost	
8" Fire Line; between 10' and 20' in length		Actual Cost	
Greater Than 20+ in length		Actual Cost	
<b>Fire Hydrant Head Upgrade:</b>			
2.5" x 4"		Actual Cost	
2.5" x 4" x 4"		Actual Cost	
<b>Miscellaneous Fees:</b>			
Inspection Fees; Water Service Installations performed by private contractor		Actual Cost	
Inspection Fees; Fire Line Installations performed by private contractor		Actual Cost	
Well Permits; Non-Production Well	\$587	\$469	\$118
Well Permits; Production Well	\$1,329	\$1,328	\$1
Fire Flow Test	\$926	\$1,016	(\$90)
Fire Flow Report Request	\$237	\$429	(\$192)
Water Meter Test	\$30	\$904	(\$874)

A majority of the Water division's fees are based on the actual cost of the service provided. Of the fees which are charged a flat fee, the only over-recoveries relate to Well Permits; Non-Production Well at \$118 and Well Permits; Production Well at \$1. The rest

of Water's fees under-recover, ranging from a low of \$90 for Fire Flow Report Request to a high of \$1,761 for Water Service Abandonment Fee (2" or less).

## 18. Library, Arts & Culture

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The Library, Arts, & Culture Department contributes to the community's quality of life by meeting ongoing educational and cultural needs through various programs and services. Fees examined in this study relate to facility rentals; parking fees; and inter-library loans. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Library, Arts, & Culture Department.

### 1 Fee Schedule Modifications

During discussions with Library, Arts & Culture staff, the following modifications were proposed to the current fee schedule, which include:

- **Fee Name Changes:** Furthermore, Lost/Destroyed Materials; Paperback was changed to Lost/Destroyed Materials; Uncatalogued Paperback as the new name more accurately encompasses the service being provided. Additionally, Reading Spa was changed to Teen Space to more accurately align with how the space is being used.
- **New Fees:** Several new fees; including: MakerSpace Rental and Lost / Destroyed / Damaged Materials – Processing Fee – Book / AV were proposed for addition to Library's fee schedule.
- **Eliminated Fees:** A large number of fees were suggested for removal from Library's current fee schedule as the City no longer offers these services or has chosen to no longer charge for the service. Some of the removed fees include: Deposit for Reference Books, Supplies Flash Drive, Gallery Exhibition Fee Group (5 or more), and various fees from the Lost / Destroyed Material and Supplies section.

The modifications outlined above will allow the Library, Arts, & Culture's fee schedule to more accurately reflect the services being provided by staff and will ensure that costs are captured appropriately.

### 2 Detailed Results

The Library, Arts & Culture Department collects fees for facility rentals; parking fees; document delivery; lost, destroyed, or damaged materials; and inter-library loans. The total cost calculated for each service includes direct staff costs, Departmental, and

Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 24: Total Cost Per Unit Results – Library, Arts & Culture**

Fee Name	Current Fee	Total Cost	Difference
<b>LIBRARY AUDITORIUM FEES</b>			
<b>Central Library</b>			
<b>Rehearsal / Set up and Auditorium Fees</b>			
Non-Profit	\$108	\$269	(\$162)
Standard/Private	\$137	\$269	(\$133)
Commercial	\$192	\$269	(\$78)
Study Rooms	\$31	\$73	(\$42)
<b>Main Reading Room Rental</b>			
Non-Profit	\$2,220	\$4,000	(\$1,780)
Standard/Private	\$2,776	\$4,000	(\$1,224)
Commercial	\$3,329	\$4,000	(\$671)
Main Reading Room Rental; Each Additional Hour	\$341	\$620	(\$279)
<b>Auditorium - Sound Room Rental</b>			
With technician	\$25	\$42	(\$17)
Without technician	\$25	\$21	\$4
<b>Auditorium - Rentals</b>			
Audio/Video Package	\$163	\$126	\$37
Kitchen Usage	\$108	\$41	\$67
Piano Rental	\$85	\$85	\$0
Teen Space	New	\$235	N/A
West Reading Room, during closed hours only (minimum 3 hours)	New	\$209	N/A
<b>Brand Library</b>			
Recital Hall Piano rental	\$85	\$85	\$0
<b>Recital Hall Paid Ticketed Event Fee</b>			
Non-Profit	\$117	\$1,225	(\$1,108)
Standard/Private	\$295	\$1,225	(\$930)
Maintenance Fee	\$40	\$40	\$0
Reception Fee (When food is served at event and/or for use of kitchen) / Non-Catered	\$54	\$52	\$2
Rehearsal / Set up Fee (Up to 2 Hours)	\$57	\$816	(\$759)
Recital Hall, Sale of Non-Food Merchandise, Appropriate to a Library Setting	\$173	\$450	(\$277)
<b>Recital Hall</b>			
Non-Profit	\$52	\$408	(\$356)
Standard/Private	\$79	\$408	(\$329)
Commercial	\$160	\$408	(\$248)
<b>Art Galleries/ Skylight/ Atrium/ Courtyard</b>			
Non-Profit	\$2,747	\$5,982	(\$3,235)
Standard/Private	\$3,297	\$5,982	(\$2,685)
Commercial	\$3,847	\$5,982	(\$2,135)
Use of Media Equipment	\$85	\$85	\$0

Fee Name	Current Fee	Total Cost	Difference
<b>Branch Library</b>			
<b>Branch Library (Excluding Brand) Closed Hours</b>			
Non-Profit	\$163	\$322	(\$159)
Standard/Private	\$218	\$322	(\$104)
Commercial	\$273	\$322	(\$49)
<b>Brand Plaza/ Atrium Gallery/ Courtyard</b>			
<b>Brand Plaza/ Atrium Gallery/ Courtyard</b>			
Non-Profit	\$383	\$1,023	(\$640)
Standard	\$438	\$1,023	(\$585)
Commercial	\$493	\$1,023	(\$530)
<b>Brand Mansion</b>			
<b>Brand Mansion</b>			
Non-Profit	\$2,747	\$4,138	(\$1,391)
Standard/Private	\$3,297	\$4,138	(\$841)
Commercial	\$3,847	\$4,138	(\$291)
<b>Brand Complex</b>			
<b>Brand Complex - (Excluding stacks and Brand Studios)</b>			
Non-Profit	\$5,496	\$7,631	(\$2,135)
Standard/Private	\$6,596	\$7,631	(\$1,035)
Commercial	\$7,696	\$7,631	\$65
Reception Fee (When food is served at event and/or for use of kitchen) / Catered	\$218	\$1,168	(\$950)
<b>Other Rentals</b>			
<b>Meeting Room Rental</b>			
Non-Profit	\$40	\$115	(\$75)
Standard/Private	\$75	\$115	(\$40)
Commercial	\$100	\$115	(\$15)
MakerSpace Rental	New	\$60	N/A
<b>Parking Fees</b>			
<b>Central Library (minimum of 5 hours) Parking Fees, Central</b>			
Full Lot Available during closed hours only	\$1,131	\$428	\$704
Price per Slot	\$20	\$8	\$13
<b>Neighborhood Libraries, Parking Fees</b>			
Chevy Chase	\$338	\$450	(\$112)
Montrose (Upper Lot Only)	\$338	\$450	(\$112)
Grandview	\$338	\$450	(\$112)
All Other Neighborhood Libraries	\$300	\$300	\$0
<b>Misc. Rental Fees</b>			
Cost for access to library prior to event for deliveries	\$108	\$126	(\$18)
Fee for use of Risers for Event	\$218	\$218	\$0
Portable Sound System	\$75	\$75	\$0
Staffing Fee	\$25	\$42	(\$17)
Staffing Fee (Overtime / Holiday)	Hourly Rate	\$63	N/A
Use of Alcohol Fee	\$100	\$104	(\$4)
Security Guard	\$25	\$25	\$0
Custodial Fee		Actual Cost	
<b>PHOTOGRAPHY USE PERMITS</b>			
<b>Brand Library - Interior Photography, during closed hours only (Minimum 3 hours)</b>			
Non-Profit	\$103	\$1,252	(\$1,149)
Standard/Private	\$155	\$1,252	(\$1,097)
Commercial	\$259	\$1,252	(\$993)

Fee Name	Current Fee	Total Cost	Difference
<b>Brand Library Exterior Photography Porch and Plaza</b>			
Non-Profit or Standard/Private	\$60	\$354	(\$294)
Commercial	\$259	\$354	(\$95)
<b>Central Library - Interior Photography, during closed hours only (Minimum 3 hours)</b>			
Non-Profit	New	\$1,252	N/A
Standard/Private	New	\$1,252	N/A
Commercial	New	\$1,252	N/A
<b>Central Library Exterior Photography Porch and Plaza</b>			
Non-Profit or Standard/Private	New	\$354	N/A
Commercial	New	\$354	N/A
<b>MISCELLANEOUS LIBRARY FEES</b>			
Collection Agency Fee	\$15	\$15	\$0
Equipment Printouts/Copies - Black/White	\$0.10	\$0.10	\$0.00
Equipment Printouts/Copies - Color	\$0.50	\$0.50	\$0.00
Sale of Supplies Ear-buds	\$1	\$1	\$0
Tote Bag	New	Actual Cost +50%	
<b>Document Delivery: (Hardcopy)</b>			
0-5 pages	Free	Free	\$0
5-10 pages	\$3	\$3	\$0
11-20 pages	\$5	\$4	\$1
21-30 pages	\$7	\$7	\$0
31+ pages	\$0.25	\$0.25	\$0.00
<b>Lost / Destroyed / Damaged Materials</b>			
Lost/Destroyed/Damaged Materials		Actual Cost	
Processing Fees - Book / AV	New	\$67	N/A
Processing Fees - Other Materials	New	\$138	N/A
<b>Inter-Library Loan (ILL)</b>			
<b>Interlibrary Loan Patron requests materials from a lending library</b>			
Processing Fee	\$5	\$34	(\$29)
Materials		Fees charged by lending Library (if applicable)	
Obituary	\$20	\$67	(\$47)
Complex Research/Local History (not to exceed one hour)	\$20	\$67	(\$47)
<b>Photo Use Fee</b>			
Commercial Publication of Library Photo	\$25	\$135	(\$110)
For Personal and / or Non-Profit Use - After 5 images (first 5 free)	\$3	\$135	(\$132)
<b>Returned Checks</b>			
NSF/A/C, etc. <sup>19</sup>	\$25	\$25	\$0
Subsequent Insufficient Check <sup>20</sup>	\$35	\$35	\$0

The majority of Library's fee show an under-recovery, ranging from a low \$4 for Use of Alcohol Fee to a high of \$3,235 for Art Galleries/ Skylight/ Atrium/ Courtyard – Non-Profit. The largest over-recovery relates to Central Library (minimum of 5 hours) Parking Fees, Central (Full Lot Available during closed hours only) at \$704.

<sup>19</sup> Returned Check Charges First Insufficient Check/Funds fee is set by California Civil Code, Section 1719(a).

<sup>20</sup> Returned Check Charges-Subsequent Insufficient Check fee is set by California Civil Code, Section 1719(a).

It is important to note that the majority of these fees are rental fees, as such, they are not subject to the full cost noted in the report and should be set based upon the market rate.

## 19. Police

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The Police Department is responsible for law enforcement, as a means to ensure the safety of residents and visitors within the City of Glendale. The fees examined within this study include false alarm permits, vehicle impound fees, and other miscellaneous services. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Police Department.

### 1 Fee Schedule Modifications

During discussions with Police Department staff, the following modifications to the fee schedule were proposed:

- **Fee Name Changes:** To further clarify the services offered the following fee name changes were proposed: Traffic Accident Report changes to Traffic Accident Report (traffic accident; property damage; injury report)
- **Eliminated Fees:** The fee Photographs - 4x6; 5x7; 8x10; 8x12; 11x14 was removed as the City now provides this service via email or on a CD.
- **Consolidated Fees:** Traffic Accident Report – Property Damage Only and Traffic Accident Report – Injury Report only were consolidated under a single Traffic Accident Report changes to Traffic Accident Report (traffic accident; property damage; injury report) fee.

The proposed modifications to the Police fee schedule better reflect the current services being provided.

### 2 Detailed Results

The Police Department collects fees for traffic accident reports, vehicle impound fees, and various other fees. False Alarm Company and penalty fees were not evaluated through this analysis and have not been included in this report. The total cost calculated for each service includes direct staff costs, direct material costs (where applicable), and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each Police fee.

Table 25: Total Cost Per Unit Results – Police

Fee Name	Current Fee	Total Cost	Difference
<b>Alarm Permit Fee - (No permit renewal fee charged if no false alarms in prior permit year)</b>			
Residential	\$114	\$289	(\$175)
Commercial	\$171	\$289	(\$118)
Alarm Company – Appeal Fee Per Request	\$52	\$109	(\$57)
Booking Fee	\$153	\$163	(\$10)
Crime Reports	No Charge		
Data Analysis Services	\$106	\$192	(\$86)
Local Criminal History Letter	\$50	\$81	(\$31)
Oversized Vehicle	\$50	\$86	(\$36)
Pay-to-stay Fees	\$96	\$154	(\$58)
<b>Permit for the Retail Sales of Weapons</b>			
Initial	\$282	\$599	(\$317)
Renewal	\$63	\$245	(\$182)
<b>Photographs</b>			
Provided digitally on a CD (4x6; 5x7; 8x10; 8x12; 11x14; Proof/Contact Sheet)	\$12	\$12	\$0
CD	\$4	\$34	(\$30)
Post Impound Hearing Charge	\$86	\$250	(\$164)
Vehicle Impound Release Fee	\$77	\$125	(\$48)
Vehicle Impound Release Fee - DUI	\$37	\$63	(\$26)
Vehicle Towing Administrative Cost Recovery (VTACR) Fee	\$271	\$476	(\$205)

All of Police's fees show an under-recovery. The largest under-recovery is associated with Initial Permit for Retail Sales of Weapons at \$317 and Vehicle Towing Administrative Cost Recovery (VTACR) fee was \$205.



## 20. Public Works - Engineering

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The Engineering Division is responsible for ensuring new development and infrastructure meet City policies and codes in order to protect the natural environment while allowing new development to provide residents, visitors, and businesses with quality infrastructure. Engineering provides review, permitting, and plan check on all land development, private development, and public improvements. Fees examined in this study relate to Encroachments, Excavations, GIS Mapping, and other various fees. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Engineering Division.

### 1 Fee Schedule Modifications

During discussions with Engineering staff, modifications were proposed to the current fee schedule, which include:

- **Elimination of fees:** The permit and inspection fees for Right of Way Improvement that were based on per linear foot or per drain for curb and gutter or driveway and sidewalk were eliminated as the right-of-way application fee, and hourly inspection fee already captures these services. Additionally, staff proposed the elimination of the Construction Rates as those can be based on cost and various Land Development (Grading permit) fees as those are covered through other fees or departments.
- **Change Fee Names:** Inspection fee was modified to be Construction Inspector Fully Burdened Hourly Rate to more accurately describe the service and Permit and Inspection Application Fees under Right-Of-Way Improvements was changed to be Engineering Permit Fees.
- **Combination of fees:** The following fees account for services which are now covered through other existing fees, and therefore have been removed:
  - Land Development – Engineering Permit, as this fee is now covered in the cost of a construction permit.
  - Miscellaneous Fee - City Map with Street Index 24" X 36" (D-size) and Topographic Maps 24" x 36" (D-size) are now covered under Miscellaneous Fee – GIS Map.
- **Addition of fees:** Several fees were proposed to be added including Blanket Permit, Additional open trench inspection fees, Excavation in ROW – Extension for 30 days only; Easement Preparation; Haul Route; Work Hour Deviation After Hours; Traffic

Control Plan Review; Base Fee (per sheet, assumed 1 review prior to approval); Trip Generation Memorandum, Appeal for Telecommunication Wireless Facility, and Expert Review for Telecommunication Wireless Facility Appeal, etc.

- **Expansion of fees:** Construction – Encroachment was expanded into four new fees related to Wireless Telecommunication Permits.

The modifications outlined above will ensure that the Engineering fee schedule accurately reflects the services being provided by staff and help ensure that costs are captured appropriately.

## 2 Detailed Results

The Engineering Division collects fees for items such as Encroachments, Excavations, GIS Mapping, and other various fees. Fees associated with legal description, map analysis, and sidewalk permit rental fees were not included in this analysis. The total cost calculated for each service includes direct staff costs, cross-departmental support<sup>21</sup>, Consultant Costs, Departmental, and Citywide overhead. The following table details the fee name, current fee, total full cost to provide these services, and the difference associated with each service.

**Table 26: Total Cost Per Unit Results – Engineering**

Fee Name	Current Fee	Total Cost	Difference
<b>Construction</b>			
<b>Encroachment Permit</b>			
Encroachment Permit	\$1,903	\$2,033	(\$130)
Wireless Telecommunications Facility - No Hearing - Preferred zone	New	\$1,417	N / A
Wireless Telecommunications Facility - Requiring Hearing - Non- Preferred zone	New	\$3,061	N / A
No Changes or Modifications to existing Wireless Telecommunications Facility (As Is)	New	\$447	N / A
Changes to Site Conditions or Equipment Modification/Upgrades to Wireless Telecommunications Facility	New	\$615	N / A
Renewal - Standard	New	\$669	N / A
<b>Excavation Permits (Application, Processing, and Inspection)</b>			
Application for Permit (non-refundable)	\$987	\$1,969	(\$982)
Excavation in ROW - Extension for 30 days only	New	\$213	N / A
Blanket Permit	\$360	\$148	\$212
Blanket Permit – Extension 30 days	New	\$70	N / A
Construction Inspector Fully Burdened Hourly Rate	\$153	\$162	(\$9)

<sup>21</sup> Various Engineering fees include cross-departmental support from the following Departments: Electric, Fire, Community Services & Parks, Maintenance and Water.

Fee Name	Current Fee	Total Cost	Difference
Additional open trench inspection fee for trenches greater than 50 lin. ft.	New	\$17	N / A
Additional trenchless inspection fee for greater than 100 lin. ft.	New	\$8	N / A
Late Application Fee (non-refundable)	\$1,170	\$1,898	(\$728)
<b>Right of Way Improvements</b>			
Engineering Permit	\$672	\$1,789	(\$1,117)
Inspection Fees <sup>22</sup>	\$1,399	\$1,300	\$99
<b>Covenants and Agreement</b>			
General, excluding Drainage Devices	\$2,348	\$1,643	\$705
Drainage Devices	\$700	\$766	(\$66)
<b>Digital Data Compact Disks</b>			
Compact Disks	\$36	\$49	(\$13)
DVD Disks	\$36	\$48	(\$12)
Labor to copy, organize, translate, convert and download data onto magnetic media	\$222	\$151	\$71
<b>Easement</b>			
Preparation	New	\$780	N / A
Quitclaims	\$5,488	\$5,101	\$387
<b>Land Development</b>			
<b>Engineering &amp; Processing Fee</b>			
Tract Map	\$3,381	\$3,282	\$99
Parcel Map	\$3,139	\$3,134	\$5
<b>Improvement Plan Check Fees Based on 20 Scale Plans</b>			
Up to Three Reviews (Title and General Notes Sheets without Plan, Profile or Details is 1/4 of Flat Fee per Sheet)	\$5,061	\$6,051	(\$990)
Each Subsequent Review (After the 1st Three Reviews) (Title and General Notes Sheets without Plan, Profile or Details is 1/4 of Flat Fee per Sheet)	\$1,095	\$1,545	(\$450)
<b>GIS Map</b>			
Miscellaneous Fee - GIS Map	\$53	\$95	(\$42)
<b>Non-Regulatory Curb Painting</b>			
First 25 feet	\$47	\$54	(\$7)
Each Additional 25 feet	\$24	\$27	(\$3)
<b>Oversize Load Permit</b>			
Annual - Limited by state law <sup>23</sup>	\$90	\$90	\$0
Single Occurrence - Limited by state law <sup>24</sup>	\$16	\$16	\$0
<b>Parkway Landscaping Permit</b>			
Parkway Landscaping Permit	\$56	\$305	(\$249)
<b>Pedestrian Signs</b>			
Pedestrian Signs	\$110	\$176	(\$66)
<b>Release of Covenant and Agreement</b>			
Release of covenant and agreement	\$816	\$850	(\$34)
<b>Repainting of Non-Regulatory Curb Paint</b>			
First 25 feet	\$35	\$21	\$14
Each Additional 25 feet	\$24	\$30	(\$6)
<b>Right of Way</b>			

<sup>22</sup> Original fee is per hour. Current fee has been calculated to be based upon the estimate of hour(s) provided in support. Example, the Right of Way Improvements Inspection Fees takes approximately 9.14 hours. The 9.14 hours is multiplied by current hourly rate of \$153.00 to calculate current fee of \$1,399. This is to allow a more appropriate comparison to the proposed flat fee.

<sup>23</sup> Oversize Load Permit-Annual fee set by Caltrans.

<sup>24</sup> Oversize Load Permit-Single Occurrence fee set by Caltrans.

Fee Name	Current Fee	Total Cost	Difference
Street/Alley Vacations	\$10,256	\$10,670	(\$414)
Summary Street/Alley Vacations	\$6,669	\$6,984	(\$315)
<b>Sidewalk Dining Permit</b>			
New	\$224	\$664	(\$440)
Renewal	\$82	\$255	(\$173)
<b>Stormwater Pollution Prevention Plan Fee</b>			
Stormwater Pollution Prevention Plan Fee	\$849	\$827	\$22
<b>Street Use Permit</b>			
Temporary Use of Streets, Sidewalk Parkway, Parking Lot or Alleys	\$25	\$50	(\$25)
Temporary Use of Streets, Sidewalk Parkway, Parking Lot or Alleys - (one time plus daily)	\$361	\$170	\$191
<b>Traffic Analysis and Impact Review</b>			
For all Projects where services go beyond hours needed to complete task set by the base fee	Actual Cost	Actual Cost	
Local Transportation Analysis (Projects with 50 or more trips including trip credits); Base Fee	\$5,927	\$6,013	(\$86)
Combined trip generation and Scoping Memorandum for Local Transportation Analysis (Projects with 50 or more trips including trip credits)	\$2,964	\$1,659	\$1,305
Trip Generation Memorandum (For projects with 50 or more trips w/o trip credit and less than 50 trips with trip credits)	New	\$875	N / A
<b>Wireless Communication Facility</b>			
Application Processing Fee	\$1,093	Actual Cost	N / A
Encroachment Permit Expert Review	\$606	Actual Cost	N / A
Appeal for Telecommunication Wireless Facility	New	\$2,550	N / A
Expert Review for Telecommunication Wireless Facility Appeal	New	Actual Cost	N / A
<b>Miscellaneous Engineering Fees</b>			
Haul Route (Not part of grading & pool permit)	New	\$166	N / A
Work Hour Deviation After Hours	New	\$88	N / A
Traffic Control Plan Review; Base Fee (per sheet, assumes 1 review prior to approval)	New	\$501	N / A
SB9 Lot Split Land Development Engineering and Processing Fee	\$3,139	\$2,975	\$164
<b>Parking Fees</b>			
Preferential Parking Permit Fee	\$25	\$24	\$1
Valet / Reserved Parking Application Processing Fee	\$117	\$118	(\$1)

Just over half of Engineering's fees are under-recovering. The largest under-recovery is for Right of Way Improvements Engineering Permit at \$1,117, while the largest over-recovery is related to Traffic Analysis and Impact Review for projects with more than 50 trips at \$1,305.

### 3 Cross-Departmental Support

The Electric, Fire, Community Services & Parks, Maintenance, and Water Divisions all provide plan check and / or inspection services on Engineering related permits and

applications. In order to recover for the costs of providing these services, fees have been calculated for the above Departments’ time on the Engineering related fees outlined in the above table. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following section details the full cost associated by division for Engineering Permits

**Table 27: Total Cost Per Unit Results – Engineering Cross-Dept. Support**

Fee Name	Eng. Cost	All Other PW Cost	Fire Cost	CSP Cost	GPW – Electric Cost	GWP – Water Cost	Total City Cost
<b>Construction</b>							
<b>Encroachment Permit</b>							
Encroachment Permit	\$1,074	\$54	\$54	\$93	\$282	\$476	\$2,033
Wireless Telecommunication Facility - No Hearing - Preferred zone	\$1,050	\$54		\$93	\$141	\$79	\$1,417
Wireless Telecommunication Facility - Requiring Hearing - Non- Preferred zone	\$2,693	\$54		\$93	\$141	\$79	\$3,061
Changes to Site Conditions or Equipment Modification/Upgrades to Wireless Telecommunication Facility	\$522			\$93			\$615
Renewal - Standard	\$522		\$54	\$93			\$669
<b>Excavation Permits (Application, Processing, and Inspection)</b>							
Application for Permit (non-refundable)	\$1,194	\$18			\$282	\$476	\$1,969
<b>Improvement Plan Check Fees Based on 20 Scale Plans</b>							
Up to Three Reviews (Title and General Notes Sheets without Plan, Profile or Details is 1/4 of Flat Fee per Sheet)	\$5,576					\$476	\$6,051

Maintenance, Fire, Community Services & Parks, and Glendale Water and Power staff identified time related to excavation and encroachment permits. These costs per unit were integrated into the overall Engineering total costs per unit. This integration ensures that the City is appropriately recovering for all City departments’ costs as it relates to the above fees.

## 21. Public Works – Environmental Management

The Environmental Management division is responsible for the maintenance and upkeep of the City's sewer and storm drain systems. Additionally, they perform routine inspections of restaurants to ensure alignment with the City's Fats, Oils, and Grease (FOG) ordinance. The fees examined within this study relate to Sewer Connections and Industrial Waste Pre-treatment Programs. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by Environmental Management.

### 1 Fee Schedule Modifications

In discussions with Environmental Management staff, a single modification was made to their fee schedule: (C-Connection Permit) was added to the end of the Sewer Permit Application fee name. The modification noted provides additional clarity and allows staff to appropriately charge for services rendered.

### 2 Detailed Results

Environmental Management collects fees for Sewer Connections and Industrial Waste Pre-treatment Programs. Local Sewer Development and Sewer Facility Charge fees were not evaluated through this study and are not included in this report. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 28: Total Cost Per Unit Results – Environmental Management**

Fee Name	Current Fee	Total Cost	Difference
<b>Sewer Connection If Public Sewer main to which private property described in Section 13.40.100 is sought to be connected was not in place on or before January 1, 1942.</b>			
Private Party-5000 sq. ft or less	\$41	\$190	(\$149)
Base Fee	\$35	\$190	(\$155)
Additional Fee (all area in excess of 5,000 sq. ft.)	\$0.50	\$3.80	(\$3.30)
Sewer Permit Application Fee (C-Connection Permit)	\$13	\$153	(\$140)
<b>Industrial Waste and Pretreatment Program. Permit to discharge industrial waste into the sanitary sewer or storm drain system. Includes annual permit inspection and sampling fee.</b>			
Food Service Establishment	\$443	\$287	\$156
Bakery	\$336	\$268	\$68

Environmental Management is under-recovering for all fees in the Sewer Connection category and over-recovering for both Industrial Waste Pretreatment fees.

## 22. Public Works – Integrated Waste

The Integrated Waste Management division of Public Works is responsible for the collection, transport, and disposal of solid waste in accordance with environmental regulations, in order to protect public health. While the Division is responsible for servicing residential refuse collection and bin services, this study only examined user fees related to manure collection, steam cleaning, and private hauler permits. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by Integrated Waste Management.

### 1 Fee Schedule Modifications

In discussions with Integrated Waste Management staff, only a single modification was made to the current fee schedule. The Private Hauler Permit was expanded to be Private Hauler Permit (Integrated Waste Management) for Construction and Demolition & Temporary Bin rental -New and Renewal - C&D Hauling. This aims to better reflect the reason for processing and issuing the private hauler permit.

### 2 Detailed Results

Integrated Waste Management collects fees for manure collection, steam cleaning, service renewal, temporary bin rental, and private hauler permits. The total cost calculated for each service includes direct staff costs and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 29: Total Cost Per Unit Results – Integrated Waste Management**

Fee Name	Current Fee	Total Cost	Difference
<b>Manure Collection (Disposal of 27 cubic feet of manure)</b>			
First Horse	\$64	\$135	(\$71)
Each additional horse	\$27	\$36	(\$9)
Steam Clean Bin	\$120	\$178	(\$58)
Special Item Pickup or Unscheduled Pickup	\$40	\$119	(\$79)
Steam Clean Container	\$40	\$178	(\$138)
Service Renewal and Redelivery Fee	\$81	\$163	(\$82)
Temporary Bin Rental	\$118	\$106	\$12
Private Hauler Permit for Construction and Demolition & Temporary Bin rental - New and Renewal	\$1,388	\$1,259	\$129

All but two of Integrated Waste's fees show an under-recovery, ranging from a low of \$9 for Manure Collection - each additional horse to a high of \$138 for a Steam Clean

Container. Both of the over-recoveries are in relation to Temporary Bin rentals with Private Hauler Permit for Construction and Demolition & Temporary Bin rental – New and Renewal showing the highest over-recovery at \$129.



## 23. Public Works – Maintenance

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The Maintenance Services Division of the Public Works Department cares for the City's public right-of-way through maintenance of the following: streets, sidewalks, street and curb painting, alleys, traffic signs, street trees, landfill and debris basins, parking lots, and parking meters. The fees examined within this study relate to barricade placement and Indigenous Tree services. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Maintenance Division.

### 1 Fee Schedule Modifications

In discussions with Maintenance staff, the following modification were proposed to the current fee schedule.

- **Consolidated Fee:** The current fee schedule separates indigenous tree fees based upon number of trees (i.e. 1-5, and more than 5); however, the fee assessed is the same. During discussion with staff, it was determined that this should be collapsed into a singular fee regardless of the number of trees examined.
- **Eliminated Fees:** Both fees under Barricade Placement, 10 Barricades a Day and Additional Barricade a Day, were removed.

The above modifications ensure the fee schedule more accurately reflects services offered by the division. The City recently updated its Tree and Indigenous Tree Ordinance and these proposed changes were reflected in that update.

### 2 Detailed Results

The Maintenance Division collects fees for barricade placement and Indigenous Tree services. The total cost calculated for each service includes direct staff costs, material costs, and Departmental and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

**Table 30: Total Cost Per Unit Results – Maintenance**

<b>Fee Name</b>	<b>Current Fee</b>	<b>Total Cost</b>	<b>Difference</b>
Street Tree Permit Application Fee	\$175	\$205	(\$30)
<b>Indigenous Tree Fees in Public Works Permit Fees</b>			
Cutting, removing, moving, or encroaching upon a protected indigenous tree	\$752	\$2,200	(\$1,448)
Conduction an additional site inspection, consulting or monitoring by an arborist, reviewing a permit application revision, or preparing a revised or additional report	\$529	\$1,282	(\$753)
Pruning a protected indigenous tree	\$43	\$105	(\$62)
Removing a dead, protected indigenous tree	\$96	\$236	(\$140)
<b>Public Works Tree Installation Fees</b>			
15 gallon tree	\$102	\$390	(\$288)
24 inch box tree	\$102	\$600	(\$498)
36 inch box tree	\$1,571	\$1,410	\$161
48 inch box tree	\$2,100	\$2,160	(\$60)
60 inch box tree	\$2,616	\$6,160	(\$3,544)

All but two of Maintenance's fees under-recovery. The largest over-recovery is in relation to 36-inch box tree at \$161. The wide range of costs difference are primarily due to the variable material cost. Since the material costs fluctuates per market value as does the total cost of providing these services. Additionally, as noted the City recently updated its tree-related ordinances, and these fees costed out do not conflict or supersede any fees adopted as part of that ordinance review.

# 24. General Plan Maintenance Fee

The City of Glendale currently assesses a General Plan Maintenance Fee as part of its planning and building process. The fee is meant to account for updates to the general plan, zoning ordinance, housing elements, and other long-range planning activities that are part of the larger General Plan. This is a fairly typical fee charged by many jurisdictions. The City of Glendale currently charges this fee as a percentage of the planning application, building plan check, and building permit fee, at the time of building permit or planning application submittal.

The General Plan Maintenance fee is governed by Government Code Section 66014(b) which states that fees “may include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and recommendations.” This code states that fees can be charged against zoning changes, zoning variances, use permits, building inspections, and filing applications.

More typically, the fee is charged during the building permit phase so as to ensure any development project, which gets to that phase, makes enough of an impact to require the need for an update to the Zoning Code or the General Plan. This fee should only be applied to major building permits (i.e. new or remodel / tenant improvements) rather than standalone permits for water heaters or electrical outlets.

The project team worked with staff in the Planning Division to estimate the annual percentage of time spent by staff as it relates to long-range planning. In addition to internal staff cost there are contracted costs associated with updates to the General Plan and Zoning Code. The following table shows by cost component the total cost associated with each type of cost factor, the life of the cost factor, and the resulting annual cost:

**Table 31: General Plan Maintenance Fee Cost Components**

<b>Cost Category</b>	<b>% of Time</b>	<b>Cost<sup>25</sup></b>	<b>Life (Yrs)</b>	<b>Total Annual Cost</b>
Principal Planner	70%	\$197,727	1	\$197,727
Planner	25%	\$53,673	1	\$53,673
Deputy Director of Planning	20%	\$66,676	1	\$66,676
<i>Subtotal Staffing Costs</i>				<i>\$318,077</i>
Land Use & Circ. Elements		\$286,426	10	\$28,643
Housing Element		\$94,000	8	\$11,750
West Glendale Studies		\$676,320	20	\$33,816
Verdugo Wash Visioning Study		\$440,000	20	\$22,000
East West & North Historic		\$275,000	20	\$13,750

<sup>25</sup> The cost reflects the fully annual burdened cost for each position, so it includes salaries, benefits, and overhead (departmental and citywide).

<i>Subtotal Contractual Costs</i>	<i>\$109,959</i>
<b>Total General Plan Maintenance Annual Cost</b>	<b>\$428,035</b>

The total annual costs associated with updating the General Plan are approximately \$428,000; of which staff costs represents \$318,000. It is important to note that the staff costs in the table are representative of fully burdened hourly rates and billable time.

In order to assess this fee as a percentage of the building permit and planning application fees, the project team took the annual cost associated with general plan upkeep and divided it by the average total building permit (valuation-based fees only) and planning applications. The following table shows this calculation:

**Table 32: General Plan Maintenance Fee Calculation**

Category	Amount
Total General Plan Annual Maintenance Cost	\$428,035
Total Building Permit and Planning Application	\$3,944,682
<b>General Plan Maintenance Fee</b>	<b>10.9%</b>

As the table indicates, the calculated General Plan Maintenance Fee is 10.9% of the building and planning fee. The following table compares the city’s current fee to the full cost fee calculated through this study:

**Table 33: General Plan Maintenance Fee Per Unit Result Comparison**

Category	Current Fee	Full Cost	Surplus / (Deficit)
General Plan Maintenance Fee	6.7%	10.9%	(4.2%)

The City’s current fee is 6.7% of the building permit, plan check, and planning application. While the full cost fee would result in an increase of the City’s current fee from 6.7% to 10.9%, it would only apply to building permits (valuation) and planning applications, rather than plan checks and stand-alone trade permits.

As part of this analysis, the project team conducted a comparative survey of other local jurisdictions and their assessment of the General Plan Maintenance Fee. Like other comparative efforts, the survey below simply shows the fees charged by the jurisdiction and does not include the basis upon which the other jurisdictions calculated or developed their fee. The following table shows the results of this comparative analysis:

**Table 34: General Plan Maintenance Fee – Comparative Survey**

Jurisdiction	Fee Amount
Burbank	10% of Building and Planning Applications
Huntington Beach	\$0.27 per square foot
Inglewood	2.5% of Building Permit Fee
Long Beach	4% of Building and Planning Fees

<b>Jurisdiction</b>	<b>Fee Amount</b>
Pasadena	0.50% of Building Valuation
Riverside	10% of Building Permit Fee
Santa Ana	\$23.79 per permit
Santa Monica	7.3% of Permit Fees
Torrance	0.13% of Building Valuation

As the table indicates, all comparable jurisdictions charge a General Plan Maintenance Fee. The way the fee is charged varies based upon percentage of valuation (Torrance and Pasadena), percentage of Permit fees (Burbank, Riverside, Santa Monica), per square foot (Huntington Beach), and per permit (Santa Ana). Of those cities that charge the fee as a percentage of the Permit fee, the City of Glendale's current fee of 6.70% is on the lower end only higher than Inglewood and Long Beach. Updating the City's General Plan Maintenance fee will allow Glendale to be in alignment with other jurisdictions and better recover its costs for long-range planning efforts.

It is a best practice to collect and account for General Plan Maintenance surcharge in separate accounts. The City of Glendale currently has a separate subaccount for the General Plan Maintenance Fee. The City should continue that practice as this will ensure compliance with funding requirements, enable appropriate allocation of funds to general plan-related activities, and mitigate any potential issues with comingling of funds.

# 25. Annual Revenue Impact

One of the most important components of a cost of services analysis is the revenue impact associated with fees. The focus of this analysis has been all fees for service charged by the City of Glendale. The City of Glendale’s fee-related services can be divided based upon departments / key service areas, such as: Administrative, Development, Public Works, Public Safety, Glendale Water & Power (GWP), and Rental / Program-related. The following subsections discuss the revenue impacts based upon these categories.

## 1 Administrative Revenue Impacts

Administrative Fees refer to the fees charged by City Clerk and Finance. These departments provide fee-related services as an ancillary function and their revenue is a small component of their overall funding, which is primarily through general fund monies (i.e. property taxes).

As part of this analysis, the project team analyzed the revenue collected for these departments in and compared it against the annual fee-related cost. The fee-related annual cost is calculated based upon the amount of workload processed for the different types of activities. Based upon revenue and workload, the City is under-recovering by approximately \$176 or a cost recovery level of 78%. The following table compares by Department the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 35: Administration Revenue**

Department / Division	Annual Fee Revenue	Annual Fee-Related Expenses	Annual Surplus / (Deficit)	Cost Recovery %
City Clerk	\$351	\$591	(\$240)	59%
<b>Total</b>	<b>\$351</b>	<b>\$591</b>	<b>(\$240)</b>	<b>59%</b>

The only administrative department that had workload associated with it was City Clerk, as no Finance fees were assessed. The primary source of this \$176 deficit is lobbying registration fees.

## 2 Community Development Department Revenue Impacts

Community Development consists of Building, Planning, Neighborhood Services, and Housing. These departments / divisions primarily service the public and the majority of

their expenditures are fee-related. Additionally, there is a lot of inter-dependence among these departments / divisions.

The annual revenue and fee-related cost for Community Development was calculated based upon the estimated workload of activity that occurred in prior fiscal year. Based upon the calculated fee revenue and the calculated annual fee-related cost, the City is under-recovering for Community Development by approximately \$2.1 million or at a cost recovery level of 84%. The following table compares by Division the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 36: Community Development Revenue Impact**

Division	Annual Fee Revenue	Annual Fee-Related Expenses <sup>26</sup>	Annual Surplus / (Deficit)	Cost Recovery %
Building	\$9,153,401	\$9,947,522	(\$794,121)	92%
Planning	\$1,227,191	\$1,952,511	(\$725,320)	63%
Neighborhood Services	\$463,098	\$817,613	(\$354,515)	57%
Housing	\$21,220	\$229,118	(\$207,898)	9%
<b>Total</b>	<b>\$10,864,910</b>	<b>\$12,946,764</b>	<b>(\$2,081,855)</b>	<b>84%</b>

The largest source of deficit for Community Development is Building fees at \$794,000. Of the \$794,000, approximately \$628,000 of it is flat-fee-related. The largest component of this is the minimum inspection fees for the Mechanical, Electrical, and Plumbing permits. While the per unit deficit is only \$27, due to the sheer volume of activity, changing that fee can have a large impact on the Department’s potential revenue.

The next largest source of deficit is Planning applications at \$725,000. For Planning, the largest component of this deficit, at \$319,000, is associated with Design Review exemptions. The current fee for that application is \$309, but it costs the City \$786 to process those applications, resulting in a \$477 per unit deficit. Due to the large amount of these types of applications administered by the City, even a small increase in the cost would contribute to increased cost recovery.

### 3 Public Works Revenue Impacts

Public Works consists of Engineering, Maintenance, Integrated Waste, and Environmental Management. Other than Engineering, the primary purpose of these divisions is to provide support to the general residents rather than through permits and applications.

The annual revenue and fee-related cost for Public Works was calculated based upon the estimated workload of activity that occurred in prior fiscal year. Based upon calculated

<sup>26</sup> The annual cost for building and planning includes cross-departmental and divisional support from GWP, Public Works, and Engineering.

fee revenue and the calculated annual fee-related cost, the City is under-recovering for Public Works by approximately \$623,000 or a cost recovery level of 74%. The following table compares by Division the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 37: Public Works Revenue Impact**

Division	Annual Fee Revenue	Annual Fee-Related Expenses <sup>27</sup>	Annual Surplus / (Deficit)	Cost Recovery %
Engineering	\$1,469,541	\$1,925,851	(\$456,311)	76%
Maintenance	\$44,912	\$137,900	(\$92,988)	33%
Integrated Waste	\$194,931	\$297,605	(\$102,674)	65%
Env. Management	\$98,888	\$70,131	\$28,757	141%
<b>Total</b>	<b>\$1,808,271</b>	<b>\$2,431,487</b>	<b>(\$623,216)</b>	<b>74%</b>

The largest source of deficit for Public Works is Engineering fees at \$456,000. Approximately half of the deficit is associated with construction – excavation permit – application for permit. The current fee for this activity is \$987, but it costs the city \$1,969 to provide that service.

## 4 Public Safety Revenue Impacts

The Public Safety section consists of Police and Fire Departments. The Police department only provides a handful of fee-related services to the public. While Fire also provides significant non-fee related services to the public through the Suppression division, its Fire Prevention division is responsible for conducting reviews and inspections.

The annual revenue and fee-related cost for Public Safety was calculated based upon the estimated workload of activity that occurred in the prior fiscal year. Based upon calculated fee revenue and the calculated annual fee-related cost, the City is under-recovering for public safety by approximately \$1.7 million at a cost recovery level of 63%. The following table compares by Department / Division, the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 38: Public Safety Revenue Impact**

Department / Division	Annual Fee Revenue	Annual Fee-Related Expenses	Annual Surplus / (Deficit)	Cost Recovery %
Police	\$1,012,203	\$1,643,573	(\$631,369)	62%
Fire Prevention	\$1,794,395	\$2,814,238	(\$1,019,843)	64%
<b>Total</b>	<b>\$2,806,598</b>	<b>\$4,457,811</b>	<b>(\$1,651,212)</b>	<b>63%</b>

<sup>27</sup> The annual cost for Engineering and Maintenance includes cross-departmental and divisional support from Community Development.



The largest source of deficit for Public Safety is Fire Prevention fees at \$1 million. The largest contributor to this deficit is associated with inspection of the Vegetation Management program. The current fee for this activity is \$15, but it costs the city \$42 to provide that service. The next largest contributor is related to Fire Life Safety Annual Inspections (half hour minimum per facility).

## 5 Glendale Water and Power (GWP) Revenue Impacts

The Glendale Water and Power Utility consists of Customer Service, Water, and Electric services. The majority of the funding for the utility comes through utility rates (water and electric). However, there are a handful of services that these divisions provide to residents, for which a user fee is charged.

The annual revenue and fee-related cost for GWP was calculated based upon the estimated workload of activity that occurred in the prior fiscal year. Based upon calculated fee revenue and the calculated annual fee-related cost, the City is under-recovering for GWP by approximately \$1.1 million or at a cost recovery level of 70%. The following table compares by Division the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 39: GWP Revenue Impact**

Division	Annual Fee Revenue	Annual Fee-Related Expenses	Annual Surplus / (Deficit)	Cost Recovery %
Customer Service	\$717,974	\$861,702	(\$143,728)	83%
Water	\$1,297,955	\$1,855,869	(\$557,914)	70%
Electric	\$609,653	\$1,055,224	(\$445,571)	58%
<b>Total</b>	<b>\$2,625,582</b>	<b>\$3,772,794</b>	<b>(\$1,147,212)</b>	<b>70%</b>

The main contributors to the deficit are Water (\$558,000) and Electric (\$446,000). Most of Water’s difference is due to Water Service Installations, while a majority of Electric’s is due to OH Services. These fees include material cost for services, as such, variability will be present as the market value of materials shift.

## 6 Rental-Related Revenue Impacts

The rental-related departments are: Community Services & Parks, Library, Arts & Culture, and Filming. These departments are unique in that many of their services are heavily subsidized as the functions are in support of providing benefit to the community. Additionally, these areas were much more impacted by the recent COVID-19 Pandemic, as due to government rules and regulations, many of its classes were cancelled, and facilities were closed and prevented from being rented out. Therefore, the cost recovery for these areas should be analyzed separately from other City funds and departments.

As discussed, due to the unique impact of COVID-19 on this department, workload for FY20 and FY21 was averaged to estimate the annual revenue and annual fee-related cost. Based upon FY20 and FY21 calculated fee revenue and the calculated annual fee-related cost, the City is under-recovering for Rental-related activities by approximately \$3.8 million or at a cost recovery level of 36%. The following table compares by Department the revenue, the annual fee-related cost, the annual surplus / (deficit), and the associated cost recovery percentage.

**Table 40: Rental-Related Revenue Impact**

<b>Division</b>	<b>Annual Fee Revenue</b>	<b>Annual Fee-Related Expenses</b>	<b>Annual Surplus / (Deficit)</b>	<b>Cost Recovery %</b>
Community Services & Parks	\$1,218,397	\$4,411,078	(\$3,192,681)	28%
Library, Arts & Culture	\$57,813	\$83,476	(\$25,664)	69%
Management Services - Filming	\$891,560	\$1,517,480	(\$625,920)	59%
<b>Total</b>	<b>\$2,167,769</b>	<b>\$6,012,035</b>	<b>(\$3,844,265)</b>	<b>36%</b>

The largest source of deficit for rental related activities is Community Services & Parks at \$3.2 million. The largest components of this deficit are: \$646,000 for field rentals, \$495,000 for the Civic Center, and \$119,000 for Parking fees at the Civic Center. It is important to note that the majority of the fees reviewed under this section can be set based upon market value, and should be set to ensure that the City is receiving the full revenue associated with providing some of these unique and premium rental services.

## 26. Cost Recovery Considerations

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The following sections provide guidance regarding how and where to increase fees, determining annual update factors, and developing cost recovery policies and procedures.

### 1 Fee Adjustments

This study has documented and outlined on a fee-by-fee basis where the City is under and over collecting for its fee-related services. City and Department management will now need to review the results of the study and adjust fees in accordance with Departmental and City philosophies and policies. The following dot points outline the major options the City has in adjusting its fees.

- **Over-Collection:** Upon review of the fees that were shown to be over-collecting for costs of services provided, the City should reduce the current fee to be in line with the full cost of providing the service.
- **Full Cost Recovery:** For fees that show an under-collection for costs of services provided, the City may decide to increase the fee to full cost recovery immediately.
- **Phased Increase:** For fees with significantly low cost recovery levels, or which would have a significant impact on the community, the City could choose to increase fees gradually over a set period of time.

The City will need to review the results of the fee study and associated cost recovery levels and determine how best to adjust fees. While decisions regarding fees that currently show an over-recovery are fairly straight forward, the following subsections, provide further detail on why and how the City should consider either implementing Full Cost Recovery or a Phased Increase approach to adjusting its fees.

#### 1 Full Cost Recovery

Based on the permit or review type, the City may wish to increase the fee to cover the full cost of providing services. Certain permits may be close to cost recovery already, and an increase to full cost may not be significant. Other permits may have a more significant increase associated with full cost recovery.

Increasing fees associated with permits and services that are already close to full cost recovery can potentially bring a Department's overall cost recovery level higher. Often,

these minimal increases can provide necessary revenue to counterbalance fees which are unable to be increased.

The City should consider increasing fees for permits for which services are rarely engaged to full cost recovery. These services often require specific expertise and can involve more complex research and review due to their infrequent nature. As such, setting these fees at full cost recovery will ensure that when the permit or review is requested, the City is recovering the full cost of its services.

## **2 Phased Increases**

Depending on current cost recovery levels some current fees may need to be increased significantly in order to comply with established or proposed cost recovery policies. Due to the type of permit or review, or the amount by which a fee needs to be increased, it may be best for the City to use a phased approach to reaching their cost recovery goals.

As an example, you may have a current fee of \$200 with a full cost of \$1,000, representing 20% cost recovery. If the current policy is 80% cost recovery, the current fee would need to increase by \$600, bringing the fee to \$800, in order to be in compliance. Assuming this particular service is something the City provides quite often, and affects various members of the community, an instant increase of \$600 may not be feasible. Therefore, the City could take a phased approach, whereby it increases the fee annually over a set period until cost recovery is achieved.

Raising fees over a set period of time not only allows the City to monitor and control the impact to applicants, but also ensure that applicants have time to adjust to significant increases. Continuing with the example laid out above, the City could increase the fee by \$150 for the next four years, spreading out the increase. Depending on the desired overall increase, and the impact to applicants, the City could choose to vary the number of years by which it chooses to increase fees. However, the project team recommends that the City not phase increases for periods greater than five years, as that is the maximum window for which a comprehensive fee assessment should be completed.

## **2 Annual Adjustments**

Conducting a comprehensive analysis of fee-related services and costs annually would be quite cumbersome and costly. The general rule of thumb for comprehensive fee analyses is between three and five years. This allows for jurisdictions to ensure they account for organizational changes such as staffing levels and merit increases, as well as process efficiencies, code or rule changes, or technology improvements. The City of Glendale already follows this best practice and should continue this practice.

Additionally, the City of Glendale also utilizes an annual factor increase to apply to its fees to allow for cost of living and general cost increases. Developing annual update mechanisms allow jurisdictions to maintain current levels of cost recovery, while accounting for increases in staffing or expenditures related to fee-related services. The City should continue this policy.

### 3 Policies and Procedures

This study has identified areas where the City is under-collecting the cost associated with providing services. This known funding gap is therefore being subsidized by other City revenue sources.

Development of cost recovery policies and procedures will serve to ensure that current and future decision makers understand how and why fees were determined and set, as well as provide a road map for ensuring consistency when moving forward. The following subsections outline typical cost recovery levels and discuss the benefits associated with developing target cost recovery goals and procedures for achieving and increasing cost recovery.

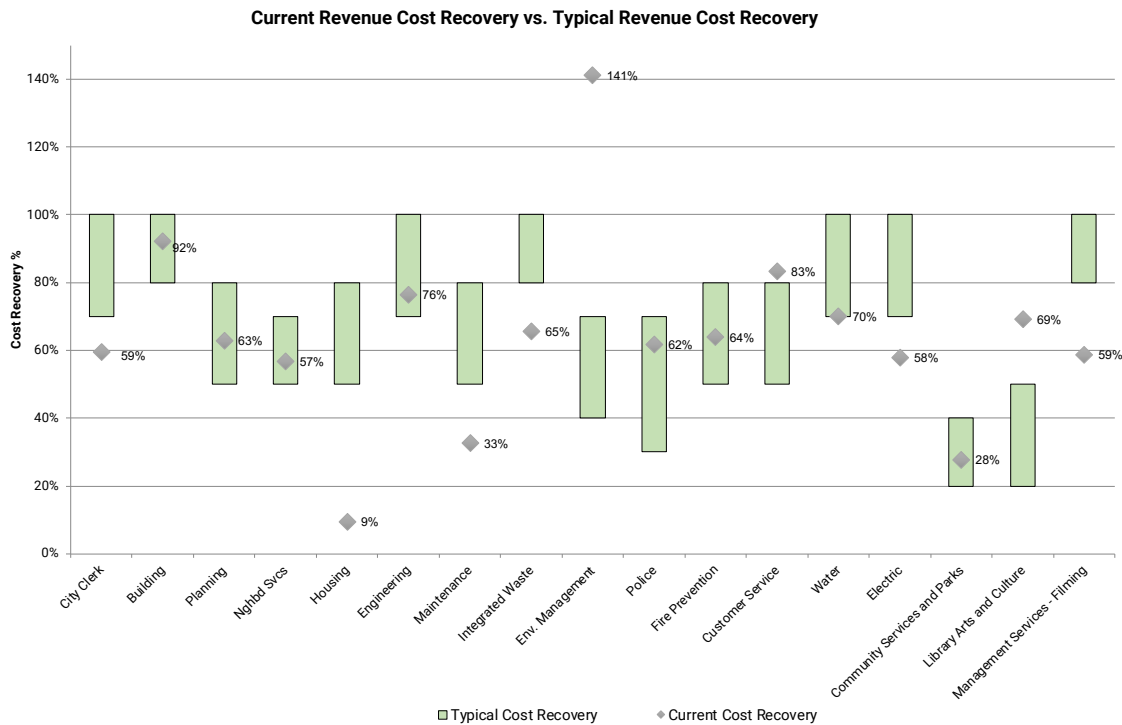
#### 1 Typical Cost Recovery

The Matrix Consulting Group has extensive experience in analyzing local government operations across the United States and has calculated typical cost recovery ranges. The following table outlines these cost recovery ranges by major service area.

**Table 41: Typical Cost Recovery Ranges by Department**

Department / Division	Typical Cost Recovery Ranges
City Clerk	70-100%
Building	80-100%
Planning	50-80%
Neighborhood Services	50-70%
Housing	50-80%
Engineering	70-100%
Maintenance	50-80%
Integrated Waste	80-100%
Env. Management	40-70%
Police	30-70%
Fire Prevention	50-80%
Customer Service	50-80%
Water	70-100%
Electric	70-100%
Community Services & Parks	20-40%
Library Arts and Culture	20-50%
Management Services - Filming	80-100%

Information presented in the table above is based on the Matrix Consulting Group’s experience in analyzing local governments’ operations across the United States and within California and reflects *typical* cost recovery ranges observed by local adopting authorities. The following graph depicts how Glendale compares to industry cost recovery range standards.



Overall, the City’s cost recovery varies. Environmental Management is the only department above 100% cost recovery. City Clerk, Housing, Maintenance, Integrated Waste, Electric, and Filing are below their typical cost recovery range, and Police and Library and Culture are above typical ranges. The remaining departments are within cost recovery ranges typical for the services they provide.

## 2 Development of Cost Recovery Policies and Procedures

The City should review the current cost recovery levels and adopt a formal policy regarding cost recovery. This policy can be general in nature and can apply broadly to the City as a whole, or to each department and division specifically. A department specific cost recovery policy would allow the City to better control the cost recovery associated with different types of services being provided and the community benefit received.

# Appendix – Comparative Survey

As part of the Cost of Services (User Fee) study for the City of Glendale, the Matrix Consulting Group conducted a comparative survey of user fees. The City identified eleven jurisdictions to be included in the comparative survey: Burbank, Huntington Beach, Inglewood, Long Beach, Pasadena, Riverside, Santa Ana, Santa Monica, and Torrance. The project team then reviewed public documents (i.e., agenda items, staff reports, budgets, fee schedules, and ordinances), and or contacted jurisdictions to get comparative information.

While this report will provide the City with a reasonable estimate and understanding of the true costs of providing services, many jurisdictions also wish to consider the local “market rates” for services as a means for assessing what types of changes in fee levels their community can bear. However, a comparative survey does not provide adequate information regarding the relationship of a jurisdiction’s cost to its fees.

The following sections detail various factors to consider when reviewing comparative survey results, as well as graphical comparisons of current fees and total calculated costs for various permits issued or services provided by the City.

## 1 Economic Factors

In order to provide additional context to the comparative survey information, the project team collected economic factors for the jurisdictions included. Three important economic factors to consider when comparing fees across multiple jurisdictions are: population, budget, and workforce size. The following tables rank each jurisdiction from smallest to largest for each of these economic factors:

**Table 42: Ranking of Jurisdictions by Population**

Jurisdiction	2020 Population <sup>28</sup>
Santa Monica	93,076
Burbank	107,337
Inglewood	107,762
Pasadena	138,699
Torrance	147,067
<b>Glendale</b>	<b>196,543</b>
Huntington Beach	198,711
Santa Ana	310,227
Riverside	314,998
Long Beach	466,742

<sup>28</sup> Population data is pulled from April 2020 census.

**Table 43: Ranking of Jurisdictions by Citywide Total Budget<sup>29</sup>**

Jurisdiction	FY21/22 Budget
Inglewood	\$325,452,007
Torrance	\$385,314,975
Huntington Beach	\$424,421,323
Burbank	\$699,177,870
Santa Monica	\$707,800,000
Santa Ana	\$717,100,000
Pasadena	\$898,523,004
<b>Glendale</b>	<b>\$972,560,489</b>
Riverside	\$1,224,268,952
Long Beach	\$3,014,943,193

**Table 44: Ranking of Jurisdictions by Workforce Size**

Jurisdiction	FY21/22 FTE
Inglewood	692
Huntington Beach	962
Santa Ana	1,263
Burbank	1,434
Torrance	1,532
<b>Glendale</b>	<b>1,584</b>
Santa Monica	1,941
Pasadena	2,254
Riverside	2,550
Long Beach	5,678

Based on the data shown in the previous tables, the City of Glendale ranks in the middle of surveyed jurisdictions in terms of population and size of workforce, and third highest in terms of budget.

## 2 Recency Factor

While the previous comparative information can provide some perspective when comparing Glendale's fees with surveyed jurisdictions, other key factors to consider are when a jurisdiction's fee schedule was last updated and when the last comprehensive analysis was completed. The following tables detail when each surveyed jurisdiction last conducted a fee analysis and when they last updated their fee schedule.

**Table 45: Last Fee Study Conducted**

Jurisdiction	Response
Huntington Beach	2008
Pasadena	2014
Burbank	2017
Torrance	2017

<sup>29</sup> To ensure appropriate comparisons, full operating budget (all funds) has been used for all jurisdictions.



Jurisdiction	Response
Santa Ana	2018
Santa Monica	2020
Inglewood	2021
Long Beach	In-Progress
Riverside	In-Progress

**Table 46: Last Fee Schedule Update**

Jurisdiction	Response
Inglewood	FY 16-17
Riverside	FY 20-21
Huntington Beach	FY 21-22
Santa Ana	FY 21-22
Burbank	FY 21-22
Torrance	FY 21-22
Santa Monica	FY 21-22
Pasadena	FY 21-22
Long Beach	Varies <sup>30</sup>

Five of the nine surveyed jurisdictions have conducted fee studied within the last five years. Pasadena last conducted a fee study in 2014, while Huntington Beach last conducted a user fee study over 10 years ago in 2008. Additionally, both Long Beach and Riverside are currently undergoing user fee studies. With the exception of Inglewood all other jurisdictions have updated their fee schedule within the last three years. Inglewood has updated their fee schedule within the last five years.

It is important to note that even though jurisdictions may have conducted fee studies, fees are not always adopted at full cost recovery. The comparative results will only show the adopted fees for the surveyed jurisdictions, not necessarily the full cost associated with the comparable service.

### 3 Additional Factors

Along with keeping the statistics outlined in the previous sections in mind, the following issues should also be noted regarding the use of market surveys in the setting of fees for service:

- Each jurisdiction and its fees are different, and many are not based on the actual cost of providing services.

<sup>30</sup> Long Beach is undergoing a phased assessment of their fee schedule; as such, their fees have been updated at different times. The first round was completed in May 2021 and includes the Health & Human Services (partial review), Development Services, and Parks, Recreation and Marine Departments. The second round was completed in February 2022 and includes Public Works and Energy Resources Departments. The third round, currently in progress, includes the Police Department, City Manager, Fire, and Health and Human Services (Environmental Health) Departments. Preliminary results for these departments are anticipated, at the earliest, in Summer 2022.

- The same “fee” with the same name may include more or less steps or sub-activities. In addition, jurisdictions provide varying levels of service and have varying levels of costs associated with providing services such as staffing levels, salary levels, indirect overhead costs, etc.

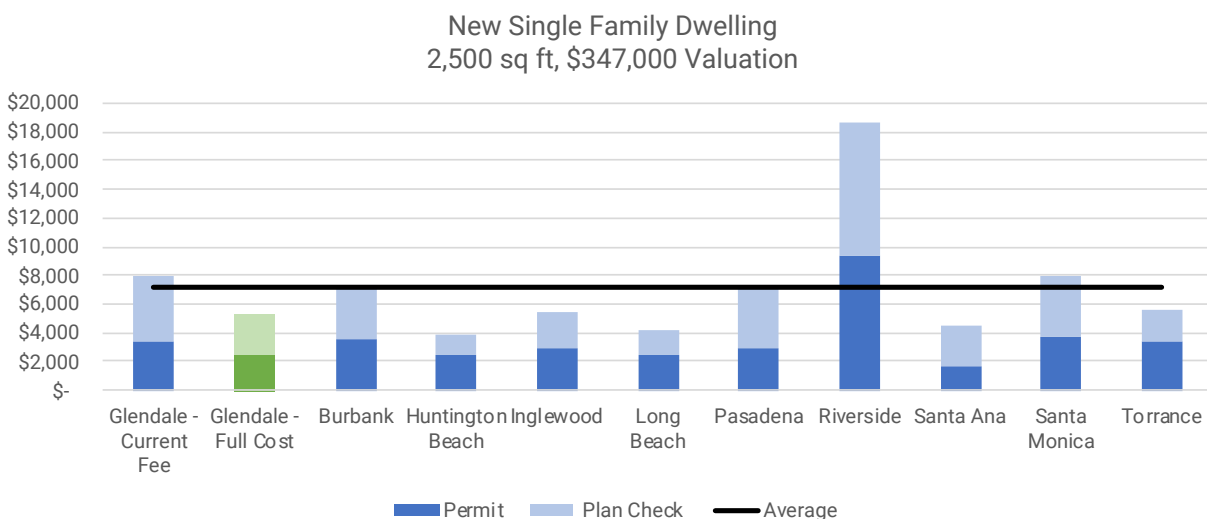
Market surveys can run the risk of creating a confusing excess of data that will obscure rather than clarify policy issues. Because each jurisdiction is different, the Matrix Consulting Group recommends that the information contained in the market comparison of fees be used as a secondary decision-making tool, rather than a tool for establishing an acceptable price point for services.

## 4 Comparative Survey Results

As part of this study, the project team conducted a survey of how the City’s current user fees and calculated full cost compare to other similarly sized and regionally located jurisdictions. The following subsections provide a comparative look at several fee-related services provided by the City versus the surveyed jurisdictions.

### 1 New Single-Family Dwelling, 2,500 Square Feet, \$347,000 Valuation

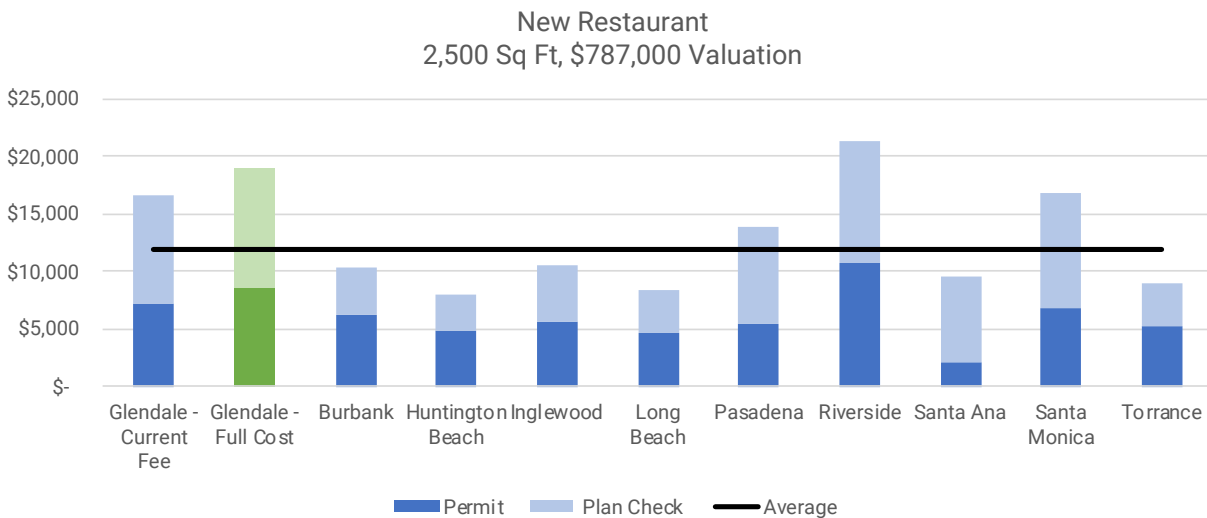
Currently, the Building & Safety Division charges a fee of \$7,920 for plan review and inspection of a 2,500 square foot new single-family home valued at \$347,000. Through this study, the project team calculated the full cost of this service to be \$5,336. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee falls in line with the jurisdictional average of \$7,211. It’s full cost at \$5,336 is more in alignment with surrounding jurisdictions.

**2 New Restaurant, 5,000 Square Feet, \$787,000 Valuation**

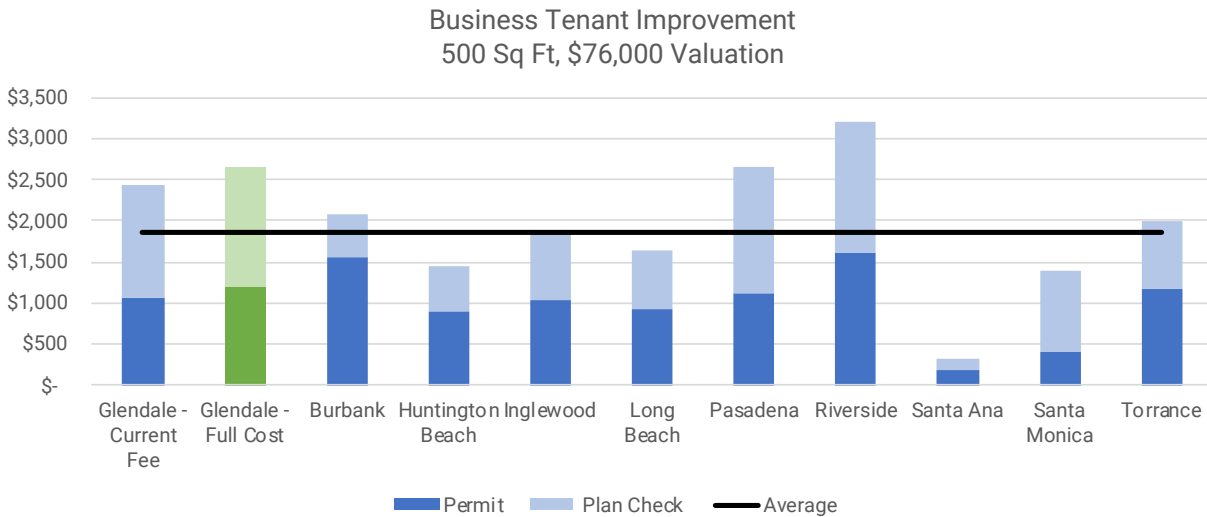
Currently, the Building & Safety Division charges a fee of \$16,623 for plan review and inspection of a 5,000 square foot new restaurant valued at \$787,000. Through this study, the project team calculated the full cost of this service to be \$19,032. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost are well above the jurisdictional average of \$11,946 and roughly fall in line with fees charged by Santa Monica. Riverside is the only jurisdiction that charges fees higher than Glendale’s full cost.

**3 Business TI, 500 Square Feet, \$76,000 Valuation**

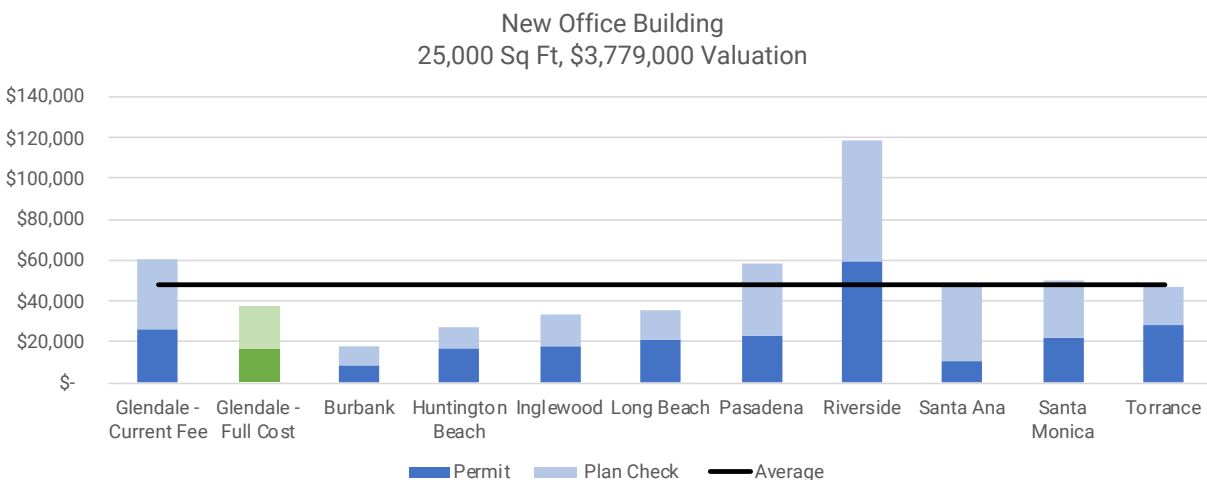
Currently, the Building & Safety Division charges a fee of \$2,450 for plan review and inspection of a 500 square foot business tenant improvement valued at \$76,000. Through this study, the project team calculated the full cost of this service to be \$2,663. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost are above the jurisdictional average of \$1,849. Pasadena and Riverside are the only jurisdictions that charge fees higher than Glendale’s full cost.

**4 New Office Building, 25,000 Square Feet, \$3,779,000 Valuation**

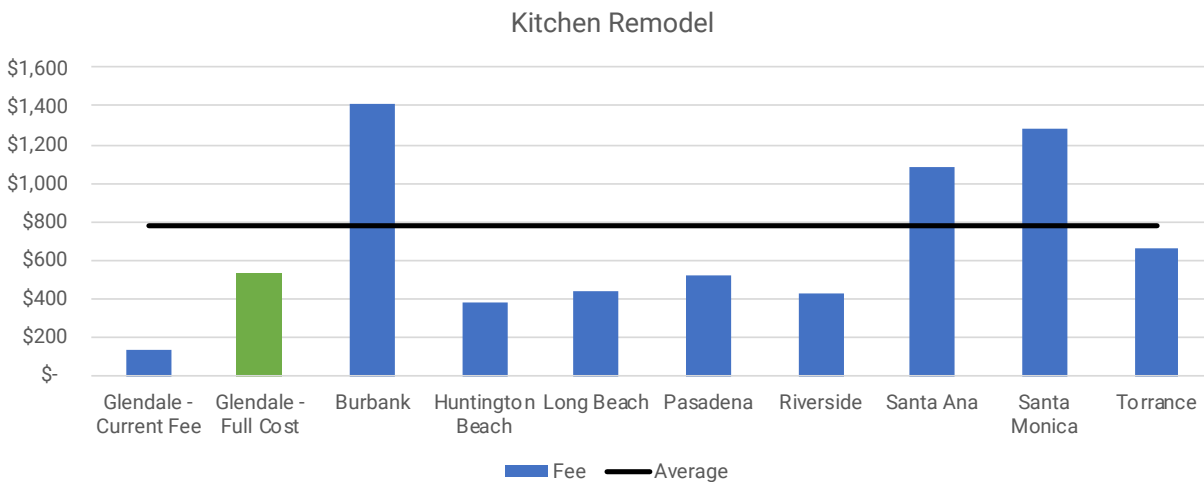
Currently, the Building & Safety Division charges a fee of \$60,465 for plan review and inspection of a 25,000 square foot new office building valued at \$3,779,000. Through this study, the project team calculated the full cost of this service to be \$37,187. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



While Glendale’s current fee is above the jurisdictional average (\$48,337) the full cost calculated of providing plan review and inspection services falls below the average. The full cost falls in line with fees charged by Inglewood, Long Beach, and Santa Ana.

### 5 Kitchen Remodel

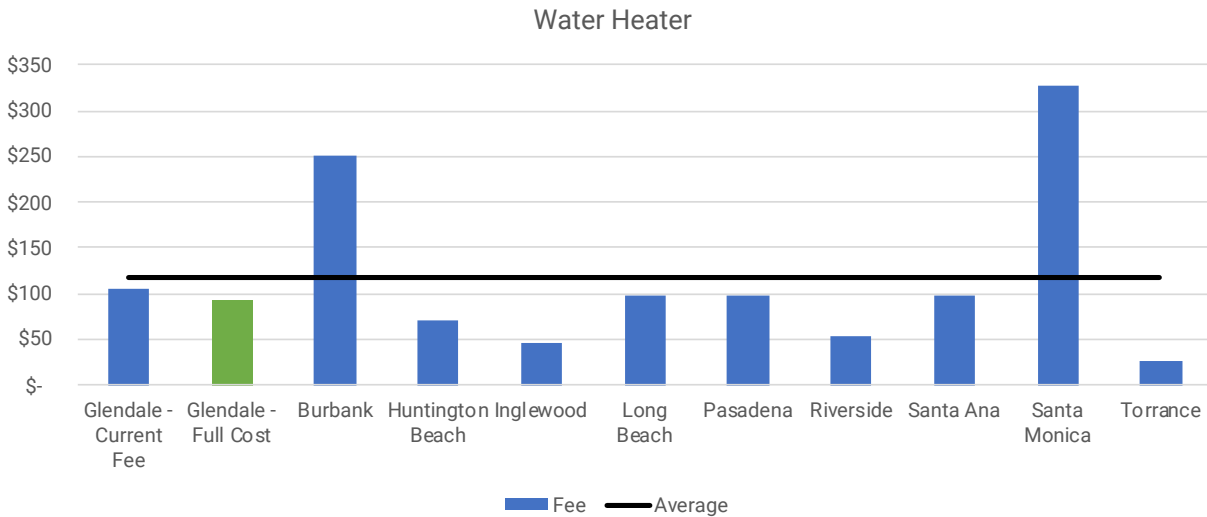
Currently, the Building & Safety Division charges a fee of \$130 for kitchen or bathroom remodels. Through this study, the project team calculated the full cost of this service to be \$529. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Both Glendale’s current fee and full cost are well below the jurisdictional average (\$778). The current fee charged is lower than all other fees charged by other comparable jurisdictions. The full cost calculated falls in line with fees charged by Huntington Beach, Long Beach, Pasadena, Riverside, and Torrance.

### 6 Water Heater

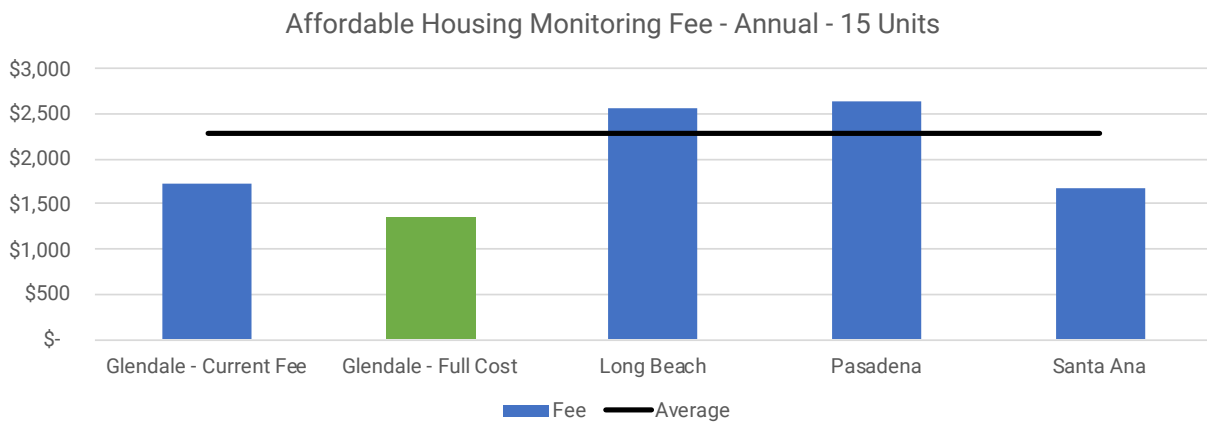
Currently, the Building & Safety Division charges a fee of \$106 for residential water heater installation (issuance and permit). Through this study, the project team calculated the full cost of this service to be \$92. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current and full cost fee falls below the jurisdictional average of \$119. The calculated full cost roughly aligns with Long Beach and Pasadena.

### 7 Monitoring Fee - Annual

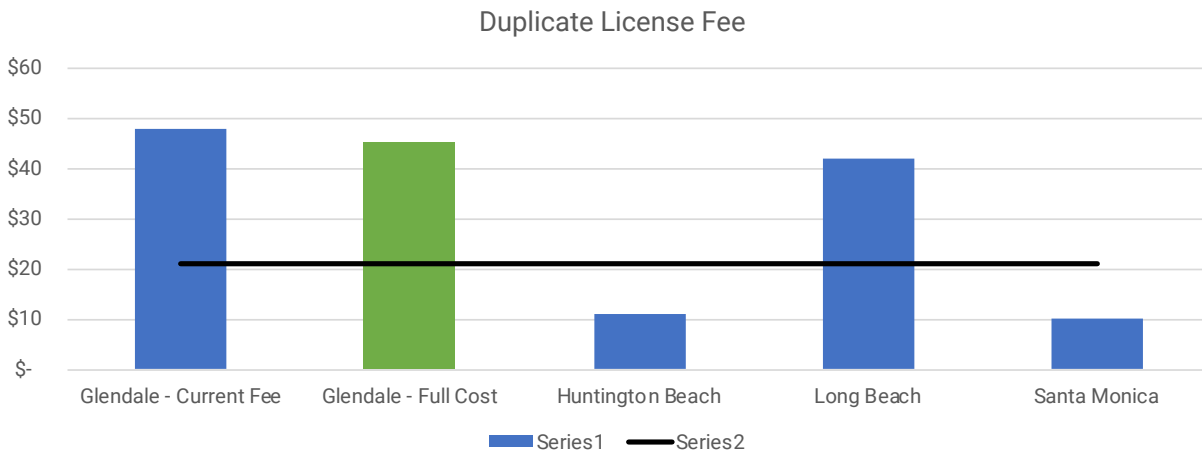
Currently, the Housing Division charges an annual fee of \$1,718 for compliance monitoring. Through this study, it was proposed that this service be charged per unit per year. With the modification, the calculated the full cost of this service is \$89 per unit or \$1,342 for 15 units. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall below the jurisdictional average of \$2,289 and fall in line with fees charged by Santa Ana (\$1,679). However, both fees are lower than those charged by Long Beach (\$2,550) and Pasadena (\$2,640).

## 8 Duplicate License Fee

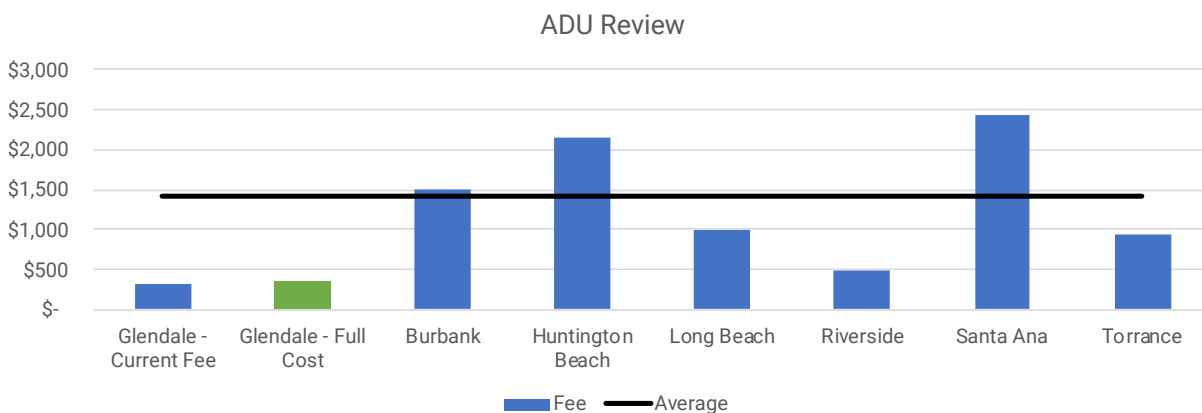
Currently, the Neighborhood Services Division charges a fee of \$48 for a duplicate license. Through this study, the project team calculated the full cost of this service to be \$45. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall well above the jurisdictional average of \$21. Of the comparable jurisdictions that do charge a fee for this service, Huntington Beach and Santa Monica charge a very minimal fee.

## 9 ADU Review

Currently, the Planning Division charges a fee of \$309 for ADU reviews. Through this study, the project team calculated the full cost of this service to be \$350. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.

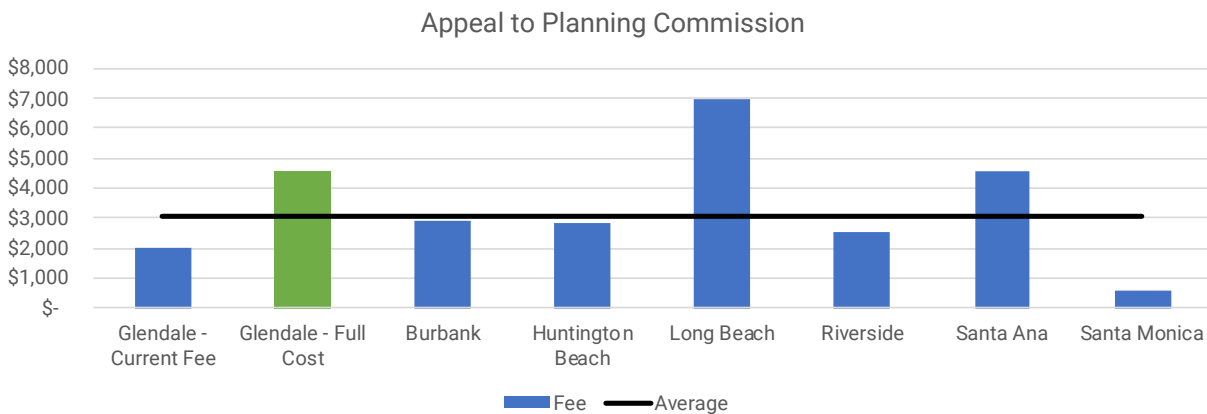


Glendale’s current fee and full cost fall well below the jurisdictional average of \$1,415. The full cost falls closely in line with fees charged by Riverside but is lower than all fees

charged by other comparable jurisdictions. This fee can be charged differently in other jurisdictions as sometimes a flat ADU review fee is charged to cover all department and division costs.

### 10 Appeal to Planning Commission

Currently, the Planning Division charges a fee of \$2,000 for appeals to the planning commission. Through this study, the project team calculated the full cost of this service to be \$4,562. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.

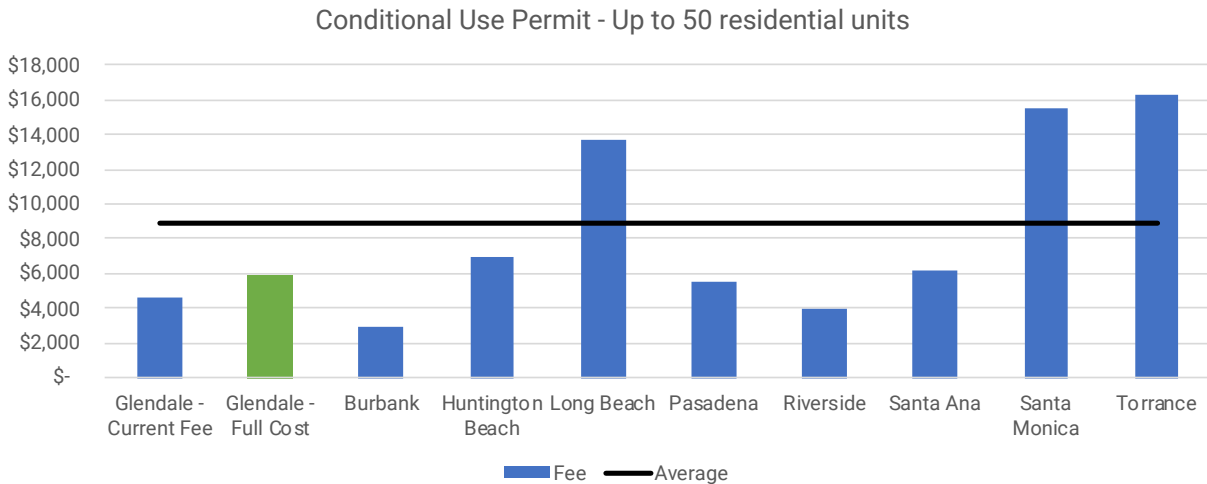


Glendale’s current fee falls below the jurisdictional average (\$3,025) while the full cost calculated is higher than the average. The full cost falls in line with fees charged by Santa Ana. Pasadena charges 50% of the application fee.

### 11 Conditional Use Permit

Currently, the Planning Division charges a fee of \$4,599 for conditional use permits with up to 50 residential units. Through this study, the project team calculated the full cost of this service to be \$5,964. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.

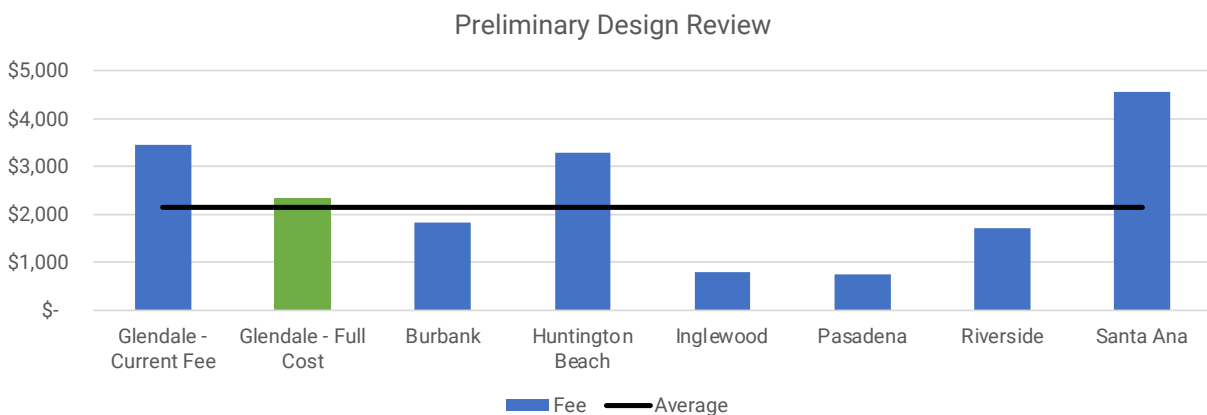




Glendale’s current fee and full cost calculated fall well below the jurisdictional average of \$8,853. The full cost falls in line with fees charged by Huntington Beach, Pasadena, and Santa Ana.

## 12 Preliminary Design Review

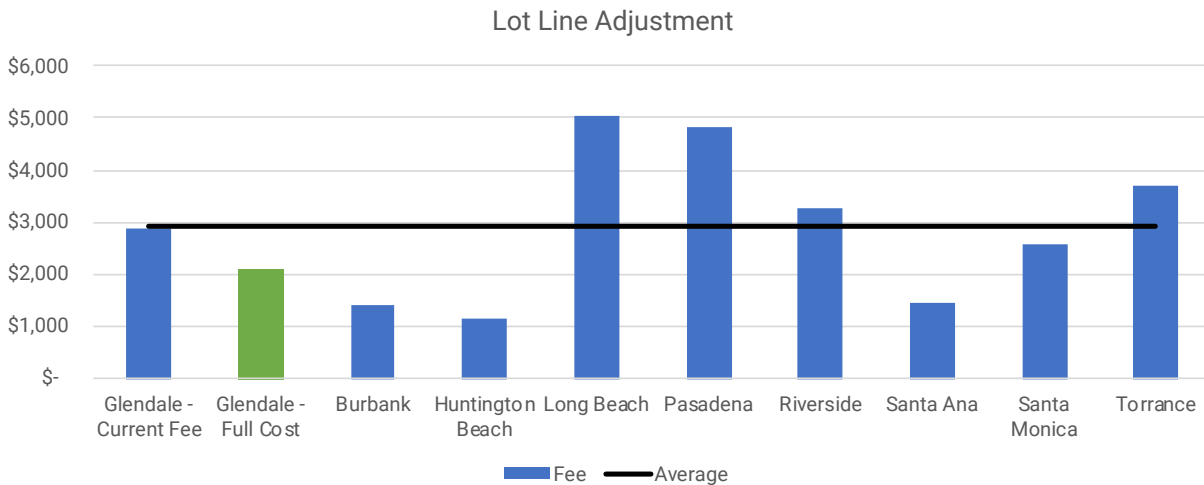
Currently, the Planning Division charges a fee of \$3,448 for preliminary design reviews. Through this study, the project team calculated the full cost of this service to be \$2,356. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost calculated are above the jurisdictional average of \$2,151. With the exception of Santa Ana which charges \$4,544 for this service, Glendale’s current fee is higher than all other jurisdictions.

### 13 Lot Line Adjustment

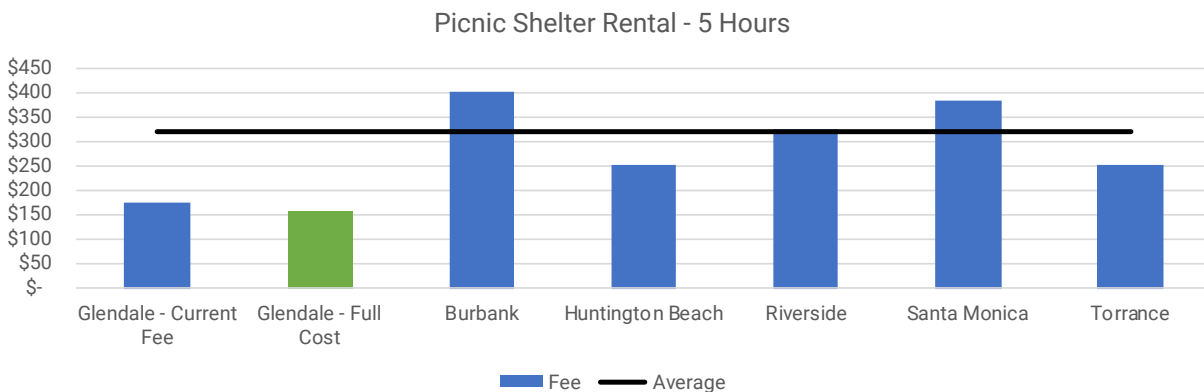
Currently, the Planning Division charges a fee of \$2,873 for lot line adjustments. Through this study, the project team calculated the full cost of this service to be \$2,097. The following graph shows how the division’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee falls in line with the jurisdictional average of \$2,930 while the full cost calculated falls below the average. The full cost fee falls in line with fees charged by Santa Monica.

### 14 Picnic Shelter Rental – 5 Hours

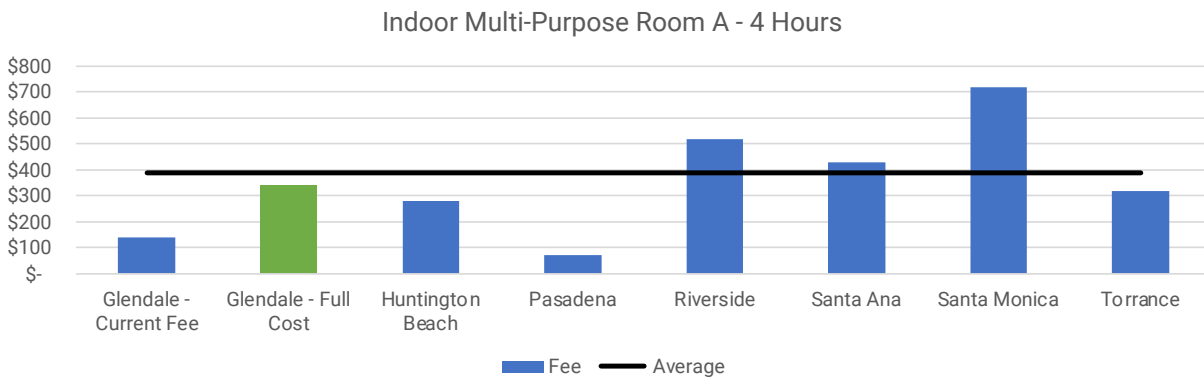
Currently, Community Services & Parks charges a fee of \$175 for a five-hour rental of a picnic shelter at Verdugo Park Picnic Shelter. Through this study, the project team calculated the full cost of this service to be \$158. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$175) is below the jurisdictional average of \$322, while the full cost calculated (\$158) is slightly above the average. Burbank (\$400), Santa Monica (\$385), and Riverside (\$325) also charge above the average.

### 15 Multi-Purpose Room Rental – 4 Hours

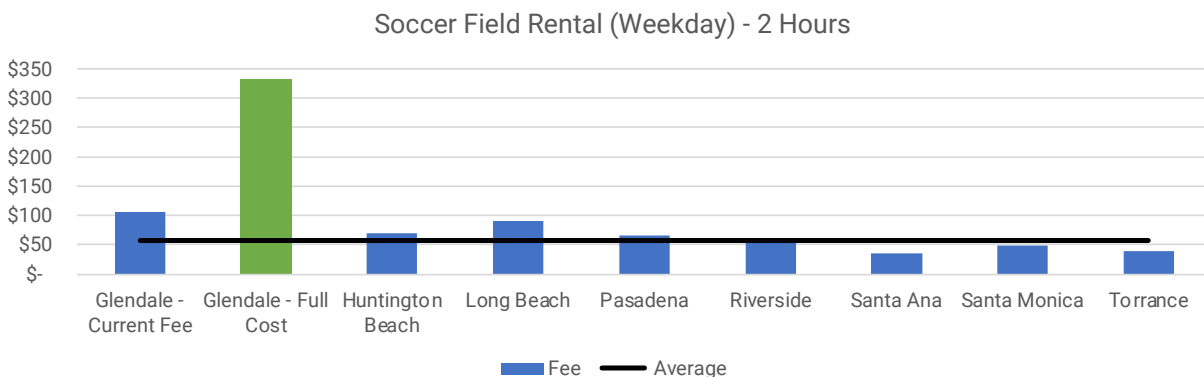
Currently, Community Services & Parks charges a fee of \$140 for a four-hour rental of the Indoor Multi-Purpose Room A. Through this study, the project team calculated the full cost of this service to be \$339. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$140) and the full cost calculated (\$339) are below the jurisdictional average of \$390. At \$720 Santa Monica charges the most for this rental, followed by Riverside at \$520 and Santa Ana at \$428. At \$72 Pasadena charges the least.

### 16 Soccer Field Rental – 2 Hours Weekday

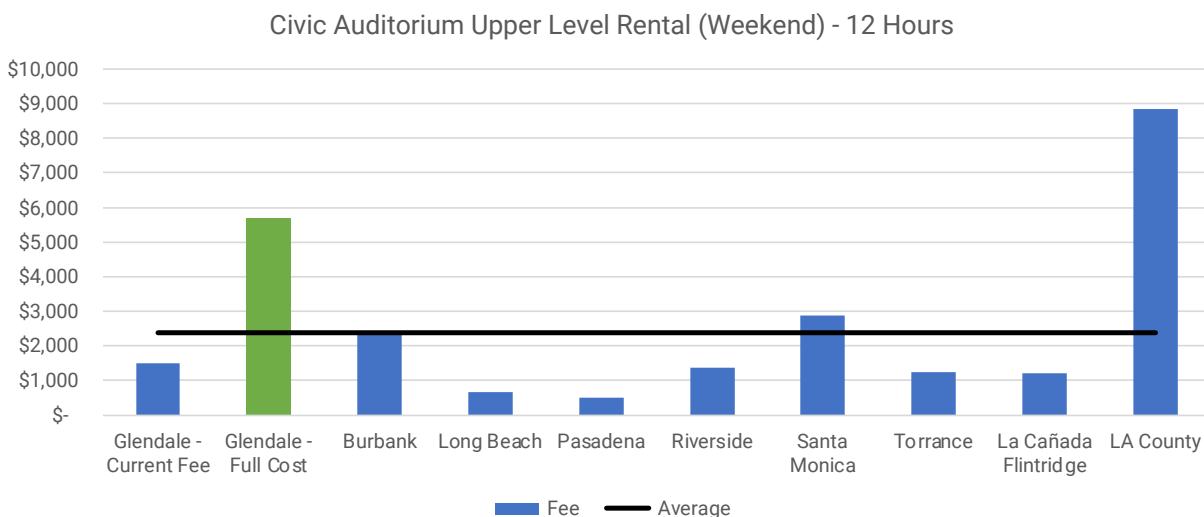
Currently, Community Services & Parks charges a fee of \$106 for a two-hour, weekday rental of a Soccer Field. Through this study, the project team calculated the full cost of this service to be \$333. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$106) and the full cost calculated (\$333) are significantly above the jurisdictional average of \$58. Long Beach (\$90), Huntington Beach (\$70), and Pasadena (\$66) all charge more than the average but less than Glendale’s current fee.

**17 Auditorium Rental – 12 Hours – Standard / Private**

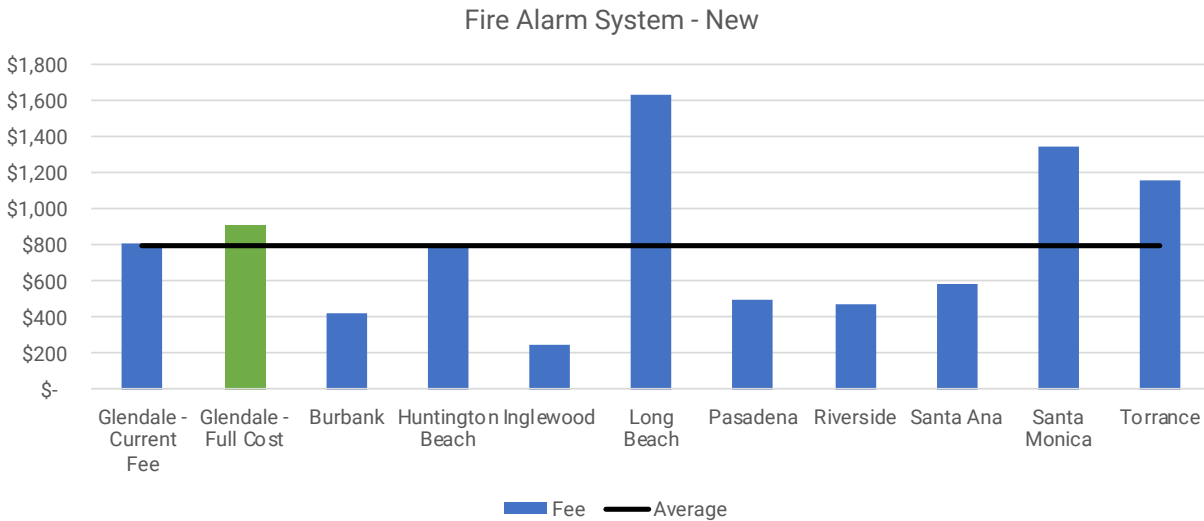
Currently, Community Services & Parks charges a fee of \$1,500 for a twelve-hour, weekend rental of the Civic Auditorium Upper Level. Through this study, the project team calculated the full cost of this service to be \$5,700. To more accurately portray a comparison two more auditoriums were evaluated; Lanterman which is overseen by the city of La Cañada Flintridge and Friendship which is overseen by Los Angeles County. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$1,500) is below the jurisdictional average of \$2,390, while the full cost calculated (\$5,700) is significantly higher than the average. At \$8,850, LA County is the only jurisdiction which charges more than the full cost calculated. Santa Monica (\$2,880) and Burbank (\$2,400) charge more than the average but less than the full cost calculated. All other cities charge less than Glendale’s current fee.

**18 New Fire Alarm System**

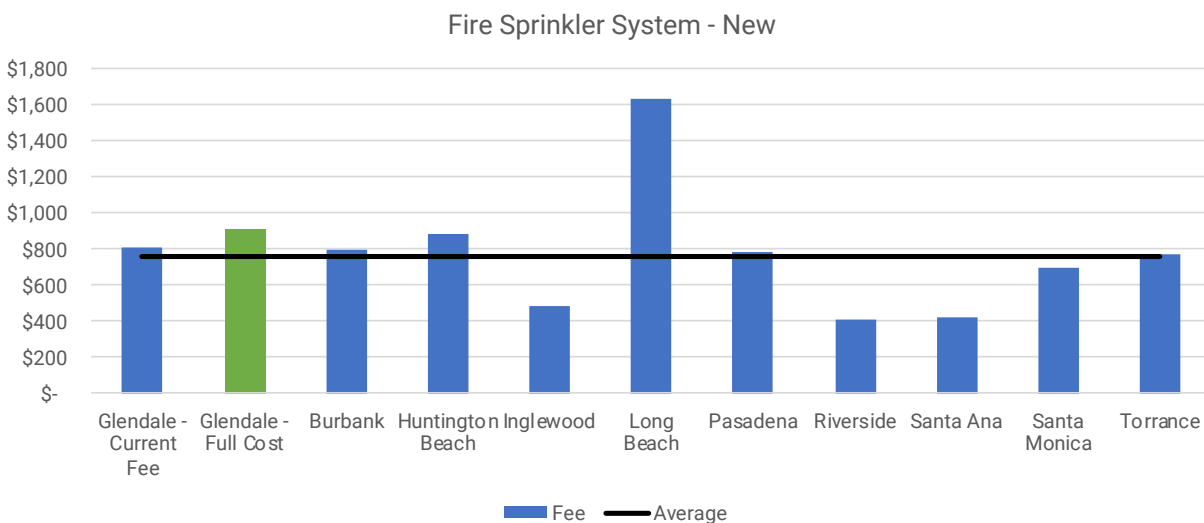
Currently, the Fire Department charges a fee of \$809 for the inspection and plan review of a new fire alarm system. Through this study, the project team calculated the full cost of this service to be \$914. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall just above the jurisdictional average of \$798. While the full cost is larger than most fees charged by comparable jurisdictions, Long Beach, Santa Monica, and Torrance fees are higher than the full cost.

### 19 New Fire Sprinkler System

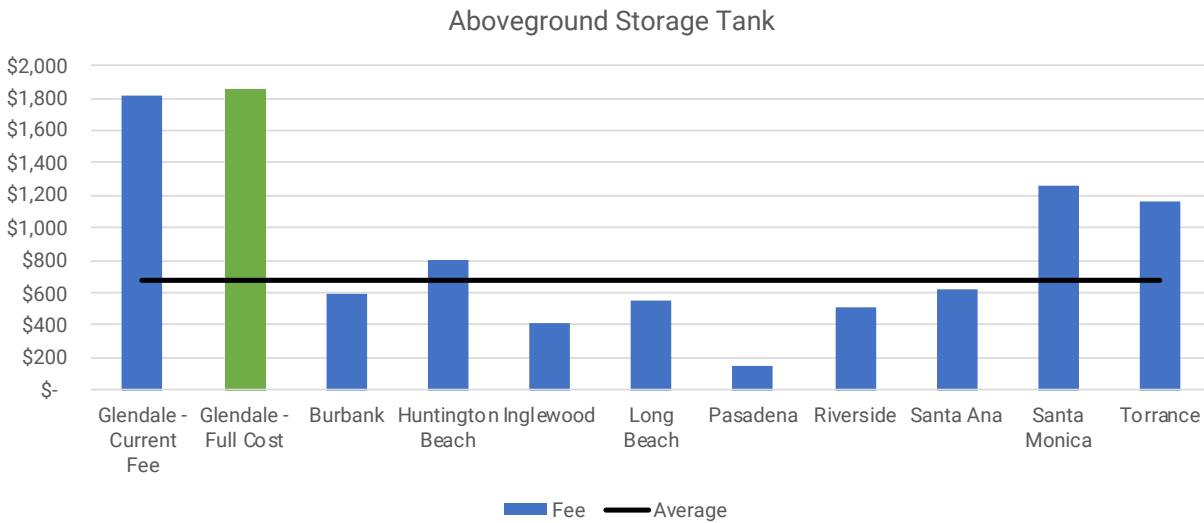
Currently, the Fire Department charges a fee of \$813 for the inspection and plan review of a new fire sprinkler system. Through this study, the project team calculated the full cost of this service to be \$914. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall just above the jurisdictional average of \$765. The full cost calculated falls in line with fees charged by Burbank, Huntington Beach, Pasadena, and Torrance, however the only jurisdiction with a higher fee than the full cost is Long Beach.

## 20 Aboveground Storage Tank

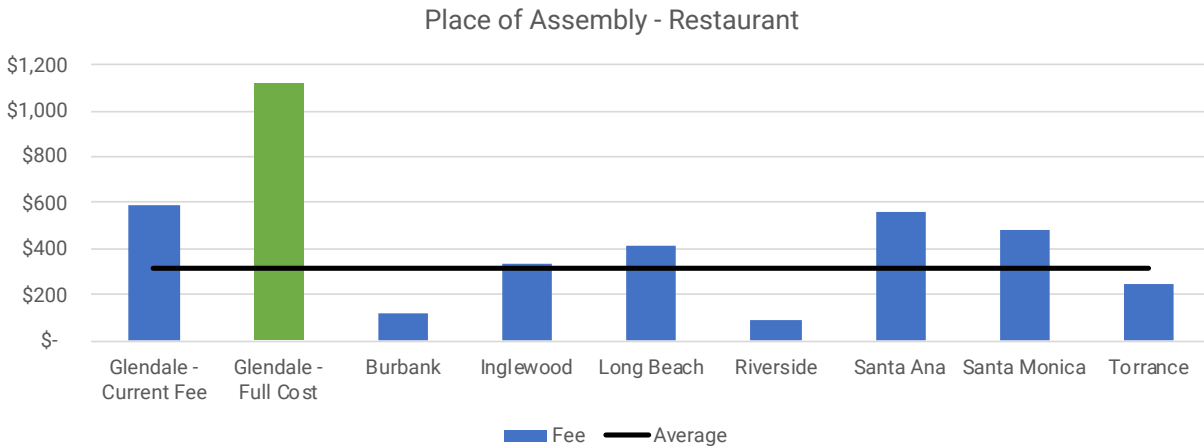
Currently, the Fire Department charges a fee of \$1,809 for aboveground storage tanks. Through this study, the project team calculated the full cost of this service to be \$1,850. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall well above the jurisdictional average and all fees charged by other local jurisdictions. The closest fee charged are in Pasadena (\$1,667), Santa Monica (\$1,265), and Torrance (\$1,164).

## 21 Place of Assembly - Restaurant

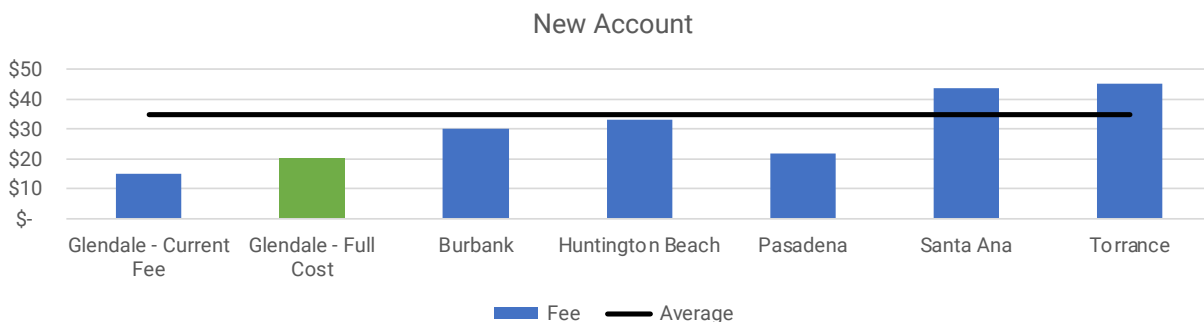
Currently, the Fire Department charges a fee of \$585 for restaurant place of assembly inspections. Through this study, the project team calculated the full cost of this service to be \$1,121. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall well above the jurisdictional average and all fees charged by other local jurisdictions. The closest fee charged are in Santa Monica (\$484) and Santa Ana (\$557).

## 22 New Account

Currently, Customer Service charges a fee of \$15 to open a new utility account. Through this study, the project team calculated the full cost of this service to be \$20. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.

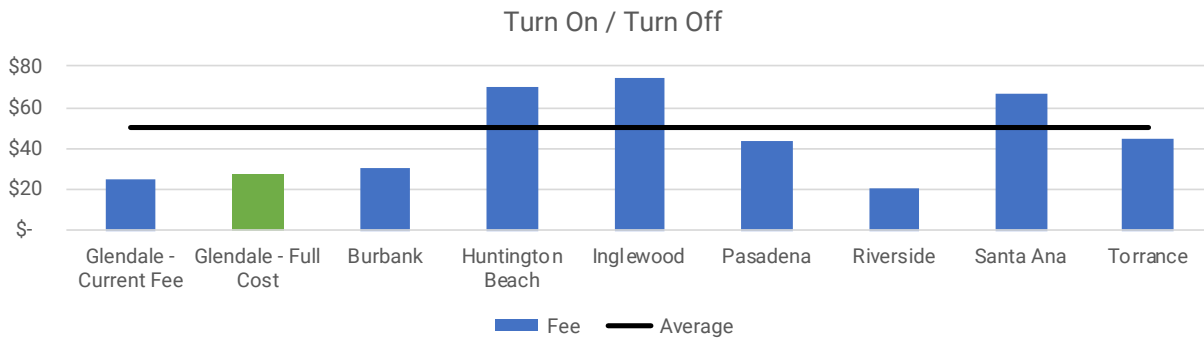


Glendale’s current fee (\$15) and the full cost calculated (\$20) are below the jurisdictional average of \$35. Of the cities which charge a new account flat fee, none charge less than Glendale’s current fee. The cities which charge the highest fees are Torrance at \$45 and Santa Ana at \$44.

## 23 Turn On / Turn Off Fee

Currently, Customer Service charges a \$25 fee to turn on or off a utility service. Through this study, the project team calculated the full cost of this service to be \$27. The following

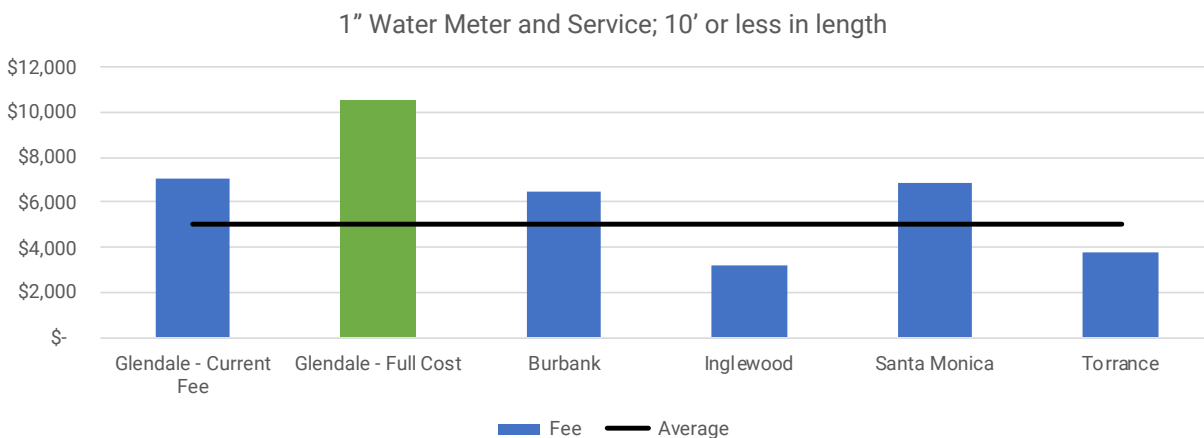
graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$25) and the full cost calculated (\$27) are below the jurisdictional average of \$50. Inglewood charges the most for this service at \$74, while Riverside charges the least at \$20.

**24 1” Water Meter and Service; 10’ or less in length**

Currently, Water charges a fee of \$7,057 for the service and installation of a 1-inch water meter 10 feet or less in length. Through this study, the project team calculated the full cost of this service to be \$10,489. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.

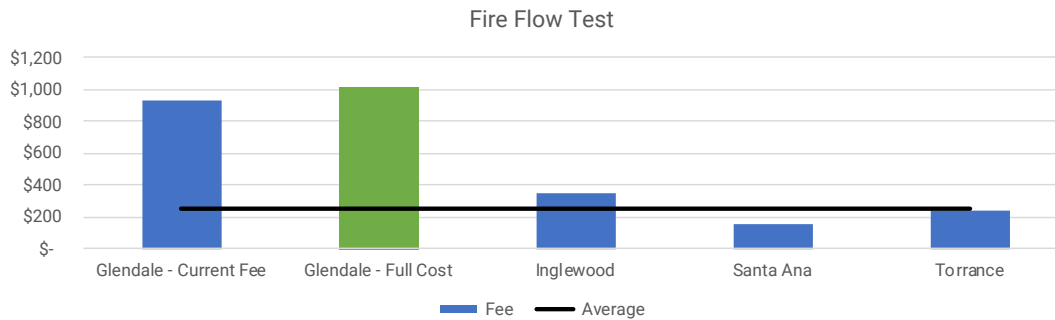


Glendale’s current fee (\$7,057) and the full cost calculated (\$10,489) are above the jurisdictional average of \$5,076. None of the comparable jurisdictions charge more than Glendale’s current fee. Santa Monica (\$6,822) and Burbank (\$6,500) charge above the average, while Inglewood (\$3,174) charges the lowest fee for this service.



## 25 Fire Flow Test

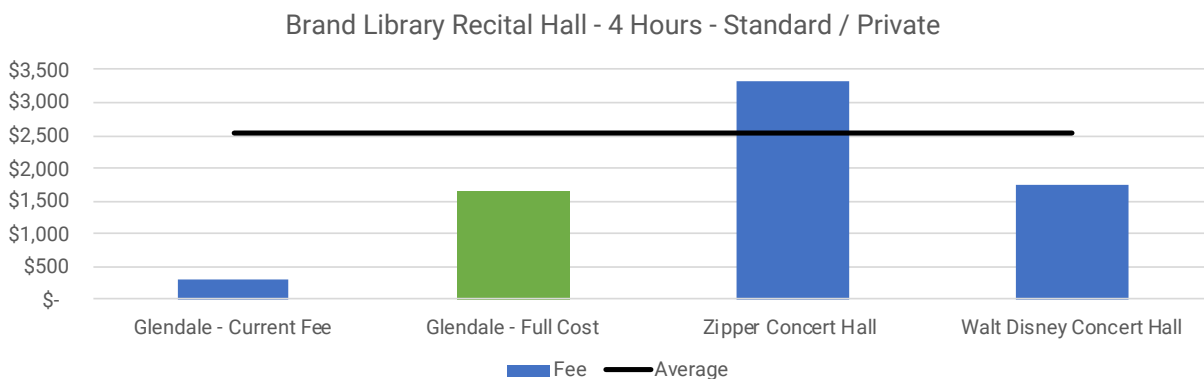
Currently, Water charges a fee of \$926 for fire flow testing. Through this study, the project team calculated the full cost of this service to be \$1,016. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$926) and the full cost calculated (\$1,016) are significantly above the jurisdictional average of \$248. Of the three jurisdictions which charge a fire flow fee, Inglewood charges slightly above the average at \$349, while Torrance (\$240) and Santa Ana (\$156) charge below the average.

## 26 Recital Hall

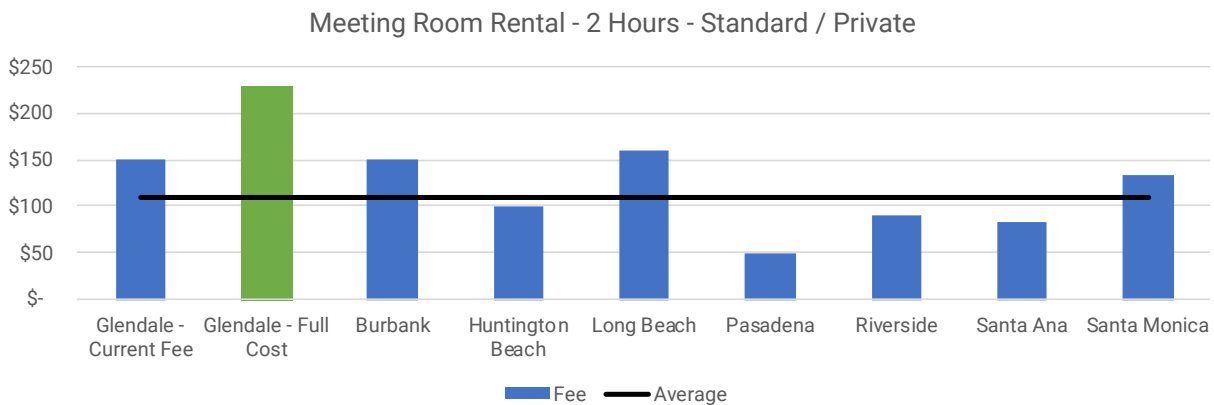
Currently, Library charges a standard / private rate of \$316 for a four-hour rental of the Brand Library Recital Hall. Through this study, the project team calculated the full cost of this service to be \$1,633. There are no other comparable jurisdictions that charge for this type of fee, therefore, the following graph shows how the department’s current fee and full cost compare to the current rate charged by similar private entities.



Glendale’s current fee (\$316) and the full cost calculated (\$1,633) are lower than the market-rate average of \$2,538. The Zipper Concert Hall located at Colburn School has the highest rate at \$3,325.

## 27 Meeting Room

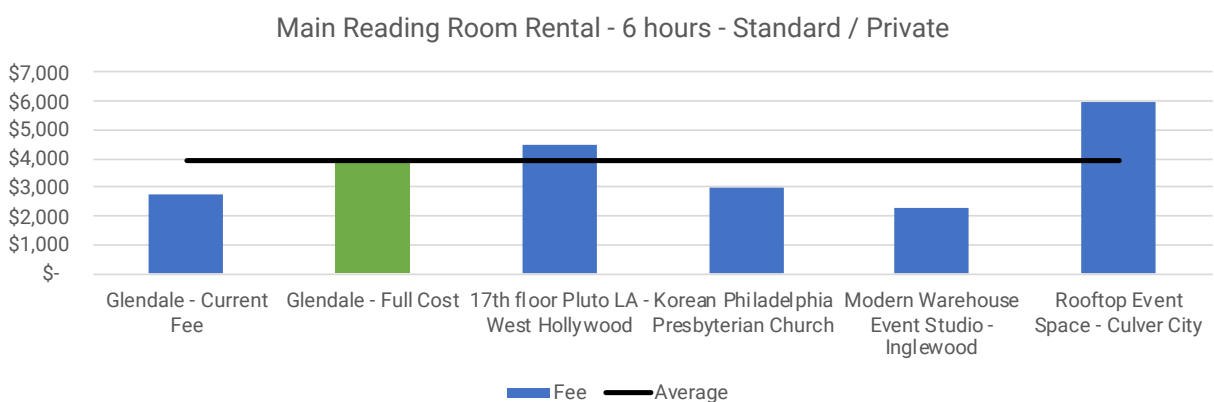
Currently, Library charges a standard / private rate of \$150 for a two-hour meeting room rental. Through this study, the project team calculated the full cost of this service to be \$229. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$150) and the full cost calculated (\$229) are above the jurisdictional average of \$110. Long Beach (\$160), Burbank (\$150), and Santa Monica (\$134) all charge around the same as Glendale’s current fee but less than the full cost calculated.

## 28 Main Reading Room

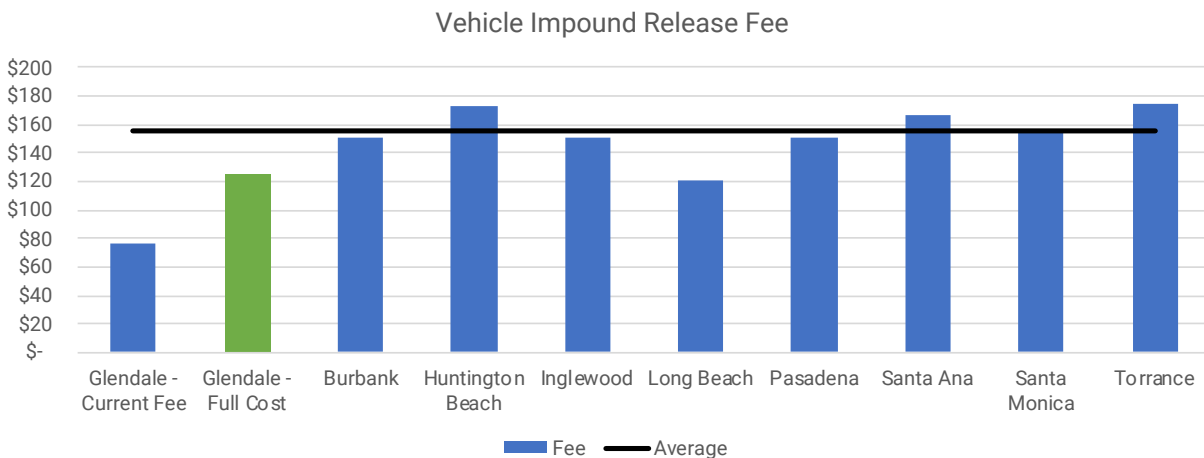
Currently, Library charges a standard / private rate of \$2,776 for a six-hour rental of their main meeting room. Through this study, the project team calculated the full cost of this service to be \$4,000. There are no other comparable jurisdictions that charge for this type of fee, therefore, the following graph shows how the department’s current fee and full cost compare to the current rate charged by similar private entities.



Glendale’s current fee (\$2,776) is below the market-rate average of \$3,930, while the full cost calculated (\$4,000) is slightly above the average. The Rooftop Event Space located in Culver City has the highest rate at \$6,000.

### 29 Vehicle Impound Release

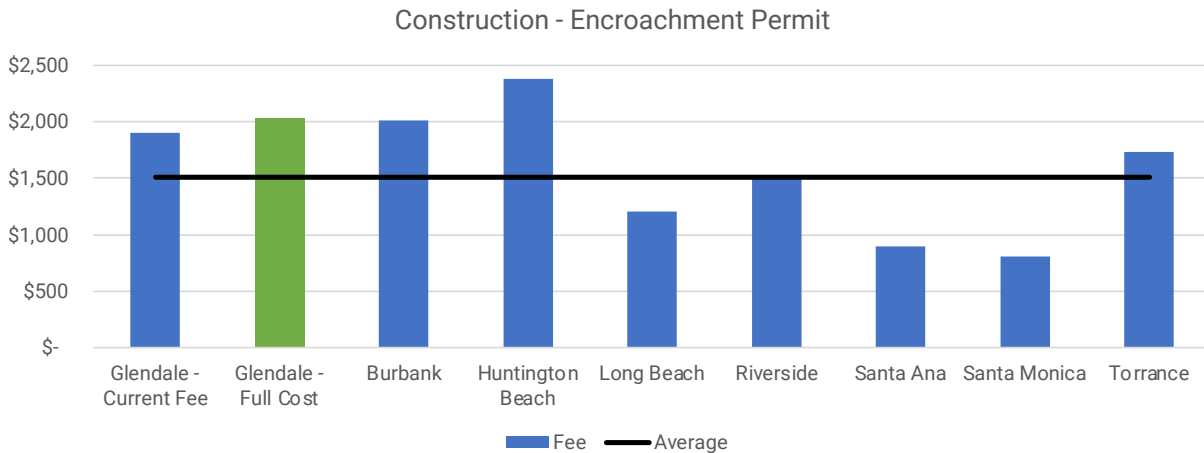
Currently, the Police Department charges a fee of \$77 for vehicle impound releases. Through this study, the project team calculated the full cost of this service to be \$125. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall well below the jurisdictional average (\$155). Glendale’s current fee is the lowest fee charged among other comparable jurisdictions. The full cost falls in line with fees charged by Long Beach.

### 30 Construction – Encroachment Permit

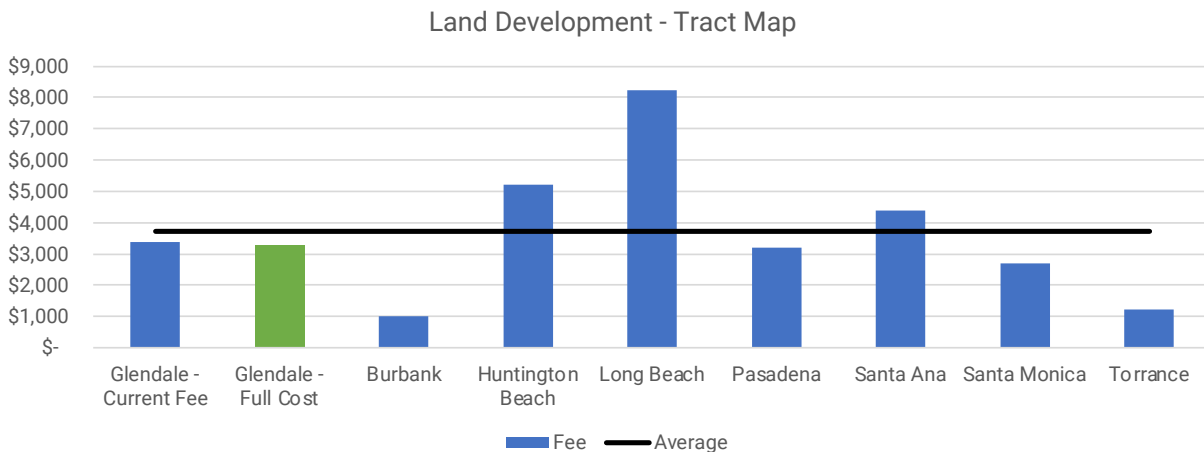
Currently, the Engineering Division charges a fee of \$1,903 for construction encroachment permits. Through this study, the project team calculated the full cost of this service to be \$2,033. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall above the jurisdictional average of \$1,509. The current fee falls in line with fees charged by Burbank and Torrance while the full cost calculated is higher than all fees charged by other comparable jurisdictions.

### 31 Land Development – Tract Map

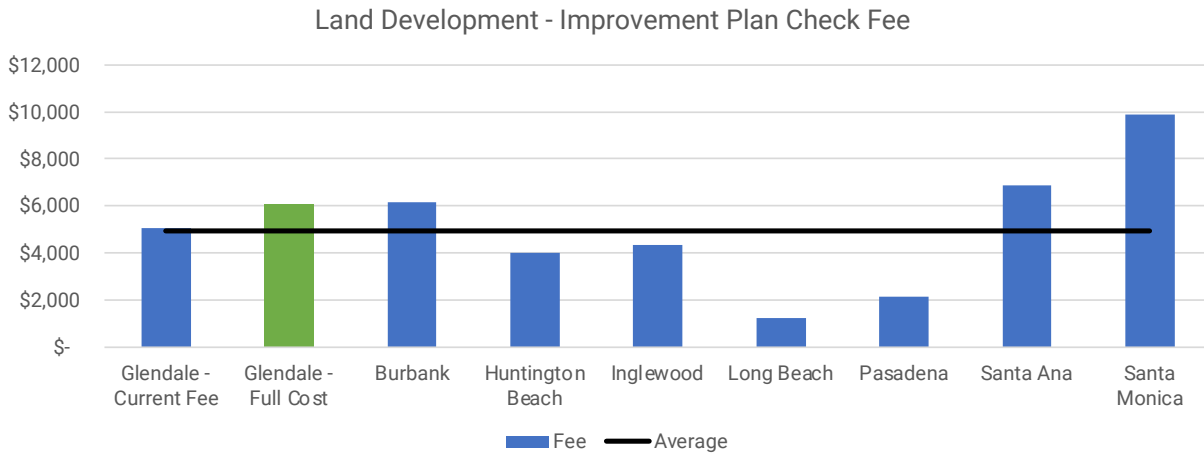
Currently, the Engineering Division charges a fee of \$3,381 for land development tract maps. Through this study, the project team calculated the full cost of this service to be \$3,282. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall very close in line with the jurisdictional average of \$3,771. Fees shown for Burbank and Huntington Beach are charged as deposits, Long Beach charges an additional per lot fee, Santa Ana’s fee is per hour, and Torrance charges per plan sheet.

### 32 Land Development – Improvement Plan Check Fee

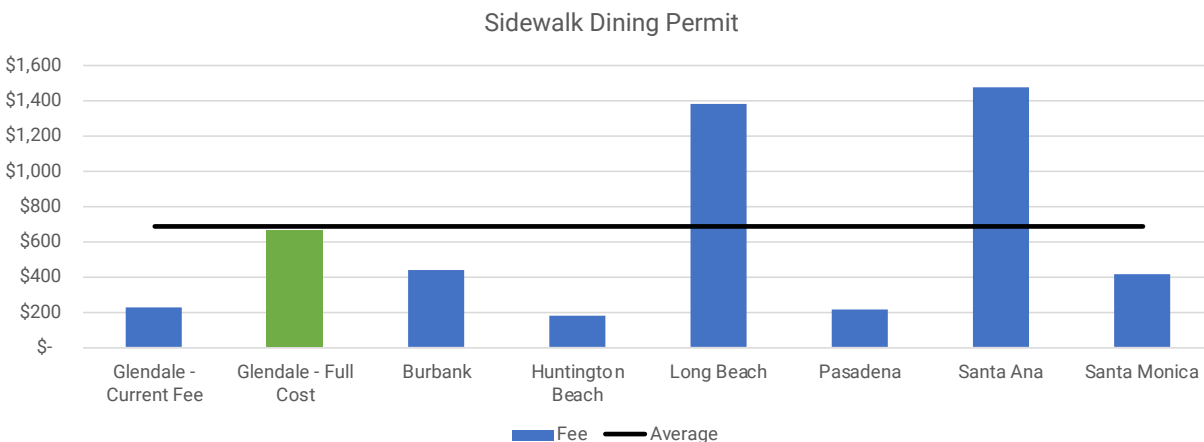
Currently, the Engineering Division charges a fee of \$5,061 for land development a single sheet land development improvement plan check. Through this study, the project team calculated the full cost of this service to be \$6,051. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee and full cost fall are slightly above the jurisdictional average of \$4,947. The fees shown for Huntington Beach is charged as a deposit. At \$9,904, Santa Monica charges the highest amount, followed by Santa Ana at \$6,871.

### 33 Sidewalk Dining Permit

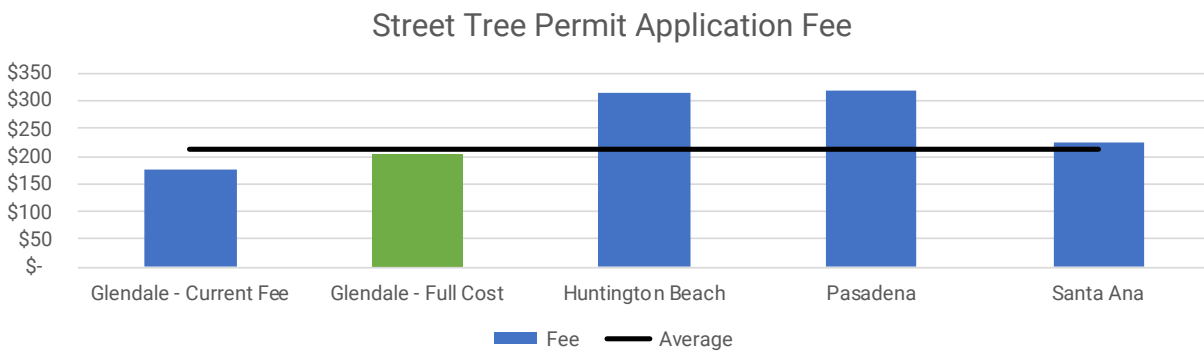
Currently, the Engineering Division charges a fee of \$224 for sidewalk dining permits. Through this study, the project team calculated the full cost of this service to be \$664. The following graph shows how the department’s current fee and full cost compare to the surveyed jurisdictions.



Glendale’s current fee is well below the jurisdictional average of \$684 but falls in line with fees charged by Huntington Beach and Pasadena. The full cost of providing these services is in line with the overall average of surrounding jurisdictions.

### 34 Street Tree Permit Application

Currently, Maintenance charges a \$175 fee for a Street Tree Permit Application. Through this study, the project team calculated the full cost of this service to be \$205. The following graph shows how the department’s current fee and full cost compared to the surveyed jurisdictions.



Glendale’s current fee (\$175) and full cost (\$205) is below the jurisdictional average of \$213. Pasadena (\$317) and Huntington Beach (\$312) both charge above the average. Inglewood (\$159) and Riverside (\$52) charge below both the average and Glendale’s current fee.

## 5 Summary

Based upon the comparative survey, the full cost calculated is generally higher than both the current fee charged and the average of surveyed current fees from surrounding jurisdictions. It is important to note that the results of this survey only show the fees adopted by council, not the cost recovery policy decisions for departments or a jurisdiction. As such, the results of this survey should be used as a secondary decision-making tool.



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

---

Report: Glendale Water and Power Annual Authority for the Purchase or Sale of Energy Commodities and Services.

1. Resolution approving renewal of annual authorization for the City Manager or GWP General Manager, or their designee, to enter into contracts for the purchase or sale of energy commodities and services, including the transfer of initiating and clearing brokers services, not to exceed five years in duration, and dispensing with competitive bidding.

### COUNCIL ACTION

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**Item Type:** Action Item

**Approved for** June 25, 2024 **calendar**

### EXECUTIVE SUMMARY

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It is necessary to dispense with competitive bidding and process contract approvals in a timely manner, by the City Manager and GWP General Manager to participate in the energy market. GWP participates in this market to ensure reliable and cost-effective power is procured to serve commercial and residential customers. The price and availability of energy, related commodities, and services are in constant fluctuation until approved contracts are in place. The term of these contracts can range in duration from the next hour up to five years in term.

### RECOMMENDATION

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Adopt a resolution dispensing with competitive bidding and renewing the annual authorization for the City Manager or GWP General Manager, to enter into GWP contracts for the purchase, sale, storage, scheduling, and transmission of energy commodities and services including renewable and environmental commodities and participation in related markets and auctions, and including the transfer of initiating and clearing brokers services for the use of financial instruments to stabilize prices, for terms not to exceed five years in duration.

## **ANALYSIS**

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On June 13, 2023, the City Council approved Resolution No. 23-79 dispensing with competitive bidding, and renewing the annual authorization for City Manager and GWP General Manager, or their designee, to enter into GWP contracts for the purchase, sale, storage, scheduling, and transmission of energy commodities and services including renewable and environmental commodities and participation in related markets and auctions, and including the use of financial instruments to stabilize prices, for terms not to exceed five years in duration.

For many years, it has been necessary to make immediate decisions to buy or sell power, natural gas, environmental commodities, and related services. Power, natural gas, and environmental commodities are purchased and sold on a bilateral basis, either directly or through brokerage firms via brokerage service agreements, and via online exchanges regulated by the United States Commodity Futures Trading Commission (CFTC). Transactions related to renewable, carbon, and emission products are regulated by the State of California. It is not industry practice to solicit bids using the City's standard bidding process because time is of the essence. Transactions are verbally executed and agreed to on an hourly basis or through confirmation letters that are executed and signed within days of the verbal agreements. To meet the City's operational and regulatory needs, the City Manager and GWP General Manager, or designee, need to be able to promptly approve these contracts without a lengthy process that would bring each transaction to the City Council.

In addition, the City Council has added the authority to use financial instruments, such as: futures and forwards contracts, swaps, and options under International Swap and Derivatives Association ("ISDA") Master Agreements and confirmations pursuant to such ISDA Master Agreements, with the City Manager's authorization, to assist the City in stabilizing energy prices. GWP also utilizes initiating and clearing brokerage accounts at StoneX Group, for financial transactions with Intercontinental Exchange, Inc. (ICE) and CME Group. GWP must comply with the state-mandated renewable portfolio standard and greenhouse gas reduction targets. Accordingly, energy portfolio activities have been expanded to include renewable, carbon, and emission commodities and include participation in trading markets and auctions established by the state. Furthermore, GWP is a Scheduling Coordinator in California ISO and is authorized to transact in the Day-ahead and Real-time markets. GWP employs the services of ConocoPhillips to manage all natural gas nominations, scheduling, imbalances, and optimize pipeline capacities.

Article VI, Section 9 of the Glendale Charter authorizes the City to dispense with competitive bidding where it is in the City's best interest to do so. For the foregoing reasons, it is in the City's best interest to dispense with competitive bidding, and renew the annual authorization for the City Manager or GWP General Manager, or their designee, to enter into GWP contracts for the purchase, sale, storage, scheduling, and transmission of energy commodities and services (natural gas or electric power), including renewable and environmental commodities and participation in related markets and auctions, and including the transfer of initiating and clearing brokers services for the



use of financial instruments to stabilize prices, for terms not to exceed five years in duration. This will enable the City and GWP to maintain energy cost stability, to provide additional flexibility in managing its energy portfolio, to meet state renewable and greenhouse gas reduction mandates, and to reduce risks associated with such transactions.

Outlined in the proposed FY 2024-25 budget, the funds required to provide reliable and cost-effective energy and comply with state regulations total \$154,912,848.

**STAKEHOLDERS/OUTREACH**

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Non-applicable.

**FISCAL IMPACT**

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GWP’s proposed budget for Fiscal Year 2024-25 includes line-item accounts for Purchased Power, Fuel - Natural Gas, Carbon Allowances, and Renewable Energy Credits in the amount of \$154,912,848, to be used for contracts related to purchase of energy commodities and services in the following accounts:

<b>Existing Appropriation</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
\$34,884,682	GL: 45502-5820-GWP-4680-P0000	Electric Works Revenue Fund
\$1,860,000	GL: 45506-5820-GWP-4680-P0000	Electric Works Revenue Fund
\$2,135,750	GL: 45507-5820-GWP-4680-P0000	Electric Works Revenue Fund
\$116,032,416	GL: 45510-5820-GWP-4680-P0000	Electric Works Revenue Fund

Funding for future years will be requested as part of the annual budgetary process.

**ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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Not Applicable. The action herein is not a project as defined under the California Environmental Quality Act (CEQA) and as such not subject to CEQA.

**CAMPAIGN DISCLOSURE**

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Not Applicable.

**ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Choose not to approve the annual renewal of the resolution to dispense with competitive bidding, and not authorize the City Manager or GWP General Manager to enter into contracts for the purchase or sale of energy commodities and services, including the transfer of initiating and clearing brokers services, not to exceed five years in duration. City Council may require competitive bidding for contracts for the purchase and sale of energy commodities and services. By doing so will put the

City at a disadvantage and prevent GWP from engaging in established commodities markets and will remove GWP's ability to efficiently procure electric power and gas commodities and services.

Alternative 2: Consider any other alternative not proposed by staff.

#### **ADMINISTRATIVE ACTION**

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**Submitted by:**

Mark Young, General Manager - Glendale Water and Power

**Prepared by:**

Scott K. Mellon, Assistant General Manager - Power Management  
Chie Valdez, Integrated Resource Planning Administrator

**Approved by:**

Roubik R. Golanian, P.E., City Manager

#### **EXHIBITS/ATTACHMENTS**

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Not Applicable.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR GENERAL MANAGER OR THEIR DESIGNEES TO ENTER INTO CONTRACTS FOR THE PURCHASE OR SALE OF ENERGY COMMODITIES AND SERVICES (NATURAL GAS OR ELECTRIC ENERGY, INCLUDING RENEWABLE AND CARBON ATTRIBUTES AND THE TRANSFER OF INITIATING AND CLEARING BROKER SERVICES) FOR A TERM NOT TO EXCEED FIVE YEARS IN DURATION AND DISPENSING WITH COMPETITIVE BIDDING**

**WHEREAS**, on June 13, 2023, the City Council authorized the City Manager or his designee, or the Glendale Water & Power (GWP) General Manager or his designee, to arrange for the purchase, sale, storage and transmission of electric energy and fuels for electric generation, including renewable and carbon attributes, for terms not to exceed five years in duration, including the use of financial instruments to stabilize prices; and

**WHEREAS**, said authorization expires on June 30, 2024 and requires renewal annually; and

**WHEREAS**, the City and GWP have successfully implemented last year's authorization through the Energy Risk Management Policy and Energy Trading Authority Policy to minimize fuel and power purchase costs.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA:**

**Section 1.** Pursuant to the City Charter, Article VI, Section 9, the Council does hereby authorize the City Manager or his designee, or the General Manager or his designee, to arrange by letter or contractual agreement, (i) the purchase, sale and transmission of electrical energy and capacity, ancillary services, electrical transmission and transmission capacity, and renewable and carbon attributes, on either a bundles or unbundled basis; (ii) trading in carbon markets, including the purchase and sale of Low Carbon Fuel Standard Credits; (iii) the purchase, sale, storage, scheduling and transportation of fuels for electrical generation and the transfer of initiating and clearing brokers services, between the City of Glendale and other parties for terms not to exceed five years in duration. Such contractual agreements may include financial instruments for the purpose of stabilizing prices. This authorization shall be in effect through June 30, 2025, and the General Manager of GWP shall bring this authorization back to the Council for reconsideration on an annual basis.

**Section 2.** The Council does hereby clarify that the term "financial instruments" in Section 1 above is intended and acknowledged to mean future contracts, options, and swaps under International Swaps and Derivatives Association ("ISDA") Master Agreements or through a brokerage account, and related documents which will be used to hedge against price fluctuations in both the fuels for electric generation and electric energy markets.

**Section 3.** The Council hereby finds that pursuant to Glendale City Charter Article VI, Section 9, that said transactions must be completed in a rapidly changing energy market and that it is not practical nor in the City's best interest, to subject these transactions to the City of Glendale's bidding requirements, and therefore the Council hereby dispenses with competitive bidding for these transactions.

Adopted by the Council of the City of Glendale on this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA ) SS.  
COUNTY OF LOS ANGELES )

I, Suzie Abajian PhD, City Clerk of the City of Glendale, hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by a majority vote of the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that the same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Appointment of Interim Director of Finance

1. Resolution Appointing Michele Flynn as Interim Director of Finance Pursuant to Government Code Sections 7522.56 and 21221(h) and Approving Employment Agreement

### **COUNCIL ACTION**

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**Item Type:** Action Item

**Approved for**         June 25, 2024         **calendar**

### **EXECUTIVE SUMMARY**

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Staff seeks the Council's approval of CalPERS retired annuitant, and former Director of Finance, Michele Flynn to serve as Interim Finance Director.

## **RECOMMENDATION**

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That the Council approve the appointment of Michele Flynn as the Interim Director of Finance pursuant to Government Code Sections 7522.56 and 21221(h) and approve an employment agreement.

## **ANALYSIS**

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Effective June 26, 2024, there will be a vacancy in the Director of Finance position as the Director of Finance and Information Technology will be returning to exclusively head the Information Technology Department. The City Manager intends to appoint Michele Flynn, the City's former Director of Finance, as the Interim Director effective June 26, 2024 while the City conducts a recruitment for a new Director of Finance. Ms. Flynn served as the City's Finance Director from July 30, 2019 through December 9, 2021 and worked for the City of Glendale in progressively responsible finance and audit positions for almost 22 years.

Ms. Flynn is a CalPERS retiree and would be employed by the City as a retired annuitant under CalPERS regulations. The California Government Code regulates compensation for retired annuitants and defines specific rules for appointment. Specifically, the appointment of a retiree to a vacant position must comply with Government Code Section 21221(h). In accordance with this section, the appointment of a retired annuitant to an executive level position is permissible if it is made during the recruitment for a permanent appointment to the position and it is approved by the governing body of the employer in a public meeting and not on a consent calendar.

Further, compensation during the appointment cannot be less than the minimum nor exceed the maximum hourly equivalent of the monthly base salary paid to other employees performing comparable duties as listed in the publicly available pay schedule for the agency. Additionally, the retired annuitant must not receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate. The salary range for Director of Finance listed on the City's publicly available pay schedule lists a minimum hourly rate of \$78.90 per hour and the maximum hourly rate of \$117.79 per hour. The City will pay Ms. Flynn at the rate of \$117.79 per hour.

In addition, Government Code Sections 21221(h) and 7522.56 limit retired annuitant hours to 960 in a fiscal year for all retired annuitant positions with any CalPERS employers. Government Code Section 20220 also requires the enrollment of a retired annuitant in CalPERS solely for recordkeeping purposes and the reporting of retired annuitant hours within 30 days of the end of a pay period.

Staff recommends making this appointment effective June 26, 2024 based on the specialized skills possessed by Michele Flynn and allowing her to serve the City as its Interim Director of Finance until the appointment of a permanent Director or until Ms. Flynn works for 960 hours in a fiscal year, whichever comes first, unless earlier terminated by either Ms. Flynn or the City. Staff recommends approval of an employment agreement with Ms. Flynn documenting the terms of employment and compliance with the applicable provisions of the PERS law including Government Code Sections 7522.56, 20220 and

20221.

### **STAKEHOLDERS/OUTREACH**

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Not applicable

### **FISCAL IMPACT**

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Ms. Flynn will serve a maximum of 960 hours at an hourly rate of \$117.79, which totals \$113,078.40. No other costs associated with benefits will accrue under Ms. Flynn's employment agreement. The Finance Department can absorb this cost.

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This action involves an administrative activity not subject to the California Environmental Quality Act.

### **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

### **ALTERNATIVES TO STAFF RECOMMENDATION**

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1. Council can choose not to appoint Ms. Flynn as Interim Director of Finance, but then the City will be working without a Director of Finance.

### **ADMINISTRATIVE ACTION**

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**Submitted by:**

Michael J. Garcia, City Attorney

**Prepared by:**

Michael J. Garcia, City Attorney

**Approved by:**

Roubik R. Golanian, P.E., City Manager

### **EXHIBITS/ATTACHMENTS**

---

1. Employment Agreement

RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE CITY OF  
GLENDALE, CALIFORNIA APPOINTING MICHELE FLYNN AS  
INTERIM DIRECTOR OF FINANCE PURSUANT TO  
GOVERNMENT CODE SECTIONS 7522.56 AND 21221(H)**

**WHEREAS**, Government Code Section 21221(h) addresses the temporary employment of retirees in accordance with the Public Employees' Retirement Law, as administered by the California Public Employees' Retirement System (CalPERS), and permits the City Council to appoint a retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

**WHEREAS**, the position of Director of Finance for the City of Glendale will be vacant, effective June 26, 2024.

**WHEREAS**, during the recruitment, selection and final employment of a regular Director of Finance, the Council desires to appoint Michele Flynn as a retired annuitant interim appointment to the vacant position of Director of Finance for the City under Government Code section 21221(h), effective June 26, 2024, to provide the leadership, managerial, technical and organizational skills necessary to perform the functions of the Director of Finance; and

**WHEREAS**, Michele Flynn has significant experience with an extensive history in municipal finance, including almost 22 years of progressively responsible finance and audit positions with the City of Glendale, including 2.5 years as the Director of Finance; and

**WHEREAS**, an appointment under Government Code section 21221(h) requires an active, publicly posted recruitment for a regular replacement; and

**WHEREAS**, an announcement for the recruitment for the Director of Finance position will be posted at <https://www.glendaleca.gov/government/departments/human-resources> no later than the day that Ms. Flynn commences her appointment as Director of Finance on an interim basis; and

**WHEREAS**, this Government Code Section 21221(h) appointment shall only be made once and therefore will end on the date immediately preceding the date on which the regular appointment to the vacant position of Director of Finance for the City commences his or her employment, or if earlier, or the date that this appointment is terminated by the City or Ms. Flynn; and



**WHEREAS**, the employment agreement between Michele Flynn and the City has been reviewed by this body and is attached as Exhibit 1 to the Report to Council dated June 25, 2024 and incorporated herein by reference; and

**WHEREAS**, it is understood by the City and Michele Flynn that the combined total hours to be served by Michele Flynn in any fiscal year, for all positions and for all CalPERS employers combined, shall not exceed the 960-hour limitation set forth in California Government Code Section 21221(h) and Section 7522.56(d); and

**WHEREAS**, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, the minimum monthly salary for the Director of Finance position is \$13,675.20 and the hourly equivalent is \$78.90 per hour, and the maximum monthly salary for this position is \$20,416.00 and the hourly equivalent is \$117.79; and

**WHEREAS**, the hourly rate to be paid to Michele Flynn for her services as Director of Finance on an interim basis is \$117.79, subject to any subsequent adjustment to the payrate as adopted by the City Council; and

**WHEREAS**, Michele Flynn has not and will not receive any other benefit, incentive, compensation in lieu of benefit or any other form of compensation in addition to this hourly pay rate; and

**WHEREAS**, pursuant to Government Code Section 7522.56(e)(1), Michele Flynn must certify in writing to the City, upon accepting an offer of employment, that she has not received any unemployment insurance compensation arising out of prior employment with a public employer that is subject to Section 7522.56 during the 12-month period preceding the effective date of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of Glendale, California as follows:

**Section 1.** The Council has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.

**Section 2.** Michele Flynn has the specialized skills needed to perform the work required of fulfill the responsibilities of the vacant position of Director of Finance on an interim basis until a permanent Director of Finance is appointed and thereafter begins his or her service.

**Section 3.** The Council hereby appoints Michele Flynn as Director of Finance on an interim basis effective June 26, 2024 pursuant to the authority provided under

Government Code section 21221(h), during the recruitment, selection and employment of a regular Director of Finance position, to provide the critically-needed, specialized skills necessary to perform the functions of the Director of Finance position.

**Section 4.** The employment agreement with Michele Flynn, in substantially the form attached as Exhibit 1 to the Report to Council dated June 25, 2024, which is incorporated herein by this reference and will be maintained on file with the Chief Human Resources Officer, is approved by the Council.

**Section 5.** The City Manager is authorized to execute said agreement on behalf of the City, with such technical amendments as may be deemed appropriate by the City Manager and City Attorney.

ADOPTED by the Council of the Glendale, California on the 25<sup>th</sup> day of June, 2024, by the following vote:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA        )  
  ) SS  
COUNTY OF LOS ANGELES    )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, California, certify that the foregoing Resolution No. \_\_\_\_ was adopted by the Council of the Glendale, California, at a regular meeting held on the 25<sup>th</sup> day of June, 2024, and that same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk

**EMPLOYMENT AGREEMENT FOR  
INTERIM DIRECTOR OF FINANCE SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of June, 2024 by and between the City of Glendale, California ("City") and Michele Flynn ("Retiree"). In consideration of the mutual covenants and agreements set forth herein, the Parties agree as follows:

**RECITALS**

This Agreement is made and entered into with respect to the following facts:

A. City seeks to engage Retiree on an interim basis to serve in the position of Interim Director of Finance in accordance with the terms set forth in this Agreement; and

B. Retiree desires to accept employment as Interim Director of Finance in consideration of and subject to the terms, conditions and benefits set forth in this Agreement; and

C. Retiree's employment is authorized by Government Code Sections 7522.56 and 21221(h), which permit the City Council to appoint a California Public Employees' Retirement System ("CalPERS") retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provide that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits, so long as it is a single appointment that does not exceed 960 hours in a fiscal year, inclusive of all hours worked for other all CalPERS employers.

D. Retiree represents that she is a retired annuitant of CalPERS within the meaning of Government Code §§ 7522.56 and 21221(h) ("Statutes") and acknowledges that her compensation is statutorily limited as provided in Government Code § 21221(h). Retiree represents that, as of the effective date of this Agreement, she has not worked for another CalPERS state or contracting agency as a retired annuitant during the 2023-2024 fiscal year, and that she therefore acknowledges that she can work up to 960 hours for City, a state agency or other CalPERS contracting agencies (collectively "CalPERS Agencies") during the 2023-2024 fiscal year and 2024-2025 fiscal year, respectively. Retiree represents that she has not received unemployment compensation resulting from employment with any CalPERS Agencies as a retired annuitant during the 12-month period preceding the effective date of this Agreement.

E. City has determined that it is necessary to hire Retiree, a retired

annuitant, because the position Interim Director of Finance requires special skills, and Retiree, by virtue of her experience has those special skills.

**NOW, THEREFORE**, City and Retiree, in consideration of the mutual covenants and agreements herein contained, agree as follows:

1. **DESIGNATION OF INTERIM DIRECTOR OF FINANCE.**

In accordance with Resolution No. \_\_\_\_\_, Retiree has been appointed Interim Director of Finance of City pursuant to the terms of this Agreement.

2. **POSITION AND DUTIES.**

2.1 Position. Retiree has been appointed by the City Council as Interim Director of Finance of City to perform, on a basis set forth in Paragraph 4 below, the duties and functions pertaining to the Director of Finance position, and to perform other legally permissible duties and such functions as the City Manager shall from time to time assign. The City Manager shall have the authority to determine the specific duties and functions which Retiree shall perform under this Agreement and the means and manner by which Retiree shall perform those duties and functions. Retiree agrees to devote all of her business time, skill, attention, and best efforts to the discharge of the duties and functions assigned to him by the City Manager.

2.2 Term. Retiree shall commence the performance of her duties as the Interim Director of Finance on June 26, 2024, or at such later date as the parties hereto shall agree in writing ("Commencement Date"). This Agreement shall expire as of the first of the following to occur: (i) upon the employment commencement date of a permanent Director of Finance employed by City; (ii) upon Retiree working 960 hours for all CalPERS Agencies during fiscal years 2023-24 or 2024-25, or 960 hours in any subsequent fiscal year; or (iii) upon termination of the Agreement by either Retiree or City as provided below.

2.3 At-Will. Retiree acknowledges that she is an at-will, temporary employee of City who shall serve at the pleasure of the City Manager at all times during the period of her service hereunder and shall be subject to termination by the City Manager at any time without advance notice and without cause. The terms of City's personnel and civil service rules, policies, regulations, procedures, ordinances, and resolutions regarding administrative personnel (collectively "Personnel Policies"), as they may be amended or supplemented from time to time, shall not apply to Retiree, and nothing in this Agreement is intended to, or does, confer upon Retiree any right to any property interest in continued employment, or any due process right to a hearing before or after a decision by the City Manager to terminate

her employment, except as is expressly provided in Section 2.2 [Term] or Section 4 [Termination] of this Agreement. Nothing contained in this Agreement shall in any way prevent, limit or otherwise interfere with the right of City to terminate the services of Retiree, as provided in Section 2.2 [Term] or Section 4 [Termination]. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Retiree to resign at any time from her position with City, subject only to the provisions set forth in Section 2.2 [Term] or Section 4 [Termination] of this Agreement. This at-will employment shall be expressly subject to the rights and obligations of City and Retiree, as set forth in Section 2.2 [Term] or Section 4 [Termination] below.

2.4 Hours of Work. Retiree shall devote the time necessary to adequately perform her duties as Interim Director of Finance. The parties anticipate that Retiree will work a sufficient number of hours per week allocated between regular business hours and hours outside of regular business hours including, without limitation, attendance at regular and special City Council meetings and other City functions as the City Manager may direct. However, in no event shall Retiree be required to work in excess of 960 hours in fiscal year 2023-2024, 2024-2025 or 960 hours per each subsequent fiscal year for City, including hours worked for other CalPERS.

### 3. **COMPENSATION.**

3.1 Rate of Pay. For all services performed by Retiree as the Interim Director of Finance under this Agreement, City shall pay Retiree compensation at the rate of \$117.79 per hour according to the public available pay schedule in place for City employees paid bi-weekly subject to the limitations provided below.

(a) Compliance with CalPERS requirements. It is the intent of the parties to compensate Retiree only to the extent permitted under Government Code sections 7522.56 and 21221(h), and corresponding CalPERS regulations and policy statements. The Rate of Pay set forth above is based on the salary limitations established by CalPERS and is not less than the minimum, nor more than the maximum rate of pay, for the position of Director of Finance as listed on City's publicly available pay schedule, divided by 173.333 to equal an hourly rate.

(b) Recordation and Reporting of Hours Worked. Retiree will comply with all applicable CalPERS regulations governing employment after retirement, including the recordation and reporting of all hours worked for City to CalPERS as may be required. City shall assist in any such reporting obligations to CalPERS. Additionally, Retiree shall keep City continually apprised of any hours worked by Retiree for other CalPERS Agencies during the term of this Agreement.

3.2 Benefits. Other than the compensation described in Section 3.1, Retiree will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Retiree understands and agrees that she is not, and will not be, eligible to receive any benefits from City, including any group plan for hospital, surgical, or medical insurance, any City retirement program, or any paid holidays, vacation, sick leave, or other leave, with or without pay, or any other job benefits available to an employee in the regular service of City, except for Worker's Compensation Insurance coverage or similar benefits required by state or federal law.

#### 4. **TERMINATION.**

4.1 By City. This Agreement may be terminated by City for any reason thirty (30) days after providing written notice to Retiree of such termination. City's only obligation in the event of such termination will be payment to Retiree of all compensation then due and owing as set forth in Section 3.1 [Rate of Pay] up to and including the effective date of termination. However, this Agreement may be terminated immediately if necessitated by changes to CalPERS statutory or regulatory requirements.

4.2 By Retiree. This Agreement may be terminated by Retiree for any reason thirty (30) days after providing written notice to City of such termination. City shall have the option, in its complete discretion, to make Retiree's termination effective at any time prior to the end of such period, provided City pays Retiree all compensation as set forth in Section 3.1 [Rate of Pay] then due and owing her through the last day actually worked.

4.3 No Notice for Expiration. Nothing in this Section 4 [Termination] shall be construed to require either party to give advance written notice in order for the Agreement to expire as set forth in Section 2.2 [Term].

4.4 Termination Obligations. Retiree agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by her incident to her employment belongs to City and shall be returned promptly to City upon termination of Retiree's employment. Retiree's obligations under this subsection shall survive the termination of her employment and the expiration of this Agreement.

5. **PROPRIETARY INFORMATION.** "Proprietary Information" is all information and any idea pertaining in any manner to the business of City (or any City affiliate), its employees, clients, consultants, or business associates, which was produced by any employee of City in the course of his/her employment or otherwise produced or acquired by or on behalf of City. Proprietary Information shall include, without limitation, trade secrets, product

ideas, inventions, processes, formulae, data, know-how, software and other computer programs, copyrightable material, marketing plans, strategies, sales, financial reports, forecasts, and customer lists. All Proprietary Information not generally known outside of City' s organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information." During her employment by City, Retiree shall use Proprietary Information, and shall disclose Confidential Information, only for the benefit of City and as is, or may be, necessary to perform her job responsibilities under this Agreement. Following termination, Retiree shall not use any Proprietary Information and shall not disclose any Confidential Information, except with the express written consent of City. Retiree' obligations under this Section shall survive the termination of her employment and the expiration of this Agreement.

6. **NOTICE.** Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified or by delivery of same to the custody of the United States Postal Service, or its lawful successor, postage prepared and addressed as follows:

**City**

613 East Broadway, Ste  
200  
Glendale, CA 91206  
Attn: City Manager

**Retiree**

Michele Flynn  
[Address on File with Human Resources]

7. **REIMBURSEMENT.** City shall reimburse Retiree for authorized, reasonable, and necessary travel expenses incurred by Retiree in the performance of her duties pursuant to this Agreement. Retiree shall document and claim said reimbursement for such travel in the manner and forms required by the City. All reimbursements shall be for actual expenses and shall be subject to and in accordance with California and federal law and City's adopted reimbursement policies. Such reimbursements **shall not be reported** to CalPERS. Other than as specifically provided herein, Retiree shall receive no other compensation or reimbursements for expenses incurred by his in performance of this Agreement.

8. **GENERAL PROVISIONS.**

8.1 **Waiver.** No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision whether or not similar, nor



shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

8.2 Integration. This Agreement is intended to be the final, complete, and exclusive statement of the terms of Retiree's employment by City. This Agreement supersedes all other prior and contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the employment of Retiree, and it may not be contradicted by evidence of any prior or contemporaneous statements or agreements. To the extent that the practices, policies, or procedures of City, now or in the future, apply to Retiree and are inconsistent with the terms of this Agreement, the provisions of this Agreement shall control.

8.3 Amendments. This Agreement may not be amended except in a written document signed by Retiree and the City Manager.

8.4 Assignment. Retiree shall not assign any rights or obligations under this Agreement. City may, upon prior written notice to Retiree, assign its rights and obligations hereunder.

8.5 Severability. If a court or holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

8.6 Attorneys' Fees. In any legal action, arbitration, or other proceeding brought to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

8.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, with venue proper only in Los Angeles County, State of California.

8.8 Interpretation. This Agreement shall be construed as a whole, according to its fair meaning, and not in favor of or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit nor against the party responsible for any particular language in this Agreement. Captions are used for reference purposes only and should be ignored in the interpretation of the Agreement. This Agreement may be altered, amended, or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, cancelled superseded or changed by any oral agreement, course of conduct, waiver, or estoppel.

8.9 Acknowledgment. Retiree acknowledges that she has had the opportunity to consult legal counsel in regard to this Agreement, that she has read and understands this Agreement, that she is fully aware of its legal effect, and that she has entered into it freely and voluntarily and based on her own judgment and not on any representations or promises other than those contained in this Agreement.

8.10 Status of Recruitment. City warrants that as of the Commencement Date, it has initiated or will initiate the process for the recruitment of a permanent hire for the Director of Finance position.

IN WITNESS WHEREOF, City has caused this Agreement to be signed and executed on its behalf by the City and Retiree has signed and executed this Agreement, as of the date first indicated above.

**“RETIREE”**  
**Michele Flynn**

**“CITY**  
**“City of Glendale”**

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Michele Flynn

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Roubik Golanian  
City Manager



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Levy of Annual Assessment and Preparation of the Engineer's Report for Fiscal Year 2024-25 for the North San Fernando Road Corridor Landscape Maintenance District.

1. Resolution Initiating the Fiscal Year 2024-25 Levy of Annual Assessment and Ordering the Preparation of the Engineer's Report;
2. Resolution Preliminarily Approving the Engineer's Report for the Fiscal Year 2024-25 Levy and Collection of Annual Assessments; and
3. Resolution Declaring the City Council's Intention to Levy and Collect the Annual Assessment for Fiscal Year 2024-25.

### **COUNCIL ACTION**

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**Item Type:** Action Item

**Approved for**         June 11, 2024         **calendar**

### **EXECUTIVE SUMMARY**

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The North San Fernando Road Corridor Landscape Maintenance District ("District") was formed on January 9, 2007, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15, of the California Streets and Highway Code. There are five Zones within the boundaries of the District and they receive differing degrees of benefit from the improvements and services to be provided. Continuation of the levy into FY 2024-25 requires the City Council to first preliminarily approve the Draft Engineer's Report for the Fiscal Year 2024-25 ("Engineer's Report") and schedule a public hearing to receive any objections on continuation of the levy. The levy currently funds landscaping maintenance and irrigation, mechanical weeding services and pest control, litter abatement and tree planting and maintenance.

## **RECOMMENDATION**

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That the City Council approve the following:

1. Resolution initiating the Fiscal Year 2024-25 levy of annual assessment and ordering the preparation of the Engineer's Report for the North San Fernando Road Corridor Landscape Maintenance District;
2. Resolution preliminarily approving the Engineer's Report for the Fiscal Year 2024-25 levy and collection of assessments within the North San Fernando Road Corridor Landscape Maintenance District pursuant to the Landscaping and Lighting Act of 1972.
3. Resolution declaring the City Council's intention to levy and collect the annual assessment within the North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2024-25 and setting Tuesday, July 9, 2024, as the date, time and place for the public hearing on objections thereto.

## **ANALYSIS**

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The North San Fernando Road Corridor Landscape Maintenance District was formed on January 9, 2007, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15, of the California Streets and Highway Code. There are five Zones within the boundaries of the District and they receive differing degrees of benefit from the improvements and services to be provided. Under the 1972 Act, the District is authorized to fund, service and/or maintain the following improvements:

- Lawn/ground cover, shrub, and tree care including weeding, pruning, and feeding;
- Hardscape maintenance including sweeping/cleaning and debris collection;
- Water costs including water usage and irrigation maintenance and repair; and
- Maintenance costs for site amenities that may include but are not limited to benches, trash receptacles and lighting.

To complete the levy of the annual assessment, the City Council must first preliminarily approve the Engineer's Report, attached as Exhibit 1, generally describing any proposed improvements or any substantial changes in existing improvements. The Engineer's Report also provides an annual update of the District including proposed expenses and revenues, and the proposed assessments to be levied on the Los Angeles County tax roll for Fiscal Year 2024-25.

A public hearing to receive any objections is recommended for Tuesday, July 9, 2024, at regularly scheduled 6:00pm City Council Meeting in Council Chambers.

The Engineer's Report contains a budget for which all parcels within the District will be assessed based on their geographical proximity to the various improvement projects planned for the area. The five Zones within the District were created to account for varying levels of landscape improvements; including amount, type, and frequency of maintenance. For example, Zone 1 (east and west side of San Fernando Road) has

different amounts and types of public landscaping than Zone 4 which includes the GC3 campus. The Engineer’s Report includes a map of the district which displays the boundaries of the five maintenance districts (Page 24, Engineer’s Report).

The Engineer’s Report proposes to establish the assessment rate at the following annual rate per EBU (acres) for each Zone:

Zone 1: \$834.01	Zone 4: \$126.40
Zone 2: \$79.90	Zone 5: \$246.26
Zone 3: \$80.05	

Although the size of a parcel does not provide a direct correlation to the use of the property, the size of a parcel when compared to surrounding properties provides a reasonable and proportional relationship to its use, access, and nexus to the major streets within the area where the improvements exist. It was determined that for this District, each parcel’s proportional benefit (Equivalent Benefit Units/EBU) shall be equal to the parcel’s assigned acreage (rounded to two decimal places).

There is a fixed annual inflationary adjustment to the Maximum Assessment Rates per EBU of three percent. The Maximum Assessment Rates established for the previous fiscal year are recalculated to establish the new Maximum Assessment Rates that may be levied for that fiscal year. Although the Maximum Assessment Rates increase each year, the actual assessment (“Levy per EBU”) may remain unchanged.

The Levy per EBU for each zone is calculated by dividing the net cost budgeted for that Zone (“Balance to Levy”) by the Total EBU of all benefitting properties within each respective Zone. This Assessment Rate is then applied back to each parcel’s assigned EBU to determine the parcel’s proportionate benefit and assessment obligation for the improvements.

The North San Fernando Road Corridor Landscape Maintenance District is an assessment district. The proportional assessment calculated for each parcel will be applied to the Los Angeles County Tax Rolls for Fiscal Year 2024-25. The total assessment for Fiscal Year 2024-25 is \$70,000.25 (Exhibit 1, Engineer’s Report) which is nearly the same as last year. The funds collected from property owners will be used mainly for landscaping, irrigation, debris collection and maintenance of zones in the San Fernando Road Corridor Project Area. These services are provided by multiple contractors working in this area on a regular basis including West Coast Arborists, Inc. for tree maintenance; Parkwood Landscape Maintenance, Inc. for landscape maintenance services and litter control and Pest Options, Inc. for weed control services.

Over the past year, funds collected from this levy has been used to plant six trees, prune 633 trees, and remove seven trees in the district. All city-owned trees in the district are pruned every six years, with this maintenance taking place during this FY. Last year the levy also funded approximately ten hours per month of targeted weed control visits. Additionally, it funded monthly litter collection, shrub vine and tree maintenance, ground

cover maintenance and irrigation system maintenance for public landscaped areas on San Fernando Road, Flower Street, Fairmont Avenue, and the Fairmont Bridge.

### **STAKEHOLDERS/OUTREACH**

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This staff report includes a resolution scheduling a public hearing for July 9, 2024, during the regular City Council meeting on that day. The public hearing affords property owners in the district to object to continuation of the levy as well as other interested parties to express their views on the landscape maintenance district.

### **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This item is considered a ministerial activity and therefore, not subject to CEQA review.

### **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

### **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Deny the attached resolutions terminating the North San Fernando Road Corridor Landscape Maintenance District Levy.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

### **ADMINISTRATIVE ACTION**

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**Submitted by:**

Daniel Hernandez, Interim Director of Public Works

**Prepared by:**

Shea Eccleston-Banwer, Senior Public Works Manager

**Approved by:**

Roubik R. Golanian, P.E., City Manager

### **EXHIBITS/ATTACHMENTS**

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Exhibit 1: North San Fernando Road Corridor Landscape Maintenance District 2024/25 Engineer's Report.

**RESOLUTION NO. 24-81**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GLENDALE INITIATING THE FISCAL YEAR 2024-2025 LEVY OF  
ANNUAL ASSESSMENT AND ORDERING THE PREPARATION OF  
THE ENGINEER'S REPORT FOR THE NORTH SAN FERNANDO  
ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT**

**WHEREAS**, the Landscaping and Lighting Act of 1972, Streets and Highways Code, Subsection 22620, *et seq.*, (the "Act") requires the City to complete the levy of annual assessment; and

**WHEREAS**, the Act requires the City to complete the levy of annual assessment prior to August 10th of each year or the consent of the County Auditor must first be obtained; and

**WHEREAS**, in order to undertake the levy of annual assessment for the North San Fernando Road Corridor Landscape Maintenance District (the "District"), the City Council must first adopt a resolution generally describing any proposed new improvements or any substantial changes in existing improvements in the District and ordering the Engineer to prepare and file a report. Said Engineer's Report proposes to establish an assessment rate based on the average assessment representing the average between the assessment computed based on frontage or average lot width; and the assessment computed based on the area of the lot.

**WHEREAS**, the Act also specifies that a public hearing to hear any objections to the proposed annual levy of assessment be scheduled, and said public hearing will be fixed at the time the City Council adopts a resolution declaring its intent to levy and collect the annual assessment; and

**WHEREAS**, to complete the levy of annual assessment in a proper and timely manner, the City Council is initiating the 2024/2025 Fiscal Year assessment by adopting this Resolution pursuant to Streets and Highways Code, §22622, generally describing any proposed new improvements, ordering the Engineer to prepare and file a report, and setting a public hearing date to hear any objections on the proposed levy of annual assessment.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDALE DOES  
HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council orders the preparation and filing of the Fiscal Year 2024/2025 Engineer's Report for North San Fernando Road Corridor Landscape Maintenance District in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the California Streets and Highways Code. Said Engineer's Report shall include existing and proposed public improvements authorized by law, including:

1. Installation or planting of landscaping;
2. Installation of curbs, gutters, walls, sidewalks, or paving, or water, irrigation systems, drainage, or electrical facilities; and
3. The maintenance or servicing, or both, of any of the foregoing.

**SECTION 2.** The Mayor is hereby authorized to affix his/her signature to this Resolution indicating City Council's approval and the City Clerk, or his/her duly appointed deputy, is instructed to attest thereto.

**ADOPTED AND APPROVED** this 11<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk

**STATE OF CALIFORNIA            )**  
**COUNTY OF LOS ANGELES    )**     **SS**  
**CITY OF GLENDALE            )**

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk



**RESOLUTION NO. 24-82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE,  
PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY  
REPORT REGARDING THE NORTH SAN FERNANDO ROAD CORRIDOR  
LANDSCAPE MAINTENANCE DISTRICT AND THE LEVY AND  
COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR  
FISCAL YEAR 2024-2025**

**WHEREAS**, the City Council has, by previous Resolution, ordered the preparation of an Engineer's Report (hereafter referred to as the "Report") regarding the assessment district designated as the "North San Fernando Road Corridor Landscape Maintenance District" (hereafter referred to as the "District"), and the levy and collection of assessments related thereto for Fiscal Year 2024-2025, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereafter referred to as the "Act"); and

**WHEREAS**, there has now been presented to this City Council the Report as required by Chapter 2, Article 1, Section 22586 of the Act; and

**WHEREAS**, the City Council has carefully examined and reviewed the Report as presented, and is preliminarily satisfied with the District, the improvements described therein, each and all of the budget items and documents as set forth therein, and is satisfied that the proposed annual assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements, operation, administration, maintenance and services to be performed within the District, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF GLENDALE, AS FOLLOWS:**

**SECTION 1.** The preceding recitals are all true and correct.

**SECTION 2.** The Report consists of the following:

- A Description of Improvements.
- A Diagram of the District.
- The proposed Annual Budget for the fiscal year (Costs and Expenses).
- The Method of Apportionment that details the method of calculating each parcel's proportional special benefits and annual assessment.
- The District Roll containing the Levy for each Assessor Parcel Number within the District commencing Fiscal Year 2024-2025.

**SECTION 3.** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**SECTION 4.** The Report is hereby approved on a preliminary basis, and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**SECTION 5.** The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

**ADOPTED AND APPROVED** this 11<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    )     **SS**  
CITY OF GLENDALE             )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk

**RESOLUTION NO. 24-83**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE  
DECLARING ITS INTENTION TO LEVY AND COLLECT THE ANNUAL  
ASSESSMENT WITHIN THE NORTH SAN FERNANDO ROAD  
CORRIDOR LANDSCAPE MAINTENANCE DISTRICT FOR FISCAL YEAR  
2024-2025 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF  
1972, PART 2 OF DIVISION 15, OF THE CALIFORNIA STREETS AND  
HIGHWAYS CODE, AND SETTING THE TIME AND PLACE OF THE  
HEARING ON OBJECTIONS THERETO**

**WHEREAS**, the City Council has, by previous Resolutions, formed the North San Fernando Road Corridor Landscape Maintenance District (hereinafter referred to as the "District"), and has initiated proceedings for Fiscal Year 2024-2025, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act") authorizing the levying and collection of assessments by the County of Los Angeles for the City of Glendale in order to pay the maintenance and services of all improvements and facilities related thereto; and

**WHEREAS**, the boundaries of the District generally include the parcels of land bounded by Linden Avenue to the North, San Fernando Road to the East (including properties on the east side of San Fernando Road), Fairmont Avenue and Highway 134 to the South, and Interstate 5 to the West; and

**WHEREAS**, in order to maintain public landscaping within the District for Fiscal Year 2024-2025, it is the intention of the City Council to levy and collect assessments pursuant to the Act for the maintenance, servicing and operation of landscape maintenance within street medians and parkways; and

**WHEREAS**, reference is hereby made to the Report of the Engineer on file with the City Clerk and available for public inspection for a detailed description of the improvements, the boundaries of the Assessment District, and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District (the "Engineer's Report"); and

**WHEREAS**, the Engineer's Report analyzed District needs, associated costs, the benefit to properties within the District and determined that the Fiscal Year 2024-2025 assessment need should be based in proportion to the estimated benefits to be received by such properties, and that all benefiting properties, including public agencies, will be assessed their proportionate share of the costs of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDALE, AS FOLLOWS:**

**SECTION 1.** NOTICE IS HEREBY GIVEN that the City Council hereby fixes Tuesday, July 9, 2024, at 6:00 p.m., in the Glendale City Hall Council Chambers, located at 613 E. Broadway, Glendale, California 91206, as the time and place for hearing protests or objections to the proposed improvements, and to the levy and collection of the proposed assessment for Fiscal Year 2024-2025. All interested persons shall be afforded the opportunity to hear and be heard.

**SECTION 2.** Pursuant to the Act, protests may be in writing or oral. Written protests must be filed with the City Clerk, or any person having previously filed a protest, may file a written withdrawal of the protest prior to the conclusion of the public hearing. Any such protests shall state all grounds of the objection, and if filed by the property owner, shall contain a description sufficient to identify their property.

**SECTION 3.** The City Clerk shall cause notice of the hearing to be given by causing this Resolution of intention to be published and posted in the manner required by the Act.

**SECTION 4.** The Mayor is hereby authorized to affix his/her signature to this Resolution indicating City Council's approval, and the City Clerk, or his/her duly appointed deputy, is instructed to attest thereto.

**ADOPTED AND APPROVED** this 11<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk

**STATE OF CALIFORNIA**            )  
**COUNTY OF LOS ANGELES**    )  
**CITY OF GLENDALE**            )       **SS**

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Suzie Abajian, Ph.D., City Clerk



► **NORTH SAN FERNANDO ROAD CORRIDOR  
LANDSCAPE MAINTENANCE DISTRICT  
2024/2025 ENGINEER'S REPORT**

Exhibit 1

**CITY OF GLENDALE**

**JUNE 11, 2024**

**Prepared For:**

City of Glendale  
633 East Broadway #209  
Glendale, CA 91206  
818.548.3900

**Prepared By:**

Woolpert  
2855 Michelle Drive, Suite 230  
Irvine, CA 92606  
844.654.2421



681 of 724

**WOOLPERT**

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## EXHIBITS

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### **EXHIBIT A:**

2024/2025 Assessment Calculation

### **EXHIBIT B:**

2024/2025 Assessment Roll

# ENGINEER’S REPORT AFFIDAVIT

**WHEREAS**, on June 11, 2024, the City Council ("Council") of the City of Glendale ("City"), pursuant to the provisions of the Landscaping and Lighting Act of 1972, Section 22500 of the Streets and Highways Code, et seq. ("1972 Act"), adopted Resolution 24-81 ("Resolution") initiating proceedings for the levy for Fiscal Year 2024/2025 assessments within the assessment district referred to as the "North San Fernando Road Corridor Landscape Maintenance District" ("District") to pay for the construction, installation, maintenance, and service of improvements ("Improvements") more particularly described in the Resolution; and

**WHEREAS**, Woolpert has been designated as the ("Assessment Engineer") and the Resolution directed the Assessment Engineer to prepare and file a report (the "Engineer’s Report") pursuant to Section 22565, et seq., of the Streets and Highways Code and Article XIIID of the California Constitution ("Proposition 218"); and

**WHEREAS**, the 1972 Act and Proposition 218 require that the Engineer's Report shall contain the following:

- a. Plans and specifications for the Improvements
- b. An estimate of the costs of the Improvements
- c. A diagram of the Assessment District
- d. An assessment of the estimated costs of the Improvements
- e. If bonds or notes will be issued pursuant to Section 22662.5 of the Streets and Highways Code, an estimate of their principal amount;

**NOW THEREFORE**, the undersigned, acting as an agent for Woolpert, Assessment Engineer for the Assessment District, by virtue of the power vested in me under the 1972 Act and the order of the Board, hereby submits this Engineer's Report and makes the following assessment to cover the portion of the estimated costs of the Improvements, including the incidental costs and expenses, to be paid by each Benefit Zone (defined below) of the District.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within the Assessment District by apportioning the amount allocable to each Benefit Zone among the several lots or parcels of each such Benefit Zone in proportion to the estimated special benefits to be received by each such lot or parcel of each such Benefit Zone from the Improvements, as more particularly set forth in the list attached under separate cover (the "Assessment Roll") and by this reference made a part of this Engineer's Report. The assessment diagram appearing herein is a representation of the assessment diagram to be approved by resolution by the City Council for the City of Glendale. Reference is hereby made to the Assessor's Maps of the County of Los Angeles for Fiscal Year 2024/2025 for a more particular description of the property. Each parcel of land assessed is described on the Assessment Roll by reference to its parcel number as shown on the Los Angeles County Assessment Roll.



Dated: May 20, 2024

A handwritten signature in blue ink that reads "Stephen A. Runk". The signature is written over a horizontal line.

Stephen A. Runk, P.E.

License Number: C23473



# INTRODUCTION

Pursuant to the order of the City Council of the City, this Engineer’s Report for the District is prepared in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the 1972 Act.

At a Public Hearing held on January 9, 2007, a majority of the affected property owners that will receive a special benefit from the improvements and maintenance for which the assessment was proposed approved the formation of the District in accordance with the notice, hearing and balloting provisions of Article XIII D of the California Constitution. Section 2 of the California Constitution defines "assessment" as any levy or charge upon real property by an agency for a special benefit conferred upon the real property. Assessments are sometimes referred to as "special assessments" or "special benefit assessments."

The Report quantifies the proportionate special benefit derived by each identified parcel subject to the proposed assessment in relation to the aggregate capital cost of the public improvements and maintenance being provided, and calculates the amount of the assessment to be imposed on each identified parcel. The assessment approved by the property owners established an initial maximum assessment rate for each zone and included the assessment range calculation currently applied to all District zones. There is a fixed annual inflationary adjustment to the maximum assessment rates per each parcel's proportional benefit ("Equivalent Benefit Units" or "EBUs") of three percent (3%). The maximum assessment rates established for the previous fiscal year are recalculated to establish the new maximum assessment rates that may be levied for that fiscal year. Contained in the Report is a budget for which all parcels within the District will be assessed based on their geographical proximity to the various improvement projects planned for the area. The five (5) zones within the District were created to account for varying levels of landscape improvements; including amount, type, and frequency of maintenance.

The Report also provides an annual update of the District including the proposed expenses and revenues, any substantial change in the existing improvements or the District, and the proposed assessments to be levied on the Los Angeles County ("County") tax roll for Fiscal Year 2024/2025. The District and the zones therein have been established pursuant to the 1972 Act and the City Council annually conducts a public hearing to accept property owner and public comments and testimony, to review the Report and approve the annual assessments to be levied on the county tax roll for that fiscal year. All assessments approved by the City Council have been prepared in accordance with the 1972 Act and in compliance with the provisions of the California Constitution.

# IMPROVEMENT PLANS AND SPECIFICATIONS

## A. AUTHORIZED IMPROVEMENTS

As applicable or may be applicable to this District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment.
- The costs of printing, advertising, and the publishing, posting and mailing of notices.
- Compensation payable to the County for collection of assessments.
- Compensation of any engineer or attorney employed to render services.
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements.
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

**B. DISTRICT BOUNDARIES**

The District is located within the City of Glendale and generally includes the parcels of land bounded by Linden Avenue to the north, San Fernando Road to the East (including properties on the east side of San Fernando Road), Fairmont Avenue and Highway 134 ("SR134") to the south, and Interstate 5 to the west. An Assessment Diagram showing the exterior boundaries of the District is on file in the office of the City Clerk at the City Hall, and is hereby made a part of this Report by reference. All lots or parcels of real property included within the District are described in detail on the county assessor's maps on file in the Los Angeles County Assessor's office. Said assessor's maps shall govern for all details concerning the lines and dimensions of such lots or parcels.

It has been determined that the parcels of land within the five (5) definable zones described below will receive differing degrees of benefit from the improvements and services to be provided. The parcels comprising each zone will receive a special benefit that affects the assessed property in a way that is particular and distinct from its effect on other parcels and the public at large. The five zones within the District are generally described as follows:

**ZONE 1**

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Zone 1 generally incorporates and includes those parcels within the District that are located along San Fernando Road between East Linden Avenue and Fairmont Avenue/Ventura Freeway (SR134), which have parcel frontage along San Fernando Road or may be part of an overall development (group of parcels) that San Fernando Road is considered a primary access point to the property.

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**ZONE 2**

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Zone 2 incorporates and includes those parcels within the District that are generally located between Allen Avenue and Cleveland Road that are south and west of Zone 1 (parcels along San Fernando Road), but are north and east of the MetroLink right-of-way (including the right-of-way properties). This Zone includes, but is not limited to, parcels that have frontage or may be adjacent to Standard Avenue and Hale Avenue, as well as portions of Allen Avenue, Thompson Avenue, and Western Avenue (including parcel 5627-002-011 which is a flag lot located on Western Avenue, but has a small access point to San Fernando Road).

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**ZONE 3**

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Zone 3 incorporates and includes those parcels within the District that are generally located west and south of the MetroLink right-of-way, north and west of Western Avenue, east and north of the Golden State Freeway (Interstate 5), and south and east of Allen Avenue. This Zone includes, but is not limited to, parcels that have frontage or may be adjacent to North Cosmic Way, Dana Street, Irving Avenue, and Raymond Avenue, as well as portions of Allen Avenue, Thompson Avenue, Flower Street (north of Western Avenue) and Western Avenue (north side of the street).

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**ZONE 4**

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Zone 4 is considered the heart of the Grand Central Creative Center that incorporates and includes those parcels within the District that are generally located west and south of the MetroLink right-of-ways, east and north of the Golden State Freeway (Interstate 5), south and east of Western Avenue and north and west of the Golden State Freeway/Ventura Freeway interchange or that portion of Flower Street that provides east/west traffic flow. This Zone includes, but is not limited to, parcels that have frontage or may be adjacent to south Cosmic Way, Justin Avenue, Maurine Avenue, Ruberta Avenue, Sonora Avenue, Grand Central Avenue, Grandview Avenue, Circle Seven Drive, Davis Avenue, Hazel Street, Paula Avenue, as well as portions of Air Way, Flower Street and Western Avenue.

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**ZONE 5**

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Zone 5 incorporates and includes those parcels within the District that are not included as part of Zones 1, 2, 3 or 4, and are generally located south and west of San Fernando Road and the MetroLink right-of-ways, south and east of Flower Street (that portion that provides east/west traffic flow), and north of the Ventura Freeway. This Zone includes, but is not limited to, parcels with frontage or access from a portion of Flower Street (east/west), Air Way or Bekins Way.

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**C. IMPROVEMENT PLANS**

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of the landscape improvements and amenities within the area known as the North San Fernando Road Corridor which includes landscape improvements associated with the Grand Central Creative Campus Master Plan ("GC3 Disney Project") and the San Fernando Road Streetscape Project. While portions of the San Fernando Road Streetscape Project have already been completed in conjunction with the San Fernando Road Rehabilitation Project, additional landscape improvements along San Fernando Road are proposed, and the construction of the Grand Central Creative Campus provides a landscaped urban environment and park-like setting that enhances the desirability and economic opportunities for properties in close proximity to the improvements.

The District provides the necessary funding source for the annual maintenance, operation and servicing of the improvements that have been constructed and installed for the benefit of properties within the District. These improvements may include, but are not limited to various plant materials including turf, ground cover, shrubs, trees or other vegetation; irrigation and drainage systems associated with the landscaping; various hardscapes and amenities including sidewalks, pathways, decorative curbing or ground cover, retaining walls, monuments, water features, trash receptacles, benches, and ornamental lighting that are located within the public right-of-ways or dedicated easements within the District.

The maintenance of these improvements generally include, but are not limited to all annual costs for materials, equipment, labor and incidental expenses including administrative expenses as well as the performance of occasional or periodic repair and maintenance activities such as irrigation repairs, plant replacement, tree trimming, rehabilitation or replacement of various hardscape amenities.

The proposed improvements to be maintained and funded in whole or in part through the District assessments generally include, but are not limited to:

**Parkway landscaping along Flower Street**

- Approximately 14,000 square feet of parkway landscaping on the north and south side from Raymond Street to Sonora Avenue.
- Approximately 40,500 square feet of parkway landscaping on the north and south side from Sonora Avenue to Flower Street extension.
- Approximately 12,500 square feet of parkway landscaping on the east and west side to Air Way.

**Parkway landscaping along Air Way**

- Approximately 40,000 square feet of parkway landscaping on the north and south side from Sonora Avenue to Grandview Avenue.
- Approximately 20,500 square feet of parkway landscaping on the north and south side from Grandview Avenue to Flower Street.

**Tree wells and Parkway landscaping along San Fernando Road**

- Tree wells on the north and south side from Linden Avenue to SR-134.
- Approximately 2,000 square feet of median landscaping.
- Approximately 3,000 square feet of parkway landscaping on the north and south side from Fairmont Avenue to Doran Street.

**Parkway landscaping along Western Avenue**

- Approximately 7,500 square feet of parkway landscaping on the east and west side, South of Air Way.
- Approximately 2,000 square feet of parkway landscaping on the east and west side, South of Flower Street.

**Parkway landscaping along SR-134**

- Approximately 23,000 square feet of parkway landscaping North and South of Flower Extension.
- Approximately 4,100 square feet of parkway landscaping along the east and west side of Fairmont Bridge, South of San Fernando Road.
- Approximately 2,000 square feet of parkway landscaping along the east side of Fairmont, North and South of San Fernando Road to SR-134 ramps.

**Parkway landscaping along Sonora Avenue**

- Approximately 13,000 square feet of parkway landscaping on the east and west side, from Victory Blvd. to Flower Street.
- Approximately 11,500 square feet of parkway landscaping on the east and west side, from Flower Street to Air Way.

**Parkway landscaping along Grandview Avenue**

- Approximately 13,500 square feet of parkway landscaping on the east and west side, from Flower Street to Air Way.

**Parkway landscaping along Paula Avenue**

- Approximately 10,000 square feet of parkway landscaping on the east and west side, South of Flower Street to Interstate 5.

**Parkway landscaping along Truitt Street**

- Approximately 2,000 square feet of parkway landscaping on the north side, from Davis Avenue to Paula Avenue.

**Parkway landscaping adjacent to power plant**

**Entry signs, monuments, signage, ornamental structures, and other related facilities**

**All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements**

Detailed maps and descriptions of the location and extent of the proposed improvements to be maintained by the District are contained in various documents including the San Fernando Road Streetscape Project Plans and the GC3 Disney Project that are on file in the Office of Economic Development of the City and by reference are made part of this Report and the improvements as described herein.



# BENEFIT ANALYSIS

The establishment of an assessment district under the 1972 Act permits a city to provide certain public improvements, which include the construction, maintenance, and servicing of various improvements including street lighting, landscaping, parks and recreational facilities, and appurtenant amenities. The costs of these improvements are levied according to a benefit assessment which is based on the concept of assessing only those properties that benefit from the improvements and services provided by the assessment district.

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits each receives from the improvements. The California Constitution states that an agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement or for the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

In identifying and determining the proportional special benefit to various properties within the District it was necessary to consider the entire scope of the improvements as well as the properties that benefit from those improvements. While the full extent of the improvements provided by this District may be modified as development of properties within the District progresses, generally, the improvements that are contained and detailed in two overall project plans that are identified as the San Fernando Road Rehabilitation Project (specifically the San Fernando Road Streetscape Project), and the GC3 Disney Project (hereafter referred to collectively as "Project Areas" or individually as "Project Area"). Each of these Project Areas identifies various landscape improvements and amenities that will be incorporated into the District for ongoing maintenance, the most extensive of which is outlined in the Grand Central Creative Campus Master Plan. Together, these Project Areas creates a destination point, traffic circulation and area of activity to promote business opportunities, enhance the overall urban environment and the aesthetic appeal of the area known as the North San Fernando Road Corridor.

**A. SPECIAL BENEFITS**

As a general matter, an assessment represents the entirety of the cost of the improvements and services allocated to individual properties within an assessment district. This proportionality requirement ensures that the aggregate assessment imposed on all parcels is distributed among all assessed parcels in proportion to the special benefits conferred on each parcel.

With the exception of a few isolated parcels that are currently identified as single-family residential properties, and the parcels that comprise the MetroLink right-of-way, the properties within the District boundaries and originally identified in the Project Areas are generally zoned for nonresidential (commercial/ industrial) use or in some cases mixed use (combined residential/commercial use). By creating a destination point and area of activity through construction and installation of landscape improvements and associated amenities in the Project Areas, the City hopes to enhance and revitalize the business environment in the North San Fernando Road Corridor by establishing an attractive entertainment business center that encourages and stimulates business opportunities and commercial growth for the area that will in turn provide direct and special benefits to properties within the District. The special benefits properties within the District will receive from the proposed improvements include, but are not limited to:

- Improved aesthetic appeal of nearby properties providing a positive representation of the area and properties.
- Enhanced business opportunities and commercial growth that is facilitated by a well-maintained area and an overall development plan that not only attracts customers and increases overall foot traffic, but aides in retaining customers in the area.
- Enhanced adaptation of adequate green space, trees, and amenities within the urban environment.
- Increased sense of pride in ownership of properties within the District resulting from their association with well-maintained improvements.
- Enhanced quality of life and working environment within the area that is promoted by well-maintained landscaped areas and amenities.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities within public areas.

- Increased social opportunities and leisure activities for customers, residents and families, provided by a well-maintained neighborhood destination place for relaxation, socializing, and entertainment that is within easy walking distance.
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

The preceding special benefits contribute to the overall aesthetic value and desirability of each of the assessed parcels within the District and thereby provide a special enhancement to these properties. Furthermore, it has been determined that the lack of funding to properly service and maintain the improvements would ultimately result in the deterioration of the improvements and facilities, which in turn could negatively impact the properties within the District. As such, the annual costs of ensuring the ongoing maintenance and operation of these improvements are considered a distinct and special benefit to the properties within the District and are therefore considered the financial obligation of those properties. The cost of any improvement or portion thereof that is considered to be of general benefit shall not be included as part of the special benefit assessments allocated to properties within the District.

**B. ZONES OF BENEFIT**

Improvements that provide a special benefit to an isolated group of parcels of land located within the District are considered to be a localized benefit, and the costs associated with these improvements are assessed to all applicable parcels receiving the localized benefit. The proposed improvements and maintenance provide a distinct and special benefit to all the non-exempt properties within the District and the proportional costs and expenses associated with each improvement is not mutually exclusive or isolated to a particular parcel or group of parcels. Because the location and extent of the various improvements in relationship to parcels immediately adjacent or in close proximity to specific improvements must also be considered, five (5) definable areas with differing degrees of localized benefit were formed within the District was formed to reflect the proportional special benefits that various areas of the District receive from the specific improvements planned for the District. A diagram showing the exterior boundaries of the District and the five zones therein is attached and incorporated herein under "Section VI.

Assessment Diagram" of this Report. These five zones and the improvements that are generally located within those zones are outlined in the following:

**Zone 1**

Zone 1 includes parcels that are located along San Fernando Road between East Linden Avenue and Fairmont Avenue/Ventura Freeway (Highway 134), which have parcel frontage along San Fernando Road or may be part of an overall development (group of parcels) that San Fernando Road is considered a primary access point to the development. The improvements specifically associated with Zone 1 (within or directly adjacent to the Zone) include:

- The maintenance/rehabilitation of existing street trees (tree wells) that line San Fernando Road.
- Parkway and median landscaping along San Fernando Road.
- Future improvements planned for San Fernando Road that may include, but is not limited to benches, trash containers and other amenities to accommodate pedestrian traffic in the area.

**Zone 2**

Zone 2 includes parcels that are located between Allen Avenue and Cleveland Road that are south and west of Zone 1 (parcels along San Fernando Road), but are north and east of the MetroLink right-of-way (including the right-of-way properties). The improvements planned for Zone 2 include less extensive landscaping than that found in Zone 1. The improvements specifically associated with Zone 2 (within or directly adjacent to the Zone) include:

- Landscaping and tree maintenance/rehabilitation along Sonora Avenue.
- Landscaping and tree maintenance/rehabilitation along Western Avenue.

**Zone 3**

Zone 3 includes parcels that are located west and south of the MetroLink right- of-way, north and west of Western Avenue, east and north of the Golden State Freeway (Interstate 5), and south and east of Allen Avenue. Zone 3 properties are adjacent to the Grand Central Creative Campus (considered the hub of the District) and the improvements directly associated with Zone 3 and are similar to those of Zone 2. The improvements specifically associated with Zone 3 (within or directly adjacent to the Zone) include:

- Landscaping and tree maintenance/rehabilitation along Western Avenue.
- Landscaping and tree maintenance/rehabilitation along Flower Street.
- Landscaping and tree maintenance/rehabilitation along Air Way.

**Zone 4**

Zone 4 is considered the heart of the proposed Grand Central Creative Center that includes parcels within the District that are located west and south of the MetroLink right-of-ways, east and north of the Golden State Freeway (Interstate 5), south and east of Western Avenue and north and west of the Golden State Freeway/Ventura Freeway interchange or that portion of Flower Street that provides east/west traffic flow. These properties generally comprise the Grand Central Creative Campus that includes a mix of media and entertainment office uses. The improvements specifically associated with Zone 4 (within or directly adjacent to the Zone) include:

- Parkway landscaping and tree maintenance/rehabilitation along Sonora Avenue.
- Parkway landscaping and tree maintenance/rehabilitation along Grandview Avenue.
- Parkway landscaping and tree maintenance/rehabilitation along Paula Avenue.
- Parkway landscaping and tree maintenance/rehabilitation along Truitt Street.

- Parkway landscaping and tree maintenance/rehabilitation adjacent to power plant.
- Parkway landscaping and tree maintenance/rehabilitation along Western Avenue.
- Parkway landscaping and tree maintenance/rehabilitation along Air Way.
- Parkway and median landscaping, tree maintenance /rehabilitation, and irrigation along Flower Street.

**Zone 5**

Zone 5 incorporates and includes parcels within the District that are not included as part of Zones 1, 2, 3 or 4, and are generally located south and west of San Fernando Road and the MetroLink right-of-ways, south and east of Flower Street (that portion that provides east/west traffic flow), and north of the Ventura Freeway. The properties within Zone 5 reside along an area that functions as a corridor into the District as opposed to a focal point of the District. These properties have a significantly different relationship to the improvements than other properties within the District and therefore have been established as a separate Zone. The improvements specifically associated with Zone 5 (within or directly adjacent to the Zone) include:

- Parkway landscaping and irrigation along SR-134.
- Parkway and median landscaping, tree maintenance/rehabilitation, and irrigation along Flower Street.

**C. GENERAL BENEFIT**

Only special benefits are assessable, and local governments may not impose assessments to pay for the cost of providing a general benefit to the community. If a proposed project provides both special benefits and general benefits, the assessment engineer’s report must separate the benefits, and only the special benefits may be assessed. The fact that a benefit is conferred throughout a district does not make it general rather than special.

In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement through its direct proximity the improvement or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement.

In reviewing the overall improvements plans described and outlined in the Project Areas, there are proposed landscaped areas included in these plans that are outside the defined boundaries of the District. These particular improvement areas include minor landscape amenities that provide entryway corridors to the District along SR134 and Fairmont Avenue, as well as the District's two entryways from Victory Boulevard, namely Sonora Avenue and Western Avenue. It was determined that all of the costs associated with these off-site landscaped improvements are considered a General Benefit. The cost of maintaining these improvements are budgeted independently in the overall District budget as "General Benefit" costs and are not included as part of the budgets and assessments for properties within the District. These improvements and associated incidental expenses will be funded through other revenue sources available to the City.

# METHOD OF APPORTIONMENT

Based on the provisions of the 1972 Act and the California Constitution, the following sections summarize an analysis of the special benefits properties receive from the improvements and services provided; the basis upon which the District's boundaries and zones were established, identification of overall variances in special benefit from the improvements; the formulas used to calculate each parcel's proportional special benefit assessment based on the entirety of the cost to provide the improvements and the parcels receiving such special benefit; and the establishment of an Assessment Range Formula to address anticipated cost increases due to inflation.

## A. ASSESSMENT OF METHODOLOGY

### 1. Equivalent Benefit Units

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each parcel from the improvements. The California Constitution however prohibits benefit assessments from being based on the value of property. Instead, a district establishes a benefit formula and each parcel in a localized benefit zone is assessed according to the benefit it receives from the services and improvements.

Although the size of a parcel does not provide a direct correlation to the actual use of the property, it does provide a relative comparison to its potential use as compared to other properties. Likewise, the size of a parcel when compared to surrounding properties provides a reasonable and proportional relationship to its use, access and nexus (relative frontage) to the major streets within the area where the improvements exist. Therefore, it was determined that for this District, each parcel's proportional benefit (EBU) shall be equal to the parcel's assigned acreage (rounded to two decimal places).

### 2. Exempt Parcels

Properties that are not assessed for District improvements may include but are not limited to:



- Lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County).
- Dedicated public utility or transportation easements and right-of-ways including, but not limited to railroad properties, drainage facilities, properties owned by utility companies and used to supply various public utilities including water, gas, telephone and electricity.
- Dedicated public easements including open space areas, right-of-ways, parkways, parks or other publicly owned properties that are part of the District improvements or may provide similar services or benefits to private properties within the District.

**3. Allocation of Improvement Costs**

In reviewing the overall improvements planned for this District, it was apparent that there are variations in the nature, type and extent of the various improvements that will be constructed throughout the District that facilitated the establishment of the five zones previously identified. However, it is also apparent that in their entirety, the improvements were designed to create an urban environment that will attract customers, enhance traffic flow and promote business and commercial opportunities throughout the District. In fact, many of the landscape improvements are adjacent to and associated with, properties within more than one zone (Portions of Western Avenue and Flower Street being examples of areas where more than one zone is directly associated with the same improvements). In addition, several of the District's improvements including most median islands will be constructed and implemented to facilitate traffic circulation into and within the District. These traffic circulation enhancements and the improvements associated with them will promote business activity and the benefit to all assessed parcels within the District.

Based collectively on the preceding discussion and findings, it was determined that 20 percent (20%) of the cost to maintain all District improvements (District's Total Direct Costs) shall be allocated as a district-wide special benefit ("District-wide Direct Costs").

As such, 20 percent of the costs associated with maintaining each improvement budgeted for the Fiscal Year (Direct Costs) will be allocated proportionately to each zone based on the total number of EBU's associated with parcels in that zone as a percentage of the District's Total EBU's. (Each parcel therefore shares proportionately in these costs based on their assigned EBU). The remaining maintenance costs associated with the various improvements (80 percent) is allocated to the respective zone or zones that are directly associated with those improvements ("Zone-specific Direct Costs"). Specific improvements that are directly affiliated with more than a single Zone is allocated proportionately to parcels within each affected Zone based on their proportional EBU.

Together, the proportional District-wide Direct Costs calculated for each zone and the Zone-specific Direct Costs determined for each zone establishes the total Direct Costs budgeted for each zone of the District. Incidental expenses including, but not limited to the City's administration and overhead expenses, professional services, county fees and funds to be collected as part of the District's operational reserve shall be allocated as district-wide expenses with each parcel proportionately sharing in those costs and expenses based on their assigned EBU.

Many of the planned improvements described in these documents will be phased in over time as part of various development agreements or related construction projects, and therefore the budget established for each zone to maintain the various District improvements each Fiscal Year will be reflective of only those improvements and services that need to be funded that Fiscal Year.

**B. ASSESSMENT RATE CALCULATION**

To establish the annual assessment amount for each parcel within each of the five zones, the assessment rate for each zone is calculated by dividing the net cost budgeted for that zone ("Balance to Levy") by the Total EBU (assessed acreage) of all benefiting properties within each respective zone. This Assessment Rate is then applied back to each parcel's assigned EBU (individual acreage) to determine the parcel's proportionate benefit and assessment obligation for the improvements. The following formulas are used to calculate each parcel's Levy Amount (proportional assessment obligation) for each zone.

$$\frac{\text{Total Balance to Levy (Zone Budget) / Total EBU (Acres)}}{\text{Assessment Rate per EBU}}$$

$$\text{Assessment Rate per EBU} \times \text{Parcel's EBU} = \text{Parcel Levy Amount}$$

**C. ASSESSMENT RANGE FORMULA**

There is a fixed annual inflationary adjustment to the Maximum Assessment Rates per EBU of three percent (3%). Beginning in Fiscal Year 2008/2009 and each Fiscal Year thereafter, the Maximum Assessment Rates established for the previous Fiscal Year shall be recalculated to establish the new Maximum Assessment Rates that may be levied for that Fiscal Year.

**D. ANNUAL ADMINISTRATIVE ASSESSMENT**

Although the Maximum Assessment Rates increases each year, the actual assessment may remain unchanged. The Maximum Assessment Rate adjustment is designed to establish a reasonable limit on assessments. If the budget and assessments calculated in any subsequent Fiscal Year requires an assessment rate greater than the adjusted Maximum Assessment Rate, then the proposed assessments would be considered an increased assessment and would require approval of the affected property owners through a protest ballot proceeding before the incremental increase may be imposed.

# FINANCIAL ANALYSIS

The following page summarizes the 2024/2025 levy for Zones 1 through 5 to fund the District improvements based on the improvements to be maintained and the associated incidental expenses for Fiscal Year 2024/2025, resulting in the proportional assessments calculated for each parcel that will be applied to the County Tax Rolls for Fiscal Year 2024/2025. Please see Exhibit A for more detail on the 2024/2025 levy calculation.

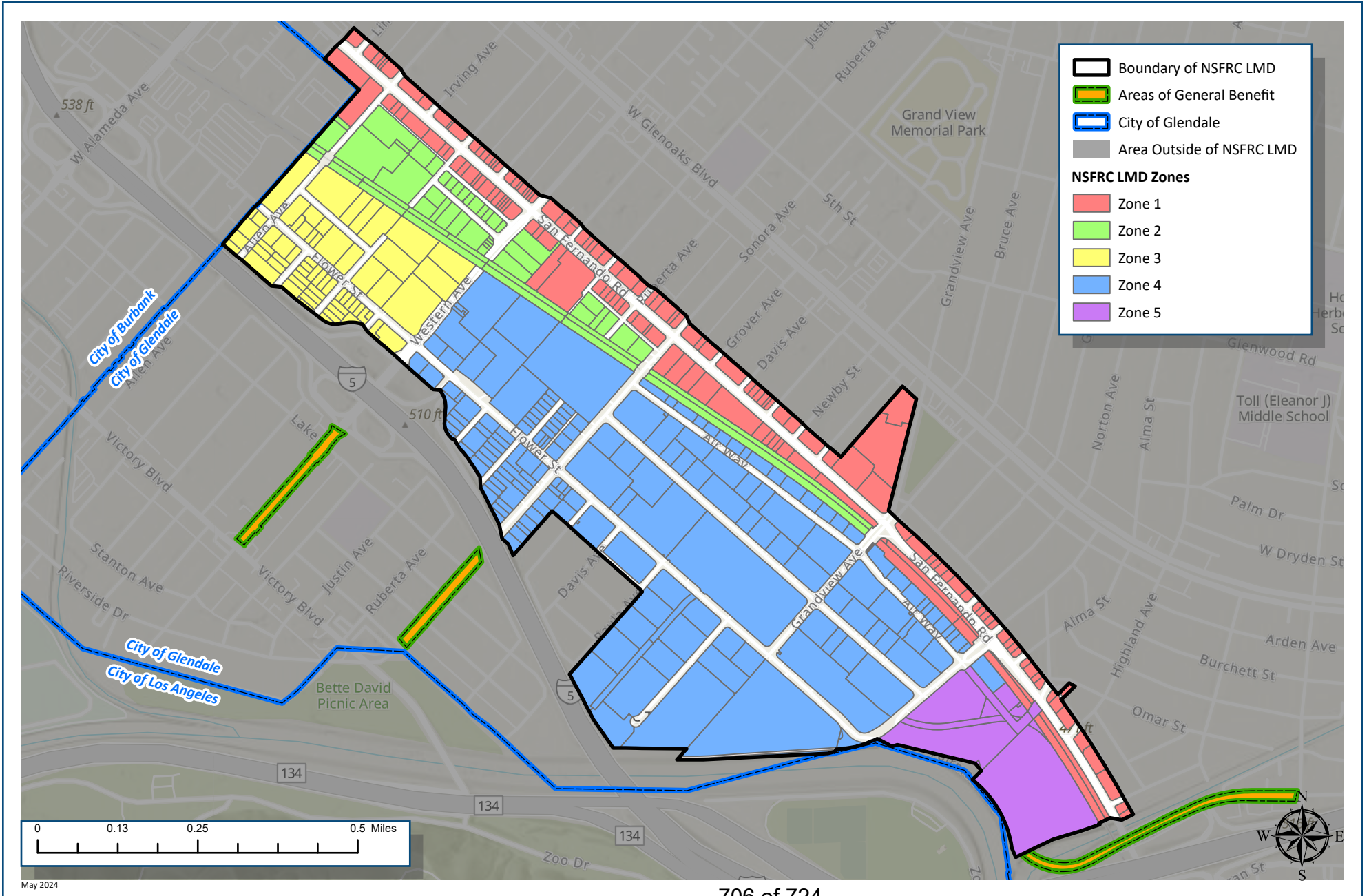
**TABLE 1**  
**SUMMARY OF 2024/2025 LEVY**

<b>Zone</b>	<b>Total Parcels</b>	<b>Parcels Levied</b>	<b>Total EBUs</b>	<b>Levy per EBU</b>	<b>Total Levy</b>
Zone 1	146	138	46.54	\$834.01	\$38,814.83
Zone 2	53	37	20.45	\$79.90	\$1,633.96
Zone 3	63	63	32.39	\$80.05	\$2,592.82
Zone 4	173	167	163.97	\$126.40	\$20,725.81
Zone 5	12	9	25.31	\$246.26	\$6,232.84
<b>Total</b>	<b>447</b>	<b>414</b>	<b>288.66</b>	<b>N/A</b>	<b>\$70,000.25</b>

# ASSESSMENT DIAGRAM

A reduced copy of the Assessment Diagram showing the boundaries of the District is shown on the following page. A full size copy of the Assessment Diagram is on file in the office of the City Clerk of the City of Glendale and available for inspection and by reference is made part of this report. For details of the dimensions of the parcels within the District, reference is made to Los Angeles County Assessor's Maps that are on file in the office of the County Assessor of the County of Los Angeles.

# CITY OF GLENDALE NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT



## ASSESSMENT ROLL

Exhibit B provides the list of the parcels and proposed Fiscal Year 2024/2025 assessment amounts for each of the parcels within the District as determined by the assessment rates and method of apportionment described herein.

*G:\DGMainDrive\Clients\City of Glendale\Demographics\Landscape Maintenance District\SY2425\Reports\Working\EngineersReport\_CityofGlendale\_NSFRCLMD\_2425\_Fn.docx*

# EXHIBIT A

## 2024/2025 ASSESSMENT CALCULATION



**CITY OF GLENDALE**

NORTH SAN FERNADO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT  
 2024/2025 ASSESSMENT CALCULATION

Budget Item	Total Cost	General Benefit	Zone	Zone	Zone	Zone	Zone
			1	2	3	4	5
<b>Direct Costs</b>							
<b>Annual Maintenance Expenses</b>							
Parkway Maintenance	\$34,000	\$6,800	\$16,660	\$0	\$0	\$5,100	\$5,440
Median Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tree Maintenance	\$40,000	\$8,000	\$23,139	\$349	\$557	\$7,523	\$432
Landscape Utilities (Water/Electricity)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Materials & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub-Total Annual Maintenance</b>	<b>\$74,000</b>	<b>\$14,800</b>	<b>\$39,799</b>	<b>\$349</b>	<b>\$557</b>	<b>\$12,623</b>	<b>\$5,872</b>
<b>Long-Term Maintenance Expenses (CIP)</b>							
Parkway Rehabilitation/Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Median Rehabilitation/Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tree Rehabilitation/Replacement	\$10,000	\$2,000	\$6,598	\$116	\$186	\$956	\$144
<b>Sub-Total Long-Term Maintenance</b>	<b>\$10,000</b>	<b>\$2,000</b>	<b>\$6,598</b>	<b>\$116</b>	<b>\$186</b>	<b>\$956</b>	<b>\$144</b>
<b>Total Direct Cost</b>	<b>\$84,000</b>	<b>\$16,800</b>	<b>\$46,397</b>	<b>\$465</b>	<b>\$743</b>	<b>\$13,579</b>	<b>\$6,016</b>
<b>Incidental Expenses/Adjustments</b>							
<b>Administration</b>							
City Administration Overhead	\$5,000	\$0	\$806	\$354	\$561	\$2,840	\$438
Professional Fees for Admin	\$7,200	\$0	\$1,161	\$510	\$808	\$4,090	\$631
County Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Administration Expenses	\$688	\$0	\$111	\$49	\$77	\$391	\$60
<b>Sub-Total Administration</b>	<b>\$12,888</b>	<b>\$0</b>	<b>\$2,078</b>	<b>\$913</b>	<b>\$1,446</b>	<b>\$7,321</b>	<b>\$1,129</b>
<b>Levy Adjustments</b>							
Reserve Fund Collection/(Transfer)	(\$21,888)	\$0	(\$11,563)	(\$580)	(\$920)	(\$6,877)	(\$1,947)
Revenues from Other Sources (Contribution)	(\$5,000)	\$0	(\$806)	(\$354)	(\$561)	(\$2,840)	(\$438)
General Benefit Share	\$0	\$0	\$2,709	\$1,190	\$1,885	\$9,543	\$1,473
<b>Sub-Total Levy Adjustments</b>	<b>(\$26,888)</b>	<b>\$0</b>	<b>(\$9,660)</b>	<b>\$256</b>	<b>\$404</b>	<b>(\$174)</b>	<b>(\$912)</b>
<b>Total Incidentals/Adjustments</b>	<b>(\$14,000)</b>	<b>\$0</b>	<b>(\$7,582)</b>	<b>\$1,169</b>	<b>\$1,850</b>	<b>\$7,147</b>	<b>\$217</b>
<b>Balance to Levy</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$38,815</b>	<b>\$1,634</b>	<b>\$2,593</b>	<b>\$20,726</b>	<b>\$6,233</b>
<b>Parcel Summary</b>							
Total Parcels	447	N/A	146	53	63	173	12
Parcels Levied	414	N/A	138	37	63	167	9
Total EBU	288.66	N/A	46.54	20.45	32.39	163.97	25.31
<b>Levy per EBU</b>	<b>N/A</b>	<b>N/A</b>	<b>\$834.01</b>	<b>\$79.90</b>	<b>\$80.05</b>	<b>\$126.40</b>	<b>\$246.26</b>
Maximum Levy per EBU 24/25	N/A	N/A	\$1,153.33	\$881.95	\$1,271.09	\$3,001.64	\$1,511.90
Maximum Levy per EBU 23/24	N/A	N/A	\$1,119.74	\$856.26	\$1,234.07	\$2,914.21	\$1,467.86
<b>Fund Balance Information</b>							
Estimated Beginning Fund Balance	\$271,083	\$0	\$43,706	\$19,205	\$30,418	\$153,986	\$23,769
Reserve Fund Collection/(Transfer)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Ending Reserve Fund Balance</b>	<b>\$271,083</b>	<b>\$0</b>	<b>\$43,706</b>	<b>\$19,205</b>	<b>\$30,418</b>	<b>\$153,986</b>	<b>\$23,769</b>

# EXHIBIT B

## 2024/2025 ASSESSMENT ROLL

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5593-003-906	5	13.29	\$246.26	\$1,511.90	\$3,272.80
5593-003-909	1	0.00	\$834.01	\$1,153.33	\$0.00
5593-003-910	1	0.00	\$834.01	\$1,153.33	\$0.00
5593-003-911	5	0.13	\$246.26	\$1,511.90	\$32.01
5623-021-030	1	0.17	\$834.01	\$1,153.33	\$141.78
5623-021-031	1	0.11	\$834.01	\$1,153.33	\$91.74
5623-021-032	1	0.11	\$834.01	\$1,153.33	\$91.74
5623-021-033	1	0.11	\$834.01	\$1,153.33	\$91.74
5623-021-034	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-021-035	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-021-036	1	0.11	\$834.01	\$1,153.33	\$91.74
5623-023-009	1	0.17	\$834.01	\$1,153.33	\$141.78
5623-023-012	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-023-015	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-023-016	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-023-017	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-023-018	1	0.09	\$834.01	\$1,153.33	\$75.06
5623-023-028	1	0.06	\$834.01	\$1,153.33	\$50.04
5623-023-029	1	0.11	\$834.01	\$1,153.33	\$91.74
5623-025-036	1	0.27	\$834.01	\$1,153.33	\$225.18
5623-025-037	1	0.18	\$834.01	\$1,153.33	\$150.12
5623-025-038	1	0.09	\$834.01	\$1,153.33	\$75.06
5623-025-043	1	0.50	\$834.01	\$1,153.33	\$417.01
5623-026-004	1	0.26	\$834.01	\$1,153.33	\$216.84
5623-026-066	1	0.24	\$834.01	\$1,153.33	\$200.16
5623-026-072	1	0.13	\$834.01	\$1,153.33	\$108.42
5623-026-073	1	0.13	\$834.01	\$1,153.33	\$108.42
5623-026-074	1	0.25	\$834.01	\$1,153.33	\$208.50
5623-027-037	1	0.25	\$834.01	\$1,153.33	\$208.50
5623-027-902	1	0.25	\$834.01	\$1,153.33	\$208.50
5623-027-903	1	0.51	\$834.01	\$1,153.33	\$425.35
5623-029-001	1	0.21	\$834.01	\$1,153.33	\$175.14
5623-029-002	1	0.12	\$834.01	\$1,153.33	\$100.08
5623-029-003	1	0.46	\$834.01	\$1,153.33	\$383.64

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT

### 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5623-029-020	1	0.22	\$834.01	\$1,153.33	\$183.48
5623-029-021	1	0.17	\$834.01	\$1,153.33	\$141.78
5623-030-017	1	0.14	\$834.01	\$1,153.33	\$116.76
5623-030-022	1	0.42	\$834.01	\$1,153.33	\$350.28
5623-030-023	1	0.37	\$834.01	\$1,153.33	\$308.58
5623-033-001	1	0.73	\$834.01	\$1,153.33	\$608.83
5623-034-008	1	0.10	\$834.01	\$1,153.33	\$83.40
5623-034-009	1	0.07	\$834.01	\$1,153.33	\$58.38
5623-034-010	1	0.14	\$834.01	\$1,153.33	\$116.76
5623-034-011	1	0.14	\$834.01	\$1,153.33	\$116.76
5623-034-012	1	0.14	\$834.01	\$1,153.33	\$116.76
5623-034-013	1	0.14	\$834.01	\$1,153.33	\$116.76
5623-037-010	1	0.21	\$834.01	\$1,153.33	\$175.14
5623-037-018	1	0.45	\$834.01	\$1,153.33	\$375.30
5623-038-022	1	0.57	\$834.01	\$1,153.33	\$475.39
5623-040-027	1	0.30	\$834.01	\$1,153.33	\$250.20
5623-040-028	1	1.30	\$834.01	\$1,153.33	\$1,084.21
5623-040-031	1	3.65	\$834.01	\$1,153.33	\$3,044.14
5623-040-032	1	1.33	\$834.01	\$1,153.33	\$1,109.23
5623-040-900	1	1.57	\$834.01	\$1,153.33	\$1,309.40
5624-005-028	1	0.33	\$834.01	\$1,153.33	\$275.22
5624-008-001	1	0.27	\$834.01	\$1,153.33	\$225.18
5624-008-002	1	0.13	\$834.01	\$1,153.33	\$108.42
5624-008-003	1	0.07	\$834.01	\$1,153.33	\$58.38
5624-008-004	1	0.07	\$834.01	\$1,153.33	\$58.38
5624-008-023	1	0.34	\$834.01	\$1,153.33	\$283.56
5624-009-011	1	0.22	\$834.01	\$1,153.33	\$183.48
5624-009-020	1	0.50	\$834.01	\$1,153.33	\$417.01
5624-012-030	1	0.36	\$834.01	\$1,153.33	\$300.24
5624-012-035	1	0.04	\$834.01	\$1,153.33	\$33.36
5624-012-036	1	0.33	\$834.01	\$1,153.33	\$275.22
5624-013-007	1	0.08	\$834.01	\$1,153.33	\$66.72
5624-013-008	1	0.08	\$834.01	\$1,153.33	\$66.72
5624-013-011	1	0.15	\$834.01	\$1,153.33	\$125.10

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5624-013-016	1	0.15	\$834.01	\$1,153.33	\$125.10
5624-013-017	1	0.08	\$834.01	\$1,153.33	\$66.72
5624-013-019	1	0.31	\$834.01	\$1,153.33	\$258.54
5624-013-020	1	0.15	\$834.01	\$1,153.33	\$125.10
5624-013-021	1	0.22	\$834.01	\$1,153.33	\$183.48
5624-013-022	1	0.31	\$834.01	\$1,153.33	\$258.54
5624-013-023	1	0.08	\$834.01	\$1,153.33	\$66.72
5624-013-024	1	0.15	\$834.01	\$1,153.33	\$125.10
5624-013-025	1	0.34	\$834.01	\$1,153.33	\$283.56
5624-014-002	2	0.26	\$79.90	\$881.95	\$20.77
5624-014-003	2	0.13	\$79.90	\$881.95	\$10.39
5624-014-004	2	0.13	\$79.90	\$881.95	\$10.39
5624-014-011	2	0.26	\$79.90	\$881.95	\$20.77
5624-014-013	2	0.12	\$79.90	\$881.95	\$9.59
5624-014-017	2	0.18	\$79.90	\$881.95	\$14.38
5624-014-018	2	0.17	\$79.90	\$881.95	\$13.58
5624-014-019	2	0.17	\$79.90	\$881.95	\$13.58
5624-014-020	2	0.17	\$79.90	\$881.95	\$13.58
5624-014-021	2	0.13	\$79.90	\$881.95	\$10.39
5624-015-001	2	0.03	\$79.90	\$881.95	\$2.40
5624-015-002	2	0.04	\$79.90	\$881.95	\$3.20
5624-015-003	2	0.04	\$79.90	\$881.95	\$3.20
5624-015-004	2	0.04	\$79.90	\$881.95	\$3.20
5624-015-005	2	0.12	\$79.90	\$881.95	\$9.59
5624-015-006	2	0.88	\$79.90	\$881.95	\$70.31
5624-015-028	2	0.58	\$79.90	\$881.95	\$46.34
5624-015-029	2	0.50	\$79.90	\$881.95	\$39.95
5624-015-030	2	0.29	\$79.90	\$881.95	\$23.17
5624-015-034	2	0.48	\$79.90	\$881.95	\$38.35
5624-015-035	2	0.48	\$79.90	\$881.95	\$38.35
5624-015-900	2	0.00	\$79.90	\$881.95	\$0.00
5624-015-901	2	0.00	\$79.90	\$881.95	\$0.00
5624-015-902	2	0.00	\$79.90	\$881.95	\$0.00
5624-016-018	2	3.31	\$79.90	\$881.95	\$264.47

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT

### 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5624-016-019	2	2.36	\$79.90	\$881.95	\$188.56
5624-016-900	2	0.00	\$79.90	\$881.95	\$0.00
5624-016-901	2	0.00	\$79.90	\$881.95	\$0.00
5624-016-902	2	0.00	\$79.90	\$881.95	\$0.00
5624-016-903	2	0.00	\$79.90	\$881.95	\$0.00
5624-017-001	1	0.13	\$834.01	\$1,153.33	\$108.42
5624-017-002	1	0.14	\$834.01	\$1,153.33	\$116.76
5624-017-016	1	0.13	\$834.01	\$1,153.33	\$108.42
5624-017-017	1	0.27	\$834.01	\$1,153.33	\$225.18
5624-017-026	2	0.50	\$79.90	\$881.95	\$39.95
5624-017-027	2	0.61	\$79.90	\$881.95	\$48.74
5624-017-030	1	0.60	\$834.01	\$1,153.33	\$500.41
5624-017-031	2	1.89	\$79.90	\$881.95	\$151.01
5624-017-032	2	0.00	\$79.90	\$881.95	\$0.00
5624-017-033	1	0.47	\$834.01	\$1,153.33	\$391.98
5624-017-034	1	0.20	\$834.01	\$1,153.33	\$166.80
5624-018-018	2	0.14	\$79.90	\$881.95	\$11.19
5624-018-019	2	0.82	\$79.90	\$881.95	\$65.52
5624-018-024	1	1.50	\$834.01	\$1,153.33	\$1,251.02
5624-018-027	1	1.27	\$834.01	\$1,153.33	\$1,059.19
5624-022-005	3	1.96	\$80.05	\$1,271.09	\$156.90
5624-022-900	2	0.00	\$79.90	\$881.95	\$0.00
5624-022-902	2	0.00	\$79.90	\$881.95	\$0.00
5624-023-001	3	0.73	\$80.05	\$1,271.09	\$58.44
5624-023-003	3	1.35	\$80.05	\$1,271.09	\$108.07
5624-023-004	3	0.30	\$80.05	\$1,271.09	\$24.02
5624-023-010	3	0.15	\$80.05	\$1,271.09	\$12.01
5624-023-011	3	0.15	\$80.05	\$1,271.09	\$12.01
5624-023-016	3	0.30	\$80.05	\$1,271.09	\$24.02
5624-023-018	3	0.73	\$80.05	\$1,271.09	\$58.44
5624-023-019	3	0.18	\$80.05	\$1,271.09	\$14.41
5624-023-020	3	0.43	\$80.05	\$1,271.09	\$34.42
5624-024-001	3	2.47	\$80.05	\$1,271.09	\$197.72
5624-024-002	3	0.73	\$80.05	\$1,271.09	\$58.44

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT

### 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5624-024-003	3	0.76	\$80.05	\$1,271.09	\$60.84
5624-024-004	3	1.33	\$80.05	\$1,271.09	\$106.47
5624-025-001	3	1.10	\$80.05	\$1,271.09	\$88.06
5624-025-005	3	1.10	\$80.05	\$1,271.09	\$88.06
5624-025-006	3	1.53	\$80.05	\$1,271.09	\$122.48
5624-025-008	3	1.51	\$80.05	\$1,271.09	\$120.88
5624-025-009	3	1.96	\$80.05	\$1,271.09	\$156.90
5624-025-010	3	1.50	\$80.05	\$1,271.09	\$120.08
5624-025-011	3	3.15	\$80.05	\$1,271.09	\$252.16
5624-026-001	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-002	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-026-003	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-026-004	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-026-005	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-006	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-007	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-008	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-009	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-010	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-026-011	3	0.08	\$80.05	\$1,271.09	\$6.40
5624-026-012	3	0.20	\$80.05	\$1,271.09	\$16.01
5624-026-904	3	0.79	\$80.05	\$1,271.09	\$63.24
5624-026-905	3	0.22	\$80.05	\$1,271.09	\$17.61
5624-027-001	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-027-002	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-027-003	3	0.13	\$80.05	\$1,271.09	\$10.41
5624-027-004	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-005	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-006	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-013	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-014	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-015	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-016	3	0.19	\$80.05	\$1,271.09	\$15.21
5624-027-018	3	0.22	\$80.05	\$1,271.09	\$17.61

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5624-027-021	3	0.34	\$80.05	\$1,271.09	\$27.22
5624-027-022	3	0.17	\$80.05	\$1,271.09	\$13.61
5624-027-023	3	0.10	\$80.05	\$1,271.09	\$8.01
5624-027-024	3	0.02	\$80.05	\$1,271.09	\$1.60
5624-028-001	3	0.38	\$80.05	\$1,271.09	\$30.42
5624-028-003	3	0.18	\$80.05	\$1,271.09	\$14.41
5624-028-014	3	0.18	\$80.05	\$1,271.09	\$14.41
5624-028-017	3	0.21	\$80.05	\$1,271.09	\$16.81
5624-028-020	3	0.23	\$80.05	\$1,271.09	\$18.41
5624-028-021	3	0.45	\$80.05	\$1,271.09	\$36.02
5624-028-022	3	0.23	\$80.05	\$1,271.09	\$18.41
5624-028-023	3	0.52	\$80.05	\$1,271.09	\$41.63
5624-029-004	3	0.10	\$80.05	\$1,271.09	\$8.01
5624-029-005	3	0.24	\$80.05	\$1,271.09	\$19.21
5624-029-007	3	0.46	\$80.05	\$1,271.09	\$36.82
5624-029-013	3	0.22	\$80.05	\$1,271.09	\$17.61
5624-029-032	3	0.23	\$80.05	\$1,271.09	\$18.41
5627-001-001	1	0.40	\$834.01	\$1,153.33	\$333.60
5627-001-002	1	0.07	\$834.01	\$1,153.33	\$58.38
5627-001-003	1	0.34	\$834.01	\$1,153.33	\$283.56
5627-001-004	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-005	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-006	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-007	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-008	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-009	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-013	2	0.27	\$79.90	\$881.95	\$21.57
5627-001-014	2	0.71	\$79.90	\$881.95	\$56.73
5627-001-016	2	0.44	\$79.90	\$881.95	\$35.16
5627-001-017	2	0.57	\$79.90	\$881.95	\$45.54
5627-001-018	2	0.46	\$79.90	\$881.95	\$36.75
5627-001-019	2	0.50	\$79.90	\$881.95	\$39.95
5627-001-020	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-001-902	2	0.00	\$79.90	\$881.95	\$0.00



# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-001-903	2	0.00	\$79.90	\$881.95	\$0.00
5627-002-007	1	1.08	\$834.01	\$1,153.33	\$900.73
5627-002-009	2	0.81	\$79.90	\$881.95	\$64.72
5627-002-010	2	0.84	\$79.90	\$881.95	\$67.12
5627-002-011	2	1.02	\$79.90	\$881.95	\$81.50
5627-002-012	1	0.22	\$834.01	\$1,153.33	\$183.48
5627-002-015	1	0.13	\$834.01	\$1,153.33	\$108.42
5627-002-016	1	0.39	\$834.01	\$1,153.33	\$325.26
5627-002-017	1	2.86	\$834.01	\$1,153.33	\$2,385.27
5627-002-900	2	0.00	\$79.90	\$881.95	\$0.00
5627-002-901	2	0.00	\$79.90	\$881.95	\$0.00
5627-003-008	4	3.62	\$126.40	\$3,001.64	\$457.57
5627-003-009	4	0.11	\$126.40	\$3,001.64	\$13.90
5627-003-018	4	3.34	\$126.40	\$3,001.64	\$422.18
5627-003-021	4	1.18	\$126.40	\$3,001.64	\$149.15
5627-003-022	4	2.80	\$126.40	\$3,001.64	\$353.92
5627-003-023	4	8.69	\$126.40	\$3,001.64	\$1,098.42
5627-003-801	4	1.68	\$126.40	\$3,001.64	\$212.35
5627-003-901	4	0.08	\$126.40	\$3,001.64	\$10.11
5627-003-902	4	0.42	\$126.40	\$3,001.64	\$53.09
5627-003-903	4	0.62	\$126.40	\$3,001.64	\$78.37
5627-006-003	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-004	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-005	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-006	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-007	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-008	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-006-900	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-006-901	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-006-902	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-007-005	4	0.08	\$126.40	\$3,001.64	\$10.11
5627-007-006	4	0.08	\$126.40	\$3,001.64	\$10.11
5627-007-007	4	0.16	\$126.40	\$3,001.64	\$20.22
5627-007-008	4	0.14	\$126.40	\$3,001.64	\$17.70

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-007-009	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-007-010	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-007-011	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-007-012	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-007-013	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-007-017	4	0.32	\$126.40	\$3,001.64	\$40.45
5627-007-018	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-007-019	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-007-020	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-008-009	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-008-010	4	0.21	\$126.40	\$3,001.64	\$26.54
5627-008-011	4	0.22	\$126.40	\$3,001.64	\$27.81
5627-008-021	4	0.61	\$126.40	\$3,001.64	\$77.10
5627-008-023	4	0.31	\$126.40	\$3,001.64	\$39.18
5627-008-900	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-008-901	4	0.09	\$126.40	\$3,001.64	\$11.38
5627-008-902	4	0.23	\$126.40	\$3,001.64	\$29.07
5627-008-903	4	0.28	\$126.40	\$3,001.64	\$35.39
5627-008-904	4	0.55	\$126.40	\$3,001.64	\$69.52
5627-008-906	4	0.03	\$126.40	\$3,001.64	\$3.79
5627-009-001	4	0.27	\$126.40	\$3,001.64	\$34.13
5627-009-002	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-003	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-004	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-005	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-006	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-015	4	0.19	\$126.40	\$3,001.64	\$24.02
5627-009-017	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-009-018	4	0.20	\$126.40	\$3,001.64	\$25.28
5627-009-019	4	0.32	\$126.40	\$3,001.64	\$40.45
5627-009-020	4	0.58	\$126.40	\$3,001.64	\$73.31
5627-010-001	4	0.28	\$126.40	\$3,001.64	\$35.39
5627-010-004	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-006	4	0.18	\$126.40	\$3,001.64	\$22.75

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-010-010	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-011	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-013	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-014	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-016	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-010-025	4	0.15	\$126.40	\$3,001.64	\$18.96
5627-010-028	4	0.27	\$126.40	\$3,001.64	\$34.13
5627-010-029	4	0.73	\$126.40	\$3,001.64	\$92.27
5627-010-035	4	0.42	\$126.40	\$3,001.64	\$53.09
5627-010-036	4	0.40	\$126.40	\$3,001.64	\$50.56
5627-010-037	4	0.55	\$126.40	\$3,001.64	\$69.52
5627-011-005	4	0.15	\$126.40	\$3,001.64	\$18.96
5627-011-013	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-011-014	4	0.33	\$126.40	\$3,001.64	\$41.71
5627-012-002	4	0.08	\$126.40	\$3,001.64	\$10.11
5627-012-003	4	0.04	\$126.40	\$3,001.64	\$5.06
5627-012-007	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-012-008	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-012-019	4	0.44	\$126.40	\$3,001.64	\$55.62
5627-012-022	4	0.13	\$126.40	\$3,001.64	\$16.43
5627-012-023	4	0.11	\$126.40	\$3,001.64	\$13.90
5627-012-027	4	0.48	\$126.40	\$3,001.64	\$60.67
5627-012-028	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-012-030	4	0.11	\$126.40	\$3,001.64	\$13.90
5627-012-031	4	0.44	\$126.40	\$3,001.64	\$55.62
5627-013-038	4	1.55	\$126.40	\$3,001.64	\$195.92
5627-013-900	4	0.01	\$126.40	\$3,001.64	\$1.26
5627-016-044	4	1.95	\$126.40	\$3,001.64	\$246.48
5627-018-019	4	1.39	\$126.40	\$3,001.64	\$175.70
5627-018-020	4	1.38	\$126.40	\$3,001.64	\$174.43
5627-018-021	4	1.55	\$126.40	\$3,001.64	\$195.92
5627-018-025	4	1.21	\$126.40	\$3,001.64	\$152.94
5627-018-026	4	1.93	\$126.40	\$3,001.64	\$243.95
5627-018-027	4	1.38	\$126.40	\$3,001.64	\$174.43

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT

### 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-018-030	4	0.94	\$126.40	\$3,001.64	\$118.82
5627-018-035	4	0.99	\$126.40	\$3,001.64	\$125.14
5627-018-039	4	1.90	\$126.40	\$3,001.64	\$240.16
5627-018-040	4	2.23	\$126.40	\$3,001.64	\$281.87
5627-018-043	4	0.01	\$126.40	\$3,001.64	\$1.26
5627-018-044	4	0.59	\$126.40	\$3,001.64	\$74.58
5627-018-045	4	0.83	\$126.40	\$3,001.64	\$104.91
5627-018-060	4	3.26	\$126.40	\$3,001.64	\$412.06
5627-018-061	4	1.70	\$126.40	\$3,001.64	\$214.88
5627-018-062	4	1.73	\$126.40	\$3,001.64	\$218.67
5627-018-063	4	7.53	\$126.40	\$3,001.64	\$951.79
5627-018-065	4	0.37	\$126.40	\$3,001.64	\$46.77
5627-018-066	4	14.32	\$126.40	\$3,001.64	\$1,810.05
5627-018-900	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-019-069	4	1.95	\$126.40	\$3,001.64	\$246.48
5627-019-070	4	1.07	\$126.40	\$3,001.64	\$135.25
5627-019-071	4	1.12	\$126.40	\$3,001.64	\$141.57
5627-019-072	4	3.43	\$126.40	\$3,001.64	\$433.55
5627-019-073	4	0.53	\$126.40	\$3,001.64	\$66.99
5627-019-087	4	5.19	\$126.40	\$3,001.64	\$656.02
5627-019-088	4	13.28	\$126.40	\$3,001.64	\$1,678.59
5627-020-903	5	0.23	\$246.26	\$1,511.90	\$56.64
5627-020-908	5	5.70	\$246.26	\$1,511.90	\$1,403.68
5627-020-910	5	1.22	\$246.26	\$1,511.90	\$300.44
5627-020-911	5	3.86	\$246.26	\$1,511.90	\$950.56
5627-021-014	1	0.58	\$834.01	\$1,153.33	\$483.73
5627-021-016	1	0.77	\$834.01	\$1,153.33	\$642.19
5627-021-017	1	0.69	\$834.01	\$1,153.33	\$575.47
5627-021-018	1	0.65	\$834.01	\$1,153.33	\$542.11
5627-022-001	1	0.57	\$834.01	\$1,153.33	\$475.39
5627-022-002	1	0.29	\$834.01	\$1,153.33	\$241.86
5627-022-003	1	0.11	\$834.01	\$1,153.33	\$91.74
5627-022-004	1	0.14	\$834.01	\$1,153.33	\$116.76
5627-022-005	1	0.17	\$834.01	\$1,153.33	\$141.78

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-022-006	1	0.33	\$834.01	\$1,153.33	\$275.22
5627-022-012	1	1.86	\$834.01	\$1,153.33	\$1,551.26
5627-023-002	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-023-005	4	0.18	\$126.40	\$3,001.64	\$22.75
5627-023-008	4	0.35	\$126.40	\$3,001.64	\$44.24
5627-023-019	4	0.67	\$126.40	\$3,001.64	\$84.69
5627-023-020	4	0.64	\$126.40	\$3,001.64	\$80.90
5627-023-021	4	1.41	\$126.40	\$3,001.64	\$178.22
5627-023-022	4	0.99	\$126.40	\$3,001.64	\$125.14
5627-023-023	4	1.26	\$126.40	\$3,001.64	\$159.26
5627-023-024	4	2.35	\$126.40	\$3,001.64	\$297.04
5627-023-025	4	0.57	\$126.40	\$3,001.64	\$72.05
5627-023-026	4	0.57	\$126.40	\$3,001.64	\$72.05
5627-023-027	4	0.82	\$126.40	\$3,001.64	\$103.65
5627-023-028	4	1.86	\$126.40	\$3,001.64	\$235.10
5627-023-029	4	0.59	\$126.40	\$3,001.64	\$74.58
5627-023-030	4	0.65	\$126.40	\$3,001.64	\$82.16
5627-023-031	4	0.91	\$126.40	\$3,001.64	\$115.02
5627-023-032	4	1.58	\$126.40	\$3,001.64	\$199.71
5627-023-033	4	0.38	\$126.40	\$3,001.64	\$48.03
5627-023-034	4	0.23	\$126.40	\$3,001.64	\$29.07
5627-023-035	4	0.24	\$126.40	\$3,001.64	\$30.34
5627-023-036	4	0.28	\$126.40	\$3,001.64	\$35.39
5627-023-037	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-023-038	4	0.50	\$126.40	\$3,001.64	\$63.20
5627-023-039	4	0.34	\$126.40	\$3,001.64	\$42.98
5627-023-040	4	0.51	\$126.40	\$3,001.64	\$64.46
5627-023-041	4	0.44	\$126.40	\$3,001.64	\$55.62
5627-023-042	4	0.38	\$126.40	\$3,001.64	\$48.03
5627-023-043	4	0.34	\$126.40	\$3,001.64	\$42.98
5627-023-045	4	2.14	\$126.40	\$3,001.64	\$270.50
5627-023-046	4	2.26	\$126.40	\$3,001.64	\$285.66
5627-023-047	4	0.43	\$126.40	\$3,001.64	\$54.35
5627-023-900	1	0.84	\$834.01	\$1,153.33	\$700.57

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-023-901	4	0.01	\$126.40	\$3,001.64	\$1.26
5627-023-904	2	0.00	\$79.90	\$881.95	\$0.00
5627-023-905	2	0.00	\$79.90	\$881.95	\$0.00
5627-024-003	4	0.15	\$126.40	\$3,001.64	\$18.96
5627-024-005	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-024-006	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-024-007	4	0.15	\$126.40	\$3,001.64	\$18.96
5627-024-011	4	0.14	\$126.40	\$3,001.64	\$17.70
5627-024-013	4	0.50	\$126.40	\$3,001.64	\$63.20
5627-024-014	4	0.49	\$126.40	\$3,001.64	\$61.94
5627-024-015	4	0.69	\$126.40	\$3,001.64	\$87.22
5627-024-904	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-024-905	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-024-906	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-025-001	4	0.15	\$126.40	\$3,001.64	\$18.96
5627-025-002	4	0.29	\$126.40	\$3,001.64	\$36.66
5627-025-016	4	0.09	\$126.40	\$3,001.64	\$11.38
5627-025-903	5	0.24	\$246.26	\$1,511.90	\$59.10
5627-025-904	5	0.02	\$246.26	\$1,511.90	\$4.93
5627-025-905	5	0.62	\$246.26	\$1,511.90	\$152.68
5627-025-906	5	0.00	\$246.26	\$1,511.90	\$0.00
5627-025-907	4	0.00	\$126.40	\$3,001.64	\$0.00
5627-025-908	5	0.00	\$246.26	\$1,511.90	\$0.00
5627-025-909	5	0.00	\$246.26	\$1,511.90	\$0.00
5627-025-910	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-025-911	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-025-912	1	0.00	\$834.01	\$1,153.33	\$0.00
5627-027-055	4	0.95	\$126.40	\$3,001.64	\$120.08
5627-027-056	4	0.88	\$126.40	\$3,001.64	\$111.23
5627-027-057	4	0.25	\$126.40	\$3,001.64	\$31.60
5627-027-058	4	1.62	\$126.40	\$3,001.64	\$204.77
5627-027-060	4	0.83	\$126.40	\$3,001.64	\$104.91
5627-027-061	4	1.13	\$126.40	\$3,001.64	\$142.83
5627-027-062	4	0.50	\$126.40	\$3,001.64	\$63.20

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

APN	LMD Zone	EBUs	2024/2025 Applied Rate	2024/2025 Maximum Rate	2024/2025 Levy
5627-027-063	4	0.54	\$126.40	\$3,001.64	\$68.26
5627-027-064	4	1.96	\$126.40	\$3,001.64	\$247.74
5627-027-067	4	1.07	\$126.40	\$3,001.64	\$135.25
5627-027-068	4	0.52	\$126.40	\$3,001.64	\$65.73
5627-027-069	4	1.29	\$126.40	\$3,001.64	\$163.06
5627-027-075	4	1.85	\$126.40	\$3,001.64	\$233.84
5627-027-078	4	3.13	\$126.40	\$3,001.64	\$395.63
5627-027-079	4	6.06	\$126.40	\$3,001.64	\$765.98
5627-027-900	4	0.01	\$126.40	\$3,001.64	\$1.26
5627-027-901	4	0.01	\$126.40	\$3,001.64	\$1.26
5628-031-017	1	0.19	\$834.01	\$1,153.33	\$158.46
5628-031-018	1	0.34	\$834.01	\$1,153.33	\$283.56
5628-031-019	1	0.17	\$834.01	\$1,153.33	\$141.78
5628-031-020	1	0.17	\$834.01	\$1,153.33	\$141.78
5628-031-021	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-031-022	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-031-024	1	0.27	\$834.01	\$1,153.33	\$225.18
5628-031-025	1	0.52	\$834.01	\$1,153.33	\$433.69
5628-032-010	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-032-011	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-032-012	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-032-013	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-032-014	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-038-005	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-038-006	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-038-007	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-038-027	1	0.21	\$834.01	\$1,153.33	\$175.14
5628-039-001	1	0.41	\$834.01	\$1,153.33	\$341.94
5628-039-007	1	0.37	\$834.01	\$1,153.33	\$308.58
5628-039-010	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-039-013	1	0.11	\$834.01	\$1,153.33	\$91.74
5628-039-016	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-039-017	1	0.12	\$834.01	\$1,153.33	\$100.08
5628-039-018	1	0.23	\$834.01	\$1,153.33	\$191.82

# CITY OF GLENDALE

## NORTH SAN FERNANDO ROAD CORRIDOR LANDSCAPE MAINTENANCE DISTRICT 2024/2025 ASSESSMENT ROLL

<b>APN</b>	<b>LMD Zone</b>	<b>EBUs</b>	<b>2024/2025 Applied Rate</b>	<b>2024/2025 Maximum Rate</b>	<b>2024/2025 Levy</b>
5635-017-020	1	0.61	\$834.01	\$1,153.33	\$508.75
5635-017-021	1	0.55	\$834.01	\$1,153.33	\$458.71
5635-017-022	1	0.31	\$834.01	\$1,153.33	\$258.54
5635-019-014	1	0.12	\$834.01	\$1,153.33	\$100.08
5635-019-015	1	0.17	\$834.01	\$1,153.33	\$141.78